

GCCC Policy Add Template

Category: Personnel

Division: HUMAN RESOURCES

Department: Click here to enter text.

Policy Title: NEW EMPLOYEE ORIENTATION

Policy Statement: New Employee Orientation has been designed to introduce new employees to college procedures and is mandatory for all new full-time employees.

Procedures: Click here to enter text.

Contacts: Director of Human Resources

Approved Date: 8/1/2013

Policy History: [v1: 8/29/2013](#) [v2: 10/28/2013](#)

Keywords: NEW EMPLOYEE, ORIENTATION

Related Form: Click here to enter text.