

March 9, 2021

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, March 9, 2021**. The meeting will be held by Zoom. Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/99816176922>

Or iPhone one-tap:

+13462487799,,99816176922# US (Houston)  
+16027530140,,99816176922# US (Phoenix)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 602 753 0140 or +1 669 219 2599 or +1 669 900 6833 or +1 720 928 9299 or +1 971 247 1195 or +1 206 337 9723 or +1 213 338 8477 or +1 253 215 8782 or +1 470 250 9358 or +1 470 381 2552 or +1 646 518 9805 or +1 646 558 8656 or +1 651 372 8299 or +1 786 635 1003 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 998 1617 6922

For **PUBLIC COMMENTS** please contact Jodie Tewell, [jodie.tewell@gcccks.edu](mailto:jodie.tewell@gcccks.edu) by 5:00 pm CST Tuesday, March 9, 2021.

5:30 PM Dinner in the **President’s Conference Room**

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

**AGENDA**

- I. CALL TO ORDER:**
  - A. Comments from the Chair
  - B. Introduction of new employees
  
- II. CONSENT AGENDA ..... Action**
  - A. Approval of minutes of previous meetings (2/9/21 and 2/13/21 Retreat).....pg 4
  - B. Approval of personnel actions-Human Resources.....pg 13
    - B-1 Human Resources Report.....pg 15
    - B-2 Adjunct/Outreach Contracts.....pg 18
  - C. Financial information.....pg 19
    - C-1 Checks processed in excess of \$50,000.....pg 20
    - C-2 Revenues.....pg 21

C-3 Expenses .....pg 21  
 C-4 Cash in Bank.....pg 32

D. Refinance of Broncbuster Suites and Revenue Bond.....pg 33  
 E. Finance Options A & B.....pg 42

**III. CONFIRMATION OF MONITORING REPORTS:**

A. Monitoring Reports and ENDS ..... **Consensus Approval**  
 A-1 Bi-Annual, Executive Limitations, General Executive Constraints #10, pol gov pg. 9.....pg 57  
 A-2 Annual, Executive Limitations, General Executive Constraints #2, pol gov pg. 9 .....pg 65  
 A-3 Bi-annual, Executive Limitations, Board Job Description #6, pol gov pg. 9  
 B. Review Monitoring Report  
 B-1 Annual, Executive Limitations, Personal Enrichment, pol gov pg. 7  
 B-2 Annual, Executive Limitations, Essential Skills, pol gov pg. 4  
 B-3 Board Monthly Assessment  
 B-4 Draft Review of Board Code of Conduct

**VI. OTHER**

- A. Open comments from the public
1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
  2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. Rural Housing Incentives Districts  
 C. President’s Report  
 D. Incidental Information  
 E. Report from FCEDC  
 F. Report from KACCT  
 G. Report from SGA  
 H. Report from Faculty Senate  
 I. Accreditation Update

**VII. OWNERSHIP LINKAGE:**

**Upcoming Calendar Dates:**

March 10	Men’s and Women’s Basketball vs Colby
March 11	Baseball vs Butler Volleyball vs Independence
March 12	All Employee Meeting 1:30, Zoom
March 13	Men’s and Women’s Basketball vs Northwest KS Technical College
March 15	Men’s and Women’s Basketball vs Pratt
March 16	Baseball vs McCook
March 18	Baseball vs Pratt Volleyball vs Dodge
March 20	Men’s and Women’s Basketball vs Dodge
March 22	Volleyball vs Seward
March 24	Men’s and Women’s Basketball vs Seward
March 25	Volleyball vs Butler
March 27	Football vs Arkansas Baptist College
March 29	Baseball vs Panhandle State

## **Upcoming Calendar Dates continued:**

April 1	Baseball vs Cloud
April 3	Football vs Fort Scott Community College
April 10	Baseball vs Hutchison
	Football vs Highland Community College

## **VIII. EXECUTIVE SESSION**

## **IX. ADJOURNMENT**

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Dr. Ryan Ruda.  
President

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Dr. Marilyn Douglass  
Chairman

**Mission:** *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

**Five Ends:** *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

### **Purposes for Executive Sessions**

- a. Personnel matters of non-elected personnel*
- b. Consultation with the body's attorney*
- c. Employer-employee negotiation*
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. Matters affecting a student, patient, or resident of public institutions*
- f. Preliminary discussions relating to acquisition of real property*
- g. Security, if open discussion would jeopardize security*

**GARDEN CITY COMMUNITY COLLEGE**

**February 9, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Lance Miller, IT Director  
Perla Salazar, Faculty Senate/Math Instructor  
Toni Douglass, Community Member  
Kristin Sekavec, CPA  
Theresa Dasenbrock, CPA, CFE  
Samantha Sanger, English Instructor  
Brian McCallum, Art Instructor  
Brandy Unruh, Criminal Justice Instructor  
Derek Ramos, Dean of Facilities  
Taryn Tabor, SGA President  
Jodie Tewell, Executive Assistant to the President

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:01 pm.

**COMMENTS FROM THE CHAIR:**

Chair Douglass thanked Dr. Wasinger for his years as Chair, his leadership through HLC and a pandemic then presented him with a plaque. GCCC awarded a \$5000 grant from Lewis Toyota for Campus closet. The FHSU Department of Social Work partnered with GCCC to develop a 2+3 outreach program for students in the Garden City, KS area who wish to complete their social work degree from FHSU.

**INTRODUCTION OF NEW EMPLOYEES:**

No new employees.

**AUDIT REPORT FROM LEWIS, HOOPER, AND DICK**

Representatives from Lewis, Hooper & Dick, LLC reviewed Garden City Community College’s 2019-2020 audit. They found “no questioned costs on federal funds and programs,” and “no material weaknesses or significant deficiencies noted”. Ms. Dasenbrock also reported that the annual audit revealed no disagreements with management or other significant findings or issues.

**CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda then recommended removing item D for further discussion.

Trustee Tedrow made a motion to approve II-A, II- B, II-C, II-E and hold item II-D for further discussion.

**Motion:** Beth Tedrow

**Second:** David Rupp

**Ayes:** Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

**Nays:** None

**Motion carried:** 6-0

Item II-D: Dr. Ruda highlighted information regarding tuition and fee increases. Student fees will offset student scholarships, activities, and technology resources available to students. Additionally, Dr. Ruda presented a new tuition structure for Finney County residents that will hold flat the tuition costs for Finney County residents. Online student tuition and fees will be held flat for 2021-22. All other tuition structures will increase \$1.00 across the board along with \$2.00 increase for fees.

Motion to approve Item II-D as presented

**Motion:** Beth Tedrow

**Second:** Shanda Smith

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Motion carried:** 6 - 0.

Approved actions follow:

**(A) Approval of minute of previous meeting (January 12, 2021)**

(Supporting documents filed with official minutes)

**(B) Approval of personnel actions – Human Resources**

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

**(C) Financial Information**

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

**(D) Approval of 2021-2022 Tuition, Fees, Room and Board**

(supporting documents filed with official minutes)

**(E) Audit 2019-2020 Approval**

(Supporting documents filed with official minutes)

#### **IV. MONITORING REPORTS AND ENDS REPORT**

A. Monitoring Reports and ENDS ..... **Consensus Approval**

A-1 Annual, Executive Limitations, Essential Skills, Policy Gov. pg. 4,  
Brian McCallum, Samantha Sanger, and Brandy Unruh gave an overview of the process of the Monitoring reports for Essential Skills. The committee is comprised of five faculty. Currently each program will assess two essential skills. This will maintain a rotation of essential skills so that every five years every skill will be assessed. Biggest achievement of Academic Assessment is that the processes have become embedded. They are becoming a part of the way we do business. The committee is looking into expanding the essential skills across campus. HLC is looking for a process that offers information regarding quality improvement. Our process with the Essential skills is doing just that.

The Board accepted this report as presented.

A-2 Annual, Executive Limitations, Personal Enrichment, Policy Gov. pg. 7,  
Dr. Ruda discussed the monitoring of Personal Enrichment. The college works to diversify how we offer this programming and we have brought in online tools. We had a decrease in face to face hours due to pandemic. We continue to work with third party providers and partnerships to ensure additions to our programs such as carpentry, certified machine mechanics and Empirical Food. Trustee Wasinger asked about cost regarding these programs. The courses are self-paced and instructor lead which affects costs. The health courses are significantly more, but they are preparing students for the industry. We provide these as a service to the community. Marc Malone will follow up on the pharmacy tech program and forward the information to Chair Douglass.

A-3 Bi-Annual, Executive Limitations, General Executive Constraints #7, Policy Gov pg 9  
Board accepted Dr. Ruda’s written report as presented.

Motion to take a 5 (five) minute break at 7:25 and return at 7:30.

**Motion:** Blake Wasinger  
**Second:** Shanda Smith

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
**Nays:** None

**Motion carried:** 6 – 0

Call to order at 7:32

B. Review Monitoring Report

B-1 Annual, Executive Limitations, Information and Advice, Policy Gov. pg. 13  
B-2 Annual, Executive Limitations, Asset Protection, Policy Gov. pg. 14

Board accepted reports as presented.

## IV. OTHER

### **A. PUBLIC COMMENTS:**

Chair Douglass reviewed the policy over public comments. Ms. Toni Douglass spoke during this time. She encouraged the Board, especially new members, to be aware of what is going on, read all documentations, and be aware of all documentation going forward as elected officials.

### **B. PRESIDENT'S REPORT:**

## **Athletics Recap**

- **Track and Field**
  - Currently, the **men's indoor track team is ranked 16th in the nation** by the U.S. Track and Field and Cross Country Coach's Association, while **the women are 18th**.
  - Diondra Wilborn is the lone Broncbuster who has qualified for nationals in the 60-meter hurdles. She set a new school record in the 55-meter hurdles when she ran an 8.53 at the Highland Challenge Invite.
- **Baseball**
  - **Garden City is 2-1** following a 5-4 loss to Clarendon on Monday.
  - They swept their opening series from Lamar, with Andrew Petrowski striking out nine.
- **Women's Basketball**
  - The Broncbuster women narrowly missed starting the season 3-0 for the first time since 2015. But **they're 3-1** for the second time in the last three years.
- **Men's Basketball**
  - The Broncbusters have rebounded by **winning two out of their last three**.
  - Denver Jones is currently second in the conference in scoring at 22.3 ppg.
- **Volleyball**
  - **The Broncbusters are 6-6**
  - Tori Gehret currently second in the nation in digs. She and freshman setter Remi Vargas are up for Conference Player of the week this week.
  - The Broncbusters snapped a 38-match losing streak to Hutchinson back on Jan. 25. It was their first win over the Blue Dragons since Sept. 14, 2001.

## **Athletic Spectators to be Allowed at Home Games**

- Beginning Feb. 11, athletic events will be allowed a 25% capacity for fans
- 385 spectators will be permitted at home basketball & volleyball games
  - 150 of those tickets reserved for students, 235 for spectators
  - No fans from the visiting team will be permitted at our DPAC gym
- All tickets are free and only accessible online at [go.broncbusters.com](http://go.broncbusters.com)

## **GCCC Selected to Participate in Tyson's new Upward Pathways**

- GCCC was selected as 1 of 10 community colleges nationwide to participate in the new Upward Pathways Pilot project at Tyson Foods, Inc.
- This project is a workforce development initiative that will provide Tyson employee students with hands-on, job-specific training program focused on industrial maintenance at GCCC
- Received \$10,000 initial grant from Tyson to support the project
- Additionally, a \$4,000 grant from Kansas Board of Regents was received to support this project.
- GCCC is proud to provide workforce training to meet the needs of the community in collaboration with local industry partner, Tyson Foods, Inc.

## **Excel CTE Funding**

- CTE funding is the additional funding that the state pays to institutions for dual credit technical education.
- Revenue has increased from \$99,874 in Fall 2018 to \$206,427 in Fall 2020.
- Last spring, the state came in and did a pro-ration for Excel CTE funding for Spring 2020 classes. We were short substantially in our funds received.
- Technical Education Authority (TEA) board approved the Excel CTE funding for all institutions. This pays GCCC for the Fall 2020 courses as well as recovering the funds which were not paid to GCCC from last spring. Altogether, we will receive \$310,177.
- We have added new welding, carpentry and manicuring to the list of classes now available for Excel CTE credit.
- Next year, we plan to add automotive and industrial maintenance, while also expanding welding and carpentry offerings.
- We have also opened up a 24-hour computer lab in ACAD for students

### **C. Report Sydnee Sassaman, Director of Admissions**

(Supporting documents filed with official minutes) The system went live on January 5, and we are no longer accepting paper applications. Sydnee demonstrated Ellucian software and the online admissions application process.

### **D. INCIDENTAL INFORMATION**

Chair Douglass questioned the comment on page 74 regarding FAFSA numbers. It states that numbers of students selected for verification are significantly higher and not so good for students. This means some data was left off when initially completing the FAFSA by students, which slows the awarding process down until all information has been completed.

### **E. REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC)**

Trustee Rupp commented on the video with Chuck Pfeifer. Shannon Dick has run the numbers and this video has been the most watched video since it aired.



**F. REPORT FROM KACCT**

There should be more information next month. March 2022 will be able to meet in Topeka. PTK will have a watch party on March 3 at 12:00. Jodie is getting this scheduled. The next meeting will be held on March 6 at 8:00 am via zoom. Vice Chair Tedrow will forward any information she receives to Chair Douglass and the Board.

**G. REPORT FROM SGA**

Taryn Tabor, SGA President, reported that today is National Chocolate Cake Day and SGA passed out cake to students. On February 4 -5<sup>th</sup> SGA made cards for soldiers; 54 cards will be mailed out. February 12<sup>th</sup>, will be a make it take Valentines activity. PTK will make cards for nursing homes. HALO is selling Valentine’s Day candy arrangements. February 22 Dog run – plan on doing this semester. February 26<sup>th</sup> plan on playing the movie called The Thirteenth for Black History month. Chair Douglass asked about a plan for river clean up. SGA has talked about it but no solid plans yet.

**H. REPORT FROM FACULTY SENATE:**

Perla Salazar, Math Instructor and Faculty Senate President: Faculty Senate meet this Friday. They will try to figure out how to rethink our learning communities. They try to use employees to help each other with professional development. Currently faculty presents to faculty and staff members during professional development meetings. Due to COVID-19 we have not been able to host these meetings in person. Before COVID-19 attendance was low due to difficulty with scheduling. Faculty Senate will rethink the training to revamp the learning communities to an online format. We will also house a recording on the YouTube page for GCCC. We are working with GC media to make recordings. Courtney Morris is presenting on the near pod application for online lecturers. Awards - outstanding rookie, faculty – last year no awards due to pandemic. They will put last year’s recipients with this year, and they are asking for nominations.

