

June 8, 2021

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, June 8, 2021**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device: Please click the link below to join the webinar: <https://zoom.us/j/91812350771>

Or One tap mobile:

US: +12133388477, 91812350771# or +12532158782, 91812350771#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 213 338 8477 or +1 253 215 8782 or +1 346 248 7799 or +1 602 753 0140 or +1 669 219 2599 or +1 669 900 6833 or +1 720 928 9299 or +1 971 247 1195 or +1 206 337 9723 or +1 301 715 8592 or +1 312 626 6799 or +1 470 250 9358 or +1 470 381 2552 or +1 646 518 9805 or +1 646 558 8656 or +1 651 372 8299 or +1 786 635 1003 or +1 267 831 0333

Webinar ID: 918 1235 0771

Meeting ID: 918 1235 0771

For **PUBLIC COMMENTS** please contact Jodie Tewell, [jodie.tewell@gcccks.edu](mailto:jodie.tewell@gcccks.edu) by 5:00 pm CST Tuesday, June 8, 2021.

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

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**AGENDA**

**I. CALL TO ORDER:**

- A. Comments from the Chair
- B. Introduction of new employees

**II. EXECUTIVE SESSION**

**III. CONSENT AGENDA ..... Action**

- A. Approval of minutes of previous meetings (May 11, 2021)..... pg 4
- B. Approval of personnel actions-Human Resources ..... pg 13
  - B-1 Human Resources Report..... pg 14
  - B-2 Adjunct/Outreach Contracts ..... pg 15

C. Financial information .....	pg 27
C-1 Checks processed in excess of \$50,000.....	pg 29
C-2 Revenues.....	pg 30
C-3 Expenses.....	pg 32
C-4 Cash in Bank.....	pg 41
D. Resolution 2021 – F: Authorization Entering into A Lease Purchase Transaction....	pg 42
E. Resolution 2021 – G: GCCC Region D Adoption .....	pg 46
F. President’s Contract.....	pg 47
G. Data Storage.....	pg 48
H. Wireless Access Point Cable.....	pg 64
I. Athletic Insurance.....	pg 72

**IV. CONFIRMATION OF MONITORING REPORTS:**

A. Monitoring Reports and ENDS .....	<b>Consensus Approval</b>
A-1 Academic Advancement .....	policy governance pg 6..... pg 79
A-2 Asset Protection #5.....	policy governance pg 14..... pg 85
A-3 Compensation and Benefits.....	policy governance pg 15..... pg 86
B. Review Monitoring Report	
Treatment of People 1-4.....	policy governance pg 10

**V. OTHER**

- A. Open comments from the public
  - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
  - 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President’s Report
- C. Incidental Information
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from SGA
- G. Report from Faculty Senate
- H. Accreditation Update

**VI. OWNERSHIP LINKAGE**

**Upcoming Dates:**

Board Retreat	June 19, President’s Conference Room
Board Retreat	June 29, President’s Conference Room

**VII. EXECUTIVE SESSION**

## VIII. ADJOURNMENT

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Dr. Ryan Ruda.  
President

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Dr. Marilyn Douglass  
Chairman

*Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

*Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

### *Purposes for Executive Sessions*

*a. Personnel matters of non-elected personnel*

*b. Consultation with the body's attorney*

*c. Employer-employee negotiation*

*d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*

*e. Matters affecting a student, patient, or resident of public institutions*

*f. Preliminary discussions relating to acquisition of real property*

*g. Security if open discussion would jeopardize security*

# GARDEN CITY COMMUNITY COLLEGE

May 11, 2021

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Merilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Lance Miller, Executive Information Officer  
Andrew Knoll, IT Director  
Aaron Kucharik, Community Member  
Jean Lamfers, Community Member  
Madilyn Rider, Public Relations Coordinator  
Meghan Flynn, Community Member  
Nancy Unruh, Registrar  
Rodney Dozier, Campus Police Chief  
Toni Douglass, Community Member  
Craig Lurtz, Transportation Coordinator  
Larry Kleeman, Ranson Financial Group  
Perla Salazar, Faculty Senate/Math Instructor  
Taryn Tabor, SGA President  
Derek Ramos, Dean of Facilities  
Jodie Tewell, Executive Assistant to the President

## **CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:00 pm.

## **COMMENTS FROM THE CHAIR:**

Graduation was a wonderful time, and it feels like we are finally able to relax and enjoy college life. Trustees commented on their thoughts regarding commencement. The GCCC band and choir concerts in the park, nursing pinning, DPS, SGA made them feel like part of the campus. Trustees have felt isolated due to COVID. They are proud to be a trustee and proud of our students and staff. Trustees appreciated the part of commencement where parents walked in the graduates; made it more of a family environment. John Deere ceremony was so good to be able to visit with students and parents. It was good to be able to have in person graduation and first-generation graduates. It was welcoming to see the pride in the parents' eyes. Pride on the parents faces and students faces makes it worth the job and rewarding. John Deere had four large dealerships and individual dealerships at their certificate ceremony. The Board appreciates all they do for our school. We had 248 graduates walk at graduation but had closer to 400 graduate this year.

Chair Douglass reminded everyone that they would be filling out the self-assessments at the end of the meeting – this is a recording what you want to talk about or opinions.

## **INTRODUCTION OF NEW EMPLOYEES:**

No new Employees

Due to being Finals Week, Chair Douglass requested that Agenda Items V -F and V-G be moved to this time in the meeting. Reports were given.

### **V. F. SGA Report**

Taryn Tabor reported for SGA. On April 28-29 clubs made appointments with SGA and talked about what they were doing and if they wanted changes. On April 20 students had a bon fire and awards ceremony. Awards ceremony lasted an hour and snacks were provided afterwards. Cody Cundiff was the speaker. Not many clubs showed up, so SGA students accepted the awards for the clubs not present. At the bon fire afterwards SGA provided a shirt with GCCC 2021 in black lettering. We did powder chalk and white shirts like a color run and handed out Glow sticks. Overall, it was a good turnout. SGA has teamed up with the Humane Society for a dog run. This fell through twice but on May 4 they came to campus and brought four dogs. On May 5, Halo did fun day where different clubs oversaw a yard game. Groups of four students and an advisor and went through a relay race with the winner announced at the end of day. We also had Zumba, food, and giveaways. Fun day was the last event of the year.

### **G. Report from Faculty Senate**

Perla reported and had a follow up on fun day stating that it was a great day to end the year. Thank you to everyone who came to the faculty banquet. Faculty Senate's next meeting is this week on Friday to finalize the year and get new members set up for next year. Currently giving finals, grading, and assessment reports for end of the year. SLAT had a workshop where faculty could come in and ask question, and they will have another one next Monday. These have been short workshops as faculty are getting the hang of it. Adjunct faculty also came in during the workshops.

## **II. CONSENT AGENDA**

Chair Douglass requested Item E be pulled for further discussion. Trustee Smith requested Item F. baseball lights be pulled, Trust Rupp requested Item H Access Control be pulled, Trustee Hitz requested Item G Auditorium Seating be pulled.

Motion to accept the Consent Agenda items except pull Items E, F, H, and G for further discussion.

**Motion:** Beth Tedrow

**Second:** David Rupp

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

### **Item E. Resolution Authorizing the Offering for Sale of Lease Purchase Agreement Certificates of Participation, Series 2021B, of Garden City Community College, Finney County,**

Larry Kleeman, Ransom Financial Group, presented information regarding the Sale of Lease Purchase.

**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS  
HELD ON MAY 11, 2021**

The Board of Trustees of Garden City Community College met in regular session at the usual meeting place on the campus of the College in Garden City, Kansas, at 6:00 p.m. The Chairperson presided, and the following members of the Board of Trustees were present and participating, to-wit:

The following members of the Board of Trustees were absent:

The Chairperson declared that a quorum was present and called the meeting to order.

\* \* \* \* \*

(Other Proceedings)

The matter of authorizing the sale of approximately \$4,150,000\* of “Certificates of Participation, Series 2021B, evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Purchase Agreement,” came on for consideration and was discussed.

Trustee Tedrow presented and moved for the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE PURCHASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021B, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

Trustee Rupp seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass.

Nay: None.

The Chairperson declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. 2021-E and was signed by the Chairperson and attested by the Secretary.

\* \* \* \* \*

**CERTIFICATE**

**Item F: Baseball Lights**

Derek Ramos, Dean of Facilities reported that the expected lifespan is 25-30 on light poles themselves. Base and poles come with a 10 yr warranty. New technology will have the base supported in the ground versus on top of the ground. The next pole should last about 50 years. City codes requires more infrastructure, and we must go down a significant depth to add slurry. Since we held off on the project the city's codes changed and it went up \$75000 to adjust to new building codes. We still have the materials that could not be used. These materials amount to about \$5000 but can be used on other projects. Electricity with LEDS will be a tremendous savings. Derek discussed in further detail regarding the college's meters and electricity usage and needs. Derek also discussed the different bids; Clayton Holdings has the lowest five-year rate.

Motion to approve Item F.

**Motion:** Shanda Smith

**Second:** Beth Tedrow

Amended to approve Item F including recommended board action of financing with Clayton Holdings of a five-year term.

**Amended Motion:** Shanda Smith

**Second:** Beth Tedrow

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

**Item G: Auditorium Seating**

Dr. Ruda and Derek confirmed that there will be the same amount of seating. There was discussion regarding wear and tear including servicing of seats. The quote does include replacement parts and an additional eight seats. Financing is through the Certificate of Participation. We have worked with the Higher Ed Consortium. We will be installing new carpet and painting. There are a total of 298 seats in the auditorium and the company is taking care of disposal.

Motion to accept Midstate Schools; bid to replace the auditorium seats.

**Motion:** Dave Rupp

**Second:** Blake Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

## **Item H: Access Controls**

Derek Ramos gave an overview of the project. Phase I was completed last fall and has been working well. Phase II will complete the project on campus. Access control will allow us to unlock the entire campus or lock it down all at the same time. Derek also addressed some minor issues with cell phones and alarms. Building Secretaries will oversee the doors for their buildings. The system is still operational when the power goes out.

Motion to approve Item H. Access Controls as presented

**Motion:** Leonard Hitz

**Second:** Blake Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

### **(B) Approval of personnel actions – Human Resources**

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

### **(C) Financial Information**

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

### **(D) Nonrenewal of Contract**

(supporting documents filed with official minutes)

### **(I) West Hall Dorm Shower Replacement**

(Supporting documents filed with official minutes)

### **(J) Orientation Software**

(Supporting documents filed with official minutes)

### **(K) Great Western Dining Contract**

(Supporting documents filed with official minutes)

### **(M) Computer Equipment Replacement**

(Supporting documents filed with official minutes)



### III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS ..... **Consensus Approval**  
A-1 Executive Limitations, Treatment of People 1-4 (supporting documents filed with official minutes)

Dr. Ruda has provided information as he interprets this monitoring report. No formal grievances have been submitted this academic year. Number 2: No reported concerns. Number 3 and Number 4 – in all of his explanations Dr. Ruda referred to policies, procedures, and orientations that keeps everyone up to speed on these monitoring report. This past year has been challenging which included all the covid training and compliance program. The safe college safety program as been implemented annually.

The board appreciates that the college included and initiated a Diversity, Equity, and Inclusions committee.

Chair Douglass proposed to accept as presented. No objections.

- B. Review Monitoring Report  
No review scheduled.

### IV. OTHER

- A. **Public Comments**  
No public comments

- B. **President’s Report**

#### **Kansas Promise Scholarship Act**

- House Bill 2064 established Kansas Promise Scholarship Act
- Last-dollar scholarship that covers the difference of a student’s cost of attendance after other scholarships & grants have been applied
- Specific GCCC CTE programs will be available at no cost to eligible students
- Eligibility: Kansas high school graduates, Kansans aged 21+ who have resided in the state for at least 3 years, and dependents of military service members
- Students will have work requirements during school & residency requirements afterward

#### **Criminal Justice Competition Team Results**

- Criminal Justice Competition Team competed in a virtual regional competition in April
- Finished with five 1st place finishes, one 2nd place finish, and two 3rd place finishes
- The students & our instructors competed against other community colleges and even four-year universities

## **Masks Appreciated - Starting May 17th**

- Will transition to a “mask appreciated” approach on campus beginning 5/17
- GCCC appreciates mask-wearing & supports those who wish to wear masks for the comfort and safety of themselves and others
- Masks may still be required in certain classrooms/offices, based on needs of employees with health-related concerns which necessitate masks still be worn
- Our COVID committee will continue to track and follow the weekly criteria from FCHD & KDHE
- Will re-evaluate the mask policy for fall semester in late summer

### **C. Incidental Information**

No questions

### **D. Report from FCEDC**

We had annual meeting last week and it was well attended by partners, counties, cities, Holcomb, and Garden City. We went over projects and brought up that the unemployment rate is very low. If you want a job, you can get a job. Members appreciate this board and college starting to work on infrastructure upgrades.

### **E. Report from KACCT**

No meeting has been scheduled for a little while. Dr. Ruda and Beth worked on an evaluation of the director. Heather does a great job of keeping everyone informed. We could have been blindsided by other boards and she does a great job keeping everyone informed. We are hosting the COP in June and Athletics directors in July.

## **V. OWNERSHIP LINKAGE**

Leonard has chosen to let the resolution he presented at last meeting rest. The Governor has vetoed the bill. Tabled for now.

College does link with our business partners when they meet with advisory committees meet for example, agriculture, beef, nursing. Chair Douglass would like to have one board member attend those meetings to bring back information to the board. David is on the DPS advisory board now. We will bring back to next meeting with a list of advisory councils and you pick the one you want to attend and attend once a semester.

College sponsors one chamber breakfast. Board members are encouraged to attend and talk about the college. We will ask if college help or host a Chamber Breakfast. Chamber also does after hour – businesses can come more readily. Business after Hours occurs on Thursday nights. We will host a breakfast and invite people from the community to come and do a table discussion on what the college can do.

Cultural Holidays – attending events based on cultural holidays. More and more the community will start those back up after covid.

Chair Douglass discussed upcoming event dates.

## **CALENDAR DATES**

May 10	Final Exam Week
May 15	Legislative Coffee, BTSC Endowment Room Football vs Coffeerville, Tailgate 6pm Men's Soccer vs Dodge
May 17	End of Year All Employee Meeting and Awards Ceremony
May 18	Faculty's Last Day
May 24	Summer Session 1 Begins
May 31	Memorial Day, Campus Closed
June 3 - 4	COP Endowment Room
June 19	Board Retreat
June 26	Board Retreat

## **VI. EXECUTIVE SESSION**

Motion to move that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for the personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our Vice President of for Administrative Services/CFO be included. The open meeting will resume here in the President's Conference room in twenty (20) minutes. Return to open meeting at 7:51

**Motion:** Beth Tedrow

**Second:** Blake Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

Open session at 7:52. Board did not complete their business.

Motion to return to executive session for ten (10) minutes. Return to open meeting at 8:03.

**Motion:** Blake Wasinger

**Second:** Leonard Hitz

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

Board returned at 8:04. Board completed business for executive session.

Motion made to move that the Board recess into executive session to discuss proposals for collaborative projects pursuant to the open meetings exception for confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and/or individual proprietorships and that our President and Vice President for Administrative Services/CFO be included. The open meeting will resume here in the President’s Conf Room in fifteen (15) minutes, with a five-minute break before going into session. Return to open session at 8:27.

**Motion:** Beth Tedrow

**Second:** Blake Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

No Action was taken.

Board members filled out the board self-assessment forms before leaving.

## **VII. ADJOURNMENT**

There being no further business to come before the meeting, on motion duly made, seconded, and carried by unanimous vote, the meeting was adjourned at 8:27.

(SEAL) Secretary \_\_\_\_\_

\_\_\_\_\_  
Jodie Tewell  
Deputy Clerk

\_\_\_\_\_  
Dr. Ryan Ruda  
President

\_\_\_\_\_  
Dr. Marilyn Douglass  
Chairman of the Board

**Agenda No: III-B**

**Date: June 8, 2021**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:**              Approved       Disapproved  
      Ayes          Nays       No Action

**Board Member Notes:**



June 3, 2021

**To:** Board of Trustees  
**From:** Alexis Saenz, Human Resources Assistant

**New Hires:**

William “Bill” Morosco, Head Men’s Basketball Coach, effective, May 10, 2021  
Daley Handy, 2<sup>nd</sup> Assistant Women’s Basketball Coach, effective, May 17, 2021  
Chantale Riddle, Assistant Volleyball Coach, effective. June 1, 2021  
Sarah Dains, Head Spirit Squad Coach, effective, June 7, 2021

**Transfers:**

None to report.

