

May 14, 2024

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 14, 2024**. The meeting will be held in the **Ronald J. Scott Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

For **PUBLIC COMMENTS** please contact Jodie Tewell at jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, May 14, 2024.

5:00 PM Dinner in the **Broncbuster Room**

6:00 PM Regular board meeting called to order in the **Ronald J. Scott Endowment Room** located in the BTSC Building

AGENDA

I. CALL TO ORDER

- A. Comments from the Chair
- B. Report from SGA
- C. Introduction of New Employees
- D. Report from Faculty Senate

II. EXECUTIVE SESSION

III. CONSENT AGENDA

	ACTION
A. Approval of minutes of previous meetings (4.9.2024)	Page 4
B. Approval of personnel actions – Human Resources	Page 11
B-1 Human Resources Report	Page 12
B-2 Adjunct/Outreach Contracts	Page 13
C. Financial Information	Page 27
C-1 Checks Processed in excess of \$50,000	Page 29
C-2 Revenues	Page 30
C-3 Expenses	Page 32
C-4 Cash in Bank	Page 43
D. President’s Contract.....	Page 44

IV. CONFIRMATION OF MONITORING REPORTS

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1. Executive Limitations, Treatment of People..... Page 45

- B. Review Monitoring Reports
 - B-1. Annual, Executive Limitations, Essential Skills..... Page 50

V. OTHER

- A. Open comments from the public
 - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
 - 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

- B. President’s Report
- C. Non-Academic Program Review Online Services
- D. Incidental Information Page 51
- E. Report from FCEDC
- F. Report from KACC

VI. OWNERSHIP LINKAGE

Upcoming Calendar Dates:

- 15-May Chamber Breakfast; Clarion Inn 7:30 am
All Employee Meeting, KCB Auditorium 10:00 am
- 27-May Campus Closed, Memorial Day Observance
- 11-Jun Board of Trustees Meeting 5:00 Dinner, 6:00 Meeting
- 4&5 – Jul Campus Closed, Independence Holiday
- 9-Jul Board of Trustees Meeting 5:00 Dinner, 6:00 Meeting

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Dr. Ryan Ruda.
President

Mr. Leonard Hitz
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

**Garden City Community College
Board of Trustees
April 9, 2024**

Trustees Present:	Leonard Hitz	Chair
	Shanda Smith	Vice Chair
	Dr. Merilyn Douglass	Trustee
	David Rupp	Trustee
	Jean Clifford	Trustee
	Bob Larson	Trustee
Others Present:	Dr. Ryan Ruda	President
Zoom	Karla Armstrong	Vice President for Administrative Services/CFO
	Dr. Marc Malone	Vice President for Instructional Services/CAO
	Colin Lamb	Vice President for Student Services/Athletics
	Madilyn Limberg	Executive Director, Marketing and PR
	Jodie Tewell	Executive Assistant to the President
	Karlie Purdy	Director of Admissions
	Matt Allen	City Manager
	Trent Maxwell	Neighborhood & Development Services Director
	Elisa Mai	Crop Production Technology Assistant Professor
	Chuck Pfeifer	Dean of Technical Education & Workforce Dev.
	Britnie Novak	Student Activities Coordinator
	Yesenia Castro	SGA President
	Zevin Littell	SGA Vice President
	Cody Cundiff	SGA President
	Meghan Flynn	Garden City Telegram Reporter

I. CALL TO ORDER:

Vice Chair Smith called the Board meeting to order at 6:00 p.m.

*Meeting of Trustees
April 9, 2024*

A. COMMENTS FROM THE CHAIR

Vice Chair Smith commended Dr. Ruda for being recognized in “The 10 Inspiring Education Leaders for 2024”. She also commended recent Bustin’ Buster Award recipients.

B. Report for SGA

Zevin Littell, Vice President, reported on upcoming events. The bikes are a big hit.

C. New Employees

Karlie Purdy, Director of Admissions

D. Faculty Senate Report

Cody Cundiff, Faculty Senate President, reported that the Faculty and Staff luncheon is next Thursday from noon to 1:30 and Trustees are invited. The budget for professional development has been approved.

E. Rural Incentive Housing Update

Matt Allen reported on the initial plans and history of housing in Garden City. Director of Neighborhood Development, Trent Maxwell, presented information on housing needs and stats. Matt and Trent fielded questions regarding RHIDs and the Sports complex. (Supporting documents filed with official minutes)

II. Executive Session

Move that the Board recess into executive session to discuss an individual employee’s performance pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President, Dr. Ruda, be included upon request. The open meeting will resume here in the Endowment Room in thirty (30) minutes.

Motion: Shanda Smith
Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

The board moved to an executive session at 6:33 pm.

Returned to open session at 7:03 pm.

Motion to move back into executive session for an additional fifteen (15) minutes.

Motion: David Rupp
Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

The board moved to an executive session at 7:04 pm.

Returned to open session at 7:19 pm.

No Action Taken

III. CONSENT AGENDA

Move to approve consent agenda with exception D. Crop Production Program.

Motion: David Rupp

Trustee Smith requested to amend the motion and pull Item D. Crop Production Program and Item E. Extension of President's Contract.

Motion to approve Items A, B, and C except Items D and E.

Motion: Shanda Smith

Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D) Crop Production Program

Elisa reported on the development of the program including specific areas within the program.

Move to approve the Crop Production Technology program, including Certificates A, B, and C, and the Associate of Applied Science and Associate of Science options.

Motion: David Rupp

Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

(E) Extension of President’s Contract

Move to extend Dr. Ruda's contract for one more year, which will add one more year to the current contract for a total of a three-year rolling contract.

Motion: Shanda Smith
Second: Leonard Hitz

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval
No reports for April

B. Review Monitoring Reports

B-1. Annual, Executive Limitations, Essential Skills

The trustees revised #4 last month. The trustees have charged Dr. Malone to take back the suggestion of adding technology to the faculty and report back in June.

B-2. Bi-Annual, Executive Limitations, General Executive Constraints #2

No recommendations for changes.

B-3. Bi-Annual, Executive Limitations, General Executive Constraints #10

No recommendations for changes.

B-4. Bi-annual, Executive Limitation, Board Job Description #6

The consensus is to make this an annual report in September.

V. OTHER

A. Open comments from the public

No comments

B. Presidents Report

Dr. Ruda reported on PTK Student Success, Ribbon Cuttings, and GCCC receiving the NISOD 2024 Most Promising Places to Work Award. Trustees received an updated upcoming calendar dates list.

C. Non-Academic Department Review – Athletics

Mike Pilosof, Athletic Director reported on highlights in athletics over the last year. (Supporting documents filed with official minutes)

D. Title III Update

Chuck Pfeifer provided an annual update of the Title III Grant Project. (Supporting documents filed with official minutes)

E. Incidental Information

No discussion

F. Report from FCEDC

No report

G. Report from KACC

No report

VI. OWNERSHIP LINKAGE

Trustee Douglass reported that Cosmo has a new professor.

Trustee Rupp attended the G-Salt Summit and the Robotics Advisory board meeting.

Trustees reported that they received a lot of positive comments regarding the STEM and JD ribbon cuttings

Trustees discussed upcoming Advisory Board meetings.

VII. Executive Session

No executive session

Trustees filled out monthly assessments.

VI. Adjournment

Vice Chair adjourned the meeting at 8:24 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board

Agenda No: III -B

Date: May 14, 2024

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college’s administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the Office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



May 9, 2024

To: Board of Trustees

From: Tricia Sayre, Human Resources/Payroll Generalist

New Hires:

Kory Kosegi, Head Cheer Coach, effective April 29, 2024

Maria Gonzalez, Custodian, effective May 1, 2024

Internal Transfers:

Harley Beck, Head Athletic Trainer, effective May 6, 2024

Nathan Smith, Associate Head Athletic Trainer, effective May 6, 2024

Resignations/Seperations/ Retirement:

Michael Harmon, Assistant Coach Men's Basketball, effective, May 3, 2024

Raven Northcross-Baker, 2nd Assistant Coach Women's Basketball, effective May 17, 2024

Allison Griffin, Head Athletic Trainer, effective June 21, 2024

Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT CONTRACTS		
Bernal, Mia	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 4/6/2024 14-00-8033-31000-5270	\$ 140.00
Buchman, Whitney	Pet Friendly Pet Training PERS-150-01 - NON CREDIT \$1,000.00 04/10/2024 - 06/19/2024 14-00-8004-31000-5270	\$ 1,000.00
Montgomery, Stryder	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 4/6/2024 14-00-8033-31000-5270	\$ 105.00
Murillo, Tammy	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 4/6/2024 14-00-8033-31000-5270	\$ 100.00
Oglesby, Natasha	Pathology EMIC-227-40 - 2.00 credit hour(s) 2.00 credit hour(s) X \$700.00 = \$1400.00 04/18/2024 - 05/09/2024 12-00-0000-12203-5270	\$ 700.00
Peters, Anna	Cookie Decorating PERS-150-02 - NON CREDIT \$570.00 4/20/2024 14-00-8004-31000-5270	\$ 570.00
Prewitt, Bob	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 3 hours 10 contact hour(s) @ \$35.00 = \$350.00 4/6/2024 14-00-8033-31000-5270	\$ 350.00
Terpstra, Philip	Intermediate Algebra MATH-107-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 01/15/2024 - 05/09/2024 11-00-0000-11050-5260	\$ 2,100.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**
 (Presented to Board of Trustees for Approval 05/14/2024)