**I. ACCREDITATION UPDATE**

(Supporting documents filed with official minutes) Leading into HLC on site visit in November 2022, we will be providing a monthly update. We are at the mid-cycle check in. The largest is the Assurance Argument this is a written portion. We will have five teams that will assemble the first draft of the assurance argument. Chair Douglass commented on wanting the Board to be involved in this process so they will have knowledge of how to answer questions from the HLC representatives.

**J. Strategic Planning Discussion**

(Supporting documents filed with official minutes) Dr. Ruda presented the options available to the board for deferred maintenance and capital projects through a COP financing options. Also discussed options for refinancing existing debt and fiscal benefits for refinancing. Discussion over most beneficial option for the college. Option 1 – entails retaining all the Wagner apartments and financing the new projects through a COP financing option. We would bring back refinancing options to the Board in March. Option 2 - Sell half of Wagner apartments which would free up \$340,000 debt service – essentially trading out existing debt service for the proposed COP financing. Option 3 – least favorable, we would fund the \$3.1 million projects strictly out of capital outlay. Derek Ramos presented the upcoming projects needed throughout the campus.

Motion recommended to pursue Option 1 with refinancing considerations.

**Motion:** Beth Tedrow

**Second:** Blake Wasinger

**Ayes:** Tedrow, Wasinger, Smith, Douglass

**Nays:** Rupp, Hitz

**Motion carried:** 4 -2 to gather more information regarding Option 1

The Board had further discussion over options. Other discussion involved the consideration for an appraisal on the Wagner apartments. After discussion, the previous motion to have administration bring forward financing and refinancing options in March was approved.

**V. OWNERSHIP LINKAGE:**

Trustee Rupp commends the Nursing Department for the accolades they received from St. Catherine Hospital.

No updates regarding website.

Chair Douglass reported on meetings with Dr. Ruda. Three meetings were held in the past month. First meeting was over president’s evaluation and the timeline. We will conduct the evaluation in March, HR will compile information in April. The board will have an executive session in April board meeting to review compilation of evaluation. The board will have a second executive session to discuss the information with Dr. Ruda. The board will consider offer to renew contract in May board meeting with salary negotiation of contract in June. Chair Douglass will type out the timeline and send to all Trustees.

Board self – assessment. Will have another retreat in April to work out the board self- assessment tool and how to proceed. In June, board self-assessment after we complete the president’s evaluation. Will discuss in July’s open board meeting.

**CALENDAR DATES**

Board Retreat on Saturday, February 13 at 8:00am

**Upcoming Calendar Dates:**

- February 11 Volleyball vs Colby – Home
- February 13 Board of Trustees Retreat
- Baseball Southeastern CC – Home
- Softball NE Jr College – Home
- February 15 President’s Day, Campus Closed
- February 17 Men’s and Women’s Basketball vs Independence
- February 18 Volleyball vs Seward – Home
- February 19 All Employee Meeting 1:30, Zoom
- February 20 Basketball, Men’s and Women’s vs Allen - Home
- February 24 Men’s and Women’s Basketball vs Barton – Home
- February 25 President’s Ambassador Interviews
- February 27 Volleyball vs Barton – Home

March 1 Leadership Training  
March 4 Volleyball vs Pratt – Home  
March 6 Men’s and Women’s Basketball vs Hutch – Home  
March 12 All Employee Meeting 1:30, Zoom

**VI. EXECUTIVE SESSION**

None taken

**VII. ADJOURNMENT**

Meeting adjourned at 9:26 pm

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Marilyn Douglass  
Chairman of the Board

**BOARD OF TRUSTEES RETREAT  
GARDEN CITY COMMUNITY COLLEGE**

Saturday, February 13, 2021

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Trustees Present: Beth Tedrow, David Rupp, Dr. Blake Wasinger, Leonard Hitz, Dr. Marilyn Douglass, Shanda Smith

Others Present: Dr. Ryan Ruda, President  
Jodie Tewell, Deputy Clerk

The Board of Trustees met for a retreat at 8:00 a.m. on February 13, 2021 in SCSC 2024.

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**CALL TO ORDER:**

Chair Douglass called the meeting to order at 8:36 a.m.

**REVIEW/DISCUSSION:**

Dr. Fisher discussed with the board four key points for building a stronger team. Point one was the characteristics of effective teams. There was a discussion on understanding who we are and why we are here as a board, having a shared mission and vision for the institution, and relationship matters. Point two was assessing where we are as the board. There was a discussion of the board's strengths and concerns. The conversation continued regarding the upcoming HLC visit and how to prepare accordingly.

Board took a 10-minute break starting at 9:52. Will return at 10:02  
The meeting reconvened at 10:03.

Discussion continued with Point three, Strategies for improvement. The members discussed immediate actions that can be taken to improve effectiveness, long-term commitments, and monitoring of their progress. Point four covered additional plans for the future.  
The board discussed plans for HLC and continuing to build stronger relationships amongst board members and the community.

No action was taken.

**ADJOURNMENT:**

Meeting adjourned at 11:38 am.

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
Secretary

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Dr. Marilyn Douglass  
Chair of the Board

**Agenda No: II-B**

**Date: March 9, 2021**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:**              Approved       Disapproved  
      Ayes          Nays       No Action

**Board Member Notes:**



March 1, 2021

**To:** Board of Trustees

**From:** Alexis Saenz, Human Resources Assistant

**New Hires:**

Lindsay Clark, Math and Science Building Secretary, effective, February 18, 2021 (Correction on Start Date)

Rosalinda Cortes, Custodian, effective, February 18, 2021

**Transfers:**

Lance Miller, Network Administrator to Executive Information Officer, effective, March 1, 2021

Alexis Saenz, Human Resources Assistant to Human Resources Generalist, effective, March 1, 2021

**Separations:**

Christine Dillingham, Director of Residential Life, effective, February 12, 2021

Ernie Ornelas, Groundskeeper, effective, February 12, 2021 (Correction on End Date)

Adam Austin, Assistant Football Coach, effective, February 19, 2021

Mariela Garay, Student Services Assistant, effective, February 16, 2021 (Rescinded Acceptance)

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 3/9/2021)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
Albert, Kathleen	Anatomy & Physiology II BIOL-212-51 - 4.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 01/25/2021 - 05/13/2021	\$2,400.00
Breen, Michael	American Government POLS-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 01/25/2021 - 05/13/2021	\$1,560.00
Estes, Brittany	Intro to Literature LITR-210--50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 01/25/2021 - 05/13/2021	\$1,560.00
Hands, Casey	Music History and Appreciation MUSC-108-32 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/12/2021 - 05/13/2021	\$1,560.00
Hands, Casey	Percussion Ensemble I, II, IV-Combined MUSC-158-90, 163-90, 227-90 - 1.00 credit hour(s) 1.00 credit hour(s) X \$520.00 = \$520.00 1/11/2021 -05/13/2021	\$520.00
Hands, Casey	Brass Choir I, IV - Combined MUSC-157-90, 226-90 - 1.00 credit hour(s) 5/8 of 1 credit hour(s) x \$520.00 = \$325.00 1/11/2021 -05/13/2021	\$325.00
Hands, Casey	Band I, II, III, IV - Combined MUSC-120-01, 121-01, 210-01, 211-01 - 2.00 credit hour(s) 2.00 credit hour(s) X \$520.00 = \$1040.00 1/11/2021 - 5/13/2021	\$1,040.00
Hands, Casey	Applied Music: Instrumental II MUSC-103-11 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 1/11/2021 - 5/13/2021	\$200.00
Hands, Casey	Applied Music: Instrumental I MUSC-102-11 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 1/11/2021 - 5/13/2021	\$200.00
Hands, Casey	Applied Music: Instrumental II MUSC-1031-11 - 1.00 credit hour(s) \$200/student X 2 student = \$400.00 1/11/2021 - 5/13/2021	\$400.00
Hands, Melanie	American Government POLS-105-GC - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/25/2021 - 5/28/2021	\$1,800.00
Hands, Melanie	American Government POLS-105-GD - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/25/2021 - 5/28/2021	\$1,800.00
Komm, Adam	Marketing BSAD-123-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 01/25/2021 - 05/13/2021	\$1,620.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 3/9/2021)

Johnson, Christopher	Jazz Ensemble I, II, IV - Combined MUSC-124-01, 125-01, 219-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$520.00 = \$520.00 1/11/2021 - 5/13/2021	\$520.00
Johnson, Christopher	Today's Music MUSC-106-31- 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Johnson, Christopher	Theory of Music IV MUSC-251-30- 3.00 credit hour(s) 2/8 of 3.00 credit hour(s) X \$520.00 = \$390.00 1/11/2021 - 5/13/2021	\$390.00
Johnson, Christopher	Theory of Music II MUSC-151-30- 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Johnson, Christopher	Music History and Appreciation MUSC-108-31 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Johnson, MaKenzi	Applied Music: Instrumental II MUSC-1031-03 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 1/11/2021 - 5/13/2021	\$200.00
Johnson, MaKenzi	Applied Music: Instrumental II MUSC-1031-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 1/11/2021 - 5/13/2021	\$200.00
Johnson, MaKenzi	Applied Music: Instrumental I MUSC-102-04 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 1/11/2021 - 5/13/2021	\$200.00
Homm, Mike	NRA Women on Targer CRMJ-315-03 NON-CREDIT - 5 hours 5 contact hour(s) @ \$35.00 = \$175.00 2/6/2021	\$175.00
Kramer, Daniel	Intro Fire Protection/Emer Svc FIRE-100-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00
Kramer, Daniel	Building Construction FIRE-112-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00
Kramer, Daniel	Fire Investigations FIRE-205-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00
Morgan, Linda	Criminal Law CRIM-103-50 - 3.00 credit hour(s) 1/6 of 3.00 credit hour(s) X \$600 = \$300.00	\$300.00



**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 3/9/2021)

01/25/2021 - 05/13/2021

Piller, David	Intro to Criminal Justice CRIM-101-50 - 3.00 credit hour(s) 3/6 of 3.00 credit hour(s) X \$500 = \$750.00 01/25/2021 - 05/13/2021	\$750.00
Prewitt, Robert	NRA Women on Target CRMJ-315-03 NON-CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 2/6/2021	\$350.00
Scrivner, Robert	NRA Women on Target CRMJ-315-03 NON-CREDIT - 5 hours 5 contact hour(s) @ \$25.00 = \$125.00 2/6/2021	\$125.00
Spero, Susan	Introduction to Sociology SOCI-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 01/25/2021 - 05/13/2021	\$1,800.00
Stevenor, Jane	College Success PCDE-101-53 - 1.00 credit hour(s) 1.00 credit hour(s) X \$540.00 = \$540.00 02/08/2021 - 05/13/2021	\$540.00
Vadapally, Praveen	Descriptive Astronomy PHSC-106-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 01/25/2021 - 05/13/2021	\$1,800.00
Weaver, Melissa	Public Speaking SPCH-111-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00
Weaver, Melissa	Interpersonal Communications SPCH-113-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00
Whitehill, Judy	Developmental Psychology PSYC-210-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 01/25/2021 - 05/13/2021	\$1,560.00
Wright, Andrew	American History since 1877 HIST-104-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 01/25/2021 - 05/13/2021	\$1,500.00

**Total: \$37,575.00**

**Topic:** Financial Information

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**         Approved  Disapproved

Ayes  Nays  No Action

**Board Member Notes:**

Garden City Community College

2/28/21 - 66.67% of Year

Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
<b>Revenues</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 12,854,050	83.40%	11.08%	\$ 15,538,563	\$ 11,238,455	72.33%
Fund 12 - PTE	\$ 2,645,309	\$ 1,120,202	42.35%	-9.40%	\$ 2,908,180	\$ 1,505,004	51.75%
Fund 16 - Auxillary	\$ 3,985,705	\$ 2,740,780	68.77%	-7.50%	\$ 3,824,396	\$ 2,916,632	76.26%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 338,213	31.09%	4.60%	\$ 1,087,799	\$ 288,196	26.49%
<b>TOTAL</b>	<b>\$ 23,130,477</b>	<b>\$ 17,053,245</b>	<b>73.73%</b>	<b>5.45%</b>	<b>\$ 23,358,938</b>	<b>\$ 15,948,287</b>	<b>68.27%</b>
<b>Expenses</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 9,463,498	61.40%	-2.65%	\$ 15,538,563	\$ 9,952,945	64.05%
Fund 12 - PTE	\$ 2,645,309	\$ 1,572,544	59.45%	1.14%	\$ 2,908,180	\$ 1,695,720	58.31%
Fund 16 - Auxillary	\$ 3,611,206	\$ 1,841,086	50.98%	2.35%	\$ 3,824,396	\$ 1,859,778	48.63%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 108,476	8.77%	-17.07%	\$ 1,087,799	\$ 281,017	25.83%
<b>TOTAL</b>	<b>\$ 22,905,679</b>	<b>\$ 12,985,604</b>	<b>56.69%</b>	<b>-2.34%</b>	<b>\$ 23,358,938</b>	<b>\$ 13,789,460</b>	<b>59.03%</b>

kja  
03.04.21

## CHECKS PROCESSED IN EXCESS OF \$50,000

February 2021

### Purchases over \$50,000 requiring Board Approval

- Check #277965 to Cengage Learning for \$81,810 (partial payment) for textbook subscriptions for students, Board of Trustees approved contract April 14, 2020.

### Payments over \$50,000 not requiring board approval

- Check #277963 to BCBS of Kansas for \$122,633.82 for February 2021 health insurance premiums for employees.

