

May 11, 2021

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 11, 2021**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone or Android device: Please click the link below to join the webinar: <https://zoom.us/j/99271005914>

Or One tap mobile :

US: +17209289299,,99271005914# or +19712471195,,99271005914#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 928 9299 or +1 971 247 1195 or +1 206 337 9723 or +1 213 338 8477 or +1 253 215 8782
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786 635 1003 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799 or +1 470 250 9358 or +1 470 381
2552 or +1 646 518 9805 or +1 646 558 8656

Webinar ID: 992 7100 5914

Meeting ID: 992 7100 5914

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, May 11, 2021

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Introduction of new employees

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (April 13, 2021).....pg 4
- B. Approval of personnel actions-Human Resources..... pg 15
 - B-1 Human Resources Report..... pg 16
 - B-2 Adjunct/Outreach Contracts..... pg 17
- C. Financial information..... pg 30
 - C-1 Checks processed in excess of \$50,000..... pg 32
 - C-2 Revenues pg 33
 - C-3 Expenses pg 35
 - C-4 Cash in Bank..... pg 41

D. Nonrenewal of Contract.....	pg 42
E. Resolution Authorizing the Offering for Sale of Lease Purchase Agreement Certificates of Participation, Series 2021B, of Garden City Community College, Finney County,.....	pg 43
F. Baseball Lights.....	pg 46
G. Auditorium Seating.....	pg 59
H. Access Control Phase II.....	pg 64
I. West Hall Dorm Shower Replacement.....	pg 86
J. Orientation Software.....	pg 90
K. Great Western Dining Contract.....	pg 107

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
A-1 Executive Limitations, Treatment of People 1-4.....policy gov. pg 10.....pg 115
- B. Review Monitoring Report
No review scheduled

IV. OTHER

- A. Open comments from the public
 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President’s Report
- C. Incidental Information
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from SGA
- G. Report from Faculty Senate

V. OWNERSHIP LINKAGE

Upcoming Calendar Dates

- May 10 Final Exam Week
- May 15 Legislative Coffee, BTSC Endowment Room
Football vs Coffeerville, Tailgate 6pm
Men’s Soccer vs Dodge
- May 17 End of Year All Employee Meeting and Awards Ceremony
- May 18 Faculty’s Last Day
- May 24 Summer Session 1 Begins
- May 31 Memorial Day, Campus Closed

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Ryan Ruda.
President

Dr. Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

GARDEN CITY COMMUNITY COLLEGE

April 13, 2021

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Lance Miller, Executive Information Officer
Andrew Knoll, IT Director
Amro M Samy, Community Member
Bob Lewis, Community Member
Craig Lurtz, Transportation Coordinator
Madilyn Rider, Public Relations Coordinator
Meghan Flynn, Community Member
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
John Haas, Ranson Financial Group
Melanie Hands, Transition and Career Advisor
Michaela, SGA Vice President
Derek Ramos, Dean of Facilities
Consuelo Pena, Student Services Assistant
Jeanette Hernandez, Joyce Fine Arts Building Secretary
Lindsay Clark, Math and Science Building Secretary
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Douglass called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:

Condolences to the families of Cade Cinch Bullock of Johnson, Kansas, and Hadly McCormick of Nebraska. Both young men were students at Oklahoma Panhandle State University in Goodwell, OK and passed away Friday, March 26 on their way to the GCCC Rodeo. Thank you to our Coaches Jim Boy Hash and Brock Baker for being strong for our students and going forward with the rodeo scheduled here. They also made the trip to honor these two students in Oklahoma to show our concern for the families.

The Board would also like to send our thoughts and prayers to Terri Worf, a Board member of GCCC. We send prayers and comfort to the family.

PTK had their induction ceremony this past Sunday, April 11. They had 13 students participate and now have 45 new members since the beginning of the school year. Condolences of rodeo students. Commend Coaches Jim Boy Hash and Brock.

Legislative coffee will be held here in the Endowment Room on Saturday, April 17 starting at 10:00 am.

INTRODUCTION OF NEW EMPLOYEES:

Colin Lamb: Consuelo Pena, Student Services Assistant

Consuelo Pena serves as our new Student Services Assistant. Prior to coming to GCCC, Consuelo served as the Head Teller at Kearney County Bank. Consuelo has a passion for education as well as providing excellent customer service to everyone who walks through the door.

Marc Malone: Jeanette Hernandez, Fine Arts Building Secretary

Jeanette Hernandez is our new Fine Arts Building Secretary. A Garden City native, Jeanette attended GCCC, where she obtained an associate degree in May 2011. Jeanette brings over five years of experience in customer service and clerical/secretarial duties to her new role here at GCCC.

Lindsay Clark, Math and Science Building Secretary

Lindsay Clark is our new Math and Science Building Secretary. Originally from Garden City, KS, Lindsay obtained her Associate Degree in Animal Science from GCCC. Lindsay brings with a vast knowledge and experience in education. Previously, Lindsay served as a substitute teacher for USD 457 for four years and later the main office secretary at Garden City High School for almost six years.

Jeff Tatum: Jeremy Richardson, Assistant Football Coach

Jeremy Richardson begins his first season as the wide receivers coach at Garden City Community College. He joins the staff with ample years of experience at the collegiate level. He has coached every offensive position in his career along with taking pride in special-team duties. Jeremy has coached at the NJCAA, NAIA and NCAA Division-II level. Additionally, he has also had stops at the high school and professional levels, serving as an offensive intern for the Minnesota Vikings in 2015.

The Bloomington, IL native played football at Joliet Junior College before moving to Fairmont State. He graduated with his bachelor's degree Aurora University in 2004 and obtained his master's from Northern Michigan in 2006.

Due to the length of agenda, Chair Douglass requested that Agenda Items V -F and V-G be moved to the time in the meeting. Reports were given.

V. F. SGA Report

Michaela VP of SGA, earth day 22nd campus clean up, resident life picnic 23rd, 30th club meeting and bon fire may do time capsule at this time, allocations on 28 in a.m. and afternoon and 29 all day. Revising the constitution. PTK time capsule, 5th may fun day, art club has an event on 22nd.

G. Report from Faculty Senate

Spring semester is busy with end of semester items. Faculty are having conversations with students to advocate for themselves to make sure they get the grade they want. They are encouraging students to use study tables and meeting with instructors. Bridge's students had a symposium and presented their work. We are looking at policies and qualifications; April 30 will be faculty luncheon. Perla was able to attend the HLC conference and learned how other colleges handled the panic. Compared to other colleges GCCC did average or slightly above average regarding the pandemic. Thank you to administration for helping during the pandemic.

II. EXECUTIVE SESSION

Motion that the board recess into executive session to discuss an individual employee's performance and confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our President be included. The open meeting will resume in the President's Conf Room in forty-five (45) minutes.

Motion: Vice Chair Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Chair Douglass clarified that the board would meet alone then invite President Ruda to join. Recessed into executive session at 6:20 pm. Return to open session at 7:05 pm

Motion carried: 6 – 0

Chair Douglas resumed open session at 7:08 pm, stated that Board will be taking action on item E. Extension of Presidential Contract as result of executive session.

CONSENT AGENDA:

Trustee Wasinger requested Item E be pulled for further discussion. Chair Douglass requested that items I and J be pulled for the purpose of recusing herself from decision making and Vice Chair Tedrow will manage these two items.

Motion made to approve Consent items except pull items E, I and J for further discussion.

Motion: Beth Tedrow

Second: David Rupp

Dr. Ruda suggested pulling Item F for further discussion. Trustee Wasinger requested to pull item F from agenda for further discussion.

Point of order: The motion and must be rescinded before moving forward with a different motion.

Trustees Beth Tedrow and David Rupp rescinded motions.

Trustee Wasinger requested to pull item E and F for further discussion along with I and J.

Motion to remove Items E, F, I and J for further discussion and approval of consent agenda.

Motion: Blake Wasinger

Second: Beth Tedrow

No other discussion

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item F: Resolution for COP

John Haas discussed the packet that was distributed by Karla. (see accompanying forms filed)

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS
HELD ON APRIL 13, 2021**

The Board of Trustees met in regular session at the usual meeting place on the College campus at 6:00 p.m. The Chairman presided, and the following members of the Board of Trustees were present or absent as indicated:

	<u>Present</u>	<u>Absent</u>
Dr. Marilyn Douglass, Chairman	<u> X </u>	<u> </u>
Beth Tedrow, Vice Chairman	<u> X </u>	<u> </u>
Leonard Hitz, Member	<u> X </u>	<u> </u>
David Rupp, Member	<u> X </u>	<u> </u>
Shanda Smith, Member	<u> X </u>	<u> </u>
Dr. Blake Wasinger, Member	<u> X </u>	<u> </u>
Dr. Ryan Ruda, Secretary	<u> X </u>	<u> </u>

The Chairman declared that a quorum was present and called the meeting to order. The minutes of the last meeting of the governing body were read and, on motion duly made, seconded and carried, were approved.

(Other Proceedings)

* * * * *

The President reported that pursuant to Notice of Certificate Sale heretofore given, bids for the purchase of \$4,730,000* principal amount of "Lease Agreement Refunding Certificates of Participation, Series 2021A Evidencing a Proportionate Interest in Basic Rent Payments to be made by Garden City Community College, Finney County, Kansas Pursuant to a Lease Agreement" had been received.

Thereupon, the governing body reviewed and considered the bids and it was found and determined that the bid of [Purchaser], [Purchaser City State], was the best bid for the Series 2021A Certificates.

* * * * *

The matter of authorizing the College to enter into a lease-purchase transaction came on for consideration and was discussed.

Thereupon, there was introduced a Resolution entitled as follows:

A RESOLUTION AUTHORIZING GARDEN CITY COMMUNITY COLLEGE, TO ENTER INTO A LEASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF REFINANCING CERTAIN BUILDING IMPROVEMENTS ON THE COLLEGE CAMPUS IN GARDEN CITY, KANSAS, AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

Thereupon, Trustee Wasinger moved that said Resolution be passed. The motion was seconded by Trustee Tedrow. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nay: None

Thereupon, the Chairman declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. 2021-D and was signed.

Item E: Extension of the Presidential Contract

Verbal Item: Chair Douglass motioned to extend the Presidential contract of Dr. Ruda for one (1) year.

Motion: Douglass

Second: Wasinger

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Item I: Broncbuster Suite Roof Replacement and Item J: DPAC Roofs

Chair Douglass recused herself due to potential conflict of interested regarding Items I and J.

Vice Chair Tedrow discussed page 86 for discussion.

Motion to approve Items I and J as presented

Motion: Wasinger

Second: Hitz

Discussion in seeking bids we are complying with the lowest bid and a local company.

Ayes: Rupp, Hitz, Wasinger, Smith, Tedrow

Nays: none

Carried: Unanimous to accept bids with exclusion of one.

Bids go to I. DV Douglass Roofing and J. Weathercraft both local companies.

Vice Chair did roll call of corrected language for Items I and J:

Ayes: Rupp, Hitz, Wasinger, Smith, Tedrow

Nays: None

Chair Douglass returned to open meeting. At 7:41

Board took a five (5) minute recess to return at 7:46.

(B) Approval of personnel actions – Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

(C) Financial Information

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Non-Renewal of Employment Contracts

(supporting documents filed with official minutes)

(G) Tunnel Cap

(Supporting documents filed with official minutes)

(H) Hydronic Water Pipe

(Supporting documents filed with official minutes)

(K) West Hall Hot Water System Replacement

(Supporting documents filed with official minutes)

(L) West Hall Dormitory HVAC Upgrade

(Supporting documents filed with official minutes)

(M) Computer Equipment Replacement

(Supporting documents filed with official minutes)

(N) Access Point Installation

(Supporting documents filed with official minutes)

Open meeting resumed at 7:46

IV. CONFIRMATION OF MONITORING REPORTS:

A. Monitoring Reports and ENDS **Consensus Approval**

No reports for April

B. Review Monitoring Report

B-1 Annual, Executive Limitations, General Executive Constraints #10, pol gov pg. 9

In President Ruda’s last report there were multiple reports regarding the safety of students, how facilities were handling covid practices and Title IX, several comments and reports were covered last month. Discussion over the satisfactory job of explaining this monitor. President has the latitude of defining this.

B-2 Annual, Executive Limitations, General Executive Constraints #2, pol gov pg. 9

Language is straight from Carver policy. This is a continuous process. Board is satisfied with Dr. Ruda’s interpretation and how he satisfies the monitor.

C. Review Policy Governance

Preview of Policy Title: Treatment of People. Added #6: The president shall not fail to achieve diversity, equity, and inclusion to help all students succeed, and the president shall not fail to promote respect and acceptance of diverse individuals and awareness and educational opportunity for underrepresented populations.

Motion to approve the addition of #5 and #6 under the policy title: Treatment of People.

Motion: Wasinger

Second: Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

Board Job Description: #7 the board will advocate for the values of diversity, multi-culturalism, and compassion. Respect and welcome all people equally.

Motion to approve the addition of #7 under the policy title: Board Job Description as stated.

Motion: Wasinger

Second: Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Carried: 6 – 0

C-2 Governing Style – Discussion over #2 on policy title: governing style. Proposed to include Robert’s Rules simplified. Include an appendix to the policy governance as a reference. Currently, the clerk of the Board is President Ruda. Discussion if President Ruda should be the regulator of Robert’s rules vs a trustee having that position. Dr. Ruda is the outside entity that will be able to bring the order back to the board should they get off track. Trustees are responsible of following the Robert’s Rules of order, and Dr. Ruda would be a resource if the board has questions.

Motion to add items #2 A, B, and C under Policy Title Governing Style as revised and presented.

Motion: Wasinger

Second: Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: none

Carried: 6 -0

C-1 Code of Conduct

The board has always had a code of conduct but will add an annual signature form. No timeline has been constructed. If adopted today, will have form signed in January. Conflict of interest form is in December.

Motion to add #8 to policy title: Board Members Code of Conduct and to proceed with signing of the form tonight for this year.

Motion: Wasinger

Second: Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: none

Carried; 6 -0

Passed out signature form. Signed forms will be filed in the President’s office at Garden City Community College.

IV. OTHER

A. PUBLIC COMMENTS:

Bob Lewis, community member, addressed the Board regarding the Fairness in Women's Sports Act bill before Governor Kelly for her signature or veto.

B. PRESIDENT'S REPORT:

Ambassador Scholars

- Ambassador Scholars for 2021-2022 selected
- Anjelina Serrano of Garden City High School & Heidi Mercado of Southwestern Heights High School
- Candidates were recommended by their school counselor, submitted comprehensive application, and completed a through personal interview process
- Ambassador Scholars assist the President's Office and Endowment Association Office
- Receive \$1500 annual scholarships

Update on Spring Semester Student Grant Funding

- \$500,000 was available, students could request up to \$800 to assist with cost of attendance and/or emergency expenses through the HEERF II grant funding
- As of Monday (4/12), **\$437,693** has been distributed to **583** students

Emergency Grant Funding Summer 2021

- \$100,000 federal funding for students enrolled in Summer 2021 term
- Application opened on April 6th; students may request up to \$350
- Same eligibility requirements (US citizen, enrolled in summer course, completed FAFSA)
- As of Monday (4/12), **256** applications have been received (funds will be awarded after summer certification day)

Commencement Update

- Hybrid ceremony will be held on May 7th, planning and scheduling in process.
- Graduates will walk to the stage with two family members, then the graduate will walk across the stage to receive their diploma cover and have a professional photo taken. The stage walks will be recorded.
- The graduate and their family members will then leave the gym.
- Faculty and staff will be seated on the gym floor, spread out, to cheer on the graduates.
- All the other pieces of commencement will be pre-recorded (welcome, national anthem, speeches, etc.).
- Then all the portions will be incorporated into a full commencement ceremony video that will premiere on our YouTube page on May 15th at 2pm.

C. Incidental Information

No report

D. Report from FCEDC

No report

E. REPORT FROM KACCT

No report. President Ruda and Beth Tedrow will be working collaboratively to complete an evaluation on the Executive Director, Heather. The deadline is April 25.

F. ACCREDITATION UPDATE

Marc discussed the most frequently cited core components and teaching and learning evaluation and improvement. Component 4B is a component that was raised up as a concern at the last site visit. (supporting documents filed with official minutes)

V. OWNERSHIP LINKAGE

Trustee Hitz – Robert’s Rule of Order calls for recognition of the chairman. If you go to the legislative coffee on Saturday, it is a hot topic regarding the bill “Fairness in Women’s Act” that Bill Lewis talked about in public comments. Hitz distributed a resolution to the Trustees to be looked over and brought up at next month’s board meeting. It will not be too late for the Governor’s veto vote. This resolution will be put on the agenda for next month’s discussion.

Trustee Tedrow – acknowledge the passing of Dr. Bill Koontz, a former science instructor, 65 years of age. He came in the early to mid-80s and left in the mid-90s. Dr. Bill Koontz was one of the best – he demanded and expected of his students; he had a heart and passion for transfer students.

Trustee Rupp – The Rodeo community wanted to commend the AD for showing up at the rodeo. They have never seen an AD show up before at their events. Thank you.

Chair Douglass – requested that everyone fill out the self-assessment and discussed the results.

VI. EXECUTIVE SESSION

No executive session taken at this point in agenda.

CALENDAR DATES

- April 15 Legislative Coffee – Endowment Room 10am
- April 17 Baseball vs Colby
- April 19 Men’s and Women’s Soccer vs Barton
Leadership Training
- April 20 Baseball vs Frank Phillips
- April 24 Baseball vs Dodge
Women’s Soccer vs Butler
- April 28 Men’s and Women’s Soccer vs Cowley
- May 1 Baseball vs Barton
Football vs Dodge, Tailgate 6pm

CALENDAR DATES

- May 3 Women’s Soccer vs Hutchinson
- May 7 Commencement 7pm
- May 8 Baseball vs Seward
Men’s and Women’s Soccer vs Trinidad
- May 10 Final Exam Week
- May 15 Football vs Coffeerville, Tailgate 6pm
Men’s Soccer vs Dodge
Legislative Coffee – Endowment Room 10am
- May 18 Faculty’s Last Day
- May 24 Summer Session 1 Begins

VII. ADJOURNMENT

There being no further business to come before the meeting, on motion duly made, seconded, and carried by unanimous vote, the meeting was adjourned at 8:51.

(SEAL) Secretary

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Marilyn Douglass
Chairman of the Board

Agenda No: II-B

Date: May 11, 2021

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



May 4, 2021

To: Board of Trustees

From: Alexis Saenz, Human Resources Assistant

New Hires:

Bobby Zapata, Groundskeeper, effective, April 26, 2021

Transfers:

Nathan Zapata, Maintenance to Maintenance Supervisor, effective, April 1, 2021

Anthony Bennett, Groundskeeper to Groundskeeper Supervisor, effective, April 1, 2021

Separations:

Jason Gundy, Assistant Baseball Coach, effective, May 3, 2021

David "Cole" Dewey, Head Men's Basketball Coach, effective, May 13, 2021

Guillermina Hinde, Cosmetology Instructor, effective, May 18, 2021

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT CONTRACTS		
Burrus, Cynthia	Intro Computer Concepts & Appl CSCI-110-53 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 04/19/2021 - 05/13/2021	\$ 1,560.00
Hicks, Tamara	Kansas Conceal Carry CRMJ-300-06 NON-Credit - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 5/1/2021	\$ 105.00
Homm, Mike	Kansas Conceal Carry CRMJ-305-02 NON-Credit - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 4/10/2021	\$ 140.00
Homm, Mike	Kansas Conceal Carry CRMJ-300-06 NON-Credit - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 5/1/2021	\$ 140.00
Mangels, Tracy	Introduction to AWS Welding WELD-120-HO - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 09/02/2020 - 05-13/2021	\$ 1,500.00
Mangels, Tracy	Intermediate AWS Welding WELD-200-HO - 3.00 credit hour(s) 1/4 of 3.00 credit hour(s) X \$500.00 = \$375.00 09/02/2020 - 05-13/2021	\$ 375.00
Prewitt, Robert	Kansas Conceal Carry CRMJ-300-6 NON-Credit - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 5/1/2021	\$ 100.00
Prewitt, Robert	Kansas Conceal Carry CRMJ-305-02 NON-Credit - 10 hours 10 contact hour(s) @ \$35 = \$350.00 4/10/2021	\$ 350.00
Ronn, Mark	Kansas Conceal Carry CRMJ-300-6 NON-Credit - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 5/1/2021	\$ 350.00
Scrivner, Robert	Kansas Conceal Carry CRMJ-305-02 NON-Credit - 4 hours 4 contact hour(s) @ \$25 = \$100.00	\$ 100.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)
4/10/2021

Terrell, Amanda	Art Appreciation ARTS-120-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 04/19/2021 - 05/13/2021	\$ 1,500.00
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TOTAL ADJUNCT CONTRACTS:	\$ 6,220.00
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GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2019

DEERFIELD-USD216

Wieberg, Jennifer	Monitor Online Class	\$	375.00
	Early Childhood Education - ECHD-105-55		
	Foundations of Education - EDUC-105-55		
	English I - ENGL-101-55		
	Intermediate Algebra - MATH-107-55		
	General Psychology - PSYC-101-55		
	1/11/2021 - 5/13/2021		
	C.N.A. - HELR-102-SW2		
	1/12/2021 - 3/25/2021		
		DEERFIELD TOTAL: \$	375.00

DIGHTON - USD 482

Wick, Stephanie	Monitor Online Class	\$	375.00
	Art Appreciation - ARTS-120-55		
	English II - ENGL-102-56		
	Public Speaking - SPCH-111-55		
	General Psychology - PSYC-101-55		
	1/11/2021 - 5/13/2021		
	C.N.A. - HELR-102-NW2		
	1/12/2021 - 3/25/2021		
	H.H.A. - HELR-107-NW		
	3/8/2021 - 5/13/2021		
		DIGHTON TOTAL: \$	375.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

GARDEN CITY - USD 457

Anderson, Amy	Intro to Computer Concepts & Appl CSCI-110-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Armstrong, KaeLee	Online Monitor Public Speaking - SPCH-111-55 1/25/2021 - 5/13/2021	\$	375.00
Atchley, Beth	College Algebra MATH-108-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Ayers, Misty	Principles of Biology BIOL-105-GC - 4.00 cr. hrs. 4.00 cr. hrs X \$375.00 = \$1,500.00 1/25/2021 - 5/28/2021	\$	1,500.00
Devgan, Rajneesh	Fundamentals of Statistics MATH-110-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Hamlin, Emily	Online Monitor C.N.A - HELR-102-GC1 1/25/2021 - 4/14/2021	\$	375.00
Hamlin, Emily	Online Monitor C.N.A - HELR-102-GC2 1/25/2021 - 4/14/2021	\$	375.00
Hamlin, Emily	Online Monitor Medical Terminology - EMIC-104-GC 1/25/2021 - 5/13/2021	\$	375.00
Kalarikkal, Biju	Calculus and Analytic Geom. I MATH-122-GC - 5.00 cr. hrs. 5.00 cr. hrs X \$375.00 = \$1,875.00 1/25/2021 - 5/28/2021	\$	1,875.00
Murrell, Donald	Intermediate AWS Welding WELD-120-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Murrell, Donald	Intermediate AWS Welding WELD-120-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

Terpstra, Wendi	English II ENGL-102-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GE- 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/28/2021	\$	1,125.00
Tidwell, Russell	Online Monitor SPCH-111-56 - Public Speaking 1/25/2021 - 5/13/2021	\$	375.00
Turpin, Jenette	Observation EDUC-1062-GC 2/4 of 2.00 cr. hrs X \$375.00 = \$375.00 1/25/2021 - 5/13/2021	\$	375.00
Turpin, Jenette	General Psychology PSYC-101-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/25/2021 - 5/13/2021	\$	1,125.00
GARDEN CITY TOTAL:		\$	15,750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

HOLCOMB - USD 363

Barrett, Jennifer	Online Monitor Statisttics - MATH-110-55 01/11/2021 - 5/13/2021	\$	375.00
Boller, Bri	Online Monitor Introduction to Sociology - SOCI-102-55 Interpersonal Communications - SPCH-113-55 01/11/2021 - 5/13/2021	\$	375.00
Kelly, Cindy	English II ENGL-102-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 01/05/2021 - 05/13/2021	\$	1,125.00
Teeter, Kent	Online Monitor Introduction to Business - BSAD-101-55 Marketing - BSAD-123-55 Introduction to Criminal Justice - CRIM-101-55 Early Childhood Education - ECHD-105-55 01/11/2021 - 5/13/2021	\$	375.00
Teeter, Kent	Online Monitor Fundamentals of Statistics- MATH-110-55 General Psychology - PSYC-101-55 Developmental Psychology - PSYC-210-55 Interpersonal Communications - SPCH-113-55 01/11/2021 - 5/13/2021	\$	375.00
Teeter, Kent	Online Monitor C.N.A - HELR-102-SW1 1/12/2021 - 3/25/2021 Home Health Aide - HELR-107-SW 3/8/2021 - 5/13/2021	\$	375.00
VenJohn, Marcy	Introduction to AWS Welding WELD-110-HO - 3.00 credit hour(s) 3.00 credit hour(s) X \$375.00 = \$1,125.00 09/02/2020 - 05/13/2021	\$	1,125.00
HOLCOMB TOTAL: \$			4,125.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

