

September 14, 2021

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, September 14, 2021**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device:

Please click the link below to join the webinar:  
<https://zoom.us/j/93818840321>

Or Telephone:

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or +1 346 248 7799 or +1 602 753 0140 or +1 669 219 2599 or +1 669 900 6833 or +1 651 372 8299 or +1  
786 635 1003 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799 or +1 470 250 9358 or +1 470 381  
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Webinar ID: 938 1884 0321

For **PUBLIC COMMENTS** please contact Jodie Tewell, [jodie.tewell@gcccks.edu](mailto:jodie.tewell@gcccks.edu) by 5:00 pm CST Tuesday, September 14, 2021.

5:00 PM Dinner in the BTSC **Broncbuster Room**

6:00 PM Regular board meeting called to order in the Endowment Room located in the BTSC Building.

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**AGENDA**

**I. CALL TO ORDER:**

- A. Comments from the Chair
- B. Report from SGA
- C. Introduction of new employees

**II. CONSENT AGENDA** ..... **Action**

- A. Approval of minutes of previous meetings (8.9.21, 8.10.21, and 8.26.21) ..... pg 4
- B. Approval of personnel actions-Human Resources..... pg 18
  - B-1 Human Resources Report..... pg 19
  - B-2 Adjunct/Outreach Contracts ..... pg 20
- C. Financial information ..... pg 32
  - C-1 Monthly Summary Published Funds Operating Revenues and Expenses
  - C-2 Checks processed in excess of \$50,000..... pg 33
  - C-3 Revenues
  - C-4 Expenses
  - C-5 Cash in Bank ..... pg 34

- D. Resolution for the State of Kansas Municipal Investment Pool .....pg 35
- E. Clarification of Funding for Approval of Transportation Building Contract.....pg 38
- F. Grow Well Access to Clinical Services Group Agreement .....pg 39

**III. CONFIRMATION OF MONITORING REPORTS:**

- A. Monitoring Reports and ENDS ..... **Consensus Approval**
  - A-1 Annual, Workforce Development (page 8)..... pg 54
  - A-2 Bi-Annual, Board Job Descriptions #6 (page 19)

**IV. OTHER**

- A. Open comments from the public
  - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
  - 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President’s Report
- C. Incidental Information
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from Faculty Senate
- G. Accreditation Update

**V. OWNERSHIP LINKAGE**

**Upcoming Calendar Dates:**

September 16	Coffee with the President, Central Cup Coffee Shop, 8:30 am Men’s Soccer vs OK Panhandle JV 6 pm
September 17	All Employee Meeting FA Auditorium 2: 30 Constitution Day, SGA Activity Volleyball vs Cloud County 6:30 pm
September 18	Women’s Soccer vs Kansas City 12 pm Men’s Soccer vs Kansas City 2 pm
September 20	Volleyball vs Hutch 6:30 pm
September 22	Women’s Soccer vs Barton 4 pm Men’s Soccer vs Barton 6 pm Volleyball vs Colby 6:30 pm
September 23	DPS Advisory Board – Rupp
September 24	Men’s Soccer vs Southeast (NE) 5 pm
September 25	Football Tailgate – Chamber After Hours/Endowment 6pm
September 27 – Oct 1	Homecoming Week

## **Upcoming Calendar Dates Continued:**

October 1	Women's Soccer vs Johnson County 3 pm Men's Soccer vs Johnson County 5 pm Volleyball vs Pratt 6:30 pm
October 2	Football vs Hutch/Homecoming Court
October 6	John Deere Advisory Board – Hitz
October 9	Women's Soccer vs Randall (OK) 4 pm Men's Soccer vs Randall (OK) 6 pm
October 11	Cosmetology Advisory Board – Douglass
October 11 – 15	Endowment Phonathon
October 12 – 16	Advancing Diversity, Equity, and Inclusion Conference San Diego, CA
October 14	Men's Soccer vs Trinidad State 3 pm
October 16	Volleyball vs Seward County 6:30 pm
October 18	Volleyball vs Barton 6:30 pm
October 19	Monthly Board of Trustees Meeting
October 20	Industrial Maintenance Advisory Board – Tedrow
October 21	Coffee with the President, Baron's Steakhouse 8:30 am
October 22	All Employee Meeting FA Auditorium 2:30 pm
October 23	Women's Soccer vs Dodge City 1 pm Men's Soccer vs Dodge City 3 pm
October 27	Automotive Advisory Board – Smith Volleyball vs Dodge City 6:30 pm
October 29	Volleyball vs Butler 6:30 pm
October 30	Football vs Butler

## **VI. EXECUTIVE SESSION**

## **VII. ADJOURNMENT**

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Dr. Ryan Ruda  
President

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Dr. Marilyn Douglass  
Chairman

**Mission:** *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

**Five Ends:** *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

### **Purposes for Executive Sessions**

**a. Personnel matters of non-elected personnel**

**b. Consultation with the body's attorney**

**c. Employer-employee negotiation**

**d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship**

**e. Matters affecting a student, patient, or resident of public institutions**

**f. Preliminary discussions relating to acquisition of real property**

**g. Security if open discussion would jeopardize security**

**BOARD OF TRUSTEES RETREAT  
GARDEN CITY COMMUNITY COLLEGE**

Monday, August 9, 2021

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Trustees Present: Beth Tedrow, David Rupp, Dr. Blake Wasinger, Leonard Hitz, Dr. Marilyn Douglass, Shanda Smith

Others Present: Pamila Fisher, Ed.D., ACCT Retreat and Search Consultant  
Dr. Ryan Ruda, President  
Jodie Tewell, Deputy Clerk

The Board of Trustees met for a retreat at 3:00 p.m. on August 9, 2021, in the President's Conference Room.

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**CALL TO ORDER:**

Chair Douglass called the meeting to order at 3:05 p.m.

**REVIEW/DISCUSSION:**

Dr. Fisher began the retreat by reviewing the Board's expectations and passions from a year ago and discussed the Board's Self-Assessment results completed this past spring. There was discussion regarding the upcoming year's goals, the HLC site visit, strategic planning, and the election. The Board agreed on the Three Ones: 1. One authority 2. One voice 3. One employee. The consensus for Board priorities is Accreditation, Board development plan, Community connections, Public image/relations, Workforce development, and Diversity, Equity, and Inclusion. The Board also discussed improvements to regular board meetings, including possible changes in the consent agenda.

No action was taken.

**ADJOURNMENT:**

Meeting adjourned at 7:00 p.m.

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
Secretary

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Dr. Marilyn Douglass  
Chair of the Board

**GARDEN CITY  
COMMUNITY COLLEGE  
August 10, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Merilyn Douglass,  
Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Lance Miller, Executive Information Officer  
Matt Stockemer, Web and Systems Administrator  
Madilyn Rider, Public Relations Coordinator  
Derek Ramos, Dean of Facilities  
Mark Hinde, Community Member  
Mark Douglass, Community Member  
Toni Douglass, Community Member  
Aaron Kucharik, Community Member  
Meghan Flynn, Garden City Telegram  
Jodie Tewell, Executive Assistant to the President  
Sarah Dains, Spirit Squad Coach  
Daley Handy, Assistant Women's Basketball Coach  
Tre Thomas, 2<sup>nd</sup> Assist. Men's and Women's Soccer Coach  
Daisy Mastin, Cosmetology Instructor  
Mazen Nairat, Physics/Physical Science Instructor  
Diana Ortiz, Allied Health Instructor  
Eve Kwiatkowski, Paramedic Instructor  
Benjamin Gershon, Math Instructor  
Gordon Schuler, Director of Residential Life  
Bill Morosco, Head Men's Basketball Coach  
Darryl Jackson, 2<sup>nd</sup> Assist. Men's Basketball Coach  
Brad Zinn, Assist. Women's Basketball Coach  
Indira Colon-Aroyo, 2<sup>nd</sup> Asst. Track and Field Coach

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:05 pm.

*Meeting of Trustees  
August 10, 2021*

## **COMMENTS FROM THE CHAIR:**

We would like to welcome everyone back to campus. Yesterday, we welcomed faculty back to campus. We had an Inservice with a special speaker, Jennifer Powell. Concurrent sessions were offered in the afternoon with several learning opportunities, including Canvas, KPERS, IT programs, and DE&I. Welcome back to campus, and we wish you a safe and healthy fall semester.

GCCC has resumed regular business hours from 8:00 – 4:30 Monday through Friday. This is helping get students enrolled and ready for the fall semester.

Garden City, KS-36 Broncbuster athletes were named to the 2020-21 NJCAA All-Academic teams. Members of the first team achieved a 4.0-grade point average. The second team ranged from 3.80-3.99, and the third team was 3.60-3.79. The complete list of students can be found on our GCCC website.

Welcome GCCC candidates Mark Hinde and Mark Douglass. If you have questions, please contact Dr. Ruda.

Beth, Shanda, and Dave attended the ACCT conference last week. They will report in September.

Yesterday, we had a consult with Pam Fisher. In September, the Board's goal is to bring back goals and an action plan for the upcoming year.

### **Motion to amend agenda to add Executive session after the introduction of new employees.**

**Motion:** Blake Wasinger

**Second:** Beth Tedrow

**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz

**Nays:** None

**Motion Carries:** 6-0

*Meeting of Trustees  
August 10, 2021*

## **B. Report for SGA**

No Report

## **F. Report from Faculty Senate (moved up in agenda order)**

Gabe winger introduced himself as the new Faculty Senate President. This Friday will be the first meeting, and we will vote in new members and set The agenda.