REVENUES

Garden City Community College  
Annual Budget Report Ending 02/28/21

03/04/21

Options - All Statuses

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	3,477.00-	1,237,555.75-	1,271,587.00-	34,031.25-	2.68
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	1,680.00	307,040.00-	235,552.00-	71,488.00	30.34-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	48,262.00-	48,262.00-	0.00	48,262.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	4,029.01-	572,027.69-	549,573.00-	22,454.69	4.08-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	2,084.87	4,686.48	100,000.00	95,313.52	95.31
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	98.00-	91,336.00-	102,292.00-	10,956.00-	10.71
11-00-0000-00000-4014 TUITION BORDER STA	0.00	150.00	216,825.00-	172,635.00-	44,190.00	25.59-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	7,372.00-	293,031.00-	326,573.00-	33,542.00-	10.27
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	350.00-	9,950.00-	10,000.00-	50.00-	0.50
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	750.00-	2,941.50-	3,700.00-	758.50-	20.50
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	14,335.00-	679,601.00-	654,814.00-	24,787.00	3.78-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	4,800.00-	18,150.00-	23,515.00-	5,365.00-	22.82
11-00-0000-00000-4512 VENDING MACHINES :	0.00	207.74-	828.34-	3,193.00-	2,364.66-	74.06
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,790,242.00-	1,790,242.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,566,096.51-	10,731,460.00-	4,165,363.49-	38.81
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	675,289.77-	911,866.00-	236,576.23-	25.94
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	9,325.90-	11,871.00-	2,545.10-	21.44
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	153,227.72-	200,000.00-	46,772.28-	23.39
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	72,991.69-	134,000.00-	61,008.31-	45.53
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,079.63-	12,971.00-	1,891.37-	14.58
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	10,103.74-	16,241.00-	6,137.26-	37.79
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	26,426.56-	104,865.00-	78,438.44-	74.80
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	18,929.28	57,500.00	38,570.72	67.08
11-00-0000-00000-4902 INTEREST INCOME :	0.00	587.87-	9,244.65-	100,000.00-	90,755.35-	90.76
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	32,195.53-	0.00	32,195.53	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	902.34-	18,882.53-	19,076.00-	193.47-	1.01
00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	751.00-	5,011.19-	7,464.00-	2,452.81-	32.86
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	82,007.09-	12,854,049.94-	15,411,664.00-	2,557,614.06-	16.60
=====						
00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,626.00-	94,769.00-	84,012.00-	10,757.00	12.79-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,025,433.00-	1,016,594.00-	8,839.00	0.86-
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	0.00	135,000.00-	135,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	1,626.00-	1,120,202.00-	2,645,309.00-	1,525,107.00-	57.65

16-00-5008-00000-4401	SALES & SERV OF ED	0.00	1,824.00-	8,466.00-	10,000.00-	1,534.00-	15.34
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	803.95-	113,183.35-	140,000.00-	26,816.65-	19.15
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	183.70	2,043.96-	110,000.00	112,043.96	101.86
16-00-5011-00000-4102	PRIVATE GIFTS/GRAN	0.00	0.00	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	10,250.00-	72,750.00-	100,000.00-	27,250.00-	27.25
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	31,415.41-	2,060,659.78-	2,600,000.00-	539,340.22-	20.74
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	1,034.22-	10,000.00-	8,965.78-	89.66
16-00-5011-00000-4507	KEYS : GENERAL	0.00	585.00-	2,210.00-	6,000.00-	3,790.00-	63.17
16-00-5011-00000-4508	RESERVATION FEE :	0.00	150.00-	34,000.00-	50,000.00-	16,000.00-	32.00
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	5,631.65-	20,000.00-	14,368.35-	71.84
16-00-5011-00000-4512	VENDING MACHINES :	0.00	52.19-	1,942.86-	5,000.00-	3,057.14-	61.14
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	1,153.70-	11,529.14-	10,000.00-	1,529.14	15.28-
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	7,101.00-	93,829.68-	90,428.00-	3,401.68	3.75-
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	45.21-	440.37-	500.00-	59.63-	11.93
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	18,808.48	146,201.03-	220,000.00-	73,798.97-	33.54
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	1,309.10-	53,802.73-	60,000.00-	6,197.27-	10.33
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	187.60-	5,000.00-	4,812.40-	96.25
16-00-5100-00000-4522	SALES - TRADE BOOK	0.00	0.00	9.25-	0.00	9.25	0.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	108.42-	9,120.03-	20,000.00-	10,879.97-	54.40
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	1,826.89-	22,095.19-	55,000.00-	32,904.81-	59.83
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	1,259.96-	6,907.28-	10,000.00-	3,092.72-	30.93
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	60.00-	440.00-	1,000.00-	560.00-	56.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00
=====							
Totals for FUND: 16 - AUXILIARY ENTITI		0.00	38,952.65-	2,740,779.75-	3,590,984.00-	850,204.25-	23.68
=====							
61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	291,212.80-	498,383.00-	207,170.20-	41.57
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	34,118.99-	0.00	34,118.99	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	471.17-	0.00	471.17	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	7,597.82-	0.00	7,597.82	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	3,247.31-	0.00	3,247.31	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	559.81-	0.00	559.81	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	510.50-	0.00	510.50	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	1,335.18-	0.00	1,335.18	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	0.00	840.10	0.00	840.10-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00
=====							
Totals for FUND: 61 - CAPITAL OUTLAY		0.00	0.00	338,213.48-	1,237,500.00-	899,286.52-	72.67
=====							
Totals for BUDGET.OFFICER: Unassigned		0.00	122,585.74-	17,053,245.17-	22,885,457.00-	5,832,211.83-	25.48

EXPENSES

03/04/21

Garden City Community College  
 Annual Budget Report Ending 02/28/21  
 Options - All Statuses

Page: 1

Fiscal Year: 2021

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,387.15	11,866.05	0.00	11,866.05-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	18,350.87	143,458.08	217,359.56	73,901.48	34.00
DEPARTMENT: 11020 - HUMANITIES	0.00	2,185.32	16,117.33	1,382.00	14,735.33-	066.22-
DEPARTMENT: 11021 - ENGLISH	3,375.00	35,816.99	277,570.61	412,369.05	131,423.44	31.87
DEPARTMENT: 11022 - SPEECH	0.00	17,974.52	127,382.33	178,401.09	51,018.76	28.60
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.28	7,266.38	0.00	7,266.38-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	3,686.40	12,390.04	0.00	12,390.04-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	234.76	22,128.06	115,689.32	138,872.18	22,948.10	16.52
DEPARTMENT: 11031 - DRAMA	0.00	94.46	4,332.34	4,000.00	332.34-	8.30-
DEPARTMENT: 11032 - VOCAL MUSIC	1,426.71	10,135.36	51,261.99	67,152.05	14,463.35	21.54
DEPARTMENT: 11033 - INST MUSIC	3,070.01	34,464.46	142,841.31	140,565.66	5,345.66-	3.79-
DEPARTMENT: 11034 - ORCHESTRA	0.00	5,721.00	9,850.53	4,500.00	5,350.53-	118.89-
DEPARTMENT: 11040 - SCIENCE	141,937.40	33,035.92	105,825.73	367,849.94	120,086.81	32.65
DEPARTMENT: 11050 - MATH	0.00	27,633.20	224,392.60	288,110.84	63,718.24	22.12
DEPARTMENT: 11060 - SOCIAL SCIENCE	1,125.00	33,244.17	256,904.74	313,898.54	55,868.80	17.80
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	5,315.81	42,687.73	796.00	41,891.73-	262.77-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,055.05	40,896.32	84,228.61	43,332.29	51.45
DEPARTMENT: 11081 - READING	0.00	10,665.49	76,471.98	120,757.51	44,285.53	36.67
DEPARTMENT: 11082 - ESL	0.00	6,451.37	44,845.75	76,168.86	31,323.11	41.12
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,508.43	18,124.42	0.00	18,124.42-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	766.88	4,279.78	2,000.00	2,279.78-	113.98-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	1,291.45	2,367.95	0.00	2,367.95-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	3,178.64	12,271.15	94,802.96	177,902.63	79,921.03	44.92
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	22.39	9,312.91	68,161.32	99,652.23	31,468.52	31.58
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	44,989.97	17,918.72	393,385.57	539,073.75	100,698.21	18.68
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	12,360.80	138,938.01	868,758.44	729,820.43	84.01
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	18,763.18	126,626.70	131,400.21	4,773.51	3.63
DEPARTMENT: 42002 - OUTREACH	0.00	2,681.65	50,349.12	100,067.85	49,718.73	49.69
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,559.88	91,073.37	145,165.29	54,091.92	37.26
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,924.80	47,314.89	71,534.76	24,219.87	33.86
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	20,862.39	176,423.98	317,895.30	141,471.32	44.50
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,461.59	101,261.00	163,313.76	62,052.76	38.00
DEPARTMENT: 50011 - ASSESSMENT/TESTING	105.64	3,255.78	30,820.37	52,592.69	21,666.68	41.20
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	30,446.39	189,285.75	271,255.16	81,969.41	30.22
DEPARTMENT: 50030 - ADMISSIONS	0.00	13,071.91	75,547.13	114,611.35	39,064.22	34.08
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	14,847.63	106,015.90	178,954.82	72,938.92	40.76
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	5,720.43	46,738.01	69,951.00	23,212.99	33.18
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	648.67	27,975.88	416,744.04	537,060.62	119,667.91	22.28
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	13,141.64	115,831.85	164,696.50	48,864.65	29.67
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	10,795.40	101,558.98	163,173.00	61,371.02	37.61
DEPARTMENT: 55003 - MEN'S TRACK	1,279.14	4,535.39	40,438.47	71,580.00	29,862.39	41.72
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	5,996.78	41,696.90	71,283.00	29,586.10	41.51
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	16,530.70	72,507.83	139,119.96	63,612.13	45.72
DEPARTMENT: 55006 - FOOTBALL	39.00	27,701.88	282,849.55	432,263.80	149,375.25	34.56

DEPARTMENT: 55007 - BASEBALL	0.00	11,054.72	104,446.90	175,360.00	70,913.10	40.44
DEPARTMENT: 55008 - VOLLEYBALL	0.00	5,285.49	67,421.18	115,572.38	48,151.20	41.66
DEPARTMENT: 55009 - WOMEN'S SOCCER	1,080.00	4,269.51	37,394.84	62,224.00	23,749.16	38.17
DEPARTMENT: 55010 - MEN'S SOCCER	1,466.00	3,745.29	40,619.81	69,289.00	27,203.19	39.26
DEPARTMENT: 55012 - CHEERLEADING	0.00	3,488.00	28,295.74	14,501.99	13,793.75-	95.11-
DEPARTMENT: 55014 - RODEO TEAM	4,140.00	13,417.95	105,859.94	162,972.00	52,972.06	32.50
DEPARTMENT: 55015 - MEN'S GOLF	5,500.00	1,745.72	14,607.56	40,744.00	20,636.44	50.65
DEPARTMENT: 55019 - ATHLETIC TRAINING	9,436.03	22,735.68	156,240.97	222,661.71	56,984.71	25.59
DEPARTMENT: 55020 - PEP BAND	0.00	4,765.17	39,087.49	65,021.00	25,933.51	39.88
DEPARTMENT: 55021 - ESPORTS	1,171.32	871.89	18,231.73	24,034.40	4,631.35	19.27
DEPARTMENT: 61000 - PRESIDENT	177.44	27,668.88	306,681.11	549,291.00	242,432.45	44.14
DEPARTMENT: 61001 - BOARD OF TRUSTEES	134.75	280.75	17,368.61	17,898.00	394.64	2.20
DEPARTMENT: 61005 - ATTORNEY	0.00	0.00	31,635.42	135,000.00	103,364.58	76.57
D DEPARTMENT: 62000 - VP OF ADMIN SERVIC	25,079.00	61,409.77	766,392.81	1,279,506.00	488,034.19	38.14
DEPARTMENT: 62010 - HUMAN RESOURCES	116.82	13,652.67	144,368.33	189,567.00	45,081.85	23.78
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,326.68	42,283.16	60,948.00	18,664.84	30.62
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	0.00	24,137.00	78,800.00	30,526.00	38.74
DEPARTMENT: 63000 - MARKETING/PR	20,576.52	5,152.86	76,313.84	215,629.40	118,739.04	55.07
DEPARTMENT: 64000 - INFORMATION TECHNO	38,936.13	60,173.94	576,646.74	882,940.05	267,357.18	30.28
DEPARTMENT: 65000 - CENTRAL SERVICES	105.00	14,734.54	106,561.28	142,979.14	36,312.86	25.40
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,006.44	99,106.67	160,425.50	61,318.83	38.22
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,362.03	13,431.72	129,505.88	185,096.80	54,228.89	29.30
DEPARTMENT: 71000 - BUILDINGS	26,252.41	57,360.14	328,597.49	471,481.46	116,631.56	24.74
DEPARTMENT: 72000 - CUSTODIAL SERVICES	9,085.13	47,704.27	334,700.61	533,679.56	189,893.82	35.58
DEPARTMENT: 73000 - GROUNDS	9,511.30	18,766.84	176,266.74	274,130.93	88,352.89	32.23
DEPARTMENT: 73001 - ATHLETIC FIELDS	2,525.00	0.00	9,325.50	28,450.00	16,599.50	58.35
DEPARTMENT: 74000 - VEHICLES	9,448.46	19,548.48	57,661.03	301,365.64	234,256.15	77.73
DEPARTMENT: 75000 - CAMPUS SECURITY	2,911.82	3,336.23	101,702.83	221,240.02	116,625.37	52.71
DEPARTMENT: 76000 - INSURANCE	0.00	6,126.07	434,124.70	469,809.00	35,684.30	7.60
DEPARTMENT: 77000 - UTILITIES	0.00	49,711.22	431,339.87	831,500.00	400,160.13	48.13
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	1,956.49-	14,032.08-	0.00	14,032.08	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	549.00	100.00	449.00-	448.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	16,409.00	35,258.00	40,000.00	4,742.00	11.86
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	6,492.00	11,513.00	11,000.00	513.00-	4.65-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	10,522.00	40,648.00	151,000.00	110,352.00	73.08
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	4,910.00	20,630.00	0.00	20,630.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00

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FUND: 11 - GENERAL	394,827.49	1,101,649.95	9,463,497.77	15,411,664.00	5,553,338.74	36.03
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Garden City Community College  
 Annual Budget Report Ending 02/28/21  
 Options - All Statuses

Fiscal Year: 2021

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,163.05	41,538.37	63,186.27	21,647.90	34.26
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	0.00	217.00	217.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	4,225.86	37,169.53	46,880.52	9,710.99	20.71
DEPARTMENT: 12200 - ADN PROGRAM	0.00	32,655.66	230,657.32	293,480.00	62,822.68	21.41
DEPARTMENT: 12201 - LPN PROGRAM	0.00	24,647.17	175,817.42	283,256.22	107,438.80	37.93
DEPARTMENT: 12202 - EMT	0.00	16,754.74	124,295.77	170,385.27	46,089.50	27.05
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	15,046.99	114,240.40	181,366.00	67,125.60	37.01
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,211.81	36,145.68	58,728.00	22,582.32	38.45
DEPARTMENT: 12211 - ANIMAL SCIENCE	843.75	20,345.77	94,026.94	105,708.00	10,837.31	10.25
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	12,487.91	91,858.49	153,648.43	61,789.94	40.22
DEPARTMENT: 12230 - AUTO MECHANICS	19,118.00	13,149.71	100,434.56	132,874.74	13,322.18	10.03
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	11,015.86	84,369.29	130,055.78	45,686.49	35.13
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	6,425.89	49,943.86	79,652.00	29,708.14	37.30
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,007.71	96,090.35	127,957.00	31,866.65	24.90
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	3,186.40	661.63	2,978.70	61,020.76	54,855.66	89.90
DEPARTMENT: 12273 - WELDING	2,150.00	19,099.56	138,934.28	234,524.00	93,439.72	39.84
DEPARTMENT: 12280 - BUILDING TRADES	6,808.00	5,701.61	42,883.20	83,279.00	33,587.80	40.33
DEPARTMENT: 42005 - DEAN OF TECHNICAL	896.48	15,786.92	111,160.04	439,090.01	327,033.49	74.48
<b>FUND: 12 - PTE FUND</b>	<b>33,002.63</b>	<b>220,387.85</b>	<b>1,572,544.20</b>	<b>2,645,309.00</b>	<b>1,039,762.17</b>	<b>39.31</b>