LAKIN - USD 215

Bachman, Jennifer	Online Monitor C.N.A. - HELR-102-SW1 1/12/2021 - 3/25/2021 H.H.A. - HELR-107-SW 3/8/2021 - 5/13/2021	\$	375.00
Bachman, Jennifer	Online Monitor General Psychology - PSYC-101-56 1/11/2021 - 3/5/2021 Introduction to Sociology - SOCI-102-56 3/8/2021 - 5/13/2021	\$	375.00
Bachman, Jennifer	Online Monitor American Government - POLS-105-55 1/25/2021 - 5/13/2021	\$	375.00
Bachman, Jennifer	Online Monitor Biology I - BIOL-105-55 Anatomy & Physiology I - BIOL-211-55 Anatomy & Physiology II - BIOL-212-55 Microbiology - BIOL-213-55 Principles of Economics: Micro - ECON-112-55 College Algebra - MATH-108-55 Interpersonal Communications - SPCH-113-55 1/11/2021 - 5/13/2021 Intro to Criminal Justice - CRIM-101-55 Criminal Law - CRIM-103-55 Developmental Psychology - PSYC-210-55 Public Speaking - SPCH-111-55 1/25/2021 - 5/13/2021 Art Appreciation - ARTS-105-55 Medical Terminolgy - EMIC-104-56 English I - ENGL-101-56 English II - ENGL-102-57 3/8/2021 - 5/13/2021	\$	375.00
Groth, Jarrod	Welding Safety WELD-101-LA - 2.00 cr. hrs 2/4 of 2.00 cr. hrs X \$375.00 = \$375.00 8/25/2020 - 5-20/2021	\$	375.00
Groth, Jarrod	Introduction to AWS Welding WELD-110-LA - 3.00 cr. hrs 2/4 of 3.00 cr. hrs X \$375.00 = \$562.50 8/25/2020 - 5-20/2021	\$	562.50
Groth, Jarrod	Intermediate AWS Welding WELD-120-LA - 3.00 cr. hrs 1/4 of 3.00 cr. hrs X \$375.00 = \$281.25 8/25/2020 - 5-20/2021	\$	281.25

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

Groth, Jarrod	Advanced Welding WELD-200-LA - 3.00 cr. hrs 2/4 of 3.00 cr. hrs X \$375.00 = \$562.50 8/25/2020 - 5-20/2021	\$	562.50
Wilk, Michelle	English II ENGL-102-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/05/2021 - 05/20/2021	\$	1,125.00
LAKIN TOTAL:		\$	4,406.25

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

LEOTI - USD 467

Alm, Kevin	Principles of Animal Science ANSI-102-LE 3.00 cr. hrs X \$375.00 = \$1,125.00 1/5/2021- 5/19/2021	\$ 1,125.00
Alm, Kevin	Introduction to AWS Welding WELD-110-LE - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/5/2021- 5/19/2021	\$ 1,125.00
Conard, Julie	General Psychology PSYC-101-LE - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/5/2021- 5/19/2021	\$ 1,125.00
Fischer, Nicole	Online Monitor Intermediate Algebra - MATH-107-55 College Algebra - MATH-108-55 1/11/2021 - 5/13/2021	\$ 375.00
Niswonger, Leslie	English II ENGL-102-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/5/2021- 5/19/2021	\$ 1,125.00
Thelen-West, Stephanie	Online Monitor C.N.A. - HELR-102-NW1 1/12/2021 - 3/25/2021 Medical Terminology - EMIC-104-55 03/08/2021 - 5/13/2021	\$ 375.00
LEOTI TOTAL:		\$ 5,250.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

SCOTT CITY - USD 466

Dirks, Aaron	Online Monitor General Psychology - PSYC-101-55 01/11/2021 - 05/13/2021	\$	375.00
Neri, Elise	College Algebra MATH-108-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 08/25/2020 - 05/13/2021	\$	1,125.00
Railsback, Allison	Principles of Animal Science ANSI-102-SC - 3.00 cr. hrs. 3/4 of 3.00 cr. hrs X \$375.00 = \$843.75 08/25/2020 - 05/13/2021	\$	843.75
Railsback, Allison	Introduction to AWS Welding WELD-110-SC - 3.00 cr. hrs. 3/4 of 3.00 cr. hrs X \$375.00 = \$843.75 08/25/2020 - 05/13/2021	\$	843.75
Trout, Katie	Online Monitor English II - ENGL-102-55 01/11/2021 - 05/13/2021	\$	375.00
Wasinger, Shairlyn	Public Speaking SPCH-111-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 01/05/2021 - 05/20/2021	\$	1,125.00
Whipple, Valarie	Online Monitor C.N.A. - HELR-102-NW2 1/12/2021 - 3/25/2021	\$	375.00
Whipple, Valarie	HELR-107-NW - Home Health Aide 3/8/2021 - 5/13/2021	\$	375.00
Whipple, Valarie	Online Monitor Accounting II - ACCT-103-57 Chemistry - CHEM-109-55 Foundations of Education - EDUC-105-55	\$	375.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

American History Since 1877 - HIST-104-55

Basic Nutrition - HPER-115-55

Lifetime Fitness - HPER-121-56

General Psychology - PSYC-101-53

01/11/2021 - 05/13/2021

SCOTT CITY TOTAL: \$ 5,812.50

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

SYRACUSE - USD 494

Irsik, Jason	Online Monitor English II - ENGL-102-56 01/11/2021 - 05/13/2021	\$ 375.00
Hefty, Steven	College Chemistry CHEM-109-SY - 5.00 cr. Hrs 3/4 of 5.00 cr. hrs X \$375.00 = \$1,406.25 08/17/2020 - 05/20/2021	\$ 1,406.25
Hefty, Steven	College Algebra MATH-108-SY 3.00 cr. hrs X \$375.00 = \$1,125.00 01/05/2021 - 05/20/2021	\$ 1,125.00
McAllister, Steve	American Government POLS-105-SY - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 08/17/2020 - 05/20/2021	\$ 1,125.00
SYRACUSE TOTAL:		\$ 4,031.25

TOTAL SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2020:	\$ 41,250.00
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GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/11/2021)

PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2020		
LOCATION	COORDINATOR	CONTRACT TOTAL
Deerfield	Jennifer Wieberg	\$200+29*5.91 <u>\$ 371.39</u>
Dighton	Stephanie Wick	\$200+46*6.15 <u>\$ 482.90</u>
Garden City	Ryan Meng	\$200+788*6.40 <u>\$ 5,243.20</u>
Holcomb	Jenna Johnson	\$200+136*6.04 <u>\$ 1,021.44</u>
Lakin	Jennifer Bachman	\$200+138*6.87 <u>\$ 1,148.06</u>
Leoti	Sara Brown	\$200+153*6.52 <u>\$ 1,197.56</u>
Scott City	Valarie Whipple	\$200+165*6.40 <u>\$ 1,256.00</u>
Syracuse	Paul Zuzelski	\$200+44*6.40 <u>\$ 481.60</u>
Tribune	Hannah Whitaker	<u>\$200+1*5.91</u> <u>\$ 205.91</u>
TOTAL PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2020:		<u>\$ 11,408.06</u>

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

Garden City Community College

4/30/21 - 83.3% of Year

Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 15,411,664	\$ 13,635,909	88.48%	6.82%	\$ 15,538,563	\$ 12,688,561	81.66%
Fund 12 - PTE	\$ 2,645,309	\$ 1,318,059	49.83%	-1.79%	\$ 2,908,180	\$ 1,501,208	51.62%
Fund 16 - Auxillary	\$ 3,985,705	\$ 2,837,668	71.20%	-5.47%	\$ 3,824,396	\$ 2,932,060	76.67%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 371,576	34.16%	-26.24%	\$ 1,087,799	\$ 657,056	60.40%
TOTAL	\$ 23,130,477	\$ 18,163,212	78.53%	2.41%	\$ 23,358,938	\$ 17,778,885	76.11%
Expenses							
Fund 11 - General Fund	\$ 15,411,664	\$ 11,862,557	76.97%	-4.40%	\$ 15,538,563	\$ 12,643,870	81.37%
Fund 12 - PTE	\$ 2,645,309	\$ 2,046,418	77.36%	3.50%	\$ 2,908,180	\$ 2,147,851	73.86%
Fund 16 - Auxillary	\$ 3,611,206	\$ 2,189,552	60.63%	1.53%	\$ 3,824,396	\$ 2,260,334	59.10%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 337,051	27.24%	-27.33%	\$ 1,087,799	\$ 593,524	54.56%
TOTAL	\$ 22,905,679	\$ 16,435,578	71.75%	-3.79%	\$ 23,358,938	\$ 17,645,579	75.54%

kja
5.5.21

CHECKS PROCESSED IN EXCESS OF \$50,000

April 2021

Purchases over \$50,000 requiring Board Approval

- Check #279434 to Anatomage Inc for \$141,928.00 for Anatomage Tables. Approved by the Board of Trustees on 1/12/21.
- Check #279459 to Tatro Plumbing for \$226,125.00 for HVAC Cooling Tower. Approved by the Board of Trustees on 12/8/20.
- Check #279773 to Ellucian for \$64,671.75 for various invoices including annual software maintenance. Approved by the Board of Trustees on 8/11/20.
- Check #279789 to Pocket Nurse for \$55,039.60 for Med Dose delivery system. Approved by the Board of Trustees on 12/8/20.
- \$413,000 wire sent to Security Bank of Kansas City on 4/30/21 to release the Revenue Bond Reserve for Bond refinancing. Approved by the Board of Trustees on 3/9/21.

Payments over \$50,000 not requiring board approval

- Check #279523 to City of Garden City for \$52,824.16 for city utilities.
- Check #279616 to Symmetry Energy Solutions LLC for 82,276.32 for gas utilities.
- Check #279689 to Great Western Dining for \$95,605.46 for various invoices.
- Check #279723 to BCBS of Kansas for \$124,007.34 for May 2021 health insurance premiums for employees.

REVENUES
05/06/21

Garden City Community College
Annual Budget Report Ending 04/30/21
Options - All Statuses

Page: 1

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	732.00	1,234,566.75-	1,271,587.00-	37,020.25-	2.91
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	0.00	308,560.00-	235,552.00-	73,008.00	30.98-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	48,262.00-	0.00	48,262.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	14.12-	573,125.12-	549,573.00-	23,552.12	4.28-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	4,029.80-	6,875.15-	100,000.00	106,875.15	106.88
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	91,532.00-	102,292.00-	10,760.00-	10.52
11-00-0000-00000-4014 TUITION BORDER STA	0.00	0.00	216,900.00-	172,635.00-	44,265.00	25.63-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	468.00	293,486.00-	326,573.00-	33,087.00-	10.13
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	150.00	11,000.00-	10,000.00-	1,000.00	9.99-
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	0.00	24.00	0.00	24.00-	0.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	900.00-	5,941.50-	3,700.00-	2,241.50	60.57-
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	732.00-	685,396.00-	654,814.00-	30,582.00	4.66-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	6,300.00-	25,150.00-	23,515.00-	1,635.00	6.94-
11-00-0000-00000-4512 VENDING MACHINES :	0.00	68.81-	1,048.19-	3,193.00-	2,144.81-	67.17
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,790,242.00-	1,790,242.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROP	0.00	0.00	7,073,855.65-	10,731,460.00-	3,657,604.35-	34.08
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	751,664.04-	911,866.00-	160,201.96-	17.57
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	10,088.45-	11,871.00-	1,782.55-	15.02
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	213,299.79-	200,000.00-	13,299.79	6.64-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	108,777.10-	134,000.00-	25,222.90-	18.82
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,079.63-	12,971.00-	1,891.37-	14.58
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	11,782.36-	16,241.00-	4,458.64-	27.45
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	79,678.84-	104,865.00-	25,186.16-	24.02
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	0.00	19,994.70	57,500.00	37,505.30	65.23
11-00-0000-00000-4902 INTEREST INCOME :	0.00	560.86-	10,445.01-	100,000.00-	89,554.99-	89.55
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	38,852.37-	0.00	38,852.37	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	4,236.24-	28,425.81-	19,076.00-	9,349.81	49.00-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	445.50-	5,893.99-	7,464.00-	1,570.01-	21.03
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	15,937.33-	13,635,909.05-	15,411,664.00-	1,775,754.95-	11.52
=====						
00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	912.00-	97,605.00-	84,012.00-	13,593.00	16.17-
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	9,600.00-	0.00	9,600.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,025,433.00-	1,016,594.00-	8,839.00	0.86-
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	185,421.00-	135,000.00-	50,421.00	37.34-
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	912.00-	1,318,059.00-	2,645,309.00-	1,327,250.00-	50.17

16-00-5008-00000-4401 SALES & SERV OF ED	0.00	1,815.00-	10,881.00-	10,000.00-	881.00	8.80-
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	2.84-	113,405.61-	140,000.00-	26,594.39-	19.00
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	1,558.91-	5,592.19-	110,000.00	115,592.19	105.08
16-00-5011-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	11,750.00-	95,500.00-	100,000.00-	4,500.00-	4.50
16-00-5011-00000-4503 S U DORM BOARD & R	0.00	7,664.96-	2,106,394.14-	2,600,000.00-	493,605.86-	18.98
16-00-5011-00000-4505 DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506 DORMITORY DAMAGE :	0.00	0.00	1,034.22-	10,000.00-	8,965.78-	89.66
16-00-5011-00000-4507 KEYS : GENERAL	0.00	0.00	2,340.00-	6,000.00-	3,660.00-	61.00
16-00-5011-00000-4508 RESERVATION FEE :	0.00	0.00	33,925.00-	50,000.00-	16,075.00-	32.15
16-00-5011-00000-4511 CATER & BOOKSTORE	0.00	0.00	8,009.95-	20,000.00-	11,990.05-	59.95
16-00-5011-00000-4512 VENDING MACHINES :	0.00	175.65-	2,367.68-	5,000.00-	2,632.32-	52.65
16-00-5011-00000-4516 GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4011 MISC STUDENT BILL	0.00	1,905.25-	1,922.67-	0.00	1,922.67	0.00
16-00-5012-00000-4401 SALES & SERV OF ED	0.00	2,364.64-	16,965.22-	10,000.00-	6,965.22	69.64
16-00-5012-00000-4504 COSMETOLOGY FEES :	0.00	1,395.00-	95,038.68-	90,428.00-	4,610.68	5.09-
16-00-5012-00000-4907 MISCELLANEOUS INCO	0.00	248.90-	899.88-	500.00-	399.88	79.97-
16-00-5012-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018 RESOURCE CHARGE :	0.00	4.00-	146,502.85-	220,000.00-	73,497.15-	33.41
16-00-5100-00000-4520 SALES - NEW TEXTBO	0.00	489.19-	55,593.72-	60,000.00-	4,406.28-	7.34
16-00-5100-00000-4521 SALES - USED TEXTB	0.00	0.00	187.60-	5,000.00-	4,812.40-	96.25
16-00-5100-00000-4522 SALES - TRADE BOOK	0.00	0.00	9.25-	0.00	9.25	0.00
16-00-5100-00000-4523 SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525 SALES - SUPPLIES :	0.00	114.03-	9,292.87-	20,000.00-	10,707.13-	53.54
16-00-5100-00000-4526 SALES - CLOTHING :	0.00	3,509.78-	28,880.65-	55,000.00-	26,119.35-	47.49
16-00-5100-00000-4527 SALES - GIFTS : GE	0.00	594.41-	8,183.69-	10,000.00-	1,816.31-	18.16
16-00-5100-00000-4528 SALES - FOOD : GEN	0.00	0.00	5.76-	1,000.00-	994.24-	99.42
16-00-5100-00000-4529 SALES - SUNDRIES/M	0.00	0.00	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530 RENTAL FEES - CALC	0.00	0.00	440.00-	1,000.00-	560.00-	56.00
16-00-5100-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI	0.00	33,592.56-	2,837,668.26-	3,590,984.00-	753,315.74-	20.98
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61-00-0000-00000-4803 AD VALOREM PROPRT	0.00	0.00	313,599.18-	498,383.00-	184,783.82-	37.08
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	37,863.75-	0.00	37,863.75	0.00
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	508.58-	0.00	508.58	0.00
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	10,565.24-	0.00	10,565.24	0.00
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	4,825.15-	0.00	4,825.15	0.00
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	559.81-	0.00	559.81	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	595.32-	0.00	595.32	0.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	3,946.08-	0.00	3,946.08	0.00
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	887.08	0.00	887.08-	0.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	371,576.03-	1,237,500.00-	865,923.97-	69.97
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Totals for BUDGET.OFFICER: Unassigned	0.00	50,441.89-	18,163,212.34-	22,885,457.00-	4,722,244.66-	20.63

EXPENSES

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FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	2,140.32	15,396.25	0.00	15,396.25-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	26,360.01	188,615.71	217,359.56	28,743.85	13.22
DEPARTMENT: 11020 - HUMANITIES	400.00	4,158.05	23,981.41	1,382.00	22,999.41-	664.20-
DEPARTMENT: 11021 - ENGLISH	0.00	41,920.45	355,877.66	412,964.05	57,086.39	13.82
DEPARTMENT: 11022 - SPEECH	0.00	18,555.11	163,373.70	178,401.09	15,027.39	8.42
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.28	10,172.93	0.00	10,172.93-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	1,811.40	17,212.84	0.00	17,212.84-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	234.76	13,283.11	141,607.43	138,872.18	2,970.01-	2.13-
DEPARTMENT: 11031 - DRAMA	0.00	480.00-	3,874.13	4,000.00	125.87	3.15
DEPARTMENT: 11032 - VOCAL MUSIC	1,264.75	6,159.67	62,796.63	67,152.05	3,090.67	4.60
DEPARTMENT: 11033 - INST MUSIC	1,083.20	16,976.20	169,720.70	140,565.66	30,238.24-	21.50-
DEPARTMENT: 11034 - ORCHESTRA	0.00	86.74	11,186.71	4,500.00	6,686.71-	148.58-
DEPARTMENT: 11040 - SCIENCE	1,703.74	178,780.48	318,889.47	367,849.94	47,256.73	12.85
DEPARTMENT: 11050 - MATH	13.26	31,382.20	284,314.02	288,110.84	3,783.56	1.31
DEPARTMENT: 11060 - SOCIAL SCIENCE	1,160.89	49,339.57	340,069.21	313,898.54	27,331.56-	8.70-
DEPARTMENT: 11070 - HEALTH & PHYSICAL	2,836.00	9,931.25	57,625.88	3,632.00	56,829.88-	564.69-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,045.96	53,056.15	84,228.61	31,172.46	37.01
DEPARTMENT: 11081 - READING	0.00	10,670.11	97,813.34	120,757.51	22,944.17	19.00
DEPARTMENT: 11082 - ESL	0.00	6,451.36	57,748.48	76,168.86	18,420.38	24.18
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	2,382.44	21,355.69	0.00	21,355.69-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	3,087.30	8,204.70	2,000.00	6,204.70-	310.23-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	2,367.95	0.00	2,367.95-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	269.13	807.38	0.00	807.38-	0.00
DEPARTMENT: 41000 - LIBRARY	1,753.35	14,260.95	122,474.10	177,902.63	53,675.18	30.17
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	19,226.25	10,018.06	68,184.43	99,652.23	12,241.55	12.28
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	27,990.56	30,030.93	447,590.10	539,073.75	63,493.09	11.78
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	15,661.89	170,475.85	865,788.44	695,312.59	80.31
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	28,180.89	174,936.25	128,564.21	46,372.04-	36.06-
DEPARTMENT: 42002 - OUTREACH	0.00	2,681.64	55,712.40	100,067.85	44,355.45	44.33
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	12,159.71	113,792.98	146,790.29	32,997.31	22.48
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,927.22	59,171.31	71,534.76	12,363.45	17.28
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	20,837.52	217,658.33	317,895.30	100,236.97	31.53
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,750.99	126,747.79	163,313.76	36,565.97	22.39
DEPARTMENT: 50011 - ASSESSMENT/TESTING	182.98	3,193.19	37,356.78	52,592.69	15,052.93	28.62
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	22,540.65	234,003.59	271,255.16	37,251.57	13.73
DEPARTMENT: 50030 - ADMISSIONS	0.00	17,169.04	108,526.62	114,611.35	6,084.73	5.31
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	3,409.18	22,032.24	141,483.31	178,954.82	34,062.33	19.03
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	298.02	36,418.02	69,951.00	33,532.98	47.94
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	266.06	27,969.74	465,138.14	529,337.42	63,933.22	12.08
DEPARTMENT: 55001 - MEN'S BASKETBALL	6,040.00	16,781.21	147,354.60	170,736.50	17,341.90	10.16
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	12,347.69	125,399.72	163,941.00	38,298.28	23.36
DEPARTMENT: 55003 - MEN'S TRACK	1,233.25	5,043.85	52,281.67	71,580.00	18,065.08	25.24

DEPARTMENT: 55004 - WOMEN'S TRACK	1,233.25	5,819.59	52,537.68	71,283.00	17,512.07	24.57
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	232.17	8,452.87	92,388.00	139,119.96	46,499.79	33.42
DEPARTMENT: 55006 - FOOTBALL	39.00	31,416.51	351,446.30	435,351.00	83,865.70	19.26
DEPARTMENT: 55007 - BASEBALL	0.00	12,329.26	128,293.72	175,860.00	47,566.28	27.05
DEPARTMENT: 55008 - VOLLEYBALL	0.00	6,930.36	83,962.94	115,572.38	31,609.44	27.35
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	5,027.48	50,304.45	65,592.00	15,287.55	23.31
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	5,203.12	52,889.29	69,289.00	16,399.71	23.67
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	28,295.74	14,501.99	13,793.75-	95.11-
DEPARTMENT: 55014 - RODEO TEAM	0.00	13,319.35	134,210.89	162,972.00	28,761.11	17.65
DEPARTMENT: 55015 - MEN'S GOLF	2,000.00	3,646.29	25,007.36	40,744.00	13,736.64	33.71
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	17,136.84	200,293.27	222,661.71	22,368.44	10.05
D DEPARTMENT: 55020 - PEP BAND	0.00	630.02	45,579.06	65,021.00	19,441.94	29.90
DEPARTMENT: 55021 - ESPORTS	0.00	857.50	21,003.16	24,034.40	3,031.24	12.61
DEPARTMENT: 61000 - PRESIDENT	6,365.62	25,011.01	375,352.72	548,291.00	166,572.66	30.38
DEPARTMENT: 61001 - BOARD OF TRUSTEES	184.25	434.25	9,688.35	18,898.00	9,025.40	47.76
DEPARTMENT: 61005 - ATTORNEY	0.00	2,533.25	35,587.18	135,000.00	99,412.82	73.64
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	1,159.83	74,296.82	926,828.64	1,279,506.00	351,517.53	27.47
DEPARTMENT: 62010 - HUMAN RESOURCES	159.70	14,701.38	172,742.71	189,567.00	16,664.59	8.79
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,326.68	51,336.54	60,948.00	9,611.46	15.77
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	0.00	24,137.00	72,760.00	24,486.00	33.65
DEPARTMENT: 63000 - MARKETING/PR	14,344.48	14,190.00	101,151.47	216,129.40	100,633.45	46.56
DEPARTMENT: 64000 - INFORMATION TECHNO	32,315.13	71,422.07	708,368.03	882,940.05	142,256.89	16.11
DEPARTMENT: 65000 - CENTRAL SERVICES	2,511.23	14,351.48	131,905.85	142,479.14	8,062.06	5.66
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,302.44	127,394.39	161,175.50	33,781.11	20.96
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,180.35	12,092.54	153,867.22	185,096.80	30,049.23	16.23
DEPARTMENT: 71000 - BUILDINGS	15,491.69	37,886.02	420,512.00	471,481.46	35,477.77	7.52
DEPARTMENT: 72000 - CUSTODIAL SERVICES	8,871.30	53,682.66	435,870.26	533,679.56	88,938.00	16.67
DEPARTMENT: 73000 - GROUNDS	5,970.72	19,591.44	214,958.98	274,130.93	53,201.23	19.41
DEPARTMENT: 73001 - ATHLETIC FIELDS	100.00	108.00	24,044.50	28,450.00	4,305.50	15.13
DEPARTMENT: 74000 - VEHICLES	9,346.54	22,237.73	96,613.33	301,365.64	195,405.77	64.84
DEPARTMENT: 75000 - CAMPUS SECURITY	2,911.82	1,147.42	104,603.70	221,240.02	113,724.50	51.40
DEPARTMENT: 76000 - INSURANCE	0.00	2,545.78	441,286.49	469,809.00	28,522.51	6.07
DEPARTMENT: 77000 - UTILITIES	0.00	115,500.36	607,024.96	831,500.00	224,475.04	27.00
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	244.03-	14,276.11-	0.00	14,276.11	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	549.00	100.00	449.00-	448.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	183.00	36,173.00	40,000.00	3,827.00	9.57
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	11,513.00	11,000.00	513.00-	4.65-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	500.00	41,582.00	151,000.00	109,418.00	72.46
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	33,482.50	0.00	33,482.50-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00