Terpstra, Philip	Intermediate Algebra MATH-107-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 01/15/2024 - 05/09/2024 11-00-0000-11050-5260	\$ 2,100.00
Terrell, Amanda	Art Appreciation ARTS-120-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 04/15/2024 - 05/09/2024 11-00-0000-11030-5260	\$ 2,100.00
West, Virga	Medical Admin Practicum HELR-181-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 04/15/2024 - 05/09/2024 12-00-0000-12203-5270	\$ 2,100.00

TOTAL ADJUNCT CONTRACTS:	\$ 11,365.00
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GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2023

DEERFIELD-USD216

Brummel, Lisa	College Algebra MATH-108-DE - 3.00 cr. hrs. 2/4 of 3.00 cr. hrs X \$375.00 = \$562.50 08/19/2023 - 05/15/2024 11-00-0000-11050-6610	\$	562.50
Hastings, Lauren	Intro to Welding WELD-110-DE- 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/19/2023 - 05/15/2024 12-00-0000-12273-6610	\$	1,125.00
Hastings, Lauren	Intermediate Welding WELD-120-DE- 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/03/2024 - 05/15/2024 12-00-0000-12273-6610	\$	1,125.00
Wieberg, Jennifer	Online Monitor COMM-101; ECHD-101; ECHD-109; HELR-102 PSYC-101; PSYC-210 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
DEERFIELD TOTAL:			\$ 3,187.50

DIGHTON - USD 482

Haynes, Cyrus	Online Monitor BSAD-101; COMM-101; EMIC-104; HELR-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Haynes, Cyrus	Online Monitor HPER-115; MATH-108; MATH-110; PSYC-101; SOCI-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Haynes, Tristan	English II ENGL-102-DI - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/04/2024 - 05/21/2024 11-00-0000-11021-6610	\$	1,125.00
DIGHTON TOTAL:			\$ 1,875.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

GARDEN CITY - USD 457

Anderson, Amy	Intro to Computer Concepts & Appl CSCI-110-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 12-00-0000-12012-6610	\$	1,125.00
Bailey, Trista	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bailey, Trista	Online Monitor SOC1-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bevis, Logan	Online Monitor POLS-105 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Devgan, Rajneesh	College Algebra MATH-108-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 11-00-0000-11050-6610	\$	1,125.00
Hamlin, Emily	Online Monitor HELR-102-GC1 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Hamlin, Emily	Online Monitor HELR-102-GC2 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Kalarikkal, Biju	Calculus and Analytic Geom. I MATH-122-GC - 5.00 cr. hrs. 5.00 cr. hrs X \$375.00 = \$1,875.00 01/08/2024 - 05/23/2024 11-00-0000-11050-6610	\$	1,875.00
Murrell, Donald	Intermediate AWS Welding WELD-120-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 12-00-0000-12273-6610	\$	1,125.00
Murrell, Donald	Intermediate AWS Welding WELD-120-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 12-00-0000-12273-6610	\$	1,125.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

Schneider, Jane	Medical Terminology EMIC-104-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 12-00-0000-12202-6610	\$	1,125.00
Schneider, Jane	Medical Terminology EMIC-104-GD - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 12-00-0000-12202-6610	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 11-00-0000-11021-6610	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/08/2024 - 05/23/2024 11-00-0000-11021-6610	\$	1,125.00
Tidwell, Russell	Online Monitor COMM-101-56 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Tidwell, Russell	Online Monitor COMM-101-57 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
GARDEN CITY TOTAL:			\$ 13,500.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**
 (Presented to Board of Trustees for Approval 05/14/2024)

HOLCOMB - USD 363

Miller, Steven	English II ENGL-102-HO - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/04/2024 - 05/08/2024 11-00-0000-11021-6610	\$	1,125.00
Wickwar, Amy	Online Monitor ACCT-102; ACCT-103; ARTS-120; BSAD-101 BSAD-123; BSAD-130; ECHD-101; HELR-103 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor ECON-111; HIST-101; HPER-115; MATH-108; MATH-110; MUSC-108; PCDE-101; PHIL-102; PSYC-210 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor COMM-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor HELR-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor HELR-107 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Wickwar, Amy	Online Monitor SOCI-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
HOLCOMB TOTAL:			\$ 3,750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

LAKIN - USD 215

Bachman, Jennifer	Online Monitor ACCT-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor ACCT-103 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor ARTS-120 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor BIOL-105 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor EMIC-104 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor ENGL-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor HELR-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor HELR-107 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor PSYC-210 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

Bachman, Jennifer	Online Monitor SOCI-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor BIOL-212; BIOL-213; BSAD-123; BSAD-130; BSAD-220; COMM-101; CRIM-101; ECON-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Bachman, Jennifer	Online Monitor GEOG-101; HIST-101; HIST-104; HELR-103 HELR-150; HELR-155; HELR-107; MUSC-108 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Groth, Jarrod	Welding Safety WELD-101-LA - 2.00 cr. hrs 2.00 cr.hrs X \$375.00 = \$750.00 08/23/2023 - 05/23/2024 12-00-0000-12273-6610	\$	750.00
Groth, Jarrod	Introduction to AWS Welding WELD-110-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/23/2023 - 05/23/2024 12-00-0000-12273-6610	\$	1,125.00
		LAKIN TOTAL: \$	6,750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

LEOTI - USD 467

Brown, Sara	Online Monitor HELR-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Brown, Sara	Online Monitor EMIC-104 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Brown, Sara	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Niswonger, Leslie	English II ENGL-102-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/04/2024 - 05/08/2024 11-00-0000-11021-6610	\$ 1,125.00

LEOTI TOTAL: \$ 2,250.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/14/2024)

SCOTT CITY - USD 466

Ellis, Lucas	Brakes/Brakes Lab AUTO-1073/1073L - SC - 5.00 cr. Hrs 5.00 cr. hrs X \$375.00 = \$1,875.00 01/04/2024 - 05/23/2024 11-00-0000-11050-6610	\$	1,875.00
Neri, Elise	College Algebra MATH-108-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/25/2023 - 05/23/2024 11-00-0000-11050-6610	\$	1,125.00
Neri, Elise	College Algebra MATH-108-SD - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/25/2023 - 05/23/2024 11-00-0000-11050-6610	\$	1,125.00
Neri, Elise	Calculus and Analytic Geom. I MATH-122-SC - 5.00 cr. hrs 5.00 cr. hrs X \$375.00 = \$1,875.00 08/25/2023 - 05/23/2024 11-00-0000-11050-6610	\$	1,875.00
Noterman, Nick	Introduction to AWS Welding WELD-110-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/04/2024 - 05/23/2024 12-00-0000-12273-6610	\$	1,125.00
Trout, Katie	Online Monitor ENGL-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Whipple, Valarie	Online Monitor ENGL-102-55 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Whipple, Valarie	Online Monitor HELR-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
Whipple, Valarie	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS**
(Presented to Board of Trustees for Approval 05/14/2024)

Whipple, Valarie	Online Monitor SOCI-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
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Whipple, Valarie	Online Monitor BIOL-102; BIOL-212; BSAD-101; CRIM-101 EMIC-104; HELR-103; MATH-110; MUSC-108; POLS-105 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$	375.00
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SCOTT CITY TOTAL: \$ 9,375.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/14/2024)**

SYRACUSE - USD 494

Jackson, Caitlyn	Online Monitor ENGL-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Thomeczek, Elizabeth	Online Monitor COMM-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Thomeczek, Elizabeth	Online Monitor EMIC-104 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Thomeczek, Elizabeth	Online Monitor PSYC-101 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Thomeczek, Elizabeth	Online Monitor ACCT-103; BIOL-211; ECHD-101; HELR-102; HELR-107 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
SYRACUSE TOTAL:		\$ 1,875.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/14/2024)**

Tribune-GCHS USD-200

Clevenger, Brandy	Online Monitor SOCI-102 01/15/2024 - 05/09/2024 11-00-0000-42002-6610	\$ 375.00
Fairchild, Mark	Crops AGRO-101-TR - 4.00 cr. hrs 4.00 cr. hrs X \$375.00 = \$1,500.00 08/21/2023 - 05/23/2024 12-00-0000-12210-6610	\$ 1,500.00
Hennick, Haylee	Principles of Animal Science ANSI-102-TR - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/21/2023 - 05/23/2024 12-00-0000-12211-6610	\$ 1,125.00
Hennick, Haylee	Animal & Industry Lab ANSI-103-TR - 1.00 cr. hrs 1.00 cr. hrs X \$375.00 = \$375.00 08/21/2023 - 05/23/2024 12-00-0000-12211-6610	\$ 375.00
Platt, Josh	College Algebra MATH-108-TR - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/21/2023 - 05/23/2024 11-00-0000-11050-6610	\$ 1,125.00
TRIBUNE TOTAL:		\$ 4,500.00

TOTAL SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2023:	\$ 47,062.50
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**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/14/2024)**

PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2023		
LOCATION	COORDINATOR	CONTRACT TOTAL
Deerfield 11-00-0000-42002-5160	Jennifer Wieberg	\$200+71*6.27 <u>\$ 645.17</u>
Dighton 11-00-0000-42002-5160	Cyrus Haynes	\$200+55*6.04 <u>\$ 532.20</u>
GCAEC 11-00-0000-42002-5160	Kristina Younkman	\$200+67*6.15 <u>\$ 612.05</u>
Garden City 11-00-0000-42002-5160	Ryan Meng	\$200+1143*6.75 <u>\$ 7,915.25</u>
Holcomb 11-00-0000-42002-5160	Jenna Johnson	\$200+290*6.40 <u>\$ 2,056.00</u>
Lakin 11-00-0000-42002-5160	Jennifer Bachman	\$200+342*7.22 <u>\$ 2,669.24</u>
Leoti 11-00-0000-42002-5160	Sara Brown	\$200+112*6.87 <u>\$ 969.44</u>
Scott City 11-00-0000-42002-5160	Valarie Whipple	\$200+294*6.75 <u>\$ 2,184.50</u>
Syracuse 11-00-0000-42002-5160	Elizabeth Thomeczek	\$200+76*6.04 <u>\$ 659.04</u>
Tribune 11-00-0000-42002-5160	Brandy Clevenger	\$200+29*6.27 <u>\$ 381.83</u>
TOTAL PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2024:		<u>\$ 18,624.72</u>

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

Garden City Community College

04.30.24 - 83.34%

Published Funds Operating Revenues and Expenses

	Budget FY24			Difference from prior year	FY23		
	Adopted Budget	YTD Rev/Exp	YTD % of Budget		Adopted Budget	YTD Rev/Exp	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 23,755,000	\$ 15,846,635	66.71%	-1.99%	\$ 23,050,000	\$ 15,835,259	68.70%
Fund 12 - PTE	\$ 4,462,388	\$ 2,685,656	60.18%	-23.57%	\$ 2,100,000	\$ 1,758,914	83.76%
Fund 16 - Auxillary	\$ 4,900,000	\$ 3,288,371	67.11%	-24.51%	\$ 3,325,910	\$ 3,047,241	91.62%
Fund 61 - Capital Outlay	\$ 640,000	\$ 336,660	52.60%	18.63%	\$ 1,203,000	\$ 408,752	33.98%
TOTAL	\$ 33,757,388	\$ 22,157,322	65.64%	-5.29%	\$ 29,678,910	\$ 21,050,166	70.93%
Expenses							
Fund 11 - General Fund	\$ 23,755,000	\$ 17,258,685	72.65%	6.13%	\$ 23,050,000	\$ 15,334,258	66.53%
Fund 12 - PTE*	\$ 4,462,388	\$ 2,990,858	67.02%	-55.55%	\$ 2,100,000	\$ 2,574,136	122.58%
Fund 16 - Auxillary	\$ 4,900,000	\$ 2,996,892	61.16%	-25.45%	\$ 3,325,910	\$ 2,880,635	86.61%
Fund 61 - Capital Outlay	\$ 640,000	\$ 399,450	62.41%	10.18%	\$ 1,203,000	\$ 628,364	52.23%
TOTAL	\$ 33,757,388	\$ 23,645,885	70.05%	-2.12%	\$ 29,678,910	\$ 21,417,393	72.16%

kja

05.09.24

CHECKS PROCESSED FOR APRIL OF FEBRUARY 2024

Purchases over \$150,000.00 requiring Board Approval

Purchases \$50,000 to \$149,999.00 not requiring Board Approval

- J034366 for \$80,060.65 to KPERS for Retirement Contributions
- J034342 for \$174,112.47 to United Health for insurance premiums
- Check #301924 for \$67,073.29 to City of Garden City for utilities
- Check #302011 for \$104,972.07 for monthly board bill and misc. billings
- Check #e0000063 for \$120,615.45 to Commerce Bank Commercial Cards for monthly purchase cards

Fiscal Year: 2024

REVENUES

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,386.00-	244,566.00-	425,000.00-	180,434.00-	42.46
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	410.00-	186,222.00-	375,000.00-	188,778.00-	50.34
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	15,845.72-	628,319.41-	675,000.00-	46,680.59-	6.92
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	2,717.29-	13,688.23	160,000.00	146,311.77	91.44
11-00-0000-00000-4012 TUITION FINNEY CO	0.00	5,490.00-	517,661.00-	1,010,000.00-	492,339.00-	48.75
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	174,400.00-	180,000.00-	5,600.00-	3.11
11-00-0000-00000-4014 TUITION BORDER STA	0.00	0.00	135,982.00-	215,000.00-	79,018.00-	36.75
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	22,609.00-	284,257.00-	425,000.00-	140,743.00-	33.12
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,300.00-	8,450.00-	14,000.00-	5,550.00-	39.64
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	3,600.00-	7,500.00-	95,000.00-	87,500.00-	92.11
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	51,545.00-	703,879.00-	925,000.00-	221,121.00-	23.90
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	3,100.00-	20,120.00-	40,000.00-	19,880.00-	49.70
11-00-0000-00000-4512 VENDING MACHINES :	0.00	254.72-	1,496.41-	5,000.00-	3,503.59-	70.07
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	2,030,083.00-	2,030,083.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	9,015,052.16-	14,417,997.00-	5,402,944.84-	37.47
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	949,534.05-	1,068,963.00-	119,428.95-	11.17
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	11,320.90-	14,374.00-	3,053.10-	21.24
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	290,054.10-	208,159.00-	81,895.10-	39.33-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	129,017.28-	200,000.00-	70,982.72-	35.49
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	24,025.43-	20,000.00-	4,025.43	20.12-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	15,197.30-	15,000.00-	197.30	1.31-
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	78,207.15-	120,000.00-	41,792.85-	34.83
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4817 NEIGH REV : GENER	0.00	0.00	36,721.98	50,000.00	13,278.02	26.56
11-00-0000-00000-4902 INTEREST INCOME :	0.00	30,817.69-	345,008.89-	360,000.00-	14,991.11-	4.16
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	5,538.24-	51,242.08-	40,000.00-	11,242.08	28.10-
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	1,582.79-	39,983.34-	100,000.00-	60,016.66-	60.02
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	576.70-	5,467.01-	10,000.00-	4,532.99-	45.33
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	976,424.00-	976,424.00-	100.00
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Totals for FUND: 11 - GENERAL	0.00	146,773.15-	15,846,635.30-	23,755,000.00-	7,908,364.70-	33.29
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12-00-0000-00000-4001 TUITION IN STATE :	0.00	567.00-	232,785.00-	1,000,000.00-	767,215.00-	76.72
12-00-0000-00000-4004 TUITION OUT OF STA	0.00	246.00	54,366.00-	300,000.00-	245,634.00-	81.88
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	16.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4012 TUITION FINNEY CO	0.00	1,037.00-	328,485.00-	50,000.00-	278,485.00	556.96-
12-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	43,700.00-	0.00	43,700.00	0.00
12-00-0000-00000-4014 TUITION BORDER STA	0.00	3,465.00-	120,890.00-	197,422.00-	76,532.00-	38.77
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	4,641.00-	74,113.00-	100,000.00-	25,887.00-	25.89
12-00-0000-00000-4021 TUITION ONLINE : G	0.00	4,880.00-	79,239.00-	0.00	79,239.00	0.00
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,134,582.00-	1,134,582.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	514,280.20-	623,384.00-	109,103.80-	17.50
12-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	30,000.00-	30,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,000,000.00-	1,000,000.00-	100.00
12-00-0000-12280-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	7,000.00-	7,000.00-	100.00
12-00-8047-00000-4005 ACAD COURSE FEE :	0.00	979.00-	103,216.25-	102,952.91-	263.34	0.25-
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Totals for FUND: 12 - PTE FUND	0.00	15,307.00-	2,685,656.45-	4,545,340.91-	1,859,684.46-	40.91
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16-00-5008-00000-4401 SALES & SERV OF ED	0.00	637.00-	17,230.00-	25,000.00-	7,770.00-	31.08
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	3,071.86-	122,895.47-	140,000.00-	17,104.53-	12.22
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	3,293.79-	11,307.01-	150,000.00	161,307.01	107.54
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	20,134.26-	196,302.40-	200,000.00-	3,697.60-	1.85
16-00-5011-00000-4503 S U DORM BOARD & R	0.00	1,038.62-	2,371,792.05-	2,423,388.00-	51,595.95-	2.13
16-00-5011-00000-4505 DEPOSITS FORFEITED	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5011-00000-4506 DORMITORY DAMAGE :	0.00	275.00-	275.00-	1,000.00-	725.00-	72.50
16-00-5011-00000-4507 KEYS : GENERAL	0.00	195.00-	2,110.00-	4,000.00-	1,890.00-	47.25