Chair Douglass asked if attendees were not vaccinated to wear a mask for the remainder of the meeting.

## **INTRODUCTION OF NEW EMPLOYEES:**

Daisy Mastin, Cosmetology Instructor

Mazen Nairat, Physics/Physical Science Instructor

Diana Ortiz, Allied Health Instructor

Eve Kwiatkowski, Paramedic Instructor

Benjamin Gershon, Mathematics Instructor

Stephanie Janda, Financial Aid/Records Assistant Office – not present

Gordon “Chip” Schuler, Director of Residential Life

Bill Morosco, Head Men’s Basketball Coach

Darryl Jackson, 2<sup>nd</sup> Assistant Men’s Basketball Coach

Daley Handy, 2<sup>nd</sup> Assistant Women’s Basketball Coach

Brad Zinn, Assistant Women’s Basketball Coach

Sarah Dains, Head Spirit Squad Coach

Tre Thomas, 2<sup>nd</sup> Assistant Men’s and Women’s Soccer Coach

Indira Colon-Arroyo, 2<sup>nd</sup> Assistant Track and Field Coach

Chair Douglass welcomed each new faculty member and coach.

## **Executive session**

Vice-Chair Beth Tedrow so moved that the Board recess into executive session to consult with our attorney to discuss liability issues related to pending litigation and that our President be included. The open meeting will resume here in the Endowment Room in 15 minutes. The Board will return to open session at 6:40.

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**Motion:** Beth Tedrow  
**Second:** Blake Wasinger

**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz  
**Nays:** None

**Motion Carries:** 6-0

Board returned to open session at 6:41; no binding action was taken.

## **II. CONSENT AGENDA**

Trustee Hitz asked for Items D and E to be pulled from the agenda for further discussion.

Vice-Chair Tedrow so moved that Items A, B, and C be approved.

**Motion:** Beth Tedrow  
**Second:** Dave Rupp

**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz  
**Nays:** None

**Motion Carries:** 6-0

### **Item D: Negotiated Agreement - page 20**

Per the negotiated agreement, we have a clause for liquidated damages if a faculty member resigns after May 16; the college reserves the right to procure liquidated damages from that instructor. The administration decided that we do not assess this fee since Gary Kuenstler is staying on as a part-time instructor for this coming semester.

Motion to approve Item D. after further discussion.

**Motion:** Blake Wasinger  
**Second:** Beth Tedrow

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**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz  
**Nays:** None

**Motion Carries:** 6-0

**Item E: Resolution 2021-H - page 21**

This resolution pertains to the financing for the new lighting for the baseball stadium. The only change is the original competitive bid extended beyond the original date to secure the rate. The initial rate was 1.42%, and when we gave them our closing date, it went to 1.44%. This is still under the original bids of other lenders. Page 34 is the resolution as with the other financing agreements that give Karla the authority to sign documents as needed, establish an escrow account, and support all other documents.

We will close the financial deal next Tuesday. Materials are here and will begin work after we finish financing. This will take 6-8 weeks.

Move to accept resolutions 2021-H for approval.

**Motion:** Beth Tedrow

**Second:** Leonard Hitz

**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz

**Nays:** None

**Motion Carries:** 6-0

**(A)** Approval of minutes of previous meetings  
(Supporting documents filed with official minutes)

**(B)** Approval of personnel actions-Human Resources  
(Supporting documents filed with official minutes)

**(C)** Financial information  
(Supporting documents filed with official minutes)

*Meeting of Trustees  
August 10, 2021*

### III. CONFIRMATION OF MONITORING REPORTS:

#### B. Monitoring Reports and Ends.....**Consensus Approval**

##### B-1 Monitoring Report – Annual, Mission

Last month the Board discussed the possibility of updating the mission statement. Discussion stating that the statement is encompassing of many areas and is long-standing. Consensus is to leave as is.

##### B-2 Annual, Budgeting/Financial Planning/Forecasting #1, #2

The consensus is to leave page 11 alone.

##### B-3 Annual, Financial Condition #1, #2, #3

The Board likes to have cash reserves at 25%; however, it is defined as at least 20%. Discussion over increasing or staying at the same percentage. At present, leave as is, but plan to increase in the future when we are past issues from the pandemic. Item C was added this past year. Discussion regarding liability and property claims. The Board will make this a part of the annual budgeting meetings. After discussion board is in favor of keeping as it with further study and date address the amount. We will add this to the annual budget planning.

Trustee Hitz made a motion to approve the acceptance of Dr. Ruda's interpretation of the College's Mission.

##### A-1: Annual, Board Job Description #7

The Board referred to the handout (supporting documents filed with official minutes). Updating #7 including updating the definition of diversity, equity, and inclusion. College Council has approved the definitions. The Chair's recommendation is to place them on the monitoring reports schedule and report on it annually. The board chair will report on this as it is in their job description.

Motion to approve the diversity, equity, and inclusion definitions and #7 to be updated.

**Motion:** David Rupp

**Second:** Beth Tedrow

**Ayes:** Douglass, Tedrow, Smith, Wasinger, Rupp, Hitz

**Nays:** None

**Motion Carries:** 6-0

#### **IV. OTHER**

##### **A. Public Comments**

No public comments

##### **B. President's Report**

#### **Masks Appreciated Continues - Phase 1 Policy**

- Developed a 3 phased Healthy & Safe Campus Plan through our COVID committee & with the help of FCHD
  - Phase 1: Masks appreciated
  - Phase 2: Masks required in classrooms, learning environments, & student life programming events indoors
  - Phase 3: Masks required for all on-campus indoors
- Offering a \$500 incentive for fully vaccinated students and employees
- Hosting monthly vaccine clinics on campus with Finney County Health Department

#### **HEERF Round 3 Funding**

- Up to \$1000 per student for the Fall 2021 term
- From the Higher Education Emergency Relief Fund III - U.S. Dept. of Education
- To help students with exceptional needs caused by the pandemic

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- Online application on our website
- Students can apply funds to fall bills or receive by check.

### **Ellucian CRM Recruit**

- In early 2021, GCCC Admissions began using CRM Recruit - a recruitment system that streamlines manual processes of the admission process.
- Prior to this, every application was manually entered
- Students now receive automated emails & reminders throughout the entire process
- Implementation and success are credited to Admissions staff, IT department, and implementation team
- Ellucian wrote a case study on GCCC's success - linked in the latest press release

### **Upcoming Events on Campus**

- This Friday, August 13, is Freshman orientation from 7:30 – 12:30. Corey Ciochonetti will be speaking and GCCC Alumni and Juco Product owner Robbie Young – this is a clothing line that we have available in the Broncbuster bookstore.
- The parking Lot Party starts at 7 pm.

We will be bringing the coffee shop back to campus this semester. It will be located in the library.

We received two different contacts this week on the website. We mailed out the gold pass this past week, allowing our seniors to attend athletic events, concerts, etc. We received emails thanking us, and they are looking forward to attending the events.

### **C. Incidental Information**

(Supporting documents filed with official minutes)

**D. Report from FCEDC**

Received enough tax credits to approve the purchase of a 3D printer.  
Lack of workers, 1,055 jobs posted electronically listed in Finney County.

**E. Report from KACCT**

Next meeting at Hutcheson Community College August 26-27.

**F. See above**

**G. Accreditation Update**

In the strategic planning, we have specific language outlining how it aligns with the board job description. The job description is the future focus as we gather board input and feedback and should be included within job descriptions. We need to know the role of the Board within the strategic planning process regarding strategies, key performance indicators, and aligning the language within the board job description. New trustee orientation is the start of the plan moving forward. The Board needs to be monitoring strategic planning and providing input on an annual basis. The Board will draft language to bring back to the Board next month.

Missed monitoring Report:

B-5 Bi-Annual, Executive Limitation #7 (page 9)

Discussion over #7 purchases over \$50,000. This college has stood strong by this. The discussion whether it is limiting. Anything over \$50,000 goes to the Board. The administration makes recommendations on these purchases.

**V. OWNERSHIP LINKAGE**

Coffee with President at Patrick Dugan's allowed for good conversation, Last Tuesday, the Wasinger's hosted a block party at their house for national

a night out and had several student-athletes attend. They played and interacted with the community. There was a good response from community members, and it reflected well on students and coaches. Dave attended the in-service - staff had quality speakers and did a great job. Several incidences where our student-athletes and PTK have helped in community events – backpacks events.

**Upcoming Calendar Dates:**

August 10	Board of Trustee Meeting, 6:00 pm Beth Tedrow Student Center, Endowment Room
August 13	New Student Orientation
August 16	Classes Begin
August 17-20	Students Services extended hours (open until 6 pm)
August 19	Coffee with the President McDonald's East, 8 am
August 27	Special Board Meeting – Transportation Building Approval 7:30 am
September 14	BOT Meeting

August 27 Special meeting to approve the transportation building 7:30 am  
This may need to be rescheduled to August 26.

Trustee Tedrow discussed that we need to contact Nancy to be fluid across the website regarding degrees. AA IN not of.