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FUND: 11 - GENERAL	197,595.31	1,322,219.06	11,862,556.74	15,411,664.00	3,351,511.95	21.75
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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	7,469.86	54,171.27	63,286.27	9,115.00	14.40
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	871.97	871.97	217.00	654.97-	301.82-
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	6,734.09	47,860.35	46,880.52	979.83-	2.08-
DEPARTMENT: 12200 - ADN PROGRAM	0.00	34,016.28	296,219.50	293,480.00	2,739.50-	0.92-
DEPARTMENT: 12201 - LPN PROGRAM	0.00	30,423.59	230,888.14	283,256.22	52,368.08	18.49
DEPARTMENT: 12202 - EMT	0.00	21,807.83	164,450.68	170,385.27	5,934.59	3.48
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	20,223.31	149,647.62	181,366.00	31,718.38	17.49
DEPARTMENT: 12210 - AGRICULTURE	0.00	9,944.17	50,301.67	58,728.00	8,426.33	14.35
DEPARTMENT: 12211 - ANIMAL SCIENCE	2,363.94	16,170.75	124,373.15	105,708.00	21,029.09-	19.88-
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	18,176.83	122,818.00	153,248.43	30,430.43	19.86
DEPARTMENT: 12230 - AUTO MECHANICS	19,267.83	14,372.44	108,560.68	132,874.74	5,046.23	3.80
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	13,081.60	108,840.66	130,055.78	21,215.12	16.31
DEPARTMENT: 12241 - FIRE SCIENCE	150.60	11,552.37	69,539.29	79,652.00	9,962.11	12.51
DEPARTMENT: 12250 - COSMETOLOGY	0.00	20,363.43	127,674.09	127,957.00	282.91	0.22
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,555.74	3,655.12	8,126.50	61,920.76	51,238.52	82.75
DEPARTMENT: 12273 - WELDING	8,021.89	22,411.70	182,251.81	234,524.00	44,250.30	18.87
DEPARTMENT: 12280 - BUILDING TRADES	6,808.00	7,150.35	55,883.99	83,679.00	20,987.01	25.08
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.02	15,824.61	143,938.78	438,090.01	294,151.21	67.14
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FUND: 12 - PTE FUND	39,168.02	274,250.30	2,046,418.15	2,645,309.00	559,722.83	21.16

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	863.61	14,204.06	34,000.00	19,795.94	58.22
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	61.83	3,673.00	3,611.17	98.32
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,112.10	17,180.94	24,493.39	7,312.45	29.85
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	0.00	618.30	2,201.11	2,187.51	13.60-	0.61-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	327.83	2,100.00	11,053.54	25,454.54	14,073.17	55.29
DEPARTMENT: 31000 - COMMUNITY SERVICE	250.00	511.15-	5,718.18	14,500.00	8,531.82	58.84
DEPARTMENT: 55007 - BASEBALL	0.00	994.10	17,184.09	22,029.68	4,845.59	22.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	588.50	1,379.55	2,709.34	1,329.79	49.08
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00

DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	2,753.37	2,753.37	100.00
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	1,261.79	4,120.00	2,858.21	69.37
DEPARTMENT: 11030 - ART	1,829.62	23.94	2,545.35	4,600.00	225.03	4.89
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	1,032.90	920.00	112.90	12.26
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	232.20	2,325.00	2,092.80	90.01
DEPARTMENT: 11040 - SCIENCE	6,229.73	7,980.96	10,380.94	17,230.00	619.33	3.59
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	1,728.00	1,728.00	3,541.00	1,813.00	51.20
DEPARTMENT: 12200 - ADN PROGRAM	0.00	624.00	33,952.30	33,955.00	2.70	0.01
DEPARTMENT: 12201 - LPN PROGRAM	0.00	996.68	40,402.52	41,001.00	598.48	1.46
DEPARTMENT: 12202 - EMT	3,320.92	228.61	14,581.05	25,864.00	7,962.03	30.78
DEPARTMENT: 12203 - ALLIED HEALTH	5,032.38	1,579.00	11,864.92	17,911.00	1,013.70	5.66
DEPARTMENT: 12210 - AGRICULTURE	1,200.00	157.67	1,942.32	4,601.00	1,458.68	31.70
DEPARTMENT: 12211 - ANIMAL SCIENCE	729.09	414.92	5,712.21	6,797.00	355.70	5.23
DEPARTMENT: 12220 - JOHN DEERE AG TECH	3,976.54	2,208.65	27,393.32	40,731.00	9,361.14	22.98
DEPARTMENT: 12230 - AUTO MECHANICS	5,795.62	5,397.91	66,705.37	74,627.00	2,126.01	2.85
DEPARTMENT: 12240 - CRIMINAL JUSTICE	740.86	3,601.00	5,814.10	9,237.00	2,682.04	29.04
DEPARTMENT: 12241 - FIRE SCIENCE	2,787.97	0.00	520.64	4,602.00	1,293.39	28.10
DEPARTMENT: 12273 - WELDING	24,980.59	23,883.11	35,034.42	61,570.00	1,554.99	2.53
DEPARTMENT: 12280 - BUILDING TRADES	500.00	29.03	5,831.64	13,637.00	7,305.36	53.57
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00

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FUND: 14 - ADULT SUPPLEMENTARY ED	57,701.15	55,618.94	338,243.23	503,100.81	107,156.43	21.30
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05/06/21 Annual Budget Report Ending 04/30/21 Page: 4
Options - All Statuses

Fiscal Year: 2021 FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,478.09	23,213.91	36,342.00	13,128.09	36.12
DEPARTMENT: 94000 - STUDENT CENTER	22,056.87	5,279.09	76,035.00	282,111.00	184,019.13	65.23
DEPARTMENT: 95000 - STUDENT HOUSING	2,280.02	98,946.25	1,718,242.84	2,578,328.00	857,805.14	33.27
DEPARTMENT: 98000 - COSMETOLOGY	776.05	12,752.59	91,331.24	112,112.00	20,004.71	17.84
DEPARTMENT: 97000 - BOOKSTORE	86,041.58	46,403.01	280,729.41	582,091.00	215,320.01	36.99

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FUND: 16 - AUXILIARY ENTITIES	111,154.52	164,859.03	2,189,552.40	3,590,984.00	1,290,277.08	35.93
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05/06/21 Annual Budget Report Ending 04/30/21 Page: 6
Options - All Statuses

Fiscal Year: 2021 FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	102,724.00	228,575.00	337,050.50	1,237,500.00	797,725.50	64.46

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FUND: 61 - CAPITAL OUTLAY	102,724.00	228,575.00	337,050.50	1,237,500.00	797,725.50	64.46
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Garden City Community College

05/06/21

Annual Budget Report Ending 04/30/21
Options - All Statuses

Page: 7

Fiscal Year: 2021

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00-	0.00
=====						
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00-	0.00

05/06/21

Annual Budget Report Ending 04/30/21
Options - All Statuses

Page: 8

Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	6,073.63	46,675.81	478,289.58	718,974.80	234,611.59	32.63
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	639.73	2,448.59	15,400.00	12,951.41	84.10
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	1,649.56	6,942.77	5,293.21	76.24
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	6,073.63	47,315.54	482,387.73	741,317.57	252,856.21	34.11

05/06/21

Annual Budget Report Ending 04/30/21
Options - All Statuses

Page: 9

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	141.88-	88,626.32	85,000.00	3,626.32-	4.26-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	78,654.50	85,000.00	6,345.50	7.47
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	21,930.00	30,000.00	8,070.00	26.90
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	24,865.00	30,000.00	5,135.00	17.12
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	55,219.00	62,500.00	7,281.00	11.65
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	275,625.00	220,000.00	55,625.00-	25.27-
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	70,991.00	69,500.00	1,491.00-	2.14-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	53,876.00	59,500.00	5,624.00	9.45
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	51,050.00	51,000.00	50.00-	0.09-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	50,000.00	51,000.00	1,000.00	1.96
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	24,181.00	15,600.00	8,581.00-	55.00-

DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	36,500.00	40,000.00	3,500.00	8.75
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	18,000.00	20,000.00	2,000.00	10.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	805.00	17,112.00	30,900.00	13,788.00	44.62
DEPARTMENT: 55021 - ESPORTS	0.00	0.00	12,500.00	7,500.00	5,000.00-	66.66-
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	2,250.00	3,978.00	1,728.00	43.44
DEPARTMENT: 11030 - ART	0.00	0.00	5,600.00	6,528.00	928.00	14.22
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	400.00-	8,650.00	8,103.00	547.00-	6.74-
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	30,640.00	14,553.00	16,087.00-	110.53-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	1,133.00	4,000.00	2,867.00	71.68
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	14,750.00	22,736.00	7,986.00	35.12
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	150.00-	36,660.00	40,000.00	3,340.00	8.35
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	13,565.00	10,000.00	3,565.00-	35.64-

=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	113.12	993,504.82	973,273.00	20,231.82-	2.07-

Garden City Community College
4/30/2021

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 398,118.92	0.0000%
State Municipal Invest. Pool	\$ 94,833.27	0.0050%
Landmark National Bank	\$ 8,284,288.32	0.0700%
	<u>\$ 8,777,240.51</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	7/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 10,777,240.51</u></u>			

RESOLUTION 2021-D

WHEREAS, on the 13th day of April, 2021 the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Roman Simon of the Board of Trustees' intent to non-renew his contract of employment as an Instructor for the 2021-22 school year; and

WHEREAS, the Executive Assistant to the President gave written notice to Roman Simon on the 14th day of April, 2021, that it was the intent of the Board of Trustees to non-renew his contract of employment for the 2021-22 school year; and

WHEREAS, after consideration of the matter, the Board of Trustees has determined that the matter should be resolved as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

1. That the contract of employment of Roman Simon not be renewed for the 2021-22 school year; and
2. That the Executive Assistant to the President give Roman Simon, either personally or by United States mail, on or before May 21, 2021, a signed copy of this resolution.

ADOPTED by the Board of Trustees on the 11th day of May, 2021.

Dr. Marilyn K. Douglass, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Jodie Tewell,
Executive Assistant to the President
Garden City Community College

CERTIFICATE OF SERVICE

Resolution 2021-D

I, Jodie Tewell, do hereby certify that on the 12th day of May, 2021 I served a copy of the foregoing, Resolution No. 2021-D, on Roman Simon in the following manner:

_____ By certified mail to 1112 Gillespie Place, Garden City, KS 67846

_____ By personal service at Garden City Community College

Jodie Tewell,
Executive Assistant to the President

RESOLUTION NO. 2021-___

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021B, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.

BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS, AS FOLLOWS:

Section 1. Garden City Community College, Finney County, Kansas (the “College”) is hereby authorized to offer at competitive public sale approximately \$4,150,000* principal amount of “Certificates of Participation, Series 2021B, Evidencing Proportionate Interests In and Rights to Receive Payments Under a Lease Purchase Agreement” (the “Series 2021B Certificates”) as described in the Notice of Sale of Lease Purchase Agreement Certificates of Participation (the “Notice of Certificate Sale”) attached hereto as *Exhibit “A”* and the Preliminary Official Statement referenced herein.

Section 2. Ranson Financial Group, L.L.C., Wichita, Kansas (“Financial Advisor”) is hereby authorized and directed to receive bids on behalf of the College for the purchase of the Series 2021B Certificates on June 8, 2021, upon the terms and conditions set forth in said Notice of Certificate Sale, and to deliver all bids so received to the governing body at its meeting to be held on such date at said time and place, at which meeting the governing body shall review such bids and shall approve a bid or reject all bids.

Section 3. The Notice of Certificate Sale is hereby approved in substantially the form attached hereto as *Exhibit A*, with such changes and additions thereto as the Vice President for Administrative Services/CFO shall deem necessary or appropriate, and to use such document in connection with the public sale of the Series 2021B Certificates.

Section 4. The Preliminary Official Statement is hereby approved in substantially the form presented to the governing body this date, with such changes or additions as the Chairperson and Vice President for Administrative Services/CFO shall deem necessary and appropriate, and such officials and other representatives of the College are hereby authorized to use such document in connection with the public sale of the Series 2021B Certificates.

Section 5. The Vice President for Administrative Services/CFO, in conjunction with the Financial Advisor and Gilmore & Bell, P.C., Wichita, Kansas (“Bond Counsel”), is hereby authorized and directed to give notice of said sale by transmitting copies of the Notice of Certificate Sale and Preliminary Official Statement to prospective purchasers of the Series 2021B Certificates.

Section 6. For the purpose of enabling the purchaser of the Series 2021B Certificates (the “Purchaser”) to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the “Rule”), the appropriate officers of the College are hereby authorized: (a) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be “final” as of its date, except for the omission of such information as is permitted by the Rule; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule

to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

Section 7. The College agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2021B Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 8. The Chairperson, Secretary, Vice President for Administrative Services/CFO and the other officers and representatives of the College, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the public sale of the Series 2021B Certificates.

Section 9. This Resolution shall be in full force and effect from and after its adoption.

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Topic: Williams Stadium Lighting Upgrade

Presenter: Dr. Ryan J. Ruda

Background Information:

Williams Stadium was constructed in 1988. Along with the field, bleachers, fencing and dugouts, there was eight concrete pole bases with steel poles and lighting fixtures. Due to age related deterioration of the original poles, in 2005 the college had a contractor come in and replace all original poles with new steel poles. In April of 2018, the college noticed the center left pole was swaying in the wind. For safety reasons, the decision was made to remove the pole from the base. Upon inspection of the pole base, it was determined that it was not usable and needed to be replaced. Water infiltration had damaged the base to the extent that the bolts were no longer secure in the base. We inspected the remaining pole bases and noticed the same age-related deterioration. In April 2018 we went out for bid and hired a contractor to replace the damaged pole base and reinstall the pole. The decision was made at that time to delay the project. During this period, the city building code changed requiring a more robust installation that was cost prohibited and the materials the contractor had purchased could not be utilized.

This proposal is to replace all Williams Stadium Light poles with eight new 80' steel pole installations with attached LED fixtures. By switching to LED fixtures, the college will realize significant energy savings and reduce light pollution in the surrounding neighborhood. This will greatly improve visibility on the field and energy efficiency. This proposal was solicited from Greenbush, a higher education purchasing cooperative that guarantees the lowest prices possible through a competitive state bid process. The decision to use the purchasing cooperative was made because no local vendors are available to provide this level of product and the procurement process is met through the state bid process completed by Greenbush. The completion timeline is 6-8 weeks from contract approval.

Budget Information:

5-year financing proposals were submitted to local financial institutions. Final proposals will be submitted to the board for review and consideration. Funding will be paid through general fund.

\$ 427,369.53 - Williams Stadium Lighting Upgrade

Recommended Board Action:

Authorize Administration to accept the proposal and enter into an agreement with Mammoth Sports Construction for Williams Stadium Lighting Upgrade. May 2, 2021, six (6) local financial institutions were contacted and invited to provide a quote for the baseball light project of \$450,000. We asked for five (5) and seven (7) year, annual payment quotes. Three financial institutions provided quotes. Authorize administration to complete financing agreement with Clayton Holdings, LLC/Commerce Bank's lease-purchase proposal with a Base Term of 5 years at a 1.42% fixed rate. The first annual payment being due one year from closing of the financing agreement.

Board Action Taken:

_____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

Williams Stadium Lighting Upgrade '21

Bidders and amounts:

(1) Company Mammoth Sports Construction AMOUNT \$427,369.53

Address 601 E Wyandotte St., Meriden, KS 66512

(2) Company _____ AMOUNT _____

Address _____

(3) Company _____ AMOUNT _____

Address _____

(4) Company _____ AMOUNT \$

Address _____

Shipping/other costs are _____ are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #1 Mammoth Sports Construction

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid _____

Due consideration, as per GCCC policy, given to local businesses Yes No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

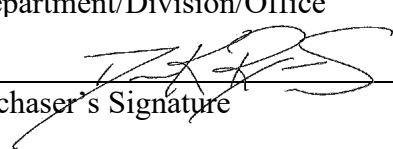
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office


Purchaser's Signature



MAMMOTH

S P O R T S C O N S T R U C T I O N

GARDEN CITY COMMUNITY COLLEGE

Project Proposal Developed for:
Dr. Ryan Ruda - PRESIDENT

SECTION

1

INTRODUCTION



ABOUT US

FAMILY OWNED

Mammoth Sports Construction is committed to making a positive impact in communities. With each project, we work with their local companies, providers and trade partners to keep as much money in their community and school district as possible.

Home field advantage has as much to do with the place you play, as it does with those who you choose to line up with. Lining up with Mammoth Sports Construction means you have heart, passion and tenacity on your side. Our time as coaches and athletes has taught us the lesson that there are no shortcuts to greatness. Now, as builders of community and tradition, we seek to exemplify the lessons we learned on the field and apply them to the work that goes into each project.

EXPERTS IN THE INDUSTRY

Prior to aligning with the industry leader in artificial turf and track surfaces (FieldTurf & Beynon Tracks), Mammoth Sports Construction was sought out by almost every single turf company to install their fields and build facilities. We use our own crews, own our own equipment, and personally guarantee our work. We do as we say and are proud of it.

Because we have installed fields for every major turf manufacturer, we have first-hand knowledge of the quality of each of the products on the market. It became very evident that FieldTurf delivered the highest quality products and there is a reason why they are the leader in synthetic turf systems with more high-level teams, colleges and schools using FieldTurf than any other brand. Mammoth Sports is now the exclusive provider/installer for FieldTurf in Kansas, Missouri & Arkansas.

TRUSTED AT THE HIGHEST LEVEL

Mammoth Sports Construction and our crews have been trusted to install fields and surfaces at Kansas State University, University of Kansas, University of Missouri, Pittsburg State University, Minnesota Vikings, Detroit Lions, Atlanta Falcons, New Orleans Saints, University of Michigan, University of Minnesota and countless others.

The individuals and crews that worked on these projects will be the SAME individuals and crews that will work on your project. It is great to see all the high-level clients each company has, but will those same crews be working on your project? With Mammoth Sports Construction that answer is a resounding, YES!



Jake Farrant, President & Owner



Bryce Farrant, Chief Operating Officer



Brian Morris, Chief Revenue Officer

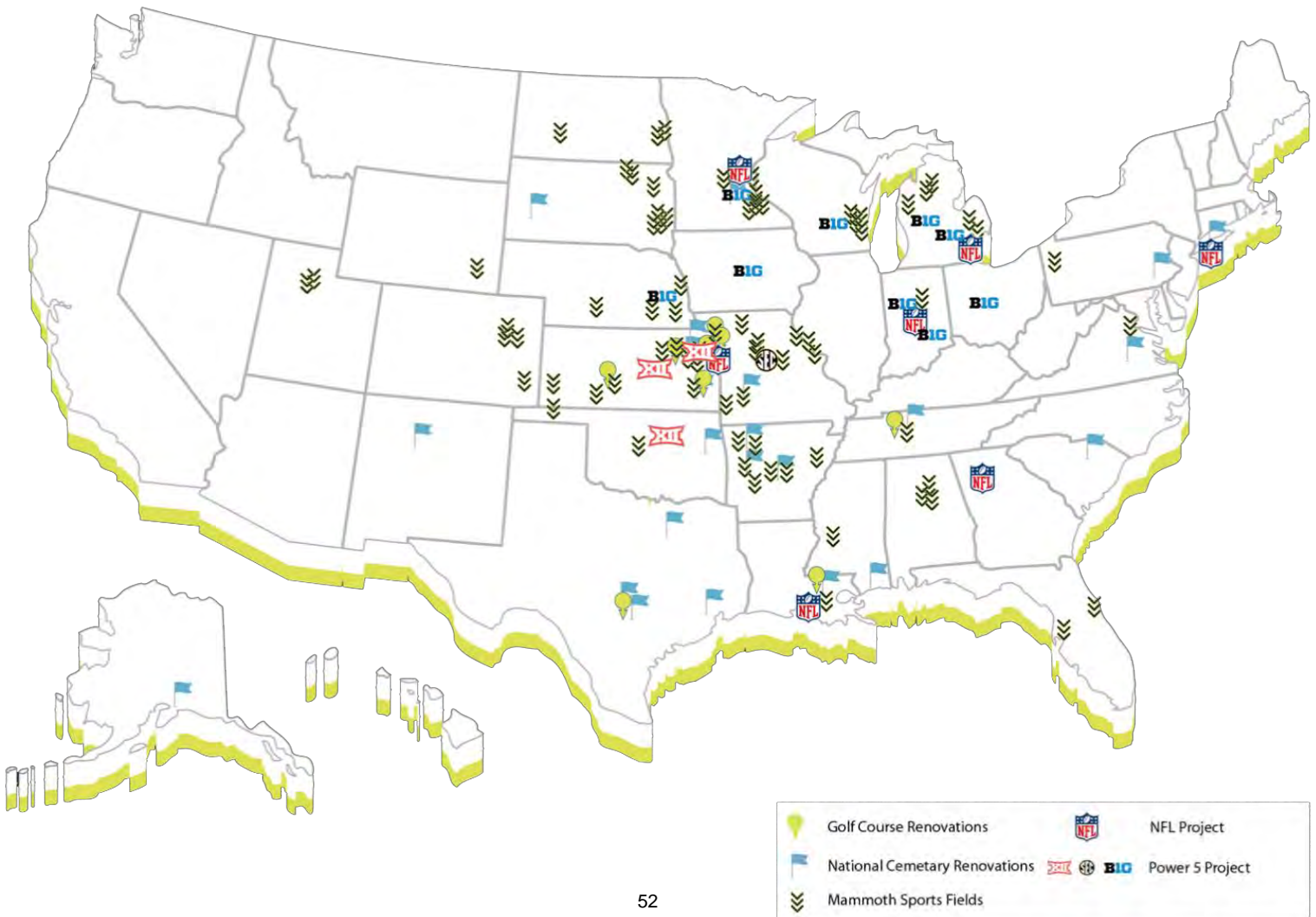
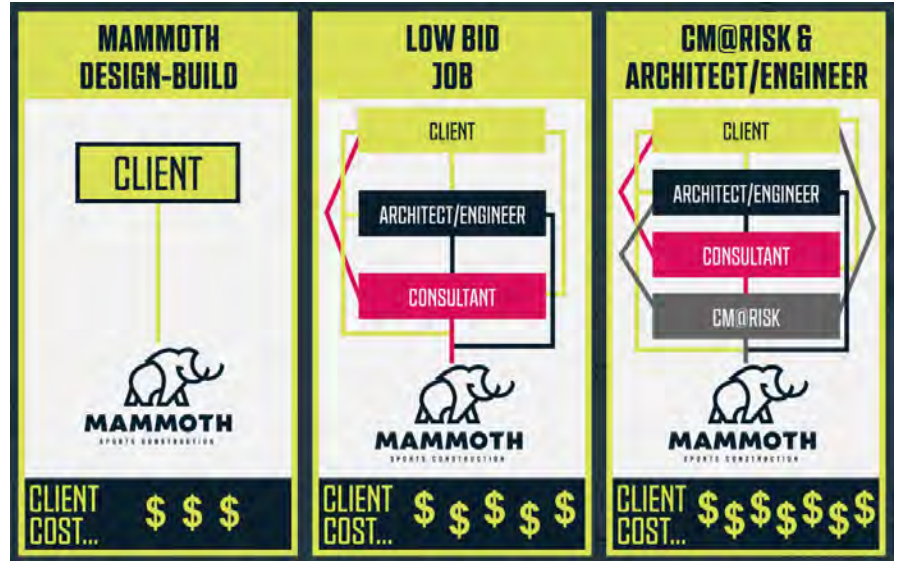
ABOUT US

MAMMOTH DESIGN-BUILD

Design-build is a method of project delivery in which one entity, the design-build team, works under a single contract with the project owner to provide design and construction services.

One entity, one contract, one unified flow of work from initial concept through completion.

Design-build is also known as design/construct and single-source responsibility. Across the country and around the world, design-build successfully delivers office buildings, schools, stadiums, sports fields, tracks, transportation, water infrastructure projects and more with superior results. Mammoth Design-Build is designed to streamline projects to maximize our customer's budget.