16-00-5011-00000-4508	RESERVATION FEE :	0.00	937.50-	42,900.00-	50,000.00-	7,100.00-	14.20
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	11,366.03-	25,000.00-	13,633.97-	54.54
16-00-5011-00000-4512	VENDING MACHINES :	0.00	227.94-	1,173.41-	5,000.00-	3,826.59-	76.53
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	16.42-	1,000.00-	983.58-	98.36
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	957,642.00-	957,642.00-	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	58.82-	1,917.44-	10,000.00	11,917.44	119.17
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	7,437.69-	25,195.48-	30,000.00-	4,804.52-	16.02
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	1,260.00-	118,733.21-	100,000.00-	18,733.21	18.72-
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	212.16-	1,457.91-	5,000.00-	3,542.09-	70.84
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	32,122.64-	32,122.64-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	407.40-	201,631.21-	171,385.00-	30,246.21	17.64-
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	1,029.97-	57,189.15-	60,000.00-	2,810.85-	4.68
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	242.25-	1,000.00-	757.75-	75.78
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	274.29-	32,300.04-	10,000.00-	22,300.04	222.99-
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	6,777.70-	60,755.78-	100,000.00-	39,244.22-	39.24
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	521.25-	11,580.68-	20,000.00-	8,419.32-	42.10
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	100.00-	100.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	0.00	20.00-	20.00-	100.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	0.00	0.00	0.00	0.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	368,385.00-	368,385.00-	100.00
=====							
Totals for FUND: 16 - AUXILIARY ENTITI		0.00	47,790.25-	3,288,370.94-	4,571,042.64-	1,282,671.70-	28.06
=====							
61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	276,026.56-	435,865.00-	159,838.44-	36.67
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	39,646.74-	46,124.00-	6,477.26-	14.04
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	479.43-	600.00-	120.57-	20.10
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	12,338.33-	15,000.00-	2,661.67-	17.74
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	3,903.86-	8,000.00-	4,096.14-	51.20
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	1,005.85-	1,000.00-	5.85	0.58-
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	645.74-	1,000.00-	354.26-	35.43
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	3,762.93-	5,000.00-	1,237.07-	24.74
61-00-0000-00000-4817	NEIGH REV T : GENER	0.00	0.00	1,149.72	2,000.00	850.28	42.51
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	129,411.00-	129,411.00-	100.00
=====							
Totals for FUND: 61 - CAPITAL OUTLAY		0.00	0.00	336,659.72-	640,000.00-	303,340.28-	47.40
=====							
Totals for BUDGET.OFFICER: Unassigned		0.00	209,870.40-	22,157,322.41-	33,511,383.55-	11,354,061.14-	33.88

Fiscal Year: 2024

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	26,917.04	216,204.39	253,714.50	37,510.11	14.78
DEPARTMENT: 11020 - HUMANITIES	0.00	3,328.21	41,580.12	1,750.00	39,830.12-	276.00-
DEPARTMENT: 11021 - ENGLISH	0.00	47,138.50	415,928.35	517,730.96	101,802.61	19.66
DEPARTMENT: 11022 - COMMUNICATION	0.00	17,828.89	171,542.34	267,676.18	96,133.84	35.91
DEPARTMENT: 11023 - PHILOSOPHY	0.00	3,956.13	14,882.61	0.00	14,882.61-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	7,147.37	9,830.53	0.00	9,830.53-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11027 - Education.ECHD	0.00	5,705.88	54,169.00	69,773.00	15,604.00	22.36
DEPARTMENT: 11030 - ART	1,400.00	21,153.34	162,946.37	212,876.21	48,529.84	22.80
DEPARTMENT: 11031 - DRAMA	0.00	9,738.13	83,561.36	115,982.40	32,421.04	27.95
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	10,318.99	99,608.78	105,638.86	6,030.08	5.71
DEPARTMENT: 11033 - INST MUSIC	160.00	29,623.25	253,316.86	322,887.91	69,411.05	21.50
DEPARTMENT: 11034 - ORCHESTRA	75.00	4,471.92	17,758.18	24,000.00	6,166.82	25.70
DEPARTMENT: 11040 - SCIENCE	5,182.35	48,014.23	366,046.16	460,456.32	89,227.81	19.38
DEPARTMENT: 11041 - Robotics	0.00	537.76	3,767.55	0.00	3,767.55-	0.00
DEPARTMENT: 11050 - MATH	0.00	41,351.76	317,036.15	361,944.34	44,908.19	12.41
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	63,128.06	397,519.09	400,848.60	3,329.51	0.83
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	27,081.13	199,818.92	244,427.64	44,608.72	18.25
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11081 - READING	0.00	6,420.42	46,857.67	83,985.34	37,127.67	44.21
DEPARTMENT: 11082 - ESL	0.00	8,894.48	66,506.38	92,465.69	25,959.31	28.07
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	2,615.16	20,434.14	0.00	20,434.14-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	2,489.43	7,179.79	9,500.00	2,320.21	24.42
DEPARTMENT: 11101 - BookBusters	0.00	0.00	3,750.00	3,000.00	750.00-	24.99-
DEPARTMENT: 12010 - ACCOUNTING	0.00	6,415.55	55,166.79	79,750.53	24,583.74	30.83
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	565.17	0.00	565.17-	0.00
DEPARTMENT: 12202 - EMT	0.00	0.00	10.71-	0.00	10.71	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	160.65-	0.00	160.65	0.00
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,062.89	4,131.96	0.00	4,131.96-	0.00
DEPARTMENT: 41000 - LIBRARY	932.82	12,417.28	134,001.48	178,853.00	43,918.70	24.56
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	10,771.42	104,128.08	148,716.64	44,588.56	29.98
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	5,625.00-	907.54	531,182.33	538,000.00	12,442.67	2.31
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	30,347.06	252,148.37	1,244,356.75	992,208.38	79.74
DEPARTMENT: 42001 - DEAN OF ACADEMICS	246.51	29,604.91	200,105.40	232,802.54	32,450.63	13.94
DEPARTMENT: 42002 - OUTREACH	0.00	3,090.59	68,326.75	81,040.21	12,713.46	15.69
DEPARTMENT: 42003 - FACULTY SENATE	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	18,478.23	195,397.45	238,584.17	43,186.72	18.10
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	42,462.49	376,058.74	437,615.31	61,556.57	14.07
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	12,595.74	12,595.74	14,000.00	1,404.26	10.03
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	22,416.61	209,009.43	239,637.44	30,628.01	12.78
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	3,888.84	43,082.58	89,947.72	46,865.14	52.10
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	25,649.72	282,529.17	369,957.36	87,428.19	23.63
DEPARTMENT: 50030 - ADMISSIONS	0.00	18,856.20	183,314.75	228,722.26	45,407.51	19.85
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	9,477.00	19,024.25	168,587.44	215,199.69	37,135.25	17.26
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	6,889.53	68,322.96	82,431.46	14,108.50	17.12
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	3,305.58	29,400.96	520,913.73	702,357.37	178,138.06	25.36
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	17,029.81	189,073.91	236,279.69	47,205.78	19.98
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	16,120.64	193,767.41	230,757.00	36,989.59	16.03
DEPARTMENT: 55003 - MEN'S TRACK	0.00	9,688.28	71,317.00	89,108.51	17,791.51	19.97
DEPARTMENT: 55004 - WOMEN'S TRACK	1,946.70	5,763.79	65,451.86	90,490.71	23,092.15	25.52
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	7,847.42	83,436.93	138,766.63	55,329.70	39.87
DEPARTMENT: 55006 - FOOTBALL	0.00	42,001.07	515,570.77	581,384.94	65,814.17	11.32
DEPARTMENT: 55007 - BASEBALL	0.00	35,242.62	183,697.55	207,083.49	23,385.94	11.29
DEPARTMENT: 55008 - VOLLEYBALL	0.00	6,053.60	90,965.49	127,530.65	36,565.16	28.67
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	10,185.75	73,679.91	106,798.82	33,118.91	31.01
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	13,001.91	73,457.90	93,124.50	19,666.60	21.12
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	85,188.64	104,743.22	19,554.58	18.67
DEPARTMENT: 55014 - RODEO TEAM	1,708.67	23,079.93	176,538.88	218,146.19	39,898.64	18.29
DEPARTMENT: 55015 - MEN'S GOLF	0.00	9,559.50	75,849.59	69,996.95	5,852.64-	8.35-