## **VI. Adjournment**

Meeting adjourned 7:40

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Merylyn Douglass  
Chairman of the Board

*Meeting of Trustees  
August 10, 2021*

**BOARD OF TRUSTEES RETREAT  
GARDEN CITY COMMUNITY COLLEGE**

Thursday, August 26, 2021

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Trustees Present: Beth Tedrow, David Rupp, Dr. Blake Wasinger, Leonard Hitz, Dr. Marilyn Douglass, Shanda Smith

Others Present: Nick Nemechek, Gibson Mancini Carmichael & Nelson Architects  
Dr. Ryan Ruda, President  
Derek Ramos, Dean of Facilities  
Jodie Tewell, Deputy Clerk

The Board of Trustees met for special session at 7:30 a.m. on Thursday, August 26, 2021, in the BTSC Endowment Room.

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**CALL TO ORDER:**

Chair Douglass called the meeting to order at 7:36 a.m.

**DISCUSSION: Transportation Building Approval of Bid for Contractor**

The board was presented with bids from five companies with four alternative options. Alternate 1 – adding on an additional bay, Alternate 2 – Adding glass to the overhead doors for aesthetic and visibility, Alternate 3 – adding in a heated floor, and Alternate 4 – adding a heated floor to an additional by. The administration's recommendation was to accept the bid from Dick Construction, Inc that would include Alternate 1 for an additional bay for the project price of \$1,964,785 with additional architectural fees of 7% (\$137,535) for a final project price of \$2,102,320. The board discussed each option with Nick Nemechek, Derek Ramos, Dr. Ryan Ruda, and Karla Armstrong. These options will allow for more security, a higher comfort level for employees, and the ability to maintain the fleet better. The administration's initial recommendation was a conservative one. The board's consensus was to do the project right the first time as it will be hard to go back to add heated floors later. The steel price keeps rising, and it would be best to lock in the contract now rather than waiting.

Trustee Hitz moved to accept the bid from Dick Construction, including all four alternatives for a price of \$2,200,846 and to include all architect fees.

**Motion:** Leonard Hitz

**Second:** Beth Tedrow

**Ayes:** Hitz, Tedrow, Smith, Douglass, Rupp, Wasinger

**Nays:** None

**Motion Carries:** 6 – 0



**ADJOURNMENT:**

Meeting adjourned at 8:45 am.

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
Secretary

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Dr. Marilyn Douglass  
Chair of the Board

**Agenda No: II -B**

**Date: September 14, 2021**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

All full-time employees hired by the college’s administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:**              Approved       Disapproved  
      Ayes          Nays       No Action

**Board Member Notes:**



September 7, 2021

**To:** Board of Trustees

**From:** Alexis Saenz, Human Resources Generalist

**New Hires:**

Benjamin Gershon, Mathematics Instructor, effective August 9, 2021

Daisy Mastin, Cosmetology Instructor, effective August 9, 2021

Eve Kwiatkowski, Paramedic Instructor, effective August 9, 2021

Diana Ortiz, Allied Health Instructor, effective August 9, 2021

Makenzi Johnson, Music Instructor/Co-Band Director, effective, August 9, 2021

Mazen Al Nairat, Physics/Physical Science Instructor, effective, August 9, 2021

Eliseo Stewart Ruiz, Assistant Football Coach, effective, August 11, 2021

Michael Dziurgot, 2<sup>nd</sup> Assistant Baseball Coach, effective, August 12, 2021

Robert Naubert, Assistant Men's Baseball Coach, effective, August 12, 2021

Harley Beck Assistant Athletic Trainer, effective, August 16, 2021

Dawn Fuchs, Administrative Assistant-GCCCA, effective, September 7, 2021

**Transfers:**

Kim Harrison, Student Accounts Coordinator to Comptroller, effective, September 1, 2021

**Separations:**

Debra Nicholson, Comptroller, effective, September 1, 2021

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to Board of Trustees for Approval 9/7/2021)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
Acevedo, Naysha	Developmental Psychology PSYC-210-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11060-5260	\$2,100.00
Adams, Kari	College Success PCDE-101-41A - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Albert, Kathleen	Anatomy & Physiology I BIOL-211-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$700.00 = \$2800.00 08/16/2021 - 12/09/2021 11-00-0000-11040-5260	\$2,800.00
Albert, Kathleen	Anatomy & Physiology II BIOL-212-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$700.00 = \$2800.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,800.00
Arandia, Mark	Introduction to Philosophy PHIL-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11023-5260	\$2,100.00
Arandia, Mark	Elementary Ethics PHIL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11023-5260	\$2,100.00
Behrends, Marianna	Intro to Food Science ANSI-131-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00
Behrends, Marianna	Principles of Meat Science ANSI-207-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to Board of Trustees for Approval 9/7/2021)

Boese, Donna	College Success PCDE-101-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Bradway, Roxanna	Basic Nutrition HPER-115-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/202 - 12/09/2021 11-00-0000-11070-5260	\$2,100.00
Breen, Michael	Survey of Civilization I HIST-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11020-5260	\$2,100.00
Burrus, Cynthia	Intro to Political Science POLS-104-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11060-5260	\$2,100.00
Caldwell, Kyle	Food Safety ANSI-212-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00
Caldwell, Kyle	Food Sanitation ANSI-209-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00
Chavarria, Marlo	Principles of Econ: Macro ECON-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11010-560	\$2,100.00
Chavarria, Marlo	Principles of Econ: Micro ECON-112-50 - 3.00 credit hour(s) 3/6 of 3.00 credit hour(s) X \$700.00 = \$1050.00 08/16/2021 - 12/09/2021 11-00-0000-11010-560	\$1,050.00

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to Board of Trustees for Approval 9/7/2021)

Conard, Julie	Public Speaking SPCH-111-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11022-560	\$2,100.00
Devgan, Rajneesh	Intermediate Algebra MATH-107-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-560	\$2,100.00
Estes, Brittany	English II ENGL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Getahun, Yonas	College Math *** MATH-005-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-560	\$2,100.00
Getahun, Yonas	Intermediate Algebra MATH-107-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-560	\$2,100.00
Gigot, Jeremy	Business Law I BSAD-104-90- 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11010-560	\$2,100.00
Glenn, Skyler	Principles of Animal Science ANSI-102-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/08/2021 12-00-0000-12211-5260	\$2,100.00
Glenn, Skyler	Principles of Animal Science ANSI-102-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/08/2021	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Board of Trustees for Approval 9/7/2021)

12-00-0000-12211-5260

Glenn, Skyler	Animal Science & Industry Lab ANSI-103-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/06/2021 12-00-0000-12211-5260	\$700.00
Glenn, Skyler	Animal Science & Industry Lab ANSI-103-02 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/06/2021 12-00-0000-12211-5260	\$700.00
Glenn, Skyler	Animal Science & Industry Lab ANSI-103-50/55 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$700.00
Harris-Marquez, Queenetta	Elementary Spanish I LANG-1322-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$700.00 = \$3500.00 08/16/2021 - 12/09/2021 11-00-0000-11020-5260	\$3,500.00
Hays, David	College Algebra MATH-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Hays, David	College Algebra MATH-108-52/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Hays, David	Fundamentals of Statistics MATH-110-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Heaton, Tyrell	World Geography GEOG-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Board of Trustees for Approval 9/7/2021)

11-00-0000-11060-5260

Kaster, Kent	American History to 1877 HIST-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11020-5260	\$2,100.00
Kolbeck, Kent	Agricultural Electrical Sys I JDAT-1043-01 - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12220-5260	\$2,100.00
Kolbeck, Kent	Agricultural Electrical Sys I JDAT-1043-02 - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12220-5260	\$2,100.00
Kolbeck, Kent	Information Management Systems JDAT-112-01 - 2.00 credit hour(s) 2.00 credit hour(s) x \$700.00 = \$1400.00 08/16/2021 - 12/09/2021 12-00-0000-12220-5260	\$1,400.00
Kolbeck, Kent	Information Management Systems JDAT-112-02 - 2.00 credit hour(s) 2.00 credit hour(s) x \$700.00 = \$1400.00 08/16/2021 - 12/09/2021 12-00-0000-12220-5260	\$1,400.00
Kuenstler, Gary	Intro to Criminal Justice CRIM-101-01 - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12240-5260	\$2,100.00
Kuenstler, Gary	Agency Administration CRIM-116-01 - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 08/17/2021 - 12/09/2021 12-00-0000-12240-5260	\$2,100.00
Leirer, Lisa	Abuse, Neglect, and Trauma ECHD-122-50 - 3.00 credit hour(s)	\$2,100.00



**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to Board of Trustees for Approval 9/7/2021)

3.00 credit hour(s) x \$700.00 = \$2100.00  
08/16/2021 - 12/09/2021  
11-00-0000-11060-5260

Mangels, Tracy	Introduction to AWS Welding WELD-110-HO - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 8/18/2021 - 05/13/2022 12-00-0000-12273-5260	\$2,100.00
Mangels, Tracy	Introduction to AWS Welding WELD-110-HP- 3.00 credit hour(s) 4/8 of 3.00 credit hour(s) x \$700.00 = \$1050.00 8/18/2021 - 05/13/2022 12-00-0000-12273-5260	\$1,050.00
Mangels, Tracy	Intermediate AWS Welding WELD-120-HO- 3.00 credit hour(s) 5/8 of 3.00 credit hour(s) x \$700.00 = \$1312.50 8/18/2021 - 05/13/2022 12-00-0000-12273-5260	\$1,312.50
Mangels, Tracy	Advanced AWS Welding WELD-200-HO- 3.00 credit hour(s) 5/8 of 3.00 credit hour(s) x \$700.00 = \$1312.50 8/18/2021 - 05/13/2022 12-00-0000-12273-5260	\$1,312.50
Meier, Shelley	Foundations of Education EDUC-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Meier, Shelley	Music for Elementary Teachers EDUC-201-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Neri, Elise	Beginning Algebra *** MATH-006-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Neri, Elise	Beginning Algebra ***	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Board of Trustees for Approval 9/7/2021)**