SECTION

2

PRIMARY CONSIDERATIONS



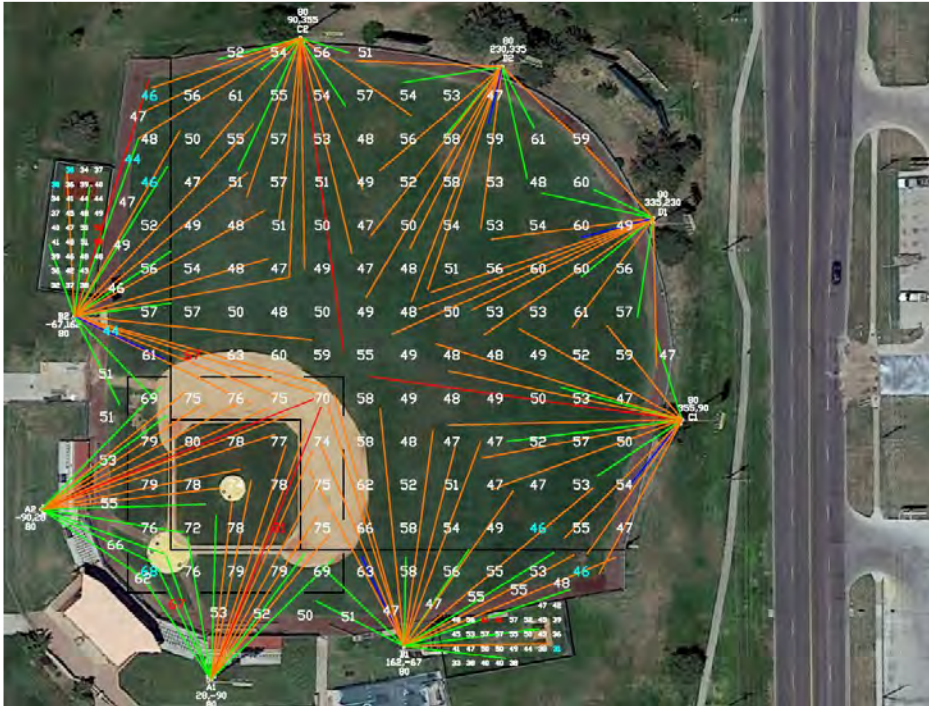
PRIMARY CONSIDERATIONS

WILLIAMS STADIUM LED LIGHTS

- 1) LED Light conversion at Williams Stadium to (A) 70/50 NCAA Intercollegiate Light Levels or (B) 100/70 NCAA Regional/National Broadcast Light Level



LED LIGHT CONVERSION



Design Option (A) Pictured Above

Techline Options:

(A) 70/50 Light Level

The 70/50 FC Light Level is an NCAA approved level for collegiate baseball.

1st & 3rd Base Bullpens will have a 40 FC Light Level

PRICE: \$ 427,369.53

LED LIGHT CONVERSION INCLUDES:

- ✓ Taking down existing poles & demo of infield pole bases. Dispose of concrete rubble.
- ✓ Provide and install:
 - ✓ Eight (8) 80' mounting height steel poles.
 - ✓ Two (2) 14 Fixture Crossarms
 - ✓ Three (3) 16 Fixture Crossarms
 - ✓ One (1) 17 Fixture Crossarms
 - ✓ Two (2) 22 Fixture Crossarms
 - ✓ 137 Elite CLIR 630w LED w/ visor
 - ✓ One (1) Wireless Control Hub
 - ✓ 137 Prewiring for Poles and Crossarms
- ✓ Take down and reinstall fence and repair of any sidewalk damage
- ✓ Reuse existing service panel, breakers, underground electrical, extending to new poles & removing of existing contactors
- ✓ All wiring to be copper type THHN
- ✓ Install individual conduit and wiring for each pole sized accordingly. No more than 3% voltage drop shall be allowed.
- ✓ 10-year warranty

(B) 100/70 Light Level

The 100/70 FC Light Level is an NCAA approved level for collegiate baseball to host NCAA Regional Tournaments and for National Broadcasts.

1st & 3rd Base Bullpens will have a 40 FC Light Level

PRICE: \$ 491,369.53

ALTERNATE – DYNAMIC SCENE

Techline Options:

DYNAMIC SCENE LIGHTING:

STANDARD PAPARAZZI & FAST PAPARAZZI

- ✓ All lights in the zone illuminate in a random patten to emulate busy flash bulbs.
- ✓ When this behavior is selected, all fixtures will turn OFF for an instant before flashing begins. Flashing lights alternate between 0% and 100% for complete light change and appearance until another behavior is selected.



STANDARD SPARKLE & FAST SPARKLE

- ✓ All lights in the zone randomly fade in and out, creating a sparkling effect on the playing surface.
- ✓ When this behavior is selected, all fixtures turn ON for an instant to random levels before flashing begins. Fading lights alternate between 10% and 100% until another behavior is selected.



RANDOM

- ✓ All lights in the zone cycle through random light levels in a random pattern.
- ✓ When this behavior is selected, all fixtures turn ON for an instant to random levels before flashing begins. Flashing lights change to random light levels between 0% and 100% illumination until another behavior is selected



(C) 70/50 Light Level w/ Dynamic Scene

The 70/50 FC Light Level w/ the dynamic light feature allows you to create light patterns to be used pre/during/or post game

PRICE: \$ 438,369.53

(D) 100/70 Light Level w/ Dynamic Scene

The 100/70 FC Light Level w/ the dynamic light feature allows you to create light patterns to be used pre/during/or post game

PRICE: \$ 504,019.53

MAMMOTH BUILT

DREAM

You bring the project of your dreams to Mammoth, and we will help you make it a reality.

DESIGN

Mammoth Sports Construction will help you custom design your project to include the features and layout that make it unique and tailored to your specific needs.

BUILD

Mammoth has the experienced team and all the equipment needed to build the project of your dreams. Starting with demolition or excavation, on through each phase of construction, and completed with the smaller details, Mammoth can deliver.

SUPPORT

Mammoth takes pride in helping build community traditions with every project. We are not just there for the portion of time it takes to complete the project, but we offer continued support to the community even after we pack up.



”

Mammoth Sports Construction was an absolute home run for NSU. Jake and the team took the time to explain every detail of the process and you could see the level of commitment from Mammoth every step of the way as the project was completed.

Josh Moon, Director of Athletics, Northern State University





MAMMOTH

SPORTS CONSTRUCTION



GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

Fine Arts Auditorium Seating Replacement

Bidders and amounts:

(1) Company Mid-States School Equipment Co, Inc. (Irwin Seating Company) AMOUNT \$72,506.00

Address 810C NW Main St. Lee's Summit, MO 64086

(2) Company _____ AMOUNT _____

Address _____

(3) Company _____ AMOUNT _____

Address _____

(4) Company _____ AMOUNT \$ _____

Address _____

Shipping/other costs are _____ are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #1 Mid-States School Equipment Co, Inc.

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid _____

Due consideration, as per GCCC policy, given to local businesses Yes No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

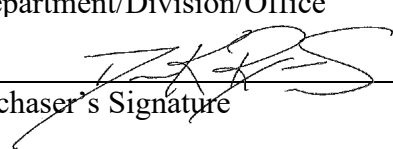
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office


Purchaser's Signature



OMNIA Seating Proposal

Per OMNIA Contract #R191805

DATE: Friday, April 16, 2021

TO:

REFERENCE: Garden City Community College
Garden City , KS

We are pleased to offer the following proposal for Irwin Seating Company products per OMNIA Contract #R191805:

300 Irwin Seating Company Marquee 51*12*10*4 with the following components, options, accessories, upholstery and finishes

#51Marquee 36" tall ergo padded and upholstered back with 2" foam and injection molded ply rear panel

No. 12 Ergo - Padded and upholstered seat with ergonomic substrate, molded foam, and structural composite seat pan.

Seat fold - 3/4

No. 4 Steel platform.

No. 10 Enclosed end with veneer insert - tablet arms not available.

Comfort curved solid hardwood center armrests.

Comfort curved solid hardwood aisle armrests.

52 Concealed 12v LED aisle lights, warm white.

1 Transformer for 12v LED aisle lights.

2" round bronze row designation letter plates.

Row letter plates mounted on aisle end panel.

Bronze oval seat designation number plates.

Seat number plates mounted on seat pan.

3 ADA transfer arm.

Fabric: Absecon Mills - Shire

All wood to be Maple - Rotary Cut.

Irwin standard stain color on wood components

Irwin standard powder coat color on metal components.

Irwin standard plastic color on seat component.

Irwin standard plastic color on back component.

Irwin standard laminate (Nevamar).

Hilti anchors with anchor nut cover caps.

9 Spare #51 Marquee 36" tall padded and upholstered back with 2" foam and injection molded poly rear panel

9 Spare No. 12 Ergo - Padded and upholstered seat with ergonomic substrate, molded foam, and structural composite seat pan.

7 Spare No. 4 Steel platform.

2 Spare No. 10 Enclosed end with veneer insert - tablet arms not available.

7 Spare Comfort curved solid hardwood center armrests.

2 Spare Comfort curved solid hardwood aisle armrests.

8 Spare Fabric

LIST PRICE: \$384.74 LIST Price per chair, FOB Grand Rapids

300 List Price per chair

\$384.74 \$ 115,422.00

3251 Fruit Ridge NW / Grand Rapids, MI 49544 / (866) GO IRWIN / www.irwinseating.com

300	50% Discount per OMNIA Contract	\$192.37	(\$57,711)
300	OMNIA Member Net Price per chair	\$192.37	\$ 57,711.00

PRICING BASED ON SHIPMENT IN 2021

		Freight	
QTY	DESCRIPTION	NET	EXTENDED
1	Product shipped FOB truck load.	\$ 3,425.00	\$ 3,425.00
	Removal and disposal of existing chairs and break and patch existing anchors	\$4,500.00	
	Installation of new Irwin Seating #51 Marquee chairs	\$6,870.00	
	Total cost of the project including removal, delivery and installation		\$72,506.00

All purchase orders should be made out to Mid-States School Equipment Co. Inc.
 If you have any questions concerning this quotation please do not hesitate to call

Respectively Submitted;
 Charlie Burt
 President
 810C NW Main St.
 Lee's Summit, Mo. 64086
 816-282-7838
cburt@msseci.com

Topic: Access Control (Phase II)

Presenter: Dr. Ryan J. Ruda

Background Information:

This proposal is for Phase II of the campus wide access control installation and will interface with our existing access control hardware and software. Phase

The Gallagher Command center software will provide the GCCC security and Operations departments the ability to monitor and control all building access on campus. Doors will be programmed to only allow access during periods of time that the GCCC staff set inside the command center. Faculty, staff, and students that live in campus housing will be issued a mobile credential that will allow them to access exterior doors by simply unlocking their phone.

Gallagher is a leader in access control across the nation. They will provide us with many advantages we might not have with a lesser system

- Extremely granular permissions down to the user and the group the user is assigned
- Bluetooth Mobile credentials so that there is no need to issue badges
- Integration into our student information system to allow easy issuing of mobile credentials to staff and students without the need to setup each by hand
- Integration into the colleges existing camera system: Milestone Xprotect
- Remote unlocks of a door from anywhere that has internet.
- Easy integration of campus cameras into the Gallagher Command Center to allow the camera to be viewed before allowing guests access into a building
- Scheduling of doors to only unlock during class transition periods
- Bosch hardware locks that provide best in the business security
- Multiple configurable alarms to alert staff anytime an access control door is left open or otherwise disabled
- Phone alerts when accessing a building for important information
- Remote lockdown of all doors in the case of active shooter or other emergency
- Integration into the GCCC fire system for automatic door unlocks in the case of a fire alarm
- Future proof when looking to expand door access control to individual dorm rooms and classrooms
- Integration into future 911 inform software that will allow GCPD to view and unlock doors in the case of emergency
- 3-year maintenance and support agreement with Kenton Brothers to provide inspections, preventative maintenance, hardware cleaning, firmware updates and corrective repair for failing components

This will also free up security and operational staff from doing manual locks and unlocks of doors daily. This will also make possible future cost savings by not having to purchase and make keys.

Phase II expands our capabilities to monitor and control all external main campus instruction buildings, plus BTSC and West hall doors.

Budget Information:

Stimulus Funding: FY 2021

\$100,815.41 – Access Control Phase II

Recommended Board Action:

Authorize Administration to accept proposal from Kenton Brothers for Access Control hardware and software at a cost of \$100,815.41.

Board Action Taken:

Approved **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

Access Control Phase II

Bidders and amounts:

(1) Company Kenton Brothers Inc. AMOUNT \$100,815.41

Address 3401 E. Truman Road Kansas City, MO 64108

(2) Company _____ AMOUNT _____

Address _____

(3) Company _____ AMOUNT _____

Address _____

(4) Company _____ AMOUNT \$

Address _____

Shipping/other costs are _____ are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #1 Kenton Brothers

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid _____

Due consideration, as per GCCC policy, given to local businesses Yes No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

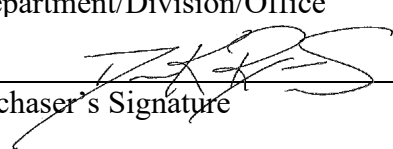
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office


Purchaser's Signature

Proposal: 16730-1-0

GCCC Phase 2 Door Adds

Prepared for:

Andrew Knoll

Garden City Community College

801 Campus Drive
Garden City, KS 67846

P

E andrew.knoll@gcccks.edu

W (620) 276-0411

Proposal Issued:
5/4/2021

Proposal Valid To:
6/3/2021

OUR SERVICES

Kenton Brothers is one of the Midwest's oldest and most trusted security hardware distributors and service providers. We implement state of the art products, professional services and enterprise solutions to meet our customers' leading edge business objectives.

Doors, Frames, and Finish Hardware: Complete solutions for wood, hollow metal, and FRP openings

Master Key & High Security Keying Systems/Locksmith Services: Key control and restricted keying systems

Electronic Access Control/Electronic Hardware:
IP-based & stand alone

Video Surveillance: IP, digital video systems

Telephone Entry/Intercom Systems: Access control with audio-video capabilities

Automatic Door Operators for ADA Access: Integrate ADA compliance with your door hardware

Safes/Safety Deposit Boxes: Burglary/fire resistant units, built-in or free standing

Emergency Call Boxes: For patron/client safety and security

GSA Certified: High Security Locking Devices

Turnstiles: For interior and exterior applications

Service/Maintenance

Agreements: Experienced staff to service your equipment and systems

System Management: Providing administrative support and training

Video Analytics: Automatically monitors cameras and alerts for events of interest

Managed Monitoring Services: Designed to improve the speed to value and reduce resource load

Fire/Intrusion Defense: Protecting your most important assets, your people, from fire, weather emergency, and intrusion.



CLIENT INFORMATION

Name: Garden City Community College

Site

Garden City Community College
801 Campus Drive
Garden City, KS 67846

Billing

Garden City Community College
801 Campus Drive
Garden City, KS 67846

Contact

Andrew Knoll
(620) 276-0411
andrew.knoll@gcccks.edu

PROJECT DESCRIPTION

Project Objectives

To ensure a successful implementation and completion of this project, the following objective(s) will be completed by Kenton Brothers Inc.

- Provide access control for 15 doors across 7 locations for existing Gallagher system
- Provide Automated Locking Hardware for 7 doors allowing lock and unlock on schedules
- Provide door open detection for 48 additional doors across 10 locations

The services and hardware proposed in this document are developed based on the information provided by Garden City Community College. The configuration and technical details set forth in this document are intended to provide Garden City Community College with a solution designed to meet the current and future needs of the company.

Project Scope of Work

Access Control System Description

- KB will provide access control for 15 doors across 7 locations for the existing Gallagher access control system. KB will also provide door open detection for 48 doors across 10 locations and provide Automated Locking Hardware for 7 doors allowing lock and unlock on schedules

Head End / Server location

- Existing head end will be used
- Existing Power over Ethernet (POE) network switches will be used

Band Building

- Install door controller to control 2 doors
- Door controllers are expandable to 4 doors with additional software licensing and / or access control hardware
- Install 6 amp 12/24 VDC power supply
- Use Ethernet / POE ports for 1 door controllers
- Provide 1 IP addresses for door controllers, servers and network equipment
- Install Cat 6 from network switch to door controllers / door hardware
- Provide monitoring for 2 additional doors (1 overhead, 1 standard)

BTSC

- Install door controller to control 2 doors

- Door controllers are expandable to 2 doors with additional software licensing and / or access control hardware
- Install 6 amp 12/24 VDC power supply
- Use Ethernet / POE ports for 1 door controllers
- Provide 1 IP addresses for door controllers, servers and network equipment
- Install Cat 6 from network switch to door controllers / door hardware

ACAD

- Use existing panel and power supply
- Expand existing panel with door controller to control 1 door
- Panel can be expanded up to 8 doors with additional hardware / software licensing

DPAC

- Use existing panel and power supply
- Provide monitoring for 8 additional doors (8 standard)

Physical Plant

- Install door controller to control 2 doors
- Door controllers are expandable to 4 doors with additional software licensing and / or access control hardware
- Install 6 amp 12/24 VDC power supply
- Use Ethernet / POE ports for 1 door controllers
- Provide 1 IP addresses for door controllers, servers and network equipment
- Install Cat 6 from network switch to door controllers / door hardware
- Provide monitoring for 3 additional doors (3 overhead)

Tech Annex

- Install door controller to control 3 doors
- Door controllers are expandable to 4 doors with additional software licensing and / or access control hardware
- Install 6 amp 12/24 VDC power supply
- Use Ethernet / POE ports for 1 door controllers
- Provide 1 IP addresses for door controllers, servers and network equipment
- Install Cat 6 from network switch to door controllers / door hardware
- Provide monitoring for 9 additional doors (4 overhead, 5 standard)

JCVT

- Use existing panel and power supply
- Provide input expansion module for 2 doors
- Provide locking/unlocking control by schedule for 5 electric locks
- Provide monitoring for 20 additional doors (13 overhead, 7 standard)

FOUS

- Use existing panel and power supply

PENK

- Use existing panel and power supply
- Provide locking/unlocking control by schedule for 2 electric locks

- Provide monitoring for 2 additional doors (2 standard)

TECH

- Install door controller to control 2 doors
- Door controllers are expandable to 4 doors with additional software licensing and / or access control hardware
- Install 6 amp 12/24 VDC power supply
- Use Ethernet / POE ports for 1 door controllers
- Provide 1 IP addresses for door controllers, servers and network equipment
- Install Cat 6 from network switch to door controllers / door hardware
- Provide locking/unlocking control by schedule for 2 electric locks
- Provide monitoring for 7 additional doors (1 overhead, 6 standard)

Doors

Strike Doors (Strike)

Description: Free mechanical egress at all times. When approaching door for ingress, door will remain locked until valid credential is presented to card reader. After credential is verified by access control system the electric door strike will release to allow momentary or extended entry. Access control system will allow electric door strike to be programmed for automatic locking and unlocking on a schedule. Upon egress request to exit switch will shunt door contact for valid egress. Electric door strike will remain locked during egress process as free egress is allowed by mechanical hardware. Door position switches will monitor whether doors are open or closed.

Lock: HES 5200C / Schlage ND80

Reader: Gallagher T15

Door Contact: GRI 180-12WG-G

REX: Bosch DS160

Electrified Latch Retraction Doors (ELR)

Description: Free mechanical egress at all times. When approaching door for ingress, door will remain locked until valid credential is presented to card reader. After credential is verified by access control system the electric latch retraction will release to allow momentary or extended entry.

Access control system will allow electric latch retraction to be programmed for automatic locking and unlocking on a schedule. Upon egress request to exit switch will shunt door contact for valid egress. Electric door strike will remain locked during egress process as free egress is allowed by mechanical hardware. Door position switches will monitor whether doors are open or closed.

Lock: Sargent M56AF

Reader: Gallagher T15

Door Contact: GRI 180-12WG-G (x2 for Double Doors)

REX: Bosch DS160

Single Maglock Doors(Mag)

Description: Two forms of egress by motion and emergency egress button at all times. When approaching door for ingress, door will remain locked until valid credential is presented to card reader. After credential is verified by access control system the magnetic lock will release to allow momentary or extended entry. Access control system will allow magnetic lock to be programmed for automatic locking and unlocking on a schedule. Upon egress request to exit switch will shunt door contact for valid egress. Magnetic lock will unlock during egress process. Door position switches will monitor whether doors are open or closed. Battery backup provided at the power supply for short

power outages, however door may unlock during extended power outages. Fire Alarm Interface provided at the power supply. Fire alarm integration supplied by fire alarm provider as coordinated by customer and is not included in the proposal.

Lock: Alarm Controls 600S

Reader: Gallagher T15

Door Contact: GRI 180-12WG-G

REX: Bosch DS160 / Securitron EEB2

Double Maglock Doors(Mag)

Description: Two forms of egress by motion and emergency egress button at all times. When approaching door for ingress, door will remain locked until valid credential is presented to card reader. After credential is verified by access control system the magnetic lock will release to allow momentary or extended entry. Access control system will allow magnetic lock to be programmed for automatic locking and unlocking on a schedule. Upon egress request to exit switch will shunt door contact for valid egress. Magnetic lock will unlock during egress process. Door position switches will monitor whether doors are open or closed. Battery backup provided at the power supply for short power outages, however door may unlock during extended power outages. Fire Alarm Interface provided at the power supply. Fire alarm integration supplied by fire alarm provider as coordinated by customer and is not included in the proposal.

Lock: Alarm Controls 600DLB

Reader: Gallagher T15

Door Contact: GRI 180-12WG-G (x2)

REX: Bosch DS160 / Securitron EEB2

Scheduled Doors (ELR)

Description: Free mechanical egress at all times. Ingress only available at specific times of the day based on access control schedule. Door will automatically unlock and remain unlocked during hours of operation.

Lock: SDC LR100ARK

Scheduled Doors (Mag)

Description: Egress by emergency egress button at all times. Ingress only available at specific times of the day based on access control schedule. Door will automatically unlock and remain unlocked during hours of operation.

Lock: Alarm Controls 600S

REX: Securitron EEB2

KB will coordinate doors operation and schedule with customer's designated contact for final approval.

Cabling

- Exterior cable that is exposed to the environments will be rated for UV exposure or burial direct as installation method requires.
- Exposed cabling will be installed in conduit or raceway to provide protection.
- Interior access control cable will be exposed above finished ceiling.
- Interior access control cable will be exposed in open ceilings; cable will be yellow in color.
- Interior cabling will be supported by standard trade methods.
- Interior cabling will be installed in a secure manner.

Warranty

- Materials are warranted according to the manufacturer's warranty (minimum 1 year).
- Labor and workmanship is warranted for 90 days.

Customer Requirements

The customer will provide items below to allow for a successful project implementation.

- Grant KB consultants and engineers reasonable access to facilities, IT systems, and administrative access rights needed to complete this project
- Provide adequate workspace for KB personnel.
- Make available all participating customer personnel so as to facilitate timely completion of this project and the knowledge transfer process.
- Execute the timely review and approval of deliverables and project completion documentation in support of the overall project plan and objectives.
- Any security clearances required by customer will be supplied the by customer in a timely manner.
- Any safety or other training required by customer, not otherwise included in scope, will be an additional charge. Customer must notify KB of any specific training time requirements.
- Provide IP addresses needed for this project.
- Provide names for all door locations and access levels prior to programming.
- KB will provide training to customer on entering people and card into access system for the first 10 cards / people. Additional entries can be provided at an additional charge.
- KB will import people and cards from an excel or CSV template, if provided by customer prior to system programming.
- Provide all usernames and password to complete scope.
- Provide internet security for server/access controller.
- Provide network routing and connectivity for cameras, workstations, servers, mobile applications.
- Provide ample space for mounting equipment and hardware as needed.
- Provide all Ethernet ports for system connectivity as needed.
- Kenton Brothers definition of PPE (Personal Protective Equipment) is: hard hat, safety glasses, steel toed boots, ear plugs, lift harness, high visibility vest. Any additional requirements must be communicated prior to quote acceptance.
- Verify that the job site is ready for KB to perform the installation before scheduling the installation.
- Any time that work cannot reasonably be performed must be disclosed before project acceptance. This included periods of time that KB technicians cannot make noise and/or access needed equipment, doors or wire paths.

KB will charge the Customer additional fees for any down time occurred during the installation if Customer Requirements are not met.

Project Assumptions

- Project has been priced by pictures only and has the following additional assumptions:
 - Acceptance of proposal allows Kenton Brothers to make modifications to door and door frame, which may void fire rating. Customer assumes all responsibility for door and frame replacement.
 - Any special keyways or keys are not included in scope.
- Any and all training provided as a part of the project scope is designed to give clients an initial exposure to the systems involved. It is not designed to be a replacement for the

comprehensive material offered by the manufacturer's education services.

- Existing door hardware is functioning as designed. Door hardware repair / replacement can be performed at an additional charge.
- All work will be performed with a 6'-8' ladder.
- Lift can be driven on grounds as needed, no landscaping repair is included.
- All work will be performed during normal business hours unless noted in the scope of work.
- Acceptance of proposal allows Kenton Brothers to make modifications to door and door frame
- Door frame modifications will be concealed as much as possible, however some modifications may be seen.