DEPARTMENT: 55019 - ATHLETIC TRAINING	2,068.23	23,512.98	261,689.35	290,082.57	26,324.99	9.07
DEPARTMENT: 55020 - PEP BAND	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55021 - ESPORTS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55022 - SPORTS INFORMATION	0.00	0.00	9,931.98	14,500.00	4,568.02	31.50
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR	0.00	2,461.96	29,562.37	44,781.28	15,218.91	33.98
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	324.00	4,164.99	26,149.15	48,848.22	22,375.07	45.81
DEPARTMENT: 55025 - WOMENS GOLF	0.00	3,508.07	25,529.61	63,644.11	38,114.50	59.89
DEPARTMENT: 55026 - Trap Shooting	0.00	0.00	5,018.39	8,100.00	3,081.61	38.04
DEPARTMENT: 61000 - PRESIDENT	2,795.17	55,142.98	585,771.20	858,383.46	269,817.09	31.43
DEPARTMENT: 61001 - BOARD OF TRUSTEES	142.54	297.41	22,104.17	43,900.00	21,653.29	49.32
DEPARTMENT: 61002 - Title IX	170.29	11,003.94	56,685.49	72,639.00	15,783.22	21.73
DEPARTMENT: 61003 - DEIB	322.38	0.00	5,203.11	6,200.00	674.51	10.88
DEPARTMENT: 61005 - ATTORNEY	0.00	1,331.25	66,767.19	75,000.00	8,232.81	10.98
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	290.39	422,490.41	1,286,039.91	2,488,119.12	1,201,788.82	48.30
DEPARTMENT: 62010 - HUMAN RESOURCES	425.00	17,995.95	168,796.64	160,557.27	8,664.37-	5.39-
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,776.22	62,064.14	109,699.90	47,635.76	43.42
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	33,881.72	260,000.00	226,118.28	86.97
DEPARTMENT: 63000 - MARKETING/PR	21,167.06	29,166.95	269,415.65	322,068.65	31,485.94	9.78
DEPARTMENT: 64000 - INFORMATION TECHNO	37,138.70	113,641.20	1,530,005.26	1,596,435.42	29,291.46	1.83
DEPARTMENT: 65000 - CENTRAL SERVICES	4,761.52	8,850.79	127,342.27	217,338.99	85,235.20	39.22
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	21,971.81	165,574.21	216,945.80	51,371.59	23.68
DEPARTMENT: 67001 - Endowment DO NOT U	0.00	0.00	0.30-	0.30-	0.00	0.00
DEPARTMENT: 68000 - Dean of Advancemen	0.00	9,781.32	107,983.68	132,042.21	24,058.53	18.22
DEPARTMENT: 68001 - ENDOWMENT	0.00	10,495.88	96,666.42	133,970.00	37,303.58	27.84
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	3,044.79	33,767.62	168,817.10	191,096.04	19,234.15	10.07
DEPARTMENT: 71000 - BUILDINGS	50,432.16	65,561.95	844,331.07	1,373,685.26	478,922.03	34.86
DEPARTMENT: 72000 - CUSTODIAL SERVICES	11,436.72	82,800.90	809,077.28	969,861.40	149,347.40	15.40
DEPARTMENT: 73000 - GROUNDS	7,186.82	38,581.31	286,894.53	402,573.14	108,491.79	26.95
DEPARTMENT: 73001 - ATHLETIC FIELDS	1,081.60	3,233.25	20,667.93	16,000.00	5,749.53-	35.92-
DEPARTMENT: 74000 - VEHICLES	9,170.83	89,323.68	447,344.09	704,377.29	247,862.37	35.19
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	29,084.26	225,459.40	262,406.51	36,947.11	14.08
DEPARTMENT: 76000 - INSURANCE	0.00	131.77	450,146.15	449,520.14	626.01-	0.13-
DEPARTMENT: 77000 - UTILITIES	0.00	73,723.75	679,487.40	1,080,000.00	400,512.60	37.08
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	1,226.05-	17,768.37-	0.00	17,768.37	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,891.00	2,000.00	109.00	5.45
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	183.00-	22,866.00	40,000.00	17,134.00	42.84
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	18,822.00	18,000.00	822.00-	4.56-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	56,391.00	30,000.00	26,391.00-	87.96-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	4,038.00	37,652.50	40,000.00	2,347.50	5.87
DEPARTMENT: 94000 - STUDENT CENTER	210.45	0.00	2,246.56	36,882.82	34,425.81	93.34
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	3,625.00	0.00	3,625.00-	0.00
DEPARTMENT: 55026 - Trap Shooting	0.00	415.00	915.00	9,500.00	8,585.00	90.37

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FUND: 11 - GENERAL	170,978.28	2,038,560.76	17,258,684.79	23,755,000.00	6,325,336.93	26.63
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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	6,647.37	26,667.57	17,557.00	9,110.57-	51.88-
DEPARTMENT: 12200 - ADN PROGRAM	1,239.04	48,459.28	353,835.83	576,344.00	221,269.13	38.39
DEPARTMENT: 12201 - LPN PROGRAM	200.00	28,038.36	251,449.97	315,752.00	64,102.03	20.30
DEPARTMENT: 12202 - EMT	9,001.62	16,759.86	121,491.42	97,909.00	32,584.04-	33.27-
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	50,038.70	281,800.36	237,874.94	43,925.42-	18.46-
DEPARTMENT: 12210 - AGRICULTURE	0.00	8,804.64	59,742.56	66,461.00	6,718.44	10.11
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,281.68	20,314.96	173,864.20	185,161.00	10,015.12	5.41
DEPARTMENT: 12213 - Crops	0.00	0.00	0.00	18,000.00	18,000.00	100.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,785.00	26,961.46	251,290.31	276,943.00	23,867.69	8.62
DEPARTMENT: 12230 - AUTO MECHANICS	3,400.00	30,028.38	242,173.36	252,625.00	7,051.64	2.79
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	20,801.00	161,067.89	166,827.00	5,759.11	3.45
DEPARTMENT: 12241 - FIRE SCIENCE	3,900.00	5,025.90	22,652.66	65,825.00	39,272.34	59.66
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	0.00	538.00	538.00	100.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	12,214.25	87,131.47	149,617.00	62,485.53	41.76
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	1,657.38	8,219.90	95,669.85	41,489.00	55,838.23-	134.58-
DEPARTMENT: 12273 - WELDING	11,504.40	35,213.28	253,082.54	312,501.00	47,914.06	15.33
DEPARTMENT: 12280 - BUILDING TRADES	3,950.00	11,373.42	74,501.05	104,645.00	26,193.95	25.03
DEPARTMENT: 42005 - DEAN OF TECHNICAL	858.50	13,715.62	102,636.06	564,387.06	460,892.50	81.66
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	0.00	370,995.00	1,092,711.67	721,716.67	66.05
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	19,220.33	19,220.33	0.00	0.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12202 - EMT	0.00	0.00	99.99	600.00	500.01	83.34
DEPARTMENT: 12203 - ALLIED HEALTH	8,886.90	11,388.00	12,374.52	19,585.00	1,676.42-	8.55-
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	0.00	79.00	79.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	6,150.00	751.71	19,053.90	26,026.00	822.10	3.16
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	0.00	34.00	34.00	100.00
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	1,285.81	10,140.00	8,854.19	87.32
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	9,533.58	9,533.58	100.00
DEPARTMENT: 98000 - COSMETOLOGY	682.56	7,969.50	8,046.13	16,955.33	8,226.64	48.52
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	725.00	0.00	725.00-	0.00
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FUND: 12 - PTE FUND	54,497.08	362,725.59	2,990,857.78	4,645,340.91	1,599,986.05	34.44

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	139.19	1,499.56	49,532.83	116,529.51	66,857.49	57.37
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	4,498.85	839.66	8,611.97	18,903.10	5,792.28	30.64
DEPARTMENT: 12273 - WELDING	0.00	0.00	454.91	0.00	454.91-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	12,537.53	0.00	12,537.53-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	6,799.02	7,049.02	7,099.10	50.08	0.71
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	698.91	672.28	26.63-	3.95-
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	7,782.31	0.00	7,782.31-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,790.10	11,089.70	43,094.80	32,005.10	74.27
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	200.00	4,590.26	6,167.98	1,577.72	25.58
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	1,186.12	1,432.04	245.92	17.17
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	6,253.82	11,692.35	5,438.53	46.51
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	892.82	10,107.38	13,399.29	3,291.91	24.57
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	798.33	5,829.54	13,600.00	7,770.46	57.14
DEPARTMENT: 55007 - BASEBALL	0.00	12,546.35	67,033.04	78,074.68	11,041.64	14.14
DEPARTMENT: 31000 - COMMUNITY SERVICE	626.24	1,997.99	4,628.62	9,811.68	4,556.82	46.44
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	645.87	1,218.74	572.87	47.01
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	492.17	492.17	100.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	365.74	2,373.41	5,407.77	3,034.36	56.11
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	412.00	18,770.82	18,358.82	97.81
DEPARTMENT: 11021 - ENGLISH	0.00	426.66	681.42	1,110.00	428.58	38.61
DEPARTMENT: 11030 - ART	1,893.19	0.00	90.00-	3,606.00	1,802.81	49.99
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	582.75	2,480.00	1,897.25	76.50
DEPARTMENT: 11033 - INST MUSIC	0.00	191.87	3,071.02	3,888.00	816.98	21.01
DEPARTMENT: 11040 - SCIENCE	1,009.59	188.64	3,264.27	12,346.00	8,072.14	65.38
DEPARTMENT: 11041 - Robotics	0.00	0.00	359.40	338.00	21.40-	6.32-
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	2,196.00	4,458.00	2,262.00	50.74
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	0.00	0.00	20,933.00	20,933.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	2,219.80	0.00	662.45	4,340.00	1,457.75	33.59
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	17,448.33	27,653.00	10,204.67	36.90
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	12,098.95	27,827.00	15,728.05	56.52
DEPARTMENT: 12202 - EMT	0.00	1,937.04	6,018.06	10,150.00	4,131.94	40.71
DEPARTMENT: 12203 - ALLIED HEALTH	12,561.48	6,930.28-	1,600.25	18,722.00	4,560.27	24.36
DEPARTMENT: 12210 - AGRICULTURE	674.55	736.97	955.47	4,645.00	3,014.98	64.91
DEPARTMENT: 12211 - ANIMAL SCIENCE	735.53	203.06	4,405.47	8,649.00	3,508.00	40.56
DEPARTMENT: 12220 - JOHN DEERE AG TECH	6,568.15	2,217.67	31,598.14	45,552.00	7,385.71	16.21
DEPARTMENT: 12230 - AUTO MECHANICS	254.40	3,143.58	83,806.76	84,570.00	508.84	0.60
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	187.00	1,433.79	3,510.00	2,076.21	59.15
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	1,156.60	3,455.00	2,298.40	66.52
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	65.26	4,160.25	26,941.61	27,138.00	131.13	0.48
DEPARTMENT: 12273 - WELDING	14,542.32	2,249.46	50,925.65	72,391.00	6,923.03	9.56
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	5,739.43	8,705.00	2,965.57	34.07
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	11,718.00	11,718.00	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	22,719.80	44,482.00	21,762.20	48.92
DEPARTMENT: 55025 - WOMENS GOLF	0.00	0.00	6,012.36	12,028.44	6,016.08	50.02
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	0.00	0.00	0.00
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FUND: 14 - ADULT SUPPLEMENTARY ED	45,788.55	36,441.49	484,405.22	811,060.75	280,866.98	34.63

