

**GARDEN CITY
COMMUNITY COLLEGE
June 20, 2023**

Trustees Present: Leonard Hitz, Dr. Merylyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Jocelyn Orozco, Information Technology Services
Joshua Guymon, Information Technology Services
Lance Miller, Executive Information Officer
Dr. Cory Kristalyn, Chemistry Instructor
Jean Clifford, Community Member
Meghan Flynn, Garden City Telegram
Madilyn Limberg, Assistant Director of Marketing and Public Relations

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 pm.

A. COMMENTS FROM THE CHAIR

Chair Hitz invited everyone to the Garden City Wind Game that GCCC is hosting on Thursday, June 22, at 6:45 pm.

The campus is looking good with all the rain, and our grounds team is doing a good job keeping the campus nice.

B. Report for SGA

No Report

C. New Employees

Dr. Cory Kristalyn, Chemistry Instructor

D. Faculty Senate Report

No Report

II. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President Ryan Ruda, Vice President Marc Malone, and Vice President Karla Armstrong be included. The open meeting will resume here in the Endowment Room in Fifteen (15) minutes.

Motion: Shanda Smith

Second: Bob Larson

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6-0

The Board went into executive session at 6:04 pm.

The open session reconvened at 6:19 pm.

Move to resume the executive session with an additional five (5) minutes.

Motion: Shanda Smith

Second: Marilyn Douglass

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6-0

The Board went into executive session at 6:20 pm.

Move to resume the open session.

Motion: Marilyn Douglass

Second: Bob Larson

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6-0

The open session reconvened at 6:25 pm.

Move to resume the executive session with an additional ten (10) minutes.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6-0

The Board went into executive session at 6:27 pm.

The open session reconvened at 6:37 pm.

III. CONSENT AGENDA

Move to approve the consent agenda except for Item B-2 Adjunct/Outreach Report.

Motion: Shanda Smith

Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

Dr. Ruda discussed the changes in hourly rates and total for instructors.

(Supporting documents filed with official minutes)

Move to approve B-2 Adjunct/Outreach report as amended.

Motion: Marilyn Douglass

Second: Shanda Smith

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(C) Approval of Financial information
(Supporting documents filed with official minutes)

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A-1. Academic Advancement

Dr. Ruda and Dr. Malone discussed the information provided in the report. (Supporting documents filed with official minutes) There is currently nothing specific administration needs from the Board of Trustees.

A-2. Asset Protection

No comments

A-3. Compensation and Benefits

The analysis of salaries outside the negotiated agreement and the trend from ACCT and setting the salaries to be competitive in our state.

The Board accepts the reports as presented.

B. Review Monitoring Report

B-1. Treatment of People

Point 3. Withhold a complaint, grievance, or appeal procedure from faculty, staff, or students. Trustee Douglass suggested adding language to ensure no retribution.

1. At the end of the section:

Add "And protect against wrongful conditions including fear of retributions."

Move to amend treatment of people point 1. Operate without policies and procedures which clarify faculty, student, and staff rules, provide for effective handling of grievances and complaints, and protect against wrongful conditions, including fear of retribution.

Motion: Marilyn Douglass

Second: Shanda Smith

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

Points 5 and 6 are still a work in progress.

V. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda reported on spring athletic team GPA, GED Graduation, Men's Golf, Baseball post-season honors, and the honor roll, and we sent postcards to students honoring them.

Dr. Ruda has been elected as the President of the Jayhawk Conference and COPS this next year. This meeting falls on the 3rd week of each month. He requested to move GCCC's Board to the 2nd week of each month.

Move to revert to the 2nd week of each month's Board of Trustees meeting in November 2023.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Smith, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

C. Incidental Information

Board accepted the reports as presented.

D. Report from FCEDC

David Rupp reported on previous meeting, housing projects, and the task force from the governor regarding childcare licensing.

E. Report from KACCT

Beth Tedrow reported on the meeting in Dodge City in June.

Merilyn questioned the administration regarding adult ed enrollment and retention. Dr. Ruda discussed a meeting that took place this morning. We have the biggest adult ed program in the state. Our classes are full. We have several strategies in place with our marketing department to help market and get information out. We are at capacity in adult learning at the general level. We are not at capacity of adult learners returning for their associate.

VI. OWNERSHIP LINKAGE

Trustees discussed dates regarding retreats.

Items for Retreat Agenda:

Self-improvement

DE&I

Policy Work

Mentoring new trustees

Succession Planning

Evening: construction progress, funding - grants.

No deadline for any of these things.

David Rupp commended the faculty who facilitated the two summer camps.

VII. Executive Session

No session

IX. Adjournment

Chair Hitz adjourned the meeting at 7:44 pm.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board