MATH-006-90 - 3.00 credit hour(s)  
 3.00 credit hour(s) X \$700.00 = \$2100.00  
 08/16/2021 - 12/09/2021  
 11-00-0000-11050-5260

Ochs, Edward	SWAT I CRIM-158-01 - 2.0 credit hour(s) 2.0 credit hour(s) X \$500.00 = \$1000.00 04/01/2021 - 04/30/2021 12-00-0000-12240-5260	\$1,000.00
Pander, Larry	First Aid HPER-109-01 - 2.00 credit hour(s) 2.5 contact hours X \$64.00 per hr = \$160.00 07/26/2021 - 08/06/2021 11-00-0000-11070-5230	\$160.00
Patterson, Adam	First Aid HPER-109-01 - 2.00 credit hour(s) 10 contact hours X \$64.00 per hr = \$640.00 07/26/2021 - 08/06/2021 11-00-0000-11070-5230	\$640.00
Pfeifer, Patrick	Career Success PCDE-109-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00
Pfeifer, Patrick	Career Success PCDE-109-03 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00
Pfeifer, Patrick	Career Success PCDE-109-04 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00
Pfeifer, Patrick	Career Success PCDE-109-06 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Board of Trustees for Approval 9/7/2021)

Pringle, Nisaphan	Accounting I ACCT-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12010-5260	\$2,100.00
Roth, Heather	Manicuring COSM-109-01/HS - 10.00 credit hour(s) 10.00 credit hour(s) X \$700.00 = \$7000.00 08/16/2021 - 12/09/2021 12-00-0000-12250-5260	\$7,000.00
Saenz, Alexis	College Success PCDE-101-43A - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Schmeckpeper, Amy	College Success PCDE-101-40 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Schmeckpeper, Amy	College Success PCDE-101-48 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Sisk, Brad	First Aid HPER-109-01 - 2.00 credit hour(s) 12.5 contact hours X \$64.00 per hr = \$800.00 07/26/2021 - 08/06/2021 11-00-0000-11070-5230	\$800.00
Simmons, John	Biology I BIOL-105-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$700.00 = \$2800.00 08/16/2021 - 12/09/2021 11-00-0000-11040-5260	\$2,800.00
Simmons, John	Microbiology BIOL-213-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$700.00 = \$3500.00 08/16/2021 - 12/09/2021 11-00-0000-11040-5260	\$3,500.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Board of Trustees for Approval 9/7/2021)**

Smith, Roberta	Reading Improvement I*** READ-092-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11081-5260	\$2,100.00
Smith, Roberta	College Reading*** READ-093-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11081-5260	\$2,100.00
Spero, Susan	Introduction to Sociology SOCI-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Spero, Susan	American Government POLS-105-56 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Spero, Susan	American Government POLS-105-57 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Spero, Susan	American Government POLS-105-58 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Statzer, Emmett	College Success PCDE-101-42 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Statzer, Emmett	College Success PCDE-101-49 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021	\$700.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Board of Trustees for Approval 9/7/2021)**

11-00-0000-11083-5260

Stevenor, Jane	English I ENGL-101-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11021-5260	\$2,100.00
Stevenor, Jane	English I ENGL-101-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Stevenor, Jane	English I ENGL-101-56 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Tangumonkem, Eric	Physical Geology with Lab PHSC-205-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$700.00 = \$3500.00 08/16/2021 - 12/09/2021 11-00-0000-11040-5260	\$3,500.00
Terpstra, Philip	Beginning Algebra *** MATH-006-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Terpstra, Philip	Beginning Algebra *** MATH-006-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Terrell, Amanda	Art Appreciation ARTS-120-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11030-5260	\$2,100.00
Towle, Zach	Introducton to Business BSAD-101-40 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Board of Trustees for Approval 9/7/2021)

08/16/2021 - 12/08/2021  
11-00-0000-11010-5260

Tucker, Dawn	College Success PCDE-101-41 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Vadapally, Praveen	College Chemistry I CHEM-109-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$700.00 = \$3500.00 08/16/2021 - 12/09/2021 11-00-0000-11040-5260	\$3,500.00
Vreeland, Ramona	English I ENGL-101-90 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/17/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Weaver, Melissa	Public Speaking SPCH-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11022-5260	\$2,100.00
Weaver, Melissa	Interpersonal Communications I SPCH-113-50- 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11022-5260	\$2,100.00
Wenzel, Leslie	Intermediate Algebra MATH-107-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/07/2021 11-00-0000-11050-5260	\$2,100.00
West, Virga	College Success PCDE-101-40A - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
West, Virga	College Success PCDE-101-43 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00	\$700.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Board of Trustees for Approval 9/7/2021)

08/16-2021 - 10/07/2021

11-00-0000-11083-5260

West, Virga	College Success PCDE-101-44 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 08/16-2021 - 10/07/2021 11-00-0000-11083-5260	\$700.00
Whitehill, Judy	Human Sexuality SOCL-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Woolever, Sharon	Basic Nutrition HPER-115-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 10/08/2021 12-00-0000-12202-5260	\$2,100.00
Woolever, Sharon	Medical Terminology EMIC-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12202-5260	\$2,100.00
Wright, Lora	Introduction to Food Law ANSI-215-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00
Yeater, Michael	Principles of Meat Science ANSI-207-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00
Yeater, Michael	Hzd Analysis Critical Ctrl Pts ANSI-252-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 08/16/2021 - 12/09/2021 12-00-0000-12211-5260	\$2,100.00

**Total:** \$173,925.00

**Topic:** Financial Information

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**         Approved  Disapproved

Ayes  Nays  No Action

**Board Member Notes:**



## **CHECKS PROCESSED IN EXCESS OF \$50,000**

**August 2021**

### **Purchases over \$50,000 requiring Board Approval**

- Check #281199 to Network Computer Solutions for \$98,786.39 for various invoices for Access Point Installation/Wi-Fi upgrade approved by the Board of Trustees on April 13, 2021
- Check #281151 to Wright Specialty Insurance for \$63,809 for Auto and Crime policies approved by Board of Trustees on 7/13/21.
- Check #281101 to Ellucian Co for \$78,212.25 for various invoices including \$56,000 for E-Recruit software approved by Board of Trustees on June 9, 2020.
- Check #281244 to American Warrior Construction for \$85,264.08 for Mechanical Tunnel Cap Replacement – Phase III approved by Board of Trustees April 13, 2021
- Check #281221 to Weathercraft Co. Inc. for \$53,930.10 for DPAC roof replacement approved by Board of Trustees on April 13, 2021
- Check #281134 for \$105,500 to Careeramerica, LLC for \$105,500 for three year subscription to Ocelot Chatbot Student Engagement Platform approved by Board of Trustees on July 13, 2021
- Check # 281099 to Dissinger Reed, LLC for \$148,927 for 2021-22 athletic insurance approved by Board of Trustees on June 8, 2021

### **Payments over \$50,000 not requiring board approval**

- Check #291089 to City of Garden City for \$75,329.54 for city utilities.
- Check #281238 to BCBS of Kansas for \$126,357.43 for September 2021 health insurance premiums for employees.

Garden City Community College  
8/31/2021

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 758,119.79	0.0000%
State Municipal Invest. Pool	\$ 7,172.71	0.0020%
Landmark National Bank	\$ 6,570,779.09	0.0800%
Security Bank of KC	\$ 3,797,330.76	0.0250%
	<u>\$ 11,133,402.35</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1000%	7/29/2021	1/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.1500%	7/29/2021	4/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.2000%	7/29/2021	7/29/2022
		<u>\$ 4,000,000.00</u>			
 Total		<u><u>\$ 15,133,402.35</u></u>			

**Agenda No: II - D**

**Date: September 14, 2021**

**Topic: Resolution Kansas Municipal Investment Pool**

**Presenter:** Ryan Ruda

**Background Information:** Garden City currently receives monies from the State of Kansas and it is deposited in the Kansas Municipal Investment Pool. With changes in staff, a new resolution needs to be adopted.

