

November 9, 2021

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, November 9, 2021**. The meeting will be held in the Endowment Room of the Beth Tedrow Student Center, Garden City Community College Campus and by zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join: <https://gcccks-edu.zoom.us/j/95772408890>

Or One tap mobile :

US: +16027530140,,95772408890# or +16692192599,,95772408890#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 602 753 0140 or +1 669 219 2599 or +1 669 900 6833 or +1 720 928 9299 or +1 971 247 1195
or +1 206 337 9723 or +1 213 338 8477 or +1 253 215 8782 or +1 346 248 7799 or +1 470 381 2552 or +1
646 518 9805 or +1 646 558 8656 or +1 651 372 8299 or +1 786 635 1003 or +1 267 831 0333 or +1 301 715
8592 or +1 312 626 6799 or +1 470 250 9358

Webinar ID: 957 7240 8890

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, November 9, 2021.

5:00 PM Dinner in the **Broncbuster Room**

6:00 PM Regular board meeting called to order in the Endowment Room located in the BTSC building.

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Report from SGA.....pg 47
- C. Introduction of new employees

II. CONSENT AGENDA Action

- A. Approval of minutes from previous meetings (October 19, 2021) pg 4
- B. Approval of personnel actions-Human Resources pg 15
 - B-1 Human Resources Report pg 16
 - B-2 Adjunct/Outreach Contracts pg 17

C. Financial information	pg 21
C-1 Monthly Summary Published Funds Operating Revenues and Expenses	pg 22
C-2 Checks processed in excess of \$50,000	pg 23
C-3 Revenues	pg 24
C-4 Expenses	pg 27
C-5 Cash in Bank	pg 35
D. Legal Counsel Recommendation	pg 36

III. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS	Consensus Approval
A-1 Bi-Annual, General Executive Constraints #10 (page 9)	pg 37
B. Review Monitoring Report	
B-1 Annual, Work Preparedness (page 5)	pg 43

V. OTHER

- A. Open comments from the public
 - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
 - 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President's Report (power point)
- C. Incidental Information
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from Faculty Senate
- G. Accreditation Update
- H. Department Reviews
 - Computer Science Program Review
 - Business Program Review
- I. Five-year Program Reviews

IV. OWNERSHIP LINKAGE

V. EXECUTIVE SESSION

VI. ADJOURNMENT

Upcoming Calendar Dates:

November 10	Exploration Day, no classes
November 12	Veteran's Day Program DPAC, 9 am
	Marine Corps Banquet, Clarion Inn 6:30 pm

Calendar Dates Continued:

November 17	Ag and Animal Science Advisory Board 5:30 pm - Wasinger
November 19	All Employee Meeting, FA Auditorium Carols with Critters FA lawn 4 pm
November 20	Women's Basketball vs Coffeyville 2 pm Men's Basketball vs Coffeyville 4 pm Basketball Social, Hall of Fame Room, 2 pm
November 22-26	Thanksgiving Break, campus closed
December 1	Men's Basketball vs Colby 7:30 pm Women's Basketball vs Colby 5:30 pm
December 2	Carpentry Advisory Board - Hitz GCCC Band and Orchestra Concert, FA Auditorium 7 pm
December 5	Choral Christmas Vespers, FA Auditorium 3 pm
December 6-10	Final Exams
December 6	Women's Basketball vs Lamar 5:30 pm
December 8	Basketball Social, Hall of Fame Room, 5:30 pm Women's Basketball vs Seward 5:30 pm Men's Basketball vs Seward 7:30 pm
December 9	Welding Advisory Board – Wasinger Community Christmas Party, BTSC 5:30 pm
December 11	Men's Basketball vs Northwest Kansas Technical College 4 pm
December 14	Faculty's Last Day BOT Meeting, 6 p.m., President's Conference Room
December 10	All-Employee Meeting, 2:30 pm
December 16	Nursing and Allied Health Advisory Board - Douglass
December 18-January 2	Christmas Break, campus closed
January 3	Campus Reopens
January 5	Inservice/Faculty Return
January 8	Men's Basketball vs Cloud 7:30 pm Women's Basketball vs Cloud 2:00 pm
January 10	Women's Basketball vs Trinidad 6:00 pm
January 12	Men's Basketball vs Butler 7:30 pm Women's Basketball vs Butler 5:30 pm
January 17	Martin Luther King Observance Men's Basketball vs Barton 7:30 pm Women's Basketball vs Barton 5:30 pm
January 26	Basketball Social, Hall of Fame Room, 5:30 pm Women's Basketball vs Independence 5:30 pm Men's Basketball vs Independence 7:30 pm

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security if open discussion would jeopardize security

**GARDEN CITY
COMMUNITY COLLEGE
October 19, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Merilyn Douglass,
Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Matt Stockemer, Web and Systems Administrator
Madilyn Rider, Public Relations Coordinator
Derek Ramos, Dean of Facilities
Stacy Carr, SGA Advisor/Speech Instructor
Toni Douglass, Community Member
Mark Douglass, Community Member
Mark Hinde, Community Member
Lindsay Clark, Math and Science Building Secretary
Antwain Scales, Head Women's Basketball Coach
Women's Basketball Team
Tricia Sayre, Human Resource Assistant
Brad Zinn, Assistant Women's Basketball Coach
Tammy Hutcheson, Social Science instructor
Linda Burns, Community Member
Justis Odom, Community Member
Erik Moreno, SGA Representative
Gabe Winger, JDAT Instructor and Faculty Senate President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:03 pm.

COMMENTS FROM THE CHAIR:

Chair Douglass congratulated the Criminal Justice and Meats Teams for their recent competitions. Fall enrollment numbers are up. The election is in two weeks; Chair Douglass encouraged people to please go vote.

*Meeting of Trustees
October 19, 2021*

B. Report for SGA

SGA representative VP Erik Moreno discussed everything on the SGA Highlights page in the Board packet plus mentioned all the groups that were represented in the GCHS Homecoming Parade – SGA, PTK, Criminal Justice, Automotive Club, Softball, and Cross Country.

INTRODUCTION OF NEW EMPLOYEES:

Latricia Sayre, Human Resource Assistant

II. Executive Session

Move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President Dr. Ryan Ruda, Both Vice-Presidents Karla Armstrong and Colin Lamb, Executive Director of Student Services Tammy Tabor, Social Science Instructor Tammy Hutcheson, and the Dean of Physical Planning Derek Ramos be included. The open meeting will resume here in the Endowment Room in twenty (20) minutes.

Executive session started at 6:13 pm.

Motion: Dr. Blake Wasinger

Second: David Rupp

Ayes: Smith, Hitz, Tedrow, Douglass, Wasinger, Rupp

Nays: None

Motion Carries: 6-0

Open meeting resumed at 6:35.

No action taken.

*Meeting of Trustees
October 19, 2021*

III: Consent Agenda

Trustee Hitz recommended all of Item C, C-1 through C-5 be removed for further comment. Trustee Rupp recommended Items D and E be removed for further comment.

Move to approve the consent agenda Items A and B for approval.

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Smith, Hitz, Tedrow, Douglass, Wasinger, Rupp

Nays: None

Motion Carries: 6-0

ITEM C: Financial Information

Regarding C1-C5, Trustee Hitz asked VP/CFO Armstrong if there was anything that the Trustees may need to know about, may not be seeing, or needs to be brought to the Board's attention. VP/CFO Armstrong highlighted a few items on pg. 21 as examples that the budget is on track. She added that statements are balanced daily, and anything that raises a red flag is dealt with immediately.

Move to accept C-1, C-2, C-3, C-4, and C-5 after discussion.

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Smith, Hitz, Tedrow, Douglass, Wasinger, Rupp

Nays: None

Carries: 6-0

ITEM D: Jill Stephens

Chair Douglass referred to Dr. Ruda. Dr. Ruda said that Items D and E would require no action. Dr. Ruda addressed Item D. Last month Jill Stephens asked to be added to the agenda. Garden City Community College takes all matters and concerns brought forward in a serious manner. To that end, GCCC opened a Title IX investigation with current and former players along with current and former employees. The investigation was conducted thoroughly. The investigation concluded as of October 14, 2021. Title IX claims are unsubstantiated. At GCCC, the Women's Basketball program has good leadership under Coach Scales; the program is well disciplined and structured. As of the conclusion of our investigation, Coach Scale is cleared of all Title IX allegations brought forth under this allegation.

ITEM E: Accreditation Update

VP Malone presented a PowerPoint update for accreditation. (Supporting documents filed with official minutes). VP Malone highlighted how the college prepares for an accreditation visit, especially sharing information about GCCC's Strategic Plan.

Dr. Ruda commented on the living document (pg. 17) -- the beginning of the document shows current initiatives that are being worked on, and the latter part shows the completed initiatives. This is a good way to keep track of and celebrate successes and accomplishments.

Trustees are glad to see that the report is available online so people can see what is being accomplished.

