

**GARDEN CITY
COMMUNITY COLLEGE
June 8, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Madilyn Rider, Public Relations Coordinator
Nancy Unruh, Registrar
John Haas, Ranson Financial Group
Perla Salazar, Faculty Senate/Math Instructor
Derek Ramos, Dean of Facilities
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:05 pm.

COMMENTS FROM THE CHAIR:

Masks are appreciated not required.

A second Executive Session will be added regarding the President's Contract.

The spring semester had a 1% increase in enrollment. We want to extend our appreciation to all GCCC's employees who helped make this happen.

Some Board members were able to attend the Garden City Career Connection Academy ceremony. Graduates' achievements included GED – Kansas high school diplomas, honors & high honors, U.S. Citizenship, and students transferring to GCCC college courses. We want to thank the special speakers, Yahaira Castaneda and Javier Guillen for sharing their inspiring stories of struggle and how they were able to move forward with the help from GCCCA. Comments from the Board was that it was an amazing event, and their stories were moving. Several parents came up and thanked members for attending.

INTRODUCTION OF NEW EMPLOYEES:

No new Employees

*Meeting of Trustees
June 8, 2021*

II. Executive Session

Motion made to move that the Board recess into executive session for attorney/client confidentiality concerning “a discussion of pending litigation and claims”. Jeremy Schag, Lead council as well as President Ruda and Vice President Armstrong are asked to be included. The open meeting will resume here in the President’s Conference room in 30 minutes.

Board recessed at 6:11 will return at 6:41.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Board returned at 6:44. No action taken.

Motion to move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for the personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our Vice President of for Administrative Services/CFO be included. The open meeting will resume here in the President’s Conference room in ten (10) minutes. Return to open meeting at 6:55

Board recessed at 6:45 will return at 6:55.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Action: Pertains to III F in consent agenda page 47. Upon review, the Board will reallocate the \$10,000 from benefits to salary.

Motion to amend the President’s contract reallocating \$10,000 from benefits to salary. Salary will be \$175,000 including benefits.

Motion: Blake Wasinger
Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass
Nays: None

Carried: 6 – 0

II. CONSENT AGENDA

Chair Douglass requested Item D be pulled for a separate discussion.

Motion to accept the Consent Agenda items A, B, C, E, F, G, H, and I. Will pull Item D for further discussion.

Motion: David Rupp
Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass
Nays: None

Carried: 6 – 0

Item D. Resolution 2021 – F: Authorization Entering into A Lease Purchase Transaction

John Hass discussed bids taken today up until 10:00 am. Local banks had the opportunity to buy some of these. Discussion over handouts from John Haas. (See supporting documents)

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS
HELD ON JUNE 8, 2021**

The Board of Trustees of Garden City Community College met in regular session on the campus of the College in Garden City, Kansas, at 6:00 p.m. The Chairperson presided, and the following members of the Board of Trustees were present or absent as indicated:

	<u>Present</u>	<u>Absent</u>
Dr. Marilyn Douglas, Chairperson	<u> x </u>	<u> </u>
Beth Tedrow, Vice Chairperson	<u> x </u>	<u> </u>
Leonard Hitz, Trustee	<u> x </u>	<u> </u>
David Rupp, Trustee	<u> x </u>	<u> </u>
Shanda Smith, Trustee	<u> x </u>	<u> </u>
Dr. Blake Wasinger, Trustee	<u> x </u>	<u> </u>

The Chairperson declared that a quorum was present and called the meeting to order. The minutes of the last meeting of the governing body were read and, on motion duly made, seconded and carried, were approved.

(Other Proceedings)

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The Vice President for Administrative Services/CFO reported that pursuant to Notice of Certificate Sale heretofore given, bids for the purchase of \$4,150,000 principal amount of "Certificates of Participation, Series 2021B Evidencing a Proportionate Interest in Basic Rent Payments to be made by Garden City Community College, Finney County, Kansas Pursuant to a Lease Purchase Agreement" had been received.

Thereupon, the governing body reviewed and considered the bids, and it was found and determined that the bid of [Purchaser], [Purchaser City, State], was the best bid for the Certificates.

* * * * *

The matter of authorizing the College to enter into a lease-purchase transaction came on for consideration and was discussed.

Thereupon, there was introduced a Resolution entitled as follows:

A RESOLUTION AUTHORIZING GARDEN CITY COMMUNITY COLLEGE TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING, CONSTRUCTING AND EQUIPPING CERTAIN BUILDING IMPROVEMENTS IN GARDEN CITY, KANSAS AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

Motion to amend the document and strike the word refunding in section 2 as recommended by Mr. Haas.

Motion: Blake Wasinger

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Thereupon, Trustee Beth Tedrow moved that said Resolution be passed. The motion was seconded by Trustee Blake Wasinger. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye: Beth Tedrow, David Rupp, Leonard Hitz, Blake Wasinger, Shanda Smith, Marilyn Douglass

Nay: None

Thereupon, the Chairperson declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2021- F and was signed by the Chairperson and attested by the Secretary of the Board of Trustees.

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- (A) Approval of minutes of previous meetings
(Supporting documents filed with official minutes)
- (B) Approval of personnel actions-Human Resources
(Supporting documents filed with official minutes)
- (C) Financial information
(Supporting documents filed with official minutes)
- (E) Resolution 2021 – G: GCCC Region D Adoption
(Supporting documents filed with official minutes)
- (F) President’s Contract
(Supporting documents filed with official minutes)

- (G) Data Storage
(Supporting documents filed with official minutes)
- (H) Wireless Access Point Cable
(Supporting documents filed with official minutes)
- I Athletic Insurance
(Supporting documents filed with official minutes)

IV.. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS **Consensus Approval**
 A-1 Academic Advancement.

