

GARDEN CITY COMMUNITY COLLEGE
Board of Trustees
September 12, 2023

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp,
Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative
Services/CFO
Dr. Marc Malone, Vice President for Instructional
Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Madilyn Limberg, Executive Director of Marketing and
Public Relations
Evelyn Irigoyen-Aguirre, SSS Advisor
Britnie Novack, Student Activities Coordinator
Jared Powers, Assistant Director of Residential Life/Creative
Digital Specialist for Athletics
Synthia Preston, Assessment Center Proctor
Wacey Munsell, Assistant Rodeo Coach
Jason Bilberry, Athletic Academic Advisor
Juliette Rios, Head Men's and Women's Cross-Country Coach
Davon Beach-Mayes, Hardware Technician
Joshua Guymon, Computer Support Specialist
Cody Cundiff, Associate Professor of Social Science and
Faculty Senate President
Yesenia Castro, SGA President
Jessica Boutdara, SGA PR and Design
Zevin Littell, SGA Vice President
Natalie Radke, SGA PR
Drake Jones, SGA Secretary
Lilija Mccallum, SGA member

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz invited everyone to Coffee with the President on Thursday, September 14, 2023, at 8:00 a.m. at Patrick Dugan's. A week from tomorrow is the Chamber Breakfast.

B. Report for SGA

Britnie Novack is the new SGA Coordinator. Students introduced themselves: Yesenia Castro, SGA President, VP, Zevin Littell, Drake Jones, Secretary, Jessica Boutdara, PR Design, Natalie Radke, PR, and Lilija McCallum. SGA will be working on homecoming. Welcome back went well. Homecoming week will have activities for each day. A car smash is in the ACAD parking lot. Trustee Smith offered to help with anything regarding the car smash. They will be attending the Pep Rally on Friday. Trustee Douglass commended them on their leadership.

C. New Employees

Evelyn Irogoyen-Aguirre, SSS Advisor
Britnie Novack, Student Activities Coordinator
Jared Powers, Assistant Director of Residential Life/Creative Digital Specialist for Athletics
Synthia Preston, Assessment Center Proctor
Wacey Munsell, Assistant Rodeo Coach
Jason Bilberry, Athletic Academic Advisor
Juliette Rios, Head Men's and Women's Cross-Country Coach

D. Faculty Senate Report

Cody Cundiff reported on the meeting that took place on September 6. Faculty Senate will start learning communities on campus. September 29 is the Faculty Recital. There is an AI working group to help use AI as a tool. The new librarian, Julia, has volunteered to update the library policy.

II. CONSENT AGENDA

Move to approve the consent agenda with the exception of Item D - Approval of 2023 -24 Budget.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D) Approval of 2023-24 Budget

Dr. Ruda reported that the Board previously approved the publication of the 2023-24 budget. The Notice of Hearing to exceed the Revenue Neutral Rate and Budget Hearing was published in the Garden City Telegram on August 12, 2023. The Board met the 10-day waiting period before the public hearing, which was held on 8.29.23. The proposed budget amount to be levied for the Fiscal year 2023-24 in the General Fund is \$14,417,997 with an anticipated General Fund mill levy of 24.525 mills. The proposed tax mill rate in capital Outlay of 0.741 mills for \$435,865 in anticipated revenue. The proposed working budget for the combined General Fund and Post-Secondary Technical Education fund for Fiscal year 2023-24 is \$24,291,745.

Motion to approve Resolution 2023-2.

RESOLUTION 2023-2

A RESOLUTION TO EXCEED THE REVENUE NEUTRAL RATE AS DEFINED BY SENATE BILL 13 AND HOUSE BILL 2104 AND AS ESTABLISHED BY THE COUNTY CLERK OF FINNEY COUNTY, KANSAS

WHEREAS, the Board of Trustees of Garden City Community College (Board of Trustees) notified the County Clerk of Finney County, Kansas (Notice of Intent to Exceed the Revenue Neutral Rate), on or before July 20, 2023, of the intent of the Board of Trustees to exceed the Revenue Neutral Rate of 23.353 mills established by the County Clerk; and

WHEREAS, the Board of Trustees placed the Notice of Intent to Exceed the Revenue Neutral Rate on the Garden City Community College website and published the Notice of Intent to Exceed the Revenue Neutral Rate in the Garden City Telegram at least ten (10) days prior to August 29, 2023; and

WHEREAS, the Notice of Intent to Exceed the Revenue Neutral Rate set a tax rate and budget hearing for August 29, 2023, at 7:30 a.m., in the Fry Eye Conference Room in the Student and Community Service Center; and

WHEREAS, the tax rate and budget hearing will be held on August 29, 2023, at which time taxpayers were given an opportunity to comment on the tax rate and budget; and

WHEREAS, following the tax rate and budget hearing, the Board of Trustees discussed the tax rate and budget and determined that the Revenue Neutral Rate established by the County Clerk should be exceeded for Garden City Community College's 2023-24 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Garden City Community College as follows:

1. The Board of Trustees shall exceed the Revenue Neutral Rate of 23.353 mills by_ approving a mill levy of 25.266 mills.
2. The Board of Trustees will review and adopt the Garden City Community College 2023- 2024 budget to be discussed at the tax rate and budget hearing on August 29, 2023.
3. On or before October 1, 2023, the Board of Trustees shall certify to the County Clerk the ad valorem tax to be levied by the Board of Trustees.