Project Exceptions

- Intrusion Alarm integration with access control is not included, unless otherwise specified in scope.
- Fire Alarm integration with access control is not included, unless otherwise specified in scope.
- Elevator integration with access control is not included, unless otherwise specified in scope.
- Intercom integration with access control is not included, unless otherwise specified in scope.
- ADA Opener integration with access control is not included, unless otherwise specified in scope.
- Door and frame adjustments / repairs are excluded, unless otherwise specified in scope.
- Existing door hardware / repairs are excluded, unless otherwise specified in scope.
- No roof penetrations will be provided, unless otherwise specified in scope.
- 120VAC power will not be provided unless otherwise specified in scope.
- Power suppression (lighting protection) is not included unless otherwise specified in scope.
- Permits and permit fees are not included unless otherwise specified in scope.
- Conduit / raceway is not included unless otherwise specified in scope.

PROJECT BUDGET

Band Building

QTY	Manufacture	Part #	Description	
1	Gallagher	C305720	LSP E2 Cabinet; 6A PSU (Third Party Product)	
1	Lifesafety Power	B100	Secondary Voltage Power Supply, 5-18 VDC @ 4A	
1	Lifesafety Power	C4	POWER SUPPLY CONTROL BOARD, 4 OUTPUT, FUSED	
1	Coleman Cable Inc.	097098808	POWER CORD 9' BLACK 16 GUAGE 3 CONDUCTOR 13A	
2	Yuasa Battery, Inc.	NP7-12	BATTERY 12V 7AH	
1	Gallagher	C300100	Controller 6000	
3	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray	
1	George Risk	4700-AXL	Industrial Large Overhead Track Mount Contact	
1	Alarm Controls Corp	600S	Maglock, 600LB, 12/24VDC, Single, Aluminum	
2	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT	
1	SECURITRON MAGNALOCK CORP	EEB2	EMERGENCY EXIT BUTTON 30 SECOND RELEASE (25-C)	
1	Gallagher	C305760	Controller Mounting Bracket (Third Party Product)	
2	Gallagher	C300480	T15 Multi Tech Reader; Black	
4	Kenton Brothers	3/4" Conduit 10 ft	3/4 Conduit 10 ft	
2	ANIXTER	MCTP6I-4-3	3' CAT 6 PATCH CORD YELLOW	
2	Ortronics	KS6A44	TECHCHOICE 1 PORT MOD JACK CAT 6 YELLOW	
1	SCHLAGE LOCK	L9092JEU06ARX626	Electrified unlock with RX less FSIC core	
1	SCHLAGE LOCK	20757626C	PRIMUS RIM CYLINDER WITH FSIC CORE C KEYWAY 626	
2	Gallagher	2A8943	Door License (Per Door)	
			Equipment Subtotal	\$4,193.16
			Labor Subtotal	\$2,972.50
			Supplies & Materials SubTotal	\$251.59
			Freight & Warranty	\$62.91
			Band Building SubTotal	\$7,480.16

BTSC Building

QTY	Manufacture	Part #	Description	
1	Gallagher	C300111	Controller 6000; 2 Door Variant	
1	Gallagher	C305720	LSP E2 Cabinet; 6A PSU (Third Party Product)	
1	Gallagher	C305760	Controller Mounting Bracket (Third Party Product)	
1	Lifesafety Power	B100	Secondary Voltage Power Supply, 5-18 VDC @ 4A	
1	Lifesafety Power	C4	POWER SUPPLY CONTROL BOARD, 4 OUTPUT, FUSED	
1	Coleman Cable Inc.	097098808	POWER CORD 9' BLACK 16 GUAGE 3 CONDUCTOR 13A	
2	Yuasa Battery, Inc.	NP7-12	BATTERY 12V 7AH	
4	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray	
2	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT	
2	Gallagher	C300480	T15 Multi Tech Reader; Black	
2	SARGENT MANUFACTURING CO.	M56AF	Electric Latch Retraction Motor Retrofit Kit For 8	
2	ANIXTER	MCTP6I-4-3	3' CAT 6 PATCH CORD YELLOW	
1	Gallagher	C300684	HBUS 8 In 4 Out Board	
2	Ortronics	KS6A44	TECHCHOICE 1 PORT MOD JACK CAT 6 YELLOW	
2	Gallagher	2A8943	Door License (Per Door)	

Equipment Subtotal	\$3,925.30
Labor Subtotal	\$2,152.50
Supplies & Materials SubTotal	\$235.52
Freight & Warranty	\$58.90
BTSC Building SubTotal	\$6,372.22

ACAD

QTY	Manufacture	Part #	Description
1	SARGENT MANUFACTURING CO.	M56AF	Electric Latch Retraction Motor Retrofit Kit For 8
1	Gallagher	C300182	8H Module
1	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT
2	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray
1	Gallagher	C300480	T15 Multi Tech Reader; Black
1	Gallagher	2A8943	Door License (Per Door)

Equipment Subtotal	\$2,061.99
Labor Subtotal	\$840.00
Supplies & Materials SubTotal	\$123.72
Freight & Warranty	\$30.93
ACAD SubTotal	\$3,056.64

DPAC

QTY	Manufacture	Part #	Description
8	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray
8	Kenton Brothers	3/4" Conduit 10 ft	3/4 Conduit 10 ft

Equipment Subtotal	\$125.76
Labor Subtotal	\$1,680.00
Supplies & Materials SubTotal	\$7.55
Freight & Warranty	\$1.84
DPAC SubTotal	\$1,815.15



Physical Plant

QTY	Manufacture	Part #	Description	
2	HANCHETT ENTRY SYSTEMS	5200C 630	ELECTRIC STRIKE KIT FAIL SECURE/ SAFE	
2	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray	
3	George Risk	4700-AXL	Industrial Large Overhead Track Mount Contact	
2	SCHLAGE LOCK	ND80PD RHO 626	ND80 STOREROOM LOCK RHO 626 FINISH	
2	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT	
2	Gallagher	C300480	T15 Multi Tech Reader; Black	
1	Gallagher	C300100	Controller 6000	
1	Gallagher	C300142	4H Module	
1	Gallagher	C305760	Controller Mounting Bracket (Third Party Product)	
1	Gallagher	C305720	LSP E2 Cabinet; 6A PSU (Third Party Product)	
1	Coleman Cable Inc.	097098808	POWER CORD 9' BLACK 16 GUAGE 3 CONDUCTOR 13A	
2	Yuasa Battery, Inc.	NP7-12	BATTERY 12V 7AH	
1	Lifesafety Power	B100	Secondary Voltage Power Supply, 5-18 VDC @ 4A	
1	Lifesafety Power	C4	POWER SUPPLY CONTROL BOARD, 4 OUTPUT, FUSED	
8	Kenton Brothers	3/4" Conduit 10 ft	3/4 Conduit 10 ft	
2	ANIXTER	MCTP6I-4-3	3' CAT 6 PATCH CORD YELLOW	
2	Ortronics	KS6A44	TECHCHOICE 1 PORT MOD JACK CAT 6 YELLOW	
2	Gallagher	2A8943	Door License (Per Door)	
			Equipment Subtotal	\$4,743.00
			Labor Subtotal	\$3,707.50
			Supplies & Materials SubTotal	\$284.58
			Freight & Warranty	\$71.12
			Physical Plant SubTotal	\$8,806.20

Tech Annex

QTY	Manufacture	Part #	Description	
12	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray	
4	George Risk	4700-AXL	Industrial Large Overhead Track Mount Contact	
3	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT	
3	Gallagher	C300480	T15 Multi Tech Reader; Black	
1	Gallagher	C300100	Controller 6000	
1	Gallagher	C300142	4H Module	
1	Gallagher	C305720	LSP E2 Cabinet; 6A PSU (Third Party Product)	
1	Gallagher	C305760	Controller Mounting Bracket (Third Party Product)	
1	Lifesafety Power	B100	Secondary Voltage Power Supply, 5-18 VDC @ 4A	
1	Lifesafety Power	C4	POWER SUPPLY CONTROL BOARD, 4 OUTPUT, FUSED	
1	Coleman Cable Inc.	097098808	POWER CORD 9' BLACK 16 GUAGE 3 CONDUCTOR 13A	
2	Yuasa Battery, Inc.	NP7-12	BATTERY 12V 7AH	
1	Alarm Controls Corp	600DLB	Double Maglock	
1	IDEC	f1f-h12rce	Smart Relay, Includes Display, 12/24VDC, 12 I/O CP	
2	ANIXTER	MCTP6I-4-3	3' CAT 6 PATCH CORD YELLOW	
11	Kenton Brothers	3/4" Conduit 10 ft	3/4 Conduit 10 ft	
4	HANCHETT ENTRY SYSTEMS	9600 613	12/24VDC FAIL SAFE/SECURE ELEC. STRIKE	
2	Ortronics	KS6A44	TECHCHOICE 1 PORT MOD JACK CAT 6 YELLOW	
3	Gallagher	2A8943	Door License (Per Door)	
1	SECURITY DOOR CONTROLS	LR100ARK	QUIET DUO DUAL LATCH RETRACTION / DOGGING KIT, 36" - 48" ADAMS RITE	

Equipment Subtotal	\$7,024.11
Labor Subtotal	\$6,542.50
Supplies & Materials SubTotal	\$421.45
Freight & Warranty	\$105.34
Tech Annex SubTotal	\$14,093.40

JCVT

QTY	Manufacture	Part #	Description
13	George Risk	4700-AXL	Industrial Large Overhead Track Mount Contact
8	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray
13	Kenton Brothers	3/4" Conduit 10 ft	3/4 Conduit 10 ft
2	SECURITY DOOR CONTROLS	LR100ARK	QUIET DUO DUAL LATCH RETRACTION / DOGGING KIT, 36" - 48" ADAMS RITE
4	HANCHETT ENTRY SYSTEMS	9400 630	ELECTRIC STRIKE FOR RIM EXIT DEVICES 12/24VDC
2	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT
2	Gallagher	C300480	T15 Multi Tech Reader; Black
2	Gallagher	2A8943	Door License (Per Door)
1	Gallagher	C300660	HBUS 8 In 2 Out Door Module
1	Gallagher	C300182	8H Module
1	SCHLAGE LOCK	ND80JDEL RHO 626	STORERM. ELECTRICALLY LOCKED LESS FULL SIZE I
200	WIRE	ACCESSPLENJKT4SHLD-500	TAPPAN WIRE H91602.1 YELLOW 500' ROLLS

Equipment Subtotal	\$6,422.26
Labor Subtotal	\$5,670.00
Supplies & Materials SubTotal	\$385.34
Freight & Warranty	\$95.35
JCVT SubTotal	\$12,572.95

FOUS

QTY	Manufacture	Part #	Description
1	SARGENT MANUFACTURING CO.	M56AF	Electric Latch Retraction Motor Retrofit Kit For 8
1	Gallagher	C300480	T15 Multi Tech Reader; Black
2	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray
1	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT
1	Gallagher	2A8943	Door License (Per Door)

Equipment Subtotal	\$1,051.43
Labor Subtotal	\$735.00
Supplies & Materials SubTotal	\$63.09
Freight & Warranty	\$15.77
FOUS SubTotal	\$1,865.29

PENK

QTY	Manufacture	Part #	Description
4	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray
2	SECURITY DOOR CONTROLS	LR100ARK	QUIET DUO DUAL LATCH RETRACTION / DOGGING KIT, 36" - 48" ADAMS RITE



Equipment Subtotal	\$1,019.56
Labor Subtotal	\$840.00
Supplies & Materials SubTotal	\$61.17
Freight & Warranty	\$15.28
PENK SubTotal	\$1,936.01

TECH

QTY	Manufacture	Part #	Description	
1	SARGENT MANUFACTURING CO.	M56AF	Electric Latch Retraction Motor Retrofit Kit For 8	
7	George Risk Industries	180-12WG-G	3/4 Door Contact, Wide Gap, Closed Loop, Gray	
2	Bosch	DS160	REQUEST-TO-EXIT PASSIVE INFRARED DETECTOR LIGHT	
2	Gallagher	C300480	T15 Multi Tech Reader; Black	
1	George Risk	4700-AXL	Industrial Large Overhead Track Mount Contact	
1	Gallagher	C300100	Controller 6000	
1	Gallagher	C300142	4H Module	
1	Gallagher	C305720	LSP E2 Cabinet; 6A PSU (Third Party Product)	
1	Lifesafety Power	B100	Secondary Voltage Power Supply, 5-18 VDC @ 4A	
1	Lifesafety Power	C4	POWER SUPPLY CONTROL BOARD, 4 OUTPUT, FUSED	
1	Coleman Cable Inc.	097098808	POWER CORD 9' BLACK 16 GUAGE 3 CONDUCTOR 13A	
2	Yuasa Battery, Inc.	NP7-12	BATTERY 12V 7AH	
2	ANIXTER	MCTP6I-4-3	3' CAT 6 PATCH CORD YELLOW	
3	SECURITRON MAGNALOCK CORP	EEB2	EMERGENCY EXIT BUTTON 30 SECOND RELEASE (25-C)	
2	Ortronics	KS6A44	TECHCHOICE 1 PORT MOD JACK CAT 6 YELLOW	
2	Gallagher	2A8943	Door License (Per Door)	
3	Alarm Controls Corp	600S	Maglock, 600LB, 12/24VDC, Single, Aluminum	
			Equipment Subtotal	\$4,792.12
			Labor Subtotal	\$3,707.50
			Supplies & Materials SubTotal	\$287.53
			Freight & Warranty	\$71.91
			TECH SubTotal	\$8,859.06

Cable Install

Supplies & Materials SubTotal	\$21,073.33
Cable Install SubTotal	\$21,073.33

Travel

Labor Subtotal	\$6,000.00
Supplies & Materials SubTotal	\$6,885.00
Travel SubTotal	\$12,885.00

Investment Summary

Total Equipment	\$35,358.69
Total Labor	34847.5
Total Supplies & Materials	\$30,079.87

Total Freight & Warranty	\$529.35
Total Proposal Amount	\$100,815.41
Deposit Due in Advance	\$50,407.70
Balance Due Upon Completion	\$50,407.71

PROJECT INVESTMENT SUMMARY

System Investment

Kenton Brothers will provide the proposed system as described in this proposal for the sum of: **\$100,815.41**, plus applicable taxes.

Payment Terms:

Provide a mobilization fee in the amount of **50%** of the installation fee upon formal approval to proceed with the project. Balance to be paid in progress payments as invoiced by Kenton Brothers with payment in full due upon system deployment completion.

Payment shall be Net 30 of invoice date.

PROJECT ACCEPTANCE

Proposal Acceptance:

I have read the **General Terms and Conditions** of the sale, understand them fully, and agree to abide by them. I have also read and understand the payment terms as set forth in the **Schedule of Equipment** as listed.

I hereby certify that I am authorized by my company to sign this agreement. Kenton Brothers is hereby authorized to perform the work as specified.

AGREEMENT

This Master Agreement as incorporated and reflected in the attached "Standard Terms and Conditions" (this "Agreement") is made and entered into effective as of May 4, 2021 (the "Effective Date") by and between **Kenton Brothers Locksmiths, Inc.**, a Missouri corporation ("KB") and the above-identified customer ("**Customer**"). By signing this Agreement, KB agrees to provide the security equipment, software and/or services identified in the schedule(s) from time to time executed by the parties and attached hereto and/or incorporating this Agreement (each a "**Schedule**" and collectively the "**Schedules**") and Customer agrees to acquire the same, upon the terms and conditions of this Agreement and the Schedules.

THIS AGREEMENT CONTAINS AN ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES

Accepted By: **Kenton Brothers**
Name: **Garrett Scarlett**

Accepted By: **Garden City Community College**
Name: **Andrew Knoll**

Signature: _____

Signature: _____

Title: Commercial Sales

Title: _____

Date: _____

Date: _____



STANDARD TERMS AND CONDITIONS

1. DEFINITIONS

- (a) **"CCTV"** means closed circuit television.
- (b) **"Customer Location(s)"** means the location(s) of Customer identified in the Schedule.
- (c) **"Effective Date"** means the effective date of this Agreement established on page 1 hereof.
- (d) **"Equipment"** means locking hardware, keying system hardware, cameras, alarms, doors, monitors, and other materials and tangible items
- (e) **"Fees"** means the KB's costs, expenses and any other charges for the Equipment, Software, Services or other items pursuant to this Agreement and/or in the applicable Schedule.
- (f) **"Installation Services"** means the process by which KB installs Equipment and/or Software for Customer pursuant to a Schedule.
- (g) **"Leased Equipment"** means Equipment that KB leases, or agrees to lease, to Customer pursuant to the terms of a Schedule.
- (h) **"Licensed Software"** means the machine readable forms of computer software programs and interfaces developed by KB that KB licenses, or agrees to license, to Customer pursuant to a Schedule, and all items of associated documentation, together with new releases, updates, corrections and patches to same. (i) **"Purchased Equipment"** means Equipment that KB sells, or agrees to sell, to Customer pursuant to the terms of a Schedule.
- (j) **"Remote Video Equipment"** means Equipment KB sells or leases, or agrees to sell or lease, to Customer pursuant to the terms of a Schedule for establishing, maintaining and/or operating a system of CCTV components at Customer Location(s) which Customer's authorized personnel can view from any computer or smart phone connected to high speed Internet.
- (k) **"Remote Video Server Access"** means access via the Internet to KB's remote video server which finds the IP address associated with Customer's CCTV components in order to enable Customer to view the CCTV cameras on any computer connected to high speed internet connection or any smart phone with Internet access capabilities.
- (l) **"Schedule"** means any purchase schedules or other order forms executed by the parties and incorporating this Agreement pursuant to which Customer may order Equipment, Software or Services from KB, together with all exhibits and schedules thereto. Schedules become effective upon execution by both parties.
- (m) **"Services"** means the services (including related documentation, content and materials provided in conjunction therewith) that KB provides or agrees to provide to Customer pursuant to the terms of this Agreement and a Schedule, including any changes, modifications, improvements and enhancements KB provides pursuant to a Schedule and this Agreement.
- (n) **"Software"** means the Licensed Software and Sublicensed Software.
- (o) **"Sublicensed Software"** means all third-party manufacturer firmware (embedded software accompanying Equipment) and all third-party software and interfaces that KB sublicenses, or agrees to sublicense, to Customer pursuant to a Schedule, together with new releases, updates, corrections and patches to same developed by third party.
- (p) **"Maintenance and Support Services"** means the Services described in Section 5 that KB provides, or agrees to provide, to Customer pursuant to a Schedule.
- (q) **"Maintenance and Support Services Schedule"** means a Schedule in which Customer elects to purchase Maintenance and Support Services.
- (r) **"Work Product"** means any designs, custom software programs, documentation, techniques, methodologies, inventions, analysis frameworks, procedures developed or introduced by KB in the course of or as a result of KB performing any Services, whether acting alone or in conjunction with Customer or its employees or others.

2. STANDARD TERMS AND CONDITIONS

The terms and conditions of this Agreement govern each Schedule. If there is any express conflict between the terms of this Agreement and the terms of a Schedule, the terms of the Schedule shall govern and control to the extent of such conflict. If the terms of this Agreement refer to or contain provisions governing types of Equipment, Software or Services that are not included in the Schedule, then said references to non-covered items herein shall be deemed omitted for purposes of such Schedule.

3. Services

(a) **Services.** During the term of this Agreement, KB will provide the Services set forth on the applicable Schedule. Unless otherwise expressly provided in a Schedule, the Services (including, without limitation, Maintenance and Support Services described in Section 5) shall not include: (i) electrical work external to the Equipment or repair of damage or replacement of parts resulting from failure of electrical power or air conditioning; (ii) repair or replacement of damaged Equipment or Software (or parts thereof) resulting from catastrophe, accident, acts of God, neglect, misuse of equipment, or unauthorized modifications, repairs or reinstallation of any equipment by the Customer; (iii) any system or operational malfunction or failure not attributable to the Equipment or Software; (iv) relocation or reinstallation of Equipment or Software; or (v) assisting the Customer in obtaining any licenses or permits required by federal, state, or local entities.

(b) **Changes in Scope of Work.** Customer may from time to time desire to make changes in the scope of work set forth in the applicable Schedule. Variations to the scope of work, to the Equipment, Software or Services or to any specifications regarding the Equipment, Software or Services may require additional Fees or result in reduced Fees and/or may alter the time schedule for performance. Subject to the below terms, such changes must be in writing and accepted by both parties to be effective. If any such change causes an increase or decrease in the estimated Fees or causes a time schedule change from that originally agreed upon, KB will provide written notice to Customer of the change in Fees or scheduling. If such changes are acceptable to both parties, they shall execute a new or revised Schedule, change order or other written document acceptable to both parties, reflecting the changes.

(c) **Additional Services.** At Customer's request, KB may in its sole discretion, provide services not included in Services or are furnished beyond the term of the Schedule. In such event, KB shall charge Customer for such additional services at the KB published rates in effect at the time the labor and parts are furnished. Labor charges shall include travel time to and from installation site and shall be computed to the nearest one-half (1/2) hour with a minimum charge per call based upon a two (2) hour period. If travel expenses are required they shall be billable at KB's costs, or, if commercial transportation is used, at the actual cost of such commercial transportation. Other travel costs, such as per diem, lodging, parking and tolls shall be invoiced to Customer as incurred.

(d) **Design Services.** If the Services identified in the Schedule include design services, all drawings, specifications and other documents and electronic data that KB furnishes to Customer are deemed Work Product of KB and KB shall retain ownership and property interests therein, including copyrights thereto. Upon Customer's payment in full for all Equipment, Software and Services required in the Schedule, KB grants to Customer a limited, non-exclusive, perpetual license to use the Work Product in connection with the Customer Location(s) identified in the Schedule, conditioned on Customer's express understanding that its use of the Work Product is at Customer's sole risk and without liability or legal exposure to KB or anyone working by or through KB.

(e) **Installation Services.** If and to the extent Customer purchases Installation Services pursuant to a Schedule, Customer authorizes KB to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary for the installation as determined by KB in its discretion. KB shall not be liable for any damage or loss sustained by any such alteration or by any delay in installation, equipment failure or interruption of service due to any reason or cause, including, without limitation, KB negligence.

4. EQUIPMENT AND SOFTWARE

(a) **Equipment Purchase.** Customer agrees to purchase from KB the Equipment described as Purchased Equipment on a Schedule.

(b) **Equipment Lease.** Customer agrees to lease from KB the Equipment described as Leased Equipment on a Schedule.

(c) **Licensed Software.** Subject to the terms and conditions of this Agreement (including the applicable Schedule), KB grants to Customer a non-exclusive, limited, non-transferable license to use, and permit end-users to use, the Software described as Licensed Software on a Schedule solely during the license term set forth in the Schedule and solely at the Customer Location(s) for its internal purposes.

(d) **Sublicensed Software.** KB grants to Customer a non-exclusive, limited sublicense to use the Software embedded in the Equipment described on a Schedule or described as Sublicensed Software on a Schedule, subject to the limitations, restrictions and other terms imposed by the third-party supplier as further described in Section 4.(f).

(e) **Shipping.** By signing a Schedule, Customer authorizes KB to arrange (and invoice Customer for) shipping and in-transit insurance for the Equipment. The Equipment is priced F.O.B. manufacturer's plant.

(f) Risk of Loss. Risk of loss transfers to Customer upon delivery of possession to the shipment carrier. Claims alleging error or shortage will not be considered unless made in writing, within the time limits specified by the carrier. The goods shown on the invoice, packing list and bill of lading shall govern all cases unless such notice is timely given to the carrier with copy to KB.

(g) Disclaimer of Warranties; Third-Party Terms. Except as expressly provided in Section 12, KB makes no warranties, express or implied, to Customer regarding any Equipment or Software. If and to the extent KB's third-party suppliers or third-party manufacturers extend warranties on any of the Equipment or Software, KB passes through such warranties to Customer. Sublicensed Software may be subject to pass-through terms from the third-party suppliers. Customer shall comply with all terms and restrictions of third-party suppliers. Customer acknowledges that additional Fees may be charged for new releases and updates.

5. FEES AND PAYMENT

(a) Fees. Customer shall pay KB the Fees in the amount, at the times and in the manner set forth in this Agreement or the applicable Schedule. KB may, in its sole discretion, require a down payment or payment in full prior to shipment of the Equipment/Software or performance of the Services. Unless otherwise stated in the applicable Schedule, the contract price (less any down payment previously paid) for Equipment, Software and Installation Services per the Schedule shall be paid within thirty (30) days after the date of invoice. The address for payment is 3401 E Truman Road, Kansas City, MO. 64127 or such other address KB designates in writing. The stated Fees do not include any applicable taxes or duties, including without limitation, state and local use, sales and property taxes and duties. Customer is responsible for all taxes and duties incurred as a result of its subscription and use of or access to the Equipment, Software or Services (except for any taxes levied upon KB's income).

