

**Garden City Community College
Board of Trustees
December 10, 2024**

Trustees Present:	Leonard Hitz	Chair
	Shanda Smith	Vice Chair
	Dr. Marilyn Douglass	Trustee
	David Rupp	Trustee
	Jean Clifford	Trustee
	Bob Larson	Trustee
Others Present:	Dr. Ryan Ruda	President
	Karla Armstrong	Vice President for Administrative Services/CFO
	Dr. Marc Malone	Vice President for Instructional Services/CAO
	Colin Lamb	Vice President for Student Services/AAD
	Madilyn Limberg	Executive Director, Marketing and PR
	Jodie Tewell	Executive Assistant to the President
	Gabe Winger	Associate Professor of John Deere AG Tech
	Shellie Emahizer	Director of Nursing Education
	Raquel Cuevas	President of SGA
	Britnie Novack	Student Activities Coordinator
	Mireya Montoya	Students Accounts Coordinator
	Joshua Garcia	Web Designer
	Joshua Guymon	Computer Support Specialist
	Oscar Rivera	Computer Support Specialist
	Meghan Flynn	Garden City Telegram Reporter
	Mark Scheopner	Campus Security

I. CALL TO ORDER

Chair Hitz called the Board Meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz commended students and employees for community partnerships during the holiday season. He also commended the GCCC Music Department for the season's concerts.

B. Report from SGA

Raquel Cuevas, SGA President, reported on recent events.

C. New Employees

Joshua Garcia, Web Designer

Mireya Montaya, Student Accounts Coordinator

D. Report from Faculty Senate

No Report

E. Five-Year Program Review – Nursing

Shelli Emahizer, Nursing Director, reported on the highlights, concerns, and goals of the nursing program.

F. Five-Year Program Review – John Deere

Gabe Winger, John Deere Instructor, reported on the highlights and goals of the John Deere program.

II. CONSENT AGENDA

Move to approve the consent agenda with the exception of Item D and E.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D.) Spruce Street Tech Center Remodel

Dr. Ruda reported that we educate over 700 students annually through the Adult Education Center which is being provided in three locations. Consolidating the delivery of these courses to Spruce Street will create a one-stop community resource and training center. The remodel will be funded by private foundation funding, State apprenticeship, student success, and capital outlay funding.

Move to recommend approval for Wiens & Company Construction of Hutchison, Kansas in the amount of \$950,000.

Motion: Marilyn Douglass

Second: Bob Larson

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(E.) Property Insurance (KiCS)

Dr. Ruda reported that on June 27, 2024, the GCCC Board approved the proposal from IMA for property and casualty insurance not to exceed \$306,000. This included six months of property coverage and 12 months of coverage of all other casualty lines. Philadelphia, the property insurer,

has notified us that they were no longer going to be writing property coverage for schools. Due to the limited market of companies writing school coverage, we contacted KICS to explore the possibility of placing our books of business with the Cooperative. The college was notified on Friday, December 6, 2024, of their acceptance into the Cooperative.

Move to accept KICS proposal of a pro-rated Total Program Contribution on a maximum cost basis of \$346,584.58. Coverage is effective January 1, 2025, through June 30, 2025.

Motion: Shanda Smith

Second: Marilyn Douglass

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

V. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval
No reports for December

B. Review Monitoring Reports

B-1. Annual, Workforce Development

a. Essential Skill: Digital Literacy

i. Trustee Douglass didn't find anything to compare. Recommend no change.

ii. Digital Literacy: Trustees received input from faculty. Dr. Malone clarified that the Faculty Senate's President, Dru Saddler, oversaw the faculty survey. SLAT also participated in the feedback. Page 61 provides summaries from faculty.

Trustee Douglass will consult with someone on how this corresponds with the Carver Policy.

Tabled for another month.

VI. OTHER

A. Open comments from the public

No public comments

B. Presidents Report

Dr. Ruda invited the Trustees to the KSU partnership signing of the MOU and Press conference at 9:30 am in the Omar D. Angeles Endowment Room and to the Community Christmas Party on Thursday at 5:30 pm.

Dr. Ruda reported on the Interlocal Cooperative Agreement. (Supporting documents provided with official minutes.)

At the KACC meeting this past weekend there was a conversation regarding types of onboarding for new board members and orientation including FERPA and confidentiality.

We can provide virtual training with a quiz at the end. The board agreed to complete the training. Jodie will send out the information tomorrow.

C. Incidental Information

Chair Hitz discussed open positions.

D. Report from FCEDC

Trustee Rupp reported that Garden City's trade area is projected at 282,00 and expected to grow to approximately

300,000, social media posts, and the FCEDC Annual Meeting is scheduled for January 23 at 11:00 am in the Omar D. Angeles Endowment Room. Everyone is invited.

E. Report from KACC

Trustee Smith reported on the meeting in Parsons this past weekend. David Baines from ACCT discussed the College Cost Reduction Act during the meeting. Starting Fall 2025, KBOR wants the first 15 credit hours for all high school students to be free. No remedial courses will be available. KBOR has no information on how to fund this. The Promise Act is out of money.

F. Board Positions and Appointments

Chair Hitz suggested Shanda Smith as Chair and David Rupp as Vice Chair.

Trustees will review the advisory committees.

Merilyn Douglass is interested in Chair or Vice Chair.

V. OWNERSHIP LINKAGE

Trustee Larson reported on the Welding Advisory Board Meeting. (Supporting documents filed with official minutes.)

Trustee Douglass reported on the Nursing Advisory Board.

Chair Hitz reported on upcoming dates.

VI. Executive Session

Move that the Board recess into executive session to discuss items pursuant to the open meetings exception for confidential data relating

to financial affairs or trade secrets of corporations, partnerships, trusts, and/or individual proprietorships and that our President and Vice Presidents. The open meeting will resume here in the Omar D. Angeles Endowment Room in fifteen (15) minutes.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Clifford, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

The board recessed into executive session at 7:50 pm

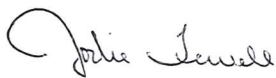
The Board returned to open session at 8:14 pm.

No Action was taken.


Dr. Ruda reported that the KBOR Fiscal Affairs & Audit Standing Committee has requested an update to the FY 2023 audit. Chair Hitz signed a letter stating we reviewed the request, and that the board continually monitors and takes steps to verify that the college is in good fiscal standing. Dr. Ruda will meet next week.

VII. Adjournment

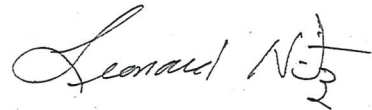
Chair Hitz adjourned the meeting at 8:21 pm.



Jodie Tewell
Deputy Clerk



Dr. Ryan Ruda
President



Mr. Leonard Hitz
Chairman of the Board

*Meeting of Trustees
December 10, 2024*