

**GARDEN CITY
COMMUNITY COLLEGE
August 15, 2023**

Trustees Present: Leonard Hitz, Dr. Marilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Lance Miller, Executive Information Officer
Jean Clifford, Community Member
Madilyn Limberg, Executive Director of Marketing and Public Relations

Joshua Kelley, Assistant Professor of Drama/Theatre
Matt Stockemer, Web and Systems Administrator
Mindy Russell, Accounting Services and Grant Compliance Manager
Misty Wren, Title III Grant Outreach Coordinator

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz welcomed back faculty and students for the fall 2023 semester.

B. Report for SGA

No Report

C. New Employees

Mindy Russell, Accounting Services and Grant Compliance Manager

Joshua Kelley, Assistant Professor of Drama/Theatre

Misty Wren, Title III Outreach Coordinator

D. Faculty Senate Report

President Cody Cundiff reported that the Senate will meet to vote for Senate positions. Last week, the Faculty Senate sponsored the Coach and Faculty luncheon. Cody reported that the coaches and faculty gap is closing and improving. Trustee Douglass requested Cody to have a report on the progress between faculty and coaches regarding student success.

II. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which, if discussed in the open meeting, might violate their right to privacy and that our President, Dr. Ruda, Vice President of Instructional Services, Marc Malone, Vice President for Administrative Services, Karla Armstrong, Justin Smith, KNEA Representative be included. The open meeting will resume here in the Ronald J. Scott Endowment Room in thirty (30) minutes.

The Board recessed into executive session at 6:10 p.m.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried 6-0

Amended motion to include Jodie Tewell to the executive session.

Motion: Shanda Smith

Amended motion to include Daisy Mastin and Mia Horn.

Motion: Shanda Smith

The Board reconvened to open session at 6:40.

Move to extend the executive session for another 15 minutes at 6:42 p.m.

Motion: Shanda Smith

The executive session ended at 6:59

IT switched over to the Zoom link for the open meeting.

The Board reconvened into open session at 7:00 p.m.

III. CONSENT AGENDA

Move to amend Item III – E

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

Move to approve consent agenda for Items A, B, and C and pull Items D and E for further discussion.

Motion: Beth Tedrow
Second: Shanda Smith

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

(D) Replacement of Baseball Field Fence

Dr. Ruda presented background information that, over the past year, we have evaluated the outside baseball fence concerning safety. It is past the point of repair. There are two bids from Legacy and Mammoth

Move to approve agenda item III D, the replacement of the baseball field as presented and to accept the proposal from Legacy Sports Construction for removal and replacement of outfield baseball fence and foul poles at a cost of \$219,682.13.

Motion: Marilyn Douglass
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried 6-0

(E) Approval of 2023-24 Negotiated Agreement

Dr. Ruda covered the highlights on page 2 of the handout provided. This includes that professional employees will receive an increase of \$1200 for the successful completion of 6 credit hours of professional development. Degree attainment bonus added the Master of Fine Arts degree. Contract extensions must be submitted before June 1 for appropriate consideration in the budgeting process. A 2.5% cost of living adjustment to all employees. Retention incentive on an anniversary date: Employees will receive an increase in base salary. Health insurance has moved to a tiered structure.

Move to approve consent agenda Item III – E Approval of 2023-24 Negotiated Agreement as presented with redline changes.

Motion: David Rupp
Second: Bob Larson

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson
Nays: None

Motion Carried 6-0

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS..... **Consensus Approval**
 - A-1. Annual, Board Job Description #7 and #8 Report on next month.

B. Review Monitoring Report

B-1. Annual, Mission

Page 45 of board packet – Trustee Douglass looked at four other community college’s mission statements. Some included information about nondiscriminatory and diversity. After discussion, the trustees decided to leave the policy as is.

B-2. Annual, Budgeting/Financial Planning/Forecasting

Page 46 – Trustee Douglass reviewed the language and has no recommendations for corrections. The Board’s consensus is to keep it as is.

B-3. Annual, Financial Condition

Page 47 – Trustee Douglass shared information from other colleges' reserve data. The percentages range from 10 -25%. After robust discussion, the Board's consensus was to keep reserves at 20 %.

Trustee Douglass asked the administration the difference between capital outlay and capital improvement. Dr. Ruda explained that the terms are interchangeable. Trustee Douglass reviewed other colleges and GCCC is the only institution that has a line item like this.

“Use cash reserves without prior board approval.” This is what the Board expects the president will use to make the emergency purchases.

It is the consensus of the Board to change the language.

B-4. Bi-Annual, Executive Constraints #7 and #8

Trustee Douglass searched other community colleges' information. Trustee Douglass likes GCCC’s because it gives a

benchmark. If we had no designation, it would be harder to decide to choose a local business—no recommendations for changes on #8.

V. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda reported that the state is developing the official state of Kansas license plate that will benefit scholarships. This semester, we have partnered with The Virtual Care Group to provide free telehealth services to all students. GCCC has partnered with Seward County Community College to bring CDL/Truck Driving certification program to Garden City. The first class starts on September 5. We will have two full-time instructors for the GCCC campus. The Newman partnership will start this fall for the bachelor's degree in business. Six students have been admitted into the program, with three waiting on the process.

C. Fairness in Women's Sports Policy

Dr. Ruda reported that HB2238 was passed in the last legislative session, and the policy will be taken to the College Council for approval.

D. Incidental Information

We have been advertising for a fire science instructor for two years. If the Board has leads, please bring them forward to administration.

E. Report from FCEDC

Trustee Rupp reported on the last two meetings. The Garden Academy Early Learning Center will be advertising openings

soon. Bob Kreutzer presented on the Western Kansas Career Showcase, which collaborates with rural area business/industry and professional educators to provide support and interaction via job shadowing, internships, and apprenticeships.

F. Report from KACC

Trustee Tedrow reported that the name has changed to KACC. Trustee Tedrow presented Heather Morgan's report to the trustees. The next meeting is August 25-26 in Concordia.

VI. OWNERSHIP LINKAGE

Trustee Douglass received a question about CNA courses being offered at night or on weekends. Dr. Ruda suggested calling Glenda Owens for more information.

Chair Hitz discussed the new board assessment form. The Trustees discussed who participates in the self-assessment. The CEO can provide essential feedback to the Board. The trustees concluded to include all administration in the monthly assessment.

VII. Executive Session

Move that the Board Recess into executive session to consult with our attorney via phone to receive advice concerning potential litigation pursuant to the open meetings exception for matters protected by attorney-client privilege and that our President and Vice Presidents be included. The open meeting will resume here in the Ronald J. Scott Endowment Room in fifteen (15) minutes.

Amend to include a ten-minute break. The executive session will start at 8:26 p.m. for 15 minutes.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

Trustees returned to open session at 8:42.

IX. Adjournment

Chair Hitz adjourned the meeting at 8:42 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board