

**Garden City Community College
Board of Trustees
July 16, 2024**

Trustees Present:	Leonard Hitz	Chair
	Shanda Smith	Vice Chair
	Dr. Merilyn Douglass	Trustee
	David Rupp	Trustee
	Jean Clifford	Trustee
	Bob Larson	Trustee
Others Present:	Dr. Ryan Ruda	President
	Karla Armstrong	Vice President for Administrative Services/CFO
	Dr. Marc Malone	Vice President for Instructional Services/CAO
	Madilyn Limberg	Executive Director, Marketing and PR
	Jodie Tewell	Executive Assistant to the President
	Sean Boller	Associate Professor of Vocal Music Choir
	Matthew McGrory	Music Instructor
	Winsom Lamb	Professor of Social Science
	Dr. Haley York	Assistant Professor of Social Science
	Oscar Zelaya	Head Men's Soccer Coach
	Christopher Quijanos	2 nd Assistant Men's Soccer/Res Life Coach
	Leslie Green	2 nd Assistant Women's' Soccer/Res Life Coach
	Jacob Sander	Head Volleyball Coach
	Tyler Nelson	2 nd Assistant Football/Res Life Coach
	Mike Pilosof	Athletic Director
	Jocelyn Orozco	Computer Support Specialist

I. CALL TO ORDER:

Vice Chair Smith called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz reported on the Football students.

B. New Employees

Oscar Zelaya, Head Men's Soccer Coach

Christopher Quijanos, 2nd Assistant Men's Soccer/Res Life Coach

Leslie Green, 2nd Assistant Women's Soccer/Res Life Coach

Jacob Sander, Head Volleyball Coach

Tyler Nelson, 2nd Assistant Football/Res Life Coach

III. CONSENT AGENDA

Move to approve the Consent Agenda as written except for Items D. and E.

Motion: Bob Larson

Second: Shanda Smith

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D) Resolution 2024 – 2

Notice of Intent to Release from Contract

WHEREAS, Samantha Sanger is currently employed by Garden City Community College, as an Instructor, under contract per the terms in the Negotiated Agreement; and

WHEREAS, the Garden City Community College administration desires to hire Samantha Sanger as Director of Institutional Effectiveness, a full-time, 12-month, at-will staff position; and

WHEREAS, Samantha Sanger has been offered and has accepted the position of Director of Institutional Effectiveness August 1, 2024

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE, AS FOLLOWS:

It is hereby declared to be the intent of the Board of Trustees of Garden City Community College, that Samantha Sanger be released from her contract effective July 31, 2024.

The Executive Assistant to the President is directed to give written notice in person or by United States mail to Samantha Sanger on or before July 22, 2024, of the Board of Trustees' intent to release her from her contract.

ADOPTED by the Board of Trustees of Garden City Community College, on the 16th day of July 2024.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(E) Revenue Neutral Rate Intent

Dr. Ruda reported the estimated valuation for the 2025 Budget is \$620,713,416 less TIF/RHID. Current Assessed Valuation of \$33,965,757. Net estimated valuation being \$586,747,659. This is an estimated valuation decrease of \$1,143,031. At the current mill levy, this would result in an estimated reduction of funding for GCCC of \$31,201.

Move to approve the Intent to Exceed the Revenue Neutral Rate

Motion: David Rupp

Second: Shanda Smith

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval

A-1. Annual, Mission

Trustees discussed the mission of the college and Dr. Ruda’s interpretation on page 36.

A-2. Annual, Budgeting/Financial Planning/Forecasting #1 and #2

No additional questions from Trustees.

A-3. Annual, Financial Condition

Discussion on cash reserve percentages. It is based on the true cost of operations.

A-4. Bi-Annual, Executive Constraints #7 and #8

The trustees appreciate the explanations of policies and the process of following policies.

Accept all monitoring reports as presented.

Review Monitoring Reports

B-1. Annual, Academic Advancement

Trustees discussed the HLC Criterion and the reporting on academic advancement. Dr. Malone reported that he is satisfied with the reporting and it is sufficient in seeking future education past the college. No suggestions for changes.

B-2. Annual, Asset Protection

Trustee Douglass shared the HLC Criterion and reported on ACCT information on Asset Protection. Karla reported on number 2 regarding unbonded personnel access.

Trustee Douglass suggested including cyber security. The college does this, but it needs to be stated in policy governance

“Fail to ensure against property and casualty losses (*including cyber technology risks*) or against liability losses to board members, staff, or the organization itself in an amount prudent and advisable under Kansas law.

The board approved the above language change.

B-3. Annual, Compensation and Benefits

No recommendations for change.

HLC criteria update: Dr. Malone received information that HLC has gone from 5 criteria to 4 and the subcomponents are being removed from the criteria. He will update the HLC links. This will take effect in September 2025.

V. OTHER

A. Open comments from the public

No comments

B. Presidents Report

Dr. Ruda reported on the naming rights ceremonies on Friday, July 12, Allied Health three graduates passed on their first attempt, and Nursing Passing rates.

Discussion on the ACCT Conference dates and attendees.

Dr. Ruda followed up from the last retreat addressing highlights that we can share publicly.

C. Five-Year Academic Program – Social Sciences.

Winsom Lamb reported on the highlights and goals of Social Sciences – including state-wide transfer. Dr. York reported on psychology and the demand for online classes. One big highlight is the service project which involves ten community service hours.

D. Five-Year Academic Program Review – Music

Dr. Matthew McGrory and Sean Boller reported on the music department review highlights and goals.

E. Incidental Information

No Reports

F. Report from FCEDC

No Report

G. Report from KACC

Trustee Smith reported on the June 24 KACC Meeting Recap. Handout to trustees. (Supporting documents filed with official minutes) The next meeting is in December in Kansas City.

H. Policy Governance Manual Review

Consensus of the board to approve the updates and tonight's revision.

VI. OWNERSHIP LINKAGE

Trustee Douglass reported on a handout regarding engaging students. (Supporting documents filed with official minutes) Robust discussion on students. We will add questions to the student survey to gather more data. Trustees will track and figure out how to get improvements.

Trustee Douglass proposed a meeting with service area school boards as an opportunity to introduce themselves. Trustees agree to keep working on this.

Chair Hitz went over upcoming dates. He encouraged everyone to attend the Chamber Breakfast.

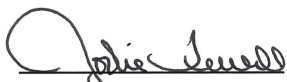
VII. Executive Session

No executive session

Trustees filled out monthly assessments.

VI. Adjournment

Chair Hitz adjourned the meeting at 8:46 pm



Jodie Tewell
Deputy Clerk



Dr. Ryan Ruda
President



Mr. Leonard Hitz
Chairman of the Board