



801 Campus Drive
Garden City, Kansas 67846
(620) 276-7611
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January 12, 2021

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, January 12, 2021**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device:

Please click this URL to join. <https://zoom.us/j/95311603928>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: [953 1160 3928](#)

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, January 12, 2021.

5:30 PM Dinner in the **President’s Conference Room**

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Introduction of new employees

II. CONSENT AGENDA Action

- A. Approval of minutes from previous meetings (December 8, 2020 and December 12, 2020)
- B. Approval of personnel actions-Human Resources.....pg 12
 - B-1 Human Resources Report.....pg 13
 - B-2 Adjunct/Outreach Contracts.....pg 14
- C. Financial information.....pg 17
 - C-1 Monthly Summary Published Funds Operating Revenues and Expenses.....pg 18
 - C-2 Checks processed in excess of \$50,000.....pg 19
 - C-3 Revenues.....pg 20
 - C-4 Expenses.....pg 22
 - C-5 Cash in Bank.....pg 30
- D. Anatomage Tables.....pg 31

III. OTHER ACTION

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES – 2020

<u>Election of Officers</u>	<u>Incumbent</u>
A. Chairman.....	Dr. Blake Wasinger
B. Vice Chairman.....	Dr. Marilyn Douglas
C. Clerk.....	
D. KACCT Representative.....	Beth Tedrow
E. Economic Development Corporation representative	David Rupp

Appointments

A. Secretary to the Board.....	Dr. Ryan J. Ruda
B. Deputy Clerk.....	Jodie Tewell
C. College Treasurer.....	Karla Armstrong
D. Designated Agent for KPERS.....	
E. Alternate Designated Agents for KPERS.....	Karla Armstrong
F. Designated Endowment Representative.....	Shanda Smith
G. Broncbuster Athletic Association Representative.....	David Rupp

Depositor Designations

A. Primary Depositories for 2020
Commerce Bank

B. Other Depositories for 2020
Western State Bank
Valley State Bank
First National Bank of Garden City
Landmark National Bank
American State Bank
Garden City State Bank
State of Kansas Municipal Investment Fund

C. Authorized Signatures:
Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Garden City Community College, Vice President for Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to the President
Debra S. Nicholson, Garden City Community College, Comptroller

D. Professional Service Providers:
College Attorney Randy Grisel

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
A-1. Bi - Annual Gen Exec Constraints #7, page 9
A-2. Annual - Information and Advice #2, 3, 5, page 13
A-3. Annual - Asset Protection #1-4, 6-7, page 14
- B. Review Monitoring Report

IV. OTHER

A. Open comments from the public

1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question-and-answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

B. President's Report

C. Incidental Information

D. Report from FCEDC

E. Report from KACCT

F. Report from SGA

G. Report from Faculty Senate

V. OWNERSHIP LINKAGE

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Upcoming Calendar Dates:

January 11	Spring 2021 Semester Begins
January 12	BOT Meeting, 6 p.m., President's Conference Room
January 18	Martin Luther King Observance
February 15	President's Day, Campus Closed
February 19	All Employee Meeting 1:30, Zoom

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
December 8, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
Jean Lamfers, Community Member
Toni Douglass, Community Member
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:00 PM.

COMMENTS FROM THE CHAIR:

Trustee Wasinger discussed an amendment to the consent agenda regarding the addition of Pyxis Med dose delivery system Item II G.

Motion:

Hitz moved, seconded by Tedrow, to approve amendment II G.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion Carried: 6-0

Trustee Wasinger reminded trustees about the Board of Trustees Retreat on December 12, 2020, from 8:00 – 3:30 PM. He also stated there would be an executive session at the end of the meeting.

INTRODUCTION OF NEW EMPLOYEES:

No new employees

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Smith requested agenda item II G: Pyxis Med dose delivery system removed from the agenda for further discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, II B-2, II C-1, II C-2, II C-3, II C-4, II C-5, D, E, F.