**Separations:**

Amy Kocher, Mathematics Instructor, effective, May 18, 2021  
Roman Simon, Paramedic Instructor, effective, May 18, 2021  
David Jantz, Assistant Athletic Trainer, effective, June 1, 2021  
Caleb Young, Athletic Academic Advisor, effective, June 1, 2021  
Andrew Knoll, Director of IT, effective, June 3, 2021  
Coleman Bender, Assistant Women’s Basketball Coach, effective June 18, 2021  
Hector Martinez, GCCCA Director, effective, June 18, 2021  
Danielle Miller, GCCCA Receptionist, effective, June 25, 2021

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

INSTRUCTOR	CLASS	AMOUNT
Adams, Karen	Health Education HPER-106-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 07/02/2021	\$2,400.00
Albert, Kathleen	Anatomy & Physiology I BIOL-211-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 5/24/2021 - 08/06/2021	\$2,400.00
Albert, Kathleen	Anatomy & Physiology I BIOL-212-51 - 4.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 5/24/2021 - 08/06/2021	\$2,400.00
Alexander, Clint	Animal Diseases & Health ANSI-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 08/06/2021	\$2,400.00
Alexander, Clint	Basic Food Microbiology ANSI-251-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 08/06/2021	\$2,400.00
Arandia, Mark	Introduction to Philosophy PHIL-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 5/24/2021 - 08/06/2021	\$1,800.00
Behrends, Marianna	Beef Production ANSI-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00
Behrends, Marianna	Introduction to Food Science ANSI-131-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Bradford, Kelsey	Animal Nutrition ANSI-107-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00
Bradshaw, Caroline	Certified Nurse Aid HELR-102-30 - 5.00 credit hour(s) 5.00 credit hour(s) x \$800.00 = \$4000.00 06/01/2021 - 07/07/2021	\$4,000.00
Bradway, Roxanna	Basic Nutrition HPER-115-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021 11-00-0000-11070-5230	\$1,500.00
Breen, Michael	American Government POLS-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/24/2021 - 08/06/2021	\$1,560.00
Caldwell, Kyle	Food Sanitation ANSI-209-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00
Caldwell, Kyle	Food Safety ANSI-212-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00



**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Carr, Stacey	Interpersonal Communications I SPCH-113-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Chandler, Holly	College Reading*** READ-093-50 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Chavarria, Marlo	Principles of Econ: Macro ECON-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00
Estes, Brittany	English II ENGL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/24/2021 - 08/06/2021	\$1,560.00
Estes, Brittany	Introduction to Literature I LITR-210-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/26/2020 - 8/7/2020	\$1,560.00
Getahun, Yonas	College Math*** MATH-005-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00
Getahun, Yonas	Intermediate Algebra MATH-107-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 08/06/2021	\$1,500.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Payroll for Approval 06/08/2021)**

Gigot, Jeremy	Business Law I BSAD-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 5/24/2021 - 08/06/2021	\$1,800.00
Glenn, Skyler	Principles of Animal Science ANSI-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/24/2021 - 08/06/2021	\$1,560.00
Glenn, Skyler	Animal Science & Industry Lab ANSI-103-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$520.00 = \$520.00 5/24/2021 - 08/06/2021	\$520.00
Greathouse, Lachele	Introduction to Business BSAD-101-51/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Greathouse, Lachele	Intro Computer Concepts & Appl CSCI-110-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Greathouse, Lachele	Microcomp Apps I- PowerPoint CSCI-1101C-50 - 1.00 credit hour(s) 1/6 of 1.00 credit hour(s) X \$800.00 = \$133.33 5/24/2021 - 6/11/2021	\$133.33
Harbin, Renee	Marketing BSAD-123-51/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Harbin, Renee	Business Ethics BSAD-220-50 - 3.00 credit hour(s) 4/6 of 3.00 credit hour(s) X \$800.00 = \$1600.00 5/24/2021 - 8/6/2021	\$1,600.00
Harris-Marquez, Queenetta	Elementary Spanish I LANG-1322-50 - 5.00 credit hour(s) 5/6 of 5.00 credit hour(s) X \$500.00 = \$2083.33 5/24/2021 - 8/6/2021	\$2,083.33
Hays, David	College Algebra MATH-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 5/24/2021 - 8/6/2021	\$1,620.00
Hays, David	Fundamentals of Statistics MATH-110-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 5/24/2021 - 8/6/2021	\$1,620.00
Heaton, Tyrell	World Geography GEOG-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$620.00 = \$1860.00 5/24/2021 - 7/2/2021	\$1,860.00
Hernandez, Sheena	Basic English*** ENGL-090-50 - 3.00 credit hour(s) 5/6 of 3.00 credit hour(s) X \$800.00 = \$2000.00 5/24/2021 - 8/6/2021	\$2,000.00
Hess, Carly	English I ENGL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 7/2/2021	\$1,500.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Hoke, Philip	Public Speaking SPCH-111-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Hutcheson, Tammy	General Psychology PSYC-101-40 - 3.00 credit hour(s) 4/8 of 3.00 credit hour(s) X \$800.00 = \$1200.00 5/24/2021 - 6/11/2021	\$1,200.00
Hutcheson, Tammy	Introduction to Sociology SOC1-102-40 - 3.00 credit hour(s) 6/8 of 3.00 credit hour(s) X \$800.00 = \$1800.00 5/24/2021 - 6/11/2021	\$1,800.00
Hutcheson, Tammy	General Psychology PSYC-101-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 8/6/2021	\$2,400.00
Knutson, Michael	Watercolor ARTS-1043-01 - 3.00 credit hour(s) 2/8 of 3.00 credit hour(s) X \$800.00 = \$600.00 5/24/2021 - 8/6/2021	\$600.00
Knutson, Michael	Projects ARTS-2013-01 - 3.00 credit hour(s) 1/8 of 3.00 credit hour(s) X \$800.00 = \$300.00 5/24/2021 - 8/6/2021	\$300.00
Knutson, Michael	Art Appreciation ARTS-120-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 8/6/2021	\$2,400.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Kuenstler, Gary	Paramedic III EMIC-240-01- 14.00 credit hour(s) 7.0 of 14.00 credit hour(s) X \$800.00 = \$5600.00 5/24/2021 - 8/6/2021	\$5,600.00
Kyinakwa, Daniel	College Chemistry I CHEM-109-01 - 5.00 credit hour(s) 4/8 of 5.00 credit hour(s) X \$800.00 = \$2000.00 5/24/2021 - 8/6/2021	\$2,000.00
Lamb, Winsom	Developmental Psychology PSYC-210-40 - 3.00 credit hour(s) 3/8 of 3.00 credit hour(s) X \$800.00 = \$900.00 5/24/2021 - 6/11/2021	\$900.00
Lewton, Andy	Lifetime Fitness HPER-121-51 - 2.00 credit hour(s) 2.00 credit hour(s) X \$800.00 = \$1600.00 5/24/2021 - 08/06/2021	\$1,600.00
Marcy, Charles	Principles of Econ: Micro ECON-112-50 - 3.00 credit hour(s) 5/6 of 3.00 credit hour(s) X \$800.00 = \$2000.00 5/24/2021 - 08/06/2021	\$2,000.00
McCallum, Brian	Ceramics on the Wheel ARTS-113-01 - 3.00 credit hour(s) 6/8 of 3.00 credit hour(s) X \$800.00 = \$1800.00 5/24/2021 - 8/6/2021	\$1,800.00
Morris, Courtney	Health & Movement Educ Methods EDUC-203-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Morris, Courtney	Foundations of Education EDUC-105-50/55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Neri, Elise	Beginning Algebra *** MATH-006-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/24/2021 - 8/6/2021	\$1,560.00
Nguyen, Thuy	Beginning Algebra *** MATH-006-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Nguyen, Thuy	College Algebra MATH-108-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Ortega, Susan	Accounting I ACCT-102-51 - 3.00 credit hour(s) 5/6 of 3.00 credit hour(s) X \$800.00 = \$2000.00 5/24/2021 - 7/2/2021	\$2,000.00
Piller, David	Intro to Criminal Justice CRIM-101-50 - 3.00 credit hour(s) 1/6 of 3.00 credit hour(s) X \$500.00 = \$250.00 5/24/2021 - 8/6//2021	\$250.00
Reyes, Vicky	College Success PCDE-101-51 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 5/24/2021 - 7/2/2021	\$500.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Payroll for Approval 06/08/2021)**

Ritter, Stacy	Music History and Appreciation MUSC-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 7/2/2021	\$1,500.00
Rodriguez-Rivera, Wanda	General Chemistry CHEM-105-01/HS - 5.00 credit hour(s) 5.00 credit hour(s) X \$800.00 = \$4000.00 5/24/2021 - 7/2/2021	\$4,000.00
Saddler, Dru	American History Since 1877 HIST-104-40 - 3.00 credit hour(s) 7/8 of 3.00 credit hour(s) X \$800.00 = \$2100.00 5/24/2021 - 6/11/2021	\$2,100.00
Saddler, Dru	American History to 1877 HIST-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Schafer, John	Principles of Biology BIOL-105-01/HS - 4.00 credit hour(s) 4.00 credit hour(s) X \$800.00 = \$3200.00 5/24/2021 - 07/02/2021	\$3,200.00
Schafer, John	Microbiology BIOL-213-30 - 5.00 credit hour(s) 5.00 credit hour(s) X \$800.00 = \$4000.00 5/24/2021 - 07/02/2021	\$4,000.00
Simmons, John	Microbiology BIOL-213-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$600.00 = \$3000.00 5/24/2021 - 8/6/2021	\$3,000.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Sisk, Bradley	Paramedic III EMIC-240-01- 14.00 credit hour(s) 4.0 of 14.00 credit hour(s) X \$800.00 = \$3200.00 5/24/2021 - 8/6/2021	\$3,200.00
Smith, Kenny	Paramedic III EMIC-240-01- 14.00 credit hour(s) 3.0 of 14.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 8/6/2021	\$1,500.00
Spero, Susan	Introduction to Sociology SOC1-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 5/24/2021 - 7/2/2021	\$1,800.00
Stevenor, Jane	English 1 Companion ENGL-098-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$540.00 = \$540.00 5/24/2021 - 8/6/2021	\$540.00
Stevenor, Jane	English I ENGL-101-50A/50B - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 5/24/2021 - 8/6/2021	\$1,620.00
Stevenor, Jane	English I ENGL-101-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 5/24/2021 - 8/6/2021	\$1,620.00
Vadapally, Praveen	College Chemistry II CHEM-110-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$600.00 = \$3000.00 5/24/2021 - 8/6/2021	\$3,000.00



**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS  
 (Presented to Payroll for Approval 06/08/2021)**

VenJohn, Cindy	Agriculture Internship (Sum) AGRI-121-01 - 4.00 credit hour(s) 4.00 credit hour(s) X \$800.00 = \$3200.00 5/24/2021 - 8/6/2021	\$3,200.00
VenJohn, Cindy	Agriculture in Our Society AGRI-100-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$800.00 = \$800.00 5/24/2021 - 8/6/2021	\$800.00
Weaver, Melissa	Public Speaking SPCH-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 8/6/2021	\$1,500.00
Wenzel, Leslie	Intermediate Algebra MATH-107-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$560.00 = \$1680.00 5/24/2021 - 7/2/2021	\$1,680.00
Wenzel, Leslie	College Success PCDE-101-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$560.00 = \$560.00 5/24/2021 - 7/2/2021	\$560.00
Whitehill, Judy	Developmental Psychology PSYC-210-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 5/24/2021 - 7/2/2021	\$1,560.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 06/08/2021)

Winger, Christian	Dealer Internship I JDAT-107-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Winger, Christian	Dealer Internship I JDAT-107-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$800.00 = \$2400.00 5/24/2021 - 7/2/2021	\$2,400.00
Woolever, Sharon	Medical Terminology EMIC-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 8/6/2021	\$1,500.00
Wright, Lora	Animal Welfare and Handling ANSI-213-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 5/24/2021 - 8/6/2021	\$1,500.00
Yeater, Michael	Principles of Meat Science ANSI-207-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 5/24/2021 - 8/6/2021	\$1,800.00
Yeater, Michael	Basic Food Chemistry ANSI-208-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 5/24/2021 - 8/6/2021	\$1,800.00

**Total: \$157,366.66**

**Topic:** Financial Information

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**         **Approved**  **Disapproved**

**Ayes**  **Nays**  **No Action**

**Board Member Notes:**

## Garden City Community College

5/31/21 - 91.67% of Year

### Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
<b>Revenues</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 14,012,310	90.92%	6.31%	\$ 15,538,563	\$ 13,146,508	84.61%
Fund 12 - PTE	\$ 2,645,309	\$ 1,347,850	50.95%	-1.68%	\$ 2,908,180	\$ 1,530,618	52.63%
Fund 16 - Auxillary	\$ 3,985,705	\$ 2,884,935	72.38%	-5.37%	\$ 3,824,396	\$ 2,973,705	77.76%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 371,576	34.16%	-26.24%	\$ 1,087,799	\$ 657,056	60.40%
<b>TOTAL</b>	<b>\$ 23,130,477</b>	<b>\$ 18,616,671</b>	<b>80.49%</b>	<b>2.11%</b>	<b>\$ 23,358,938</b>	<b>\$ 18,307,887</b>	<b>78.38%</b>
<b>Expenses</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 13,161,583	85.40%	-3.60%	\$ 15,538,563	\$ 13,829,537	89.00%
Fund 12 - PTE	\$ 2,645,309	\$ 2,349,999	88.84%	7.07%	\$ 2,908,180	\$ 2,378,005	81.77%
Fund 16 - Auxillary	\$ 3,611,206	\$ 2,353,921	65.18%	-8.08%	\$ 3,824,396	\$ 2,801,796	73.26%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 337,401	27.26%	-28.06%	\$ 1,087,799	\$ 601,874	55.33%
<b>TOTAL</b>	<b>\$ 22,905,679</b>	<b>\$ 18,202,904</b>	<b>79.47%</b>	<b>-4.49%</b>	<b>\$ 23,358,938</b>	<b>\$ 19,611,212</b>	<b>83.96%</b>

kja  
6.3.21

## CHECKS PROCESSED IN EXCESS OF \$50,000

May 2021

### Purchases over \$50,000 requiring Board Approval

- Check #279994 to Kenton Brothers Inc for \$50,407.71 for Access Controls Phase II. Approved by the Board of Trustees on 5/11/21.
- \$148,926.15 wire sent to Capital One for Lease Purchase payment for the Athletic Field (payment due 6/1/21, wire sent 5/20/21). The Board of Trustees approved the financing agreement on June 18, 2013.
- 

### Payments over \$50,000 not requiring board approval

- Check #279918 to City of Garden City for \$52,050.87 for city utilities.
- Check #279921 to Commerce Bank for \$64,205.74 for purchase card purchases.
- Check #279931 to Great Western Dining for \$76,522.71 for various invoices.
- Check #280019 to BCBS of Kansas for \$123,779.37 for June 2021 health insurance premiums for employees.

**REVENUES**

06/03/21

Garden City Community College  
Annual Budget Report Ending 05/31/21  
Options - All Statuses

Page: 1

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	41,480.00-	1,276,046.75-	1,271,587.00-	4,459.75	0.34-
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	4,560.00-	313,120.00-	235,552.00-	77,568.00	32.92-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	48,262.00-	0.00	48,262.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	55,397.82-	628,522.94-	549,573.00-	78,949.94	14.36-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	703.06-	7,578.21-	100,000.00	107,578.21	107.58
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	2,058.00-	93,590.00-	102,292.00-	8,702.00-	8.51
11-00-0000-00000-4014 TUITION BORDER STA	0.00	3,150.00-	220,050.00-	172,635.00-	47,415.00	27.46-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	78,113.00-	371,599.00-	326,573.00-	45,026.00	13.78-
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	50.00-	11,050.00-	10,000.00-	1,050.00	10.49-
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	0.00	24.00	0.00	24.00-	0.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	1,950.00-	7,891.50-	3,700.00-	4,191.50	113.27-
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	186,965.00-	872,361.00-	654,814.00-	217,547.00	33.21-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	150.00-	25,300.00-	23,515.00-	1,785.00	7.58-
11-00-0000-00000-4512 VENDING MACHINES :	0.00	371.04-	1,419.23-	3,193.00-	1,773.77-	55.55
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,790,242.00-	1,790,242.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	7,073,855.65-	10,731,460.00-	3,657,604.35-	34.08
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	751,664.04-	911,866.00-	160,201.96-	17.57
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	10,088.45-	11,871.00-	1,782.55-	15.02
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	213,299.79-	200,000.00-	13,299.79	6.64-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	108,777.10-	134,000.00-	25,222.90-	18.82
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,079.63-	12,971.00-	1,891.37-	14.58
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	11,782.36-	16,241.00-	4,458.64-	27.45
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	79,678.84-	104,865.00-	25,186.16-	24.02
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	19,994.70	57,500.00	37,505.30	65.23
11-00-0000-00000-4902 INTEREST INCOME :	0.00	379.14-	10,824.15-	100,000.00-	89,175.85-	89.18
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	38,852.37-	0.00	38,852.37	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	556.60-	28,982.41-	19,076.00-	9,906.41	51.92-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	517.00-	6,410.99-	7,464.00-	1,053.01-	14.11
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	376,400.66-	14,012,309.71-	15,411,664.00-	1,399,354.29-	9.08
=====						
00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	29,791.00-	127,396.00-	84,012.00-	43,384.00	51.63-
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	9,600.00-	0.00	9,600.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,025,433.00-	1,016,594.00-	8,839.00	0.86-
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	185,421.00-	135,000.00-	50,421.00	37.34-
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	29,791.00-	1,347,850.00-	2,645,309.00-	1,297,459.00-	49.05

16-00-5008-00000-4401	SALES & SERV OF ED	0.00	357.00-	11,238.00-	10,000.00-	1,238.00	12.37-
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	10,857.42-	124,263.03-	140,000.00-	15,736.97-	11.24
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	33.50-	5,625.69-	110,000.00	115,625.69	105.11
16-00-5011-00000-4102	PRIVATE GIFTS/GRAN	0.00	0.00	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	11,500.00-	107,000.00-	100,000.00-	7,000.00	6.99-
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	1,170.62	2,105,223.52-	2,600,000.00-	494,776.48-	19.03
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	1,034.22-	10,000.00-	8,965.78-	89.66
16-00-5011-00000-4507	KEYS : GENERAL	0.00	2,145.00-	4,485.00-	6,000.00-	1,515.00-	25.25
16-00-5011-00000-4508	RESERVATION FEE :	0.00	0.00	33,925.00-	50,000.00-	16,075.00-	32.15
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	8,009.95-	20,000.00-	11,990.05-	59.95
16-00-5011-00000-4512	VENDING MACHINES :	0.00	495.08-	2,862.76-	5,000.00-	2,137.24-	42.74
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	28.35-	28.35-	1,000.00-	971.65-	97.17
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	40.45	1,882.22-	0.00	1,882.22	0.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	1,777.94-	18,743.16-	10,000.00-	8,743.16	87.4216-
16-00-5012-00000-4504	COSMETOLOGY FEES	0.00	360.00-	95,398.68-	95,398.68-	0.00	0.00
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	47.70-	947.58-	700.00-	247.58	35.36-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	16,428.06-	162,930.91-	220,000.00-	57,069.09-	25.94
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	166.25-	55,759.97-	60,000.00-	4,240.03-	7.07
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	187.60-	5,000.00-	4,812.40-	96.25
16-00-5100-00000-4522	SALES - TRADE BOOK	0.00	0.00	9.25-	0.00	9.25	0.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	242.26-	9,535.13-	20,000.00-	10,464.87-	52.32
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	3,060.97-	31,941.62-	55,000.00-	23,058.38-	41.92
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	973.53-	9,157.22-	10,000.00-	842.78-	8.43
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	5.00-	10.76-	1,000.00-	989.24-	98.92
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	440.00-	1,000.00-	560.00-	56.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		0.00	47,266.99-	2,884,935.25-	3,596,154.68-	711,219.43-	19.78
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61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	313,599.18-	498,383.00-	184,783.82-	37.08
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	37,863.75-	0.00	37,863.75	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	508.58-	0.00	508.58	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	10,565.24-	0.00	10,565.24	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	4,825.15-	0.00	4,825.15	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	559.81-	0.00	559.81	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	595.32-	0.00	595.32	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	3,946.08-	0.00	3,946.08	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	0.00	887.08	0.00	887.08-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	0.00	371,576.03-	1,237,500.00-	865,923.97-	69.97
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Totals for BUDGET.OFFICER: Unassigned		0.00	453,458.65-	18,616,670.99-	22,890,627.68-	4,273,956.69-	18.67