(b) Credit/Bank Card Authorizations. Customer acknowledges that KB's obligation to provide certain Services is conditioned upon Customer providing and maintaining a valid credit card or bank debit authorization with KB that permits KB to receive payment by automatically charging to Customer's credit card or automatically debiting to Customer's bank account all Fees payable under the applicable Schedule. Unless otherwise provided in a Schedule, such credit card or debit authorization method of payment applies to Fees for Remote Video Server Access and third-party monitoring. In the event of non-payment through this method for any reason, such non-payment shall constitute a breach by Customer. KB shall not be required to send invoices or bills for these Services.

(c) Remedies for Non-Payment. If Customer does not timely comply with KB's payment terms or shows evidence of changed financial condition, KB may declare Customer in breach, suspend further access to the Services and/or terminate this Agreement at KB's sole option and pursue any or all of the following additional remedies: (i) collect interest at the lower of the rate of 1.533% per month or the maximum interest rate allowed under applicable law on all invoices older than thirty (30) days; (ii) require additional security or changes in the payment terms conditions; (iii) accelerate payment and declare the entire remaining Fees immediately due and payable to KB including, without limitation, the balance of any Fee(s) for Maintenance and Support Services payable under the Maintenance and Support Services Schedule during the then current term or any Fees for Remote Video Server Access payable under the applicable Schedule during the then current term and/or (iv) any other remedies available at law or in equity.

(d) Reimbursement of Expenses. Unless otherwise noted in a Schedule, Customer shall reimburse KB for any reasonable out-of-pocket expenses actually incurred by KB relating to KB's performance of its obligations under this Agreement.

(e) Changes to Fees upon Renewal Term. Fees for renewal terms may be changed by KB upon ninety (90) days' advance written notice.

6. CUSTOMER OBLIGATIONS

(a) Space; Facilities; Access. Customer, at its own expense shall provide KB with (i) ready access to the Equipment and Software at all reasonable times as necessary to perform the Services together with Customer's server(s) and other information technology systems to the extent necessary to perform the Services; (ii) adequate work and storage space and utilities; (iii) all electrical current, electrical current outlets, circuits and wiring required by the Equipment (and Customer is responsible for any ground loop or surge issues); (iv) a clean operating environment at the installation site which does not exceed the rated temperature, humidity and operation specifications of the Equipment; and (v) access to the Customer's network via the Internet to allow remote IT system support of relevant Equipment and Software at all times, including adequate bandwidth.

(b) Customer's Information Technology Systems. Although KB may need access to Customer's servers and other information technology systems to perform the Services, Customer is solely responsible for maintaining and operating the IT system and assuring that the integration of security components hereunder do not alter the proper functioning of Customer's network and systems.

(c) Maintenance; Unauthorized Relocation or Repair. Customer shall perform routine maintenance on the Equipment, such as keeping the Equipment clean, secure, and in a proper environment, upgrading software, and any non-material equipment repair.

(d) Extraordinary Service Costs. If any specialized equipment is required to provide the Services to Customer (including, without limitation, special scaffolding or man-lift equipment), then Customer shall either provide such specialized equipment or reimburse KB for the cost of the rental or purchase of such specialized equipment. Such duty applies to all Services requiring specialized equipment, including, without limitation, Services included in Maintenance and Support Services.

7. THIRD PARTY CENTRAL OFFICE MONITORING

Customer acknowledges that no central office monitoring services are provided by KB to Customer pursuant to this Agreement. If requested by Customer and set forth in a Schedule, KB will contract directly with a third party monitoring company to provide central office monitoring services for Customer, and the Fee for such third-party monitoring will be set forth on the applicable Schedule. This third party arrangement is offered by KB solely as a convenience to Customer and Customer acknowledges that KB is not responsible for providing any monitoring services. Customer agrees that KB shall not be liable under any circumstances for any events arising out of or in any way related to the third party monitoring services, and KB expressly disclaims all liability associated with such central office monitoring services.

8. TERM; TERMINATION

(a) Term. This Agreement will commence on the Effective Date and remain in effect so long as the term of any Schedule remains in effect.

(b) Termination of a Schedule. Either party may terminate any Schedule(s) upon thirty (30) days prior written notice to the other party, in the event that the other party: (i) materially breaches any material provision of this Agreement or the Schedule and fails to cure such material breach within such thirty (30)-day notice and cure period, or (ii) is the subject of a voluntary or involuntary bankruptcy, reorganization or liquidation proceeding, is insolvent, makes a general assignment for the benefit of creditors of the Schedule. If any Schedule is terminated for any reason, other than termination by Customer pursuant to Section 10.(b) due to KB's breach, KB shall be entitled to retain all prepaid Fees, to accelerate payment and declare the entire remaining Fees immediately due and payable to KB (including, without limitation, the balance of any Fee(s) for Maintenance and Support Services payable under the Maintenance and Support Services Schedule during the then current term or any Fees for Remote Video Server Access payable under the applicable Schedule during the then current term) and pursue any and all additional remedies available at law or in equity. Upon termination of the Agreement, if any of the Equipment is owned by KB, then Customer will reimburse KB for the cost of the removal charges of such Equipment.

9. RELATIONSHIP OF PARTIES

The relationship of KB and Customer established by this Agreement shall be solely that of independent contractors, and nothing herein shall create or imply any other relationship. Nothing in this Agreement shall be construed to give either party the power to direct or control the daily activities of the other party. KB shall have the right to determine the method, details, and means of providing and performing the Services. KB shall have the sole right to designate the appropriate personnel, subcontractors or service partners necessary to provide the Services to be performed under a Schedule. KB reserves the right to substitute personnel, subcontractors and service partners for any reason and in its own discretion. Customer agrees that KB shall not be liable for any loss or damage sustained by Customer caused by the negligence of any third parties, including subcontractors and service partners selected by KB to perform the Services.

10. LIMITED WARRANTIES; DISCLAIMER OF ALL OTHER WARRANTIES

(a) Limited Warranties. KB warrants the workmanship of all Services it performs under this Agreement for a period of ninety (90) days from the date the Services are performed. With respect to Remote Video Equipment sold new to Customer, KB makes the warranty set forth in Section 6.(a). With respect to all other Equipment sold new to Customer, KB warrants, for a period of one (1) year from the earliest of date of shipment, that the Equipment shall be free from defects in material and workmanship and that the manufacturer firmware (embedded software accompanying the Equipment) shall perform in substantial compliance with the specifications contained in the manufacturer's operating instructions. KB shall be the sole judge, using its reasonable judgement, in determining whether the Services, Equipment or Software are/were defective. KB's sole obligation and Customer's exclusive remedies with respect to Services or Equipment KB determines to be defective during the warranty period shall be KB's obligation to re-perform the defective Services or to repair or replace the defective item (which selected option shall be determined by KB in its sole discretion). KB reserves the right to substitute materials of equal quality at time of replacement or to use reconditioned parts in fulfillment of this warranty. All remedies are expressly conditioned upon: (i) Customer advising KB of any defect, error or omission within ten (10) days after KB's performance of the Services in the case of defective Services, and within ten (10) days after KB's installation of the Equipment or, if installed by Customer, within ten (10) days from the date of sale of the Equipment, in the case sale of new Equipment; (ii) Customer sending written notice of defect to KB, by certified or registered mail/ return receipt requested in the event Customer complies with Section 12.(a)(i) and KB fails to re-perform the Services or to repair or replace the Equipment within thirty-six (36) hours after the date of the notice required in Section 12.(a)(i) excluding Saturdays, Sundays and legal

holidays; (iii) Customer not repairing or altering the Equipment without KB's consent; and (iv) Customer complying with the operating instructions for the Equipment. In the event KB elects to repair any Equipment at its own site or to replace any Equipment, Customer shall pay the cost of disassembling and returning the allegedly defective Equipment and KB. The warranty does not include batteries, reprogramming, damage by lightning or electrical surge and does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than KB. KB is not the manufacturer of the Equipment and, other than KB's limited warranty in this Section 12.(a), Customer agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage, if any. KB makes no warranties of any kind with respect to used or refurbished Equipment sold to Customer.

(b) Disclaimer of All Other Warranties. TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW AND EXCEPT AS OTHERWISE EXPRESSLY STATED IN THE APPLICABLE SCHEDULE, KB PROVIDES ALL EQUIPMENT, SOFTWARE AND SERVICES UNDER THIS AGREEMENT ON AN "AS IS" AND "AS AVAILABLE" BASIS WITHOUT WARRANTY OF ANY KIND. KB HEREBY DISCLAIMS ANY WARRANTIES, EXPRESS OR IMPLIED, RELATING TO THE EQUIPMENT, SOFTWARE OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE OR NON-INFRINGEMENT, OR ANY WARRANTY, GUARANTEE, OR REPRESENTATION REGARDING THE USE OR THE RESULTS OF THE USE OF THE EQUIPMENT, SOFTWARE OR SERVICES. KB MAKES NO REPRESENTATION OR WARRANTY THAT THE EQUIPMENT, SOFTWARE OR SERVICES WILL AVERT, DETER OR PREVENT ANY LOSS OR INJURY DUE TO BURGLARY, HOLD UP, FIRE OR OTHERWISE, OR THAT THE EQUIPMENT OR SERVICES WILL PROVIDE THE PROTECTION FOR WHICH THEY ARE INTENDED OR THAT THE SYSTEM OR ITS COMPONENTS ARE INCAPABLE OF HACKING, COMPROMISE OR CIRCUMVENTION. KB MAKES NO WARRANTY AND ASSUMES NO RESPONSIBILITY OR LIABILITY WITH REGARD TO ANY THIRD PARTY HARDWARE, EQUIPMENT OR SOFTWARE PROVIDED BY KB OR WITH WHICH THE SERVICES MAY BE REQUIRED OR DESIRED TO COMMUNICATE OR OPERATE. KB IS NOT RESPONSIBLE FOR ANY DEFECT CAUSED BY OR THAT OTHERWISE RESULTS FROM MODIFICATIONS, MISUSE OR DAMAGE TO THE SERVICES MADE, PERMITTED OR OTHERWISE CAUSED BY CUSTOMER IN WHOLE OR IN PART.

11. LIMITATION OF LIABILITY

KB SHALL HAVE NO LIABILITY FOR ANY DELAY IN PERFORMING ITS OBLIGATIONS HEREUNDER. TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, UNDER NO CIRCUMSTANCES SHALL KB BE LIABLE TO CUSTOMER OR TO ANY THIRD PARTIES FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES WHATSOEVER, FOR ANY MATTER ARISING FROM OR RELATING TO THIS AGREEMENT, THE EQUIPMENT, THE SOFTWARE OR THE SERVICES, WHETHER CAUSED BY KB'S NEGLIGENCE, FAULT, ERRORS, OMISSIONS, STRICT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY OR OTHER CAUSE OR CAUSES WHATSOEVER AND EVEN IF KB WAS INFORMED OF THE POSSIBILITY OF SUCH DAMAGES, IF THE DELAY IS CAUSED BY CUSTOMER OR ANY FORCE MAJEURE EVENT. SUCH INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES INCLUDE, BUT ARE NOT LIMITED TO, LOSS OF PROFITS, LOSS OF SAVINGS OR REVENUE, LOSS OF ANTICIPATED PROFITS, LABOR INEFFICIENCIES, IDLE EQUIPMENT, HOME OFFICE OVERHEAD, AND SIMILAR TYPES OF DAMAGES. IN THE EVENT THAT KB IS FOUND LIABLE FOR DIRECT DAMAGES, IN NO EVENT SHALL KB'S TOTAL LIABILITY FOR DIRECT DAMAGES EXCEED AN AMOUNT EQUAL TO THE TOTAL FEES PAID BY CUSTOMER FOR THE DEFECTIVE ITEM OR SERVICE UNDER THE APPLICABLE SCHEDULE WITHIN THE IMMEDIATELY PRECEDING TWELVE (12)-MONTH PERIOD. THE DISCLAIMER OF WARRANTIES IN SECTION 12 AND THE LIMITATION OF LIABILITY AND REMEDY IN THIS SECTION 13 ARE A REFLECTION OF THE RISKS ASSUMED BY THE PARTIES IN ORDER FOR KB TO PROVIDE AND FOR CUSTOMER TO OBTAIN ACCESS TO THE EQUIPMENT, SOFTWARE AND SERVICES FOR THE SPECIFIED FEES. CUSTOMER ACKNOWLEDGES THAT KB IS NOT THE MANUFACTURER OF ANY OF THE EQUIPMENT, AND CUSTOMER AGREES THAT KB SHALL HAVE NO LIABILITY RELATED TO ANY PRODUCT DEFECT RELATED TO THE EQUIPMENT OR SOFTWARE EXCEPT AS EXPRESSLY PROVIDED IN SECTION 6(a) WITH RESPECT TO REMOTE VIDEO SERVER EQUIPMENT.

12. INDEMNIFICATION BY CUSTOMER

(a) Indemnity. Customer shall indemnify, defend and hold harmless KB and its officers, shareholders, directors, employees, agents and affiliates (each, a "KB Indemnified Party") from and against any and all damages, costs, liabilities, losses and expenses (including, but not limited to, reasonable attorneys' fees) resulting from any claim, suit, action, arbitration or proceeding brought or threatened by a third party against any KB Indemnified Party to the extent arising from or relating to: (a) the design, manufacture, installation or operation of any Equipment or Software or the performance / nonperformance of any Services pursuant to this Agreement; (b) any breach or alleged breach by Customer or its users of any of its representations, warranties, covenants or obligations hereunder or any actual or alleged act or failure to act by Customer; or (c) any of the services provided pursuant to this Agreement by a subcontractor or service partner of KB, including,

without limitation, any party providing central office monitoring services to Customer. Customer on its behalf and any insurance carrier waives any right of subrogation Customer's insurance carrier may otherwise have against KB or KB's subcontractors arising out of this Agreement or the relation of the parties hereto.

(b) KB Not an Insurer. Customer understands that KB is not an insurer. Customer has sole responsibility to obtain insurance adequate to cover risks, losses, damages, injuries, death and other effects of burglary, fire, physical dangers or medical problems affecting Customer, Customer's family, and any other persons who may be in or near Customer's Location(s).

13. EXCULPATORY CLAUSE

KB and Customer agree that KB is not an insurer and no insurance coverage is offered herein. The Services performed by KB in connection with this Agreement are not designed to reduce any risks of loss to Customer and KB does not guarantee that no loss will occur. KB is not assuming liability, and, therefore shall not be liable to Customer for any loss, personal injury, data corruption or inability to view or retrieve data, or property damage sustained by Customer as a result of burglary, theft, hold-up, fire, equipment failure, smoke, or any other cause, whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by KB's negligent performance, failure to perform any obligation or strict products liability. Customer releases KB from any claims for contribution, indemnity or subrogation.

14. CONFIDENTIAL INFORMATION

(a) Confidential Information. Customer acknowledges that during the course of this Agreement, KB may disclose certain confidential information to Customer, including, without limitation, information concerning the business, technology, products, services, financial information, pricing, proposals, customers, prospective customers, referral sources, know-how, procedures, inventions, object or source code, databases, research, programs, designs, concepts, methodologies and strategies of KB ("Confidential Information"). The Customer shall maintain the secrecy of all such Confidential Information disclosed to it pursuant to this Agreement. Customer shall not use, disclose or otherwise exploit any Confidential Information for any purpose not specifically authorized pursuant to this Agreement; provided that, Customer may produce information in compliance with any law, court or administrative order. Customer shall give KB reasonable notice under the circumstances and to the extent permitted by law that such Confidential Information is being sought by a third party so as to afford KB the opportunity to limit or prevent such disclosure. All files, lists, records, documents, drawings, documentation, end-user materials, specifications, equipment and computer programs that incorporate or refer to any Confidential Information shall be returned, deleted or destroyed by the Customer promptly upon termination or expiration of this Agreement.

(b) Remedies. Customer agrees that a breach of Section 16(a) will cause KB irreparable injury and damage. The parties expressly agree that KB shall be entitled to injunctive and other equitable relief to prevent such a breach, in addition to any other remedy to which KB might be entitled. The parties waive the posting of any bond or surety prior to the issuance of an injunction hereunder. In the event a court refuses to honor the waiver of bond hereunder, the parties expressly agree to a bond in the amount of \$100.00. All remedies for such a breach shall be cumulative and the pursuit of one remedy shall not be deemed to exclude any other remedy with respect to the subject matter hereof.

15. NOTICE TO OWNER

FAILURE OF KB TO PAY THOSE PERSONS SUPPLYING MATERIALS OR SERVICES TO COMPLETE THIS AGREEMENT CAN RESULT IN THE FILING OF THE MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT HEREOF PURSUANT TO CHAPTER 429, RSMO. TO AVOID THIS RESULT YOU MAY ASK KB FOR "LIEN WAVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS AGREEMENT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

16. ARBITRATION OF DISPUTES

(a) Arbitration. Except as provided in Section 18.(c) below, the parties agree that all claims, disputes or controversies between KB and Customer which arise out of or relate to this Agreement, or the breach thereof, shall be submitted to and resolved by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules (including its Emergency Rules) then in effect and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any demand for arbitration must be filed promptly and within a reasonable time after a claim, dispute or controversy has arisen and in no event later than one (1) year after the cause of action accrued.

(b) Place. The parties agree the place of arbitration shall be in Kansas City, Missouri.

(c) Exclusions. Regardless of any contrary provision contained in this Agreement, claims by KB against Customer collecting overdue amounts not disputed by Customer shall not be subject to the provisions of this Section 18. And, regardless of any contrary provision contained in this Agreement, claims, disputes and controversies arising out of actions or claims filed or asserted by third

parties on account of personal injury or death of a person, loss or damage to property shall not be subject to the provisions of this Section 18.

17. ATTORNEYS FEES AND COSTS

Should either party be required to institute any arbitration, lawsuit, action or proceeding to enforce any of its rights set forth in this Agreement (including any Schedule), then the prevailing party in any such lawsuit, action or proceeding shall be entitled to reimbursement from the non-prevailing party for all reasonable attorneys' fees and costs incurred in such arbitration, lawsuit, action or proceeding.

18. GENERAL PROVISIONS

(a) No-Hire. Without the prior written consent of KB, Customer will not offer employment, consulting or other arrangement to any of KB's employees until the earlier of one (1) year after termination of this Agreement or one (1) year after such employee leaves the employment of KB.

(b) Entire Agreement; Amendment. This Agreement, including the Schedules, constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, both oral and written, with respect to the subject matter hereof. Except as otherwise provided herein, no amendment or modification of this Agreement or any Schedule shall be effective unless in writing and signed by both parties. No use of trade, course of prior dealings between the parties or other regular practice or method of dealing between the parties shall be used to modify, interpret, supplement or alter in any manner the terms of this Agreement.

(c) Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Agreement may be delivered by facsimile or scanned email transmission.

(d) Severability. If any term or provision of this Agreement shall be held to be invalid, illegal or unenforceable, the remaining terms and provisions of this Agreement shall remain in full force and effect, and such invalid, illegal or unenforceable term or provision shall be deemed not to be part of this Agreement.

(e) Governing Law; Venue. This Agreement shall be governed by and construed, interpreted, and enforced in accordance with the laws of the State of Missouri, without reference to its conflicts or choice of law principles. The parties agree that the sole and exclusive jurisdiction and venue for any and all disputes arising under this Agreement that are not subject to arbitration pursuant to Section 18 (including, without limitation, actions to enforce a binding decision of the arbitrator) shall be in any trial court located in or having jurisdiction over Jackson County, Missouri. Each of the parties hereby irrevocably submits and consents to personal jurisdiction in the State of Missouri.

(f) Notices. Any notice required hereunder shall be delivered by hand, by courier service, or by certified mail (return receipt requested, postage prepaid) to the address provided by the party to be notified. Either party may change the referenced addresses and contact information by written notice to the other in accordance with this Section. Notices shall be effective: (i) as of the date personally delivered if by hand or (ii) for notices sent by certified mail, five (5) business days after the postmark date, or (iii) upon receipt if sent by courier service such as Federal Express, U.P.S., or DHL. Notices also may be delivered by electronic means (including, without limitation, via email) and notices so delivered shall be effective upon actual receipt of the electronic transmission.

(g) Waiver. Except as specifically provided in a written waiver signed by a duly authorized representative of the party seeking enforcement, the failure to enforce or the waiver of any term of this Agreement shall not constitute the waiver of such term at any time or in any circumstances and shall not give rise to any restriction on or condition to the prompt, full and strict enforcement of the terms of this Agreement.

(h) Assignment and Benefit. Neither party may assign this Agreement without the prior written consent of the other party; provided, however, that KB may assign this Agreement in connection with the sale, merger or disposition of KB, the Services or any of its related business operations. This Agreement shall be binding upon and shall inure to the benefit of Customer and KB and their successors and permitted assigns, subject to the other provisions of this section.

(i) Delays in Performance or Shipment. KB shall exercise reasonable efforts to perform all Services on the proposed or scheduled dates, but KB makes no guarantees as to dates. KB shall be further excused from any delay or failure in its performance hereunder caused by any disruption or slow speed of the Internet, break-downs of security or introduction of computer viruses (and the like) by third parties, any labor dispute, government requirement, act of God, or any other cause beyond its reasonable control. If through no fault of KB delivery is delayed, Customer shall pay to KB any additional costs it incurs as a result of such delay.

(j) Third Parties. Nothing in this Agreement, express or implied, shall create or confer upon any person or entity not a named party to this Agreement any legal or equitable rights, remedies, liabilities or claims with respect to this Agreement and nothing in this Agreement or any Schedule shall give any third party any claim or cause of action against KB.

GCCC BID RECORD

Please type or print clearly and neatly

Item(s) to be purchased:

West Hall Dormitory Shower Replacement – 11 Showers

Bidders and amounts:

(1) Company J&M Paint & Decorating AMOUNT \$50,327.95

Address 1615 Buffalo Jones Ave. Garden City, KS 67846

(2) Company Kitchen Inc. Custom Cabinetry AMOUNT \$38,997.57

Address 2301 W Frontview Rd, Dodge City, KS 67801

(3) Company _____ AMOUNT _____

Address _____

(4) Company _____ AMOUNT \$

Address _____

Shipping/other costs are _____ are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #1 J&M Paint

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid Local preference to J&M; timeline for completion & repair of electrical & ceiling grid included.

Due consideration, as per GCCC policy, given to local businesses Yes No

Attach additional information as needed. Please type or print clearly and neatly.

BRIEF BID AMOUNT GUIDE

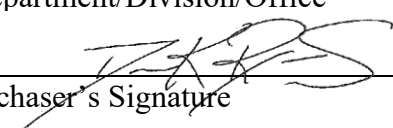
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office


Purchaser's Signature

J & M PAINT & DECORATING

1615 Buffalo Jones Ave. • Garden City, Kansas 67846

(620) 276-3811 • Watts #1-800-310-3811

JOB ESTIMATE

PHONE _____

DATE

3-24-21

JOB NAME/LOCATION _____

To Garden City community college

Tim Rautin 290-6052

JOB DESCRIPTION:

Labor and material to remove

and install 11 shower's Base and walls

Shower color Low TIDE

ONyx Price 30,793.⁶²

Labor Price 15,400.⁰⁰

TOTAL PRICE 46,193.⁶²

Any Extra material and Labor Needed
Due To Hidden Damage will be
charged Extra.

THANK YOU

WE REQUIRE A 50% DEPOSIT ON ALL FLOOR COVERING INSTALLATIONS.

This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has started.

Estimated
Job Cost _____

Estimated
By _____

Daryl Hertel

J&M PAINT & DECORATING

Topic: Online student orientation software

Presenter: Dr. Ryan J. Ruda

Background Information:

Advantage Design Group is the largest online orientation provider in the US having served higher education since 1988. This online orientation solution works to meet two specific goals of GCCC.

1. Development of an orientation module to assist in informing online only students regarding services, policies, and procedures at GCCC.
2. Assist in retention efforts through having dynamic student engagement with orientation at the onset of the college experience and setting students up for a positive college experience through online orientation.

College staff have been reviewing various applications and software packages for the past several years with the goal of finding a solution that addresses how to provide student orientation to new students and online students in a convenient, accessible, and engaging manner. Advantage Design Group’s platform provides an interactive module that links to GCCC campus pictures, policies, and information, while being committed to being fully ADA accessible. This software also partners with Ellucian for the ability of integration.

Through this software, GCCC will build platforms specifically for online student orientation, on-campus student orientation, and have capabilities to develop other sub-groups such as adult education orientation and parent orientation. This software solution allows for Title IX training and assessment to be conducted on an annual basis. This solution provides an interactive, innovative, and dynamic online orientation software package that will help GCCC address onboarding of students and enhancing the retention of students through information sharing of policies, college procedures and federal training mandates. Sole source justification is on record that provides documentation on the selection of Advantage Design Group.

Budget Information:

Stimulus Funding: FY 2021

\$ 95,425 _____ – Student Orientation software

Recommended Board Action:

Authorize Administration to accept proposal from Advantage Design Group for orientation software at a cost of 95,425.