Motion:

Tedrow moved, seconded by Rupp, to approve consent agenda II A, II B-1, II B-2, II C-1, II C-2, II C-3, II C-4, II C-5, D, E, and F. Holding II G for a separate discussion.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

- A. Approval of minutes of previous meetings (October 22, 2020, and November 10, 2020)
(Supporting documents filed with official minutes.)
- B. Approval of personnel actions-Human Resources
 - B-1 Human Resources Report
 - B-2 Adjunct/Outreach Contracts
(Supporting documents filed with official minutes.)
- C. Financial information
 - C-1 Monthly Summary Published Funds Operating Revenues and Expenses
 - C-2 Checks Processed more than \$50,000
 - C-3 Revenues
 - C-4 Expenses
 - C-5 Cash in Bank
(Supporting documents filed with official minutes.)
- D. Computer Support Specialist Cert A Approval
- E. HVAC Cooling Tower Approval
- F. Approval of Addition on Bank Signature Card

II G: Pyxis Med dose delivery system: Discussion over system. Trustee Smith asked about benefits to students. President Ruda stated the current system on-campus dates to the 1980s. Funding for the new system will be through Kansas State grants and the Corley funds through Endowment. Trustee Rupp commended Patricia Zeller for her hard work for the program; credit also goes to VP Malone and Dean Pfeifer.

Motion:

Douglass moved, seconded by Smith, to approve consent agenda item II G: Pyxis Med dose delivery system.

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

EDUCATIONAL PRESENTATIONS:

No presentation

MONITORING REPORTS and ENDS REPORT:

No reports were presented.

REVIEW MONITORING REPORT:

No report was presented.

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

MEATS TEAM WINS NATIONAL TITLE

The 2020 GCCC Buster Red Meats team competed and won the 2020 High Plains Virtual Contest, taking home National Championship status.

- It is the 6th National Championship in program history.
- The team set a school record in Beef Grading and Questions.
- Makayla Fleming placed 2nd overall, placing 1st in questions and 5th in beef grading. Angelica Rodriguez-Garcia was 3rd overall-4th in questions and 4th in questions. Jessica Garcia-Reyes was 4th overall, ranking 3rd in beef grading and 5th in questions. Miguel Fermin was 5th overall, ranking 2nd in questions.
- The team won by 135 points, which ranks as one of the highest margins of victories in program history.

MARY JO WILLIAMS GRANT RECIPIENTS

- The Garden City Community College Endowment Association is pleased to announce the following grant requests have been approved and fully funded by the Mary Jo Williams Charitable Trust's trustees.
 - The Mary Jo Williams Comprehensive learning center requests \$19,206.40 to purchase and install 11 additional private study cubicles and purchase 5 study tables to replace tables that have reached the end of their everyday lives.
 - The GCCC Auto-Tech program is requesting \$18,168 to purchase two brake lathe kits. Students will utilize them at the college and high school at both Garden City and Holcomb.
 - The carpentry program is requesting \$6,808 to purchase a Saw Stop Table Saw with 52" industrial t-slide and a large sliding table.
 - The Counseling and Advising staff at GCCC are requesting \$19,747.65 to purchase 68 100eGoogle Chromebooks for the advising staff.

FACILITIES RAMPING UP PROJECT SCHEDULE

Below is a list of the upcoming projects through our facilities department

- November 30 – December 30 – Access control installation and implementation.
 - IT and Maintenance will be working with and coordinating with Kenton Brothers for software and hardware install and campus wide door access control configuration.
- November 30 – (December 30) – Network Switch Refresh
 - IT will be working through the break to install the new network switches around campus.
- December 8 – January 31 – Cooling tower replacement & Ammonia Chillers demo
 - If approved by the board in Dec, Maintenance will be working with a mechanical contractor and engineer to replace two cooling towers and demolishing and removing existing ammonia chillers over the break.
- December 14 – January 8 – Building Controls installation
 - Maintenance will be working with C&C Group to install and implement building controls at the GCCC Energy center.