(A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)

(B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and Ends..... Consensus Approval

A-1 Annual, Work Preparedness (pg. 5)

There is an emphasis on Tech. Ed. programs. Students participate in rotations, internships, and simulation labs. Students get to work in the Meats Lab. Cosmetology provides services to the public, firemen get to experience the fire tower, lots of students get to experience the cadaver lab and the new Anatomage tables. Students have many opportunities to have real-life experiences and be prepared for the workforce.

A-2 Bi-Annual, General Executive Constraints #10 (pg. 9)

Defer to next month

A-3 Bi-Annual, Board Job Descriptions, Endowment #6 (pg. 18)

The Endowment Board has been focused on direct mail and the phonathon. The combined pledges from those two fundraisers have exceeded their goals. The next items Endowment will be working on are the scholarship dinner taking place in November and the auction. They are still working on the student laundry basket give away. They will be giving away two baskets this year. If anyone would like to donate items, they are welcome to. Endowment is also actively seeking new members. A meet and greet was held at the last Endowment board meeting, and there were a few new people interested. Endowment is also working on consolidating some of the smaller scholarships that no longer make enough to provide a scholarship on their own. There will be a memorial wall with those donors listed.

Monitoring reports accepted as presented.

B. Review Monitoring Report

B-1 Annual, Workforce Development (pg. 8)

No need for language updates.

B-2 Bi-Annual, Board Job Descriptions, BAA (pg. 20)

BAA met Monday night, October 18, and signed up three new members. Total of 11 members.

Chair Douglass stated that monitoring these will stay as presented.

C. General Executive Constraints #11 – Review and Approve

This is an addition that was available as a handout to trustees. (pg. 9)

The President shall not fail to provide to have a college-wide strategic plan focused on continuous improvement and financial planning and provide bi-annual updates to the Board on the strategic plan. Chair Douglass suggested that we need to tie the policy governance document to the strategic plan as this is one of the things we struggled with during the HLC visit. This executive constraint tells the President that he is responsible for having the college-wide strategic plan as part of or embedded into the policy document.

Move to include the addition of #11 The President shall not fail to provide to have a college-wide strategic plan focused on continuous improvement and financial planning, provide bi-annual updates to the Board on the strategic plan, to be added under the policy title of General Executive Constraints as presented.

Motion: Blake Wasinger

Second: Beth Tedrow

Ayes: Smith, Hitz, Tedrow, Douglass, Wasinger, Rupp

Nays: None

Carries: 6-0

*Meeting of Trustees
October 19, 2021*

Initiatives from the BOT perspective to add to the strategic plan.

1. Fiscal solvency – Goal set that there would be adequate reserves accumulated within a two-year time frame – to be placed in the strategic plan. This reserve would be in addition to the already reserved goal of 20%—discussion over “adequate” and how that carries through the year.
2. Establish a new BOT orientation process – Marilyn – handout with a lot of good information, needs to be formally written up.
3. BOT is connecting with workforce/Tech Ed leaders as they attend the advisory meetings – Marilyn – the goal is that the BOT attends 100% of the advisory meetings.

The consensus is to submit/add the three initiatives items above to the strategic plan.

D. Review of New Trustee Orientation

Dr. Ruda discussed the rough model that has been set up. Trustees will receive a copy, and feedback is welcomed so that a final draft can be completed. Fluidity is important in where the information is available. The fluidity will come from the available information on the web – easy to use, easy to access, and easy to update with new information when things change. Having everything in one place will be ideal for new trustees as well as seasoned trustees. Any GCCC information a BOT member might need will be in one place. This will be a living document that can and will change.

Chair Douglass suggested that Robert's Rules of Order for business conduct be added. (Supporting documents filed with official minutes) Trustees will review the handout, and approval will be voted upon at the November meeting.

V. OTHER

A. Public Comments

Coach Antwain Scales

B. President's Report

Dr. Ruda reported on the STEM Grant, increase in enrollment and headcount, PTK induction, and new employee handbook to be used in new employee orientation (Supporting documents filed with official minutes)

C. Incidental Information

Trustees Wasinger, Smith, and Tedrow reported on the 2021 ACCT Conference Diversity, Equity, and Inclusion conference they attended on October 13-16. (Supporting documents filed with official minutes)

D. Report from FCEDC

No Report

E. Report from KACCT

The next meeting will be held before Christmas.

F. Report from Faculty Senate

Faculty Senate is still working on the academic ethics policy. The first draft has been sent to the C&I (Curriculum and Instruction) committee for adoption. Two instructors have come forward requesting funds for training – Jamie Durler requested funds for Faculty Senate to pay for a NISOD training for GCCC. The cost is \$1500.00 for every employee of GCCC. It is three days of virtual training online. Employees can attend them live. Every training is recorded and will be available to GCCC for the rest of the year to view at any time.

Larry Jenkins and the nursing program requested that all the nursing faculty attend the KCADNE Conference. The state of Kansas is changing the way they do testing. This conference would train and prepare the nursing faculty to properly train their students on the upcoming new testing.

EXECUTIVE SESSION

Move that the Board recess into executive session to discuss confidential student information pursuant to the open meetings exception for matters affecting a person as a student which if discussed in open meeting might violate their right to privacy and that our President Ryan Ruda and Vice President Karla Armstrong be included. The open meeting will resume here in the Endowment Room in ten (10) minutes.

Executive session started at 8:11

Motion: Beth Tedrow

Second: Leonard Hitz

Ayes: Smith, Hitz, Tedrow, Douglass, Wasinger, Rupp

Nays: None

Carries: 6-0

No action was taken.

The open meeting resumed at 8:23

VI. OWNERSHIP LINKAGE

Trustee Rupp extended his congratulations to the Criminal Justice team and Brandy Unruh. The President of Region III chose GCCC to host the event. He knew Brandy and her team would do an excellent job hosting the event.

Chair Douglass shared an email received from Ernie Wharton regarding negative campaign propaganda and her response.

Upcoming Calendar Dates Advisory Boards

Industrial Maintenance Advisory Board, October 20

Automotive Advisory Board, October 27 – Shanda

Computer Science Advisory Board, November 3 – Beth

Carpentry Advisory Board, December 2 – Leonard

Welding Advisory Board, December 9 – Blake

Nursing Advisory Board, December 16 – Merilyn

Upcoming Calendar Dates:

October 20	Industrial Maintenance Advisory Board – Tedrow
October 21	Coffee with the President, Baron’s Steakhouse 8:30 am
October 22	All Employee Meeting FA Auditorium 2:30 pm
October 23	Women’s Soccer vs Dodge City 1 pm Men’s Soccer vs Dodge City 3 pm
October 27	Automotive Advisory Board – Smith Volleyball vs Dodge City 6:30 pm
October 29	Volleyball vs Butler 6:30 pm
October 30	Football vs Butler
November 1	Men’s Basketball vs Bethany College 7:00 pm
November 3	Men’s Basketball vs Friends 7:00 pm Computer Science Advisory Board – Tedrow
November 9	Board Meeting 6:00 pm
November 18	Music Student Department Recital FA Auditorium 7:00 pm
November 19	All Employee Meeting FA Auditorium 2:30 pm Carols with Critters West Lawn of FA 4:00 pm
November 20	Men’s Basketball vs Coffeyville 4:00 pm Women’s Basketball vs Coffeyville TBA
November 22-26	Thanksgiving Break – Campus Closed

VI. Adjournment

Meeting adjourned 8:30

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Merylyn Douglass
Chairman of the Board

Agenda No: II -B

Date: November 9, 2021

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



November 1, 2021

To: Board of Trustees

From: LaTricia Sayre, Human Resource Assistant.

New Hires:

Walter Hubbard, Network Technician, effective, November 8th, 2021.

Transfers:

None to report.

Separations:

Alexis Clark, Assistant Soccer Coach, effective November 5th, 2021.