Fiscal Year: 2021

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	682.00	10,604.83	34,000.00	23,395.17	68.81
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	2.54	3,673.00	3,670.46	99.93
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,002.29	13,193.58	24,493.39	11,299.81	46.13
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	0.00	154.97	1,406.47	2,187.51	781.04	35.70
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	743.15	8,953.54	25,454.54	16,501.00	64.83
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	901.17	5,319.38	14,500.00	9,180.62	63.31
DEPARTMENT: 55007 - BASEBALL	0.00	1,065.20	14,152.62	16,029.68	1,877.06	11.71
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	479.25	791.05	2,709.34	1,918.29	70.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	1,015.99	4,120.00	3,104.01	75.34
DEPARTMENT: 11030 - ART	1,829.62	2,241.68	2,478.45	4,600.00	291.93	6.35
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	128.94	448.68	920.00	471.32	51.23
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	0.00	2,325.00	2,325.00	100.00
DEPARTMENT: 11040 - SCIENCE	135.45	127.33	2,124.97	17,230.00	14,969.58	86.88
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	0.00	3,541.00	3,541.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	0.00	8,556.80	33,328.30	33,955.00	626.70	1.85
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	25,107.84	41,001.00	15,893.16	38.76
DEPARTMENT: 12202 - EMT	2,344.69	6,146.98	9,522.07	25,864.00	13,997.24	54.12
DEPARTMENT: 12203 - ALLIED HEALTH	454.50	14,298.00	23,508.92	17,911.00	6,052.42	33.78
DEPARTMENT: 12210 - AGRICULTURE	0.00	24.35	1,784.65	4,601.00	2,816.35	61.21
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	2,950.29	5,130.23	6,797.00	1,666.77	24.52
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,690.00	3,816.25	16,864.65	40,731.00	22,176.35	54.45
DEPARTMENT: 12230 - AUTO MECHANICS	9,198.84	3,533.91	54,438.16	74,627.00	10,990.00	14.73
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	591.32	2,014.95	9,237.00	7,222.05	78.19
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	520.64	520.64	4,602.00	4,081.36	88.69
DEPARTMENT: 12273 - WELDING	4,250.00	5,633.56	10,684.79	61,570.00	46,635.21	75.74
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	5,760.36	13,637.00	7,876.64	57.76
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00

FUND: 14 - ADULT SUPPLEMENTARY ED

19,903.10

54,598.08

251,481.60

494,347.44

222,962.74

45.10

Fiscal Year: 2021

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
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DEPARTMENT: 31000 - COMMUNITY SERVICE	3,995.00	540.83	16,279.86	36,342.00	16,067.14	44.21
DEPARTMENT: 94000 - STUDENT CENTER	22,631.15	456.52	69,358.97	282,111.00	190,120.88	67.39
DEPARTMENT: 95000 - STUDENT HOUSING	13,914.38	100,139.08	1,460,734.59	2,578,328.00	1,103,679.03	42.81
DEPARTMENT: 98000 - COSMETOLOGY	9,023.04	9,876.42	75,903.41	112,112.00	27,185.55	24.25
DEPARTMENT: 97000 - BOOKSTORE	131,533.75	91,071.07	218,809.06	582,091.00	231,748.19	39.81

FUND: 16 - AUXILIARY ENTITIES	181,097.32	202,083.92	1,841,085.89	3,590,984.00	1,568,800.79	43.69
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Fiscal Year: 2021

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	120.00	970.60	17,000.00	16,029.40	94.29
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.04-	0.00	16,675.04	0.00	16,675.00-	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	395.00	0.00	0.00	0.00	395.00-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	2,993.80	2,993.80	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	111,643.04	111,643.04	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,450.00	13,450.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	464.50	0.00	464.50-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	11,471.84	10,610.64	92.49
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	21,795.75	132,489.83	327,697.00	195,207.17	59.57
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	4,696.30	15,297.00	10,600.70	69.30
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,820.79	48,003.95	0.00	48,003.95-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	7,999.00	7,999.00	0.00	7,999.00-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	0.00	861.20-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	5,000.00	5,500.00	500.00	9.09
DEPARTMENT: 00000 - GENERAL	0.00	0.00	17,404.00-	17,404.00-	0.00	0.00
DEPARTMENT: 12280 - BUILDING TRADES	2,275.01	1,163.39	31,189.13	33,469.00	4.86	0.01
DEPARTMENT: 11040 - SCIENCE	0.00	6,000.00	21,473.20	42,623.00	21,149.80	49.62
DEPARTMENT: 42005 - DEAN OF TECHNICAL	18,928.10	10,213.93	49,110.16	100,322.00	32,283.74	32.18
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,200.87	6,855.91	47,936.28	149,081.00	98,943.85	66.37
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	217.89	724.45	13,225.00	12,500.55	94.52
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	230.93	230.93	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	6,000.00	18,028.40	70,586.39	52,557.99	74.46

FUND: 22 - RESTRICTED GRANTS 23,798.94 66,186.66 480,947.28 883,961.00 379,214.78 42.90  
 Fiscal Year: 2021 FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	7,994.86	12,862.34	13,100.00	237.66	1.81
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	800.00	0.00	800.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	35,968.00	0.00	35,968.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.04	0.00	47,433.64	0.00	47,433.68-	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	68,160.00	0.00	43,799.74	0.00	111,959.74-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	32.00	0.00	32.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	11,636.63	821,521.71	100,000.00	721,521.71-	721.51-
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,320.00	2,999.99	98,680.00	100,000.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	235,000.00	0.00	235,000.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	1,858.80	23,041.88	51,532.87	100,000.00	46,608.33	46.61
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	805.00	5,990.00	0.00	5,990.00-	0.00
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FUND: 23 - OTHER RESTRICTED FUNDS	71,338.84	46,478.36	1,353,620.30	313,100.00	1,111,859.14	-355.10

Fiscal Year: 2021

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	42.56	27,795.17	198,535.24	342,874.00	144,296.20	42.08
DEPARTMENT: 00000 - GENERAL	0.00	0.00	31,566.00-	31,566.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	61,184.99	2,600.00	2,600.00	63,588.00	196.99-	0.30-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,736.79	25,417.14	50,000.00	24,582.86	49.17
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FUND: 24 - ADULT EDUCATION	61,227.55	33,131.96	144,986.38	374,896.00	168,682.07	44.99

Fiscal Year: 2021

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	226,125.00	0.00	108,475.50	1,237,500.00	902,899.50	72.96
FUND: 61 - CAPITAL OUTLAY	226,125.00	0.00	108,475.50	1,237,500.00	902,899.50	72.96

Fiscal Year: 2021

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00-	0.00
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00-	0.00

Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	28.47	54,306.47	354,835.23	698,974.80	344,111.10	49.23
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	1,808.86	15,400.00	13,591.14	88.25
DEPARTMENT: 50000 - DEAN OF STUDENT SE	480.34	0.00	723.46	6,942.77	5,738.97	82.66
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FUND: 71 - ACTIVITY/ORGANIZATION FD	508.81	54,306.47	357,367.55	721,317.57	363,441.21	50.39

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	23,008.00	73,293.20	85,000.00	11,706.80	13.77
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	39,174.00	78,654.50	85,000.00	6,345.50	7.47
DEPARTMENT: 55003 - MEN'S TRACK	0.00	10,965.00	21,180.00	30,000.00	8,820.00	29.40
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	16,070.00	24,865.00	30,000.00	5,135.00	17.12
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	28,310.00	56,620.00	62,500.00	5,880.00	9.41
DEPARTMENT: 55006 - FOOTBALL	0.00	76,518.80	286,302.00	220,000.00	66,302.00-	30.13-
DEPARTMENT: 55007 - BASEBALL	0.00	35,598.00	70,991.00	69,500.00	1,491.00-	2.14-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	23,845.00	55,197.00	59,500.00	4,303.00	7.23
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	28,550.00	51,050.00	51,000.00	50.00-	0.09-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	30,650.00	50,000.00	51,000.00	1,000.00	1.96
DEPARTMENT: 55012 - CHEERLEADING	0.00	9,881.00	24,181.00	15,600.00	8,581.00-	55.00-
DEPARTMENT: 55014 - RODEO TEAM	0.00	17,000.00	36,500.00	40,000.00	3,500.00	8.75
DEPARTMENT: 55015 - MEN'S GOLF	0.00	9,000.00	18,000.00	20,000.00	2,000.00	10.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	10,307.00	16,307.00	30,900.00	14,593.00	47.23
DEPARTMENT: 55021 - ESPORTS	0.00	500.00	10,500.00	7,500.00	3,000.00-	39.99-
DEPARTMENT: 11025 - JOURNALISM	0.00	1,500.00	2,250.00	3,978.00	1,728.00	43.44
DEPARTMENT: 11030 - ART	0.00	2,400.00	5,600.00	6,528.00	928.00	14.22

Garden City Community College

DEPARTMENT: 11032 - VOCAL MUSIC	0.00	4,350.00	9,050.00	8,103.00	947.00-	11.68-
DEPARTMENT: 11033 - INST MUSIC	0.00	13,300.00	29,710.00	14,553.00	15,157.00-	104.14-
DEPARTMENT: 11034 - ORCHESTRA	0.00	633.00	1,133.00	4,000.00	2,867.00	71.68
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	6,750.00	14,750.00	22,736.00	7,986.00	35.12
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	13,200.00	33,460.00	40,000.00	6,540.00	16.35
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	1,720.00	4,067.50	0.00	4,067.50-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	6,790.00	13,565.00	10,000.00	3,565.00-	35.64-

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	410,019.80	988,353.20	973,273.00	15,080.20-	1.54-
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Garden City Community College  
2/28/2021

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 559,493.18	0.0000%
State Municipal Invest. Pool	\$ 316,841.05	0.0100%
Landmark National Bank	\$ 9,791,037.47	0.0800%
	<u>\$ 10,667,371.70</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	7/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 12,667,371.70</u></u>			



**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS  
HELD ON MARCH 9, 2021**

The Governing Body met in regular session at the usual meeting place on the College campus at 6:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chairman declared that a quorum was present and called the meeting to order.

\*\*\*\*\*

(Other Proceedings)

The matter of authorizing the sale of approximately \$4,730,000 of “Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest In and Rights to Receive Payments under a Lease Agreement” came on for consideration and was discussed.

Trustee \_\_\_\_\_ presented and moved for the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE  
AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021A, OF  
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

Trustee \_\_\_\_\_ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: \_\_\_\_\_.

Nay: \_\_\_\_\_.

The Chairman declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. \_\_\_\_\_, and was signed by the Chairman and attested by the Secretary.

\*\*\*\*\*

(Other Proceedings)

\*\*\*\*\*

**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of Garden City Community College, Finney County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

\_\_\_\_\_

Secretary

**ADOPTED** by the governing body on March 9, 2021.

(SEAL)

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

**CERTIFICATE DEEMING**  
**PRELIMINARY OFFICIAL STATEMENT FINAL**

To:

Re: Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Agreement

Ladies and Gentlemen:

The undersigned is the duly acting Vice President for Administrative Services/CFO of Garden City Community College, Finney County, Kansas (the "College"), and is authorized to deliver this Certificate to the addressee (the "Purchaser") on behalf of the College. The College has heretofore caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement"), relating to the above-referenced certificates (the "Series 2021A Certificates").

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the College hereby deems the information regarding the College contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Series 2021A Certificates, depending on such matters.

Very truly yours,

**GARDEN CITY COMMUNITY COLLEGE,  
FINNEY COUNTY, KANSAS**

By: \_\_\_\_\_  
Title: Vice President for Administrative Services/CFO

**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS  
HELD ON MARCH 9, 2021**

The Governing Body met in regular session at the usual meeting place on the College campus at 6:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chairman declared that a quorum was present and called the meeting to order.

\*\*\*\*\*

(Other Proceedings)

The matter of authorizing the sale of approximately \$4,730,000 of “Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest In and Rights to Receive Payments under a Lease Agreement” came on for consideration and was discussed.

Trustee \_\_\_\_\_ presented and moved for the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE  
AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021A, OF  
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

Trustee \_\_\_\_\_ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: \_\_\_\_\_.

Nay: \_\_\_\_\_.

The Chairman declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. \_\_\_\_\_, and was signed by the Chairman and attested by the Secretary.

\*\*\*\*\*

(Other Proceedings)

\*\*\*\*\*

**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of Garden City Community College, Finney County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

\_\_\_\_\_

Secretary

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021A, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

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**WHEREAS**, Garden City Community College, Finney County, Kansas (the "College") has heretofore entered into a certain Lease Purchase Agreement, dated as of April 26, 2017 (the "2017 Lease"), and has issued its Student Union, Bookstore and Dormitory System Revenue Bonds, Series 2014, dated as of September 1, 2014 (the "Series 2014 Bonds"); and

**WHEREAS**, due to the current interest rate environment, there is an opportunity to issue lease agreement refunding certificates of participation in order to achieve an interest cost savings on the obligations represented by the 2017 Lease and Series 2014 Bonds, described as follows (the "Refunded Obligations"):

<i>Series</i>	<i>Dated Date</i>	<i>Years</i>	<i>Amount</i>	<i>Redemption Date</i>
2017 Lease	April 26, 2017	2021 and thereafter	\$1,800,000	May 15, 2021
2014 Bonds	September 1, 2014	2013 and thereafter	\$3,120,000	June 1, 2021

**WHEREAS**, the College has selected the firm of Ranson Financial Consultants, LLC, Wichita, Kansas ("Financial Advisor"), as financial advisor for one or more series of refunding certificates of participation in a lease agreement of the College (the "Lease"), to be issued in order to provide funds to refund the Refunded Obligations; and

**WHEREAS**, the College desires to authorize the Financial Advisor to proceed with the offering for sale of said refunding certificates of participation and related activities; and

**WHEREAS**, one of the duties and responsibilities of the College is to prepare and distribute a preliminary official statement relating to said refunding certificates of participation; and

**WHEREAS**, the College desires to authorize the Financial Advisor and Gilmore & Bell, P.C., Wichita, Kansas ("Special Counsel"), in conjunction with the Vice President for Administrative Services/CFO, to proceed with the preparation and distribution of a preliminary official statement and notice of certificate sale and to authorize the distribution thereof and all other preliminary action necessary to sell said refunding certificates of participation.

**BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS, AS FOLLOWS:**

**Section 1.** The College is hereby authorized to offer at competitive public sale approximately \$4,730,000 of "Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Agreement

(the “Series 2021A Certificates”), as described in the Notice of Certificate Sale (the “Notice of Certificate Sale”) attached hereto as *Exhibit A* and the Preliminary Official Statement referenced herein, for the purpose of refunding and refinancing the Refunded Obligations.

