

GARDEN CITY COMMUNITY COLLEGE
Board of Trustees
October 17, 2023

Trustees Present: Leonard Hitz, Dr. Merilyn Douglass, Beth Tedrow, David Rupp, Bob Larson, and Shanda Smith joined by zoom.

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President for Administrative Services/CFO
Dr. Marc Malone, Vice President for Instructional Services/CAO
Colin Lamb, Vice President for Student Services/Athletics
Jodie Tewell, Executive Assistant to the President
Madilyn Limberg, Executive Director of Marketing and Public Relations
Cody Cundiff, Associate Professor of Social Science and Faculty Senate President
Yesenia Castro, SGA President
Ryan Lumpkin, 2nd Assistant Baseball Coach
Lenzy Kuebler, Director of Endowment and Annual Giving
Yesenia Castro, SGA President
Jean Clifford, Community Member
Nicole Dick, Professor of Math
Brian McCallum, Professor of Art
Michael Knutson, Associate Professor of Art
Rodney Dozier, Campus Police Chief
Robert Scrivner, Assistant Professor of CJ and Public Safety, and Campus Police
Matt Stockemer, Web and Systems Administrator

I. CALL TO ORDER:

Chair Hitz called the Board meeting to order at 6:00 p.m.

A. COMMENTS FROM THE CHAIR

Chair Hitz commended everyone's work on the 44th Annual Endowment Phonathon with \$30,000 raised. Congratulations to the volleyball team as they are doing well this year. Area teams came to visit the last game. Cindy VenJohn had a meeting with area Ag representatives.

B. Report for SGA

Yessenia Castro, President of SGA reported on the picnic. September 11 had the first organization meeting with five clubs. Meetings are now at 12:30 to have higher attendance. There was good attendance for homecoming week events. This Thursday will hand out water bottles with purple wristbands with the hotline number printed on them. Halloween Fest will be in the Transit building.

C. New Employees

Ryan Lumpkin, 2nd Assistant Baseball Coach
Lenzy Kuebler, Director of Endowment and Annual Giving
Adele Waugh, John Collins Vocational Building Secretary

D. Faculty Senate Report

Cody Cundiff reported the next meeting is tomorrow. Requests coming in for continuing education and professional development. The learning community is the cadaver lab. Day of Play tomorrow. The first nine weeks are finished.

II. CONSENT AGENDA

Move to approve the consent agenda A, B, and C except for Item D.

Motion: Beth

Second: David

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

(A) Approval of minutes of previous meetings

(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources

(Supporting documents filed with official minutes)

(C) Approval of Financial information

(Supporting documents filed with official minutes)

(D) Naming Rights Fine Arts Auditorium

Dr. Ruda reported on the new naming rights policy that was approved last year that spells out the criteria. This request has followed the policy up to the point. Over the last 2 years, we have made significant improvements with seating, lights, and sound. There are still upgrades that are needed. Through this gift, KCB is requesting to rename the auditorium at the FA Building. It is the administration's recommendation to rename the auditorium KCB Bank auditorium.

Move to approve consent agenda Item D. Naming Rights Fine Arts Building.

Motion: David Rupp

Second: Bob Larson

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried: 6 – 0

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS..... **Consensus Approval**

A-1. Annual, Work Force Development

No questions or comments

A-2 Annual, Work Preparedness

Trustees discussed the language of “will have” and that the students are given the opportunity to possess these skills upon graduation. These skills are taught, reinforced, and assessed. The numbers in the report show this skill set. Dr. Malone reported that the data reported on page 43 comes from Perkins's reporting.

A-3. Bi-Annual, General Executive Constraints #10

The trustees appreciate the information that the President reports on. Chief Dozer reported on some of the action steps to increase safety on campus. A new initiative that is starting is a substation in the residential life area south of the director. Plans are to have personnel in the office space for the rest of the semester during the evening hours. Chief Dozier reported on safety initiatives and will have the first safety drill in December. Cabinet will evaluate the feedback from this exercise. The goal is to have a large-scale drill in the summer with GCPD. We still have spots available online for ALICE training. Students are also able to take this training. The annual Cleary report on safety is available.