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 11/9/2021)**

INSTRUCTOR	CLASS	AMOUNT
Acevedo, Naysha	Introduction to Sociology SOCI-102-53 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Arandia, Mark	Intro to Philosophy PHIL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11023-5260	\$2,100.00
Baker, Jennifer	Range Management AGRO-102-01 - 3.00 credit hour(s) 3.00 credit hours(s) x \$700.00 = \$2100.00 08/17/2021 - 12/09/2021 12-00-0000-12210-5260	\$2,100.00
Bradway, Roxanna	Health Education HPER-106-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11070-5260	\$2,100.00
Burrus, Cynthia	Intro to Computer Concepts & Appl CSCI-110-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 12-00-0000-12012-5260	\$2,100.00
Estes, Brittany	English II ENGL-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Glenn, Skyler	Agriculture in our Society AGRI-100-01 - 1.00 credit hour(s) 1.00 credit hour(s) x \$700.00 = \$700.00 08/19/2021 - 12/09/2021 12-00-0000-12210-5260	\$700.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 11/9/2021)**

Glenn, Skyler	Agriculture in our Society AGRI-100-50 - 1.00 credit hour(s) 1.00 credit hour(s) x \$700.00 = \$700.00 08/19/2021 - 12/09/2021 12-00-0000-12210-5260	\$700.00
Glenn, Skyler	Crops AGRO-101-01 - 4.00 credit hour(s) 4.00 credit hour(s) x \$700.00 = \$2800.00 08/16/2021 - 12/06/2021 12-00-0000-12210-5260	\$2,800.00
Heaton, Tyrell	World Geography GEOG-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Kramer, Daniel	NFPA 1403 Live Fire Evolutions FIRE-215-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 12-00-0000-12241-5260	\$2,100.00
Ochs, Edward	Intermediate Rappelling CRIM-151-90 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 10/16/2021 - 10/22-2021 12-00-0000-122240-5260	\$700.00
Ritter, Stacy	Music History and Appreciation MUSC-108-51/56 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11020-5260	\$2,100.00
Roberts, Kristina	KSPN PNRS-105-01 - 2 credit hour(s) 58.50 contact hrs X \$27.50 = \$1,608.75 10/11/2021 - 12/07/2021 12-00-0000-12201-5260	\$1,608.75
Tangumonkem, Eric	Physical Geology Lecture PHSC-2053-50 - 3.00 credit hour(s) 3.00 credit hour(s) x \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11040-5260	\$2,100.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 11/9/2021)**

Thomeczek, Elizabeth	Intermediate Algebra MATH-107-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Tucker, Dawn	College Success PCDE-101-44A - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 10/11/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00
Vreeland, Ramona	English I ENGL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11021-5260	\$2,100.00
Weaver, Melissa	Interpersonal Communications I SPCH-113-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11022-5260	\$2,100.00
Wenzel, Leslie	College Algebra MATH-108-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11050-5260	\$2,100.00
Whitehill, Judy	Sociology of Families SOCI-113-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$700.00 = \$2100.00 10/11/2021 - 12/09/2021 11-00-0000-11060-5260	\$2,100.00
Woolever, Sharon	College Success PCDE-101-51/55 - 1.00 credit hour(s) 1.00 credit hour(s) X \$700.00 = \$700.00 10/11/2021 - 12/09/2021 11-00-0000-11083-5260	\$700.00

**GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 11/9/2021)**

Wright-Renick, Heather	KSPN	\$2,072.40
	PNRS-105-01 - 2 credit hour(s)	
	75.36 contact hrs X \$27.50 = \$2,072.40	
	10/11/2021 - 12/07/2021	
	12-00-0000-12201-5260	
	TOTAL	\$41,481.15

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 11/9/2021)

Agenda No: II - C

Date: November 9, 2021

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

Garden City Community College

10/31/21 - 33.3% of Year

Published Funds Operating Revenues and Expenses

	Budget FY22			Difference from prior year	FY21		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 17,586,995	\$ 3,742,062	21.28%	-2.95%	\$ 15,411,664	\$ 3,734,045	24.23%
Fund 12 - PTE	\$ 2,914,162	\$ 1,065,000	36.55%	15.46%	\$ 2,645,309	\$ 557,754	21.08%
Fund 16 - Auxillary	\$ 3,325,910	\$ 1,634,596	49.15%	11.80%	\$ 3,985,705	\$ 1,488,742	37.35%
Fund 61 - Capital Outlay	\$ 1,222,865	\$ 43,554	3.56%	-0.64%	\$ 1,087,799	\$ 45,691	4.20%
TOTAL	\$ 25,049,932	\$ 6,485,212	25.89%	0.70%	\$ 23,130,477	\$ 5,826,232	25.19%
Expenses							
Fund 11 - General Fund	\$ 17,586,995	\$ 5,485,599	31.19%	-1.63%	\$ 15,411,664	\$ 5,058,017	32.82%
Fund 12 - PTE	\$ 2,914,162	\$ 769,114	26.39%	0.63%	\$ 2,645,309	\$ 681,365	25.76%
Fund 16 - Auxillary	\$ 3,325,910	\$ 894,621	26.90%	-4.40%	\$ 3,611,206	\$ 1,130,426	31.30%
Fund 61 - Capital Outlay	\$ 1,222,865	\$ 6,002	0.49%	-4.70%	\$ 1,237,500	\$ 64,268	5.19%
TOTAL	\$ 25,049,932	\$ 7,155,336	28.56%	-1.71%	\$ 22,905,679	\$ 6,934,076	30.27%

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11.05.21

CHECKS PROCESSED IN EXCESS OF \$50,000

For the month of OCTOBER 2021

Purchases over \$50,000.00 requiring Board Approval

- Check #282748 to Dick Construction, Inc. for \$84,295 for the Transportation Facility. Approved by the Board of Trustees on 8.26.2021.
- Check #283143 to Security Bank of Kansas City for \$284,855 principal payment on 2021A refinancing of BroncBuster Suite #2 and Revenue Bonds. Refinancing approved by Board of Trustees on 3.9.2021.
- Check #283136 to American Warrior Construction for \$109,957.64 for Mechanical Tunnel Cap Replacement. Approved by the Board of Trustees on 4.13.2021/
- Check #282902 to IMA of Kansas Inc for \$211,635.47 for property coverage through 6.30.2022. Approved by the Board of Trustees on 7.13.221.

Payments over \$50,000.00 not requiring Board Approval

- Check #282981 to City of Garden City for \$94,498.74 for city utilities.
- Check #282983 to Commerce Bank for \$90,782.25 for purchase card purchases.
- Check #283158 to BCBS of Kansas for \$123,955.75 for November 2021 health insurance premiums for employees.
- Check #282759 to Great Western Dining for \$71,381.25. Contracted services.
- Check #282995 to Great Western Dining for \$94,904.78. Contracted services.
- Check #282773 to Tatro Plumbing for \$59,586.86. No invoice over \$50,000.
- Check #282999 to Instructure, Inc. for \$65,595.18. No invoice over \$50,000.

REVENUES

11/05/21

Garden City Community College
Annual Budget Report Ending 10/31/21
Options - All Statuses

Page: 1

Fiscal Year: 2022

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	1,054.00-	248,113.00-	1,318,350.00-	1,070,237.00-	81.18
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	1,458.00	146,048.00-	336,297.00-	190,249.00-	56.57
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	59,227.00-	59,227.00-	100.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	17.27-	316,319.12-	660,000.00-	343,680.88-	52.07
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,496.01	5,204.24	140,000.00	134,795.76	96.28
11-00-0000-00000-4012 TUITION FINNEY CO	0.00	2,623.00	451,583.00-	0.00	451,583.00	0.00
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	792.00	89,605.00-	100,000.00-	10,395.00-	10.40
11-00-0000-00000-4014 TUITION BORDER STA	0.00	228.00-	143,287.00-	227,817.00-	84,530.00-	37.10
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	621.00-	142,358.00-	382,300.00-	239,942.00-	62.76
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,200.00-	5,250.00-	12,000.00-	6,750.00-	56.25
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	450.00-	2,400.00-	0.00	2,400.00	0.00
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	2,806.00-	355,813.00-	900,000.00-	544,187.00-	60.47
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	4,935.00	13,730.00-	35,000.00-	21,270.00-	60.77
11-00-0000-00000-4512 VENDING MACHINES :	0.00	299.19-	1,141.78-	0.00	1,141.78	0.00
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	865,828.00-	1,731,655.00-	865,827.00-	50.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	5,827.86-	322,417.02-	11,800,104.00-	11,477,686.98-	97.27
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	104,339.09-	494,764.70-	1,033,552.00-	538,787.30-	52.13
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	1,303.29-	7,193.79-	13,420.00-	6,226.21-	46.40
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	33,015.02-	62,137.05-	327,286.00-	265,148.95-	81.01
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	13,804.86-	200,000.00-	186,195.14-	93.10
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	6,315.71-	30,504.00-	24,188.29-	79.30
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	103.91-	688.75-	15,000.00-	14,311.25-	95.41
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	4,748.73-	17,979.79-	100,000.00-	82,020.21-	82.02
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	200,000.00	200,000.00	100.00
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	0.00	1,925.73	50,000.00	48,074.27	96.15
11-00-0000-00000-4902 INTEREST INCOME :	0.00	380.03-	1,538.13-	30,000.00-	28,461.87-	94.87
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	4,738.40-	50,000.00-	45,261.60-	90.52
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	26,505.01-	40,000.00-	13,494.99-	33.74
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	148.59-	6,849.69-	50,000.00-	43,150.31-	86.30
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	443.50-	2,783.24-	0.00	2,783.24	0.00
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,475,517.00	1,475,517.00	100.00
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Totals for FUND: 11 - GENERAL	0.00	145,681.47-	3,742,062.07-	17,586,995.00-	13,844,932.93-	78.72
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00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,224.00-	41,761.00-	130,000.00-	88,239.00-	67.88
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	2,400.00	19,200.00-	40,000.00-	20,800.00-	52.00
12-00-0000-00000-4401 SALES & SERV OF ED	0.00	7,000.00-	7,000.00-	0.00	7,000.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	529,431.00-	1,058,862.00-	529,431.00-	50.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	467,608.00-	467,608.00-	200,000.00-	267,608.00	133.79-
12-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,475,300.00-	1,475,300.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	473,432.00-	1,065,000.00-	2,914,162.00-	1,849,162.00-	63.45