The interpretation is mentioned for each point. (See supporting documents filed with official minutes) 2. Students will have the academic prerequisites sufficient for successful transfer. Discussed why GCCC is ranked 9th. The state has changed a lot of their reporting and the data has been eliminated and tightened down. Our data is a collective overview of GPA's and transfer hours. Our average is roughly 49% of credit hours; last year we were at 53%. We have also made the move from 64 to 60 credit hours for degrees. The other colleges are still at 64 so they will have more hours to transfer. We are aligned with the 4-year institutions and that will allow more hours to transfer. Some of the information in the chart is misleading due to the variation of hours. 3. Students will have opportunities for advanced degrees. Marc gave a brief explanation of areas of improvement in reference to page 82.

A-2: Asset Protection: The interpretation is listed (see supporting documents). Discussion if \$20,000 is still a reasonable and relevant amount. Next month during review we will bring in numbers and the purchasing policy to accurately review the language.

A-3 Compensation and Benefits. Just reviewed and approved the President's Contract.

The Board accepted monitoring reports as presented.

B. Reviewing Monitoring Report:

B-1 Treatment of people. #1-4 are indicators that the board is familiar with, and they have added #5 and #6. Dr. Ruda provided a definition from the DE&I committee. Discussion regarding where the definition should be placed within the policy governance handbook. Board will discuss at the board retreat.

Chair Douglass proposed to accept as presented. No objections.

Board took a 5-minute break and returned at 8:04.

IV. OTHER

A. Public Comments

No public comments

B. President's Report

Update on roof work on the Broncbuster Suites and DPAC started on June 2, and work continues. Initialed tuck pointed/mortar work on athletic complex and will move to other building across campus. The tunnel cap work is well underway, and the project is on track with management meeting with construction companies on Fridays. Replacement chairs for Fine Arts have been ordered with plans to replace the existing chairs in July. The new carpet installation and painting will be done in June. The new offices in the Library for Fort Hays offices will be completed in the next two weeks and will be in offices by July. Painting and sanding the exterior of dorms and windows have been completed. Painting of the west hall continues. Replacement computers for employees should arrive mid-June, and IT will begin setting them up and distributing them. The second phase of access control will start next week. West hall ventilation upgrade and hot water upgrade have begun.

Ruda discussed new legislation referencing Senate Bill 13, which will have an impact on the budgeting process. The premise is for taxing entities to set a revenue-neutral rate that does not exceed the mill rate from the previous year. We will proceed with the Board Budget Retreat on June 29 and will continue to look at the working budget going into July. July 13, we will present the working budget at the regular monthly board meeting. July 14, we will notify the county clerk that we plan to exceed the revenue-neutral rate to adjust the mill rate in November. The most significant change that we see on the board level, July will be the working budget, and we will finalize the budget in October.

C. Incidental Information

(Supporting documents filed with official minutes)

D. Report from FCEDC

Discussed unemployment rates, how it is hard to find employees, and if unemployment benefits are the cause of this trend.

E. Report from KACCT

Beth presented a packet from the KACCT zoom meeting. (Supporting documents filed with official minutes) Kansas Promise Act \$10 million in funding for this year and next. Students will have to have completed the ACT and FAFSA. Senate Bill 63 passed and will be provided to HS seniors at no charge to them. House Bill 217 did not pass. Discussion over the American Family Plan – Kansas Community Colleges are locally governed and do not qualify as written.

F. Report from SGA

No Report

G. Report from Faculty Senate

No Report

H. Accreditation Update

(Supporting documents filed with official minutes) HLC is focused on the culture of evidence. 1. Act on findings from reviews. This will be presented to the board in October and cover Academic Programs and Non-Academic Department Reviews. Another item for fall is to modify the strategic planning process. Discussed example questions that the board could receive during HLC campus visit.

V. OWNERSHIP LINKAGE

Board Retreat June 19, President’s Conference Room
Board Retreat June 29, President’s Conference Room

Advisory Board Council Meeting Dates

John Deere – 10/6	Leonard
Nursing and Allied Health – 12/16	Merilyn
Welding – 12/09	Blake
Ag and Animal Science – 11/03	Blake
Automotive – 10/27	Shanda
Carpentry – 12/02	Leonard
Computer Science – 11/10	Beth
Cosmetology – 10/11	Merilyn
Department of Public Safety – 09/16	Dave
Fire Science – 09/23	Dave
Industrial Maintenance – 10/20	Beth

If multiple Trustees would like to attend the same meeting, let Jodie or Julie Farr know.

Business After Hours

Sept 25 – First Home Football Game. Endowment and BOT one big bash. (Gigot)

Typically, 4th Thursday of month. After discussion, the board chose to host in October 2021. Will finalize date next month.

Chamber Breakfast

3rd Wednesday of each month. Clarion Inn Convention Center at 7:10 a.m.
March and April of 2022 are available.

April is community college month. Board decided to host Wednesday, April 20, 2022, in the Endowment Room.

Jodie will contact Myca and confirm dates with the Chamber.
Board Retreat will be held in the conference room.

July BOT meeting will be open and in Endowment Room.

The Board will turn in laptops so they can be given to students.

Last month's board assessment: no negative comments. One person commented that we did not keep confidentiality on one item. There was consensus material covering HLC is clear.

(Other Proceedings)

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 9:01 pm.

(SEAL)

Secretary of the Board of Trustees

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board