EXPENSES

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FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	2,140.31	17,536.56	0.00	17,536.56-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	43,584.84	232,200.55	217,359.56	14,840.99-	6.82-
DEPARTMENT: 11020 - HUMANITIES	236.99	4,000.50	27,981.91	1,382.00	26,836.90-	941.88-
DEPARTMENT: 11021 - ENGLISH	6,838.16	40,609.85	396,487.51	412,964.05	9,638.38	2.33
DEPARTMENT: 11022 - SPEECH	1,125.00	28,898.18	192,271.88	178,401.09	14,995.79-	8.40-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.27	11,626.20	0.00	11,626.20-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	1,810.19	19,023.03	0.00	19,023.03-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	234.76	11,397.23	153,004.66	138,872.18	14,367.24-	10.34-
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,874.13	4,000.00	125.87	3.15
DEPARTMENT: 11032 - VOCAL MUSIC	1,264.75	6,455.01	69,251.64	67,152.05	3,364.34-	5.00-
DEPARTMENT: 11033 - INST MUSIC	1,083.20	12,513.19	182,233.89	140,565.66	42,751.43-	30.40-
DEPARTMENT: 11034 - ORCHESTRA	0.00	1,622.84	12,809.55	4,500.00	8,309.55-	184.65-
DEPARTMENT: 11040 - SCIENCE	6,413.82	48,250.20	367,139.67	368,349.94	5,203.55-	1.40-
DEPARTMENT: 11050 - MATH	6,399.74	29,431.63	313,745.65	288,110.84	32,034.55-	11.11-
DEPARTMENT: 11060 - SOCIAL SCIENCE	3,785.89	35,971.03	376,040.24	313,898.54	65,927.59-	20.99-
DEPARTMENT: 11070 - HEALTH & PHYSICAL	2,836.00	15,615.67	73,241.55	3,632.00	72,445.55-	994.64-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	691.09	53,747.24	84,228.61	30,481.37	36.19
DEPARTMENT: 11081 - READING	0.00	10,670.12	108,483.46	120,757.51	12,274.05	10.16
DEPARTMENT: 11082 - ESL	0.00	6,451.38	64,199.86	76,168.86	11,969.00	15.71
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,982.77	23,338.46	0.00	23,338.46-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	463.70	8,668.40	2,000.00	6,668.40-	333.41-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	1,291.45	3,659.40	0.00	3,659.40-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	807.38	0.00	807.38-	0.00
DEPARTMENT: 41000 - LIBRARY	4,335.06	13,732.33	136,206.43	177,902.63	37,361.14	21.00
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	29,689.38	97,873.81	99,652.23	1,778.42	1.78
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	25,271.32	22,965.13	470,555.23	539,073.75	43,247.20	8.02
DEPARTMENT: 42000 - VP ON INSTRUCTION	96.00	14,919.74	185,395.59	865,288.44	679,796.85	78.56
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	19,929.67	194,865.92	128,564.21	66,301.71-	51.56-
DEPARTMENT: 42002 - OUTREACH	9,000.00	14,962.44	70,674.84	100,067.85	20,393.01	20.38
DEPARTMENT: 42003 - FACULTY SENATE	0.00	1,073.86	1,073.86	0.00	1,073.86-	0.00
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,559.71	124,352.69	146,790.29	22,437.60	15.29
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	6,046.74	65,218.05	71,534.76	6,316.71	8.83
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	20,972.76	238,631.09	317,895.30	79,264.21	24.93
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,885.87	139,633.66	163,313.76	23,680.10	14.50
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	3,440.73	40,797.51	52,592.69	11,795.18	22.43
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	20,688.38	254,691.97	271,255.16	16,563.19	6.11
DEPARTMENT: 50030 - ADMISSIONS	0.00	16,309.77	124,836.39	114,611.35	10,225.04-	8.91-
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	20,352.02	161,835.33	178,954.82	17,119.49	9.57
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	0.00	36,418.02	69,951.00	33,532.98	47.94
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	105.00	28,907.96	494,046.10	529,337.42	35,186.32	6.65
DEPARTMENT: 55001 - MEN'S BASKETBALL	6,694.02	16,547.10	163,901.70	170,736.50	140.78	0.08
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	12,843.57	138,243.29	163,941.00	25,454.71	15.53
DEPARTMENT: 55003 - MEN'S TRACK	0.00	7,892.67	60,174.34	71,580.00	11,405.66	15.93
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	7,472.62	60,010.30	71,283.00	11,272.70	15.81
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	9,719.60	102,107.60	139,119.96	37,012.36	26.60



DEPARTMENT: 55006 - FOOTBALL	22,180.00	41,155.89	392,602.19	457,531.00	42,748.81	9.34
DEPARTMENT: 55007 - BASEBALL	0.00	10,859.89	139,153.61	175,860.00	36,706.39	20.87
DEPARTMENT: 55008 - VOLLEYBALL	0.00	5,963.76	89,926.70	115,572.38	25,645.68	22.19
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	5,106.91	55,411.36	65,592.00	10,180.64	15.52
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	5,988.91	58,878.20	69,289.00	10,410.80	15.03
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	28,295.74	14,501.99	13,793.75-	95.11-
DEPARTMENT: 55014 - RODEO TEAM	488.95	13,476.33	147,687.22	162,972.00	14,795.83	9.08
DEPARTMENT: 55015 - MEN'S GOLF	1,000.00	4,540.07	29,547.43	40,744.00	10,196.57	25.03
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	18,671.93	218,965.20	226,420.71	7,455.51	3.29
DEPARTMENT: 55020 - PEP BAND	0.00	0.00	45,579.06	65,021.00	19,441.94	29.90
DEPARTMENT: 55021 - ESPORTS	0.00	857.50	21,860.66	24,034.40	2,173.74	9.04
DEPARTMENT: 61000 - PRESIDENT	9,483.96	40,585.33	415,938.05	526,111.00	100,688.99	19.14
DEPARTMENT: 61001 - BOARD OF TRUSTEES	30.78	254.80	9,943.15	18,898.00	8,924.07	47.22
D DEPARTMENT: 61005 - ATTORNEY	0.00	3,780.00	39,367.18	135,000.00	95,632.82	70.84
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	104.00	210,064.24	1,136,892.88	1,275,747.00	138,750.12	10.88
DEPARTMENT: 62010 - HUMAN RESOURCES	214.92	14,946.06	187,688.77	189,567.00	1,663.31	0.88
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,326.69	55,663.23	60,948.00	5,284.77	8.67
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	14,780.00	38,917.00	72,760.00	9,706.00	13.34
DEPARTMENT: 63000 - MARKETING/PR	20,364.71	11,734.04	112,885.51	216,129.40	82,879.18	38.35
DEPARTMENT: 64000 - INFORMATION TECHNO	46,556.39	54,429.00	762,797.03	882,940.05	73,586.63	8.33
DEPARTMENT: 65000 - CENTRAL SERVICES	1,439.60	12,831.47	144,737.32	142,479.14	3,697.78-	2.59-
DEPARTMENT: 67000 - INSTITUTION EFFECT	344.00	14,003.41	141,397.80	161,175.50	19,433.70	12.06
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	12,267.24	166,134.46	185,096.80	18,962.34	10.24
DEPARTMENT: 71000 - BUILDINGS	19,296.08	36,237.87	456,749.87	471,481.46	4,564.49-	0.96-
DEPARTMENT: 72000 - CUSTODIAL SERVICES	6,093.00	50,407.80	486,278.06	533,679.56	41,308.50	7.74
DEPARTMENT: 73000 - GROUNDS	3,773.52	16,798.48	231,757.46	274,130.93	38,599.95	14.08
DEPARTMENT: 73001 - ATHLETIC FIELDS	100.00	0.00	24,044.50	28,450.00	4,305.50	15.13
DEPARTMENT: 74000 - VEHICLES	2,886.90	26,264.13	122,877.46	301,365.64	175,601.28	58.27
DEPARTMENT: 75000 - CAMPUS SECURITY	2,911.82	1,872.32	106,476.02	221,240.02	111,852.18	50.56
DEPARTMENT: 76000 - INSURANCE	0.00	2,104.47	443,390.96	469,809.00	26,418.04	5.62
DEPARTMENT: 77000 - UTILITIES	0.00	46,225.19	653,250.15	831,500.00	178,249.85	21.44
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	66.24-	14,342.35-	0.00	14,342.35	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	366.00	915.00	100.00	815.00-	814.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	976.00	37,149.00	40,000.00	2,851.00	7.13
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	11,513.00	11,000.00	513.00-	4.65-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	41,582.00	151,000.00	109,418.00	72.46
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	33,482.50	0.00	33,482.50-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00

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FUND: 11 - GENERAL	237,368.34	1,299,025.99	13,161,582.73	15,411,664.00	2,012,712.93	13.06

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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,170.78	59,342.05	63,286.27	3,944.22	6.23
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	871.96	1,743.93	217.00	1,526.93-	703.64-
DEPARTMENT: 12012 - COMPUTER SCIENCE	1,125.00	6,475.74	54,336.09	46,880.52	8,580.57-	18.29-
DEPARTMENT: 12200 - ADN PROGRAM	0.00	46,845.41	343,064.91	293,480.00	49,584.91-	16.89-
DEPARTMENT: 12201 - LPN PROGRAM	0.00	38,008.22	268,896.36	283,256.22	14,359.86	5.07
DEPARTMENT: 12202 - EMT	3,795.00	18,006.72	182,457.40	170,385.27	15,867.13-	9.30-
DEPARTMENT: 12203 - ALLIED HEALTH	323.81	22,806.90	172,454.52	181,366.00	8,587.67	4.73
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,211.82	54,513.49	58,728.00	4,214.51	7.18
DEPARTMENT: 12211 - ANIMAL SCIENCE	3,455.95	13,962.15	138,335.30	105,708.00	36,083.25-	34.12-
DEPARTMENT: 12220 - JOHN DEBRE AG TECH	0.00	12,740.63	135,558.63	153,248.43	17,689.80	11.54
DEPARTMENT: 12230 - AUTO MECHANICS	18,818.00	32,894.76	141,455.44	132,874.74	27,398.70-	20.61-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	611.11	11,032.23	119,872.89	130,055.78	9,571.78	7.36
DEPARTMENT: 12241 - FIRE SCIENCE	150.60	9,471.85	79,011.14	79,652.00	490.26	0.62
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,424.66	138,098.75	127,957.00	10,141.75-	7.92-
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	2,403.57	10,530.07	61,920.76	51,390.69	82.99
DEPARTMENT: 12273 - WELDING	7,625.00	39,022.60	221,274.41	234,524.00	5,624.59	2.40
DEPARTMENT: 12280 - BUILDING TRADES	407.52	13,388.27	69,272.26	83,679.00	13,999.22	16.73
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.02	15,842.23	159,781.01	438,090.01	278,308.98	63.53
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FUND: 12 - PTE FUND	36,312.01	303,580.50	2,349,998.65	2,645,309.00	258,998.34	9.79

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	395.62	14,599.68	34,000.00	19,400.32	57.06
DEPARTMENT: 55006 - FOOTBALL	0.00	525.48	587.31	3,673.00	3,085.69	84.01
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,253.15	19,434.09	24,493.39	5,059.30	20.66
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	0.00	587.95	2,789.06	3,187.51	398.45	12.50
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	607.33	11,660.87	25,454.54	13,793.67	54.19
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,536.19	7,254.37	14,500.00	7,245.63	49.97
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	17,184.09	22,029.68	4,845.59	22.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	400.00	400.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	257.75	1,637.30	2,709.34	1,072.04	39.57
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	2,753.37	2,753.37	100.00
DEPARTMENT: 11021 - ENGLISH	288.85	26.79	1,288.58	4,120.00	2,542.57	61.71
DEPARTMENT: 11030 - ART	1,829.62	0.00	2,545.35	4,600.00	225.03	4.89
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	1,032.90	920.00	112.90	12.26
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	232.20	2,325.00	2,092.80	90.01
DEPARTMENT: 11040 - SCIENCE	4,256.39	2,599.51	12,980.45	17,230.00	6.84	0.03
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	1,728.00	3,541.00	1,813.00	51.20
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	33,952.30	33,955.00	2.70	0.01
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	40,402.52	41,001.00	598.48	1.46
DEPARTMENT: 12202 - EMT	1,568.48	4,732.98	19,314.03	25,864.00	4,981.49	19.26
DEPARTMENT: 12203 - ALLIED HEALTH	5,056.40	57.42	11,807.50	17,911.00	1,047.10	5.85
DEPARTMENT: 12210 - AGRICULTURE	0.00	1,454.78	3,397.10	4,601.00	1,203.90	26.17
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	861.20	6,573.41	6,797.00	223.59	3.29
DEPARTMENT: 12220 - JOHN DEERE AG TECH	4,685.41	2,923.06	30,316.38	40,731.00	5,729.21	14.07
DEPARTMENT: 12230 - AUTO MECHANICS	4,274.42	3,625.80	70,331.17	74,627.00	21.41	0.03
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	758.86	6,572.96	9,237.00	2,664.04	28.84
DEPARTMENT: 12241 - FIRE SCIENCE	2,787.97	0.00	520.64	4,602.00	1,293.39	28.10
DEPARTMENT: 12273 - WELDING	21,497.32	2,413.09	37,447.51	61,570.00	2,625.17	4.26
DEPARTMENT: 12280 - BUILDING TRADES	0.00	1,151.71	6,983.35	13,637.00	6,653.65	48.79
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
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FUND: 14 - ADULT SUPPLEMENTARY ED	46,244.86	26,653.83	364,897.06	504,500.81	93,358.89	18.51

Fiscal Year: 2021

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,375.92	24,589.83	36,342.00	11,752.17	32.34
DEPARTMENT: 94000 - STUDENT CENTER	1,986.74	19,670.74	95,705.74	282,111.00	184,418.52	65.37
DEPARTMENT: 95000 - STUDENT HOUSING	24,925.21	131,651.57	1,849,894.41	2,578,328.00	703,508.38	27.29
DEPARTMENT: 98000 - COSMETOLOGY	7,194.40	3,095.17	94,426.41	117,282.68	15,661.87	13.35
DEPARTMENT: 97000 - BOOKSTORE	90,261.33	8,574.71	289,304.12	582,091.00	202,525.55	34.79
<b>FUND: 16 - AUXILIARY ENTITIES</b>	<b>124,367.68</b>	<b>164,368.11</b>	<b>2,353,920.51</b>	<b>3,596,154.68</b>	<b>1,117,866.49</b>	<b>31.09</b>

Fiscal Year: 2021

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	170.00	1,140.60	17,000.00	15,859.40	93.29
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	9,063.00	0.00	9,063.00-	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.04-	0.00	16,675.04	0.00	16,675.00-	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	1,213.32	0.00	1,213.32-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	2,236.00	2,993.80	757.80	25.31
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	111,643.04	111,643.04	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,450.00	13,450.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	464.50	0.00	464.50-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	11,471.84	10,610.64	92.49
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	22,584.80	200,763.71	327,697.00	126,933.29	38.73
DEPARTMENT: 12200 - ADN PROGRAM	0.00	10,603.26	15,299.56	15,297.00	2.56-	0.01-
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,820.79	68,334.29	0.00	68,334.29-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	800.00	10,739.00	2,740.00	7,999.00-	291.92-
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	1,722.40	0.00	1,722.40-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	5,000.00	5,500.00	500.00	9.09
DEPARTMENT: 00000 - GENERAL	0.00	0.00	17,404.00-	17,404.00-	0.00	0.00
DEPARTMENT: 12280 - BUILDING TRADES	0.00	0.00	33,469.00	33,469.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	27,927.66	42,623.00	14,695.34	34.48
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	6,270.08	82,445.33	100,322.00	17,876.67	17.82
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	28,659.49	10,189.84	77,421.41	149,081.00	43,000.10	28.84
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	1,102.00	291.90	1,659.98	13,225.00	10,463.02	79.12
DEPARTMENT: 14010 - AC-K	0.00	0.00	0.00	230.93	230.93	100.00

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DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	417.25	24,112.58	70,586.39	46,473.81	65.84

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FUND: 22 - RESTRICTED GRANTS	29,761.45	57,147.92	675,012.62	886,701.00	181,926.93	20.52
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Fiscal Year: 2021