16-00-5008-00000-4401	SALES & SERV OF ED	0.00	50.00-	4,796.00-	10,000.00-	5,204.00-	52.04
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	12.00-	62,227.13-	140,000.00-	77,772.87-	55.55
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	676.47-	554.15-	200,000.00	200,554.15	100.28
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	14,000.00-	54,250.00-	100,000.00-	45,750.00-	45.75
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	3,595.44-	1,234,821.22-	2,600,000.00-	1,365,178.78-	52.51
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5011-00000-4507	KEYS : GENERAL	0.00	0.00	130.00-	6,000.00-	5,870.00-	97.83
16-00-5011-00000-4508	RESERVATION FEE :	0.00	150.00-	32,775.00-	50,000.00-	17,225.00-	34.45
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	1,238.87-	1,238.87-	20,000.00-	18,761.13-	93.81
16-00-5011-00000-4512	VENDING MACHINES :	0.00	293.33-	1,258.20-	5,000.00-	3,741.80-	74.84
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	57.90-	1,000.00-	942.10-	94.21
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	24,040.37	24,040.37	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	0.00	97.42-	0.00	97.42	0.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	1,484.04-	2,171.44-	21,000.00-	18,828.56-	89.66
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	2,688.00	70,446.00-	114,774.75-	44,328.75-	38.62
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	110.61-	172.62-	1,000.00-	827.38-	82.74
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	17.09	102,658.61-	190,000.00-	87,341.39-	45.97
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	6,470.31-	37,126.51-	60,000.00-	22,873.49-	38.12
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	106.90-	5,000.00-	4,893.10-	97.86
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	125.97-	4,856.43-	10,000.00-	5,143.57-	51.44
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	5,131.06-	20,678.81-	33,000.00-	12,321.19-	37.34
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	334.16-	3,973.21-	10,000.00-	6,026.79-	60.27
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	100.00-	100.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	0.00	20.00-	20.00-	100.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	20.00-	200.00-	500.00-	300.00-	60.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	121,030.00-	121,030.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		0.00	30,987.17-	1,634,596.42-	3,325,910.38-	1,691,313.96-	50.85

61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	257.44-	14,212.89-	501,011.00-	486,798.11-	97.16
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	5,115.93-	24,258.97-	0.00	24,258.97	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	63.94-	352.77-	0.00	352.77	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	1,531.77-	2,979.85-	0.00	2,979.85	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	608.69-	0.00	608.69	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	309.67-	0.00	309.67	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	5.25-	34.80-	0.00	34.80	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	232.86-	881.61-	0.00	881.61	0.00

61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	84.91	0.00	84.91-	0.00
00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	464,989.00-	464,989.00-	100.00
61-00-7018-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	256,865.00-	256,865.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	7,207.19-	43,554.34-	1,222,865.00-	1,179,310.66-	96.44
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Totals for BUDGET.OFFICER: Unassigned	0.00	657,307.83-	6,485,212.83-	25,049,932.38-	18,564,719.55-	74.11

EXPENSES

11/05/21

Garden City Community College
 Annual Budget Report Ending 10/31/21
 Options - All Statuses

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Fiscal Year: 2022

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,387.57	4,358.71	0.00	4,358.71-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	21,526.63	64,348.15	225,936.00	161,587.85	71.52
DEPARTMENT: 11020 - HUMANITIES	0.00	2,825.81	12,061.41	1,382.00	10,679.41-	772.74-
DEPARTMENT: 11021 - ENGLISH	0.00	40,913.86	125,152.38	430,220.00	305,067.62	70.91
DEPARTMENT: 11022 - SPEECH	0.00	19,436.69	63,171.51	197,815.00	134,643.49	68.07
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,695.49	4,036.87	0.00	4,036.87-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	2,511.31	11,497.62	11,400.00	97.62-	0.85-
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	183.45-	13,653.10	57,678.75	181,591.00	124,095.70	68.34
DEPARTMENT: 11031 - DRAMA	0.00	0.00	2,540.00	5,416.00	2,876.00	53.10
DEPARTMENT: 11032 - VOCAL MUSIC	2,103.98-	10,112.12	29,071.58	88,348.12	61,380.52	69.48
DEPARTMENT: 11033 - INST MUSIC	8,387.52-	22,641.18	105,940.24	294,962.00	197,409.28	66.93
DEPARTMENT: 11034 - ORCHESTRA	2,052.00-	1,919.38	9,126.34	16,763.00	9,688.66	57.80
DEPARTMENT: 11040 - SCIENCE	1,219.42-	43,695.74	134,361.71	422,667.00	289,524.71	68.50
DEPARTMENT: 11050 - MATH	24.74-	31,661.70	103,261.60	296,869.00	193,632.14	65.22
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	32,844.97	102,463.28	359,962.00	257,498.72	71.53
DEPARTMENT: 11070 - HEALTH & PHYSICAL	2,836.00-	18,446.30	55,575.97	137,251.00	84,511.03	61.57
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	1,269.13	11,113.19	8,833.00	2,280.19-	25.80-
DEPARTMENT: 11081 - READING	0.00	10,570.84	33,920.59	126,337.00	92,416.41	73.15
DEPARTMENT: 11082 - ESL	0.00	6,645.98	19,945.68	79,875.00	59,929.32	75.03
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	4,883.55	11,537.24	0.00	11,537.24-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	295.17	590.34	2,500.00	1,909.66	76.39
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	517.38	3,784.76	0.00	3,784.76-	0.00
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,376.93	16,147.22	65,110.00	48,962.78	75.20
DEPARTMENT: 12200 - ADN PROGRAM	0.00	1,120.00	1,120.00	1,520.00	400.00	26.32
DEPARTMENT: 12202 - EMT	0.00	0.00	55.87-	0.00	55.87	0.00
DEPARTMENT: 12250 - COSMETOLOGY	0.00	21.52	21.52	0.00	21.52-	0.00
DEPARTMENT: 12273 - WELDING	0.00	10.37	10.37	0.00	10.37-	0.00
DEPARTMENT: 41000 - LIBRARY	3,854.61-	13,006.46	57,107.53	175,244.00	121,991.08	69.61
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	107.05-	9,195.78	26,735.28	128,043.00	101,414.77	79.20
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	68,620.02	70,827.40	240,586.55	554,074.00	244,867.43	44.19
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	14,096.54	54,506.00	1,096,158.88	1,041,652.88	95.03
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	20,197.04	73,545.33	144,604.00	71,058.67	49.14
DEPARTMENT: 42002 - OUTREACH	0.00	2,746.02	11,536.87	38,909.00	27,372.13	70.35
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	12,834.43	53,272.03	198,591.00	145,318.97	73.18
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	6,270.14	19,195.59	400.00	18,795.59-	698.89-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	22,831.20	95,874.36	364,811.00	268,936.64	73.72
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	0.00	14,000.00	14,000.00	100.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	14,958.35	58,879.07	166,180.00	107,300.93	64.57
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,890.56	18,048.47	49,043.00	30,994.53	63.20
DEPARTMENT: 50020 - FINANCIAL AID OFFI	25.00	25,900.32	95,163.39	366,057.00	270,868.61	74.00
DEPARTMENT: 50030 - ADMISSIONS	38.64	19,059.66	71,100.66	147,152.00	76,012.70	51.66

DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	14,223.82	56,922.02	189,485.00	132,562.98	69.96
DEPARTMENT: 50050 - STUDENT HEALTH SER	1,187.09	60.00	114.00	69,500.00	68,198.91	98.13
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	333.42	27,106.17	277,823.39	561,413.00	283,256.19	50.45
DEPARTMENT: 55001 - MEN'S BASKETBALL	4,911.00-	27,415.86	65,734.21	186,290.00	125,466.79	67.35
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	1,033.49-	24,698.72	55,748.59	176,544.00	121,828.90	69.01
DEPARTMENT: 55003 - MEN'S TRACK	1,323.55	4,887.16	17,936.30	84,157.00	64,897.15	77.11
DEPARTMENT: 55004 - WOMEN'S TRACK	1,371.75	5,364.02	21,023.85	86,057.00	63,661.40	73.98
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	4,580.48-	10,659.11	37,406.48	128,196.00	95,370.00	74.39
DEPARTMENT: 55006 - FOOTBALL	22,180.00-	50,768.36	172,003.54	508,547.00	358,723.46	70.54
DEPARTMENT: 55007 - BASEBALL	4,733.50	12,997.68	44,981.25	177,909.00	128,194.25	72.06
DEPARTMENT: 55008 - VOLLEYBALL	408.75-	14,651.85	49,492.79	120,611.00	71,526.96	59.30
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	9,340.72	35,393.42	76,857.00	41,463.58	53.95
D DEPARTMENT: 55010 - MEN'S SOCCER	0.00	8,645.50	33,605.11	75,349.00	41,743.89	55.40
DEPARTMENT: 55012 - CHEERLEADING	872.05	7,182.75	29,170.22	84,643.00	54,600.73	64.51
DEPARTMENT: 55014 - RODEO TEAM	16,167.95	14,658.49	65,841.81	164,890.00	82,880.24	50.26
DEPARTMENT: 55015 - MEN'S GOLF	8,561.53	8,842.21	15,574.08	43,503.00	19,367.39	44.52
DEPARTMENT: 55019 - ATHLETIC TRAINING	13,259.27	20,953.09	75,294.35	296,695.00	208,141.38	70.15
DEPARTMENT: 55020 - PEP BAND	0.00	0.00	0.00	7,875.00	7,875.00	100.00
DEPARTMENT: 55021 - ESPORTS	0.00	1,192.99	5,266.24	24,035.00	18,768.76	78.09
DEPARTMENT: 55022 - SPORTS INFORMATION	0.00	11,271.90	30,866.13	143,213.00	112,346.87	78.45
DEPARTMENT: 55023 - WOMENS CROSSCOUNTR	121.53	1,078.47	3,601.20	14,160.00	10,437.27	73.71
DEPARTMENT: 55024 - MENS CROSSCOUNTRY	346.58	568.24	4,266.21	14,160.00	9,547.21	67.42
DEPARTMENT: 55025 - WOMENS GOLF	0.00	627.98	1,883.94	7,536.00	5,652.06	75.00
DEPARTMENT: 61000 - PRESIDENT	1,024.37-	42,275.59	144,781.10	604,611.00	460,854.27	76.22
DEPARTMENT: 61001 - BOARD OF TRUSTEES	0.00	1,116.13	3,269.20	29,375.00	26,105.80	88.87
DEPARTMENT: 61005 - ATTORNEY	1,435.00-	486.00	7,686.76	100,000.00	93,748.24	93.75
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	17,431.95	89,391.71	347,391.51	1,634,369.00	1,269,545.54	77.68
DEPARTMENT: 62010 - HUMAN RESOURCES	79.25	14,038.11	76,797.87	281,481.00	204,603.88	72.69
DEPARTMENT: 62011 - ADA COMPLIANCE	790.00	10,232.76	32,521.99	63,295.00	29,983.01	47.37
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	23,531.80-	100,000.00	123,531.80	123.53
DEPARTMENT: 63000 - MARKETING/PR	1,492.48	22,956.50	97,652.47	209,329.00	110,184.05	52.64
DEPARTMENT: 64000 - INFORMATION TECHNO	13,478.15	8,835.71	285,461.21	923,060.00	624,120.64	67.61
DEPARTMENT: 65000 - CENTRAL SERVICES	1,843.64	14,909.75	53,187.13	156,670.00	101,639.23	64.87
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,498.45	57,403.09	167,142.00	109,738.91	65.66
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,227.56	12,784.15	56,022.21	197,444.00	140,194.23	71.00
DEPARTMENT: 71000 - BUILDINGS	57,794.32-	51,448.13	157,518.25	557,002.00	457,278.07	82.10
DEPARTMENT: 72000 - CUSTODIAL SERVICES	20,400.92	55,900.91	188,582.90	568,462.00	359,478.18	63.24
DEPARTMENT: 73000 - GROUNDS	28,325.96-	34,643.92	91,130.84	304,244.00	241,439.12	79.36
DEPARTMENT: 73001 - ATHLETIC FIELDS	39,658.33-	0.00	1,542.95	31,100.00	69,215.38	222.56
DEPARTMENT: 74000 - VEHICLES	39,459.57-	42,435.33	69,925.42	296,560.00	266,094.15	89.73
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	1,851.63	15,604.16	166,671.00	151,066.84	90.64
DEPARTMENT: 76000 - INSURANCE	0.00	217,434.29	557,440.99	587,424.00	29,983.01	5.10
DEPARTMENT: 77000 - UTILITIES	56,076.07-	95,535.67	280,336.98	790,000.00	565,739.09	71.61
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	66.24-	6,657.89-	0.00	6,657.89	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	610.00	1,000.00	390.00	39.00
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	1,708.00	16,326.00	40,000.00	23,674.00	59.19
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	735.00	6,189.00	12,000.00	5,811.00	48.43
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	5,625.00	50,000.00	44,375.00	88.75
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	4,500.00	38,500.00	34,000.00	88.31

EXPENSES

Garden City Community College

DEPARTMENT: 94000 - STUDENT CENTER 0.00 0.00 0.00 37,188.00 37,188.00 100.00

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FUND: 11 - GENERAL 103,950.28- 1,543,143.21 5,485,598.76 17,586,995.00 12,205,346.52 69.40

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FUND: 12 - PTE FUND

GL Account YTD Encumbrances MTD Actual YTD Actual Annual Budget Available % Avail

Table with 7 columns: GL Account, YTD Encumbrances, MTD Actual, YTD Actual, Annual Budget, Available, % Avail. Rows include various departments like ACCOUNTING, COMPUTER SCIENCE, ADN PROGRAM, LPN PROGRAM, EMT, ALLIED HEALTH, AGRICULTURE, ANIMAL SCIENCE, JOHN DEERE AG TECH, AUTO MECHANICS, CRIMINAL JUSTICE, FIRE SCIENCE, CHALLENGE COURSE, COSMETOLOGY, INDUSTRIAL MAINTEN, WELDING, BUILDING TRADES, DEAN OF TECHNICAL, JOHN DEERE AG TECH.

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FUND: 12 - PTE FUND 29,548.87- 260,420.22 769,113.88 2,914,162.00 2,174,596.99 74.62

Fiscal Year: 2022

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,114.57	28,468.07	23,878.36	4,589.71-	19.21-
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	838.13	5,995.04	5,156.91	86.02
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	182.72	182.72	200.00	17.28	8.64
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,405.91	5,332.22	3,761.25	1,570.97-	41.76-
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	500.00-	500.00-	335.39	835.39	249.08
DEPARTMENT: 55012 - CHERLEADING	0.00	249.35-	196.61	4,083.13	3,886.52	95.18
DEPARTMENT: 55008 - VOLLEYBALL	0.00	47.92	1,755.34	5,582.22	3,826.88	68.55
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	2,670.46	19,667.94	16,997.48	86.42
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	868.64	868.64	15,500.00	14,631.36	94.40
DEPARTMENT: 55007 - BASEBALL	1,845.00	3,526.10	4,218.19	26,126.26	20,063.07	76.79
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	0.00	3,545.17	3,545.17	100.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	400.00	400.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	1,100.00-	510.00	1,252.87	1,254.80	1,101.93	87.82
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	0.00	3,952.24	3,952.24	100.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	200.46	1,721.84	4,310.99	2,589.15	60.06
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	58.05	5,596.00	5,537.95	98.96
DEPARTMENT: 11030 - ART	637.87-	188.95	115.09	3,680.00	4,202.78	114.21
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	0.00	736.00	736.00	100.00
DEPARTMENT: 11033 - INST MUSIC	344.35-	96.00	2,117.50	2,760.00	986.85	35.76
DEPARTMENT: 11040 - SCIENCE	2,853.86-	27.42	317.45	13,784.00	16,320.41	118.40
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	136.00	3,433.00	3,297.00	96.04
DEPARTMENT: 12200 - ADN PROGRAM	2.70-	2,464.57	12,465.87	27,164.00	14,700.83	54.12
DEPARTMENT: 12201 - LPN PROGRAM	145.12-	3,814.72	18,701.60	32,801.00	14,244.52	43.43
DEPARTMENT: 12202 - EMT	1,398.48-	1,403.60	1,928.56	20,691.00	20,160.92	97.44
DEPARTMENT: 12203 - ALLIED HEALTH	2,436.15-	481.50	464.50	14,329.00	16,300.65	113.76
DEPARTMENT: 12210 - AGRICULTURE	146.34-	1,230.00	1,230.00	3,681.00	2,597.34	70.56
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	2,294.42	2,728.33	5,438.00	2,709.67	49.83
DEPARTMENT: 12220 - JOHN DEERE AG TECH	198.01	1,770.41	18,683.31	35,785.00	16,903.68	47.24
DEPARTMENT: 12230 - AUTO MECHANICS	2,027.39	34,557.19	57,188.17	59,702.00	486.44	0.81
DEPARTMENT: 12240 - CRIMINAL JUSTICE	435.43	1,156.39	1,156.39	7,390.00	5,798.18	78.46
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	471.00	471.00	5,282.00	4,811.00	91.08
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	130.59	0.00	2,763.52	10,000.00	7,105.89	71.06
DEPARTMENT: 12273 - WELDING	6,300.55-	2,711.32	4,970.23	49,256.00	50,586.32	102.70
DEPARTMENT: 12280 - BUILDING TRADES	188.82-	1,485.00	2,515.00	12,910.00	10,583.82	81.98
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	4,814.00	4,814.00	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	8,535.00	8,535.00	100.00
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FUND: 14 - ADULT SUPPLEMENTARY ED	10,917.82-	61,259.46	175,015.66	446,359.79	282,261.95	63.24