**Recommended Board Action:** Adopt the Resolution changing authorized individuals who direct the invested funds.

**Board Action Taken:**              Approved       Disapproved

      Ayes       Nays       No Action

**Board Member Notes:**

**STATE OF KANSAS  
MUNICIPAL INVESTMENT POOL**

**Resolution**

WHEREAS, the undersigned is a municipality (the "Depositor"), as defined in K.S.A. 12-1675, as amended, and from time to time has funds on hand in excess of current needs, and

WHEREAS, it is the best interest of the Depositor and its inhabitants to invest funds in investments that yield a favorable rate of return while providing the necessary liquidity and protection of the principal; and

WHEREAS, the Pooled Money Investment Board (the "PMIB"), operates the Municipal Investment Pool (MIP), a public funds investment pool, pursuant to Chapter 254 of the 1996 Session Laws of Kansas, and amendments thereto

NOW THEREFORE, be it resolved as follows:

1. The municipality designated below approves the establishment of an account in its name in the MIP for the purpose of transmitting funds for investment, subject to the MIP Participation Policy adopted by the Pooled Money Investment Board, and municipality acknowledges it has received a current copy of such Participation Policy. The Depositor's taxpayer identification number assigned by the Internal Revenue Service is \_\_\_\_\_ .
2. The following individuals, whose signatures appear directly below, are officers or employees of the Depositor and are each hereby authorized to transfer funds for investment in the MIP and are each authorized to withdraw funds, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of funds:

Name (print or type)		Name (print or type)
Signature		Signature
Title		Title
Name (print or type)		Name (print or type)
Signature		Signature
Title		Title

**3. Depositor Contact:**

Name (print or type)	Email
Title	Phone
Street Address	Fax
City	State
ZIP	

4. This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Depositor and until the PMIB receives a copy of any such amendment or revocation, the PMIB is entitled to rely on same.

This resolution is hereby introduced and adopted by the Depositor at its regular/special meeting held on \_\_\_\_\_ (date).

Municipality Name (print or type)

Name (print or type)

Signature

Title

Date

Attest:

Name (print or type)

Signature

Title

Date

**Note: Original signatures are required.**

**Agenda No:** II - E

**Date:** September 14, 2021

**Topic:** Clarification of sources of funding for approved Transportation building contract

**Background Information:**

The transportation building was approved at the special board meeting on August 26, 2021, at 7:30 a.m. Financing of the project is outlined below to clarify the various funding sources that will be used to fund the project.

**Budget information:** The total approved contract for the Transportation building is \$2,200,846.

\$1,500,000 paid from the approved Certificate of Participation financing

\$300,000 paid from Certificate of Participation financing from savings in approved projects which have been completed.

\$400,846 paid from capital outlay funds

**Recommended Board Action:**

Approve the funding sources identified by administration to fund the project.

**Board Action Taken:**             **Approved**     **Disapprove**  
    **Ayes**         **Nays**         **No Action**

**Board Member Notes:**

**Topic: Membership based healthcare services through Grow Well**

**Background Information:**

Through our membership with Blue Cross/Blue Shield (BCBS), a new membership program has been made available to GCCC employees enrolled in the health insurance program through GCCC. The Grow Well healthcare program will provide primary/urgent care, health risk assessments, and a comprehensive wellness program as well as workers' compensation and employment/pre-employment screening services. The agreement between BCBS and Grow Well will be for a three-year period to provide the services to GCCC employees enrolled in the health insurance program through GCCC.

**Budget information:** The Grow Well services being added into the GCCC health plan will be included on a monthly fee basis including \$45/member/month for a total of \$160,000. The funding for this will be incurred through GCCC fund reserves with Blue Cross and Blue Shield. GCCC currently has a fund reserve with BCBS. Through discussion between GCCC and BCBS, the fund reserve will be used to cover the cost of this agreement in order to expand healthcare options and services to GCCC employees and families.

**Recommended Board Action:**

Approve the use of GCCC fund reserves through Blue Cross/Blue Shield for the healthcare agreement with Grow Well.

**Board Action Taken:**             **Approved**     **Disapprove**  
    **Ayes**         **Nays**         **No Action**

**Board Member Notes:**

**ACCESS TO CLINICAL  
SERVICES  
GROUP AGREEMENT**

This Access to Clinical Services Group Agreement (the "Agreement") is entered into this day \_\_\_\_\_ of the month of \_\_\_\_\_, 2021 (the "Effective Date") by and between

**Garden City Community College**, having its principal place of business at 801 Campus Dr. Garden City, KS 67846, ("Group") and **Blue Cross and Blue Shield of Kansas, Inc.**, ("BCBSKS") with offices located at 1133 SW Topeka Blvd, Topeka, KS 66629-0001. Group and BCBSKS may be referred to jointly as the "Parties" and individually as a "Party." The Parties hereto agree as follows:

**WHEREAS**, BCBSKS has an interest in encouraging access to preventative medical care and wellness services for all Kansans.

**WHEREAS**, Group could benefit from its employees' access to consistent wellness services and medical care for routine treatment and acute issues related to work. Group requests assistance in establishing a program to provide routine and work-related medical care to Group employees and their family members at no cost to the Participant.

**THEREFORE**, BCBSKS and Group agree to enter into a joint agreement. BCBSKS agrees to enter an arrangement with **Revere Healthcare Solutions, Inc.**, ("RHS") to provide near-site Clinical Services to Group. Group agrees to encourage use of the near-site Clinic and cover the medical costs of the Clinical Services.

Glossary

- Party or Parties – Group and BCBSKS may be referred to jointly as the "Parties" and individually as a "Party."
- Group – Self-Insured/Administrative Services Only (ASO), an Alternate Funded group, or Fully Insured entity enrolled with BCBSKS.
- Employees – Group employed personnel.
- Participants – Employees and their dependents of the Group.
- Services – Group and BCBSKS services.
- Clinical Services – Clinic and Wellness services performed at the Clinic.



- Clinic – The location where Clinical Services are conducted as defined in the Agreement initially including the Grow Well Clinic at 302 N. Fleming, St 2, Garden City, KS 67846 and the Care to Thrive Clinic at 705 1st Ave, St C, Dodge City, KS 67801. A full list of clinics is available upon enrollment.
- Member Advocate Services – Non-clinical services performed by BCBSKS as described in Section 1.

## Section 1

### 1.1 The Purpose of the Agreement.

BCBSKS has engaged a third party to establish, or provide unlimited access to, a Clinic for use by Group's Participants. The Clinic will provide Clinic and Wellness Services.

BCBSKS will provide staff that floats between the Clinic sites to provide Member Advocate Services to Participants related to topics such as benefits, claims, medical management, and community services. BCBSKS will initiate regular meetings with Group and RHS to review clinic management topics, including but not limited to:

- Wellness Objectives
- Promotion of Services
- Utilization of Clinic
- Return on Investment
- Overall Program Evaluation

On behalf of the Parties, BCBSKS will provide various marketing and communication materials to support to Group and Participants. This may include on-site and email outreach to encourage usage, provide education and to bring awareness on health issues affecting the community (e.g., flu season, allergies, annual check-ups, biometric screening, back to school).

Claims will not be filed to insurance for the Clinical Services provided at the Clinic, but the RHS will record and share with BCBSKS our BCBSKS enrolled members' encounter and clinical information.

**Emergency services not provided:** The Clinic will not provide emergency services. BCBSKS and Group agrees to ensure communication of this limitation to Participants. Participants in emergency situations should seek assistance from appropriate authorities including, but not limited to, 911.

## **1.2 Group Requirements.**

Group will be responsible for the payment of Clinical Services. BCBSKS, according to its agreement with RHS, will pay RHS directly and Group will then reimburse BCBSKS. Participants are not responsible for any payment. BCBSKS will bill Group after receipt of invoice from RHS. Charges will include a monthly base fee of no more than Forty-Five Dollars (\$45.00) per eligible Participant to cover Clinical Services for Group and in addition to the base fee, variable monthly charges as reimbursement for labs and supplies, based on actual Participants' utilization. RHS will bill BCBSKS monthly with a summary of charges by Group.

Group will be required to set up a BCBSKS initiated ACH transfer to pay for Clinical Services. BCBSKS will not accept payment in any other form. BCBSKS will generate and email separate invoices from MyBlueView [bcbsks@myworkday.com](mailto:bcbsks@myworkday.com) to Group detailing the billing information two (2) business days prior to the last business day of each month. Group will pay as billed and any questions or concerns regarding the bill can be resolved on the next invoice. Group will have two (2) business days to review the data on the BCBSKS generated invoice. BCBSKS will automatically withdraw the money from the bank account of Group's choice on the last business day of each month. Group must validate employee and dependent counts and inform BCBSKS and RHS of any changes in employment status that would affect eligibility under this program. Group will provide RHS with a monthly eligibility file of Participants and indicate in writing which Participants are BCBSKS enrolled members for health analytics reporting.

In order to best evaluate the value provided by the near-site Clinic, Group should encourage use of the Clinic. Participants are expected to have at least one visit (approximately 30 minutes) to the Clinic per year. BCBSKS also expects Group to require that any employees who elect to have a biometric screening, for example as part of a workplace wellness program, or other similar situation, to receive those screenings at the Clinic. Group is encouraged to implement an employee payroll strategy to influence participation.

## **Section 2**

### **2.1 Term and Termination.**

This Agreement will commence upon the effective date and shall continue for three (3) years. BCBSKS reserves the right to cancel all or part of this Agreement if Group breaches a term under this Agreement. Such cancellation will be made in writing and may be without notice. Separately, BCBSKS will terminate this Agreement at the cancellation of underlying health insurance contract.

Termination by BCBSKS in this way takes effect at the end of the contract period.

Upon Termination described above, BCBSKS will be responsible to pay RHS, such an amount as it may be entitled to receive, pursuant to Payment for the Clinical Services, labs and supplies provided to the date of termination. Group will reimburse those charges as described above through the Termination date. Such termination shall not result in any penalty to BCBSKS, unless otherwise agreed to and as specified in the Agreement.