Board Action Taken:

_____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:



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 FAX. 904.722.8822

Dr. Ryan Ruda
 Garden City Community College
 801 Campus Drive
 Garden City, KS 67846
 United States

Date: Apr 30 2021

Statement of Work Garden City Community College - Online Student Orientation Platinum **Proposal #:** 5267

Prepared By: Dave Roberts

Scope Of Work	Cost
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Online Orientation

Orientation - Consulting - Consultation and Creative Direction	\$3,000.00
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Working with Advantage Design Group means you have a professional project manager assigned to your project. Your project manager ensures accurate communication and timely workflow is accomplished so that your project stays on course to completion. Your project manager schedules a kick-off call to review the scope of your project, to verify your contracted services and to discuss your vision of the completed work. In this initial meeting, we introduce your team to our team including our creative director, lead designer, and programmers assigned to your order.

Further, we know that creative direction is vital to the success of your online orientation. For your school, it must be interesting, original, adhere to your branding requirements and keep your message on track throughout the process.

Our creative director ensures that your message is communicated accurately and according to your branding standards. Our creative team are experts at listening to your feedback, concepting, creating, and implementing. We work closely with you, so you have the benefit of our efficiency and diverse experience.

Orientation - Consulting - Production Planning	\$2,400.00
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Advantage Design Group's production process encompasses five main stages – concept, alpha, beta master, and launch stage. Based on your feedback at each stage, we include one round of revisions at no additional charge. The following is a list of the review point stages.



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Date: Apr 30 2021

Statement of Work Garden City Community College - Online Student Orientation Platinum **Proposal #:** 5267

Scope Of Work	Cost
<ol style="list-style-type: none"> 1. Concept – You will receive three (3) orientation concepts for review and selection. We provide one round of revisions with your feedback to refine the one that you like best. 2. Alpha – The concept design you choose is implemented into the main interface of the on the orientation platform. It provides insight into the transition effects of the menu and content sections. Content sections shown at this point are a text/image page, and video and video quiz pages, if applicable. 3. Beta – The beta stage encompasses the design elements approved from the alpha stage including copywriting, images and sections. At this stage, your orientation is populated and branding style applied to all content. 4. Master – The master stage is provided for you to review for accuracy and for final changes. At this stage, we test for usability on multiple web browsers (Internet Explorer 10 or newer, Chrome, Safari, Firefox). 5. Launch – A soft launch date is agreed upon with a controlled, college selected group for a two-week period. After that, your go-live launch date is scheduled and implemented. Also, at this time your back office training session is scheduled. 	
<p>Orientation - Consulting - Branded Custom Interface Design</p> <p>Advantage Design Group works with you to custom design the orientation platform, so it speaks to the culture of your school and tells your orientation story effectively. Our creative team provides you with your concept designs for discussion. Each concept is custom designed to reflect your objectives, yet each one offers you variances from which to choose. We work closely with your team to ensure that the design you select, along with your revision, will make the right impression from the very start. Your custom interface sets the tone for the look and feel of your orientation moving forward. So we refine your selection based on your feedback before the alpha stage begins.</p>	\$4,900.00
<p>Orientation - Sections - Main Menu Sections</p> <p>Sections are the primary topics addressed in your online orientation and serve as the main menu. While you may choose any number of sections, this package includes seven (7) sections to address these topics:</p> <ol style="list-style-type: none"> 1. Welcome 2. Academics 3. Support Services 	\$2,100.00



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Scope Of Work	Cost
<ul style="list-style-type: none"> 4. Student Life 5. Paying for College 6. Policies & Safety 7. Next Steps <p>You may change the title and sequence. Additional sections can be created by us for a fee. The platform allows you to create slides yourself, on-demand complimentary.</p>	
<p>Orientation - Sections - Supporting Slide Design</p> <p>We ensure your selected concept style is carried throughout each page of your orientation. To accomplish this we populate your slides with the text and photos provided by you. The suggested layout for the default number of slides included with your package is as follows:</p> <ul style="list-style-type: none"> 1. Welcome (Two (2) slides) 2. Academics (Ten (10) slides) 3. Support Services (Ten (10) slides) 4. Student Life (Ten (10) slides) 5. Paying for College (Eight (8) slides) 6. Policies & Safety (Nine (9) slides) 7. Next Steps (Ten (10) slides) <p>You may change the slides and sequence. While the default number of slides we create for your orientation is fifty-nine (59), additional slides can be populated by us for a fee. The platform allows you to create slides yourself, on-demand complimentary.</p>	\$8,850.00
<p>Orientation - Content Assistance - Full Service Copy and Script Writing</p> <p>Our copywriter delivers your content for each of your main menu sections including text and photo screens, core videos, and quiz question sets as outlined in the proposal.</p> <p>SCREEN CONTENT WRITING: Working with an associate assigned from your school, we will determine an outline for each section. We converse with your assigned associate to identify and understand the key points that need to be made within each section. Research is done by referring to the school website</p>	\$10,050.00



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Scope Of Work	Cost
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as directed by your associate, as well as using other university materials provided. An accurate, informative and engaging draft will be produced for your review. Based on the page topic, the amount of content will vary, averaging from approximately 100 words up to 300 words per page.

VIDEO SCRIPT WRITING: With the screen content outlined and approved draft in place, your video scripts can be written. Each video script will be composed to complement and highlight the key messages from the screen text. Included are the president’s message script, the welcome script, an opening and closing for each of the sections, and quiz question with corresponding correct and incorrect answers per each of the quizzes. Each video script will be written for 1 or 2 people on camera, as desired. Each will range from 30 to 90 seconds finished length.

Two rounds of revisions are included. You will be charged for the number of sections written. The platform allows you to add or edit copy yourself, on-demand complimentary.

Orientation - Video - Production and On-Location Filming	\$6,000.00
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Advantage Design Group full-service video production includes planning and on-location filming.

PRODUCTION PLANNING: We ensure a successful video production by providing important guidelines before we begin. We host a meeting with your team separate from our initial kick-off meeting where we discuss and provide documents that cover:

- On-camera tips (PDF)
- Location scouting (remote consultation)
- Script writing guidelines
- Your shoot schedule
- What you can expect the day of your shoot

We also discuss the specific talent you’ll choose and suggest who may work best on camera. You may have up to Two (2) spokespeople on camera at a time if so desired.



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Statement of Work Garden City Community College - Online Student Orientation Platinum **Proposal #:** 5267

Scope Of Work	Cost
<p>ON-LOCATION FILMING: On-location filming includes two day shoot time on a single campus. We provide a video crew consisting of a camera operator, director and grip filming all your subjects in high definition video. Our state-of-the-art equipment includes video cameras, lights, microphones, and teleprompter. We stage at up to seven (7) locations around a single campus. Travel expenses are not included and will be itemized separately on your proposal. Two Day Shoot to film 14 videos and five pop quiz questions.</p> <ul style="list-style-type: none"> • One (1) President's Welcome • One (1) Online Orientation Welcome Overview • Section videos: Five (5) main sections; Two (2) each: Opening, and Closing videos • Five (5) Video Quiz Questions: each comprised of a question, correct and incorrect • One (1) Next Steps • One (1) Final Tips & Congratulations 	
<p>Orientation - Video - High-Impact Student Welcome Video</p> <p>Let your best student ambassadors welcome your new students with a high impact welcome message. Advantage Design Group writes your script, provides direction, and can also suggest the right mix students to help represent your school in its best light. We shoot the students at different and unique locations around your campus, adding the b-roll video of your school, graphics, and music for a different, exciting introduction to your orientation. High Impact Student Welcome Videos are up to 90 seconds in finished length and end with one student explaining how the new students will best use the online orientation.</p>	\$5,050.00
<p>Travel</p> <p>Travel expenses included in this proposal cover the following for our video crew: round trip flights, baggage fees, meals, hotel, airport parking, car rental, and fuel.</p>	\$3,000.00
<p>Orientation - Video - Post-Production Editing Including B-Roll</p> <p>All footage is edited to include the best takes for your online orientation videos. We add background music to your videos.</p>	\$7,000.00



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Scope Of Work	Cost
<p>We will also enhance your videos with additional scenes showing what your video hosts are speaking about. There is no additional charge if school can send up to 10 minutes of its b roll footage of campus places, events and student life. The subject videos appear throughout the orientation and are optimized at the best resolutions.</p> <p>Two Day Shoot for Fourteen Videos (14) and Five(5) video Quiz Questions. One (1) President's Welcome One (1) Online Orientation Welcome Overview Ten (10) Section videos: Two (2) each in the Five (5) main sections: Opening, and Closing videos Five (5) Video Quiz Questions, each comprised of a question, correct and incorrect One (1) Next Steps One (1) Final Tips & Congratulations</p>	
<p>Orientation - Syndicated Content - Title IX Title IX with Interactive Quiz Knowing what and how much information you're required to deliver during orientation is confusing. For students, how this information is presented can feel like an info dump or just another eye-rolling lecture about behavior. While you must meet the mandate, it doesn't have to be complicated or boring. You can deliver consistent Title IX information online in an engaging and measurable way. Compatible with the Advantage Orientation Platform, this web-based, multi-slide module introduces students to Title IX information through video-rich and interactive content. Students are more likely to engage and less likely to just thumb through the information (even if they're on their smartphone).</p> <p>Set-Up Fee: \$3,950 a year (unbranded) Add \$1,500 for branded Video branding options (includes color customization and school logo). Includes one full year of use, content placement, video customization as described, reporting screen and optional training session Annual Renewal:</p>	<p>\$5,450.00</p>



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Statement of Work Garden City Community College - Online Student Orientation Platinum **Proposal #:** 5267

Scope Of Work	Cost
<p>\$3,950 (each year of use and unlimited content management training and support.)</p> <p>ADG can shoot your Title IX representative to host the module during our regular campus shoot for an additional \$2000.</p>	
<p>Orientation - Video - Trackable Pop Quizzes</p> <p>Video pop quiz questions keep the students engaged as they navigate through the program. The on-screen host asks a question and the student chooses an answer. Based on the answer given, one of two videos appears verifying the correct or incorrect answer. Tracking and reporting of quiz results are included in this feature, allowing you to see the date, section, question, answer and overall score. Five (5) pop quiz questions are included, and additional quizzes can be added to your package upon request.</p> <p>The platform allows you to add (video or photo) quiz questions yourself, on-demand.</p>	\$1,800.00
<p>Orientation - Video - Placement & Closed Captioning</p> <p>Once the final edited videos are ready, we ensure they are inserted into your presentation properly and in the right location. The videos are uploaded, closed caption files are coded and attached and the video is placed on the screen. Includes placing (14) videos and five video quiz questions. Additional video placements can be added to your package upon request.</p> <p>The platform allows you to add videos yourself, on-demand complimentary.</p>	\$3,625.00
<p>Orientation - Programming - Core</p> <p>Our core orientation platform includes an administrator panel, personalized items of interest, a student profile login, glossary terms, resource links, tracking & reporting, memory return, FAQ Module, just-in-time information, a student survey, and responsive design.</p> <p>ADMINISTRATOR PANEL (Content editing updates including text, photos, videos, and pdf): Advantage Design Group develops your online orientation with your future update needs in mind. Our administrator area gives you the ability to add, remove, and update your screens and content using a separate, secure login. Be empowered with full control to change photos, videos, and text as you need.</p>	\$13,500.00



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Scope Of Work

Cost

PERSONALIZED ITEMS OF INTEREST: As students progress through the orientation system, they have the option to click on items about which they would like more information. Upon completion of the orientation, a landing page appears recapping the items in which the student expressed interest. Each item that appears offers a link to the school's website, a supporting PDF or a video in order to provide more information on the topic. These personalized items of interest are also available to students on the alert bar as a resource. We populate the first twenty-five (25) for you then you can add as many as you need in the future.

STUDENT PROFILE LOGIN (stand-alone only): The student profile login screen complements your online orientation design and allows each student to create a new account. It collects student information such as name, email, user ID and password. It also includes a "forgot password" feature which provides the student his or her pre-determined password if forgotten.

GLOSSARY TERMS: Glossary terms are a quick way to get the information needed without having to navigate outside of the current slide. A single click causes a definition or explanation of a term to pop up. This keeps students focused and helps them to understand terms that may be unfamiliar to them. Once the orientation is launched, you populate the terms you want. This feature empowers administrators the ability to provide definitions for words and/or acronyms for students. We populate the first ten (10) for you then you can add as many as you need in the future.

RESOURCE LINKS: Resource links within the orientation allow you to offer access to a number of useful items (such as financial aid, school handbook, and event calendars) in one place, accessible to every student who uses the orientation. These links are available from the Home page when a student first logs in, and are also presented at the end of the orientation, ensuring they know about the resources available to them. We populate the first ten (10) for you then you can add as many as you need in the future.



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Scope Of Work	Cost
<p>TRACKING AND REPORTING: Advantage Design Group provides you with a tracking and reporting module that ranges from the aggregate (e.g. overall completion rates), to the individual (e.g. timestamps for each slide a particular student has seen). Drill-down charts and multiple filtering and search features provide robust reporting for school administrators. The results can be easily exported to a CSV, Excel or PDF file on demand.</p> <p>MEMORY RETURN: Students may need to complete their orientation in more than one session. Advantage Design Group makes it easy to continue the process from where the student left off through our auto-memory return programming. Regardless if started on a desktop at home, then a smartphone on campus, the student does not lose their place. It saves time and ensures that the student doesn't need to start from the beginning if it's necessary to exit before completion.</p> <p>FREQUENTLY ASKED QUESTIONS (FAQ module): We create an FAQ Module that will be an icon on your main interface. We populate up to ten (10) questions for you once you email us the questions and the answers. The Frequently Asked Questions module not only lets you provide answers to questions you expect to be common but also lets students suggest their own questions. You can review these and choose to add it to the list of questions and answers visible to students. In addition, the number of students who view each question is tracked, allowing you to see what students want to know more about. The system can even automatically reorder questions so the most popular items appear at the top of the list.</p> <p>JUST-IN-TIME INFORMATION: Just-In-Time Information is content that becomes available to students on a specified date. School administrators have a setting to control the delivery times of content.</p> <p>STUDENT SURVEY WITH AGGREGATE DATA REPORT (up to 6 questions with comment field): Surveying your students once they have completed the orientation can provide useful data for future enhancements as well as open the door to important conversations based on their input. Questions regarding the usefulness of the orientation information, ease of use, and any other topics</p>	



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Date: Apr 30 2021

Statement of Work Garden City Community College - Online Student Orientation Platinum **Proposal #:** 5267

Scope Of Work	Cost
<p>you'd like to have feedback on can be included in your survey. The results are available in the reporting section, giving you access to aggregate data as well as individual student comments. The survey includes up to 6 survey questions with comment fields, as well as full reporting functionality.</p>	
<p>RESPONSIVE FOR TABLETS AND SMARTPHONES: Mobile responsive design is a methodology that assures the online orientation experience is user-friendly across devices – from desktop to tablets and smartphones. We develop your online orientation using responsive design techniques, and we test for accurate playback. This ensures that your students can complete a full orientation on these devices seamlessly while maintaining the integrity of the orientation. The orientation is responsively designed so that content can be updated in a single location from the administrator's back office and applies across devices.</p>	
<p>Orientation - Navigation - Core</p>	\$6,700.00
<p>Our orientation platform's navigation includes a delay timer, lock-down navigation order, intelligent search, table of contents, checklists & announcements, self-directed content, is ADA compliant, and guest access.</p>	
<p>NAVIGATION DELAY TIMER: Our navigation delay timer feature helps students to avoid the temptation to rush through the online orientation, and to ensure that they are reading the material and absorbing more of the information you've included. Each slide will not allow the student to click forward for a time pre-determined by your administrator. The time may be set globally for the entire orientation, or individually for each screen. Once a student has completed sections, any completed areas will have the delay timer turned off for them so they can review any particular slide at their convenience.</p>	
<p>LOCK-DOWN NAVIGATION ORDER: Advantage Design Group allows you to set the navigation for your students in a linear order. This will lock down the order in which the students may navigate the information. Once a student has completed sections, any completed areas will have the lock-down navigation turned off for them, allowing them to review any particular slide at their convenience.</p>	



PROPOSAL

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 6877 Philips Industrial Blvd
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Scope Of Work	Cost
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INTELLIGENT SEARCH: Our intelligent search feature works in tandem with the lock-down navigation order of the online orientation. The search functionality is smart – meaning that it shows only the information students may see based on their progress through the orientation. If a student’s search results include slides that they have not yet reached, the smart search alerts them that they will need to complete previous sections to view those slides. Once students complete all sections in the order intended, this restriction is removed, and search may be used freely.

TABLE OF CONTENTS: The table of contents lists all of the slides in a section. Students will be able to go to any slide once they complete the section it is in by accessing the table of contents.

CHECKLISTS & ANNOUNCEMENTS: Checklists allow students to see a list of items they can mark complete as part of their orientation process (for instance, “meet with your advisor” or “register for classes”). Announcements can range from simple welcome messages to reminding students of important deadlines. Visual cues alert students to how many announcements or checklist items have not been addressed yet and will update automatically when you add new items.

SELF-DIRECTED CONTENT: Self-Directed Content Tracks allow students to select a content track to view from a number of options. Students have the option to go back and see other tracks at any time. Tracks are located within main sections and are viewable to all students with access to that section. This functionality is included and assumes the client will write copy and add these pages after the training. If you prefer for ADG to write the copy and create these pages, this can be quoted upon request.

ADA COMPLIANT: We are committed to providing an accessible orientation to your students, whether they use a screen reader, require keyboard navigation, or just need closed captioning on video. Our ADA provisioned orientations conform to the Web Content Accessibility Guidelines 2.0 (WCAG20). This encompasses meeting the success criterion as outlined in the WCAG20 conformance requirements, allowing us to provide flexible and reasonable access to



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Scope Of Work **Cost**

individuals with disabilities. We are 100% compliant with the standard for 508-1194.22 Web Sites and Applications.

GUEST ACCESS: A guest version of your online orientation can be used for marketing purposes to attract new students, or as a parent portal so parents can learn about the school their child wishes to attend. This is a stand-alone version. It provides a login page that collects student/prospect basic identifying information such as name and email. The guest information and activity are recorded and viewable on an administrator's report. All testing and quiz functionality may be removed from this version at no additional charge if requested. Includes Access for Parents and Prospective Students.

Orientation - Programming - Profile-Directed Content for Member Groups \$3,500.00

Profile-Directed Content for Member Groups feature allows for students to see content specific screens based on their profile or student type. Advantage Design Group develops student groups to ensure that each student is automatically sent down the right orientation path based on their student type. Using your school's predetermined criteria, the orientation intuitively serves up the appropriate screens for international, first-year, transfer or other defined student member groups to which the student belongs. Students only see material that the administrators have selected as relevant to their member group. This option is available for standalone or in conjunction with integration, if purchased.

Includes 2 unique Member Groups' setup, program, design and placement of 1 screen of content \$2500
Each additional unique Member Group's setup, program, design and placement of 1 screen of content is \$500. Additional unique screen of content that we design are available for \$150 each.

Four Profile-Directed Member Groups are:

- 1. Transfer Students
- 2. Online Only Students
- 3. Non-Traditional Students
- 4. On-Campus Students



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Scope Of Work	Cost
<p>Orientation - Integration - Integrated Student Profile</p> <p>The integrated student tracking feature allows us to establish an SSL (secure socket layer) secure communication with your institutions' system via a Single Sign-On method. An authenticated student's basic identifying information (properties such as student ID, first name, last name, email address) is passed to the orientation for account creation, tracking and reporting. Once this is complete the student is redirected to the welcome screen or to the last page the student visited in the orientation.</p> <p>Integration includes IT meetings and documentation.</p> <p>Basic student information is included. If more than the basic student property information is required as part of the student profile, there are 2 options available.</p> <p>1. You may purchase additional attributes to be added to the student profile. These are used to filter and run reports, for example, term or campus. This option requires the Also Available Feature, Additional Attribute.</p> <p>Or</p> <p>2. You may purchase additional student types called member groups to be added to the student profile. These are used to deliver student type, specific screens and supporting reports. Examples are International, Veterans, Title IX. This option requires the Also Available Feature, Student-Directed Content.</p>	\$2,500.00
<p>Orientation - Integration - Integrated Post-Back to School</p> <p>This integration option allows for the system to post back to the college at a specified single event, for example when each student has completed the orientation. The data that is sent back to the school, your IT department can use to update most existing student management software such as Banner, Datatel, Colleague, etc.</p>	\$3,000.00
<p>Orientation - Communications - Automated Email Reminder</p> <p>Students who have started the orientation but have not completed it can automatically receive Multiple reminders. You decide the number of days that may pass before the student is notified.</p>	\$2,000.00



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Scope Of Work	Cost
Orientation - Real-Time Chat Real-Time Chat Live Chat or SMS or ChatBot in real-time! Fully hosted, easy-to-use, live chat solution for your website. Works on PC, Mac and mobile platforms such as iPhone, iPad and Android. Setup and customization provided by Alive5. Customization: Chat Button Customization: Live Site Monitor Code Customization: Proactive Pop-Up Email Setup SMS Facebook Messenger Intro Message When a Chat Window Opens OFFLINE Message Make a Chat Start Automatically Once The Chat Button is Selected -Admin Rights For Operators -Screen-leap Screen Sharing -Full Reporting Suite The service is on a subscription per seat license basis of \$50/month each for the multi-channel license. There is a one-time setup and integration cost of \$1,000 that includes: Technical assistance for onboarding Chatbot mapping Chat customization design work Training for chat agents and the Program Administrator CRM integration assistance On-going 24x7 support	\$1,000.00
Orientation - Administration - Administrator Back Office Training Once your orientation is launched, Advantage Design Group will schedule two (2), one (1) hour training sessions for the administrator panel via video conference. Training can be one-on-one, or we can train your whole team! Your	\$0.00



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Scope Of Work	Cost
<p>first session is scheduled around the launch of your orientation and covers an overview of all the topics you need to know to update your content. Your second training session is scheduled at your convenience and includes reporting and any specific questions you may have once you have had the chance to use the system.</p> <p>Orientation - Administration - Support and Subscription</p> <p>Your orientation comes with unlimited technical support and training via phone, video conference, or email, as well as unlimited student and administrator access. The first 12 months after your launch date are included in your proposal. After the first year, the charge to renew your annual subscription is \$5500 and includes continued unlimited support, training, and access to the orientation. For each twelve-month renewal term following your second term, the rates for the annual subscription shall not increase by more than three and a half percent (3.5%) of the rates charged during the immediately preceding twelve (12) month period.</p>	\$0.00
Total	\$95,425.00

- Any alterations by the Client of project specifications may result in price changes. All additional costs exceeding the original estimate will be quoted to and approved by Client before costs are incurred.
- If your project is delayed for more than 90 days due to an interruption in Client’s workflow, the balance is due for work to the completed milestone.
- Client agrees to Net 10 terms on the invoice for a major milestone completed by Advantage Design Group. Major milestones include Concepts, Alpha, Video Shoot, Beta, Master, and Training.
- The balance is due once we deliver the link to your live project. If your project is delayed for more than 30 days due to an interruption in your company workflow, the balance becomes due on day 31.
- Client shall not contest or otherwise challenge: Advantage Design Group’s ownership of the confidential information and of all copyrights, patents, trade secrets, service marks, trademarks, proprietary rights, domain name registrations, source code and other intellectual property rights in and to the confidential information and arising therefrom (collectively, the “Advantage Design Intellectual Property”). No title or ownership of the confidential information or Advantage Design Group Intellectual



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Property is transferred to Client by way of this Agreement. Except for the annual subscription access license, no other rights, whether express or implied are granted to Client.

- Client shall own all-screen copy, photographs, images, videos, files, documents, and other content that Advantage Design Group creates for the client, client uploads, submits or uses in connection with the Advantage Orientation platform and all exportable reporting data of Client’s users’ progress and results. (“Client Content”).

- Renewal subscription includes unlimited training and support is \$5,500 due one year from live link delivery. Subscription auto-renews for convenience, but there is no obligation. Your orientation comes with unlimited technical support and training via phone, video conference, or email, as well as unlimited student and administrator access. The first 12 months after your launch date are included in your package. After the first year, the charge to renew your annual subscription is \$5500 and includes continued unlimited support, training, and access to the orientation. For each twelve-month renewal Term following your first-second term, the rates for the Access Fees shall not increase by more than three percent (3.5%) of the rates charged during the immediately preceding twelve (12) month period. Cancelation anytime by emailing accounting.

signature _____ printed name _____ date _____
Approved to proceed. I have read and agreed with the terms and conditions.

Agenda No: II K

Date: May 11, 2021

Topic: Great Western Dining Contract Extension

Presenter: Dr. Ryan Ruda

Background Information: Great Western Dining (GWD) has provided GCCC foodservice since 2008. Academic year 2021-2022 will be the initial term of a five (5) year contract, commencing on July1, 2021.

Budget Information: Contract rates increased 3%, and GCCC negotiated with GWD to add \$50,000 towards an Equipment Maintenance Fund. The investment will be amortized on a straight-line basis over five (5) years.