*Meeting of Trustees
December 8, 2020*

- November 31 – December 18 – Criminal Justice back classroom remodel
 - Maintenance will be replacing the ceiling grid, ceiling tiles, and lighting. Maintenance will paint the walls before replacing the flooring on December 14 – December 18.
- December 14 – December 23 – JCVT classroom remodel
 - Maintenance will work through the break if needed to remodel JCVT Classroom. Walls will be removed to create a larger classroom space.
- December 14 – December 30 – BTSC esports remodel
 - Maintenance will remodel the downstairs theater room to house the new eSports arena. Desks, chairs, signage have been purchased. We will also be installing black lighting for a better atmosphere.
- November 30 – December 14 – Business office Remodel
 - Maintenance will be removing furniture/equipment beginning November 30. Carpet, paint, and cove base will be replaced. They are installing a digital sign.
- November 30 – December 30 – 911 Compliance
 - IT will work with Allegiant to provide e911 information for 911 compliance by January 6 on 250 phones and offices.
- Nov 23,24,25,27 – SharePoint
 - IT will be using the thanksgiving break to create approximately 80 SharePoint online folders to replace department docs. Test security of the SharePoint folders in Office 365. Test migrating department docs to SharePoint online. If all tests go OK and approval from Cabinet, we will move a few department docs onto SharePoint. Show end-users how to access their department docs from SharePoint and collaborate better using live update docs.
 - November 30 – December 30 – Migrate remaining 75 department docs to SharePoint online. Provide training to end-users. Migrate the remaining 310 user documents to OneDrive. Provide end-user training and access from their desktop.
- December 21 – December 30 – Linda will be finishing migrations off server 2008 for the Colleague servers. Confirm migration to new colleague servers and shut down GCAPS, GCDATA, Dexter.
- December 21 – December 30 – Migrate VM's off Host 1 to host 2, 3, 4. Upgrade host 1 Firmware to a newer version. Repeat process for host 2, 3, 4. Complete Firmware upgrade on all four hosts. Upgrade VMWare software from version 6.5 to 7.0. Upgrade Cisco unity firmware. Confirm complete upgrade to the newest version of Firmware on Dell EMC, Cisco Unity, and VMware. Windows and antivirus updates to 65 servers.
- November 30 – December 30 – Work with Staff and Faculty for a timeline to upgrade their machines to Windows 10 20H2. Upgrade approximately 350 Staff/Faculty machines to Windows 10 20H2. Upgrade 380 lab machines to Windows 10 20H2.
- November 30 – December 30 – Activate multi-factor authentication for staff/faculty who log in to Office 365 for the 2nd layer of security.

GENEROUS DONATION TO GCCC CAMPUS CLOSET

- The United Way donated a \$250 gift card to the Garden City Community College Campus Closet.

*Meeting of Trustees
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BRONCBUSTERS IN THE COMMUNITY

- Garden City Community College PTK and GC3 department of public safety students teamed up to collect items and stuff stockings for the Travis Bachman Memorial Christmas Stocking Drive. They stuffed 89 stockings and collected \$273 for shipping!

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

No report.

REPORT FROM KACCT:

Trustee Tedrow reported on KACCT Zoom Meeting from December 5, 2020. She gave legislative and budget updates. Trustee Tedrow spoke about KBOR Higher Education Council Report, which included a program-to-program articulation and concurrent enrollments. She talked about the Kansas Chamber 2020 Workforce Report; we need to get more involved due to no growth projected in the next decade. Kansas unemployment Council reported that they might need to borrow from feds and fraudulent claims are a problem. The next meeting will be remote, with no date set.

REPORT FROM SGA:

No report

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor/Faculty Senate, communicated that they are in finals week. All finals are online. There have been issues, but the faculty is working with students to get through the struggles. Jamie Durler has been extremely helpful with issues in Canvas, and IT has helped with computer problems. Faculty Senate is working on Quarantine guidelines and zoom meeting guidelines for students. Faculty are also working on assessments. They have two workshops on Monday to finish up, and these are due on Tuesday of next week.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Tedrow, to go into executive session for thirty (30) minutes, to discuss confidential employee information pursuant to open meetings exception for personnel matters on non-elected personnel which if discussed in the open meeting might violate their right to privacy and that only the board be included. The open meeting will resume in the President's Conference Room of the SCSC in thirty (30) minutes (7:11 PM). Included in the executive session will be the Board of Trustees and President Dr. Ryan Ruda.

