

GARDEN CITY COMMUNITY COLLEGE
Board of Trustees
November 14, 2023

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp,
Bob Larson

Absent: Shanda Smith

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative
Services/CFO
Dr. Marc Malone, Vice President for Instructional
Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Madilyn Limberg, Executive Director of Marketing and
Public Relations
Cody Cundiff, Associate Professor of Social Science and
Faculty Senate President
Yesenia Castro, SGA President
Jean Clifford, Community Member
Samantha Garcia, Director of Admissions
Matthew McGrory, Music Instructor

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz reported on the legacy of Mia Horn and the Board had a moment of silence to honor her.

B. Report for SGA

Yessenia Castro, President of SGA reported on events for October. In November, two to four SGA members will attend a conference in Dallas.

C. New Employees

Matthew McGrory, Music Instructor

D. Faculty Senate Report

Cody Cundiff reported on professional development that has been approved. Senate will be filling Lalani's position due to her recent promotion. They are currently working on diversifying involvement with committees. Faculty Senate is providing a Thanksgiving meal on November 22.

II. Executive Session

Move that the Board recess this open meeting to executive session, with President Ruda, Vice President Marc Malone, Vice President Colin Lamb, Vice President Karla Armstrong, and counsel, Paul Kitzke and Christopher Burger, present, for "consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship," pursuant to K.S.A. 75-4319(b)(2). The open meeting shall be resumed here in the Ronald J Scott Endowment Room in twenty (20) minutes at 6:40 p.m.

Motion: Marilyn Douglass

Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson

Carried: 5 - 0

Move that the Board of Trustees direct the Chair to execute of the Tolling Agreement.

Motion: Marilyn Douglass

Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Carried: 5 – 0

Move that the Board of Trustees affirm the filing of the petition.

Motion: Marilyn Douglass
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Carried: 5 – 0

Dr. Ruda requested that Samantha Garcia's report be moved after the consent agenda. Trustees approved.

III. CONSENT AGENDA

Move to approve the consent agenda as presented and pull C-1 and C-4 for further discussion.

Motion: Marilyn Douglass
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Carried: 5 – 0

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

(C) Approval of Financial information

Item C -1: Checks Processed in excess of \$50,000. Chair Hitz requested that CFO Armstrong report on the checks over \$50,000. CFO Armstrong reported that the first section of over \$150,000 had board approval before the checks were written. She will include the action date in the future to help with clarification. The source of funding for the second bullet point is all grant-funded. The first bullet point is a combination of capital outlay and grant funding. Armstrong also reported on the purchase card processes. (Supporting documents filed with official minutes)

Item C-4 Cash in Bank: CFO Armstrong reported that the reserves are where they are supposed to be.

Move to approve Consent Agenda Items C-1 Checks Processed in excess of \$50,000 and C-4 Cash in Bank.

Motion: David Rupp
Second: Beth Tedrow

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Carried: 5 – 0

V. Other Item C. Admissions Non-Academic Department Review

Samantha Garcia reported on the program review for Admissions. She has been in the admission office for five years. Admissions successes: Continued to increase and keep steady enrollment numbers from area high schools, implemented Ellucian, hired a student services assistant, and all staff members have laptops. Ellucian Erecruit helps track students in their enrollment process. Adult learning is part of the strategic plan.

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... Consensus Approval

No reports for November

B. Review Monitoring Reports

B-1. Work Force Development

Dr. Ruda's interpretation from last month and the training on campus is from local workforce needs. We gather student feedback, have seats on the Economic Board, and Dr. Ruda works on funding. The Trustees see no need to change the language.

B-2. Work Preparedness

Trustee Douglass reviewed the language in the ACCT handbook which also includes life skills, so students understand civic responsibilities and life goals. Dr. Ruda's interpretation came from employers and is very similar to ACCT's interpretation. The Trustees' consensus is for no change.

B-3. Bi-Annual, General Executive Constraints #10

Dr. Ruda's interpretation is immense, and the Trustees appreciate the report. Trustee Douglass looked at three other colleges and they did not have the information that we do. We are stellar at this interpretation. Recommend no changes.

B-4. DEIB Policy Review

Dr. Ruda presented the Trustees with a handout that included the definition of DEIB. This conversation has been happening internally on campus and the Trustees attended courses at the ACCT conference. We are focusing on our work and belongingness. As part of the board description in the policy governance book page 22-23. The job description would incorporate the definition as the board job description.

The consensus is to include the definition of DEIB in the board job description. Belonging is a sense of connection and students don't feel isolated or alone. Recommendation is the definition of belonging is the emotional state of DEIB efforts. Shared sense of purpose and connection.

Consensus is to add to policy governance as written. Added under #7 – as another bullet point.

V. OTHER

A. Open comments from the public

Sister Janice was introduced by Trustee Larson. She reported on how the GCCC Board of Trustees can further engage the community.

B. President's Report

Dr. Ruda reported on Phlebotomy Student Success, Men's Cross Country, and Exploration Day Success.

Dr. Ruda presented the Trustees with hard copies of the next two years of academic calendars and highlighted the start and end dates.

Dr. Ruda reported on the armed intruder incident on campus and highlighted Chief Dozier and his timely response to the situation and the training that he has established on campus. We will host a First Responders thank you breakfast on December 8 at 8:00 am in the cafeteria. Trustees are invited.

C. Admissions Non-Academic Department Review

Information after consent agenda approval

D. Trustee Report on National ACCT Conference in Nevada

Moved to the December Board meeting

E. Incidental Information

No comments

F. Report from FCEDC

Trustee Rupp reported that Western Kansas Corridor now has electricity. Hunter Glen held an open house for units on 3rd Street. Several housing developers are buying property and starting the planning/permit process. The Childcare Center on Thompson is licensed to open for up to 59 children. The Empirical Tour is slated for March. The meeting on October 30 was on whether the City or County wants to pursue an ordinance or resolution regulating the profession of Massage Therapy.

G. Report from KACC

Trustee Tedrow presented a hard copy of the KACC report to the Trustees. The next meeting is December 1-2 at Seward County Community College.

VI. OWNERSHIP LINKAGE

Chair Hitz reviewed upcoming events with the Chamber Breakfast being tomorrow morning.

Women's Basketball got another member approved.

Trustee Rupp reported on the Robotics Team.

VI. Executive Session

Move that the Board recess into executive session to discuss confidential student information pursuant to the open meetings exception for matters affecting a person as a student which if discussed in open meeting might violate their right to privacy and that our President and all three Vice Presidents be included. The open meeting will resume here in the Ronald J Scott Endowment Room in ten (10) minutes at 8:00 p.m.

Motion: Marilyn Douglass
Second: David Rupp

Ayes: Douglass, Tedrow, Hitz, Rupp, Larson
Nays: None

Carried: 5 – 0

No action was taken.

Trustees returned to open session at 8:01 p.m.

Trustees filled out the Board Self-assessment forms.

VI. Adjournment

Chair Hitz adjourned the meeting at 8:08 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board