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	12,862.34	13,100.00	237.66	1.81
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	800.00	0.00	800.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	35,968.00	0.00	35,968.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.04	900.00	127,919.43	5,000.00	122,919.47-	458.38-
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	0.00	121,195.84	0.00	121,195.84-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	24,335.97	0.00	24,335.97-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	32.00	0.00	32.00-	0.00
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	0.00	6,703.00	0.00	6,703.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	736,703.05	100,000.00	636,703.05-	636.69-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	100,000.00	100,000.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	235,000.00	0.00	235,000.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	157,728.00	650,036.00	0.00	650,036.00-	0.00
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	184,884.05	0.00	18,629.11	350,000.00	146,486.84	41.85
DEPARTMENT: 50000 - DEAN OF STUDENT SE	17,195.73	11,957.24	60,110.87	260,937.00	183,630.40	70.37
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	10,567.08	64,694.27	0.00	64,694.27-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	2,153.00	13,994.50	0.00	13,994.50-	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	493,446.17	0.00	44,774.86	610,000.00	71,778.97	11.77
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	50,407.70	50,407.71	50,407.71	105,000.00	4,184.59	3.99
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	7,081.28	48,446.13	0.00	48,446.13-	0.00
DEPARTMENT: 95000 - STUDENT HOUSING	537,900.00	0.00	0.00	540,000.00	2,100.00	0.39
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	0.00	0.00	0.00	0.00

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FUND: 23 - OTHER RESTRICTED FUNDS	1,283,833.69	240,794.31	2,352,613.08	2,084,037.00	1,552,409.74.48	
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Fiscal Year: 2021

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	25,500.51	275,326.32	342,874.00	67,547.68	19.70
DEPARTMENT: 00000 - GENERAL	0.00	0.00	31,566.00-	31,566.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	5,912.39	0.00	57,872.60	63,588.00	196.99-	0.30-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,888.37	33,814.40	50,000.00	16,185.60	32.37
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FUND: 24 - ADULT EDUCATION	5,912.39	28,388.88	285,447.32	374,896.00	83,536.29	22.28

Fiscal Year: 2021

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	142,074.60	350.00	337,400.50	1,237,500.00	758,024.90	61.25
=====						
FUND: 61 - CAPITAL OUTLAY	142,074.60	350.00	337,400.50	1,237,500.00	758,024.90	61.25

Fiscal Year: 2021

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00-	0.00
=====						
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00-	0.00

Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,837.56	40,544.98	518,834.56	718,974.80	196,302.68	27.30
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	431.87	2,880.46	15,400.00	12,519.54	81.30
DEPARTMENT: 50000 - DEAN OF STUDENT SE	242.95	54.69	1,704.25	6,942.77	4,995.57	71.95
<b>FUND: 71 - ACTIVITY/ORGANIZATION FD</b>	<b>4,080.51</b>	<b>41,031.54</b>	<b>523,419.27</b>	<b>741,317.57</b>	<b>213,817.79</b>	<b>28.84</b>

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	88,626.32	85,000.00	3,626.32-	4.26-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	3,900.00	82,554.50	85,000.00	2,445.50	2.88
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	21,930.00	30,000.00	8,070.00	26.90
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	24,865.00	30,000.00	5,135.00	17.12
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	55,219.00	62,500.00	7,281.00	11.65
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	275,625.00	220,000.00	55,625.00-	25.27-
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	70,991.00	69,500.00	1,491.00-	2.14-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	53,876.00	59,500.00	5,624.00	9.45
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	51,050.00	51,000.00	50.00-	0.09-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	50,000.00	51,000.00	1,000.00	1.96
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	24,181.00	15,600.00	8,581.00-	55.00-
DEPARTMENT: 55014 - RODEO TEAM	0.00	2,000.00	38,500.00	40,000.00	1,500.00	3.75
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	18,000.00	20,000.00	2,000.00	10.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	17,112.00	30,900.00	13,788.00	44.62
DEPARTMENT: 55021 - ESPORTS	0.00	0.00	12,500.00	7,500.00	5,000.00-	66.66-
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	2,250.00	3,978.00	1,728.00	43.44
DEPARTMENT: 11030 - ART	0.00	0.00	5,600.00	6,528.00	928.00	14.22
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	8,650.00	8,103.00	547.00-	6.74-
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	30,640.00	14,553.00	16,087.00-	110.53-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	1,133.00	4,000.00	2,867.00	71.68
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	14,750.00	22,736.00	7,986.00	35.12
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	3,500.00	40,160.00	40,000.00	160.00-	0.39-

	Garden City Community College						
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	13,565.00	10,000.00	3,565.00-	35.64-	
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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	9,400.00	1,002,904.82	973,273.00	29,631.82-	3.03-	



Garden City Community College  
5/31/2021

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 188,480.10	0.0000%
State Municipal Invest. Pool	\$ 125,907.17	0.0042%
Landmark National Bank	\$ 6,735,715.99	0.0600%
	<u>\$ 7,050,103.26</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	7/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 9,050,103.26</u></u>			

**RESOLUTION NO. 2021-F**

**A RESOLUTION AUTHORIZING GARDEN CITY COMMUNITY COLLEGE TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING, CONSTRUCTING AND EQUIPPING CERTAIN BUILDING IMPROVEMENTS IN GARDEN CITY, KANSAS AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.**

**WHEREAS**, under the constitution and statutes of the State of Kansas, particularly K.S.A. 71--201, Garden City Community College, Finney County, Kansas (the "College") is empowered to enter into certain leases and lease purchase agreements for the lease and/or acquisition of property; and

**WHEREAS**, the College has immediate need to acquire, construct and equip by lease-purchase agreement certain rodeo facility improvements, a new chiller, bus acquisition, campus lighting for security purposes, boiler replacement, a new dishwasher system, a new transportation building, replacement of a section of tunnel cap, replacement of hydronic water pipe, Broncbuster Suites roof replacement, West Hall restroom repairs and replacements and water heater system replacement, and theater improvements on or near the College campus in Garden City, Kansas (the "Improvements"), which will further its educational and public purposes, but does not have sufficient moneys on hand legally available to purchase the Improvements for its use; and

**WHEREAS**, the governing body of the College has heretofore adopted a Resolution on March 9, 2021 (the "Intent Resolution") declaring the intent of the College to enter into a financing arrangement for the Improvements involving a lease purchase agreement at an estimated cost of \$4,156,000, subject to the provisions of K.S.A. 10-1116c; and

**WHEREAS**, the Intent Resolution was duly published and no sufficient petition in opposition of the lease purchase agreement was filed with the County Clerk of Finney County, Kansas; and

**WHEREAS**, the governing body of the College now finds and determines that it is advisable to enter into a financing arrangement involving a lease purchase agreement (the "Lease") and the issuance and delivery of corresponding Certificates of Participation, Series 2021B in the principal amount of \$4,150,000 (the "Certificates"), evidencing proportionate interests of the owners thereof in basic rent payments to be made by the College under the Lease and to provide financing for the Improvements; and

**WHEREAS**, in order to facilitate the foregoing and to pay the cost thereof, it is necessary and desirable for the College to take the following actions:

1. Enter into a Site Lease (the "Site Lease") with the College, as lessor, and Security Bank of Kansas City, Kansas City, Kansas (the "Trustee"), as lessee, pursuant to which the College will lease certain real property to the Trustee on the terms and conditions set forth therein, a form of which has been submitted to the governing body for review;
2. Enter into a Lease Purchase Agreement (the "Lease") with the Trustee, pursuant to which the College will lease the Project (as defined in the Lease) from the Trustee with an option to purchase the Trustee's interest in the Project, a form of which has been submitted to the governing body for review;

3. Approve a Declaration of Trust (the "Declaration of Trust"), by the Trustee, pursuant to which the Certificates will be executed and delivered, a form of which has been submitted to the governing body for review;

4. Approve the final Official Statement respecting the Certificates; and

5. Authorize a Tax Compliance Agreement (the "Tax Compliance Agreement") pursuant to which the College and Trustee covenant and agree to comply with various federal tax requirements necessary to maintain the exemption from federal income taxation of the Interest Portion of Basic Rent Payments under the Lease

The Site Lease, the Lease, the Official Statement and the Tax Compliance Agreement are referred to together herein as the "College Documents."

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, AS FOLLOWS:**

**Section 1. Authorization and Approval of College Documents and Declaration of Trust.**

(a) The College Documents and the Declaration of Trust are hereby approved in substantially the forms submitted to and reviewed by the governing body on the date hereof, with such changes therein as shall be approved by the Chairperson, the Chairperson's execution of the College Documents to be conclusive evidence of such approval.

(b) The obligation of the College to pay Basic Rent Payments (as defined in the Lease) under the Lease shall constitute a current expense of the College and shall not in any way be construed to be an indebtedness or liability of the College in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or liability by the College, and all provisions of the Lease shall be construed so as to give effect to such intent.

(c) The Chairperson is hereby authorized and directed to execute and deliver the College Documents and to approve changes to the Declaration of Trust on behalf of and as the act and deed of the College. The Secretary of the Board of Trustees is hereby authorized to affix the College's seal to the College Documents and attest said seal.

**Section 2. Approval of Official Statement.** The final Official Statement is hereby authorized and approved, supplementing, amending and completing the Preliminary Official Statement, with such changes therein and additions thereto as shall be approved by the officer of the College executing the final Official Statement, said officer's execution thereof to be conclusive evidence of said officer's approval thereof, and the public distribution of the final Official Statement by the purchaser of the Refunding Certificates of Participation are in all respects hereby authorized and approved. The Chairperson of the College is hereby authorized to execute and deliver the final Official Statement on behalf of and as the act and deed of the College.

**Section 3. Further Authority.** The College shall, and the officials and agents of the College are hereby authorized and directed to, take such actions, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution and to carry out, comply with and perform the duties of the College with respect to the College

Documents, the other documents authorized or approved hereby and the Project. Without limiting the foregoing, the Chairperson is hereby authorized to execute a tax compliance agreement and other closing documents and, if required, to execute any certificate or agreement to allow the Underwriter to comply with Rule 15c2-12 of the Securities and Exchange Commission.

**Section 4. Mandatory Provisions.** Pursuant to K.S.A. 71-201c, the College shall omit from the College Documents the mandatory contract provisions of DA-146a.

**Section 5. Effective Date.** This Resolution shall take effect and be in full force from and after its passage by the governing body.

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**ADOPTED** by the governing body and approved by the Chairperson of Garden City Community College, this 8<sup>th</sup> day of June, 2021.

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Chairperson

(SEAL)

ATTEST:

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Secretary of the Board of Trustees

**Resolution**

Resolution # 2021 - G: **Adopting the Kansas Homeland Security Region D Hazard Mitigation Plan**

**Whereas**, Garden City Community College Board of Trustees recognizes the threat that natural hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**Whereas**, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

**Whereas**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

**Whereas**, an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

**Whereas**, Garden City Community College Board of Trustees fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

**Whereas**, the Kansas Division of Emergency Management and FEMA Region VII officials have reviewed the Kansas Homeland Security Region D Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

**Whereas**, Garden City Community College Board of Trustees desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Kansas Homeland Security Region D Hazard Mitigation Plan; and

**Whereas**, adoption by the governing body for Garden City Community College Board of Trustees demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals and objectives outlined in this plan, and

**Whereas**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

**Now, therefore, be it resolved**, that Garden City Community College Board of Trustees adopts the Kansas Homeland Security Region D Hazard Mitigation Plan as an official plan; and

**Be it further resolved**, Garden City Community College Board of Trustees will submit this Adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan’s final approval.

\_\_\_\_\_:Date

\_\_\_\_\_: Approved by



**Agenda No: III - F**

**Date: June 8, 2021**

**Topic: President's Contract**

**Background Information:**

President's contract commencing July 1, 2021, at a salary of \$165,000, plus benefits.

**Budget information:**

**Recommended Board Action:**

Approve the contract for President Ryan Ruda commencing July 1, 2021.

**Board Action Taken:**            \_\_\_\_\_ **Approved**    \_\_\_\_\_ **Disapprove**  
                                         \_\_\_\_\_ **Ayes**            \_\_\_\_\_ **Nays**    \_\_\_\_\_ **No Action**

**Board Member Notes:**

**Agenda No:** III - G

**Date:** June 8<sup>th</sup>, 2021

**Topic:** Backup Data Storage Upgrade

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

For the past few years, the GCCC IT department has been evaluating different backup solutions for our files and servers. Our current backup system was implemented in the early 2010's and it has not kept pace with what is needed in today's IT infrastructure. Our current system backs up all files on all servers once a day starting at 9:00 PM and ending around 7:00 AM. This process of backing up is considered antiquated because it does not backup incrementally throughout the day.

By partnering with Allegiant Technology and implementing Datto Resilient DR (data recovery) Solution Servers and cloud storage, administration is planning to upgrade our backup system to a more secure system. With the Datto solution the college will be provided with two on-site hardware servers capable of handling all GCCC data. The solution also comes with infinite cloud storage retention of all files inside of two different Allegiant Technology data centers across North America. The two hardware servers will be installed in the GCCC IT datacenter. These backup Datto servers will also provide capability if our main servers were to fail. The Datto resilient DR solution will provide multiple backups throughout the day to minimize any data loss. Since our data will already be in the Allegiant Technology cloud datacenter there would be minimal downtime to creating and restoring the servers in the cloud. This proposed solution will provide GCCC with a much higher level of resiliency, and far less downtime in the case of an event and is critical to insuring GCCC can continue business if we had a hardware failure, ransomware attack, natural disaster, or other event.

This is a single source purchase due to Allegiant being our platform as a service technology provider. Our voice over internet protocol (VOIP) phone system, is already hosted in their data center.

This proposal is for initial hardware, storage, and thirty-six months of data services.

**Budget Information:**

Stimulus Funds: FY 2021

\$ 176,137.24 – Backup Data Storage Upgrade 21'

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with Allegiant Technology for \$176,137.24 for replacement of Backup Data Storage Upgrade 21'.



**Board Action Taken:**

\_\_\_\_\_Approved      \_\_\_\_\_Disapproved

\_\_\_\_\_Ayes      \_\_\_\_\_Nays      \_\_\_\_\_No Action

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

Backup Data Storage Upgrade

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## Bidders and amounts:

(1) Company Allegiant Technology AMOUNT \$176,137.24

Address 10983 Granada Lane, Suite 300 Overland Park, KS 66211

(2) Company \_\_\_\_\_ AMOUNT \_\_\_\_\_

Address \_\_\_\_\_

(3) Company \_\_\_\_\_ AMOUNT \_\_\_\_\_

Address \_\_\_\_\_

(4) Company \_\_\_\_\_ AMOUNT \$

Address \_\_\_\_\_

Shipping/other costs  are \_\_\_\_\_ are not included in amounts shown above.

**Single source vendor.** Check here if only one bidder is available.

**Recommendation of bid to accept:** #1 Allegiant Technology

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** \_\_\_\_\_

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

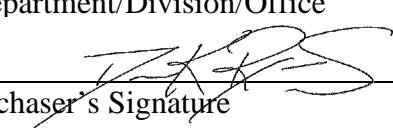
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

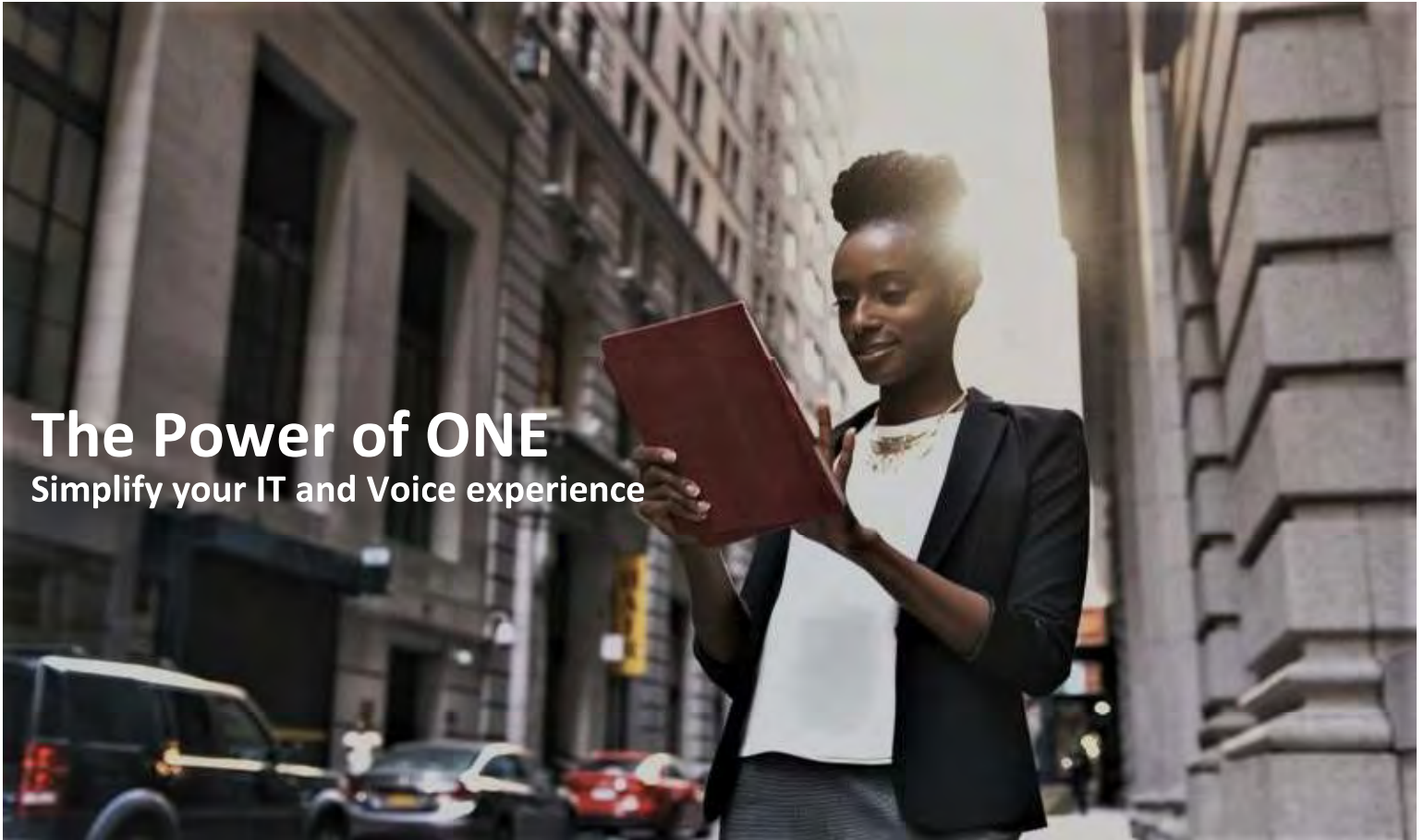
Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

