

**Garden City Community College
Board of Trustees
March 12, 2024**

Trustees Present:	Leonard Hitz	Chair
	Shanda Smith	Vice Chair
	Dr. Marilyn Douglass	Trustee
	David Rupp	Trustee
	Jean Clifford	Trustee
	Bob Larson	Trustee
Others Present:	Dr. Ryan Ruda	President
Zoom	Karla Armstrong	Vice President for Administrative Services/CFO
	Dr. Marc Malone	Vice President for Instructional Services/CAO
	Colin Lamb	Vice President for Student Services/Athletics
	Madilyn Limberg	Executive Director, Marketing and PR
	Jodie Tewell	Executive Assistant to the President
	Julia Proctor	Director of Library Services
	Peter Simmons	Senior Research Analyst
	Britnie Novak	Student Activities Coordinator
	Yesenia Castro	SGA President
	Meghan Flynn	Garden City Telegram

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz commended recent Bustin Buster Award winners and Coach Colin for being named the US Track and Field Coach of the Year at the Nation Meet.

B. Report for SGA

Yesenia Castro, SGA President reported on past and upcoming events. Bikes are ready to be rented by students and information has been sent to students.

C. New Employees

No New Employees

D. Faculty Senate Report

No Report

II. Executive Session

Move that the Board recess into executive session to discuss an individual employee's performance pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President, Vice President of Instruction, and Vice President of Administrative Services be included. The open meeting will resume here in the Ronald J Scott Endowment Room in ten (10) minutes.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

The board moved to executive session at 6:07 p.m.

Returned to open session at 6:17 p.m.

III. CONSENT AGENDA

Trustee Smith requested to pull Item D. Resolution 2024-1.

Move to approve consent agenda Items A, B, and C.

Motion: David Rupp

Second: Marilyn Douglass

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D) Resolution 2024

Notice of intent to release Zach Towel from his contract.

Move to approve Resolution 2024-1 Notice of Intent to Release from Contract.

Motion: Shanda Smith

Second: Bob Larson

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval

A-1. Annual Executive Limitations, Essential Skills

VP Dr. Marc Malone reported that we are using the same system but a more efficient way to report the information. This will help with participation rates.

A-2. Bi-Annual, Executive Limitations, General Executive Constraints #2 Trustees had no questions regarding the report.

A-3. Bi-Annual, Executive Limitations, General Executive Constraints #10

Trustees reported that the campus, administration, and faculty are all student minded. Dr. Ruda and VP Karla Armstrong reported information and opportunities regarding the change in insurance.

A-4. Bi-Annual, Executive Limitations, Board Job Description

Trustee Rupp reported that the BAA has thirteen members. Audit recommendations have been addressed. Fundraising continues to be in the forefront of the organization. BAA luncheons are quarterly. The next BAA meeting is on May 6 at noon. (Supporting documents filed with official minutes)

Trustee Smith reported on the Endowment Association. The issues with the audit have been addressed. Lenzy Kuebler, Director, is helping to grow the membership of Endowment and is an improvement for the association. The Endowment Auction is April 12.

B. Review Monitoring Reports

B-1. Annual, Executive Limitations, Personal Enrichment

Trustees have no suggestions for changes to this report.

Trustees discussed policy governance and suggested language changes to the policies.

Move to approve changes to the Policy Governance document.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

V. OTHER

A. Open comments from the public

No comments

B. Presidents Report

Dr. Ruda reported on the now available Broncbuster license plate, Student Successes – Meats Team, Quizards, four students from track qualifying for All-American, and the KCB Bank naming ceremony. Dr. Ruda discussed tickets for the upcoming Chamber Banquet and updated the time for the Robotics Advisory board to 11:230 on March 21.

C. Non-Academic Department Review – Marketing

Madilyn Limberg, Executive Director, Marketing and Public Relations reported on the functions with the overarching theme of Communication – Visual, Social, and Graphic. The department is using Zendesk for work orders. Goals: Hire a web designer, website overhaul, and professional development.

D. Non-Academic Department Review – Library Services

Julia Proctor, Director of Library Services, reported the library consists of three sections: Out of class testing center, CLC, and Library. The library provides book checkouts, inter-library loans, and academic databases. Online databases have had the most growth. Usage has more than tripled in the last five years at 290%.

E. Non-Academic Department Review – Athletics

Will report in April.

F. Title III Update

Will report in April.

G. Incidental Information

Discussed admission recruitment with a focus on technical programs. Junior visits help students prepare for their senior year. Dr. Ruda is looking into awarding scholarships two years out to help guide students' decisions.

SGA bikes are ready to rent.

H. Report from FCEDC

The staff had a town hall meeting with ST. Catherine's Hospital to discuss recruitment.

I. Report from KACC

No current report

VI. OWNERSHIP LINKAGE

Trustee Rupp attended the Fire, Crop Production, and Criminal Justice advisory board meetings.

Trustee Smith attended the Automotive Tech Advisory Board meeting. Discussed the Perkins report.

Chair Hitz reported that Coach Kioshi has recruited several students from Kansas. Chair Hitz also reported a community member complimenting the carpentry program.

We currently need a plumbing instructor.

Trustee Clifford discussed advertising options at the Endowment Auction and commended Dr. Malone regarding Tech with Marc.

Welding Advisory is May 9 at noon.

VII. Executive Session

No executive session

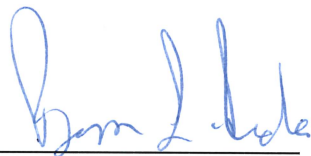
Trustees filled out monthly assessments.

VI. Adjournment

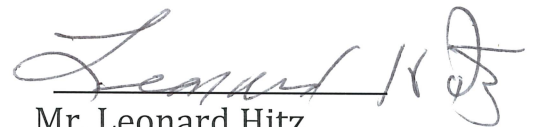
Chair Hitz adjourned the meeting at 7:47 p.m.



Jodie Tewell
Deputy Clerk



Dr. Ryan Ruda
President



Mr. Leonard Hitz
Chairman of the Board