Ayes: Douglass, Hitz, Wasinger, Tedrow, Smith, Rupp

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:41 PM.

Included in Executive Session:

GCCC Board of Trustees and President Dr. Ryan Ruda

Board reconvened into an open session at 7:11 PM.

No action was taken.

EXECUTIVE SESSION:

Motion:

Douglass moved, seconded by Tedrow, to go into executive session for fifteen (15) minutes, to discuss confidential employee information pursuant to open meetings exception for personnel matters on non-elected personnel which if discussed in the open meeting might violate their right to privacy and that only the board be included. The open meeting will resume in the President's Conference Room of the SCSC in fifteen (15) minutes (7:27 PM). Included in the executive session will be the Board of Trustees and President Dr. Ryan Ruda.

Ayes: Douglass, Hitz, Wasinger, Tedrow, Smith, Rupp

Nays: None

Motion carried: 6-0

Board recessed into executive session at 7:12 PM.

Included in Executive Session:

GCCC Board of Trustees and President Dr. Ryan Ruda

Board reconvened into an open session at 7:29 PM.

No action was taken.

The Next Board meeting will be on January 12, 2021

Meeting adjourned at 7:30 PM by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

December 8, 2020

**BOARD OF TRUSTEES RETREAT
GARDEN CITY COMMUNITY COLLEGE**

Saturday, December 12, 2020

Trustees Present: Beth Tedrow, David Rupp, Dr. Blake Wasinger, Leonard Hitz, Dr. Marilyn Douglass, Shanda Smith

Others Present: Dr. Ryan Ruda, President
Jodie Tewell, Deputy Clerk

The Board of Trustees met for a retreat at 8:00 a.m. on December 12, 2020, in the Endowment Room.

CALL TO ORDER:

Chair Wasinger called the meeting to order at 8:24 a.m.

REVIEW/DISCUSSION:

Dr. Fisher began the retreat by providing the value and purpose of evaluations, basic principles for President evaluations, presenting information on a coordinated approach to Board Self-Assessments and President's goals, along with the timing of evaluations, annual planning, and observations that she has seen from other boards in this process. Dr. Fisher left the zoom call at 9:15 a.m.

Board continued discussions on updating evaluation forms for the President's evaluation and conversations on the framework for developing the Board self-assessment. Dr. Fisher rejoined the zoom call at 1:36 p.m. for final discussion and summarizing thoughts for the retreat.

No action was taken.

ADJOURNMENT:

Meeting adjourned at 2:06 p.m.

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
Secretary

Dr. Blake Wasinger
Chair of the Board

Agenda No: II-B

Date: January 12, 2021

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



January 4, 2021

To: Board of Trustees

From: Alexis Saenz, Human Resources Assistant

New Hires:

Madilyn Rider, Public Relations Coordinator, effective, January 4, 2021

Jeff Tatum, Director of Athletics, effective, January 4, 2021

Andrew Lawton, HPER Instructor, effective, January 6, 2021

Transfers:

None to report.

Separations:

None to report.

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 1/12/21)

INSTRUCTOR	CLASS	AMOUNT
Adams, Karen	Basic Nutrition HPER-115-51 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00
Adams, Karen	Lifetime Fitness HPER-121-52 2.00 credit hour(s) X \$600.00 = \$1200.00 12/14/20 - 01/01/2021	\$1,200.00
Breen, Michael	Survey of Civilization I HIST-101-52 3.00 credit hour(s) X \$520.00 = \$1560.00 12/14/20 - 01/01/2021	\$1,560.00
Greathouse, Lachele	Intro Computer Concepts & Appl CSCI-110-52 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00
Hicks, Tamara	Kansas Conceal Carry CRMJ-300-03 NON-CREDIT - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 12/5/2020	\$105.00
Homm, Mike	Kansas Conceal Carry CRMJ-300-03 NON-CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 12/5/2020	\$140.00
Hutcheson, Tammy	General Psychology PSYC-101-52 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00
Knutson, Michael	Art Appreciation ARTS-120-51 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 1/12/21)