## Proposal for Garden City Community College

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**The Power of ONE**  
Simplify your IT and Voice experience

### **Datto Resilient DR Solution - PrePay for 36 Month Service Term**

Quote No: ATQQ9962-02

Prepared On: 6/2/2021

*Prepared for:*

**Garden City Community College**

Lance Miller

(620) 276-9789

[lance.miller@gcccks.edu](mailto:lance.miller@gcccks.edu)

*Prepared by:*

**Allegiant Technology**

Russ Bohn

913-402-2246

[rbohn@allegiantusa.com](mailto:rbohn@allegiantusa.com)

**Prepared For:**  
Lance Miller  
(620) 276-9789  
lance.miller@gcccks.edu

**Prepared By:**  
Russ Bohn  
913-402-2246  
rbohn@allegiantusa.com

**Quote No:** ATQQ9962-02  
**Prepared On:** 6/2/2021  
**Expires On:** 6/30/2021

Garden City Community College  
801 Campus Drive  
Garden City, KS 67846  
United States

Allegiant Technology  
10983 Granada Lane  
Suite 300

**Datto On-Premise Appliances with Infinite Cloud Retention**

Qty	Description	Unit Price	Ext. Price
<b>- Includes 2 (two) local appliances with enough storage to handle retention requirements and work loads based on VMWare information provided</b>			
2	DataShield Appliance S4XE18_256 all flash	\$12,235.00	\$24,470.00
1	Network Project Discount	-\$12,235.00	-\$12,235.00

**36 Month PrePay Infinite Cloud Retention (2 Appliances)**

Qty	Description	Unit Price	Ext. Price
36	DataShield Appliance S4XE18_256 all flash, Infinite Cloud Retention	\$1,944.42	\$69,999.12
36	DataShield Appliance S4XE18_256 all flash, Infinite Cloud Retention	\$1,944.42	\$69,999.12
<b>Subtotal:</b>			<b>\$152,233.24</b>

**Remote Management Software Assistance - 36 Month Term**

Qty	Description	Unit Price	Ext. Price
<b>- Included for Allegiant to assist in backup job management</b>			
2,160	Essentials Care Co-Managed IT Services	\$10.00	\$21,600.00
<b>Subtotal:</b>			<b>\$21,600.00</b>

**Implementation**

Qty	Description	Unit Price	Ext. Price
2	Project Coordination Labor - Fixed Fee	\$129.00	\$258.00
8	Network Support Labor Complex - Do not Exceed	\$159.00	\$1,272.00

**After-Hours if needed**

Qty	Description	Unit Price	Ext. Price
4	Network Support Labor - Do not Exceed - Overtime/Holiday	\$193.50	\$774.00

**Allegiant Technology**

10983 Granada Lane, Suite 300 | Overland Park, KS 66211 | 24/7/365 Help Desk: 913.599.6900 | [allegiantnow.com](http://allegiantnow.com)

One Time Charges Summary	
<b>Subtotal:</b>	<b>\$176,137.24</b>
<b>Downpayment:</b>	<b>\$88,068.62</b>

 **Acceptance**

BY SIGNING BELOW, YOU HEREBY ACKNOWLEDGE YOU HAVE READ AND AGREE TO BE BOUND BY ALLEGIANT'S TERMS AND CONDITIONS. THIS QUOTE IS BINDING UPON OUR ACCEPTANCE.

Customer Name: \_\_\_\_\_

Title: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## STATEMENT OF WORK

BY EXECUTING THIS STATEMENT OF WORK, THE UNDERSIGNED PARTIES ACKNOWLEDGE AND AGREE THAT THE TERMS AND CONDITIONS OF THE AGREEMENT REFERENCED HEREIN SHALL GOVERN THE SERVICES PERFORMED HEREUNDER.

Project Information		
CUSTOMER NAME <b>Garden City Community College</b>		CUSTOMER SUCCESS MANAGER
PROJECT NAME <b>Datto Resilient DR Solution - PrePay for 36 Month Service Term</b>	PROJECT QUOTE(S) <b>ATQQ9962-02</b>	PROJECT COORDINATOR

### ADDRESSES WHERE SERVICES TO BE INSTALLED:

Garden City Community College (GCCC) Data Center  
 801 Campus Dr, Garden City, 67846, KS

### PROJECT OVERVIEW:

- Automated backup process at pre-set intervals featuring (2) Enterprise S4-XE18 Flash Storage Appliances with Infinite Cloud Retention
  - Provides (2) appliances with load balancing and system resiliency.
  - Unlimited Backup Agents (Windows / Linux), Hypervisor Backup
  - Instant On-Device / Cloud Virtualization
  - Replication to 2 geo-redundant datacenters
  - Infinite Cloud Retention
  - Configurable Backup Schedules
  - Backup Encryption
  - Bare Metal and File Restore
  - Screenshot Verification (DR Test DAILY across all servers)
  - Allegiant Technology Managed Service Assistance – 36 Month Term
    - Remote Monitoring & Management (RMM) Tool provides:
      - Trouble Shoot Alerts Remotely for Client, (client does not need to create a service ticket)
      - Remote Mediation of Alerts, with the client involvement, if needed, on case by case basis.

### Allegiant Responsibilities

- Provision Backup service according to order and sizing sheet
  - Datto Appliance - Connect and Register
    - Power on and connect the Datto appliance to your LAN via the Primary NIC (labeled eth0).
    - From any computer on the same LAN, visit device.dattobackup.com.
    - New appliances are listed as “Backup Device”. Click the corresponding IP address and complete the registration wizard.
  - Setup and configure system backups in compliance with Garden City strategic policy.
- Provision and install Automate Agents (RMM) on GCCC systems in read-only passive mode for backup job remediation.
- Provision accounts for GCCC IT staff to monitor and participate in support of backup jobs and system management.

### CUSTOMER RESPONSIBILITIES:

## STATEMENT OF WORK

- To initiate Project: (Unless otherwise directed) Provide Allegiant signed Quote and Scope of Work documents, with 50% down payment.
- Designate an internal main point of contact for Allegiant to communicate with during and after project installation.
  - Create a password and user on the ESXI appliance or in Vcenter that has administrative permissions to VMware.
  - Assist in the selection systems, files, and directories for Backup.
- Customer has provided all pertinent information to Allegiant Technology for the successful completion of services under this Statement of Work.
  - If required information proves difficult to obtain or unavailable, Customer and Allegiant Technology will work together to mutually arrive at pertinent and appropriate project assumptions, or Allegiant Technology has additional fee-based services that may be utilized to gather required information.
  - Either of these options may impact the time required to complete the implementation of the project.
- All inside wiring is terminated, tested, and labeled. Customer to provide any necessary network patch cables for all phones, servers, and network equipment unless included within the Allegiant provided quote.
  - Installation of any cabling to support the proposed Allegiant solution is not included within the quote or on this Scope of Work.
  - Customer may provide the cabling or Allegiant will provide a separate quote and scope of work upon request.
- Customer site has enough power and cabling capacity for all related project activities.
- Designate any area of storage for any current phone system equipment being deactivated.
  - Removal of old equipment from the premise is the responsibility of the customer.
- All work will be performed during normal business hours unless otherwise stated. Normal business hours are defined as 8:00 am to 5:00 pm Monday through Friday, excluding holidays.
- Customer will provide necessary IP networking information for the configuration of hardware and services contained within the quote associated with this Scope of Work. Where necessary the customer will provide static network IP addresses outside the pool of DHCP addresses.
  - If the customer utilizes a 3rd party Technology vendor for management of their Firewall, Switches and Local Area Network, the customer will notify and engage the vendor for this project, at customer expense.
  - Allegiant will supply the Technology vendor with information required for installation of services contracted with Allegiant. It is the responsibility of the customer's vendor to perform any and all configuration changes for services they manage.
  - Visit our online [Allegiant Knowledge Base](#) for more information.
  - ***Fees for vendor support during implementation are the responsibility of the customer.***
- Notify existing Vendor that provides Voice & Internet services that they will be disconnecting the service.
  - It is the customer's responsibility to make sure they do not continue to get invoiced for disconnected services from their current provider.
- Any office equipment, fixtures or furniture that need to be moved to give access to installation of services included in this project will be the responsibility of the customer.
- Should delays occur based upon limited access for installation of phones additional labor charges may apply.

### OUT OF SCOPE:

If it is not written within this Statement of Work, it has not been discussed and additional charges may be incurred.

- Installation of any cabling to support the proposed Allegiant solution is not included within the quote or on this Scope of Work. Customer may provide the cabling or Allegiant will provide a separate quote and scope of work upon request.
- Remediation or diagnosis of any other issues on the customer's network other than what is specifically outlined in this project.
- Installation or Configuration any additional software other than what is specifically outlined in this project.
- Configuration of backup systems other than what is specifically outlined in this project.
- Remediation or change of GPOs (group policy objects) other than what is specifically outlined in this project.
- Implementation of any solutions other than what is specifically outlined in this project.
- 3rd party plugins or integration other than what is specifically outlined in this project.
- Change or modification of any email / DNS / Hosting records affected by the move of server locations and subsequent external IP changes other than what is specifically outlined in this project.

## STATEMENT OF WORK

- The project rate is based upon known facts as of the date of this Statement of Work. Should new information surface at any stage of this effort that changes the understood scope of effort, Allegiant Technology reserves the right to modify this estimate through the change order process.
- Changes or additions to the scope of this Statement of work will be handled through a standard change control process to include a detailed definition of the change requested, the estimated effort required for the change, and the impact of the change on budget and scheduled.
  - Change requests require the approval of Allegiant Technology and the Customer.

### PROJECT CONDITIONS:

#### Project Assumptions

Based on communication and pre-sales discovery, Allegiant Technology makes the following assumptions regarding this project. These assumptions are the basis upon which Allegiant Technology prepared this proposal. If any of these assumptions are inaccurate, or if important assumptions are missing, Allegiant Technology requests that Client bring this to our attention so that we may modify the proposal accordingly.

- All carrier facilities are terminated in the same room as the phone system.
- Client will provide Allegiant Technology with all necessary credentials.
- On premise environment is current, active and ready to receive updates.
- All customer hardware and software are actively covered by vendor warranty and maintenance agreements.
  - For any hardware or software not covered by warranty or maintenance agreement, Allegiant Technology will provide diagnostic remediation only.
  - ***Delays due to failure to disclose or discover status of vendor warranties are the responsibility of the customer.***
- Client will sign the appropriate Allegiant Technology agreements and associated costs at the same time as this Statement of Work is signed.
- Client agrees to purchase the necessary equipment and software to support this project.
- Work not stated in this document or delays caused by customer’s responsibilities are out of scope of this project and are billable.
- Customer’s network hardware and configuration can support Voice over IP.

#### Project Constraints

- Availability of Customer Executive Sponsor and/or Customer technical and business resources needed to define requirements.
- Availability of Engineering Resources at both client and Allegiant Technology
- Availability of Technology Resources (data circuits, computing capacity, etc.).

**Kari’s Law.** HR Bill 582 known as “Kari’s Law” passed in early 2018 amends the Communications Act of 1934 to require most multi-line telephone systems to be pre-configured so users may call “911” without dialing any additional digit, code, prefix or post-fix, including any trunk-access code, such as the digit “9.” Additionally, *if the system can be configured to provide such notification “without an improvement to the hardware or software of the system,* a MLTS must be capable of sending alerts to a designated central point of contact, either within the building housing the system or to an outside location, when someone uses the system to call 911.” It is Your responsibility to comply with any and all such laws.

#### Key Stakeholders

Allegiant Technology	Project Role
	Customer Success Manager
	Project Coordinator
Garden City Community College	Project Role
Lance Miller	Primary Point of Contact

#### Communications Plan

Communication	Frequency
Status Report	As required
Project Team Meetings	Weekly 30 Minute Meeting if needed



## STATEMENT OF WORK

Sponsorship Checkpoint	As required
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### Proprietary Information

This document contains proprietary information about Allegiant Technology and is the intellectual property of Allegiant Technology except as provided by law or court order. It is not to be disclosed, in whole or in part, to third parties without the express written consent of an authorized agent of Allegiant Technology.

All customer information disclosed during this engagement will be marked and considered confidential and proprietary and will be disclosed only to those individuals and qualified third-party service providers with a bona fide need to know.

### Timeframe Expectations

Allegiant Technology will provide the resources for this project on an on-site basis, except as billable off-site services are agreed to by both parties. For change requests that are billed at an hourly rate, overtime rates will apply to hours worked outside of normal billing hours, weekends and holidays. Hours worked outside of business hours will be billed at 1 ½ time published Allegiant Technology professional service rates. Overtime hours will not be performed without pre-approval by Allegiant Technology and Client.

Any reasonable travel expenses required for the timely completion of this project will be billable to the client. Travel expenses may include charges for travel time, airfare, lodging and meals (either actual expense with receipt or by per diem), rental car (if required) and incidental expenses (copy, fax, FedEx, long-distance phone, etc.) relative to the completion of the project. Copies of receipts for applicable expenses will be provided to client.

### Change Management Process

Allegiant Technology uses a formal, project ticket-based Change Management process to forecast, identify, notify, receive approval and implement changes. Upon Client acceptance of a Scope of Work, any additional work requirements or changes to scope by either Allegiant Technology or Client must be documented and mutually agreed to and approved through the Change Management process. The use of a Change Request Management (CRM) form, either manual or electronic as established during the implementation phase, shall be the basis of the Change Management process.

## TERMS AND CONDITIONS:

***This Statement of Work is being performed under the following terms and conditions.***

Allegiant Technology WARRANTS THAT THE SERVICES WILL BE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER AND Allegiant Technology MAKES NO OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. CLIENT ACKNOWLEDGES THAT THE SERVICES PROVIDED BY Allegiant Technology ARE ADVISORY ONLY, AND THAT NO SPECIFIC RESULT IS ASSURED OR GUARANTEED. Allegiant Technology is in the business of providing Information Technology consulting services drawing upon the knowledge, understanding and expertise Allegiant Technology employees have gained in the course of working with many individual clients, both similar and different from Client. Nothing in the Statement of Work or otherwise is intended to assign rights or limit Allegiant Technology 's use know-how or knowledge to the extent it does not include Client's confidential information and that Allegiant Technology had prior to providing the services or the Allegiant Technology obtains during its performance under this Statement of Work.

IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES NOR SHALL EITHER PARTY'S LIABILITY EXCEED THE VALUE OF THIS STATEMENT OF WORK. During the term of this Statement of Work and for 12 months thereafter, neither party will solicit for employment any employee of contractor of the other who was engaged in the services performed under this Statement of Work. A general advertisement or a request for employment initiated exclusively by the employee prior to project engagement is not considered a solicitation.

Project Acceptance			
AN AUTHORIZED SIGNATURE BELOW ON THIS PAGE INDICATES YOUR ACCEPTANCE OF THIS SCOPE OF WORK, AND NOTICE TO PROCEED:		CORRESPONDING EQUIPMENT QUOTE # <b>ATQQ9962-02</b>	
SIGNATURE	NAME <b>Lance Miller</b>	TITLE <b>Network Administrator</b>	DATE <b>Jun-02-2021</b>

### STATEMENT OF WORK

SIGNATURE	NAME	TITLE	DATE
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## Data Shield Terms of Service

These Terms of Service together with the Master Service Agreement signed by the parties and your applicable Quote, Service Order or similar agreement document referencing these terms of service, constitute the agreement (“Agreement”) between Allegiant Networks, LLC. (“we,” “us” or “Allegiant”) and the user (“you”, “your”, “Customer”, “user”) of Allegiant’s Managed Services and related products and services (“Service” or “Services”).

**This Agreement shall be in effect for a period of three (3) years beginning on the date that the Parties execute this Data Shield agreement by signature below (the “Initial Term”).** At the expiration of the Initial Term, this agreement shall renew on a month-by-month basis (the “Renewal Term”), or until terminated by either party. If Customer does not wish to renew, Customer must notify Allegiant Technology in writing at least thirty (30) days before the last day of the applicable Initial or Renewal Term. Customer’s notice not to renew will be effective on the last day of the month following the month in which the notice was received by Allegiant Technology.

**NOTE: Data Shield is an important system of, but not the sole component of a comprehensive disaster recovery (DR) strategy for your business.** Data Shield backups are useful for immediate access in the event of the need to restore a document or file structure but does not facilitate the failover of your IT environment should your infrastructure become compromised. Customer understands that Data Shield DOES NOT include the physical resources required to recover your production IT environment and any such services will require additional fees if customer requests our assistance.

### 1. Components of Managed Services: Data Shield

#### 1.1 Data Shield Managed Services are Tailored for the Following Environments:

- a. Servers: Physical servers running a vendor-supported operating system.
- b. Virtualized Servers/Workloads: Virtual servers and appliances running a vendor-supported operating system in a fully licensed hypervisor with a current software support contract.

#### 1.2 Data Shield Automated Reporting:

- a. Online reporting providing historical availability, capacity and alert history for monitored backup components. **Creation of custom reports requiring more than 2 hours of report design effort, including requirements gathering, will be billed at current standard time and materials rates.**
- b. Online access to service tickets and invoices for designated Point of Service Contact(s).

#### 1.3 On-demand Service Reporting & Analysis: Collection & formal reporting of service data, trends, and analysis. **Creation of custom reports requiring more than 2 hours of report design effort, including requirements gathering, will be billed at current standard time and materials rates.**

#### 1.4 Supplemental Data Shield definitions:

- a. Data Shield shall mean the subscription-based remote data backup offered by Allegiant Technology.
- b. Data Shield systems shall mean any Allegiant Technology owned hardware, software, remote backup systems, other services, documents, files and information provided to customer in connection with the Data Shield managed services.
- c. Backup agents shall mean the software that runs on a computer at Customer’s site to perform remote data backups.
- d. Storage Node shall mean the combination of hardware and software located at Allegiant Technology’s data center that receives backup and replication data from customer agents.
- e. Data Backup shall mean the process of creating multiple recoverable copies of protected data, each with multiple recovery points.
- f. Initial Seed Backup shall mean the first full system backup that must be performed by Allegiant Technology and transported to Allegiant Technology’s data center during the initiation of service phase.
- g. Local Storage Appliance shall mean the combination of hardware and software that exists at customer’s site that stores backup data.
- h. Protected Capacity shall mean the total amount of customer’s source data stored on customer’s systems.
- i. Protected data shall mean the data stored on customer’s systems that is targeted for protection by Data Shield.
- j. Stored Capacity shall mean the total amount of customer’s data stored on the Data Shield Systems.