Nothing in this agreement, nor the termination of this agreement shall have any effect on an individual's access to their paper or electronic health records from the Clinic.

### **Section 3**

#### **3.1 Privacy.**

Each Party shall employ reasonable commercial efforts to comply with all applicable privacy laws relating to its respective activities in connection with this Agreement.

"User Data" means data pulled from invoices and reports that could include personal health information (PHI) as defined by the Health Insurance Portability and Accountability Act (HIPAA). Under no circumstances will BCBSKS collect any health data directly from Group. Any other information disclosed to BCBSKS will be accompanied with a separate privacy waiver, for example health risk assessments or biometric screening results.

BCBSKS will use User Data collected in the regular course of business solely to ensure accurate payment for Clinical Services. BCBSKS shall ensure that its collection and use of any User Data, complies with all applicable privacy and other laws and regulations, and that it has any consents or permissions required to direct Group to collect and use such User Data as contemplated in this Agreement. User Data is Participant property, and it is Confidential Information under this Agreement.

Parties warrant that Group's confidential, proprietary, PHI, and personally identifiable information (PII) data will be accessible solely by individuals and entities located within North America.

## Section 4

### 4.1 Acknowledgment and Waiver.

**ERISA.** By implementing the Program, Group may create a group health plan or a wellness plan as those terms are defined in the Employee Retirement Security Act (ERISA) and associated regulations. Group understands that it is responsible for determining the tax consequences of creating a group health plan or wellness plan, for example Qualified High Deductible Health Plan and Health Savings Account Eligibility, and other similar circumstances.

**Plan Sponsor, Plan Administrator and Named Fiduciary.** Group or its designee shall become the Plan Sponsor, Plan Administrator and Named Fiduciary as such terms are defined by and subject to the Employee Retirement Income Security Act (ERISA). Group acknowledges that BCBSKS is only a service provider with respect to the Program and that BCBSKS shall not become the Plan Sponsor, Plan Administrator or Named Fiduciary as such terms are defined by and subject to ERISA.

### 4.2 Fiduciary Liability.

The Parties acknowledge and agree that BCBSKS is not a fiduciary or intended to be a fiduciary as such term is defined in ERISA, with respect to the sponsoring, providing and administering the Program and any plan operated thereunder. The Parties further acknowledge and agree that BCBSKS shall not incur any fiduciary or other liability for any act or failure to act except for BCBSKS' own willful misconduct or willful breach of its services with respect to the Program.

### 4.3 Compliance.

Group is responsible for compliance with all applicable provisions of law addressing Group's duties with respect to the Program and its own benefit plan or arrangement which may include wellness benefits. The compliance obligations include reporting and disclosure requirements, adoption and approval of all required plan document, summary plan description, wrap document or other documents respecting the Program and compliance with ERISA and all other applicable federal and state laws.

### 4.4 Other Federal Laws.

Group understands that wellness incentives and rewards are subject to certain limitations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act (GINA), and other applicable federal or

state laws, and any regulations promulgated thereunder. BCBSKS shall not be responsible or liable for Group or any other person or Party's obligation to comply with ERISA or other applicable law.

#### **4.5 No Representations.**

For the avoidance of doubt, if Group offers incentives or rewards to employees, Group is solely responsible for ensuring any such incentives or rewards it offers comply with applicable law. BCBSKS makes no representation that the Program is suitable for use in connection with any incentives or rewards and assumes no liability for Group's compliance with applicable law.

### **Section 5**

#### **5.1 Indemnity.**

Each Party will indemnify the other against actions, liabilities, loss, damages and expenses resulting from injury or death of any person or loss of or damage to any tangible real or tangible personal property to the extent that such injury, death, loss or damage is proximately caused by the indemnifying Party's negligent act or omission or intentional misconduct or that of its agents, employees or subcontractors in connection with the performance of its obligations under the Agreement, provided that the indemnifying Party has been notified in writing as soon as practicable of any such claim.

**Procedure.** The indemnification obligations hereunder are conditioned upon the Party seeking indemnification (a) giving the indemnifying Party prompt written notice of any claim, action, suit or proceeding; (b) granting complete control of the defense to the indemnifying Party; and (c) reasonably cooperating with indemnifying Party at the indemnifying Party's expense.

#### **5.2 Confidentiality.**

The information contained in this agreement is confidential and is disclosed for the sole purpose of providing Group with information to perform the required services. Further use or disclosure of this Agreement or the information contained herein for purposes other than the performance of Services without obtaining the prior written consent of is prohibited.

All information disclosed between the Parties shall be deemed to be "Proprietary and Confidential" of the Party making such disclosure ("Disclosing Party") to the other Party ("Receiving Party"). Proprietary and Confidential Information includes but is not limited to, technical data, know-how, business plans, financial projections, agreements with third parties, patents, patent applications,

trade secrets, research, product plans, products, services, suppliers, customers, prices and costs, markets, software, developments, inventions, processes, technology, designs, drawings, engineering, hardware configuration, marketing, licenses, budgets and/or finances, that is disclosed between the Parties in the course of discussions or business dealings between the Parties relevant to this Agreement.

The Receiving Party shall use all reasonable efforts to protect the Proprietary and Confidential Information with the same degree of care used to protect its own Proprietary and Confidential Information from unauthorized use or disclosure by its employees and representatives. Each Party agrees to notify the other in writing of any misuse or misappropriation of Proprietary and Confidential Information of the Disclosing Party.

Confidential Information shall not include except as required by applicable federal, state or local law or regulation, the term "Confidential Information" shall not include information that: 1) at the time of disclosure is, or thereafter becomes, generally available to and known by the public other than as a result of, directly or indirectly, any violation of this Agreement by the Recipient or any of its Representatives; 2) at the time of disclosure is, or thereafter becomes, available to the Recipient on a non-confidential basis from a third-party source, provided that such third party is not and was not prohibited from disclosing such Confidential Information to the Recipient; 3) was already known by or in the possession of the Recipient or its Representatives, as established by documentary evidence, prior to being disclosed by or on behalf of the Disclosing Party pursuant to this Agreement; or 4) was or is independently developed by or on behalf of the Recipient, as established by written evidence, without reference to or use of, in whole or in part, any of the Disclosing Party's Confidential Information.

**Return.** At the conclusion of work or upon written request, all files containing Confidential Information shall be promptly returned to the Disclosing Party, or at the Disclosing Party's sole discretion, erased; except for the Confidential Information that is subject to the above or as otherwise required by such Party's record retention requirements policies. Upon the Disclosing Party's request, the Receiving Party shall deliver a written statement that a diligent search and inquiry has been made for any Confidential Information, and that all such Confidential Information was returned or erased in accordance with such Party's record retention policies. Neither Party may keep or use any Confidential Information after the engagement is completed, except to the extent required by law or in accordance with a Party's record retention policies. The obligations of this Section survive the term of this Agreement.

## Section 6

### 10.1 General Provisions.

**Brand Use.** Group acknowledges that it has no license to use BCBSKS' names and symbols and that any references to BCBSKS' names and symbols in Group's materials are subject to review and approval by BCBSKS.

**No Assignment.** Program services are provided for Group use, and for the use of Participants, and may not otherwise be sold, leased, sub-licensed, assigned or transferred to any other person or provided to any other person under an application service provider (ASP) or service bureau relationship.

**No Legal or Tax Advice.** In providing this Program, BCBSKS is not providing any legal or tax advice to Group.

**Currency.** All amounts in this Agreement are expressed in U.S. dollars.

**Entire Agreement.** This Agreement, together with all Appendices attached hereto, contains the entire agreement of the Parties, and supersedes any and all previous agreements with respect to the subject matter hereof, whether oral or written. It may not be amended except in writing by an instrument signed by both Parties.

**Strict Compliance.** Failure by any Party to this Agreement to insist upon strict compliance with any provision of this Agreement will not be construed as a waiver of any such provision.

**Severability.** If any part of this Agreement is held illegal or void for any reason, all other provisions will continue in full force and effect.

**Successors and Assigns.** This Agreement shall be binding and shall inure to the benefit of the Parties hereto and their respective successors and permitted assigns. This Agreement may not be assigned by either Party without the other Party's prior written consent, such consent not to be unreasonably withheld. Notwithstanding the foregoing, BCBSKS may assign this Agreement to any affiliate or to any Party acquiring all or substantially all of the assets used in its business of which this Agreement forms a part.

**Subcontractors.** BCBSKS may subcontract any Program Services to be performed hereunder without the consent of Group.

**Notices.** All notices and consents required or permitted to be given under this Agreement shall be in writing to the Parties at the addresses designated herein or to such other address as either Party may designate to the other by written notice and shall be effective upon receipt. Written notice shall be made in the form of a certified letter, confirmed facsimile transmission, or acknowledged receipt of electronic mail.

**Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State of Kansas, United States, and will be treated, in all respects, as Kansas contract, and exclusive venue shall be in the state and/or federal courts located in Shawnee County, Kansas, to which each of the Parties hereby submits.

**No Solicitation of Employees.** Neither Party shall, without the other Party's prior written consent, solicit for hire any of the other Party's employees who are directly involved in the provision or receipt of the Services during the time such personnel are involved providing or receiving the Services and for twelve (12) months thereafter. This provision shall not restrict the right of either Party (1) to solicit or recruit generally in the media, and (2) to hire, without the prior written consent of the other Party, any personnel of the other Party who answers any advertisement or who otherwise voluntarily applies for hire without having been initially personally solicited or recruited by the hiring Party.