Lamb, Winsom	Introduction to Sociology SOCI-102-53 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00
Prewitt, Bob	Kansas Conceal Carry CRMJ-300-03 NON-CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 12/5/2020	\$350.00
Scrivner, Robert	Kansas Conceal Carry CRMJ-300-03 NON-CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 12/5/2020	\$100.00
Vadapally, Praveen	Descriptive Astronomy PHSC-106-50 3.00 credit hour(s) X \$600.00 = \$1800.00 12/14/20 - 01/01/2021	\$1,800.00
Wenzel, Leslie	Health Education HPER-106-50 3.00 credit hour(s) X \$560.00 = \$1,680.00 12/14/20 - 01/01/2021	\$1,680.00
Wenzel, Leslie	College Success PCDE-101-52 1.00 credit hour(s) X \$560.00 = \$560.00 12/14/20 - 01/01/2021	\$560.00
	Total:	\$16,495.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 1/12/21)

Agenda No: II-C

Date: January 12, 2021

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College

12/31/2020 - 50% of Year

Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 15,411,664	\$ 3,748,828	24.32%	2.16%	\$ 15,538,563	\$ 3,443,581	22.16%
Fund 12 - PTE	\$ 2,645,309	\$ 558,894	21.13%	-3.86%	\$ 2,908,180	\$ 726,719	24.99%
Fund 16 - Auxillary	\$ 3,985,705	\$ 1,639,418	41.13%	-4.58%	\$ 3,824,396	\$ 1,748,366	45.72%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 45,691	4.20%	1.24%	\$ 1,087,799	\$ 32,179	2.96%
TOTAL	\$ 23,130,477	\$ 5,992,831	25.91%	0.43%	\$ 23,358,938	\$ 5,950,845	25.48%
Expenses							
Fund 11 - General Fund	\$ 15,411,664	\$ 7,433,863	48.24%	-1.87%	\$ 15,538,563	\$ 7,785,173	50.10%
Fund 12 - PTE	\$ 2,645,309	\$ 1,150,268	43.48%	2.79%	\$ 2,908,180	\$ 1,183,363	40.69%
Fund 16 - Auxillary	\$ 3,611,206	\$ 1,514,582	41.94%	3.50%	\$ 3,824,396	\$ 1,470,225	38.44%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 106,916	8.64%	-42.68%	\$ 1,087,799	\$ 558,223	51.32%
TOTAL	\$ 22,905,679	\$ 10,205,628	44.56%	-2.52%	\$ 23,358,938	\$ 10,996,984	47.08%

kja
01.07.2021

CHECKS PROCESSED IN EXCESS OF \$50,000

December 2020

Purchases over \$50,000 requiring Board Approval

- Wire to VAR Technology Finance for \$415,696.08 to payoff lease on Network Switch Refresh. Board approved June 22, 2020.
- Check #277597 to Lampton Welding Supply for \$207,529.32 for Virtual Welding Simulators. Board approved October 22, 2020.
- Check #277735 to Kenton Brothers Inc for \$78,421.95 for Access Controls. Board approved October 22, 2020.

Payments over \$50,000 not requiring board approval

- Check #277543 to Blue Cross Blue Shield of KS for \$120,459.87 for December 2020 health insurance premiums for employees.
- Check #277580 to City of Garden City for \$52,186.62 for city utilities
- Check #277661 to Great Western Dining for \$70,181.60 for various invoices.
- Check #277724 to Blue Cross Blue Shield of KS for \$120,106.16 for January 2021 health insurance premiums for employees.