## Data Shield Terms of Service

**1.5 Additional Requirements for Data Shield Managed Services:** Customer is responsible for maintenance and installation of all software and hardware owned by customer except as otherwise specified in your Quote or Service Order. Allegiant Technology disclaims any and all responsibility for the installation, maintenance, or repair of software and hardware owned by customer except as otherwise specified in your Quote or Service Order. Customer is also solely responsible for all transfer(s) of data between computers within customer's network.

- a. Data Shield requires a minimum of 20Mbps per 1TB of protected data; available Internet upload bandwidth is required at each location.
  - 1) Backup times will be impacted by network congestion. Larger datasets will require greater bandwidth for timely completion of backups.
  - 2) Customer agrees to provide adequate Internet bandwidth to allow for desired backup operations
- b. Data Shield Systems require various TCP/IP ports to be open between the installed agents and the Storage Node machine(s). These ports must be open for proper operation of the Data Shield services.
  - 1) TCP/IP port assignments may be changed due to upgrades of Data Shield.

## 2. Operational Support and Management: Data Shield

**2.1 Backup and Replications Services Support and Problem Resolution:** Allegiant assumes the role of the customer backup service provider for systems specifically covered in your Quote or Service Order. Allegiant shall use its best efforts to ensure that all local backups, remote backups, and replications services are available 24x7x365.

- a. **Support for Allegiant owned and operated Data Shield systems is included in monthly fees.**
  - 1) Remote and on-site technical support for customer owned systems will be provided during standard business hours; defined as 0700 – 1700 Central time, Monday through Friday.
  - 2) After hours and weekend technical support for customer owned systems is available 24x7x365 and will be billed with a minimum of .5 hour for remote support and 2 hours minimum for on-site support.
  - 3) **Certain travel limitations and pricing may be negotiated and agreed to in writing by the parties for requested on-site locations outside the greater Kansas City area.**
- b. Technical support does not include costs associated with hardware or software replacement and training services of any kind.
- c. Customer understands that all support for customer hardware and software is fully dependent on customer maintaining up-to-date hardware warranty and software support license agreements.

**2.2 Data Backup Services and Policies.** Data backup shall mean the process of creating multiple recoverable copies of protected data, each with multiple recovery points.

- a. Customer shall designate a point of contact to receive initial training from Allegiant Technology for the installation of Data Shield Systems and assist with customer's assessment of the protected data to be backed up.
  - 1) Allegiant Technology will provide customer remote support during the first thirty (30) days to assist with the setup and configuration of customer's backup plan, and customer's performance of the Initial Seed Backup.
  - 2) This thirty (30) day period shall be referred to as the "Initiation of Services Period."
- b. Allegiant Technology will assist Customer in identifying protected data requirements and setting up backups as applicable. It is customer's responsibility to ensure that data identified to be backed up is included in Data Shield backups.
  - 1) Allegiant Technology will not be responsible for the loss of any data as a result of customer's failure to add specific data to Data Shield.
  - 2) Customer shall be responsible for notifying Allegiant Technology of need to modify, increase, or decrease protected data via support ticket.
  - 3) Allegiant Technology will provide ongoing management of Data Shield systems to include job monitoring, job restart, job scheduling, and file/folder restoration.
- c. Full system restores or restorations representing more than 10% of a single server's protected data are not included in this Data Shield agreement.
- d. A Local Storage Appliance must be installed on customer's local area network that is accessible by all agent or gateway computers.
  - 1) Allegiant Technology will provide customer with a Local Storage Appliance to store backups locally billed as a part of the monthly recurring fee.

## Data Shield Terms of Service

- 2) The Local Storage Appliance provided by Allegiant Technology shall remain the property of Allegiant Technology and Allegiant Technology shall be responsible for the maintenance, repair, or replacement of the device in the event of failure.

### 3. Additional Management and Maintenance: Data Shield

- 3.1 **Semi-annual Maintenance:** Test backup and restore function of a defined data subset as agreed upon and approved by customer point of contact. Amount of test restore may not exceed 10% of total protected data.

### 4. Out of Scope Services and Requests: *Data Shield. Out of scope support requests shall mean those services not specifically set forth in your Quote or Service Order that include new projects and other IT services provided by Allegiant. All out of scope work, including documentation prepared prior to providing out of scope services will be billed at current standard rates for time and materials, or the rate specified for such services in your Quote or Service Order. Out of scope is defined as follows; moves, adds, and changes to the network as discovered in the initial discovery phase.*

- 4.1 **Hardware Warranties.** Unless otherwise agreed to in writing, customer agrees to provide manufacturers hardware warranty coverage for all customer-owned products or equipment listed in your Quote or Service Order. For equipment covered under your customer warranty, Allegiant Technology agrees to provide diagnostic services, and management of vendor response to repair all hardware-related issues. ***For all hardware not covered under current vendor warranty, Allegiant provides diagnostic services only. Once diagnosis is made of hardware issues, all services provided by Allegiant Technology on such hardware shall be on a time and materials basis.***

- 4.2 **Software Support Agreement.** Unless otherwise agreed to by fully executed amendment to this Data Shield managed services agreement, customer agrees to maintain active software support agreements for all customer defined line of business applications covered by all managed services agreements. For software covered under an active support agreement, Allegiant Technology agrees to provide diagnostic services, and management of vendor response to repair all software related issues. ***For software not covered under an active support and licensing agreement, Allegiant Technology provides diagnostic services only. Once diagnosis is made of software issues, all services provided by Allegiant Technology on such software shall be on a time and materials basis.***

- 4.3 **Labor Rates for Services.** Unless otherwise specifically set forth in your Quote or Service Order, Time and materials and service fees will be provided to managed services customers at the standard Allegiant labor rates

- a. **Rate Factors for Services not included in Monthly Service Fee:**

- 1) **Level 1 Rate Factor Multiplier 1.0**
  - M-F 0700 – 1200 CST: Same Day Response
  - M-F 1200 – 1700 CST: Next Business Day Response
- 2) **Level 2 Rate Factor Multiplier 1.5**
  - M-F 1700 – 0700 CST:
  - Weekends or Requested 2-hour response
- 3) **Level 3 Rate Factor Multiplier 2.0**
  - Recognized Federal and State Holidays

### 5. Standard Pricing and Fees

- 5.1 **All prices quoted are subject to change based on audits or scoping exercises that may be carried out in advance of the project commencing. Please note that this proposal, and any order which may subsequently arise from it, is governed by our standard terms and conditions.**

- 5.2 **In the event of a change in the amount of protected data exceeding the original quote of services, the following provisions shall apply:**

- a. Replacement of the local storage appliance may be required, resulting in higher monthly recurring charges as outlined with any new discovery or additions.
- b. Any resulting new service will be executed as a separate quote of new services.

## Data Shield Terms of Service

c. *Taxes are not included in the listed total but will be added to customers monthly invoices when required by state or federal law.*

5.3 **Setup fee: Data Shield:** Set up fees will be listed in the Quote or Service Order signed by the parties.

### 6. Miscellaneous

6.1 Upon termination of applicable services for any reason, Allegiant will remove the Local Storage Appliance from customer’s premises within 10 business days of effective agreement termination date.

6.2 Upon termination of the applicable services for any reason, **ALL** customer data will be removed from **ALL** storage nodes, local and remote. **If customer wishes to retain this data, all efforts and costs must be negotiated and agreed upon by both parties within 10 business days of effective agreement termination date.**

### 7. Addendum: IT backup policy

Timing	Disk	Remote Data facility	Retention	Destination Storage
Daily	On-site	Off-site	1 month	Allegiant Appliance, Allegiant Cloud Archive
Monthly	On-site	Off-site	1 year	Allegiant Cloud Archive
Annually	On-site	Off-site	Permanently Retained	Allegiant Cloud Archive

**Servers configured in accordance with IT backup policy:**

-

## Down Payment Invoice

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	Date	Invoice
<b>Bill To</b>	Jun-02-2021	ATQQ9962-02
<b>Garden City Community College</b> PrePay for 36 Month Service Term		<b>Project</b> Datto Resilient DR Solution -
<b>801 Campus Drive</b>		
<b>Garden City KS 67846</b>		
<b>Attention Lance Miller</b>		

---

### Service Location

**Garden City Community College**  
**801 Campus Drive , Garden City KS 67846**  
**Attention Lance Miller**

### Terms

Due Upon Receipt

### Description

Down Payment includes 50% of the onetime charges and **\$0.00** for the 1<sup>st</sup> Month of Recurring Charges.

**Total Due \$88,068.62**

Please Make Check Payable to

**Allegiant Technology**  
**10983 Granada Lane**  
**Suite 300**  
**Overland Park KS 66211**

**To pay by E-Check or Credit Card please call our Service Coordinators at 913-599-6900**

**Agenda No:** III - H

**Date:** June 8<sup>th</sup>, 2021

**Topic:** Wireless Access Point cable upgrade 2021

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

Garden City Community College (GCCC) network cable runs located in campus instructional buildings and at the student dormitories are outdated and damaged. Also, many of the direct ports in the dorms have been broken from use and age-related deterioration. This project would update the network cable in the buildings listed below and repair the direct ports in student dormitories.

This project will upgrade from our current Category 5 cable to category 6 plenum ethernet cable. Category 6 provides increased frequency of at least 250MHz and data speeds of 1 Gbps to 10 Gbps. Whereas Category 5 only provides frequency of 100MHz and data speeds of 10 Mbps to 100 Mbps. This will significantly reduce crosstalk between cables and improve speeds to provide reliable wireless internet access throughout the GCCC campus. This will greatly improve both in person and online education activities.

**Buildings to receive cable upgrades**

**Academic Buildings**

- Academic Bldg.
- Gary E Jarmer Technical Annex
- GCCC Welding Center
- Beth Tedrow Student Center
- Warren Fouse Science and Math Bldg.
- John Collins Vocational Bldg.
- Pauline Joyce Fine Arts
- Penka Nursing Bldg.
- Tomas Saffell Library

**Student Housing**

- Broncbuster Housing
- Broncbuster Suites
- East Residential Units
- Residential Apartments
- West Residence Hall

Bids were solicited from the following vendors and posted in the Garden City Telegram. Network Computer Solutions, Winters Technology, Kenton Brothers and Hammekee electric,

Two bids were received with the low bid being from Network Computer Solutions for \$130,125.44

**Budget Information:**

**Stimulus Funding: FY 2021**

          \$130,125.44           – Wireless access point cable upgrade 2021.

**Recommended Board Action:**

Authorize Administration to accept proposal from Network Computer Solutions for Wireless access point cable upgrade at a cost of           \$130,125.44          

**Board Action Taken:**

           **Approved**                 **Disapproved**



\_\_\_\_Ayes    \_\_\_\_Nays    \_\_\_\_No Action

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

Campus Wireless Access Point Cable Upgrade 2021

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### Bidders and amounts:

(1) Company Network Computer Solutions AMOUNT \$130,125.44

Address PO Box 852 Manhattan, Ks 67845

(2) Company Kenton Brothers AMOUNT \$133,343.54

Address 3401 E Truman Rd , Kansas City, Mo 64127

(3) Company \_\_\_\_\_ AMOUNT \_\_\_\_\_

Address \_\_\_\_\_

(4) Company \_\_\_\_\_ AMOUNT \$

Address \_\_\_\_\_

Shipping/other costs  are \_\_\_\_\_ are not included in amounts shown above.

**Single source vendor.** Check here if only one bidder is available.

---

**Recommendation of bid to accept:** #1 Network Computer Solutions

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** \_\_\_\_\_

---

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

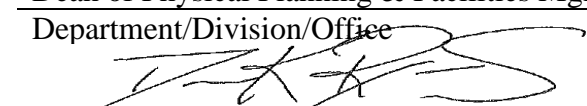
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

**BID FORM**Date: 5/25/21

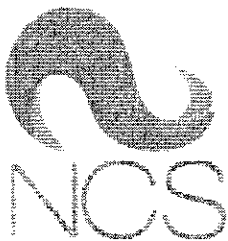
The undersigned, doing business as the name of:

Network Computer Solutions

Upon having reviewed the Specifications: **GCCC CAMPUS WIRELESS ACCESS POINT CABLE UPGRADE 2021**, the Request for Proposal and examination of the site with the scope of the Work; reviewed any and all Addenda and Notices which modify or clarify the above listed items, and hereby agrees to furnish all the required labor, materials, equipment, transportation, services and to perform all work described by these contract documents according to the conditions prescribed therein for the following considerations: For the project including all work except work specifically designated as described by Additional Item Cost, the sum of:

1. **Cable runs in the Student and Community Services Center and all Academic buildings:**  
Will be ran utilizing Category 6 STP Plenum ethernet cable and connectors.  
NCS is proposing two separate bids.  
Estimate 15953 – Includes Cable Drops and Labor to physically hang/install APs  
DOLLARS (\$45,541.07)  
Estimate 15950 – Only includes materials and labor for cable drops. No labor to hang/install APs  
DOLLARS (\$34,666.07)
2. **Student Housing Option A:** The first quote will utilize Category 5e STP Plenum ethernet cable and connectors.  
NCS is proposing two separate bids.  
Estimate 15959 – Includes Cable Drops and Labor to physically hang/install APs  
DOLLARS (\$81,658.99)  
Estimate 15960 – Only includes materials and labor for cable drops. No labor to hang/install APs  
DOLLARS (\$68,057.29)  
**Student Housing Option B:** The second quote will utilize Category 6 STP Plenum ethernet cable and connectors. NCS is proposing two separate bids.  
  
Estimate 15852 – Includes Cable Drops and Labor to physically hang/install APs  
DOLLARS (\$84,584.37)  
Estimate 15956 – Only includes materials and labor for cable drops. No labor to hang/install APs  
DOLLARS (\$70,982.67)

- 3. DATE PERFORMANCE; the undersigned proposes:
  - a. Projected Start Date June 9<sup>th</sup>, 2021
  - b. Projected Completion Date August 31<sup>th</sup>, 2021
- 4. ADDENDA; Receipt of all addenda, notices, etc bound with the Specifications is acknowledged as follows:
  - Addenda No. \_\_\_\_\_ dated \_\_\_\_\_
  - Addenda No. \_\_\_\_\_ dated \_\_\_\_\_
  - Addenda No. \_\_\_\_\_ dated \_\_\_\_\_
- 5. ADDITIONAL ITEM COST; the undersigned further agrees to perform any additional Work required by the College by a per contingency basis.
  - \$300 per additional cable drop or
  - \$150 per additional hour worked (excluding cable drops)
- 6. INSURANCE;
  - Workmen's Compensation Insurance is placed with:
    - \_\_\_\_\_ The Hartford \_\_\_\_\_ 800-327-3636 \_\_\_\_\_
  - Public Liability & Property Damage Liability Insurance is placed with:
    - \_\_\_\_\_ The Hartford \_\_\_\_\_ 800-327-3636 \_\_\_\_\_
- 7. BIDDER'S SIGNATURE; (Affix Corporate Seal, if incorporated):

**Jacob Leuszler**  
 Sales Technician  
 3625 Legion Ln. - St. George, KS 66538  
 888.776.9088 - 785.380.2044 (Fax)  
[www.ncs.com](http://www.ncs.com)

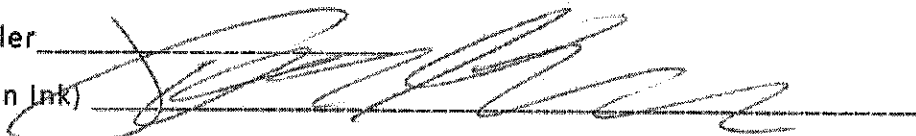
SIGNATURES

Company Name Tax ID # 004-20195-4612-F01

Authorized Representative (Print or type)

\_\_\_\_\_Jacob Leuszler\_\_\_\_\_

Signature (Must be in Ink)



Mailing Address \_\_\_\_\_3625 Legion Lane\_\_\_\_\_

City and State \_\_\_\_\_St. George, KS, 66535\_\_\_\_\_

Phone Fax \_\_\_\_\_Phone - 785-776-9088 \_\_\_\_\_Fax- 785-380-2044\_\_\_\_\_

E-mail \_\_\_\_\_jleuszler@ncs-online.com\_\_\_\_\_

Date \_\_\_\_\_5/25/21\_\_\_\_\_

## BID FORM

Date: 5/25/2021

The undersigned, doing business as the name of:

Kenton Brothers Inc.

Upon having reviewed the Specifications: **GCCC CAMPUS WIRELESS ACCESS POINT CABLE UPGRADE 2021**, the Request for Proposal and examination of the site with the scope of the Work; reviewed any and all Addenda and Notices which modify or clarify the above listed items, and hereby agrees to furnish all the required labor, materials, equipment, transportation, services and to perform all work described by these contract documents according to the conditions prescribed therein for the following considerations:

For the project including all work except work specifically designated as described by Additional Item Cost, the sum of:

1. **Cable runs in the Student and Community Services Center and all Academic buildings:** Will be ran utilizing Category 6 STP Plenum ethernet cable and connectors.

Fifty Thousand Eight Hundred Twenty One Dollars and Eighteen Cents NOT TAX  
DOLLARS (\$ 50,821.18 ).

2. **Student Housing Option A:** The first quote will utilize Category 5e STP Plenum ethernet cable and connectors.

Seventy Three Thousand Five Dollars and Eighty Nine Cents TAX Incl.  
DOLLARS (\$ 73,005.89 ).