**Section 2.** The Financial Advisor is hereby authorized and directed to receive bids on behalf of the College for the purchase of the Series 2021A Certificates on April 13, 2021, upon the terms and conditions set forth in said Notice of Certificate Sale, and to deliver all bids so received to the Board of Trustees (the “governing body”) at its meeting to be held on such date at said time and place, at which meeting the governing body shall review such bids and shall approve a bid or reject all bids.

**Section 3.** The Notice of Certificate Sale is hereby approved in substantially the form attached hereto as *Exhibit A*, with such changes and additions thereto as the Vice President for Administrative Services/CFO shall deem necessary or appropriate, and to use such document in connection with the public sale of the Series 2021A Certificates.

**Section 4.** The Financial Advisor, in conjunction with Special Counsel, is hereby authorized to prepare a Preliminary Official Statement, and such representatives of the College are hereby authorized to use such document in connection with the sale of the Series 2021A Certificates.

**Section 5.** The Vice President for Administrative Services/CFO, in conjunction with the Financial Advisor and Special Counsel, is hereby authorized and directed to give notice of said sale by transmitting copies of the Notice of Certificate Sale and Preliminary Official Statement to prospective purchasers of the Series 2021A Certificates.

**Section 6.** For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the “Rule”), the appropriate officers of the College are hereby authorized: (a) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be “final” as of its date, except for the omission of such information as is permitted by the Rule; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

**Section 7.** The College agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2021A Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

**Section 8.** The Chairman, Secretary of the Board, Vice President for Administrative Services/CFO and the other officers and representatives of the College, the Financial Advisor and Special Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the public sale of the Series 2021A Certificates.

**Section 9.** This Resolution shall be in full force and effect from and after its adoption.



**ADOPTED** by the governing body on March 9, 2021.

(SEAL)

ATTEST:

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Chairman

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Secretary

**CERTIFICATE DEEMING**  
**PRELIMINARY OFFICIAL STATEMENT FINAL**

To:

Re: Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Agreement

Ladies and Gentlemen:

The undersigned is the duly acting Vice President for Administrative Services/CFO of Garden City Community College, Finney County, Kansas (the "College"), and is authorized to deliver this Certificate to the addressee (the "Purchaser") on behalf of the College. The College has heretofore caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement"), relating to the above-referenced certificates (the "Series 2021A Certificates").

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the College hereby deems the information regarding the College contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Series 2021A Certificates, depending on such matters.

Very truly yours,

**GARDEN CITY COMMUNITY COLLEGE,  
FINNEY COUNTY, KANSAS**

By: \_\_\_\_\_  
Title: Vice President for Administrative Services/CFO

**NOTICE OF CERTIFICATE SALE**

**\$4,730,000\*<sup>1</sup>**

**GARDEN CITY COMMUNITY COLLEGE  
REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2021A  
EVIDENCING A PROPORTIONATE INTEREST OF THE OWNERS THEREOF  
IN BASIC RENT PAYMENTS TO BE MADE BY THE COLLEGE  
PURSUANT TO A LEASE AGREEMENT**

**Bids.** Written bids will be received by Ranson Financial Group, L.L.C., Wichita, Kansas (“Financial Advisor”), on behalf of the Board of Trustees of Garden City Community College (the “College”) at 200 W. Douglas, Suite 600, Wichita, Kansas 67202, Fax: (316) 265-5403, and via PARITY® in the case of electronic bids, until 10:00 a.m., Central Standard Time, on **April 13, 2021** for the purchase of the above-referenced Refunding Certificates of Participation, Series 2021A (the “Series 2021A Certificates”).

**Certificate Details.** The Series 2021A Certificates will be issued pursuant to a Declaration of Trust by the Trustee identified below. The Series 2021A Certificates will consist of fully registered certificates in the denomination of \$5,000 or any integral multiple thereof. The Series 2021A Certificates will be dated May 4, 2021, and the principal portion thereof will become due annually on May 1 and November 1, as follows:

<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Payment Date</u>	<u>Principal Amount*</u>
November 1, 2021	\$280,000	November 1, 2024	\$315,000
May 1, 2022	425,000	May 1, 2025	490,000
November 1, 2022	330,000	November 1, 2025	310,000
May 1, 2023	480,000	May 1, 2026	490,000
November 1, 2023	325,000	November 1, 2026	300,000
May 1, 2024	485,000	May 1, 2027	500,000

Each of the Series 2021A Certificates shall represent the right to receive a proportionate share of the interest portion and principal portion of Basic Rent paid by the College to the Trustee identified below under a Lease Agreement (the “Lease”). The interest portion due on the Series 2021A Certificates will accrue from the date of the Series 2021A Certificates, at rates to be determined when the Series 2021A Certificates are sold as hereinafter provided, which interest portion will be payable semiannually on Certificate Payment Dates, which shall be May 1 and November 1 in each year, beginning on November 1, 2021.

**Trustee, Paying Agent and Certificate Registrar.** Security Bank of Kansas City, Kansas City, Kansas.

**Authority, Purpose and Security.** The Lease is being entered into to refinance student housing facilities located on or near the campus of the College in Garden City (jointly, the “Improvements”), which are located on real property leased by the College to the Trustee under a Site Lease (the “Site Lease”), all pursuant to K.S.A. 71-201 *et seq.*, as amended. The Series 2021A Certificates are secured by and payable from the Trust Estate established under the Declaration of Trust, which consists, in part, of Basic Rent Payments received by the Trustee under the Lease. The obligation of the College to make Basic Rent Payments under the Lease is a limited obligation, payable from available revenues of the College, including those raised through ad valorem taxation, but shall not in any way be construed to be a general obligation or indebtedness of the College. The term of the Lease ends on May 1, 2027. The Lease is also subject to change or termination by act of the Kansas Legislature.

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<sup>1</sup> Subject to change

**Conditions of Bids.** Proposals will be received on the Series 2021A Certificates bearing such rate or rates of interest as may be specified by the bidders, subject to the following conditions: (a) the same rate shall apply to all of the principal portion due in each year; (b) each interest rate specified shall be a multiple of 1/8 or 1/20 of 1%; (c) no supplemental interest payments will be considered; and No bid for less than 99% of the principal amount of the Series 2021A Certificates and accrued interest thereon to the date of delivery will be considered. Each bid shall specify the total interest cost (expressed in dollars) during the term of the Lease on the basis of such bid, the discount, if any, the premium, if any, offered by the bidder, the net interest cost (expressed in dollars) on the basis of such bid and the average annual net interest rate (expressed as a percentage) on the basis of such bid. Each bidder shall certify to the College the correctness of the information contained on an Official Bid Form; the College will be entitled to rely on such certification. Electronic bids via PARITY® must be submitted in accordance with its Rules of Participation, as well as the provisions of this Notice of Certificate Sale. If provisions of this Notice of Certificate Sale conflict with those of PARITY®, this Notice of Certificate Sale shall control. Each bidder agrees that, if it is awarded Series 2021A Certificates, it will provide the certification as to initial offering prices described under the caption “Reoffering Price” in this Notice.

**PARITY®.** Information about the electronic bidding services of PARITY® may be obtained from i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Phone No. (212) 849-5023.

**Basis of Award.** The award of Series 2021A Certificates will be made on the basis of the lowest true interest cost (“TIC”). TIC will be determined as follows: the TIC is the discount rate (expressed as a per annum percentage rate) which, when used in computing the present value of all payments of principal and interest to be paid on Series 2021A Certificates, from the payment dates to the Dated Date, produces an amount equal to the price bid, including any adjustments for premium or discount, if any. Present value will be computed on the basis of semiannual compounding and a 360-day year of twelve 30-day months. Bidders are requested to provide a calculation of the TIC for Series 2021A Certificates, as applicable, on an Official Bid Form, computed as specified herein on the basis of their respective bids, which shall be considered as informative only and not binding on either the bidder or the College. The College or its Financial Advisor will verify the TIC based on such bids. If there is any discrepancy between the TIC specified and the bid price and interest rates specified, the specified bid price and interest rates shall govern and the TIC specified in the bid shall be adjusted accordingly. If two or more proper bids providing for identical amounts for the lowest TIC are received, the governing body of the College will determine which bid, if any, will be accepted, and its determination is final.

The College reserves the right to reject any and/or all bids and to waive any irregularities in a submitted bid. Any bid received after the submittal hour on the sale date set forth above will be returned to the bidder. Any disputes arising hereunder shall be governed by the laws of Kansas, and any party submitting a bid agrees to be subject to jurisdiction and venue of the federal and state courts within Kansas with regard to such dispute.

The College’s acceptance, including electronic acceptance through PARITY®, of a successful bidder’s proposal for the purchase of Series 2021A Certificates in accordance with this Notice of Certificate Sale shall constitute a certificate purchase agreement between the College and the successful bidder for purposes of the laws of the State and a contract between the College and the successful bidder for the purposes of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) and Rule G-32 of the Municipal Securities Rulemaking Board (“Rule G-32”). The method of acceptance shall be determined solely by the governing body of the College.

**Ratings.** The College has not applied for a rating on the Series 2021A Certificates herein offered for sale.

**Optional Bond Insurance.** The College has not applied for any policy of municipal bond insurance with respect to the Series 2021A Certificates, and will not pay the premium in connection with any policy of municipal bond insurance desired by the successful bidder. In the event a bidder desires to purchase and pay all costs associated with the issuance of a policy of municipal bond insurance in connection with the Series 2021A Certificates, such indication and the name of the desired insurer must be set forth on the bidder's Official Bid Form, and shall specify all terms and conditions to which the

College will be required to agree in connection with the issuance of such insurance policy. The College specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest net interest cost to the College.

**CUSIP Numbers.** CUSIP identification numbers will be assigned and printed on each of the Series 2021A Certificates, but neither the failure to print such number on any Series 2021A Certificates nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for Series 2021A Certificates in accordance with the terms of this Notice. The Financial Advisor will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. All expenses in relation to the assignment and printing of CUSIP numbers on Series 2021A Certificates will be paid by the College.

**Establishment of Issue Price.** (a) In order to provide the College with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the “Code”), the successful bidder will be required to assist the College in establishing the “issue price” of Series 2021A Certificates and complete, execute and deliver to the College prior to the Closing Date, a written certification in a form acceptable to the successful bidder, the College and Special Counsel (the “Issue Price Certificate”) containing the following for each maturity of Series 2021A Certificates: (1) the interest rate; (2) the reasonably expected initial offering price to the “public” (as said term is used in Treasury Regulation Section 1.148-1(f) (the “Regulation”)) or the sale price; and (3) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the successful bidder has purchased Series 2021A Certificates for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer Series 2021A Certificates for sale to the public. Any action to be taken or documentation to be received by the College pursuant hereto may be taken or received by the Financial Advisor or Special Counsel on behalf of the College.

(b) The College intends that the sale of Series 2021A Certificates pursuant to this Notice shall constitute a “competitive sale” as defined in the Regulation. In support thereof: (1) the College shall cause this Notice to be disseminated to potential bidders in a manner reasonably designed to reach potential bidders; (2) all bidders shall have an equal opportunity to submit a bid; (3) the College reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as Series 2021A Certificates; and (4) the College anticipates awarding the sale of Series 2021A Certificates to the bidder that provides a bid with the lowest TIC in accordance with the section hereof entitled “Basis of Award.”

(c) Any bid submitted pursuant to this Notice shall be considered a firm offer for the purchase of Series 2021A Certificates as specified therein. The successful bidder shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its bid, the successful bidder confirms that it shall require any agreement among underwriters, a selling group agreement or other agreement to which it is a party relating to the initial sale of Series 2021A Certificates, to include provisions requiring compliance with provisions of the Code and the Regulation regarding the initial sale of Series 2021A Certificates.

(d) If all of the requirements of a “competitive sale” are not satisfied, the College shall advise the successful bidder of such fact at the time of award of the sale of Series 2021A Certificates to the successful bidder and the following provisions shall apply to Series 2021A Certificates. ***In such event, any bid submitted will not be subject to cancellation or withdrawal.*** Within twenty-four (24) hours of the notice of award of the sale of Series 2021A Certificates, the successful bidder shall advise the College if a “substantial amount” (as defined in the Regulation (10%)) of any maturity of Series 2021A Certificates has been sold to the public and the price at which such substantial amount was sold. The College will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The College will ***not*** require the successful bidder to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the successful bidder may elect such option. If the successful bidder exercises such option, the College will apply the initial offering price to the public provided in the bid as the issue price for such maturities. If

the successful bidder does not exercise that option, it shall thereafter promptly provide the College the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the College notified of such prices not later than three (3) business days prior to the Closing Date. *Any change in the issue price of any of the Series 2021A Certificates after the Submittal Hour will not affect the purchase price for the Series 2021A Certificates submitted in the bid of the successful bidder.*

(e) This agreement by the successful bidder to provide such information will continue to apply after the Closing Time if: (a) the College requests the information in connection with an audit or inquiry by the Internal Revenue Service (the "IRS") or the Securities and Exchange Commission (the "SEC") or (b) the information is required to be retained by the College pursuant to future regulation or similar guidance from the IRS, the SEC or other federal or state regulatory authority.

**Optional Prepayment.** The Series 2021A Certificates that evidence Principal Portions of Basic Rent payable to Certificate Owners on and after [May][November] 1, 20\_\_, shall be subject to optional prepayment, as a whole or in part, on [May][November] 1, 20\_\_, or any date thereafter, at a Prepayment Price equal to 100% of the Principal Portion of Basic Rent represented by the Series 2021A Certificates being prepaid plus the Interest Portion of Basic Rent accrued to the Prepayment Date, from amounts paid by the College to prepay or partially prepay Basic Rent Payments pursuant to the terms of the Lease. The Series 2021 Certificates shall be subject to optional prepayment prior to their respective stated maturities, on any date, as a whole, at a Prepayment Price equal to 100% of the Principal Portion of Basic Rent represented thereby plus the Interest Portion of Basic Rent accrued to the Prepayment Date, in the event of substantial damage to or destruction or condemnation (other than condemnation by the College) of, or loss of title to, substantially all of the Improvements and underlying real property, or if, as a result of changes in the Constitution of the State or legislative or administrative action by the State or the United States, the Site Lease or the Lease becomes unenforceable and the College prepays all Basic Rent Payments under the Lease.

**Mandatory Prepayment.** A bidder may elect to have all or a portion of Series 2021A Certificates that evidence Principal Portions of Basic Rent payable to Certificate Owners scheduled to be paid in consecutive years issued as term certificates (the "Term Certificates"), scheduled to be paid in the latest of said consecutive years and subject to mandatory prepayment requirements consistent with the schedule of serial payments set forth above, subject to the following conditions: not less than all of the series of Series 2021A Certificates to be paid in the same year shall be converted to Term Certificates with mandatory prepayment requirements and a bidder shall make such an election by completing the applicable paragraph on the Official Bid Form or completing the applicable information on PARITY®.