01/07/21

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	305.00	685,261.75-	1,271,587.00-	586,325.25-	46.11
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	160.00	186,240.00-	235,552.00-	49,312.00-	20.93
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,125.00	311,904.33-	549,573.00-	237,668.67-	43.25
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	4,012.02	3,342.56	100,000.00	96,657.44	96.66
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	39,298.00-	102,292.00-	62,994.00-	61.58
11-00-0000-00000-4014 TUITION BORDER STA	0.00	0.00	126,900.00-	172,635.00-	45,735.00-	26.49
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	3,838.00	148,822.00-	326,573.00-	177,751.00-	54.43
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	550.00-	8,550.00-	10,000.00-	1,450.00-	14.50
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	150.00	2,041.50-	3,700.00-	1,658.50-	44.82
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	4,148.00	340,746.00-	654,814.00-	314,068.00-	47.96
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,500.00-	11,850.00-	23,515.00-	11,665.00-	49.61
11-00-0000-00000-4512 VENDING MACHINES :	0.00	0.00	439.85-	3,193.00-	2,753.15-	86.22
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	895,121.00-	1,790,242.00-	895,121.00-	50.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	346,907.58-	10,731,460.00-	10,384,552.42-	96.77
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	488,782.97-	911,866.00-	423,083.03-	46.40
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	7,030.44-	11,871.00-	4,840.56-	40.78
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	43,029.03-	200,000.00-	156,970.97-	78.49
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	5,872.37-	134,000.00-	128,127.63-	95.62
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	7,964.56-	12,971.00-	5,006.44-	38.60
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	800.27-	16,241.00-	15,440.73-	95.07
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	15,849.45-	104,865.00-	89,015.55-	84.89
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	0.00	1,111.62	57,500.00	56,388.38	98.07
11-00-0000-00000-4902 INTEREST INCOME :	0.00	8,681.71-	8,146.66-	100,000.00-	91,853.34-	91.85
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	5,000.00-	30,794.50-	0.00	30,794.50	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	685.28-	17,236.28-	19,076.00-	1,839.72-	9.64
11-00-0000-00000-4912 TRANSCRIPTS : GENE	62.53	302.41-	3,693.19-	7,464.00-	3,833.34-	51.36
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
Totals for FUND: 11 - GENERAL	62.53	2,981.38-	3,748,827.55-	15,411,664.00-	11,662,898.98-	75.68
00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	228.00	46,177.00-	84,012.00-	37,835.00-	45.04
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	512,717.00-	1,016,594.00-	503,877.00-	49.57
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	0.00	135,000.00-	135,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
Totals for FUND: 12 - PTE FUND	0.00	228.00	558,894.00-	2,645,309.00-	2,086,415.00-	78.87

16-00-5008-00000-4401	SALES & SERV OF ED	0.00	4,095.00-	6,122.00-	10,000.00-	3,878.00-	38.78
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	225.00	61,800.56-	140,000.00-	78,199.44-	55.86
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	210.67-	1,501.60-	110,000.00	111,501.60	101.37
16-00-5011-00000-4102	PRIVATE GIFTS/GRAN	0.00	94,275.63-	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	9,500.00-	53,000.00-	100,000.00-	47,000.00-	47.00
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	712.00	1,143,711.14-	2,600,000.00-	1,456,288.86-	56.01
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	899.72-	10,000.00-	9,100.28-	91.00
16-00-5011-00000-4507	KEYS : GENERAL	0.00	1,040.00-	1,755.00-	6,000.00-	4,245.00-	70.75
16-00-5011-00000-4508	RESERVATION FEE :	0.00	225.00-	32,800.00-	50,000.00-	17,200.00-	34.40
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	5,631.65-	5,631.65-	20,000.00-	14,368.35-	71.84
16-00-5011-00000-4512	VENDING MACHINES :	0.00	0.00	1,327.28-	5,000.00-	3,672.72-	73.45
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	5,047.42-	9,796.24-	10,000.00-	203.76-	2.04
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	2,655.00-	59,505.49-	121,650.00-	62,144.51-	51.08
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	82.29-	374.76-	500.00-	125.24-	25.05
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	318.75	90,340.64-	220,000.00-	129,659.36-	58.94
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	1,679.73-	44,897.26-	60,000.00-	15,102.74-	25.17
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	0.00	5,000.00-	5,000.00-	100.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	7,557.20-	8,743.08-	20,000.00-	11,256.92-	56.28
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	1,188.29-	18,401.04-	55,000.00-	36,598.96-	66.54
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	1,861.80-	4,255.12-	10,000.00-	5,744.88-	57.45
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	20.00-	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	260.00-	1,000.00-	740.00-	74.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00

