

**Garden City Community College
Board of Trustees
January 14, 2025**

Trustees Present: Leonard Hitz, Chair
Shanda Smith, Vice Chair
Dr. Merilyn Douglass, Trustee
David Rupp, Trustee
Bob Larson, Trustee
Jean Clifford, Trustee

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative
Services/CFO
Dr. Marc Malone, Vice President for Instructional
Services/CAO
Colin Lamb, Vice President for Student Services/AAD
Madilyn Limberg, Executive Director, Marketing and PR
Jodie Tewell, Executive Assistant to the President
Joshua Guymon, Computer Support Specialist
Shelby Hanneman, Computer Support Specialist
Raquel Cuevas, SGA President
Meghan Flynn, Garden City Telegram Reporter
Mark Scheopner, Campus Security

I. CALL TO ORDER

Chair Hitz called the Board Meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz welcomed faculty back to campus. The Bustin' Buster Award was presented to Harley Beck and Nate Smith for their Service Collegiality and Student Focus Values.

B. Report from SGA

Raquel Cuevas reported on the new SGA officers and the MLK event.

C. New Employees
No New Employees

D. Report from Faculty Senate
No Report

II. CONSENT AGENDA

Move to approve the consent agenda Items A, B, and C except for Item II. D Community Health Worker SAPP.

Motion: Shanda Smith
Second: Bob Larson

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

- (A) Approval of minutes of previous meetings**
(Supporting documents filed with official minutes)
- (B) Approval of personnel actions-Human Resources**
(Supporting documents filed with official minutes)
- (C) Approval of Financial information**
(Supporting documents filed with official minutes)
- (D.) Community Health Worker SAPP**

Dr. Ruda reported on the new emerging program Community Health Worker Stand Alone Parent Program (SAPP). This is a credit-based program leading to an industry credential.

Move to approve the Community Healthcare Worker Stand Alone Parent Program (SAPP).

Motion: David Rupp

Second: Bob Larson

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

III. Other Action

Election of Officers

A. Chairman

- a. Chair Hitz nominated Trustee Smith for Chair for this coming year.

Move to appoint Shanda Smith as Chair for the Board of Trustee 2025.

Motion: Leonard Hitz

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried.

B. Vice Chair

- a. Trustee Smith nominated Trustee Rupp as Vice Chair for this coming year.

Move to appoint David Rupp as Vice Chair for the Board of Trustee 2025.

Motion: Shanda Smith

Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried

C. Clerk

- a. No nominations

D. KACC Representative

- a. Chair Hitz recommended keeping the same

Trustee Douglass nominated herself to learn more at the state level.

Trustees voted on Shanda Smith as KACC Representative

Ayes: Hitz

Nays: Douglass

Chair Hitz moved to vote for Merilyn Douglass as KACC Representative.

Ayes: Douglass, Clifford, Rupp, Larson

Nays: None

Vote Carried: Merilyn Douglass, KACC Representative

E. Economic Development Corporation Representative

Leonard Hitz recommended keeping David Rupp as representative.

Trustees voted unanimously for David Rupp as FCEDC representative.

Appointments

Dr. Ruda recommended keeping Appointments as presented.

Trustee Douglass nominated herself for Broncbuster Athletic Association Representative.

Vote to keep David Rupp as representative.

Ayes: Smith, Hitz

Vote for Marilyn Douglass as BAA representative.

Ayes: Douglass, Clifford, Larson

The vote carried for Marilyn Douglass as BAA Representative.

Depositor Designations

Dr. Ruda asked the Trustees to amend the agenda to include Commerce Bank as a Depository for 2025.

Move to amend the agenda to include Commerce Bank.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried

Move to approve the Depositor Designations A, B, C, and D with Amendment to B.