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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	426.51	1,067.97	36,342.00	35,274.03	97.06
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	445.68	445.68	0.00	445.68-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	2,436.05	2,688.50	8,912.11	204,023.00	192,674.84	94.44
DEPARTMENT: 95000 - STUDENT HOUSING	93,374.43-	231,234.28	773,701.83	2,506,936.63	1,826,609.23	72.86
DEPARTMENT: 98000 - COSMETOLOGY	4,797.05-	36,508.27	70,034.57	147,958.75	82,721.23	55.91
DEPARTMENT: 97000 - BOOKSTORE	151,203.71	7,365.97	37,459.41	430,650.00	241,986.88	56.19
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FUND: 16 - AUXILIARY ENTITIES	55,468.28	278,669.21	891,621.57	3,325,910.38	2,378,820.53	71.52

Fiscal Year: 2022

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	375.00	674.00	17,000.00	16,326.00	96.04
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	16,824.00	16,824.00	100.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	400.00-	0.00	0.00	0.00	400.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	757.80	757.80	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	1,452.41	1,452.41	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	441.69	607.30	1,301.55	694.25	53.34
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8,971.38	979.40	88,877.99	97,412.79	436.58-	0.44-
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	7,247.20	0.00	7,247.20-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	29.73-	0.00	29.73	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	4,378.92	53,715.62	49,336.70	91.85
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	9,252.00-	11,182.68	34,102.97	36,077.25	11,226.28	31.12
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	23,688.02-	23,688.02-	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	255.33	29,423.25	56,102.07	338,160.02	281,802.62	83.33
DEPARTMENT: 12200 - ADN PROGRAM	0.00	5,785.04	17,342.54	71,000.00	53,657.46	75.57
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	6,030.59	17,881.27	79,429.03	61,547.76	77.49
DEPARTMENT: 42005 - DEAN OF TECHNICAL	59,843.69	4,228.99	16,804.96	128,670.00	52,021.35	40.43
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	2,803.53	8,410.60	0.00	8,410.60-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	140,043.00	140,043.00	100.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	0.00	78,000.00	78,000.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	95.52	399.68	399.68	13,225.00	12,729.80	96.26
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	10,446.42	10,446.42	100.00
DEPARTMENT: 11040 - SCIENCE	0.00	2,000.00	2,938.53	83,468.27	80,529.74	96.48
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FUND: 22 - RESTRICTED GRANTS	59,513.92	63,649.85	255,738.30	1,143,295.14	828,042.92	72.43

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	5,801.05	5,801.05	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	200.00	600.00	0.00	600.00-	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	4,297.86	4,297.86	0.00	0.00
DEPARTMENT: 76000 - INSURANCE	0.00	21,500.00	21,500.00	160,000.00	138,500.00	86.56
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	10,300.00-	0.00	85,125.00-	0.00	95,425.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	7,030.05-	0.00	310.22	0.00	6,719.83	0.00
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	50.00-	0.00	50.00	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	324,272.86-	2,375.00	94,502.80-	0.00	418,775.66	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	50,407.70-	0.00	0.00	0.00	50,407.70	0.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	0.00	171.30	0.00	171.30-	0.00
DEPARTMENT: 95000 - STUDENT HOUSING	403,688.25-	28,262.50	26,895.00-	0.00	430,583.25	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	156,635.00	1,617,274.00	2,047,533.00	430,259.00	21.01
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	7,500.00-	0.00	0.00	200,000.00	207,500.00	103.75
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	4,262.91	12,766.53	0.00	12,766.53-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	4,543.36	314,645.94	150,000.00	164,645.94-	109.75-
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	10,311.94	36,007.79	100,000.00	63,992.21	63.99
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	28,885.00	102,316.38	430,000.00	327,683.62	76.21
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	2,100.00	2,100.00	209,384.34	207,284.34	99.00
DEPARTMENT: 72000 - CUSTODIAL SERVICES	0.00	0.00	0.00	20,000.00	20,000.00	100.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	15,789.96	58,776.69	150,000.00	91,223.31	60.82
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	0.00	0.00	225,787.00	225,787.00	100.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	803,198.86-	274,865.67	1,964,193.91	3,702,803.25	2,541,808.20	68.65

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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	22,604.95-	25,948.01	69,105.07	332,307.00	285,806.88	86.01
DEPARTMENT: 00000 - GENERAL	0.00	0.00	30,000.00-	30,000.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	69,519.00	0.00	0.00	60,000.00	9,519.00-	15.86-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	50,000.00-	50,000.00-	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	1,923.74	2,385.75	50,000.00	47,614.25	95.23
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FUND: 24 - ADULT EDUCATION	46,914.05	27,871.75	41,490.82	362,307.00	273,902.13	75.60

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 Fiscal Year: 2022 FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	251,490.32	132.00-	6,001.75	1,222,865.00	965,372.93	78.94
=====	=====	=====	=====	=====	=====	=====
FUND: 61 - CAPITAL OUTLAY	251,490.32	132.00-	6,001.75	1,222,865.00	965,372.93	78.94

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 Fiscal Year: 2022 FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	30,000.00	0.00	30,000.00-	0.00
=====	=====	=====	=====	=====	=====	=====
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	30,000.00	0.00	30,000.00-	0.00

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 Fiscal Year: 2022 FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	35,219.70	46,235.09	246,671.51	675,877.00	393,985.79	58.29
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	517.56	1,568.64	11,990.38	10,421.74	86.92
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	8,200.00	8,200.00	100.00
=====	=====	=====	=====	=====	=====	=====
FUND: 71 - ACTIVITY/ORGANIZATION FD	35,219.70	46,752.65	248,240.15	696,067.38	412,607.53	59.28

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	47,248.90	85,000.00	37,751.10	44.41
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	1,500.00	43,960.00	85,000.00	41,040.00	48.28
DEPARTMENT: 55003 - MEN'S TRACK	0.00	2,750.00-	29,599.00	30,000.00	401.00	1.34
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	1,500.00	25,064.00	30,000.00	4,936.00	16.45
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	34,000.00	62,500.00	28,500.00	45.60
DEPARTMENT: 55006 - FOOTBALL	0.00	300.00-	98,380.74	220,000.00	121,619.26	55.28
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	32,990.00	69,500.00	36,510.00	52.53
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	34,975.00	59,500.00	24,525.00	41.22
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	42,250.00	51,000.00	8,750.00	17.16
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	22,406.00	51,000.00	28,594.00	56.07
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	5,000.00	15,600.00	10,600.00	67.95
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	23,750.00	40,000.00	16,250.00	40.63
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	9,250.00	20,000.00	10,750.00	53.75
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	1,140.00	15,490.00	30,900.00	15,410.00	49.87
DEPARTMENT: 55021 - ESPORTS	0.00	5,625.00	5,625.00	7,500.00	1,875.00	25.00
DEPARTMENT: 11022 - SPEECH	0.00	0.00	0.00	3,978.00	3,978.00	100.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	1,000.00	0.00	1,000.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	4,800.00	6,528.00	1,728.00	26.47
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	5,700.00	8,103.00	2,403.00	29.66
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	13,500.00	14,553.00	1,053.00	7.24
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	0.00	4,000.00	4,000.00	100.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 11095 - FORENSICS COMPETIT	0.00	0.00	1,000.00	0.00	1,000.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	11,500.00	22,736.00	11,236.00	49.42
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	4,050.00	13,081.25	40,000.00	26,918.75	67.30
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	7,024.00	10,000.00	2,976.00	29.76
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	10,765.00	527,593.89	973,273.00	445,679.11	45.79

Garden City Community College
10/31/2021

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 438,464.81	0.0000%
State Municipal Invest. Pool	\$ -	0.0020%
Landmark National Bank	\$ 5,142,841.67	0.0800%
Security Bank of KC	\$ 3,531,926.92	0.0250%
	<u>\$ 9,113,233.40</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	10/26/2021	7/26/2022
Western State Bank	CD	\$ 1,000,000.00	0.1000%	7/29/2021	1/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.1500%	7/29/2021	4/29/2022
Western State Bank	CD	\$ 1,000,000.00	0.2000%	7/29/2021	7/29/2022
		<u>\$ 4,000,000.00</u>			
 Total		 <u><u>\$ 13,113,233.40</u></u>			

Topic: Legal Services recommendation

Presenter: Dr. Ryan J. Ruda

Background Information:

A Request for Proposal for Legal Services at Garden City Community College was sent to local legal firms and attorneys as well as an advertisement being placed in the Garden City Telegram. Within the notice that was sent out, it was stated that there would be a mandatory pre-proposal meeting which would be held on October 18, 2021 at 4 p.m. At the pre-proposal meeting, four firms/attorneys attended to meet with GCCC administration. Following the pre-proposal meeting, those in attendance were given the full proposal packet and notified that proposals would be accepted through October 27, 2021 at 4 p.m. On October 27, 2021, GCCC received two completed proposals. The first proposal was from Bors Law, P.A. with Lara Bors in Garden City, KS. The second proposal received was from Tate & Kitzke L.L.C in Hugoton, KS. Language from the proposal directly states that, “Firms will be evaluated based upon criteria formulated around the most important features of the requested service, of which quality, capability, availability, and past performance of the firms may be overriding factors. Award of this proposal will not be based solely on price.” Based upon this criteria and administrative review, it is the recommendation to retain legal services with Tate & Kitzke L.L.C commencing in January 2022 for a one-year period. Tate & Kitzke, L.L.C. have municipal experience representing multiple school districts, two city governments and other educational entities.