**Student Housing Option B:** The second quote will utilize Category 6 STP Plenum ethernet cable and connectors.

Eighty Two Thousand Five Hundred Twenty Two Dollars and Thirty Six Cents TAX Incl.  
DOLLARS (\$ 82,522.36 ).

3. See Alternate Proposal for Category 6 Plenum NON-Shielded.

Academic: \$ 33,924.71

Student Housing: \$ 54,908.24

3. DATE PERFORMANCE; the undersigned proposes:

a. Projected Start Date June 9<sup>th</sup>, 2021

b. Projected Completion Date July 28<sup>th</sup>, 2021

4. ADDENDA; Receipt of all addenda, notices, etc bound with the Specifications is acknowledged as follows:

Addenda No. NA dated NA

Addenda No. NA dated NA

Addenda No. NA dated NA

5. ADDITIONAL ITEM COST; the undersigned further agrees to perform any additional Work required by the College by a per contingency basis. The required labor and materials for the Work on a cost per square foot or per linear foot:

NA per unit NA

6. INSURANCE;

Workmen's Compensation Insurance is placed with:

Accident Fund

Public Liability & Property Damage Liability Insurance is placed with:

Cincinnati Insurance

7. BIDDER'S SIGNATURE; (Affix Corporate Seal, if incorporated):

SIGNATURES

Company Name Tax ID # 44-0312770

Authorized Representative (Print or type)

David Strickland

Signature (Must be in Ink)



Mailing Address 3401 E Truman Rd

City and State Kansas City, MO

Phone Fax 816-471-1897

E-mail garrett@kentonbrothers.com

Date 5/25/2021

**Agenda No: III – I**

**Date: July 8, 2021**

**Topic:** Athletic Insurance

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Currently, the college has two levels of athletic insurance. The first level is a \$1,000 deductible with maximum medical benefit per injury of \$25,000. The second level is a catastrophic policy which becomes in effect once a claim has reached \$25,000. The catastrophic coverage has a \$5,00,000 medical maximum coverage limit and a 10-year benefit period.

Our current carrier, STARR Indemnity & Liability presented an “as is” renewal of \$135,500 for our first level coverage.

Our second level of coverage is provided by Zurich. The renewal premium is the \$13,427 which is a decrease from the 2020-2021 premium of \$21,215.

**Budget Information:**

General Fund

FY21 Budget

\$135,500 first level coverage

\$ 13,427 Catastrophic coverage

**Recommended Board Action:**

Accept the proposal from Dissinger Reed for \$148,927 (a \$7,778 savings from 2020-21)

**Board Action Taken:**  Approved  Disapproved

Ayes  Nays  No Action

**Board Member Notes:**

*Board of Trustees Agenda June 8, 2021*



# Garden City Community College

## Current (2020-21) Year Plan Design and Benefits

Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$10,000 per specific injury, \$500,000 aggregate maximum
Accidental Dental	Coverage up to plan maximum for injury to sound/natural tooth
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Who is covered?	
Men's:	Baseball, Basketball, Cheerleaders, Cross Country, Football (fall), Golf, Rodeo, Soccer, Track & Field,
Women's:	Basketball, Cheerleaders, Cross Country, Dance, Rodeo, Soccer, Softball, Track & Field, Volleyball,
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	STARR Indemnity & Liability Co.
Claims Payor	Bob McCloskey Insurance (BMI)
Program Coordinator/Broker	Dissinger Reed
Annual Premium	\$135,500

# Garden City Community College

## Claims History & Trend

Policy Year	Premium	CLAIMS PAID AS OF MAY:					
		2016	2017	2018	2019	2020	2021
2015-16	\$99,930	\$165,391	\$202,043	\$202,043	\$205,664	\$205,664	\$205,664
2016-17	\$157,096		\$76,869	\$127,980	\$128,411	\$128,411	\$128,411
2017-18	\$171,576			\$24,348	\$80,776	\$84,705	\$86,544
2018-19	\$171,576				\$10,000	\$12,841	\$10,000
2019-20	\$165,900					\$561	\$131,094
2020-21	\$135,500						\$2,040

### KEY CALCULATIONS

Total Premium (2015-19)	\$766,078
Total Claims (2015-19)	\$561,713
Premium to Claims Loss Ratio (mature years)	73%
Average increase in claims after 1st year of policy	\$56,909
Average annual claims total (without trend/inflation)	\$89,012
Average annual claims total (adjusted for trend and inflation)	\$104,570

### PROGRAM NOTES

Considering the impact of COVID-19, we still saw a large increase in claims totals for the 2019-20 year. This ultimately has changed the premium to loss ratio and also the average claims total. As I have mentioned in the past, the average claims total is the metric most carriers use to determine premium. When the total above is underwritten to a loss ratio of 65% you can expect to see a premium close to \$160,877. With that said, we are fortunate to see the 2018-19 year as low as it is. That helped us to negotiate an "as is" renewal for the coming year. I have also included additional notes concerning the program below:

- The 2019-20 year had 5 claims over \$18k
- There was only one claim in the 2018-19 year
- Premium to claims loss ratio decreased from 79% to 73%

# 2021-22 Schedule of Benefits & Premium Quotation

## Athletic Insurance Renewal

Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$10,000 per specific injury, \$500,000 aggregate maximum
Accidental Dental	Coverage up to plan maximum for injury to sound/natural tooth
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Guest Recruit Coverage (including PSA tryouts)	Available
Proposed Effective Date of Coverage	August 1, 2021
Who is covered?	
Men's: Baseball, Basketball, Cheerleaders, Cross Country, Football (fall), Golf, Rodeo, Soccer, Track & Field,	
Women's: Basketball, Cheerleaders, Cross Country, Dance, Rodeo, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events.	
Premium Quotation	
Insurance Carrier	STARR Indemnity & Liability Co.
Claims Payor	Bob McCloskey Insurance (BMI)
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium</b>	<b>\$135,500</b>
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
Name	Title
_____	_____
Signature	Date

# Carrier and Claims Payer Company Information

<b>Insurance Carrier</b>	<b>Starr Indemnity &amp; Liability Company</b>
A.M. Best Rating	A (Excellent) Financial Size: XIV
Location	New York, NY
<b>Claims Processor/Third Party Administrator Company</b>	<b>Bob McCloskey Insurance (BMI)</b>
# of years in the athletic claims business	41 years
Located	Matawan, New Jersey
<b>Details about this TPA and the claims submission process</b>	
Address to mail claim submission	PO Box 511, Matawan, NJ 07747
Fax Number to submit a claim	(732) 583-9610
Email address for claim submission	
Online claims submission available?	Yes- <a href="https://webportal.bobmccloskey.com/">https://webportal.bobmccloskey.com/</a>
Online claim status lookup?	Yes
Claim submission deadline/information	90 days from the date of accident or within a reasonable amount of time. Complete claims submission includes: Claim form, itemized medical bill, HCFA 1500, UB92/UB04
Third Party Administrators website	<a href="http://www.bobmccloskey.com">www.bobmccloskey.com</a>
Customer Service Toll-Free Phone Number	(800) 445-3126
Customer Service/Claims question hours	8am-5pm EST
Dedicated claims representative assigned?	Yes
Compliant with federal HIPAA laws?	Yes
Turn-around time for processing a clean claim	15 day average
<b>History and Background Information</b>	
<p>Bob McCloskey Insurance has over 25 years of experience adjudicating and paying special risk accident claims for colleges and universities. The majority of BMI's staff has an average of 15 years of experience with major carriers in the insurance industry, resulting in a greater knowledge of the carrier claims process. BMI Benefit's timely claims turnaround time is 10-15 business days, once all information is received. The background and experience of BMI Benefit's claims department has also enabled them to become a leader in the application of Self Insured Retention Plans to Intercollegiate Sports Programs.</p>	

# Catastrophic

## Catastrophic Insurance for NJCAA Institutions

The NJCAA simply requires institutions to purchase catastrophic insurance but do not mandate the purchase of the NJCAA sponsored plan through Mutual of Omaha (listed first). Should Garden City Community College determine that a 10 year benefit period would be plenty of coverage, we are happy to provide you with the alternative options below as they would also fulfill your obligation as an NJCAA institution and also save your institution some money.

Quotes based specifically on the hazard level of the sports at Garden City Community College

Insurance Carrier/Claims Payer: Mutual of Omaha (A+ Rated by A.M. Best)	
Plan Type	Excess/Catastrophic
Deductible	\$25,000
Benefit Period	Lifetime
AD&D	\$10,000
Maximum	\$5,000,000
Premium	\$30,853

Insurance Carrier: Liberty Mutual Insurance Company (A+ Rated by A.M. Best) Claims Payer: Bob McCloskey Insurance	
Plan Type	Excess/Catastrophic
Deductible	\$25,000
Benefit Period	Lifetime
AD&D	\$10,000
Maximum	\$5,000,000
Premium	\$26,668

Insurance Carrier: Zurich American Insurance Company (A+ Rated by A.M. Best) Claims Payer: K&K Insurance Group	
Plan Type	Excess/Catastrophic
Deductible	\$25,000
Benefit Period	10-Year
AD&D	\$10,000
Maximum	\$5,000,000
Premium	\$13,427
Catastrophic Cash Benefit*	Additional- \$3,150 premium

\*Catastrophic Cash Benefit will cover Paralysis, Coma or Brain Death within 90 days of covered event.

Payout Structure as follows: \$100,000 following 6 months from date of injury, \$3,333 every month thereafter for 120 months.

Additional information about any of these proposed plans is available upon request including full schedule of benefits or sample policy

# Catastrophic

## Catastrophic Insurance for NJCAA Institutions

The NJCAA simply requires institutions to purchase catastrophic insurance but do not mandate the purchase of the NJCAA sponsored plan through Mutual of Omaha (listed first). Should Garden City Community College determine that a 10 year benefit period would be plenty of coverage, we are happy to provide you with the alternative options below as they would also fulfill your obligation as an NJCAA institution and also save your institution some money.

Quotes based specifically on the hazard level of the sports at

Insurance Carrier/Claims Payer: Mutual of Omaha (A+ Rated by A.M. Best)	
Plan Type	Excess/Catastrophic
Deductible	\$25,000
Benefit Period	10-Year
AD&D	\$10,000
Maximum	\$5,000,000
Premium	\$25,608

Insurance Carrier: Liberty Mutual Insurance Company (A+ Rated by A.M. Best) Claims Payer: Bob McCloskey Insurance	
Plan Type	Excess/Catastrophic
Deductible	\$25,000
Benefit Period	10-Year
AD&D	\$10,000
Maximum	\$5,000,000
Premium	\$22,139

Additional information about any of these proposed plans is available upon request including full schedule of benefits or sample policy

Academic Advancement: Students desiring academic advancement will be prepared for successful transfer to other colleges and universities.

1. Students will have appropriate knowledge of transfer requirements.
2. Students will have the academic prerequisites sufficient for successful transfer
3. Students will have opportunities for advanced degrees.

**CEO's Interpretation:** During the 2019-2020 academic year, approximately 60% of GCCC degrees and certificates were awarded in transfer-oriented subjects, meaning students' intent was to transfer to a four-year university and pursue, at minimum, a Bachelor's degree. Serving these students effectively requires the College monitor several key aspects of the student experience, particularly as it relates to how GCCC credits and a GCCC degree pairs with Bachelor's degree requirements throughout the state and how students are prepared for the transfer experience.

Indicators of successful academic transfer include:

- Students feel planning and advising is an important factor to their success.
- The College works to increase guaranteed transfer opportunities at the course, program, and state level.
- Students are able to transfer credits successfully to four-year universities.
- Students are academically prepared for success in four-year educational environments.

Each data point included below will be incorporated into the key performance indicators connected to the College's Strategic Plan.

#### **Background Information and Supporting Data:**

1. Students will have appropriate knowledge of transfer requirements.

GCCC students perceive advising services to be both necessary to and helpful for their long-term success. Each year the College surveys students on their experience at GCCC. The Spring 2021 Student Assessment of Services (SAS) report shows that 76.42% of students rated their overall experience with advising as either "Excellent" or "Good," and 91.35% agreed their advisor was "courteous and helpful." 86.54% indicated they see an advisor each semester before registering for classes, a sign the students are getting the appropriate guidance needed to successfully complete their degree requirements at GCCC.

Regarding transfer advising specifically, 77% of students indicated they know what is required to complete their degree or certificate. 53% indicated they know how to use the "degree check" sheet to track their own progress, and 46% indicated they know where to get more information about transferring to a university.

The College also participates in the Community College Survey of Student Engagement (CCSSE), which "provides information on student engagement, a key indicator of learning and, therefore, of the quality of community colleges. The survey, administered to...students during the spring semester, asks questions that assess institutional practices and student behaviors that are highly correlated with student learning and student retention." The following tables shows various CCSSE benchmarks and the weight or scale for the benchmark. The 2019 GCCC column and 2019 Cohort column can be compared to understand how GCCC compares with all other community colleges who completed the survey. 2018 and 2017 data points are

included for longitudinal analysis. The survey was not administered in Spring 2020 due to the COVID-19 pandemic.

<b>Table 1: CCSSE Benchmark Scores for Advising</b>					
<b>Benchmark</b>	<b>Weight/Scale</b>	<b>2019 GCCC</b>	<b>2019 Cohort</b>	<b>2018 GCCC</b>	<b>2017 GCCC</b>
<i>Student-Faculty Interaction</i>	100	56.4	50.0	54.2	55
<i>How important are transfer advising/planning services to you at this college?</i>	3	2.38	2.23	2.17	2.13
<i>How often do you use academic advising/planning?</i>	3	1.60	1.58	1.71	1.71
<i>How often do you talk about career plans with an instructor or advisor?</i>	5	2.43	2.24	2.24	2.24
<i>How satisfied are you with advising/planning services?</i>	2	1.26	1.38	1.43	1.40

2. *Students will have the academic prerequisites sufficient for successful transfer.*

The College works continually to ensure its courses and program options are aligned at the state level, which helps students transfer seamlessly to four-year university options. This alignment is important as research shows students transferring from two- to four-year institutions can experience delays or “lose” credits because of misalignment. The College works to counteract this potential problem through articulating individual courses and full programs.

One of the major projects the College has been involved with is the Kansas Core Outcomes Group project run through the Board of Regents. Each year, GCCC sends a team of faculty to discuss common learning outcomes for courses. Each year some courses are reviewed, and some are added, and once on the list, the courses are guaranteed to transfer seamlessly between any public two-year and four-year institution within the state. There are currently 104 courses on the seamless transfer list. GCCC offers 91 of these courses, an increase of 7 courses over the previous year. In addition to strong faculty leadership in this project, Marc Malone will serve on the Transfer and Articulation Council, the KBOR group which governs this project.

The college also works to articulate full programs between GCCC and four-year institutions in the state. Under these agreements, students can complete their Bachelor’s degrees by taking a set list of GCCC courses combined with a set list of courses at the transfer institution. These agreements are established specifically between the academic departments at each institution and ensure that students have a seamless



path of study toward a defined end goal. The College maintains an updated list of these agreements at [https://www.gcccks.edu/academics/counseling\\_advising/transfer\\_info.aspx](https://www.gcccks.edu/academics/counseling_advising/transfer_info.aspx).

One measure of the success of our course and program articulation is the number of credit hours students transfer from GCCC to four-year institutions in the state. On average, GCCC students transferred 49.05 credits to these schools, placing GCCC above the median transfer credit hour of 47.58 and ninth in the state. The highest amount of credits transferred was from Cowley at 56.27 credit hours. The lowest was from Fort Scott Community College at 36.69 credit hours.

	Emporia	Fort Hays	K-State	Pittsburg	KU	Wichita	Total Avg.	Avg. Credits	Rank
Cowley	55.00	70.79	57.08	58.92	46.82	49.00	337.62	56.27	1
Seward		61.13	45.35		56.00	54.68	217.16	54.29	2
Pratt	61.33	59.93	39.20			55.10	215.57	53.89	3
Kansas City	70.00	75.20	41.45	47.18	44.75	39.88	318.46	53.08	4
Labette		69.55	46.80	54.11	43.72	50.13	264.31	52.86	5
Colby		65.30	43.57			47.90	156.78	52.26	6
Hutchinson	47.66	67.59	50.11	36.33	50.40	53.51	305.60	50.93	7
Butler	53.25	63.72	45.09	45.87	42.61	49.87	300.41	50.07	8
<b>GCCC</b>		<b>57.30</b>	<b>51.11</b>		<b>28.60</b>	<b>59.19</b>	<b>196.19</b>	<b>49.05</b>	<b>9</b>
Neosho	42.60	79.20	31.00	52.84	27.67	52.20	285.51	47.58	10
Coffeyville	47.67	62.17	36.88	54.41	36.33	47.91	285.36	47.56	11
Johnson Co.	46.34	61.50	38.60	38.22	48.03	48.91	281.60	46.93	12
Barton	51.00	59.41	41.68	49.60	40.47	37.15	279.30	46.55	13
Cloud	41.17	61.66	45.42		35.60	43.56	227.40	45.48	14
Highland	45.24	61.03	37.11	45.64	37.52	42.39	268.94	44.82	15
Fort Scott	37.60	56.35	38.35	45.20	35.88	51.43	264.81	44.13	16
Independence		64.14	32.46	41.64	38.60	42.41	219.26	43.85	17
Highland	33.90	51.81	31.66	43.83	37.76	50.64	249.61	41.60	18
Fort Scott	32.14		38.81	50.72	21.77	40.00	183.45	36.69	19

We are also paying very close attention to conversations at KBOR regarding systemwide program-to-program transfer, which would have some benefits for our students. Currently, each two-year institution has to negotiate each program with each four-year institution. For Garden City, this means one negotiation for each of our approximately 40 transfer programs at each four-year institution or roughly 280 individual negotiations that must be maintained each year. A statewide agreement would drastically reduce the work of maintaining seamless transfer for students. Nicole Dick, Division Chair for Math and Science, has been serving on a statewide working group for this project.