05/09/24

Garden City Community College
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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	0.00	0.00	390,784.00	390,784.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	11,950.18	17,569.00	25,000.00	7,431.00	29.72
DEPARTMENT: 94000 - STUDENT CENTER	3,036.34	16,432.86	58,173.28	137,030.00	75,820.38	55.33
DEPARTMENT: 95000 - STUDENT HOUSING	141,850.41	564,941.79	2,433,968.43	3,279,216.00	703,397.16	21.45
DEPARTMENT: 98000 - COSMETOLOGY	10,319.20	6,316.23	87,697.42	157,122.64	59,106.02	37.62
DEPARTMENT: 97000 - BOOKSTORE	44,090.94	14,876.16	399,483.57	481,890.00	38,315.49	7.95
=====	=====	=====	=====	=====	=====	=====
FUND: 16 - AUXILIARY ENTITIES	199,296.89	614,517.22	2,996,891.70	4,471,042.64	1,274,854.05	28.51

Fiscal Year: 2024

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	1,517.95	0.00	1,517.95-	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	16,824.00	16,824.00	100.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	7,888.53	8,444.75	556.22	6.59
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	5,225.09-	0.00	5,225.09	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	1,944.78-	0.00	1,944.78	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	3,119.04-	85,797.83	0.00	85,797.83-	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	105,618.26	109,459.41	3,841.15	3.51
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	366,458.98	507,802.11	141,343.13	27.83
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	7,477.04	15,248.00	7,770.96	50.96
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	0.00	768.30	0.00	768.30-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	17,307.94	17,307.94	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	292.91	36,699.57	75,667.57	38,968.00	51.50
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	1,550,675.94	0.00	1,550,675.94-	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	609.50	3,758.35	4,625.57	867.22	18.75
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	7,243.85	7,872.71	628.86	7.99
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	250.00	194,963.20	333,924.95	138,961.75	41.61
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	30,017.92	217,093.13	344,689.03	127,595.90	37.02
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	6,745.41	71,422.76	83,187.06	11,764.30	14.14
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	201.49	1,953.14	1,751.65	89.68
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	775.00	775.00	0.00	775.00-	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	47,603.89	421,678.33	786,869.11	1,112,103.44	277,630.44	24.96
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	2,361.98	2,361.98	3,649.02	1,287.04	35.27
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	0.00	4,350.98	4,350.98	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	887.85	6,020.53	24,672.00	18,651.47	75.60
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	1,495.93	4,484.70	2,773.00	1,711.70-	61.72-
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	11,277.55	17,538.00	6,260.45	35.70
DEPARTMENT: 42005 - DEAN OF TECHNICAL	12,000.00	15,341.58	106,860.89	150,959.00	32,098.11	21.26
DEPARTMENT: 11040 - SCIENCE	0.00	9,800.76	17,702.26	41,856.00	24,153.74	57.71
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,628.55	11,126.57	110,633.97	107,300.34	5,962.18-	5.55-
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 00000 - GENERAL	0.00	12,595.74-	12,595.74-	0.00	12,595.74	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	572.00	0.00	2,118.12	13,225.00	10,534.88	79.66
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	0.00	0.00	0.00
=====						
FUND: 22 - RESTRICTED GRANTS	62,804.44	485,668.96	3,688,423.68	3,006,933.02	744,295.10-	24.74-

Fiscal Year: 2024

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	299,418.00	528,214.00	228,796.00	43.32
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	83,511.00	250,000.00	166,489.00	66.60
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	6,798.10	40,606.85	16,000.00	24,606.85	153.78
DEPARTMENT: 12230 - AUTO MECHANICS	19,433.55	0.00	0.00	19,434.00	0.45	0.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	100,000.00	100,000.00	100.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	19,424.76	24,500.00	5,075.24	20.72
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	14,996.43	15,000.00	3.57	0.02
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	30,000.00	30,000.00	100.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	859.89	0.00	32,567.29	79,490.90	46,063.72	57.95
DEPARTMENT: 71000 - BUILDINGS	125,989.00	9,000.00	9,000.00	179,742.10	44,753.10	24.90
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	400.00	0.00	400.00	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	40,000.00	40,000.00	0.00	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	50,000.00	50,000.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	276,433.00	300,000.00	23,567.00	7.86
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	1,640.52	3,250.00	1,609.48	49.52
DEPARTMENT: 11031 - DRAMA	20,000.00	0.00	0.00	20,000.00	0.00	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	17,861.00	17,861.00	17,861.00	0.00	0.00
DEPARTMENT: 11034 - ORCHESTRA	0.00	9,222.92	9,222.92	10,762.00	1,539.08	14.30
DEPARTMENT: 41000 - LIBRARY	0.00	19,130.00	19,130.00	19,130.00	0.00	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	4,880.00	4,880.00	0.00	0.00
DEPARTMENT: 50030 - ADMISSIONS	0.00	0.00	0.00	20,000.00	20,000.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	28,065.00	28,065.00	100.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	166,282.44	62,012.02	919,091.77	1,756,329.00	670,954.79	38.20

05/09/24

Garden City Community College
Annual Budget Report Ending 04/30/24
Options - All Statuses

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Fiscal Year: 2024

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	2,705.27-	0.00	2,705.27	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	264.14-	0.00	264.14	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	13,331.66	172,604.39	230,549.95	57,945.56	25.13
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	2,299.78	5,055.88	6,253.00	1,197.12	19.14
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	10,107.54	75,588.99	123,704.00	48,115.01	38.90
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	63,997.00-	63,997.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,597.80	54,625.16	63,997.00	9,371.84	14.64
=====						
FUND: 24 - ADULT EDUCATION	0.00	31,336.78	304,905.01	360,506.95	55,601.94	15.42

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Garden City Community College
Annual Budget Report Ending 04/30/24
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Fiscal Year: 2024

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	24,967.00	47,400.00	399,450.03	640,000.00	215,582.97	33.68
FUND: 61 - CAPITAL OUTLAY	24,967.00	47,400.00	399,450.03	640,000.00	215,582.97	33.68

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Garden City Community College
Annual Budget Report Ending 04/30/24
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Fiscal Year: 2024

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - VICE PRESIDENT FOR	1,478.00	67,591.39	252,259.78	268,170.00	14,432.22	5.38
DEPARTMENT: 50004 - Student Activities	0.00	3,588.37	31,384.93	0.00	31,384.93-	0.00
DEPARTMENT: 50000 - VICE PRESIDENT FOR	11,352.59	34,444.55	439,126.75	599,150.30	148,670.96	24.81
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	2,884.18	2,000.00	884.18-	44.20-
DEPARTMENT: 50000 - VICE PRESIDENT FOR	670.67	3,721.24	10,246.96	30,214.29	19,296.66	63.87
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	13,501.26	109,345.55	735,902.60	899,534.59	150,130.73	16.69

Fiscal Year: 2024

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	976.00	125,332.33	130,000.00	4,667.67	3.59
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	2,841.50	73,301.30	130,000.00	56,698.70	43.61
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	52,993.00	48,000.00	4,993.00-	10.39-
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	57,185.00	48,000.00	9,185.00-	19.13-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	3,729.00	77,444.00	75,000.00	2,444.00-	3.25-
DEPARTMENT: 55006 - FOOTBALL	0.00	7,410.08	271,039.51	275,000.00	3,960.49	1.44
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	70,750.00	75,000.00	4,250.00	5.67
DEPARTMENT: 55008 - VOLLEYBALL	0.00	125.00	76,404.98	90,000.00	13,595.02	15.11
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	80,020.00	80,000.00	20.00-	0.02-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	59,000.00	60,000.00	1,000.00	1.67
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	27,000.00	25,000.00	2,000.00-	7.99-
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	64,500.00	75,000.00	10,500.00	14.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	35,440.00	35,000.00	440.00-	1.25-
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	8,787.00	34,854.00	40,000.00	5,146.00	12.87
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR	0.00	0.00	18,908.00	32,800.00	13,892.00	42.35
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	0.00	0.00	29,500.00	32,800.00	3,300.00	10.06
DEPARTMENT: 55025 - WOMENS GOLF	0.00	3,422.00	27,797.00	35,000.00	7,203.00	20.58
DEPARTMENT: 11022 - COMMUNICATION	0.00	0.00	3,875.00	0.00	3,875.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	0.00	5,000.00	5,000.00	100.00
DEPARTMENT: 11030 - ART	0.00	0.00	6,200.00	12,150.00	5,950.00	48.97
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	300.00	9,600.00	11,000.00	1,400.00	12.73
DEPARTMENT: 11033 - INST MUSIC	0.00	3,000.00	45,350.00	30,000.00	15,350.00-	51.16-
DEPARTMENT: 11034 - ORCHESTRA	0.00	600.00	3,000.00	16,000.00	13,000.00	81.25
DEPARTMENT: 11041 - Robotics	0.00	0.00	750.00	0.00	750.00-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	650.00	7,000.00	6,350.00	90.71
DEPARTMENT: 11101 - BookBusters	0.00	0.00	2,250.00	3,000.00	750.00	25.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	31,744.00	31,750.00	6.00	0.02
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	7,812.00	41,137.00	50,000.00	8,863.00	17.73
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	3,290.00	64,963.00	10,000.00	54,963.00-	549.62-
DEPARTMENT: 55026 - Trap Shooting	0.00	2,510.00	9,085.00	5,000.00	4,085.00-	81.69-
DEPARTMENT: 81008 - Scholarships - Alu	0.00	700.00	18,851.00	0.00	18,851.00-	0.00
DEPARTMENT: 81009 - finishline scholar	0.00	183.00	1,403.00	0.00	1,403.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	45,685.58	1,420,327.12	1,467,500.00	47,172.88	3.21