ADOPTED BY a majority vote of the Board of Trustees of Garden City Community College on September 12, 2023.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

Move to approve and adopt the 2023 -24 budget. Certify the 2023 Tax to be levied at \$14,417,997 (24.525 mills) General Fund and \$435,865 for capital Outlay (0.741 mills).

Motion: Beth Tedrow

Second: Shanda Smith

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A-1. Annual, Board Job Description #7 and #8

Trustee Douglass reported on #7 and #8. Trustees were given a handout. (Supporting documents filed with official minutes) #7
The Trustees discussed assessments, improving DE&I, and inviting community members to speak at meetings.

The consensus is that the Board is working on this item in the policy.

- #8 – Trustee Douglass handed out the 2022 and 2023 objectives. (Supporting documents filed with official minutes) 2022 Objectives – professional development: The consensus is that the Trustees met the objective. #2.
- #3 – Policies that need to be revised. Trustees did not start a committee, but there were revisions in policies.
- #4 – No work was done; Trustees will carry over to next year.
- #5 – Added board job description to the monitoring calendar.
- #6 – Continue to plan for the future. The Trustees get information from Economic development, BAA, GCCC Endowment
- #7 – Met the goal.
- #8 – Met the goal.

Going forward with this plan, Trustees will continue working on the topics, revising policies, and thinking about the future and vision of the college. No other comments on 2022 objectives.

2023 Objectives

- #1 – Values of Campus-wide DE&I. No change in the mission statement. Equal access to success for students. The Board sets the expectation and administration and committees are running with it.
- #2 – Succession plan for board leadership.
- #3 – Board self-assessment: The consensus is to skip 2023 and complete it in 2024 so new board members can know where they are. February/March of 2024.

The last part is new board member orientation facilitated by the board chair and CEO. The consensus is that the Trustees are satisfied with the report.

A-2 Bi-Annual, Board Job Description #6

Trustee Rupp reported on the position of the BAA Board. Funding needs to be at the forefront of the organization. There was a robust discussion regarding fundraising. (Supporting documents filed with official minutes)

Trustee Smith reported on the Endowment Association. Karla Armstrong and Barb Wells are working to get the books in line and merged. There are interviews lined up for the director. Phonathon is coming up. Scholarship Celebration will be announced soon.

V. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda reported on Zoom-enabled classrooms, ACUE Partnership, GCK Proud Community Pep Rally, and Alumni/Homecoming Tailgate Reminder.

Trustee Douglass would like the Board to endorse the ACUE Program and would like to offer a stipend or compensation. Dr. Ruda reported that it is in the negotiated agreement regarding compensation.

C. Health Services Program Review

Trish Miller, Campus Nurse, reported on the College Health Department review. (Supporting documents filed with official minutes). Trish highlighted the agreement between GCCC and St. Catherine's Hospital and Virtual Care.

D. Incidental Information

No comments

E. Report from FCEDC

Trustee Rupp reported on FCEDC. (Supporting documents filed with official minutes).

F. Report from KACC

Trustee Tedrow provided handouts on the KACC August 2023 meeting recap and a copy of the perception survey. (Supporting documents filed with official minutes).

Trustee Smith reported on the August KBOR meeting.

The next meeting is December 1-2 in Liberal.

VI. OWNERSHIP LINKAGE

Trustee Tedrow did an hour-long webinar today. They covered Supreme Court rulings, Title IX, and much more. She encouraged the Trustees to watch one when they could. Betty Crouch, the first GCCC president's wife, passed away over the weekend.

Trustee Rupp – attended the 9/11 ceremony. It was well attended. Commend Brandy Unruh, Scrivner, and the students.

Sister Janice will be attending next month's meeting.

Board Self-Assessment: Chair Hitz said most trustees agree on everything. Over the next month, consider who and how we want to invite other people to come to speak at the meetings.

VII. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which, if discussed in the open meeting, might violate their right to privacy and that our President, Dr. Ruda, Vice President of Instructional Services, Marc Malone, Vice President for Administrative Services, Karla Armstrong, and Vice President of Student Services, Colin Lamb, be included. The open meeting will resume here in the Ronald J. Scott Endowment Room in fifteen (15) minutes.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

Trustees returned to open session at 8:27 p.m.

Motion to extend the executive session for another fifteen (15) minutes.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

Trustees returned to open session at 8:43.

IX. Adjournment

Chair Hitz adjourned the meeting at 8:43 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board