

**Garden City Community College
Board of Trustees
December 12, 2023**

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Madilyn Limberg, Executive Director of Marketing and Public Relations
Cody Cundiff, Associate Professor of Social Science and Faculty Senate President
Jean Clifford, Community Member
Kim Harrison, Comptroller
Yesenia Castro, SGA President
Meghan Flynn, Reporter Garden City Telegram

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz thanked Trustee Beth Tedrow for her years of service and work for the college and our students. The Trustees and Administration presented Trustee Tedrow with a gift.

B. Report for SGA

Yesenia Castro reported on November and December events.

C. New Employees

No introductions of new employees

D. Faculty Senate Report

Cody Cundiff reported that the faculty senate will meet tomorrow. The main agenda item is having Layla Martinez take over Lalani's positions. Wrapping up with end-of-semester assessments. The final grades are in. Quiz Bowl had a big tournament with 8 schools and 70 students.

V. Other Item C Business Office Non-Academic Program Review.

Kim Harrison presented the Business office non-academic departmental review. All financial transactions flow through the business office. Through the budget process, a new position was made available, and they hired Mindy Russell. The business office is live with Touchnet which reduces barriers for students.

II. CONSENT AGENDA

Move to approve the consent agenda as presented.

Motion: David Rupp

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information
(Supporting documents filed with official minutes)

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval
No reports

B. Review Monitoring Reports
No reports to review

V. OTHER

A. Open comments from the public
No comments

B. Presidents Report
Congratulations to our Music Department. They have done a fantastic job with the holiday concerts. Congratulations to Cody and the Quiz Bowl members on the tournament that was held at GCCC. Dr. Ruda updated the Trustees on the Finish Line initiative. GCCC was part of Match Day this year. Western Kansas Community Foundation teamed with GCCC. Reported on Mary Jo Williams grants received this year. Today we had an armed intruder drill campus-wide.

C. Business Office Non-Academic Program Review
(Supporting documents filed with official minutes)

D. Trustee Report on National ACCT Conference in Nevada
Trustees Rupp, Douglass, and Smith reported on the sessions attended during the ACCT conference in October.

Trustee Rupp attended the Trustee Role in Advocacy Academy, Build a Relationship with your Legislators and local representatives, and building relationships with the businesses in our community.

Trustee Douglass reported on the session that covered dual enrollments. Dr. Ruda has created an initiative to help fund all students for dual credit. The administration will bring this initiative to the board in February for approval. While tuition and fees will not be collected, we will recoup monies from the state.

Another session covered the President's evaluation. The college that presented used policy governance for the evaluation. Each month the CEO would be "graded" if he met the report each month. It is an ongoing scorecard. For this to be implemented, it would take action and a possible work session to tie the evaluation to the policy governance. There will be some things at the end of the year that do not fit into the monitoring reports. Trustees have liberty on how it is structured.

Trustee Douglass also discussed moving the meeting location for trustees. Some examples are at a car dealership or hospital and American Implement. This would tie in with Ownership Linkage. Trustees need to sit down with the administration to work out logistics. This would be once quarterly. Trustee Rupp wants to make sure that the location will be advertised. There could be no last-minute decisions. The Chamber of Commerce could list the location in its publications.

Trustee Douglass suggested creating a committee to work with the Administration to work out the logistics. Other trustees thought it would be better to meet to come up with a plan and then present it to the administration.

The following are the trustees for each group:

Meetings/locations - Bob Larson, Leonard Hitz, Marilyn Douglass
Evaluations - Shanda Smith, David Rupp

Trustees will start doing research and will start a schedule in January.

Trustee Smith added that she is very proud that our team is doing a lot of what the sessions presented.

E. Incidental Information

Dr. Ruda highlighted The Best Transfer Institution in Kansas brochure. Dr. Malone highlighted the Statewide Transfer report included in the board packet.

F. Report from FCEDC

No Report

G. Report from KACC

Trustee Tedrow reported on the November meeting at Seward County Community College. She provided hard copies of the KACC December 2023 Meeting Recap. The next KACC event will be doughnuts with Legislators in Topeka on January 18th. The next KACC meeting will be held in conjunction with the PTK honors event at 11:30 in Junction City on April 14th.

**H. Discussion on Board Positions and Appointments;
including Advisory Boards.**

Trustee Rupp is happy to keep the tasks he is already assigned including BAA, FCEDC, and advisory boards.

Trustees will fill the two vacancies for advisory boards in January.

Officers: After having the Chair position for a year Chair Hitz has interest in being Chair for another year. The chair needs to be in unison with the college's goals. The chair needs to be out in the community. He feels a two-year term is appropriate. Another office position is vice chair: Chair Hitz recommends Vice Chair Smith.

Chair Hitz is appreciative of Merilyn's work with policy governance and keeping us on track. He suggests that she continue with that position.

Economic Board suggests three-year positions.

VI. OWNERSHIP LINKAGE

Bob reported that he attended two advisory boards. Industrial Machine Maintenance and Welding. There were several graduates and parents in attendance for the Industrial Machine Maintenance graduation. Welding is going to try to increase the number of students from 24 to 28. This is due to typically losing 3-4 students throughout the semester.

Trustee Tedrow commended Dr. Malone on his Tech with Marc. She also appreciates the support from the administration to the college and the students.

Trustees filled out the Board Self-assessment forms. Hitz asked if there should be more that they are evaluating.

VI. Adjournment

Chair Hitz adjourned the meeting at 7:14 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board