**Delivery.** The College will pay for printing the Series 2021A Certificates and will deliver the same properly prepared, executed and registered without cost to the successful bidder on or about May 4, 2021, to such bank or trust company in the contiguous United States of America as may be specified by the successful bidder, or elsewhere at the expense of the successful bidder.

**Approval of Series 2021A Certificates.** The Series 2021A Certificates will be sold subject to the legal opinion of GILMORE & BELL, P.C., Wichita, Kansas, Special Counsel, whose approving legal opinion as to the validity of the Lease and Series 2021A Certificates will be furnished and paid for by the College, printed on Series 2021A Certificates and delivered to the successful bidder as and when Series 2021A Certificates are delivered.

**Additional Information.** Additional information regarding the Series 2021A Certificates may be obtained from the College's Vice President for Administrative Services/CFO, , 801 Campus Drive, Garden City, Kansas 67846, Attn: Karla Armstrong, (620) 276-9577, or from the Financial Advisor, Ranson Financial Consultants, L.L.C., 200 W. Douglas, Suite 600, Wichita, Kansas 67202, Attention: John Haas (316) 264-3400, Fax No. (316) 265-5403.

**DATED March 9, 2021.**

**OFFICIAL BID FORM**  
 PROPOSAL FOR THE PURCHASE OF  
 GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS  
 REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2021A  
 EVIDENCING A PROPORTIONATE INTEREST OF THE OWNERS THEREOF  
 IN BASIC RENT PAYMENTS TO BE MADE BY THE COLLEGE PURSUANT TO A LEASE AGREEMENT

TO: John Haas, Ranson Financial Group, L.L.C.  
 on behalf of Garden City Community College

April 13, 2021

For \$4,730,000\* principal amount of Refunding Certificates of Participation, Series 2021A, of Garden City Community College, Finney County, Kansas, to be dated May 4, 2021, as described in your Notice of Certificate Sale dated March 9, 2021, said Series 2021A Certificates to bear interest as follows:

<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>	<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>
November 1, 2021	\$280,000	_____ %	November 1, 2024	\$315,000	_____ %
May 1, 2022	425,000	_____ %	May 1, 2025	490,000	_____ %
November 1, 2022	330,000	_____ %	November 1, 2025	310,000	_____ %
May 1, 2023	480,000	_____ %	May 1, 2026	490,000	_____ %
November 1, 2023	325,000	_____ %	November 1, 2026	300,000	_____ %
May 1, 2024	485,000	_____ %	May 1, 2027	500,000	_____ %

the undersigned will pay the par value of the Series 2021A Certificates, plus accrued interest to the date of delivery, less a total discount, plus a total premium in the amount set forth below.

Total interest cost to maturity at the rates specified .....	\$ _____
Discount (if any) not to exceed 1.00% .....	\$ _____
Premium (if any) .....	(\$ _____)
Net interest cost (adjusted for Discount/Premium) .....	\$ _____
True Interest Cost .....	_____ %

The Bidder elects to have the following Term Certificates:

<u>Payment Date</u>	<u>Years</u>	<u>Amount</u>
_____	to _____	\$ _____
_____	to _____	\$ _____

subject to mandatory prepayment requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in said Notice of Certificate Sale, and if the undersigned is the successful bidder, the undersigned will comply with all of the provisions contained in said Notice. The acceptance of this proposal by the College shall constitute a contract between the College and the successful bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission.

Submitted by: \_\_\_\_\_

[LIST ACCOUNT MEMBERS ON REVERSE]

By: \_\_\_\_\_  
 Telephone No. (\_\_\_\_) \_\_\_\_\_

**APPROVAL**

Pursuant to action duly taken by the Board of Trustees of Garden City Community College, Finney County, Kansas, the above proposal is hereby accepted on April 13, 2021.

Attest:

\_\_\_\_\_  
 Secretary of the Board

\_\_\_\_\_  
 Chairman

**ACCEPTANCE AND CONFIRMATION:**  
 ("TRUSTEE")

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: Trust Officer

**NOTE:** No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Sealed or facsimile bids may be filed with Ranson Financial Group, LLC, 200 W. Douglas, Suite 600, Wichita, Kansas 67202, (316) 264-3400; Fax No. (316) 265-5403, at or prior to 10:00 a.m., Central Time, on April 13, 2021. Any bid received after such time will be returned to the bidder.

**EXCERPT OF MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
GARDEN CITY COMMUNITY COLLEGE  
HELD ON MARCH 9, 2021**

The Governing Body met in regular session at the usual meeting place on the College campus at 6:00 p.m., the following members being present and participating, to-wit:

Absent:

\* \* \* \* \*

(Other Proceedings)

The matter of authorizing the Community College to enter into a lease-purchase transaction came on for consideration and was discussed.

Thereupon, there was introduced a Resolution entitled as follows:

**A RESOLUTION OF THE BOARD OF TRUSTEES OF GARDEN CITY  
COMMUNITY COLLEGE DETERMINING THE ADVISABILITY OF  
FINANCING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND  
EQUIPPING OF CERTAIN IMPROVEMENTS, BY THE EXECUTION AND  
DELIVERY OF A LEASE PURCHASE AGREEMENT.**

Thereupon, Trustee \_\_\_\_\_ moved that said Resolution be passed. The motion was seconded by Trustee \_\_\_\_\_. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the Board of Trustees, the vote being as follows:

Aye: \_\_\_\_\_.

Nay: \_\_\_\_\_.

Thereupon, the Chairman declared the Resolution duly passed and the Resolution was then duly numbered Resolution No. 2021-\_\_, and was signed by the Chairman and attested by the Secretary.

\* \* \* \* \*

(Other Proceedings)

There being no further business to come before the meeting, on motion duly made, seconded and



carried by unanimous vote, the meeting was adjourned.

(SEAL)

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Secretary

the Board of Trustees is hereby authorized and directed to publish this Resolution once each week for two (2) consecutive weeks in a newspaper of general circulation within the boundaries of the College district. If a protest petition signed by not less than 5% of the qualified voters of the College district, as determined by the vote for secretary of state at the last general election, is filed with the county election officer within 30 days following the last publication of this Resolution, the proposed Lease shall not take effect unless approved by a majority of the qualified voters of the College district voting at an election to be held thereon as prescribed in K.S.A. 10-1116c.

Section 10. **Further Authority.** The officials of the College, the Financial Advisor, the Purchaser, the College's attorney, Special Counsel, and other consultants are authorized to proceed with the planning and document preparation of the Improvements, the Lease, the Certificates and other legal documents necessary in order to comply with the intent of this resolution, subject to final approval of such documents by the Board of Trustees.

**ADOPTED BY** the Board of Trustees of Garden City Community College this 9th day of March, 2021.

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Chairman

(Seal)

ATTEST:

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Secretary

**EXCERPT OF MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
GARDEN CITY COMMUNITY COLLEGE  
HELD ON MARCH 9, 2021**

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DELIVERY OF A LEASE PURCHASE AGREEMENT.**

Thereupon, Trustee \_\_\_\_\_ moved that said Resolution be passed. The motion was seconded by Trustee \_\_\_\_\_. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the Board of Trustees, the vote being as follows:

Aye: \_\_\_\_\_.

Nay: \_\_\_\_\_.

Thereupon, the Chairman declared the Resolution duly passed and the Resolution was then duly numbered Resolution No. 2021-\_\_, and was signed by the Chairman and attested by the Secretary.

\* \* \* \* \*

(Other Proceedings)

There being no further business to come before the meeting, on motion duly made, seconded and

carried by unanimous vote, the meeting was adjourned.

(SEAL)

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Secretary

(Published in the *Garden City Telegram*  
on March \_\_, 2021 and subsequently on March \_\_, 2021)

**RESOLUTION NO. 2021-\_\_**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF GARDEN CITY  
COMMUNITY COLLEGE DETERMINING THE ADVISABILITY OF  
FINANCING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND  
EQUIPPING OF CERTAIN IMPROVEMENTS, BY THE EXECUTION AND  
DELIVERY OF A LEASE PURCHASE AGREEMENT.**

**WHEREAS**, the Board of Trustees of Garden City Community College (the "College") has considered the needs of the College, its students and its constituents for certain rodeo facility improvements, a new chiller, bus acquisition, campus lighting for security purposes, boiler replacement, a new dishwasher system, a new transportation building, replacement of a section of tunnel cap, replacement of hydronic water pipe, Broncbuster Suites roof replacement, West Hall restroom repairs and replacements and water heater system replacement, and theater improvements on or near the College campus in Garden City, Kansas (the "Improvements"), and has found and determined that the acquisition, construction, installation and equipping of the Improvements is in the public interest; and

**WHEREAS**, the governing body has considered various means of financing the acquisition, construction, installation and equipping of the Improvements, and has found and determined that it would be in the public interest to acquire, construct, install and equip the Improvements through the execution and delivery of a Lease Purchase Agreement; and

**WHEREAS**, pursuant to K.S.A. 71-201, and subject to the conditions set forth in K.S.A. 10-1116c, the College has legal authority to authorize the acquisition, construction, installation and equipping of the Improvements and the financing of such acquisition through the execution and delivery of a Lease Purchase Agreement;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
GARDEN CITY COMMUNITY COLLEGE:**

Section 1. **Authorization to Acquire, Construct, Install and Equip the Improvements.** The College is hereby authorized to complete final plans and specifications and to contract for the acquisition, construction, installation and equipping of the Improvements, at an estimated cost of \$[3,595,000][4,150,000][3,605,000][4,160,000].

Section 2. **Intent to Enter into Lease Purchase Agreement.** The Board of Trustees shall commence negotiations to enter into a Lease Purchase Agreement (the "Lease") and, if advantageous, to issue certificates of participation therein (the "Certificates") to provide financing for the acquisition, construction, installation and equipping of the Improvements, which Lease shall contain such terms, conditions and provisions as shall be acceptable to the Board of Trustees. Ranson Financial Consultants, L.L.C., Wichita, Kansas (the "Financial Advisor") is hereby designated as the financial advisor to the College for the purpose of entering into such negotiations with a suitable lessor.

Section 3. **Conditions to Execution and Delivery of Lease Purchase Agreement and Issuance of Certificates of Participation.** The execution and delivery of the Lease Purchase Agreement and issuance of the Certificates is subject to the publication and protest period requirements of K.S.A. 10-1116c, adoption of a Resolution approving the forms and authorizing the execution and delivery of the Lease and such legal documents as may be necessary in connection with it, the terms of which shall be satisfactory to the Board of Trustees and to the lessor named therein.

Section 4. **Expenditure of Funds in Anticipation of Financing.** In order to permit and expedite the acquisition, construction, installation and equipping of the Improvements and realization of the public benefits to be derived from it, the College may expend lawfully available funds prior to execution and delivery of the Lease, to be reimbursed upon execution and delivery of the Lease.

Section 5. **Authorization to Sell Certificates.** The College hereby authorizes the offering for sale of Certificates and authorizes the Financial Advisor to assist in negotiating the sale of such Certificates to a purchaser thereof (the "Purchaser").

Section 6. **Preliminary Official Statement.** The Financial Advisor, in consultation with the Vice President for Administrative Services/CFO, the College's attorney and Gilmore & Bell, P.C., the College's bond counsel ("Special Counsel") is authorized to prepare a Preliminary Official Statement for the Certificates. The Vice President for Administrative Services/CFO is authorized to approve the final form of such Preliminary Official Statement, such approval being conclusive evidence of the College's approval thereof.

Section 7. **Compliance with Disclosure Rules.** (a) For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the "Rule"), the Chairman and Vice President for Administrative Services/CFO are each hereby authorized: (i) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by the Rule; and (ii) to covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (iii) to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

(b) The College agrees to provide to the Purchaser within seven business days of the date of the purchase contract for the Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(b)(4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 8. **Declaration of Official Intent.** This Resolution shall constitute a declaration of official intent under Treasury Regulation Section 1.150-2.

Section 9. **Total of Payments; Publication of Resolution.** The expected total of all payments to be made by the College pursuant to the Lease (excluding amounts required for maintenance, taxes or insurance on the Improvements) is \$[4,237,930][4,893,976][4,626,803][5,338,817]. The Secretary of

the Board of Trustees is hereby authorized and directed to publish this Resolution once each week for two (2) consecutive weeks in a newspaper of general circulation within the boundaries of the College district. If a protest petition signed by not less than 5% of the qualified voters of the College district, as determined by the vote for secretary of state at the last general election, is filed with the county election officer within 30 days following the last publication of this Resolution, the proposed Lease shall not take effect unless approved by a majority of the qualified voters of the College district voting at an election to be held thereon as prescribed in K.S.A. 10-1116c.

Section 10. **Further Authority.** The officials of the College, the Financial Advisor, the Purchaser, the College's attorney, Special Counsel, and other consultants are authorized to proceed with the planning and document preparation of the Improvements, the Lease, the Certificates and other legal documents necessary in order to comply with the intent of this resolution, subject to final approval of such documents by the Board of Trustees.

**ADOPTED BY** the Board of Trustees of Garden City Community College this 9th day of March, 2021.

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Chairman

(Seal)

ATTEST:

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Secretary

**CERTIFICATE OF COUNTY ELECTION OFFICER**

STATE OF KANSAS            )  
  ) ss:  
COUNTY OF FINNEY        )

I, the undersigned, County Clerk of Finney County, Kansas, do hereby certify that I have reviewed a copy of Resolution No. 2021-\_\_ of the Board of Trustees of Garden City Community College, adopted on March 9, 2021, declaring it the intent of the College to enter into a financing arrangement for certain rodeo facility improvements, a new chiller, bus acquisition, campus lighting for security purposes, boiler replacement, a new dishwasher system, a new transportation building, replacement of a section of tunnel cap, replacement of hydronic water pipe, Broncbuster Suites roof replacement, West Hall restroom repairs and replacements and water heater system replacement, and theater improvements on or near the College campus in Garden City, Kansas (the "Improvements"), involving a Lease Purchase Agreement in a principal amount of \$[3,595,000][4,150,000][3,605,000][4,160,000], and such Resolution was published in the *Garden City Telegram* on March \_\_, 2021 and March \_\_, 2021 and no sufficient protest was submitted in my office against the Improvements, or the Lease Purchase Agreement, as provided by K.S.A. 10-1116c.

WITNESS my hand and official seal on April \_\_, 2021.

(Seal)

\_\_\_\_\_

County Clerk



**The president shall not fail to insure a safe and healthy environment on campus.**

**CEO's Interpretation:** The President must ensure the campus is safe for all students, staff and community members. In addition, the president will promote a healthy campus.

**Data directly addressing interpretation:** Below are some of the activities for 2020-21 thus far.

**Freshman Orientation—**

- Sessions were held at Freshman orientation on stress management, the importance of diet and exercise, campus safety protocol, dating violence, relationships, substance abuse and harassment. Speakers were brought in to present how to identify these issues on college campuses, how to report and who to report to.