**Force Majeure.** The Parties shall not be liable to each other or any other person for any delay or failure in the performance of this Agreement or for loss or damage of any nature whatsoever suffered by such Party due to disruption or unavailability of communication facilities, utility or Internet service provider failure, acts of war, acts of terrorism, acts of vandalism, lightning, fire, strike, unavailability of energy sources or any other causes beyond the Party's reasonable control.

**Third-Party Liability.** Nothing in this agreement should be interpreted as imposing any responsibility or duty on an entity that is not party to this Agreement.

**Business Associate Agreement.** Upon request, Group will execute and remain in full compliance with the Business Associate Agreement (BAA) with BCBSKS.



IN WITNESS WHEREOF, the Parties hereto by their duly authorized representatives have executed this Agreement as of the Effective Date.

**BLUE CROSS AND BLUE SHIELD  
OF KANSAS, INC.**

**Garden City Community College**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Affordable and convenient care near you

Introducing employer-sponsored primary, preventative and wellness services



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BlueCross BlueShield  
**Kansas**

# How you and your employees benefit

## Employer-sponsored primary and preventive care

- Employees (and their family) have **unlimited access to the clinic with no cost.**
- Employer pays a monthly base fee and variable fees for labs, vaccines and allergy shots as incurred.
- For both self-insured and fully insured employers (in combination with a higher deductible plan), the clinic delivers immediate savings in excess of the fees while improving access to healthcare for employees.
- For employer and employee, timely access and savings for workers' compensation care and employment screening are an additional and significant benefit.
- Access to a BCBSKS member advocate to provide non-clinical services related to benefits, non-clinic claims, medical management referrals, and community resources.
- Group meetings with employer to review clinic management topics such as wellness objectives, promotion of services, utilization of clinic, return on investment, and overall program evaluation.



# Clinic Services – delivered by Nurse Practitioner

Primary care, urgent care, and preventative care

- Minor acute conditions:  
Infections, ear ache, minor cuts/ lacerations/excisions, burns, sore throat, sprains, strains, back pain, colds and flu, well-man care, dehydration (IV).
- Management of chronic conditions and pre-conditions such as, but not limited to:  
asthma, diabetes (Type 2), hypertension, hyperlipidemia, obesity, metabolic syndrome, acne, depressions, anxiety, tobacco addiction.
- Vaccinations:  
Seasonal flu, tetanus, hepatitis B, pneumonia, shingles.



# Occupational Services

## Treatment of work related conditions

- Diagnosis, treatment and rehabilitation for workplace exposures and injuries.
- Initial evaluation and follow-up care for injured workers.
- Functional exams.
- Urine drug screening.
- Breath alcohol testing.
- Firefighter exams and police physicals.
- Pre-employment and Department of Transportation physicals.
- Tuberculosis screening.

# Wellness Services

## Wellness, dietary counseling and weight management

- Annual health risk assessments.
- Biometric screenings and labs.
- Personalized health improvement plan designed by employee, nurse practitioner and dietician.
- Coaching sessions for lifestyle management.
- Exercise and wellness challenges.
- Assist employer with development of group wellness program.
- Wellness education.



705 1st Avenue, STE #C  
Dodge City, KS 67801  
620-255-0308  
[caretothrive.com](http://caretothrive.com)



302 Fleming St., Ste #2  
Garden City, KS 67846  
620-271-1424  
[growwellclinic.com](http://growwellclinic.com)

# SEPTEMBER 2021 MONITORING REPORT

<b>Workforce Development</b> Workforce Development will be responsive to community economic development and employer needs.	<b>Page IV A-1</b>
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## **CEO’s Interpretation:**

To address critical needs of local and regional workforce development, Garden City Community College provides training through non-credit and credit programs. The college faculty and staff collaborate with local industry leaders via advisory committees, internships, partnerships, and close working relationships to determine the latest workforce needs. Course evaluations and student evaluations provide feedback as to the relevance of training and the enhancement of workplace skills and knowledge. College faculty and staff then conduct environmental scanning, workforce surveys, and on-site visits to continually assess the needs of business and industry and determine which programs and classes to offer in future semesters in order to meet both local and regional employer needs.

## **Data supporting GCCC involvement:**

### Advisory Committees:

Technical programs at GCCC work closely with advisory committees populated largely by industry partners. These meetings promote collaboration and cooperation, providing a way for college faculty to listen and respond to industry needs. These meetings occur at least once per semester for each program and also allow local stakeholders to give input and feedback on program curricula, policies and procedures, standards of practice, and methods of communication. Finally, these meetings allow the faculty and students within each program to build a network of industry professionals that is useful for internships, apprenticeships, or future employment opportunities.

### Work with Finney County Economic Development Corporation:

The College also works closely with the Finney County Economic Development Corporation (FCEDC) to identify potential alignment between industry needs and College offerings:

- **Certified Machine Mechanic/Industrial Maintenance:** The College continues to work collaboratively with FCEDC, USD 457, and Empirical Foods on a technical certificate and two-year degree to support the development of a skilled workforce at Empirical Food’s new production site. This opportunity includes a 49-credit Certificate A as well as a two-year degree option. This program includes a concurrent pathway for high school students, potential students in the community, as well as non-credit industry training options. This program specifically will support not just the development of Empirical’s initial workforce, but long-term will support the larger production infrastructure of Southwest Kansas. Students will work toward recognized industry credentials as a part of their training.
- The college continues its work on a long-term project to introduce a Dental Assistant training program. This project includes collaboration with FCEDC as well as potential industry partners to defray the costs of offering this program. This project includes collaboration with FCEDC as well as potential industry partners to defray the costs of offering this program which has been identified as a local and regional need.

The College continues to consider and explore additional opportunities for community industry support and workforce development.

*Collaboration with Local School Districts:*

As mentioned above, throughout the development of these programs, the College actively considers the role that high school career and technical pathways play in the development of a skilled workforce which meets employer needs. The College regularly meets with representatives from both USD 457 and USD 363 to collaborate on dual-credit opportunities within these and other program areas. These meetings have resulted in new ideas in the area of tiered classes that help prepare students for careers in welding, automotive, allied health, and other disciplines.

*Leveraging External Financial Resources:*

The college also works actively to connect external funding to existing programs. One primary example in the past year has been the college's work on the Kansas Promise legislation, which provides a no-cost-to-the-student last dollar scholarship for high demand programs including Carpentry, Industrial Machine Mechanic, Welding, Early Childhood Education, EMT, EMS, Paramedic, Home Health Aide, Certified Medication Aide, Nursing, Licensed Practical Nursing, Nursing Aide, Computer Support Specialist, Criminal Justice, and Fire Science.

The college continues to brainstorm how Kansas Promise support can be leveraged to provide additional pipelines in key areas such as Education and to enhance recruiting in key public service areas such as EMT, EMS, Paramedic, Criminal Justice, and Fire Science.

Another example is the leveraging of Kansas Department of Commerce support in providing workforce development for specific employers, including a new long-term training option for Empirical Foods.

The college has worked extensively to identify and connect to external grant funding opportunities as well. This past year, the college has received grant funds from the Kansas Department of Commerce for meat science and welding, the Kansas Board of Regents for Industrial Machine Mechanic and nursing programs. Through these examples, GCCC continues to address workforce development needs by maintaining open lines of communication with industry and leveraging multiple funding sources to continue to expand and keep the programs relevant to meeting industry needs.

## **August 2021 Board Report**

### **Marketing & Public Relations**

- Press releases written and published:

1. GCCC to Continue with Masks Appreciated Policy
2. Four Students Selected for 2021-22 Molz Cooperative Scholarship
3. GCCC Board of Trustees Retreat on Aug 9<sup>th</sup>
4. GCCC Board of Trustees to Meet August 10<sup>th</sup>
5. Coffee with the President Set for Aug 19<sup>th</sup>
6. Emergency Grant Funding Available to Students for Fall 2021 Term
7. Modernized Recruitment Software Proves Successful for GCCC
8. BOT Approves Financing Transaction for Stadium Lighting Project
9. GCCC Announces COVID-19 Mitigation Measures
10. Public Notice of Upcoming ACEN Site Visit for Nursing Program
11. GCCC Board of Trustees Special Session August 26<sup>th</sup>
12. GCCC PRISM to Sponsor Live Puppet Theatrical Performance on Sept 1<sup>st</sup>
13. BOT Approves Contract for Transportation Building Construction
14. 9.11 Remembrance Ceremony to be held Sept. 13<sup>th</sup> at GCCC
15. Sculptural Art Exhibition THUNDERMUSCLE at Mercer Gallery
16. GCCC DE&I Committee Sees Success with Vision Screening for Students
17. 33<sup>rd</sup> Annual Hispanic Student Day Set for October 1<sup>st</sup>
18. GCCC 2022-2023 Scholarship Application Available Sept. 1

- Designed PowerPoint for In-Service
- Scheduled remaining Coffee w/ President events for 2021-22
- Continued assisting with advertising efforts
- Continued promoting vaccination information on student app
- Rocklahoma tickets Facebook giveaway
- Updated, created, and posted graphics for social as needed
- Proofed various posts, ads, and flyers
- Arranged various advertising
- Budget Analysis