Garden City Community College
04.30.24

		<u>Amount</u>	<u>% Rate</u>
Cash in Bank:			
	Commerce Bank	\$54,448.11	0.000%
	KCB Operating*	\$154,774.66	0.000%
	State Municipal Invest. Pool	\$188,613.23	4.02%
	Landmark National Bank	\$5,042,995.56	5.46%
	KCB MM	\$461,131.74	5.46%
	Security Bank of KC -2021	\$373,943.14	4.965424%
	Security Bank of KC -2022	\$172,819.22	4.965424%
		\$6,448,725.66	

Investments:		<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
	Dream First Bank (1st Natl Syracuse)	CD	\$1,000,000.00	5.560%	11/9/2023	5/9/2024
	KCB	CD	\$700,000.00	5.460%	8/9/2023	8/9/2024
	Valley State Bank	CD	\$1,025,000.00	5.600%	11/15/2023	8/15/2024
			\$2,725,000.00			
TOTAL			\$9,173,725.66			

*Statement Balance

05.09.24
kja

Agenda No: III - D

Date: May 14, 2024

Topic: President's Contract

Background Information:

President's contract commencing July 1, 2024, at a salary of \$_____, plus benefits.

Budget information:

Recommended Board Action:

Approve the contract for President Ryan Ruda commencing July 1, 2024.

Board Action Taken: _____Approved _____Disapprove
 _____Ayes _____Nays _____No Action

Board Member Notes:

Policy Title: Treatment of People

With respect to treatment of students, employees, volunteers and the community, dealings shall not be inhumane, unfair, or undignified.

Accordingly, the president shall not:

1. Operate without policies and procedures which clarify faculty, student, and staff rules, provide for effective handling of grievances and complaints, and protect against wrongful conditions including fear of retributions.
2. Discriminate against anyone for expressing their opinion.
3. Withhold a complaint, grievance, or appeal procedure from faculty, staff, or students.
4. Fail to acquaint students and staff with their rights and responsibilities.
5. Fail to achieve a welcoming and accepting campus environment to help all students succeed.
HLC Link: 1.C.2, 3
6. Fail to promote respect and acceptance of all individuals and awareness and educational opportunity for underrepresented populations.
HLC Link: 1.C.2, 3; 2.A.2

Reviewed annually.

Reviewed

7.16.2005	6.27.2017	5.12.2020	7.21.2020	5.11.2021
5.10.2022				

Revised

6.20.2023	3.12.2024
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MAY 2024 MONITORING REPORT

ANNUAL REPORT

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People –Preamble Page 10

With Respect to treatment of students, employees, volunteers and the community, dealings shall not be inhumane, unfair, or undignified.

CEO’s Interpretation: The President shall consistently pursue and work to ensure that students, employees, and stakeholders are treated in a humane, fair, and dignified manner.

Data directly addressing CEO’s interpretation:

Systems and processes continue to be implemented and refined to ensure that students, employees and stakeholders have avenues to communicate and are treated with dignity and respect. These processes include hosting monthly meetings, visiting departments, going to student organization meetings and visibility throughout various community events. Communication and visibility are core to ensuring that all individuals have knowledge and accessibility to the president.

At the core of the BUSTERS institutional values are Unwavering Integrity, Collegiality, Trust, Transparency, Accountability and Responsible Leadership. These values exist to guide the culture and climate and expectations of GCCC. All interaction and communication with students, employees, volunteers, and the community shall be conducted based on respect, integrity, and dignity. Any suggestions and concerns which may be received are given respectful consideration and acknowledgement. Fair treatment of others and professional behavior is an expectation of all GCCC employees. Employee concerns about fair treatment are addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer, and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective vice president. Additionally, an online feedback form has been developed for community feedback pertaining to GCCC President, other employees, or specific feedback to assist in continuous improvement. This feedback for the campus provides a direct avenue for feedback directly to the board to assist in properly receiving the feedback and being solution-focused to address the feedback.

We have continued to enhance new employee orientation and continue to offer and refine an employee leadership training to include processes focused on customer service centered values of being “Hungry, Humble and Smart.” These concepts are incorporated into New Employee training as well as have been built into professional development in departments, divisions, and the college overall as a framework for collegiality, working with others and improving communication and respect for others across the college.

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People #1 Page 10

The President shall not operate without procedures which clarify student and staff rules, provide for effective handling of grievances and complaints, and protect against wrongful conditions.

CEO's Interpretation: The President is responsible for ensuring that policies and procedures are established, reviewed and adhered to for handling staff and student grievances and complaints.

Data directly addressing CEO's interpretation:

College policies and procedures have been developed to ensure that students and staff have protocol and procedures for reporting and handling grievances, complaints, and wrongful conditions on campus. These policies are consistently reviewed and revised to reflect any institutional or legislative changes which may impact. Student handbooks and information relating to Student College policies are distributed by the office of student services through student handbooks, distributed to student email and posted online. The handbooks are made available to students on an annual basis. At the beginning of each semester, students are notified by email of their rights and responsibilities as well as where they can access information on policies and procedures. Additionally, various academic programs, athletics and residence halls have specific grievance procedures that align to the college policy and procedures as well. The college has also implemented a virtual orientation that each new student is requested to complete prior to the start of their first semester. The college's Strategic Enrollment Management Group 5 continues to refine how and when this virtual orientation is introduced to students, increasing the participation annually. This online orientation acquaints students with processes and procedures as well as policies that help guide and support their success and experience at GCCC.

All policies and procedures are routinely examined by College personnel. The non-discrimination, Title IX, grievance and code of conduct policies have been reviewed and revised this past year to align with federal requirements. Any revisions or recommended changes are discussed at college council and through the administrative cabinet level. Written modifications are then presented to College Council for input and approval. Any employee may initiate a review of an institutional policy or recommend a change to current policy. The process for policy revision is clearly delineated in college policy. Final determination for revision is made through College Council. Once approved at the council level, the policy is sent to all employees by email to notify and keep employees informed. Following approval and notification, the college policy is updated or linked to the college policies on the GCCC website.

A record detailing student, employee and other stakeholder complaints is maintained by administration in the three respective areas, Student Services, Administrative Services, and Instructional Services. These logs document action(s) taken to resolve the complaints and grievances which have been formally submitted to the Vice President for review and decision. As concerns are received, they are addressed following policy and the procedures. GCCC works to handle all concerns at the primary level. Through this resolution method, there have been no formal grievances for the 23-24 school year.

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People #2 Page 10

The President shall not discriminate against anyone for expressing their opinion.

CEO's Interpretation: It is priority to maintain open lines of communication and transparency. The office of the president must abide by non-discriminatory policies, regulations, and civil responsibilities. The college policy and procedures provide avenues of reporting perceived as negative actions by the office of the president.

Data directly addressing CEO's Interpretation:

The office of human resources registers all complaints regarding the president. In the event a concern is received by human resources against the president, it will be confidentially submitted to the Vice President for Administrative Services for communication to the Board. Additionally, the online feedback form provides an additional avenue for information regarding the president to be submitted directly to the board. No reportable concerns were submitted.

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People #3 Page 10

The President shall not withhold a complaint, grievance, or appeal procedure from faculty, staff, or students.

CEO's Interpretation: Due process and procedures are in place for faculty, staff, and students through college policy and by the negotiated agreement for faculty. The president will ensure that personnel adhere to the proper procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate vice president and the student, staff, or faculty member to ensure that due process and procedures are followed. No complaint, grievance or appeal procedure has been denied this academic year.

EXECUTIVE LIMITATIONS ANNUAL
Treatment of People #4 Page 10

The President shall not fail to acquaint students and staff with their rights and responsibilities.

CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. Institutional complaints are processed via their respective departments and Vice-president, culminating at the president's office, if necessary. Depending on the nature of the individual's appeal, all staff have access to the Human Resources Department. All students have access to the Vice President for Student Services as outlined in the student handbook. Additionally, ongoing training and professional development are provided to students and employees through orientation, in-service and online information. New employees are made aware of college policies at the onset of employment through new employee orientation. This past year has seen a significant advancement in the employee training and compliance programming. GCCC has launched an online training platform called Safe Colleges to focus training on campus safety, compliance, and knowledge of policies on an annual basis. On an annual basis, all employees are required to complete these four modules: Discrimination Awareness in the workplace, Sexual Harassment: Staff to Staff, Title IX: Roles of Responsible Employees, and Bloodborne Pathogen Exposure Prevention. Additional training for cybersecurity awareness has been added this past year. Additionally, to strengthen the onboarding process, New Employee orientation has been enhanced and strengthened throughout this past year. New employee orientation covers all necessary paperwork including payroll, retirement, and tax information online. Through new employee orientation, all individuals receive information on GCCC policies and procedures and where to access, Equal Employment, ADA/Equal Access, Discrimination and Harassment, IT and Codes of responsibility for security and confidentiality.