B. Review Monitoring Reports

B-1. Annual, Board Job Description

Trustee Douglass suggested having an ACCT representative on campus next year for the Board review process. Dr. Ruda requested that the board consider on #7 we change the language to DEIB – belonging. We have policy statements and language that Dr. Ruda can bring to the next meeting. This will align us with what we see on the national level. Belonging refers primarily to students.

B-2. Bi-Annual, Board Job Description BAA-EA

Trustees asked if the Endowment Association should be changed, but it is still an auxiliary function of the college. Trustees left the language as is.

IV. OTHER

A. Open comments from the public

No requests for comments

B. President's Report

Dr. Ruda reported on the Meat Judging Team's success, KMEA Learning Day, congratulated the Rodeo Team for earning 2023 Scholars American Honors, and congratulated the Quizards on their 2nd place overall in the 2023 Fall Invitational hosted by GCCC.

C. Strategic Plan Report

Dr. Ruda and Dr. Malone highlighted the report information. The annual strategic plan highlights initiatives completed and ongoing from the last year. This is also a historical tracking of initiatives and what has been accomplished through the history of the strategic plan.

D. Math Department Program Review

Nicole Dick, Division Chair for math, reported on the program report. She highlighted several tables that show demographics for math and goals. The department readdressed the PLOs. The lowest-level classes have lower class caps. The department is focusing on companion classes. Currently, the department has 5 full-time math teachers and several adjuncts.

E. Art Department Program Review

Brian McCallum and Michael Knutson reported on the strengths of the program. Alumni reported that they are prepared to succeed when they transfer. They have increased the non-traditional student enrollment. They range from high school students in the summer to seniors in their 80s. This builds a sense of community.

Improvements: currently looking at steps to improve completion rates. Trying to intervene earlier to help students. Working on increasing out-of-county enrollment. The department goes to the high school twice a year. The facilities are a barrier to enrollment growth.

F. Incidental Information

Trustees asked about the issues in finding bus drivers. It is difficult to find qualified drivers and have transportation available when the teams travel. Every school district is facing the same thing. We are looking into options to help clear up the issues. Trustee Larson brought up the safety issues of coaches having to drive their teams back from a competition.

G. Report from FCEDC

No report

H. Report from KACC

The next meeting in Seward County is on December 2.

V. OWNERSHIP LINKAGE

Trustee Tedrow attended the Allied Health advisory board on Thursday the 12th and on Friday the 13th attended the Early Childhood Education. The next meeting will be in April 2024. Will need to name a new representative.

Trustee Rupp attended the DPS advisory board on September 23. Dennis Elam passed away on Sunday.

Chair Hitz reported that a good group of people attended the President's coffee.

Chair Hitz discussed the upcoming calendar dates and advisory board dates.

VI. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President, Vice President Karla Armstrong, Vice President Marc Malone, and Vice President Colin Lamb be included. The open meeting with resume here in the Ronald J Scott Endowment Room in fifteen (15) Minutes.

Motion: Beth Tedrow

Second: David Rupp

Ayes: Douglass, Tedrow, Smith, Hitz, Rupp, Larson

Nays: None

Motion Carried 6-0

No action was taken.

Trustees returned to open session at 8:10 p.m.

Chair Hitz asked trustees to fill out the assessment forms. The reports last month were the same except on #1 BAA discussion went into the means.

Sister Janice wants to reschedule since she couldn't attend this evening. Trustee Larson will invite her next month.

The next meeting will discuss the national ACCT conference.

VI. Adjournment

Chair Hitz adjourned the meeting at 8:14 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Mr. Leonard Hitz
Chairman of the Board