Budget Information:

Legal services are budgeted and will be paid through general fund.

Recommended Board Action:

Accept the recommendation to retain legal services with Tate & Kitzke, L.L.C. commencing in January 2022 at an hourly rate of \$225/hour. Authorize Administration to enter into an agreement with Tate & Kitzke, L.L.C. for a period of one-year.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINTS

The president shall not cause or allow any practice, activity, decision, or organizational circumstance, which is illegal, imprudent, or in violation of commonly accepted business and professional ethics.

1. An open climate in the decision-making process shall not be discouraged.
2. Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.
3. Information and advice to the board will have no significant gaps in timeliness, completeness, or accuracy.
4. Compensation and benefits for staff shall not deviate significantly from market.
5. No fewer than two administrators will be informed of president and board matters and processes.
6. There shall be no conflict of interest in awarding purchases or other contracts.
7. The president shall not allow for purchases between \$10,000 and \$50,000 without first giving consideration to local (Finney County) businesses, with a maximum ten percent premium. Purchases directed by grant funds are excluded. (Approved 11/11/2020)
8. The president shall not initiate new programs or retain existing programs without consideration of cost-effectiveness and overall value.
9. The president shall not fail to provide redundancy and cross training which transitions leadership of the college in the event of a planned or unplanned departure.
10. The president shall not fail to insure a safe and healthy environment on campus.
11. The president shall not fail to have a college-wide strategic plan, focused on continuous improvement and financial planning; provide bi-annual updates to the board on strategic plan.

November 2021 MONITORING REPORT
Agenda No: III A-1 November 9, 2021

EXECUTIVE LIMITATIONS
General Executive Constraints

#10

ANNUAL
Page 9

The president shall not fail to insure a safe and healthy environment on campus.

CEO's Interpretation: The President must ensure the campus is safe for all students, staff, and community members. In addition, the president will promote a healthy campus.

Data directly addressing interpretation: Below are some of the activities for 2020 and 2021 thus far.

Additional steps for a safe and healthy campus have been instituted this year in response to the COVID-19 pandemic. A comprehensive plan for students, employees and community members was developed as well as safety and health protocols and standards implemented in buildings and workspaces. Masks have been mandated in campus buildings as well as protective plexiglass barriers installed in high traffic areas. Maintenance and custodial staff have a daily routine to disinfect and spray buildings, classrooms, and workstations to decrease exposure and spread of COVID.

A partnership with Genesis Health has been expanded so that all students living in residence halls are tested prior to move-in, while allowing for testing of students and employees when becoming symptomatic, as well as following quarantine status.

Freshman Orientation—

- Sessions were delivered virtually via Canvas. Information was presented on campus safety protocols, conceal and carry, COVID safety protocols, Title IX, and community resources available through Genesis Behavioral Health. Campus resources such as Disability services, health and wellness, campus closet and counseling services were also presented. The campus safety portion included information regarding how to identify issues on campus, how to report and who to report it to.

Student communication—

- Emails are sent at the beginning of each semester to all students with information about how to report concerns and directs them to the online form and staff members who are available to talk with students and employees regarding safety concerns.

Campus Police Department

CPR & Narcan Training is being scheduled in December 2021, for Building Emergency Leaders, Campus Police personnel, and various staff members. This event is being coordinated by the GCCC Campus Nurse and instructors from the Department of Public Safety. Attendees will also be trained on our AED system.

During the Fall Semester, Campus Police initiated an informal survey with students walking to classes in the evening. Campus Police met with students in the Quad area and various other buildings over the period of about one week. Students were asked whether or not they felt safe on campus, and this led to a brief conversation about safety in general. The responses/reactions from the students were very positive. Approximately 30 students were met with and most stated that they and their friends felt safe on campus. There were a few students that expressed concerns involving personal relationships, one of these occurred prior to the person becoming a college student. Campus Police plan to incorporate this informal survey/student interaction with its "Thank you for doing the right thing" campaign going forward. Students participating in the survey were given items purchased from the GCCC Bookstore.

In March & October 2021, Campus Police Chief Dozier initiated a meeting with the Building Emergency Leaders of our campus. These meetings are held at least once per semester. Our goal is to enhance safety and communication efforts at Garden City Community College (GCCC), during emergencies and/or disasters. A Motorola radio is assigned to each of the buildings, with individual employees designated as primary points of contact. All others are designated as alternates or college leadership. Overall, the Emergency Communication System consists of 30 Motorola radios and over 40 employees. Additional batteries are being purchased to replace the older ones.

The RAVE Emergency Notification System was tested on October 15, 2021. Test notifications were sent out to students, faculty & staff through cell phones calls, texts, and e-mail messages.

Chief Dozier has recommended that employees in all buildings take at least one hour during in-service week to discuss safety issues on campus. Dr. Ruda approved this suggestion and encourages leaders across campus to initiate this measure. Campus police personnel are available to facilitate discussions and to assist whenever necessary.

In February 2021, Officer Scrivner attended a Taser Instructor Course and was certified as an instructor for GCCCPD. This will assist campus police personnel with the opportunity to meet annual certification requirements. Additionally, our instructor will assist in certifying local law enforcement personnel.

New lights are being installed on campus. Additionally, Campus Police assists the Facilities/Maintenance team with a periodic inspection of the campus lighting. This inspection is scheduled monthly, and the results are sent to the Dean of Physical Planning and Facilities Management for review. The Dean then schedules the rental of a lift truck, and the lighting is repaired and/or bulbs are replaced. Also, Campus Police assist with periodic inspections of the automatic door access in all buildings. Work orders are initiated on all doors with malfunctions.

Human Resources Report

Grow Well Clinic

Starting today, October 1, you and your covered family members will have access to **FREE** primary, preventive and wellness medical visits near you!

Through our partnership with Blue Cross and Blue Shield of Kansas, you and your family can visit the Grow Well Clinic in Garden City or the Care to Thrive Clinic in Dodge City for primary, preventive and wellness care at no cost to you.

Just show your Blue Cross card when you go to the clinic for your appointment. It's that simple! For more information about the clinics, FAQs and covered services, visit bcbsks.com/myclinic.

Biometric Screenings on Campus- Grow Well Clinic

Free annual biometric screenings held for all full-time employees on October 6, 12 and 20, 2021.

Grow Well On-Campus Flu Shot Clinic

Grow Well on Campus Flu Shot Clinic was held on Wednesday October 27-28, 2021 for all employees/dependents who has health insurance coverage through GCCC.

Annual Flu Shot Clinic

Annual Flu Shot Clinic with Live Well Finney County held on October 20, 2021, for all students, faculty and staff

Professional Development

Employee Professional Development for Fall 2021 In-Service by Compass Behavioral Health on "Mental Health Awareness." Afternoon breakout sessions were offered to all employees on Diversity, Equity and Inclusion (DEI), Canvas Basics, Canvas New Features, KPERS 1 & 2 , KPERS 3, Admissions Processes, and IT Updates and Security.

Safe College- Vector Solutions

Online training through Safe College- Vector Solutions for mandatory compliance. Annual training assigned consisted of:

- * Title IX: Roles of Employees
- * FERPA: Confidentiality of Records
- * Blood Borne Pathogens

Human Resources will work with Administration on an annual calendar for monthly mandatory training for all full-time employees. As well, as part of the onboarding process and new employee orientation, all full-time employees are required to complete the assigned mandatory training through Safe Colleges, which consists of Title IX: Roles of Employees, Discrimination Awareness in the Workplace, Sexual Harassment: Staff to Staff, FERPA: Confidentiality of Records and Blood Borne Pathogens.