**Student communication—**

- Emails are sent at the beginning of each semester to all students with information about how to report concerns and directs them to the online form and staff members who are available to talk with students and employees regarding safety concerns.

**Broncbuster Wellness Center--**

- GCCC unveiled the updated Broncbuster Wellness Center in 2020. Formerly the Aerobic super circuit, this space was updated with all new equipment, both weights and cardio. The Broncbuster Wellness Center is open free of charge to all students and employees. Additionally, Gold Card members and members of the President's Guild receive membership to the Wellness Center.

**Campus Police Department**

Campus Safety & Healthy Campus Report

2020 – 2021

In February September 2020, Campus Police Chief Dozier initiated a meeting with the Building Emergency Leaders of our campus. These meetings are held at least once per semester. Our goal is to enhance safety and communication efforts at Garden City Community College (GCCC), during emergencies and/or disasters. A Motorola radio is assigned to each of the buildings, with individual employees designated as primary points of contact. All others are designated as alternates or college leadership. Overall, the Emergency Communication System consists of 30 Motorola radios and over 40 employees.

Chief Dozier has recommended that employees in all buildings take at least one hour during in-service week to discuss safety issues on campus. Dr. Ruda approved this suggestion and encourages leaders across campus to initiate this measure. Campus police personnel are

available to facilitate discussions and to assist whenever necessary.

In August 2020, GCCC tested the Rave Mass Notification System. GCCC has officially transitioned to Rave Safety for our emergency mass notification needs. Key college officials initiate the notification process in the event of an emergency or catastrophe on campus. The notifications are sent by text, phone or e-mail to students, faculty, and staff. Rave mass notification was utilized during the recent school closures due to excessive snow/ice. Tests should be conducted at the beginning of the Spring & Fall semesters.

In October 2020, campus police initiated a campus-wide “soft lockdown” drill for Building Emergency Leaders (BEL). An announcement was made over the GCCC emergency communication system and all BEL moved to the exterior doors of their assigned buildings to lock them. Each BEL reported their status to campus police. Some employees provided positive feedback at the conclusion of the drill, expressing feelings of being more confident and safer because of the drill. Our efficiency with campus-wide lockdowns should be enhanced with the implementation of the building access control system. Garden City Police Dispatch was notified prior to the drill.

In December 2020, campus police updated the emergency assembly areas for each building. The assembly areas are safety zones for students, faculty, and staff in cases of fire or gas leaks. BEL will provide an accountability check at the established safety point.

In February 2021, Officer Scrivner attended a Taser Instructor Course and was certified as an instructor for GCCCPD. This will assist campus police personnel with the opportunity to meet annual certification requirements. Additionally, our instructor will assist in certifying local law enforcement personnel.

Campus Police assists the Facilities maintenance team with a periodic inspection of the campus lighting. This inspection is scheduled monthly and the results are sent to the Dean of Physical Planning and Facilities Management for review. The Dean then schedules the rental of a lift truck and the lighting is repaired and/or bulbs are replaced. Additionally, Campus Police assists with periodic inspections of the automatic door access in all buildings. Work orders are initiated on all doors with malfunctions.

## **HR**

### **Campus Safety and Healthy Campus Report**

2020-2021

- Human Resources assisted in providing communication to employees regarding information and resources related to COVID-19. Throughout this process, a comprehensive plan was developed to assist in facilitating return to work and

campus re-opening. As part of the planning, to promote a safe and healthy campus, all employees complete daily screenings through Healthy Roster.

- Facilitated employee in-service with the option to attend via zoom.
  - Employee professional development for Fall 2020 in-service by Southwest Plains Service Center on “Cultural Diversity.” Afternoon session was provided to faculty on English language Learners.
  - Employee professional development for Spring 2021 in-service by Corey Ciocchetti on “Inspire Integrity: Character Development and Happiness.” As well as an afternoon session on “Under the Influence of Stress.”
  - Wellness kits were provided to employees during Spring in-service , which included information on the Employee Assistance Program (EAP).
- 
- Facilitated meetings for open enrollment for Blue Cross and Blue Shield via zoom. As well as open enrollment for American Fidelity was held via an online platform.
  - As a part of the onboarding process, all new employees are required to complete the assigned mandatory training through Safe Colleges online training platform. The assigned mandatory training for new employees consists of Title IX Roles of Responsible Employees, Discrimination Awareness in the Workplace, Sexual Harassment: Staff to Staff, FERPA: Confidentiality of Records and Bloodborne Pathogens.
  - Human Resources is scheduled to attend, an online Title IX training on Tuesday March 9, 2021, through Husch Blackwell.

### **Student Health Services**

#### **Student Health Services 2020-2021**

- Annual faculty and staff trainings include blood borne pathogens and sexual harassment training. These are online trainings to help facilitate the education and completion of trainings.
- Automatic External Defibrillators- monthly maintenance checks (currently 8 AED’s on campus)-maintained per facilities.
- Partnership with Family Crisis offers on campus advocate, available to all students, faculty and staff. Family Crisis GCCC Campus Advocate attends residential life check-in. February 2021 Allison Knier new campus advocate Spring 2020
- Maintain files and records of all students, faculty and staff who require health-related assistance
- Ensure residential life immunization requirements are met
- Employee and student communication staying well and preventive actions for communicable disease i.e. influenza, coronavirus
- Serve as a referral agent and work closely in obtaining services with other health care providers in the community

- Partnership with Centura Health offering students access to affordable healthcare at Convenient Care Clinic & Siena Medical Clinic
- Maintain professional contact with Robert Rosin MD, Medical Director Student Health Services, offers access to quality healthcare.
- College Health Nurse is a Building Emergency Leader (BEL)
- Respond to health-related issues on campus
- Maintain membership in ACHA
- Maintain CLIA license
- Maintain CPR certification
- Student Health Survey to students, faculty & staff
- Fall 2020—Flu Shots available
- Partnership with Genesis Family Health-Genesis Mental Health Counselors on campus M-Th-F
- Partnership with Genesis Family Health to provide COVID-19 testing for GCCC students and employees.
- Late Fall semester, GCCC provided office space for testing site. This allowed for easy access to COVID testing for students and employees.
- Maintained frequent communication with FCHD for guidance regarding COVID-19/public health
- MOU with FCHD to provide nursing staff to FCHD for purposes of COVID testing, preparing specimens for shipping, contact tracing, mass vaccination clinic
- Contact Tracing for GCCC students
- Manage daily symptom screening of current students, Campus Cloud
- Manage daily symptoms screening all employees, Healthy Roster
- Scheduled approximately 110 GCCC employee vaccinations- FCHD clinic February and March 2021
- College Health provided RN to FCHD COVID vaccine clinic
- COVID-19 testing of all residential life students upon check in Fall 2020 & Spring 2021
- February 2021 COVID-19 Randomized surveillance testing of traveling team/programs and residential life
- Covid-10- Full time RN and RN PRN added to College Health staff
- Surveillance testing COVID-19 purposes- staff (1) added to College Health

**Fall 2020/Spring 2021 events:**

“Free Flu Shots for Students”

**Student Health Services Committee’s served:**

SANE/SART: Sexual Assault Nurse Examiner/Sexual Assault Response Team: monthly meetings

Finney County Prevention Taskforce: monthly meeting

FCHD Advisory Committee- Family Planning

**Fall 2020/Spring 2021 informational /events- Canceled due to COVID-19**

“Home Sweet Home”- Homesickness /Adjusting to college

“Keep It Safe”- Healthy Relationships/Campus Safety

Red Flag Campaign/Family Crisis- Dating/Domestic Violence Bystander Intervention

“Manage Your Stress”- Stress/Anxiety

“Happy Holidays”- Holiday Depression

STI Awareness

Blood Drive

Alcohol/Drunk Driving Awareness: SIDNE (simulated impaired driving experience)

Skin Cancer Awareness

**Fall 2020 Screening- Canceled due to COVID-19**

Vision Screening

**Spring 2021 Screening- Canceled due to COVID-19**

Vision Screening

Dental Screening

**Title IX**

Staff attended the Heartland summit conference virtually. This conference focuses on dating violence, relationships, Clery and title ix items. It provides an avenue to engage with other higher education professional and look at new strategies and techniques to be implemented at higher education institutions.

Staff have attended multiple webinars and online training modules. These include: “Clery Act Using evidence to impact real Change to campus safety practices,” “Improving your clery act reporting procedures,” and “Clery Act compliance.”

Reviewed and updated Title IX policy and regulations.

Have implemented Title IX trainings titled “Role of Responsible Employee” and “Guide for Responding” into all new employee orientations on a monthly basis.

Presented Title IX, suicide awareness and gender violence awareness trainings to all Resident Assistants at RA training in August.

Send an email to all student and employees each semester which highlights “Know your Rights” with Title IX.

The College has entered a partnership with Genesis Family Health. The partnership is dedicated to promoting the emotional and mental well-being of all students. Services can be provided in-person, virtually, over the phone or email. They are available 10 hours per week and for the Fall 2019 they made about 30 student contacts. The Spring, prior to Covid, Genesis met with 20 students and were able to continue services through the end of the semester with another 18 students reaching out through virtual means.

GCCC partnered with Genesis to open a COVID testing location on campus for availability to all community members, as well as increasing ease and access of testing for students and employees.

### **Facilities & Operations**

From the beginning of the Covid-19 pandemic, GCCC Operational staff, consisting of Facilities Management, Custodial Services, Maintenance, Grounds, Information Technologies, and Transportation, met frequently to discuss best practices, policies, and procedures to put into daily operations to ensure the campus is safe for all students, staff, and community members.

Operations conducted daily planning and brainstorming sessions with campus leaders to discuss best practices that aligned with CDC guidelines to design procedures to ensure a safe learning and working environment for our stakeholders. Campus leaders planned responses specific to their area of expertise and ordered equipment and supplies needed for the Response plan.

In May and June 2020, as understanding of the situation grew and the national response to the virus evolved, the GCCC Operations team met daily to adjust our plan to reflect the most recent best practices. Personal protective equipment, masks, gloves, heavy duty disposable protective coveralls and shoe covers were ordered and stocked in advance of the need. Dry mist foggers, environmentally safe antiviral disinfectant and UVC sanitizing lights were purchased to treat the buildings and vehicles. Cleaning supplies for the campus, alcohol wipes and personal sized hand sanitizers were ordered and stockpiled in anticipation of the Campus reopening for the Fall semester. Locations around campus were identified that were highly traversed by students, staff, and community members. These areas had plexiglass installed to protect our stakeholders from virus spread. The college HVAC team installed ionizers in the west hall dormitories to help purify the air due to the shared ventilation in these living quarters. Also, classrooms were measured and setup to ensure social distancing guidelines were being followed. Enhanced cleaning protocols were put into place for classrooms and all areas of campus.

Below are some of the steps that were taken to ensure our daily operations and return of students to campus was done as safely as possible:

- As feasible, employees will, with the approval of their supervisors, balance working from College locations and working from home.
- Students, faculty, and staff are required to wear a mask in campus buildings, unless an employee is working in their personal single office and greater than 6-feet from other individuals.
- Disposable face masks are provided by the College.
- Students, faculty, staff, and community members are required to maintain social distancing of 6-feet.
- Breakrooms and common areas that encourage gatherings of multiple individuals or not maintaining appropriate physical distancing were closed. Exceptions were made for the use of copy / multi-function machines or for the picking up of campus mail.
- Communal refrigerators, coffee pots, microwave ovens and other high touch devices that encourage contact by multiple people were unplugged (if possible) and off-limits.
- Sanitation stations, including hand sanitizer, disinfectant wipes and other items were placed throughout GCCC facilities.
- High traffic, common and frequented areas will be disinfected nightly by means of electrostatic sanitizing equipment.
- If a positive case of COVID-19 is identified in a GCCC facility, the appropriate cleaning protocols and contact actions were initiated.
- Social distancing posters and space indicators were displayed.
- GCCC administrators worked closely with local health officials to determine if a short-term closure (for 2-5 days) of all campus buildings and facilities is needed.
- Students, staff, and faculty were advised against gathering or socializing anywhere.
- All faculty and staff were required to stay home if they are sick.
- Signage and multimedia displays reminding staff, faculty, and students to follow best practices were placed throughout campus.
- Students were advised against from entering other students living quarters.
- Custodial services conducted periodic sweeps of shared bathroom areas. Sanitizing highly touched areas: handles, doorknobs, sinks, faucets, shower, etc.
- Res Life staff, Operations and food service worked together to coordinate response to various levels of virus spread in campus housing.
- VP of Instruction and VP of Student Services coordinated with Res life staff to accommodate students' educational needs when quarantined on campus. Faculty also worked with students who were out due to COVID-19 meet their lesson plans.
- Enhanced cleanings of all common areas and classrooms were performed twice daily, including regular disinfecting of frequently touched surfaces (door handles, hard surfaces, tables, chairs, etc.). UVC lighting and Electrostatic disinfecting of all common and classroom areas also occurred every night, Monday - Thursday. Additional cleaning supplies were made available for instructors to clean learning spaces after use. Cleaning supplies will be made available in each department.

- All restrooms were cleaned and disinfected a minimum of twice daily. High touch surfaces received additional sanitizing throughout the day.
- Drinking fountains at all locations were taped off and disabled. The water bottle filling capability at these stations remained available. Individuals were encouraged to fill personal water bottles and/or bring personal beverage.
- Passengers in college transportation were not allowed to travel if they had symptoms, same procedures as for campus buildings.
- Passengers are required to wear a face covering.
- Face covering are required for our drivers.
- Hand sanitizers and face coverings provided on board by GCCC.
- Seating charts are used on college buses to provide for contact tracing.
- Buses are cleaned with CDC approved disinfectant cleaners and UVC sterilization during and after trips.

### **Student Safety Updates**

Below is information that was provided to students.

- Mission of our Campus Police Department
- GCCC Campus Safety and Security handout
- Run, Hide, Fight Video
- Conceal and Carry handout
- See Something Say Something
- Why Busters Wear Masks
- Link to the Campus Security website
- Documents regarding ADA/Title IX
- Sexual Violence brochure
- General and contact information regarding services at Genesis Family Health



**Actual financial conditions at any time shall not incur fiscal jeopardy or compromise board ENDS priorities.**

**CEO's Interpretation:** The President must ensure the financial conditions of the college do not jeopardize fiscal solvency. The President must ensure that there is clear alignment of finances and planning to the board ENDS of: Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment and Workforce Development.

**Data directly addressing interpretation:**

The board receives monthly financial reports of the financial conditions of the college. In addition to a direct budget line report of revenues and expenses, the college has developed a new summary page of revenue and expenses. This new summary page provides a comparison to the previous year as well as a Year to Date % for tracking purposes. These reports provide an enhanced mechanism for direct board inspection and review of the financial conditions of the college.