One of the most exciting examples of strengthening our articulation is the college's partnership with Fort Hays University through the Transfer Connect program ([https://www.gcccks.edu/news/gccck\\_fhsu\\_transfer\\_connect.aspx](https://www.gcccks.edu/news/gccck_fhsu_transfer_connect.aspx)). Students who attend GCCC who are interested in transferring to FHSU get enhanced advising from FHSU a Transfer Success Coach starting in their first semester at

GCCC. This embedded, dual advising structure ensures students are taking the exact coursework that will prepare them for entry to FHSU as a Junior.

3. Students will have the opportunities for advanced degrees.

In addition to the ease of transfer discussed above, one of the most important element of students having opportunities for advanced degrees is effective preparation for the rigor of those degrees. The college measures our effectiveness here in terms of student GPA after they transfer to a four-year university and the average number of hours passed with a C or better at four-year universities (Table 3 below).

Based on Fall 2019 data from KBOR, generally, GCCC average student GPAs are higher than the mean and the median GPAs of students who transfer to four-year universities from other community colleges in the state. In some cases they are comparable to the mean GPA for students who are native to the university. Table 3 on the following page shows the average GPA of GCCC students as they transfer to each of the four-year universities. The table also shows average GPAs for students who started as freshmen at that university.

One way this data is incomplete is that it does not provide the median or midpoint GPA for GCCC students. It also does not disaggregate this GPA data by student major.

Another element of the effective preparation of a GCCC degree in transfer is the percentage of credit hours passed by GCCC students in their first semesters after they transfer to a Regent university (Table 4 below). On average, GCCC transfer students passed 81% of their credit hours with a C or higher.

Additionally, the median percentage of courses passed is nearly always higher than the mean, indicating that a larger majority of students are passing a higher percentage of credit hours than the average. This indicates most GCCC students who transfer are very successful in passing their credit hour course loads at four-year universities.

Generally, this data shows GCCC students have significant success upon transfer to a four-year university. The College has identified areas for improvement and will work on plans for longitudinal increased success.

	<b>Emporia State</b>	<b>Fort Hays</b>	<b>K-State</b>	<b>Pittsburg</b>	<b>KU</b>	<b>KUMC</b>	<b>Wichita State</b>
<b>Allen</b>	2.73	2.67	3.07	3.27	2.41		3.11
<b>Barton</b>	2.87	2.95	2.91	2.65	3.10		3.17
<b>Butler</b>	3.07	2.71	2.77	2.60	3.09	3.63	2.86
<b>Cloud</b>	3.26	2.54	2.98		3.06	3.52	3.30
<b>Coffeyville</b>	2.27	2.91	2.06	2.74	2.25		2.84
<b>Colby</b>		2.90	2.85				2.93
<b>Cowley</b>	3.23	2.61	2.76	3.21	2.98		2.70
<b>Dodge City</b>	3.23	2.68	2.71	3.34	2.38		2.70
<b>Fort Scott</b>	2.20		2.81	2.87	2.87		2.49
<b>GCCC</b>		2.42	3.01		2.64		2.32
<b>Highland</b>	2.90	2.61	2.63	3.28	2.64		3.18
<b>Hutchinson</b>	2.97	2.94	2.82	2.85	2.81	3.04	2.78
<b>Independence</b>		2.98	2.62	2.35	2.82		3.10
<b>Johnson Co.</b>	3.17	2.83	2.97	3.13	3.02	3.59	2.86
<b>Kansas City KS</b>	2.56	2.95	2.69	3.22	2.76	3.41	2.31
<b>Labette</b>		2.78	2.69	2.81	3.01		3.05
<b>Neosho</b>	3.31	2.95	2.67	2.86	2.30		3.00
<b>Pratt</b>	2.19	2.80	3.12				2.48
<b>Seward</b>		3.01	2.59		3.33		2.71
	<b>Emporia State</b>	<b>Fort Hays</b>	<b>K-State</b>	<b>Pittsburg</b>	<b>KU</b>	<b>KUMC</b>	<b>Wichita State</b>
<b>First-Time Freshmen</b>	2.86	2.78	3.11	2.93	3.17	3.64	2.60
<b>Mean all CCs</b>	2.85	2.79	2.78	2.94	2.79	3.44	2.84
<b>Median all CCs</b>	2.93	2.82	2.77	2.86	2.82	3.52	2.86
<b>GCCC</b>		2.42	3.01		2.64		2.32

*Blank cells indicate no transfer students or small-cell data protection.*

Table 4: Percent of Credit Hours Passed at Four-Year Universities								
	Fort Hays		K-State		KU		Wichita State	
	Mean	Median	Mean	Median	Mean	Median	Mean	Median
Students Native to Regent Institutions	88%	93%	94%	93%	99%	100%	85%	93%
Garden City Community College	79%	96%	91%	92%	78%	80%	78%	77%
Allen Community College	86%	100%	94%	96%	74%	92%	91%	97%
Barton Community College	91%	96%	89%	75%	89%	100%	90%	92%
Butler Community College	81%	83%	89%	92%	91%	93%	88%	92%
Cloud County Community College	81%	92%	88%	92%	89%	93%	92%	100%
Coffeyville Community College	88%	100%	63%	76%	84%	78%	80%	100%
Colby Community College	88%	100%	89%	93%			90%	73%
Cowley Community College	83%	75%	85%	96%	80%	86%	84%	92%
Dodge City Community College	89%	100%	87%	93%	73%	81%	83%	86%
Fort Scott Community College			95%	93%	84%	93%	71%	54%
Highland Community College	79%	81%	91%	92%	86%	93%	94%	96%
Hutchinson Community College	88%	96%	89%	93%	85%	93%	86%	92%
Independence Community College	74%	90%	81%	87%	91%	100%	87%	100%
Johnson County Community College	87%	100%	91%	92%	89%	92%	87%	92%
Kansas City Kansas Community College	92%	100%	81%	92%	84%	75%	73%	85%
Labette Community College	92%	100%	87%	100%	95%	100%	94%	100%
Neosho County Community College	90%	75%	85%	97%	62%	80%	87%	100%
Pratt Community College	89%	86%	98%	93%			84%	92%
Seward County Community College	93%	100%	83%	92%	78%	75%	91%	93%

*Pittsburg State University and Emporia State University are excluded because there were not enough GCCC transfer students to calculate data.*

**EXECUTIVE LIMITATIONS****ANNUAL****Asset Protection #5****Page 14**

**The President shall not make any purchase (a) of over \$20,000 without competitive bids and due consideration regarding cost, quality and service; and (b) of over \$50,000.**

**CEO's Interpretation:**

Unless purchases have been made under consortia contract with state service providers or with sole source providers, competitive bids are required on all purchases reported to the Board exceeding \$20,000. Additionally, all purchases over \$50,000 have had board approval unless under contract such as Great Western Dining.

**Data directly addressing the CEO's interpretation:**

Purchases over \$20,000 are not processed until proper documentation following college policy are submitted to the Business office to the Account Payable coordinator. Each month the Board receives a listing of all purchases over \$50,000 which have a contract or exclusivity. All other purchases over \$50,000 require board approval and have been presented to the board for review and approval accordingly.

## JUNE 2021 MONITORING REPORT

<b><u>EXECUTIVE LIMITATIONS</u></b>	<b>ANNUAL</b>
<b>Compensation/Benefits</b>	<b>#1 Page 15</b>
The President shall not change his or her own compensation and benefits.	

**CEO's Interpretation:**

The Board determines the President's compensation and benefits and directs preparation of presidential employment contract.

**Data directly addressing the CEO's Interpretation:**

In April 2021, the Board acted to extend the President's contract by one year. In May 2021, the Board and President conducted a review and contract negotiations which has resulted in a contract being presented to the Board in June 2021 for review and approval. Upon approval, the signed contract will be on file with the office of Human Resources and the Payroll office at GCCC.

<b><u>EXECUTIVE LIMITATIONS</u></b>	<b>ANNUAL</b>
<b>Compensation/Benefits</b>	<b>#2 Page 15</b>
The President shall not promise or imply permanent or guaranteed employment.	

**CEO's Interpretation:**

The Policy Governance Handbook, on page 26, states that "the President is authorized to establish administrative policies, make all decisions, take all actions, establish all practices and develop all activities." As such, following the ENDS and Executive Limitations set forth by the Board, it is interpreted that no employee, other than those covered by the negotiated agreement, will be considered permanent.

**Data directly addressing the CEO's interpretation:**

The Board receives a list of all new employees monthly in the board packet. Faculty are covered under the Negotiated Agreement, which is reviewed and approved by the Board, and follows state statutes. Staff employed at GCCC are at-will and not guaranteed employment as such.

**EXECUTIVE LIMITATIONS**

**ANNUAL**

**Compensation/Benefits**

**#3 Page 15**

The President shall not establish compensation and benefits which:

- A. Deviate significantly from the geographic area or market for the skills employed.
- B. Create obligations over a longer term than revenues can be safely projected and in all Events subject to losses of revenue.

**CEO's Interpretation:**

The President shall make annual compensation and benefit decisions that are consistent with local, regional, and national employment markets. Projected raises and adjustments for employees are made in accordance with the institutional budget.

**Data directly addressing the CEO's Interpretation:**

Compensation and benefits for all employees are analyzed and reviewed as part of the College budget planning process. Compensation and benefits for faculty are reviewed during the negotiation process. All other employees' compensation and benefits are reviewed through the annual budget planning.

GCCC also uses a software within Human Resources that analyzes local, state and national trends in salary by position. At the point of hiring, we analyze placement for employees based on the positions qualifications and criteria as well as analyzing against the market assessment of compensation for the position. An ongoing review of all positions occurs to assess the employment markets and best validate positions are aligned as best as possible to the markets as well as the qualifications, experience, education level and responsibilities of the employee.

**EXECUTIVE LIMITATIONS**

**ANNUAL**

**Compensation/Benefits**

**#4 Page 15**

The President shall not create an employment contract, as defined herein, without legal counsel review and board approval.

**CEO's Interpretation:**

The President shall not extend an offer for employment contract for a period exceeding one (1) year without legal counsel review and board approval.

**Data directly addressing the CEO's Interpretation:**

There have been no employment contracts offered to any employee during this past fiscal year. There have been no contracts presented to legal counsel review or for board approval, other than those presented under the negotiated agreement.



## **May 2021 Activity – June 2021 Board Report**

### **Human Resources Board Report**

#### **New Employees:**

- Bill Morosco, Head men’s Basketball Coach, effective, May, 10, 2021
- Daley Handy, 2<sup>nd</sup> Assistant Women’s Basketball Coach, effective, May 17, 2021
- Chantale Riddle, Assistant Volleyball Coach, effective, June 1, 2021
- Sarah Dains, Head Spirit Squad Coach, effective, June 7, 2021

#### **Filled Position (s)**

Assessment Clerk (Part-Time)- Gina Cavasos, Assessment Clerk (part-time), effective, June 1, 2021

#### **Internal Transfers:**

- None

#### **Resignations/Separations:**

- Guillermina Hinde, Cosmetology Instructor- Program Director, effective, May 18, 2021
- Amy Kocher, Mathematics Instructor, effective, May 18, 2021
- Roman Simon, Paramedic Instructor, effective, May 18, 2021
- David Jantz, Assistant Athletic Trainer, effective, June 1, 2021
- Caleb Young, Athletic Academic Advisor, effective, June 1, 2021
- Andrew Knoll, Director of IT, effective, June 3, 2021
- Coleman Bender, Assistant Women’s Basketball Coach, effective June 18, 2021
- Hector Martinez, GCCCA Director, effective, June 18, 2021
- Danielle Miller, GCCCA Receptionist, effective, June 25, 2021

**There are currently nineteen (17) open posted positions at which six (6) are adjunct positions on campus.**

#### **Open Positions:**

- Adult Education Instructor
- Groundskeeper
- Social Science Instructor- **In Process- On Campus Interviews Completed.**
- Custodial
- Director-Residential Life- **Zoom Interviews scheduled-6/3**
- Instructional Design Support Specialist
- Music Instructor/Assistant Band Director- **In Process- On Campus Interviews Completed**
- Paramedic Instructor
- Mathematics Instructor
- Physics/Physical Science Instructor- **In- Process**
- Auto & Industrial Machine Mechanic- **In Process**

**Adjunct Positions:**

- Life Sciences Adjunct Instructor- On Campus
- Math Adjunct Instructor- On Campus
- Reading Adjunct Instructor- On Campus
- Auto Tech Adjunct-On Campus
- John Deere Adjunct-On campus
- Cosmetology Adjunct Instructor (On-Campus)

**Projects for the Human Resources Department include:**

- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

## **Instructional Services**

### **Bookbusters—New Student Group on Campus**

Instructors Helen Weeks and Veronica Goosey in the English department have started a new, officially-SGA-sanctioned club called “Bookbusters.” The club held its first meeting on April 16<sup>th</sup> and has focused on reading and discussing current literature as well as some creative writing. Along with other student groups like the Science and Math club, the group is using the GCCC Mobile App to organize and communicate with group members and track events.

### **Project Uplift**

Karen Adams’s division has started a morale-boosting activity called “Project Uplift.” On April 26<sup>th</sup>, they delivered their first uplifting surprise to College Health nurses—breakfast burritos, juice, coffee, and lotto tickets. They’ve also given uplift goodie baskets to Campus Police, Information Technology, and the Athletic Training staff. The goal is to spread gratitude from Social Sciences, Education, and Health, Physical Education, and Recreation programs on campus.

### **Service Projects**

Psychology and Sociology classes have been wrapping up their service projects for the Spring semester. They include donating to Campus Close and the Humane Society, donating blood, making cards for the elderly, military, and children in hospitals, trash pickup, Big Brothers/Big Sisters, Therapeutic Horseback Riding, caring for animals at the Human Society, and providing physical labor for organizations such as the Salvation Army.

### **PRISM**

Prism hosted a come and go Sexual Assault Awareness event on the 28<sup>th</sup> and 29<sup>th</sup> April. The event brought together local community resources such as Family Crisis, ABC Pregnancy Center, Genesis Health, and Compass Behavioral Health. On-campus organizations represented included PRISM, the Art Club, College Health, Student Support Services, and Campus Closet.

### **Continuing Innovations on Campus**

This semester marked the first time a Literature and a History course were taught concurrently, meaning students enrolled in both and Instructors Sheena Hernandez and Dru Sadler co-taught the two 3-credit courses. Research has shown this type of teaching to be beneficial to students as it puts the subject matter into different contexts and hopefully gives students a stronger understanding of the relevance of the subject matter to their college studies and their daily lives.

As an extra bonus, Courtney Morris’s Education course joined the combined History and Literature course for one lesson in early April. We appreciate instructor’s willingness to experiment for the benefit of student success.

### **Welding**

The Welding Department held it’s annual pig roast to celebrate their Fall 2020 class of students. They also Gave the department’s Colter John Berry Master Tradesman Award to student Raymundo Islas for his exemplary work throughout the year.

Adjunct instructor Chris Schmidt taught an 8-week night course for 7 students transitioning to the GED program. These students are able to pursue certain technical programs for limited or no cost through

funding from the Accelerating Opportunity Kansas program. There was some great success in the program with multiple students achieving position certifications resulting in professional qualifications.

### **Sports Administration**

The Sports Administration students hosted events as a part of their capstone projects. One student hosted a volleyball tournament, two others hosted a three-point shooting contest, and two others hosted a Fortnight tournament. The project helps students understand the complexities of hosting events while also providing some engagement opportunities for the larger student body.

### **Automotive**

Students in the Garden Center Alternative Education Center Auto Tech Program who were eligible to take the ASE A5 Brakes exam were tested recently. It is great news that all students passed the final test, and will be accepted into the full GCCC program if they choose to do so. This is a great achievement as these tests are difficult and considered a nationwide standard by most shops in the industry. It's worth noting that we have had past students at GCCC who have been unable to pass this test. We are very proud of the time and work these students have put in, and GCAEC should be as well.

## Residential Life

Applications received for Fall Housing are at 206; this is up from 180 last week as of June 2nd, 3:27 pm

Students will begin choosing room selections on June 15th

Update from May:

Residential Life navigated successfully through 3 separate checkouts in the Month of May for our student body and athletes living on campus.

275 student's checkout/ over 47 of those students had to be relocated temporarily for end of the year Construction Project to start in West Hall

Football was placed inside, re-cleaned, and ready to go to the East Units after the first and second wave of checkouts went through.

Levi and I attended Graduation.

Damage and trash walk-throughs have been completed in all units / with construction soon to begin.

Key charges and holds on students' accounts through Annette in Residential Life / Trash and uncleanliness charges are being added to students' accounts.

Special Thank You to Derek and his Maintenance Staff for helping our staff out with the trash removal from the Football and Soccer Programs within East Units.

Currently, we have 3 Active Res Life Coaches on Campus: New Hire Haley Daley from Women's-Bball, Mike Scoop Harding, and Assistant Strength Coach Nolan Scott.

Looking to Have four more hired within the next month, Men's BBall Coach start date June 7th and 8th, Football Coach to be determined, New Men's Baseball Coach Assistant to be determined, and Soccer Assistant Coach.

## CAMP

As of June 1st, CAMP successfully reached 20 students recruited to receive up to \$3,000 in scholarships during their freshman year as per grant maximum number of participants at GCCC. However, there is still room to add more qualifying students to next year's list according to the existing resources among the three sites included in the federally funded grant. The other two sites are Colorado State University-Pueblo and Kansas State University as the fiscal agent for the grant.

CAMP has collaborated with Admissions to complete the enrollment process required for freshman students to get assigned to an advisor.

CAMP has also continued to promote the recruitment and retention of GCCC students and sharing information here on-campus programs and opportunities on social media.

CAMP staff is also preparing information to work this summer on internal reports and the grant's Annual Performance Report.

## **SSS**

GCCC TRIO Student Support Services has a yearly staff planning meeting this Thursday, June 3. We will be discussing plans for the new academic year, new and continuing events, upcoming college visits, year-end purchasing, and other topics for our students to have another successful year. We will have visits to Wichita State and K-State on Tuesday, June 8, and Wednesday, June 9, respectively. Over the summer, we will be exiting graduated students and recruiting new students as well.