Student Health Services

- Annual faculty and staff trainings include blood borne pathogens and sexual harassment training. Online trainings to help facilitate the education and completion of trainings through Human Resources.
- Automatic External Defibrillators- monthly maintenance checks (currently 8 AEDs on campus). April 2020 transferred AED maintenance to Facilities
- Partnership with Family Crisis offers on campus advocate, available to all students, faculty, and staff. Family Crisis GCCC Campus Advocate attends residential life check-in, student health services informational booths & provides education.
- Maintain files and records of all students, faculty and staff who require health related assistance
- Respond to health-related issues on campus
- College Health Nurse is a Building Emergency Leader (BEL)
- Employee and student communication staying well and preventive actions for communicable disease i.e. influenza, coronavirus
- Serve as a referral agent and work closely in obtaining services with other health care providers in the community
- Partnership with Centura Health offering students access to affordable healthcare, Plaza Medical Center and Siena Medical Clinic
- Maintain professional contact with Robert Rosin MD, Medical Director Student Health Services, offering access to quality healthcare.
- Conduct health education seminars and aid faculty in requests for health education/prevention classroom presentations
- Maintain membership in ACHA
- Maintain CLIA license
- Maintain CPR certification
- Student Health Survey to students, faculty & staff
- October 2020 Free Flu Shots for Students & Employees (sponsored by St Catherine Hospital, WKCF, LiveWell FC)
- Partnership with Genesis Family Health (on campus testing site) & on campus Genesis Mental Health Counselors
- FCHD MOU services to mass vaccination clinic

Informational /events: (due to COVID multiple events were not held Fall 2020 & Spring 2021)

“Free Flu Shots for Students & Employees”

SAAM (Sexual Assault Awareness Month) promote awareness of public health problem of sexual assault

Student Health Services Committee’s served:

SANE/SART: Sexual Assault Nurse Examiner/Sexual Assault Response Team: monthly meetings

Finney County Prevention Taskforce: monthly meetings

Title IX

Student Communication section – page 1

- Emails are sent at the beginning of each semester to all students with information about Title IX and Consumer Information. This is to increase transparency, elaborate on victims' rights, and provide prevention and awareness programs. It will also direct them to the online form to file a complaint regarding harassment, or sexual assault and provide the resources of agencies and staff members who are available to talk with students and employees regarding concerns. The emails sent regarding Consumer Information includes many disclosures and reporting requirements to inform students of data and processes relevant to Garden City Community College.

Staff attended the Heartland summit conference at Johnson County Community College. This conference focuses on dating violence, domestic violence, relationships, Clery Act, Title IX items and programming, awareness, and prevention topics. It provides an avenue to engage with other higher education professionals and look at new strategies and techniques to be implemented at higher education institutions.

Staff have attended multiple webinars and online training modules. These include: "OCR Webinar on Due Process Protections under the NEW Title IX Regulations, Husch Blackwell title IX & Sexual Harassment Response."

Updated the new 2020 Title IX regulations into College policy under the Title IX tab of the website.

Presented an overview of Title IX to the 2021 GCCC Leadership group and reviewed the "Guide for Responding".

POLICY TITLE: WORK PREPAREDNESS

Students will be prepared for success in the workplace.

1. Students will have the skills and knowledge required for successful entry into the workplace.
2. Students will have discipline and collaborative skills, necessary to be successful in the workplace and have exposure to relevant work ethics.
3. Students will have the skills and knowledge necessary to maintain, advance or change their employment or occupation.

November 2021 Board Report

HUMAN RESOURCES:

New Employees:

Walter Hubbard, Network Technician, effective, November 8th, 2021.

Filled Position (s)

Network Technician, effective, November 8, 2021

Resignations/Separations:

Alexis Clark, Assistant Soccer Coach, effective November 5th, 2021

There are currently twenty one (21) open posted positions of which seven (7) are adjunct positions.

Open Positions:

Accommodations Coordinator
John Collins Vocational Technical (JCVT) Building Secretary
Title V Activity Director
Title V Outreach Coordinator
Director of Athletics
Residential Life Advisor
Fire Science Assistant Professor
Industrial Maintenance Instructor
Nursing Student Success Coordinator
Head Strength and Conditioning Coach
Adult Education Instructor
CLC Paraprofessional (Part-Time)
Groundskeeper
Custodial

Adjunct Positions:

Fire Science-Adjunct
English Composition (Online Adjunct)
Fitness/Health (Online Adjunct)
Life Sciences Adjunct Instructor- On Campus
Marketing and Business (Online Adjunct)
Math Adjunct Instructor- On Campus
Reading Adjunct Instructor- On Campus

Projects for the Human Resources Department include:

- **Completion of Open Enrollment BCBS**
- **Department Assessment Review Process (Human Resources Operations Manual)**
- **Human Resources Webpage**
- **New Employee Orientation**

Campus Health

10/14/21 COVID vaccine clinic (FCHD)

10/20/21 Free Flu Shots for Students & Employees (LiveWell Finney County, St. Catherine Hospital Foundation) -68 shots given

SSS

GCCC TRIO Student Support Services had a Midterm Grade Celebration for students who have a C or higher grade in each of their classes on Tuesday, October 26. 63% of participants met that criterion and were invited to the event. Staff members are planning for a presentation to participants by Admissions Representative Amy Matthews from Ottawa University on November 8. We will also have an information table set up for Exploration Day and present at the Counselor's Corner segment of that event. SSS personnel will also be discussing plans for a first-generation student day and a tutor.com training webinar for program participants. There will also be a December graduate reception for SSS participants who will graduate this fall.

Admissions

Admissions attended 17 Kansas College Fairs and received prospect information from 647 students. These students will now be input into our CRM E-Recruit and students will begin receiving communications from GCCC Admissions. Students include Juniors and Seniors. Admissions also attended 4 Colorado fairs and 4 Oklahoma fairs.

Admissions is gearing up for new student enrollment opening on November 29th. Admissions and advisors will be visiting GCHS on the 29th and 30th to get early grads enrolled for the January 2022 semester. All GCHS early-grads will be receiving the attached post-card this week to their home addresses.

Admissions is currently in the process of adding a Dual-Credit application to our CRM and Fall 2022 dual-credit enrollment we will be doing Holcomb and Lakin through E-recruit and self-service. This is eventually going to replace our 100% paper application and enrollment for dual-credit students.

Early Grad Enrollment

WHO? ANY GCHS STUDENT
graduating DEC. 2021 with plans to attend
GCCC FULL-TIME beginning JAN. 2022!

WHAT? ENROLLMENT for YOUR
COLLEGE COURSES

WHEN? NOV. 29 & 30, 2021
**Must apply to GCCC BEFORE Nov. 19.*

WHERE? GCHS CAREER CENTER
*Meet with Evelyn Irigoyen-Aguirre
or Rebekah Fitzpatrick*

**Students interested in enrolling on Nov. 29 or 30
MUST APPLY to GCCC BEFORE Nov. 19.*

DUAL ENROLLMENT students at GCCC
MUST RE-APPLY as a **FIRST-TIME FRESHMAN**.

Questions? admission@gcccks.edu or 620-276-9608



GCCC will be offering SCHOLARSHIPS to GCHS
early grads starting as a college student in

JANUARY 2022

\$300 for Full-Time

\$150 for Part-Time

**Must be enrolled by
DECEMBER 10th**

CAMP

CAMP Office has continued to visit area Migrant Education Programs at area high schools to promote GCCC and CAMP Scholarship Program.

Scholarship Checks to students participating in the program this fall are about to arrive where each participant can receive up to \$1,500.

Training on new regulations affecting federal funded programs for Migrant Families will take place this month in Omaha, Nebraska, including new guidelines to identify these families according to their job's eligibility.

Definition – **Migrant Families** are families who have moved within the past three years, across state or school district lines seeking to obtain qualifying temporary or seasonal employment in agriculture. Some of the qualifying jobs in this region are fields, elevators, dairies, feedlots, crops and certain jobs at the packing plants.

CAMP has received \$25,401 in scholarship checks distributed to 17 students this FALL. More students who joined the program mid-semester will also receive scholarships worth \$1,500 each.

HIGHLIGHTS

Art Club

- T-shirt Fundraiser 27& 28th raised \$530
- T-shirt sale Exploration Day

Band

- Oct. 30th Home game, full performance in costume

Debate-

- Starting virtual competition

GC3 Media

- Radio launch, Show Thursdays 11-12
- Operation Christmas Child

Prism

- Help schools get Prism Club
- Stickers to help welcome students
- Activity in Fort Hays with their Prism Club

Meats Team

- 2021 team Meats Judging finished
- 2022 team Meats Judging starts January
- Block and Bridal- Making all the burgers for USD 457 20,800 burgers were made.
- Kansas Colligate Farm Bureau, Fill the Ford

Rodeo Team

- Little Bridges Rodeo



HALO

- First Place at Boo at the Zoo
- Día De Los Muertos Presentation was successful
- Freddys Fundraiser Nov. 15 5-8

PTK

- Regional Conference in Wichita
- Regional Bear awarded
- Concession Stand at Little Bridges Rodeo w/ Criminal Justice
- Flags to Sell for \$50
- Operation Christmas Child
- Stocking Nov 1-19 Donations

MLK Day

- Speaker & More TBD

Student Events

- Oct 30th 7-12 am Halloween activities to reopen the Student Center.

Criminal Justice

- Community Service Participation
- Peddlers Market
- Campus Police Traffic & Parking Control
- Little Bridges Rodeo Concessions
- Helping & Participating in Veteran's Day Parade
- ACJA Regional 3 Oct. 14-17