Motion: Shanda Smith
Second: Merilyn Douglass

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried

Organization of Officers – Board of Trustees 2025

Elected Officers

- | | |
|--|------------------|
| A. Chairman | Shanda Smith |
| B. Vice Chairman | David Rupp |
| C. Clerk | |
| D. KACC Representative | Merilyn Douglass |
| E. Economic Development Corporation Representative | David Rupp |

Appointments

- | | |
|--|------------------|
| A. Secretary to the Board | Dr. Ryan Ruda |
| B. Deputy Clerk | Jodie Tewell |
| C. College Treasurer | Karla Armstrong |
| D. Designated Agent for KPERS | Alexis Saenz |
| E. Alternate Designated Agent for KPERS | Karla Armstrong |
| F. Designated Endowment Representative | Shanda Smith |
| G. Broncbuster Athletic Association Representative | Merilyn Douglass |
| H. FCEDC Board of Directors | David Rupp |

Depositor Designations

A. Primary Depositories for 2025

- KCB Bank

B. Other Depositories for 2025

- Western State Bank
- Commerce Bank
- Valley State Bank
- Dream First Bank
- Landmark National Bank
- Equity Bank
- Golden Plains Credit Union
- GCB
- Garden State Bank
- Garden City Teachers Federal Credit Union
- State of Kansas Municipal Investment Fund

C. Authorized Signatures

Dr. Ryan J. Ruda	Garden City Community College President
Karla Armstrong	Vice President for Administrative Services, CFO
Kim Harrison	Comptroller
Jodie Tewell	Executive Assistant to the President

D. Professional Service Provider

Paul Kitzke	College Attorney
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Chair Smith took over duties throughout the rest of the meeting.

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval

A-1. Bi-Annual General Executive Constraints #7

Trustees reviewed the report. No questions

A-2. Annual – Information and Advice #2, 3, 5

Trustees reviewed the report. No questions

A-3. Annual – Asset Protection #1-4, 6-7

Trustees reviewed the report. Karla Armstrong explained the policy that covers bonded staff and #2 significant amount of funds – we have practices to prevent fraud.

B. Review Monitoring Reports

B-1. Annual, Workforce Development

No recommendations for changes

a. Essential Skill: Digital Literacy

Trustee Douglass gave a tutorial on the ENDS.

Recommend adding language to the essential skill:

Students will possess essential skills integrated with technology and information literacy.

All in favor of change.

V. OTHER

A. Open comments from the public

No public comments

B. Presidents Report

Dr. Ruda reported on Athletic GPAs for the Fall 2024 semester and gave an enrollment update. Dr. Ruda highlighted the asset monitoring report that speaks to deferred maintenance.

Dr. Ruda asked for the board's consideration of moving the Board meeting week due to KBOR meetings scheduled the same week. Trustee Rupp recommended to move to the 3rd week.

Trustees approved moving the Board of Trustees meeting to the 3rd Tuesday of the month.

C. Incidental Information

No comments

D. Report from FCEDC

Trustee Rupp reported on Shannon Dick's research: Garden City's population is 54,000 people in town, and the Fall Semester at GCCC was the busiest with an average of 1900 people on campus daily and 2000 people during school days. The annual meeting is scheduled for January 23 at 11:30 in the Omar D. Angeles Endowment Room.

E. Report from KACC

Chair Smith reported that there are new trustee trainings via Zoom. Thursday is donuts with legislators in Topeka. The next meeting is May 30 -31 in Andover.

V. OWNERSHIP LINKAGE

Trustee Rupp congratulated Trustee Hitz for being inducted into the BAA Hall Of Fame.

Trustee Hitz will cover the Emergency Medical Advisory Board meeting

VI. Executive Session

Move that the Board recess into executive session to discuss items pursuant to the open meetings exception for confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and/or individual proprietorships and that our President and Vice Presidents. The open meeting will resume here in the Omar D. Angeles Endowment Room in five (5) minutes.

Motion: David Rupp
Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

The board recessed into executive session at 6:57 pm.

The Board returned to open session at 7:02 pm.

No Action was taken.

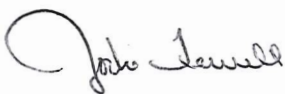
Dr. Ruda reported that the audio in the Omar D. Angeles Endowment Room is being updated.

Trustee Clifford requested an email of the specific dates for board meetings.

VII. Adjournment

Chair Smith adjourned the meeting at 7:04 pm.

Signature:



Jodie Tewell
Deputy Clerk

Signature:



Dr. Ryan Ruda
President

Signature:



Mrs. Shanda Smith
Chairman of the Board