The college planning and budgeting process align to the four pillars of the strategic plan and collectively to the board ENDS. The four pillars of the strategic plan are:

- Student Success
- Institutional Partnerships
- Fiscal Solvency
- Sustainable Infrastructure

Within each of the four pillars are goals and strategies that further embed and correlate to the board ENDS. These embedded goals and strategies correspond to the college planning and budgeting process. Tying the annual planning and budgeting process to the college strategic plan and to the ENDS priorities creates a systematic and integrated planning process. The institution allocates resources in alignment with its mission and priorities, as identified through the college strategic plan and board ENDS.

To ensure that this process is in place and for evaluative purposes, the board receives an annual report in the fall semester which provides updates and transparency of progress made on the strategic plan.

## **March 2021 Board Report**

### **Maintenance:**

- Baseball Stadium Scoreboard added a new control console. Making sure all wires have good contact and antenna is working properly.
- Remodel suite 13. Paint, kitchen floor, replacement of some carpet squares.
- Helping Hand with the Governor. Making sure everything is in place.
- Work Orders. Plumbing, Electric, etc.
- Helped Residential Life with clean up area.
- Remodel Industrial Maintenance Classroom.
- Make sure Quarantine Suites are always ready.
- Replace Water Heater Element for Fouse.
- Busted water hot water line in Fouse in the tunnel. 1 1/4in line. Replace copper pipe and 90's
- Maintenance helped with Kenton with Electric throughout campus and helped service doors.
- Fine Art Building Fixed AHU-E4. Silver solid the coil.
- ATR/Football locker room. Install and set locker.
- Ran cable for DPAC for video for sports and other locations.
- Put up cameras and ran cable in hallway for the computer lab in ACAD.
- Snow Removal.
- Put Ice Melt Down.

### **Contractors**

- Removal of Old Cooling Towers. (Tatro)
- Install New Stainless Steel Cooling Towers. (Tatro)
- Davis Electric Wired in new cooling towers
- Kenton installed the new access control.

### **Information Technology:**

- Completed the software rollout for the Gallagher door access control system.
- Provided video training to users who will use the system daily including how to change door schedules, unlock doors, view cardholders and process alarms.
- Provided 1 on 1 end-user training to each building on campus to help them unlock doors via their mobile phone and to understand the door access control system.
- Started evaluating options for a multifactor authentication method so that OneDrive and SharePoint can be rolled out across campus.
- Begin working with vendors to configure new emergency 911 software that will allow the GCPD to view specific parts of campus during an emergency.
- Completed important firmware updates to our main storage array and virtual machine array.
- Completed upgrades to the latest version of VMWare to manage the virtual machines on campus.

## March 2021 BOARD REPORT

### **Grounds:**

- Checked irrigation lines for breaks
- Winterizing
- Ground Work Orders
- Removed Snow and applied ice melt when needed.
- Purchased a new pallet of ice melt
- Blew off side walks
- Picked up trash and tree branches
- Maintained and repaired snow equipment
- Painted foul lines at baseball and softball.
- Helped put together the new locker room by the stadium.
- Helped maintenance with several work orders.

### **Custodial:**

- Set up Governor visit held in Endowment Rm.
- Set up for all meetings held in Endowment Rm.
- Set up for Tyson classes Held JCVT
- Hired 1 Full time custodian:
- Cleaned EGV school before classes begin:
- Clean & disinfect all areas on campus:
- Clean & disinfect suites due to students in quarantine.
- Clean suite 13
- Order supplies & PPE for campus
- Complete work orders
- Prep for basketball games & coverage

### **Transportation:**

- The month of February brought the expected weather-related travel challenges and additional health related trip cancelations, with 10 trips being either cancelled or rescheduled.
- We are continuing our enhanced Covid-19 cleaning and seating practices as well as rotating vehicles to minimize risks.
- The record -20-degree temperature caused the diesel fuel to jell in our buses even with fuel additives and the use of the engine block heaters. Alcohol and warmer weather corrected the issues, no trips were impacted.
- Our buses are cycling through the repair facilities for their regular scheduled maintenance and fault repairs.
- Upcoming months will be very busy because of rescheduled trips and additional sports traveling due to the delayed and intertwined seasons.

March 2021 BOARD REPORT

- March has 26 trips scheduled, April has 38, May has 19. These numbers will change as trips are rescheduled and added.
- Our 32-passenger bus continues to be out of service due to computer issues and there is not a vendor capable of working on the problem in the area, this is placing more trips on our MCI buses causing additional wear and service issues.

Fleet Utilization Summary Report

2/1/21 12:00 AM - 3/1/21 12:00 AM

Label	Year Make Model	Distance Traveled	Engine Hours	Days Utilized	Trips
#50	2012 FORD FUSION	668.9	16:55	10	29
#51	2012 FORD FUSION	522.5	10:23	3	15
#52	2012 FORD FUSION	14.6	01:13	3	5
#55	2017 CHEVROLET IMPALA	372.7	08:07	4	18
#56	2020 CHEVROLET IMPALA	112.8	03:06	4	12
#57	2020 CHEVROLET MALIBU	949.7	19:46	8	44
#60	2011 DODGE GRAND CARAVAN	0	00:34	2	2
#61	2011 DODGE GRAND CARAVAN	5.3	00:35	2	2
#62	2016 DODGE GRAND CARAVAN	778.3	15:40	6	29
#63	2016 DODGE GRAND CARAVAN	6.5	00:33	1	1
#70	2019 FORD TRANSIT PASSENGER	1,673.0	38:54	13	52
#71	2019 FORD TRANSIT PASSENGER	1,267.7	30:49	13	45
#74	2005 CHEVROLET EXPRESS		00:00	0	0
#75	2005 CHEVROLET EXPRESS		00:00	0	0
#76	2004 GMC SAVANA		00:00	0	0
#77	2013 FORD E-SERIES WAGON	106.6	02:46	3	8
#85	2009 DODGE GRAND CARAVAN	108.5	02:23	1	1
#87	2009 DODGE GRAND CARAVAN	262.7	28:42	18	133

## March 2021 BOARD REPORT

#88	2009 DODGE GRAND CARAVAN	505.9	17:46	14	51
#89	2010 DODGE CARAVAN	17	03:21	4	9
BUS#		1,259.0			
1	2012 MCI J 4500	0	59:32	14	26
BUS#		1,328.5			
4	1998 MCI 102E SERIES	*	50:43	8	8
BUS#					
5	2013 FORD F550 BUS CONV.	0.2	00:43	2	2
BUS#					
8	2011 MCI J4500	1,372.5	64:54	16	35

### Human Resources Board Report

#### New Employees:

Jeanette Hernandez, Fine Arts Building Secretary, effective, February 1, 2021.  
Lindsay Clark, Math and Science Building Secretary, effective, February 18, 2021  
Rosalinda Cortes, Custodian, effective, February 18, 2021

#### Transfers:

Lance Miller, Network Administrator to Executive Information Officer, effective, March 1, 2021  
Alexis Saenz, Human Resource Assistant to Human Resource Generalist, effective, March 1, 2021

#### Resignations/Separations:

Christine Dillingham, Residential Life Director, effective, February 12, 2021  
Ernie Ornelas, Groundskeeper, effective, February 12, 2021( **Correction**)  
Adam Austin, Assistant Football Coach, effective, February 19, 2021

#### Open Positions:

Spirit Squad Coach  
Physics/Physical Science Instructor- In process  
Assessment Clerk (Part-Time)  
Groundskeeper

**Adjunct Positions:**

English Adjunct Instructor- On Campus  
Life Sciences Adjunct Instructor- On Campus  
Math Adjunct Instructor- On Campus  
Reading Adjunct Instructor- On Campus

Projects for the Human Resources Department include:

- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

**PRINT, SOCIAL MEDIA & DESIGN**

- Daily print/supply request
- Accommodations print requests
- Email signatures
- Fillable forms
- Business cards
  
- Board packet
  
- Printed large posters for John Deere program
- Printed offensive line manual
- Printed, laminated & cut forklift Certification Cards / Certificates
- Designed & printed 4 canvas prints for ACAD 1212
- Designed & printed Mercer Gallery Color & Canon posters
- Designed & printed Courses for English Language Learners posters and handouts
- Designed, printed and laminated name tag table tents for Industrial Maintenance classroom
- Tyson Grant press release graphic
  
- Employee Appreciation tags for HR Office
  
- Designed Honor Roll cards & printed
  
- Financial Aid #findfeb – social graphic
  
- Dual credit automotive classes - social graphic
  
- 2<sup>nd</sup> – 8 week online courses - social graphic
  
- Safety Tips for Campus Police - social graphics
  
- BUSTERS VALUES social media campaign

## March 2021 BOARD REPORT

- Lewis Toyota press release - social graphic
- After Hours computer lab - social graphic
- Tech days giveaway social graphic
- Bookstore Valentine's Day - graphic
- Science flier for upcoming summer classes
- Annual Report design
- Catalog updates

## **PUBLIC RELATIONS & MARKETING**

-Press releases written and published:

1. GCCC DPS Firearm Trainings 2021 Schedule Released
2. GCCC Campus Closet Receives Grant from Lewis Toyota of Garden City
3. Next Virtual Meeting of Board of Trustees to be held February 9
4. BOT Approves New Tuition Structure for Finney County Residents
5. GCCC Session 2 Online Classes Start March 8<sup>th</sup>
6. Color & Canon Art Exhibition Coming to Mercer Gallery
7. BOT Special Meeting 02.13.21
8. Fall 2020 Honor Roll Recipients Announced
9. Governor Laura Kelly Signs CTE Proclamation at GCCC
10. Dual Credit Auto Tech Courses Offered in Fall 2021
11. GCCC Scholars Bowl to Compete in National Championship Tournament

- Created next edition of Golden Guild Newsletter
- Wrote speech (gov. visit) and letter (annual report) for president
- Wrote special spread for annual report
- Assisted with mail merge of honor roll cards
- TRIO Day Event – video and pictures
- Industrial Maintenance first day of training pictures
- Governor video & pictures
- Recorded & edited video for HLC
- Coordinated filming of new GCCC commercial

## CAMP

The College Assistance Program just completed the distribution of the Spring Scholarship Checks - \$1,500 per student.

20 students benefited this semester from CAMP.

CAMP is also working on different promotional pieces to be used in social media to promote GCCC and the benefits of the CAMP program for those who qualify. Among these promotional items are posters with pictures and information on our alumnus in their professional jobs. The purpose is to promote college education and help our future students see their opportunities through the success of our alumnus.

Recruitment is going strong among our area high schools. We have received enough applications to cover half of the spots available for CAMP next Fall 2021.

Interviews for new applicants will take place this month.

## Residential Life

### Current in Housing Student #'s at 276

New **Nighttime Supervisor Nolan Soto Assistant Strength Coach** was hired to fill my role with Res. Life while I am acting Interim Director of Residential Life

He is training on the job, very willing to help and picking up the 7-day shift change with current Nighttime Supervisor Levi Jeviden.

This opportunity is helping him grow as a young Coach and build better relationships with the student/ student athletes' campus wide.

**Clothes Drive with Campus Closet** was a success / COVID-19 clean up from the left-over unclaimed items inside the Television Lounge in West Hall.

Special Thanks to Tammy Hutcheson, Derek, and his Maintenance Staff with the project!

All the left-over microwaves and televisions will be placed inside the Isolation Suites for COVID-19 students allowing them the opportunity to reheat food and have access to use their game systems and stream television while in quarantine or isolation moving forward/ Res Life will be in charge of this project.

**Community Service Disciplinary** has been implemented within the **Discipline Process of Residential Life**

Students who are first time offenders or violate housing guidelines and policy now have the option to take on Community Service to keep their Point System and fines down within Campus Housing.



Each student reports to me and we set up the schedule, working around their school and athletic timeline.

Mrs. Marie and her staff have also worked alongside Housing to open more opportunities for service.

**Communication within the Athletic Department and Housing have strengthened with the new Athletic Director Jeff Tatum**

Very Hopeful that this relationship will continue to strengthen as we move forward, improving the student athletes experience while here at Garden City Community College

**Honorable Mention VP Deans Honor Roll**

**Recognize Residential Assistants on Staff**

Andrew Erickson  
Amy Thomas  
Mikkel Braz Costa  
Trey Schwerdtlege

**VP Dean's Honor Roll**

Cadon Detweiler  
Jacob Erickson  
Carla Gonzalez-Sanchez

**These students have done an exceptional job of balancing Academics along with Athletics and Residential Life Duties! Mrs. Annette and I recognized the group at our February 28<sup>th</sup> Meeting (Cupcakes and Cookie Surprises)**

**February 28<sup>th</sup> Res Life Staff Meeting**

Leadership Training and Exercise Activity was started with our Group/ We had the kids play a Game called Step by Step/ improving communication skills, leadership skills, and listening skills in the Portico.

Sign up for Spring Break Schedules followed.

## **SSS**

We checked and 79 out of 155 participants in fall semester were on one of the Honorable Mention list, the Deans'/Vice Presidents' Honor Roll, or the President's Honor Roll. That means that 51% of participants have a 3.0 or higher GPA. Also, I would like to report that three of the Quiz Bowl team members are SSS participants. SSS will have a virtual visit to Wichita State this Wednesday, March 3, and an on-ground visit to Fort Hays on Thursday, March 11.

## **Registrar's Office**

A few ramblings...

### Graduation:

- Our office has received a total of 344 Applications for Graduation for the 2020-21 academic year (67 for Fall 2020, 259 for Spring 2021, and 18 for Summer 2021).
  - At present, a total of 245 graduates have indicated their plans to participate in our Commencement ceremony on Friday, May 7.
- We are currently in the process of completing preliminary degree audits for our Spring 2021 prospective graduates. Graduation applications still continue to trickle in. Within the next few weeks, we will begin preliminary degree audits for our Summer 2021 prospective graduates.
- The Planning Committee met last week to discuss the best options, given the COVID situation we are still experiencing.
  - We would like to have what we are calling a “hybrid” ceremony.
  - First, graduates will be given the opportunity to walk across the stage to receive their diploma cover on Friday, May 7.
    - Each graduate may choose two (2) family members to attend this part of the ceremony with them.
    - Social distancing protocol will be in place and this evening's event will be videotaped.
  - Secondly, we would like to have the recorded portion (from Friday night) be incorporated into the virtual part of our ceremony (like last year's virtual ceremony).
  - Lastly, the final product will be aired on Buster TV on Saturday, May 15.

### Self Service and Student Planning:

- Finalizing setup and testing in the live environment.
- Assist with upcoming training for faculty and staff advisors.

### Enrollment:

- Summer 2021 enrollment opened on Monday, March 1.
- Fall 2021 enrollment is scheduled to open on Friday, April 16. Advisors will be using Self-Service to enroll their advisees.

### Residency Status Updates:

- With the recently approved tuition rate increase and with the rate for Finney County residents remaining the same, a new residency code was created for Finney County.
- We are now in the process of updating student records to reflect this change. This includes all students who are residents of Kansas and Finney County.