Data directly addressing CEO's interpretation: There were no formal reported staff or student appeals for the 2023-24 academic year outside of academic or disciplinary actions rendered.

Policy Title: Essential Skills

Students will possess essential skills.

1. Students will illustrate written communication skills.
2. Students will demonstrate oral communication skills.
3. Students will exhibit critical thinking skills.
4. Students will develop an awareness of diversity.
HLC Link: 1.C.1, 2
5. Students will develop an awareness of social responsibility.
HLC Link: 1.C.1, 2; 4.A.6

Reviewed annually.

Reviewed

5.10.2006	6.14.2016	9.10.2019	2.11.2020
2.15.2022	2.21.2023		

Revised

HUMAN RESOURCES MAY REPORT

EMPLOYMENT

Human Resources is focused on ensuring the best hiring practices are in place to attract/attain the best candidates to fill our open positions. We do so by facilitating the interview process and working collaboratively with hiring managers and members of the screening and interview committee to select the best qualified candidate.

As of May 7, 2024, there are 21 open positions. To date, we have hired two (2) employees, had two (2) internal transfer, and three (3) resignations/separations.

Open Positions

i. Administrative Services

- a) Part-Time Bus Driver
- b) Computer Support Specialist

ii. Athletics

- a) Assistant Football Coach
- b) 2nd Assistant Men's Soccer Coach/Residential Life
- c) 2nd Assistant Women's Soccer Coach/Residential Life
- d) 2nd Assistant Women's Basketball Coach/Residential Life
- e) Assistant Men's Basketball Coach

iii. Instructional Services

a) Full-Time

- 1) Assistant Professor of Plumbing
- 2) Assistant Professor of Fire Science
- 3) Industrial Machine Mechanic Instructional Staff
- 4) Assistant Professor of Business
- 5) GCCCA Program Secretary
- 6) Assistant Professor of Agriculture
- 7) Assistant Professor of Communications
- 8) Assistant Professor of Computer Science
- 9) ABE/ASE Instructor
- 10) Tutoring Coordinator

b) Part-Time

- 1) English Language Acquisition Instructor
- 2) Fire Science Adjunct Instructor
- 3) Languages Adjunct Instructor
- 4) Clinical Nursing Adjunct Instructor

TRAINING

Human Resources is committed to the professional development of employees. Therefore, we will continue to review and enhance our training offerings to meet the needs of all employees and their schedules.

Safe Colleges (Evaluating for next year)

- a) Offer two to three online trainings for employees to complete.
 - a) Bloodborne Pathogens
 - 1) This training was sent out on May 1, 2024.
 - b) FERPA
 - 1) This training was done from October 16 – 31, 2023.

In-Person Trainings

- a) Offer two in-person trainings per year.
 - a) DE&I Training
 - b) Discrimination
 - c) Supervisor Training

OPEN ITEMS

New Employee Onboarding/Orientation

- a) Human Resources is looking towards enhancing the new employee onboarding experience. This would include offering two new employee orientation per month to ensure new employees have the resources to be successful.

End of the Year Activities

- a) In collaboration with the President's Office HR is working on preparing an End of the Year Bash for all employees tentatively scheduled for Wednesday, May 15, 2024.
- b) In collaboration with the President's Office HR is working on preparing a retirement reception for employees who have retired or has tendered a retirement notice from June 1, 2023, to August 1, 2024.

Fall 2024 Inservice

- a) Human Resources will begin meeting with the President's office to start planning the 2024 Fall Inservice.

HR Newsletter

- a) Human Resources would like to start producing monthly newsletters of relevant employment law information, benefit information, and employee information such as new hires, separations, anniversaries, and birthdays.

Instructional Services, May 2024

English Classes

For their final projects, Associate Professor Veronica Goosey's English II student researched campus or community problems and proposed solutions. They gave poster presentations April 29-30. Multiple groups of students were passionate enough about their solutions that they took extra steps to present their research to off- and on-campus groups:

Ava Wilson-Hope and Kadence Butteris made a compelling argument in favor of Garden City's need for a Safe Haven baby box, with supporting research from local police and fire departments. They felt strongly enough about their proposal that after class presentations, they researched how they could present their findings to the local government. They attended an open meeting of the city commission on April 30, where they shared their proposal. Mayor Ortiz kindly commended them for their forward thinking, and the commissioners thanked them for their civic engagement.



Students Mark Wells and Sigifredo Maldonado-Chairez scheduled a meeting with Public Works Director Mike Muirhead to discuss the feasibility of their crosswalk proposal. It was a very educational and informative meeting where the students learned about the costs and requirements of city features as ubiquitous as crosswalks. Our Busters are getting involved in the local community.



Cadence Mallet and Kerrishma Williams, international students currently living in the residential halls, gave a presentation arguing that Residential Life should inform students of how to respond to tornado warnings/watches and hold tornado drills each semester. This proposal caught the attention of our campus safety officers; Officer Lamar informed me after the presentations that he intended to write up a memo for an upcoming safety meeting proposing a protocol for tornado drills.

WSU Transfer Intent Data Sharing

Thanks to the diligent work of Linda Hill, GCCC has sent its first “data share” to Wichita State University. The data includes information about GCCC students who intend to transfer to WSU. By sharing their transfer intent with GCCC, they agree to have the college send basic demographic information to WSU to let them know they are coming. This triggers recruitment and information sequences from WSU to the students so they can better keep up with important dates such as the transfer scholarship deadline. It can also link to dual advising services, where a WSU advisor and a GCCC advisor work together to make sure every credit the student takes at GCCC will count toward their WSU credential. The SEM 4 team will continue to look for schools with which to expand these data sharing partnerships.

This is part of a larger effort to improve transfer processes on campus, specifically to increase the number of students who use dual advising services to increase the overall number of credit hours that transfer. This data is reported annually to the Board as a part of the Academic Advancement ENDS.

FHSU Bachelor of Business Accounting Pipeline

Thanks to the hard work of GCCC Division Chair Renee Harbin, Professor Dr. Susan Ortega, and Dean Phil Terpstra, FHSU is piloting the first three courses in a “Zoom from Anywhere” Bachelor’s degree completion opportunity. FHSU currently offers a fully online (asynchronous) Bachelor of Business Accounting degree option, but the addition of Zoom courses will allow students to take three courses in a Zoom environment where students use Zoom to virtually join a live classroom at the FHSU campus. These courses provide an option to students where they can be a part of live classroom discussions and participate more fully in the social aspects of classroom learning. FHSU will offer Intermediate Accounting I, Intermediate Accounting II, and Fraud Examination courses in this format, and the Accounting Department hopes to expand to additional courses in the future, making a fully Zoom pathway available to students looking to complete their BBA degree without leaving Southwest Kansas. In the future, expect to see an FHSU press release and a FHSU web page specific to this opportunity. GCCC will promote this opportunity when FHSU has completed these final steps.

Ramblings From Your Registrar's Office – May 2024

Graduation Applications

- **Total applications** received (as of 5/8/24) = 586
 - Fall 2023 = 95
 - Spring 2024 = 420
 - Summer 2024 = 71

Commencement 2024

Below are statistics from our ceremonies on Friday, May 3.

- Participation (those who walked across the stage):
 - Technical Ceremony 4:00 PM: 110
 - Transfer Ceremony 7:00 PM: 174
 - **TOTAL:** **284**

- Program Information:
 - Certificate Candidates
 - Certificate A
 - Agribusiness (17)
 - Computer Support Specialist (10)
 - Carpentry (19)
 - Early Childhood Education (1)
 - Food Science (10)
 - Management Marketing (10)
 - Welding Technology (19)
 - Certificate B
 - Agribusiness Specialist – Agronomy (2)
 - Agribusiness Specialist – Livestock Management (14)
 - Food Science – Meat Production (16)
 - Certificate C
 - Automotive Technology (9)
 - Cosmetology (18)
 - Criminal Justice (1)
 - Industrial Machine Mechanic (10)
 - Licensed Practical Nursing (23)
 - Medical Assistant (3)
 - Welding Technology (19)
 - **TOTAL:** **201**

 - Degree Candidates
 - Associate in Arts (AA) 19
 - Associate in Science (AS) 297
 - Associate in General Studies 7
 - Associate in Applied Science 51
 - **TOTAL:** **374**

 - Academic Award Candidates
 - Phi Theta Kappa (PTK) 71
 - High Honors (HH) 191
 - Honors (H) 176
 - PTK and HH 49
 - PTK and H 21

Campus Health

April Events

Alcohol/Drug Awareness

Summer Fun!! (Protection from melanoma, skin cancer, and basics of skin care in the sun)

Admissions

- We had a group of 100 7th & 8th graders from Horace Good and Kenneth Henderson on campus today (5/6/24).
- We will have 42 middle schoolers from Liberal on campus on Wednesday, 5/8.
- Admissions has attended scholarship ceremonies and senior award banquets for our service area schools throughout April and May.

CAMP

CAMP has been busy helping our upcoming Freshman Class with enrollment appointments, social media posting for the program, and financial aid documents.

For CAMP Programs, federal funds are available for 12 programs nationwide. However, there are 13 programs that are up for renewal this year, plus new programs seeking funding.

The U.S. Department of Education, Office of Migrant Education sent notifications on 5.9.2024 and CAMP has been re-awarded for another 5-yrs.