Recommended Board Action: Accept the first year of a five (5) year contract for the 2021-2022 school year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

DINING SERVICE AGREEMENT "EXHIBIT A"

LOCATION: Garden City Community College
801 Campus Drive
Garden City, KS 67846

COMMENCEMENT DATE: July 1, 2021 (Year 1 of 5)

INITIAL TERM OF CONTRACT: The initial term of the contract shall be for five (5) years, commencing July 1, 2021 and extending through June 30, 2026. The contract may be renewable annually thereafter by mutual consent.

PURPOSE OF EXHIBIT A: Exhibit A sets forth the terms and conditions upon which Garden City Community College retains Great Western Dining to manage and operate the Food Service for Garden City Community College's students, faculty, staff, employees, visitors and invited guests. In addition, Garden City Community College's Request for Proposal (RFP) issued April 16, 2014, Great Western Dining's Proposal ("Proposal") submitted to Garden City Community College on May 2, 2014, and the provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12) are hereby incorporated in this contract herein by reference and made a part thereof. In the event there is a discrepancy between this Agreement, the RFP and the Proposal, the following order of precedence shall prevail: (1) this Agreement, (2) the Proposal; (3) the RFP.

MINIMUM WAGE INCREASE: In the event legislation or government intervention makes law any increases in minimum hourly rates or mandatory fringe benefits, Great Western Dining will pass these on to the Garden City Community College commensurate with the effective date decreed at cost.

SPECIAL PROVISIONS:

Return to the College

The following commissions on Net Sales will be given to the College by Great Western Dining:

<i>Non campus sponsored catering</i>	<i>15-percent (15%)</i>
<i>Casual meal sales</i>	<i>10-percent (10%)</i>
<i>Head Start/Private Schools</i>	<i>5-percent (5%)</i>

Meal Plan Option

19-Meal Plan

Contract Campus Dining Rates

NO. OF PARTICIPANTS	19-Meal Plan
496 & Above	\$7.84
481 - 495	\$7.89
466 - 480	\$7.96
451 - 465	\$8.04
436 - 450	\$8.13
421 - 435	\$8.23
406 - 420	\$8.33
391 - 405	\$8.45
376 - 390	\$8.60
361 - 375	\$8.74
346 - 360	\$8.91
331 - 345	\$9.13
316 - 330	\$9.34
301 - 315	\$9.56
286 - 300	\$9.76
271 - 285	\$10.00
256 - 270	\$10.27
241 - 255	\$10.61
226 - 240	\$11.00
211 - 225	\$11.43
210 - Below	To Be Negotiated

Guarantee of Service Days

Meal plan rates are based on a minimum of (238) Two Hundred and Thirty-Eight Accounting Days.

If the guaranteed number of days set forth in Exhibit A are not achieved during any particular school year for any reason [other than a default by Great Western Dining](a "Shortfall"), the college shall pay GWD an amount (the "Compensation Payment") equal to the salary and benefits of salaried staff plus an administrative fee. In the event that the College requests continued services, a sliding scale will be utilized with a minimum of 25 participants plus an

administrative fee for each day that the actual number of days GWD is able to provide dining services is less than the guaranteed number of days set forth on Exhibit A. The parties intend that the Compensation Payment constitute compensation to GWD for the loss of revenue from the dining services it would otherwise provide based on the guaranteed number of days, and not a penalty against the college. The parties acknowledge and agree that the harm to GWD caused by the Shortfall would be impossible or very difficult to accurately calculate as of the date of this Agreement, and that the formula for the Compensation Payment is a reasonable estimate of the anticipated or actual harm that might arise from such a Shortfall.

Reduced Meal Rates

A 10-Meal and 15-Meal Card will be offered for commuters/faculty/staff at the following rates:

10-Meal Card	\$47.50
15-Meal Card	\$62.50

Meals for College Advisory Boards and meals arranged by Admissions for prospective students will also be charged at a reduced rate.

College Advisory Board	\$4.40
Admissions' Meals	\$3.90

Personnel Dinner

Great Western Dining will host an annual dinner for all College Faculty, Administrators and Staff at a time designated by the College.

Casual Meal Rate

Breakfast	\$5.20
Continental Breakfast	\$3.15
Lunch	\$6.50
Dinner	\$7.50
Steak Night/Special Events	\$8.50

Prices include applicable state sales tax.

Summer Conference Rates

During summer session, Great Western Dining will provide food service, Monday through Friday as required at the below rates plus a subsidy of \$300.00 per week to help offset operational costs for low volume serving days during the summer. The subsidy of \$300 will not be charged if group number exceeds 100 people.

Participants	2021 Rates	2022 Rates
Breakfast	\$5.30	\$5.45
Lunch	\$6.65	\$6.85
Dinner	\$8.00	\$8.25
Daily Rate	\$19.95	\$20.55

Courtesy Meal Service

At all regular boarding meals, no charge shall be made for the following Garden City Community College Administrative personnel:

1. *President*
2. *Vice President of Administrative Services*
3. *Vice President of Business Affairs*
4. *Vice President of Instruction and Student Services*
5. *Director of Residential Life*
6. *Three (3) Assistant Directors of Residential Life*
7. *Office on Duty*
8. *Six (6) Athletic Coaches, appointed by Garden City Community College*

Any designated guests of any of the above would also be entitled to courtesy meals as well as visiting individuals with equivalent positions from other institutions.

President's Catering Fund

Great Western Dining shall provide to the President of Garden City Community College a fund of Six Thousand Dollars (\$6,000) to be used for catering services at the President's discretion.

Equipment Maintenance Fund

Great Western Dining pledges FIFTY THOUSAND DOLLARS (\$50,000.00) towards an Equipment Maintenance Fund. Purchases shall be mutually agreed upon by Great Western Dining and the College. The College will purchase the equipment and submit the invoice(s) to Great Western Dining to be reimbursed. Each year of the contract will reflect any purchases made and the remaining balance. Great Western Dining shall amortize the total Investment on a straight-line basis over five (5) years. Such amortization shall be charged as an Operating Expense of the Food Service. If the Agreement expires or is terminated prior to the complete amortization of the Investment, College shall reimburse Great Western Dining, on the expiration date, or within five (5) days after receipt by either party of any notice of termination under this Agreement, the unamortized portion.

AMORTIZATION SCHEDULE	
2021-2022	\$10,000.00
2022-2023	\$10,000.00
2023-2024	\$10,000.00
2024-2025	\$10,000.00
2025-2026	\$10,000.00

Early Athletics/Special Circumstances Meals

A fixed price of \$16.00 per student per day for Two (2) Meals Per Day, will be charged for students staying in the residence halls and eating in the cafeteria prior to the start of regular board rates. All charges will be for a full day, no partial day meal will be offered on the plan.

A fixed price of \$21.00 per student per day for Three (3) Meals Per Day, will be charged for students staying in the residence halls and eating in the cafeteria prior to the start of regular board rates. All charges will be for a full day, no partial day meal will be offered on the plan.

Linen for Monthly Board of Trustees' Meetings

Great Western Dining will provide linen at no cost to the college for regularly scheduled monthly Board of Trustees' meetings.

Soft Drink Agreement

Great Western Dining agrees to comply with all terms of the agreement between Garden City Community College and their choice of soft drink vendor as it pertains to exclusivity and the dining services.

Resident Hours of Service

Monday - Thursday

Hot Breakfast:	7:00 AM—8:30 AM
Continental Breakfast	8:30 AM—9:00 AM
Lunch:	11:30 AM—2:00 PM
Dinner:	5:00 PM—6:45 PM

Friday

Hot Breakfast:	7:00 AM—8:30 AM
Continental Breakfast	8:30 AM—9:00 AM
Lunch:	11:30 AM—1:00 PM
Dinner:	5:00 PM—6:00 PM

Saturday & Sunday

Brunch:	12:00 PM—1:00 PM
Dinner:	5:00 PM—6:00 PM

Exam Snacks

During finals week, Great Western Dining will serve Snacks and Beverages in the dining room.

Catering Prices

Catering Prices will be subject to a 3-percent (3.0%) increase until June 30, 2022

Advance Board Bill

Great Western Dining will submit an invoice of one (1) month average anticipated board cost to Garden City Community College by July 1 of the corresponding year. Garden City Community College will need to pay this invoice by August 1. The advance board bill will begin to be

credited back to the Institute during the third week in March each year.

Guarantee of Rates and Fees

All rates and fees proposed to Garden City Community College and any other financial arrangements related to the dining service operation and contained in this proposal will be maintained and guaranteed by Great Western Dining for a period of TWELVE (12) FULL MONTHS from the date Great Western Dining commences operations.

Subsequent year's board rates shall be negotiated with the College and shall not increase by more than the Consumer Price Index "Food Away From Home," for all urban consumers and actual projected food and labor increases for the coming year. However, in the event that legislation or government intervention makes law any increases in minimum hourly rates, mandatory fringe benefits, or state and federal payroll taxes, Great Western Dining will pass these on to Garden City Community College commensurate with the effective date decreed.

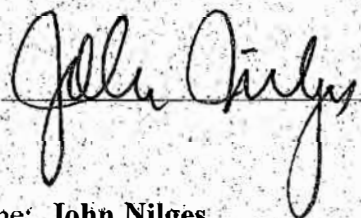
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date written.

Date: _____

Garden City Community College:

Great Western Dining Dining Service, Inc.:

By: _____

By:  _____

Name: **Karla Armstrong**

Name: **John Nilges**

Title: **Vice President of Administrative Services/Chief Financial Officer**

Title: **President**

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 12 day of July, 2021.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.
6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

MAY 2021 MONITORING REPORT

ANNUAL REPORT

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People –Preamble Page 10

With Respect to treatment of students, employees, volunteers and the community, dealings shall not be inhumane, unfair, or undignified.

CEO’s Interpretation: The President shall consistently pursue and help to ensure that students, employees, and stakeholders are treated in a humane, fair, and dignified manner.

Data directly addressing CEO’s interpretation:

All interaction and communication with students, employees, volunteers, and the community shall be conducted based on respect, integrity, and dignity. Any suggestions and concerns which may be received are given respectful consideration and acknowledgement. Fair treatment of others and professional behavior is an expectation of all GCCC employees. Employee concerns about fair treatment are addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer, and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective vice president. This past year, an online feedback form has been developed for community feedback pertaining to GCCC President, other employees, or specific feedback to assist in continuous improvement. This feedback for the campus provides a direct avenue for feedback to assist in properly receiving the feedback and being solution focused to address the feedback.

Additionally, this past year has seen new employee and leadership training and including processes focused on customer service centered values of being “Hungry, Humble and Smart.” These concepts are incorporated into New Employee training as well as have been built into professional development in departments, divisions, and the college overall as a framework for collegiality, working with others and improving communication and respect for others across the college. This year, the college has also initiated a Diversity, Equity and Inclusion committee that consists of faculty, staff and students working collaboratively to address initiatives focused on the aspects of Diversity, Equity, and inclusion to enhance and improve systems for fair and dignified treatment of others on campus.

EXECUTIVE LIMITATIONS ANNUAL

Treatment of People #1 Page 10

The President shall not operate without procedures which clarify student and staff rules, provide for effective handling of grievances and complaints, and protect against wrongful conditions.

CEO’s Interpretation: The President is responsible for ensuring that policies and procedures are established and adhered to for handling staff and student grievances and complaints.

Data directly addressing CEO's interpretation:

College policies and procedures have been developed to ensure that students and staff have protocol and procedures for reporting and handling grievances, complaints, and wrongful conditions on campus. Student handbooks and information relating to Student College policies are distributed by the office of student services through student handbooks, distributed to student email and posted online. The handbooks are made available to students on an annual basis. At the beginning of each semester, students are notified by student email of their rights and responsibilities as well as where they can access information on policies and procedures. Additionally, various academic programs, athletics and residence halls have specific grievance procedures that align to the college policy and procedures as well.

All policies and procedures are routinely examined by College personnel. Any revisions or recommended changes are discussed at college council and through the administrative cabinet level. Written modifications are then presented to College Council for input. Any employee may initiate a review of an institutional policy or recommend a change to current policy. The process for policy revision is clearly delineated in college policy. Final determination for revision is made through College Council and finalized at the administrative cabinet level. Once approved at the cabinet level, the policy is sent to all employees by email to notify and keep employees informed. Following approval and notification, the college policy is updated or linked to the college policies on the GCCC website.

A record detailing student, employee and other stakeholder complaints is maintained by administration in the three respective areas, Student Services, Administrative Services, and Instructional Services. These logs document action(s) taken to resolve the complaints and grievances which have been formally submitted to the Vice President for review and decision. As concerns are received, they are addressed following policy and the procedures. GCCC works to handle all concerns at the primary level. Through this resolution method, there have been no formal grievances submitted through the respective areas during 2020-21 academic year.

**EXECUTIVE LIMITATIONS ANNUAL
Treatment of People #2 Page 10**

The President shall not discriminate against anyone for expressing their opinion.

CEO's Interpretation: This is addressed through maintaining open lines of communication. The office of the president must abide by non-discriminatory policies, regulations, and civil responsibilities. The college policy and procedures provide avenues of reporting perceived as negative actions by the office of the president.

Data directly addressing CEO's Interpretation:

The office of human resources registers all complaints regarding the president. In the event a concern is received by human resources against the president, it will be confidentially submitted to the Vice President for Administrative Services for communication to the Board. No reportable concerns were submitted.

**EXECUTIVE LIMITATIONS ANNUAL
Treatment of People #3 Page 10**

The President shall not withhold a complaint, grievance, or appeal procedure from faculty, staff, or students.

CEO's Interpretation: Due process and procedures are in place for faculty, staff, and students through college policy and by the negotiated agreement for faculty. The president will ensure that personnel adhere to the proper procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate vice president and the student, staff, or faculty member to ensure that due process and procedures are followed.

EXECUTIVE LIMITATIONS ANNUAL
Treatment of People #4 Page 10

The President shall not fail to acquaint students and staff with their rights and responsibilities.

CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. Institutional complaints are processed via their respective departments and Vice-president, culminating at the president's office, if necessary. Depending on the nature of the individual's appeal, all staff have access to the Human Resources Department. All students have access to the Vice President for Student Services as outlined in the student handbook. Additionally, ongoing training and professional development are provided to students and employees through orientation, in-service and online information. New employees are made aware of college policies at the onset of employment through new employee orientation. This past year has seen a significant advancement in the employee training and compliance programming. GCCC launched an online training platform called Safe Colleges to focus training on campus safety, compliance, and knowledge of policies on an annual basis. On an annual basis, all employees are required to complete these four modules: Discrimination Awareness in the workplace, Sexual Harassment: Staff to Staff, Title IX: Roles of Responsible Employees, and Bloodborne Pathogen Exposure Prevention. Additionally, to strengthen the onboarding process, New Employee orientation has been enhanced and strengthened throughout this past year. New employee orientation covers all necessary paperwork including payroll, retirement, and tax information online. Through new employee orientation, all individuals receive information on GCCC policies and procedures and where to access, Equal Employment, ADA/Equal Access, Discrimination and Harassment, IT and Codes of responsibility for security and confidentiality.

Data directly addressing CEO's interpretation: There were no formal reported staff or student appeals for the 2020-21 academic years outside of academic or disciplinary actions rendered.

April 2021 Activity – May 2021 Board Report

Human Resources Board Report

New Employees:

- Bobby Zapata, Groundskeeper, effective, April, 26, 2021

Internal Transfers:

- Nathan Zapata, Maintenance to Maintenance Supervisor, effective, April 1, 2021
- Matthew Hubbard, Groundskeeper to Maintenance, effective April 1, 2021

Resignations/Separations:

- Jason Gundy, Assistant Baseball Coach, effective, May, 3, 2021
- Cole Dewey, Head Men's Basketball Coach, effective, May 13, 2021
- Guillermina Hinde, Cosmetology Instructor- Program Director, effective, May 18, 2021

Filled Position (s)

- ~~Santosh Parakkal, Physics/Physical Science Instructor, effective, August 2021~~ **CORRECTION- Rescinded acceptance of position.**
- Narayan Dahal, Physics/Physical Science Instructor, effective, August 2021. **Offer has been accepted and waiting on letter of intent to be signed.**

There are currently nineteen (19) open posted positions at which six (6) are adjunct positions on campus.

Open Positions:

- Adult Education Instructor
- Groundskeeper- **Waiting on decision for 2nd position**
- Spirit Squad Coach-**Offer Accepted. Tentative start date, June 7, 2021**
- Assessment Clerk (Part-Time)- **Offer Accepted. Working on tentative start date.**
- 2nd Assistant Women's Basketball Coach- **In Process- Zoom Interviews scheduled**
- Social Science Instructor- **In Process- Zoom Interviews scheduled 5/4 & 5/5/2021**
- Assistant Volleyball Coach- **in Process- Zoom Interviews 5/3/2021. On Campus interviews scheduled for next week.**
- Custodial
- Director-Residential Life
- Instructional Design Support Specialist
- Music Instructor/Assistant Band Director
- Paramedic Instructor
- Mathematics Instructor

Adjunct Positions:

- English Adjunct Instructor- On Campus
- Life Sciences Adjunct Instructor- On Campus
- Math Adjunct Instructor- On Campus

May 2021 BOARD REPORT – for April Activity

- Reading Adjunct Instructor- On Campus
- Auto Tech Adjunct-On Campus
- John Deere Adjunct-On campus

Projects for the Human Resources Department include:

- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

Design & Print

Daily print/supply request

Accommodations print requests

Printed & Produced 3 part forms:

Expense Reports

BAA Membership Registration

Designed & printed sympathy card

Updated & printed Ride for the Future Tally Cards

Updated & printed SGA awards ceremony programs

Updated & printed Faculty Senate awards ceremony programs

Printed Automotive Technology Ford ASE certificates

Printed & padded Cosmetology front desk tickets & price sheets

Printed Admissions & Financial Aid handouts, flyers and post cards

Designed & printed Musicrama: Dark to Light Instrumental Concert Posters/Programs

Designed & printed Nursing Pinning Ceremony Invitations, Programs, and Tickets

Designed & printed Large Phishing Awareness Posters for IT

Designed & printed Mercer Gallery Posters

Printed monthly business cards & email signatures

Designed and printed movie night flyer poster/graphic

Designed & printed SNAP Flyer poster/graphic

Designed & printed Summer Course Posters

Designed & printed Certificates for National Student Employment Week

Designed & printed Financial Aid Cash Cart flyer

Designed & printed Endowment posters, post cards & table tents

Designed & printed poster & graphic for Ride for the Future

Finalized & printed annual report & report cards

Printed large tech days banner

Printed large student posters for STEM Symposium

Printed Admissions & Financial Aid handouts, flyers and post cards

Updated and printed Spring fire drill posters

Updated and printed Student Support Services Applications

Social Media/Public Relations/Marketing

Movie Night graphic

Meats team picture

SNAP Flyer poster/graphic

President's 2021-22 Ambassador Scholars graphic

Student Engagement Survey graphic

- Summer 2021 enrollment graphic
- Various postings for Financial Aid
- Tech Days 2021 – pictures
- Homecoming Week graphic
- Prism – Jodie McClure poster/graphic
- Housing Virtual Tours graphic
- Holcomb High School Certificate
- Hybrid Commencement graphic
- Pictures GCCC Stem Symposium event
- Face-to-Face Classroom Options in Fall graphic
- Sexual Assault Awareness Poster/Social Media Graphic
- GCCC Annual Student Art Exhibition Poster/Social Media Graphic
- FHSU Cohort Social Media Graphic
- Financial Aid Cash Cart Social Media Graphic
- Fall 2021 Enrollment Graphic
- Music Rama Concert Social Media Graphic
- Summer HEERF II Funding Graphic
- Choir Concert Social Media Graphic
- Endowment Auction
- COVID-19 Vaccines
- PTK Induction
- Deadline for Student Loans
- Open Enrollment for Current Students
- Why I love being a Buster-Social Media Campaign
- GCCC & SCCC Collaborative Day Pictures of event
- Quiz Bowl End of Season Pictures
- Ride for The Future Pictures of Event
- Prism Sexual Assault Awareness Pictures of event
- Scenario Day 2021 Pictures of event
- PTK Time Capsule Pictures of event
- SGA Student Awards & Bonfire Pictures of events
- Video for Admissions – GCCC Application Process
- Video of GCCCA – Superano Covid-Juntos

Press releases written and published:

1. New Art Exhibition “Stages” Now at Mercer Gallery
 2. Public COVID-19 Vaccine Clinic on GCCC Campus TODAY 4.9.21
 3. Next Virtual GCCC Board of Trustees Meeting April 13
 4. BOT Approves Contracts for Campus Improvement Projects
 5. GCCC’s 2019-2020 Annual Report Released
 6. GCCC Criminal Justice Competition Team Finishes Strong in Regionals
 7. Annual GCCC Student Art Exhibition at The Mercer Gallery 4.30 - 5.14
 8. GCCC to Implement Kansas Promise Scholarship Act in Fall
 9. GCCC PRISM to Host Sexual Assault Awareness Month Event
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- Wrote commencement student speaker biographies
 - Assisted with commencement filming
 - Created content for phishing awareness campaign
 - Proofed various posts, ads, and flyers
 - Designed Hang Tags for promo t-shirts – Deerfield & Holcomb High Schools
 - Designed new ad for Holcomb HS Yearbook
 - Designed new ad for movie theater
 - Designed graduate yard signs
 - Organized filming of commencement speeches and other pre-recordings
 - Assisted gathering info for commencement
 - Updated Commencement program
 - Updated commencement templates for video
 - Designed and ordered John Deere Tech banner
 - Designed ad for Kansas Ag Magazine
 - K-State & KU ad design
 - Met with various television/audio/digital and radio sales reps to finalize the rest of this year’s ads as well as plan for next year.

SSS

SSS will be recognizing graduates on social media in the next two or three weeks. We finished our last workshop for the academic year two weeks ago and now we are planning college visits for the summer. One trip will be for Washburn and Emporia State on May 18-19. Another trip will be for the Manhattan and Salina (Polytechnic) campuses of K-State in the first or second week of June. We are also planning a trip to visit Newman University, Friends University, and Wichita State in the third week of June.

Campus Health Department

A COVID Vaccine Community Clinic was held on the GCCC campus on April 9, 2021.

College Health participated in the Prism Sexual Assault Awareness Event 4/28 & 4/29

College Health presented to St. Dominic 5th & 6th grade students, Sexual Health “Always Changing, Always Growing” 4/30

CAMP

CAMP has been busy these days recruiting and helping students admitted in CAMP next year with their enrollment paperwork.

Admissions has been working closely to provide support with students admitted in CAMP next year.

CAMP has also visited with families – seniors and parents from area high schools about the scholarship program and requirements.

As of this week, CAMP has admitted 20 students with Migrant Certification from the state to participate in the freshman program next year.

Six other students have applied and are currently under review.

Every student in CAMP must be identified as migrant anywhere in the United States. The state education agency is required to document every migrant child's eligibility for the Migrant Education Program on the National Certificate of Eligibility (COE) created by the US Department of Education.

FINANCIAL AID

April is Financial Literacy Month and to celebrate, students challenged themselves with financial "know-how" trivia questions while getting a free ride to class in our "Cash Cart." Students that participated received a snack and were entered into a drawing for 1 of 2 \$250 scholarships. Overall, we had 19 students participate and our event received a 4.8 out 5 rating via the GCCC app. Our two scholarship winners were Elena Lopez and Damien Griffith.

RESIDENTIAL LIFE

April - May Residential Life

- Residential Life put out ads for RA positions for the Fall / Over 18 applications received / plan to hire 13 of those applicants/ 5 of those applications are previous RA's returning. We will be adding 7-8 new hires.
- 9 of the RA's will be representing Athletics with (Women's B-Ball, Volleyball, Track, Baseball, Soccer, Softball, Golf all represented through Residential Life Staff.)
- Currently awaiting on Administration Approval for Plan Res Life Coaching Fall 2021-2022
- Starrez Portal total applications as of May 4th 2021: (125) Applications for Housing received
- Scheduled Early Move Outs and Relocation for Football and Track in West Hall will start May 16th 8am / all students will be relocated into East Units and Apt to accommodate for the final week of semester. Maintenance will begin Construction Project for West Hall May 17th.
- Summer Contracts have been approved and Submitted for Early Arrival Football Program July 10-11th

- Community Service Graduates at this time are at 10 students with 3 left to finalize service duties. Campus BTSC and Residential Life has never been this cleaned in the 2 years we have been here.
- Schedule Student Check Out is Set for May 13th, 2021 till 6:00pm / (Final Letters for Check Out instructions for all regular students and any student athletes who've finalized their sport will receive Instructions via email to prepare for Move Out) Those will drop May 5th, 2021.
- RA's will be working with Supervisors, Mrs. Annette, and myself to finalize clean checks and room keys starting May 13th thru May 17th of this month. All RA's will be released from duty on May 17th.
- All students that are staying over Summer Session will need to stop by the Office of Residential Life to set up accommodations, those students will be housed during the summer inside our isolation suite section, while construction takes place.