### **Print Shop**

- Daily print/supply request
- Printed business cards
- Email signatures
- Printed and Produced multi part forms:
  - Tuition Grant Form – 3 part form
- Printed handbooks/textbooks
  - Faculty
  - Buster Band



Orchestra  
Meats Team  
Animal Science  
Animal Disease & Health  
Women's Basketball  
Reading  
Firefighter I

- Printed sympathy cards
- Printed band music
- Printed Fall Concert Schedules
- Printed Super Year Posters
- Printed Endowment Direct Mail Letters and Forms
- Printed Athletic Forms for student check-in
- Printed Volleyball Posters
- Printed Admissions & Financial Aid handouts, flyers and post cards
- Printed Concealed Carry Information Cards
- Printed / Laminated Additional Baseball Name Plates
- Printed / Laminated Classroom signage
- Printed / Laminated Shop signage
- Printed / Laminated Additional Soccer Name Plates
- Designed / Printed / Laminated Soccer Bag Tags
- Designed and Printed Buster Coffee Shop Coupons
- Designed and Printed Cengage and Canvas Troubleshooting Guides
- Printed Forklift Certification Certificates and laminated wallet cards
- Updated / Printed / Bound GCCC Emergency Response Plan Flip Charts
- Designed / Printed / Framed Molz Scholarship Poster
- Designed and Printed Mercer Gallery THUNDERMUSCEL poster
- Designed and Printed Trials of David poster
- Designed and Printed additional large signage for the library
- Updated and Printed Law Enforcement Invites and contact cards
- Updated and Printed Parking Passes
- Updated and Printed Title IX tri-fold handout
- Designed and Printed Phase 2 posters
- Designed and Printed Phase 3 posters
- Designed and Printed Fall 21 Sports Schedules
- Large format print for GCCC Bookbusters bulletin board
- Canvas prints for INPR classroom

### **Design/Social Media**

- Fall 2021 Employee In-service Pictures
- HEERF II Graphic
- Countdown Until Classes Begin Graphics
- New Student Orientation Graphic & Pictures
- JUCO Product Graphic & Live
- Accelacare – GCCC Scholarship
- First Day of School Pictures
- Covid-19 Phases Graphic

- Student Check-In Day Pictures
- Coffee with the President Graphics & Pictures
- Cosmetology & Manicuring Program Pictures
- Dr. Ruda - Welcome video for GCCC Students
- Concealed Carry Graphic
- DEI Free Eye Exams
- Broncbuster Coffee Shop Pictures
- The Trials of David Poster
- GCCC Online Session 2 Graphic
- Bookstore - Welcome Back Sale
- SGA's Welcome Back Picnic Pictures
- Mercer Gallery – Thunder Muscle Poster
- Financial Aid Important Census Notice Graphic
- GCCC Campus Police “Thank you” Campaign for Student App Graphic
- #VaxxedBusters Graphic
- GCCC Endowment Fall Campaign Logo Design
- Endowment Save the Date Postcards
- Tailgate Postcards for President's Office
- Condolence Cards for President's Office
- Beaux Art Poster
- DEI International Food Month Graphic
- 2021-2022 Student Handbook Cover
- New Early Childhood Brochure

## **HUMAN RESOURCES:**

### **New Employees:**

Eliseo Stewart Ruiz, Assistant Football Coach, effective, August 11, 2021  
 Michael Dziurgot, 2<sup>nd</sup> Assistant Baseball Coach, effective, August 12, 2021  
 Robert Naubert, Assistant Men's Baseball Coach, effective, August 12, 2021  
 Harley Beck Assistant Athletic Trainer, effective, August 16, 2021  
 Dawn Fuchs, Administrative Assistant-GCCCA, effective, September 7, 2021

### **Filled Position (s)**

Administrative Assistant-GCCCA, effective, September 7, 2021  
 Comptroller

### **Internal Transfers:**

Kim Harrison-Peters, Student Accounts Coordinator to Comptroller, effective, September 1, 2021

### **Resignations/Separations:**

Deb Nicholson, Comptroller, effective, September 1, 2021

**There are currently sixteen (16) open posted positions of which five (7) are adjunct positions on campus.**

**Open Positions:**

Student Accounts Coordinator  
Residential Life Advisor  
Human Resource Assistant  
Head Strength and Conditioning Coach  
Director Adult Education and Literacy Program  
Adult Education Instructor  
CLC Paraprofessional (Part-Time)  
Groundskeeper  
Custodial

**Adjunct Positions:**

Fire Science-Adjunct  
English Composition (Online Adjunct)  
Fitness/Health (Online Adjunct)  
Life Sciences Adjunct Instructor- On Campus  
Marketing and Business (Online Adjunct)  
Math Adjunct Instructor- On Campus  
Reading Adjunct Instructor- On Campus

Projects for the Human Resources Department include:

- **Completion of Open Enrollment BCBS**
- **Department Assessment Review Process (Human Resources Operations Manual)**
- **Human Resources Webpage**
- **New Employee Orientation**

## Instructional Services

### Music

Over the summer, GCCC Assistant Professor Renee Carmichael teamed up with Garden City High School Orchestra Director to host the first annual one-day orchestra camp which focused on fundamentals and leadership. 30 students from GCCC and GCHS participated.

Also over the summer, GCCC Assistant Professors and Band Co-Directors CJ Johnson and Makenzi Johnson held a band camp. In total, approximately 50 band members participated in close to 40 hours of instructional time. The focus of the camp was learning and memorizing pregame music.

The Music Department is also very excited and thankful to have had a summer refresh of the Finnup Music Lab inside the Fine Arts Building. Over the summer all classroom spaces received new paint and carpet.



### Art

The Mercer Gallery is excited for its lineup of shows this year. For more information, visit the gallery web page at [https://www.gcccks.edu/academics/mercer\\_gallery.aspx](https://www.gcccks.edu/academics/mercer_gallery.aspx).

GCCC Alumni Armando Minjárez Monárrez has been selected to complete a public art project on 8<sup>th</sup> Street in Garden City.

### Mary Jo Williams Comprehensive Learning Center

During the 2020-21 year, the CLC provided face-to-face tutoring and initiated Zoom tutoring in spite of the challenges presented by Covid-19. During the Fall 2020 semester, the CLC moved from the lobby area of the library into the Main Reading Room. During that semester, 1,029 total tutoring hours were delivered to 221 students. Of these hours and students, 99 tutoring hours were delivered via Zoom to

40 students. The Spring 2021 semester showed a marked decrease in student participation; 790 tutoring hours were delivered to 155 students. The Summer 2021 sessions tallied an all-time high: 450 tutoring hours to about 35 students compared to the previous high tally of 330 hours to 40 students in 2018.

### **John Deere**

We are very excited to learn that the John Deere program has been awarded Platinum status. This is first and foremost the result of work from our dedicated faculty members Professor Gabe Winger and Professor Nate Steinle. The John Deere College of Tomorrow (COT) award is a tracking system designed by the industry leader to measure the success of JDAT programs across the nation. The scoring system is designed to cover a gamut of areas that measure the ability of an institution to effectively teach technicians who are new to the workforce.

This award, based on the 2020-2021 academic year, is a prestigious honor given to John Deere training programs across the nation with rankings of Bronze, Silver, Gold, and Platinum Levels. Each program is evaluated and graded on several factors, including internship communications and connections to businesses. Last year, the GCCC JDAT program was awarded a Gold Level ranking of the COT award.

### **Psychology and Sociology**

In the Spring 2021 semester Psychology and Sociology classes again had students participating in service projects including donations to the Campus Closet and the Humane Society, donating blood, card making for elderly/military/children in hospitals, trash pick-up, Big Brothers/Big Sisters, Therapeutic Horseback Riding, Animal Care (Humane Society), and working service hours at the Salvation Army or other approved locations.

Campus Closet, spearheaded by Professor Tammy Hutcheson along with other faculty in the ACAD Building, partnered with the PRISM group to support a Sexual Violence Awareness Day on the quad.

## **ADMISSIONS**

We are starting our recruitment for Fall 2022 this fall. So far, admissions have scheduled the following:

35 high school visits

6 Apply KS events

23 College fairs (4 in Oklahoma Panhandle and 4 in Eastern Colorado)

## **SSS**

GCCC TRIO Student Support Services had 29 students attending the Meet & Greet event on Friday, August 20. We had a financial literacy workshop Thursday, September 9, where two staff members from Garden City State Bank did presentations. We also have 20 students signed up to attend the Fort Hays State University Leadership Studies Shadow Day on Tuesday, September 21. We plan to have a college fair on Wednesday, September 22, from 9:00 to 1:00 in the library lobby that all GCCC students can attend.

## **CAMP**

The beginning of a new school year also means the new Annual Performance Report (APR) for the grant. Overall, the GCCC CAMP site has outperformed the number of participants and their academic achievement, according to CAMP Director Andrew Dalton from Kansas State University College of Education, who supervises all data collected from all three sites in the grant. KSU is the fiscal agency in the grant and the one responsible for the APR reports.

A list of activities to recruit students to GCCC CAMP has been developed, including campus events such as Hispanic Student Day and TRIO presentation and some meetings scheduled at area schools holding Migrant Education Programs.

Staff from all three sites in the grant (KSU, GCCC, and CSU Pueblo) plan to participate in the National HEP/CAMP Conference this Fall in Omaha, Nebraska.