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Totals for FUND: 16 - AUXILIARY ENTITI	0.00	133,813.93-	1,639,418.21-	3,622,206.00-	1,982,787.79-	54.74
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61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	17,009.13-	498,383.00-	481,373.87-	96.59
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	24,695.71-	0.00	24,695.71	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	355.18-	0.00	355.18	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	2,153.57-	0.00	2,153.57	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	287.91-	0.00	287.91	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	402.41-	0.00	402.41	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	40.45-	0.00	40.45	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	800.77-	0.00	800.77	0.00
61-00-0000-00000-4817	NEIGH REVLT : GENER	0.00	0.00	54.48	0.00	54.48-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00

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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	45,690.65-	1,237,500.00-	1,191,809.35-	96.31
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Totals for BUDGET.OFFICER: Unassigned	62.53	136,567.31-	5,992,830.41-	22,916,679.00-	16,923,911.12-	73.85
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EXPENSES

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Garden City Community College
 Annual Budget Report Ending 12/31/20
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Fiscal Year: 2021

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,388.49	9,090.41	0.00	9,090.41-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	20,917.71	107,294.82	217,359.56	110,064.74	50.64
DEPARTMENT: 11020 - HUMANITIES	0.00	2,072.25	11,923.66	1,382.00	10,541.66-	762.77-
DEPARTMENT: 11021 - ENGLISH	0.00	39,508.16	204,578.62	412,369.05	207,790.43	50.39
DEPARTMENT: 11022 - SPEECH	0.00	17,651.49	91,206.93	178,401.09	87,194.16	48.88
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.27	5,813.10	0.00	5,813.10-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	1,332.16	8,703.64	0.00	8,703.64-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	1,314.58	12,366.59	78,706.09	138,872.18	58,851.51	42.38
DEPARTMENT: 11031 - DRAMA	0.00	278.54	1,920.82	4,000.00	2,079.18	51.98
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	6,868.30	36,031.49	67,047.05	31,015.56	46.26
DEPARTMENT: 11033 - INST MUSIC	3,070.01	12,407.28	98,695.77	140,435.66	38,669.88	27.54
DEPARTMENT: 11034 - ORCHESTRA	0.00	1,504.53	4,129.53	4,500.00	370.47	8.23
DEPARTMENT: 11040 - SCIENCE	184.63	36,386.27	182,636.27	367,849.94	185,029.04	50.30
DEPARTMENT: 11050 - MATH	0.00	31,851.71	167,692.83	288,110.84	120,418.01	41.80
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	35,834.63	189,644.98	313,898.54	124,253.56	39.58
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	5,762.79	27,848.70	796.00	27,052.70-	398.57-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,684.37	28,369.37	84,228.61	55,859.24	66.32
DEPARTMENT: 11081 - READING	0.00	11,179.74	55,703.26	120,757.51	65,054.25	53.87
DEPARTMENT: 11082 - ESL	0.00	6,451.37	31,943.01	76,168.86	44,225.85	58.06
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,124.13	16,015.82	0.00	16,015.82-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	429.35	3,512.90	2,000.00	1,512.90-	75.64-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	47.81	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	358.83	1,076.50	0.00	1,076.50-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	538.25	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	1,384.24	12,575.22	68,932.84	177,902.63	107,585.55	60.47
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	351.64	8,979.71	51,495.09	99,652.23	47,805.50	47.97
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	85,381.21	18,068.82	322,029.40	539,073.75	131,663.14	24.42
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	12,543.78	110,565.83	868,993.44	758,427.61	87.28
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	16,559.59	97,557.23	131,400.21	33,842.98	25.76
DEPARTMENT: 42002 - OUTREACH	0.00	28,410.39	44,985.84	100,067.85	55,082.01	55.04
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	14,559.49	69,954.00	145,165.29	75,211.29	51.81
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,931.99	35,457.29	71,534.76	36,077.47	50.43
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	23,892.83	131,147.65	317,895.30	186,747.65	58.75
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	13,225.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	19,747.65	7,282.14-	56,582.58	163,313.76	86,983.53	53.26
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	3,313.87	24,375.38	52,592.69	28,217.31	53.65
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	24,851.29	139,417.42	271,255.16	131,837.74	48.60
DEPARTMENT: 50030 - ADMISSIONS	0.00	8,726.81	54,123.16	114,611.35	60,488.19	52.78
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	13,427.07	77,231.31	178,954.82	101,723.51	56.84
DEPARTMENT: 50050 - STUDENT HEALTH SER	200.23	5,713.71	35,355.93	69,951.00	34,394.84	49.17

DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	28,588.74	358,328.39	534,362.62	176,034.23	32.94
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	12,203.84	86,617.61	163,896.50	77,278.89	47.15
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	13,843.98	78,368.06	163,023.00	84,411.94	51.78
DEPARTMENT: 55003 - MEN'S TRACK	5,355.14	4,311.61	27,672.16	71,580.00	38,552.70	53.86
DEPARTMENT: 55004 - WOMEN'S TRACK	2,936.00	7,057.73	27,901.70	71,283.00	40,445.30	56.74
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	9,030.00	8,109.42	46,851.22	139,119.96	83,238.74	59.83
DEPARTMENT: 55006 - FOOTBALL	1,987.64	33,076.47	224,283.39	432,263.80	205,992.77	47.65
DEPARTMENT: 55007 - BASEBALL	1,394.50	11,070.78	81,366.96	175,360.00	92,598.54	52.80
DEPARTMENT: 55008 - VOLLEYBALL	0.00	10,883.59	56,602.64	119,220.38	62,617.74	52.52
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	3,918.49	28,191.27	62,224.00	34,032.73	54.69
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	3,961.57	31,442.64	69,289.00	37,846.36	54.62
DEPARTMENT: 55012 - CHEERLEADING	0.00	901.01	24,807.74	14,501.99	10,305.75-	71.05
D DEPARTMENT: 55014 - RODEO TEAM	1,723.95	14,999.30	80,064.79	162,972.00	81,183.26	49.81
DEPARTMENT: 55015 - MEN'S GOLF	5,500.00	428.32	11,617.16	40,744.00	23,626.84	57.99
DEPARTMENT: 55019 - ATHLETIC TRAINING	9,436.03	22,223.60	115,254.95	222,661.71	97,970.73	44.00
DEPARTMENT: 55020 - PEP BAND	0.00	4,843.05	29,725.61	65,021.00	35,295.39	54.28
DEPARTMENT: 55021 - ESPORTS	1,171.32	10,853.49	16,486.77	24,034.40	6,376.31	26.53
DEPARTMENT: 61000 - PRESIDENT	709.00	121,328.02	255,544.33	550,041.00	293,787.67	53.41
DEPARTMENT: 61001 - BOARD OF TRUSTEES	0.00	25.00	2,951.52	17,148.00	14,196.48	82.79
DEPARTMENT: 61005 - ATTORNEY	0.00	54.00	29,002.42	135,000.00	105,997.58	78.52
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	21,047.38	122,324.26	650,936.09	1,279,506.00	607,522.53	47.48
DEPARTMENT: 62010 - HUMAN RESOURCES	72.70	22,697.85	103,601.45	189,567.00	85,892.85	45.31
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,324.47	33,629.79	60,948.00	27,318.21	44.82
DEPARTMENT: 62050 - ONE-TIME PURCHASES	48,274.00	0.00	0.00	78,800.00	30,526.00	38.74
DEPARTMENT: 63000 - MARKETING/PR	20,670.60	5,502.58	56,523.92	215,629.40	138,434.88	64.20
DEPARTMENT: 64000 - INFORMATION TECHNO	49,573.03	60,492.08	463,323.32	882,940.05	370,043.70	41.91
DEPARTMENT: 65000 - CENTRAL SERVICES	0.00	14,227.73	77,406.29	142,979.14	65,572.85	45.86
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,023.98	71,093.77	160,425.50	89,331.73	55.68
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,362.03	26,207.23	105,012.61	185,096.80	78,722.16	42.53
DEPARTMENT: 71000 - BUILDINGS	47,810.76	40,450.65	233,270.60	471,481.46	190,400.10	40.38
DEPARTMENT: 72000 - CUSTODIAL SERVICES	6,150.82	46,132.11	247,928.16	533,679.56	279,600.58	52.39
DEPARTMENT: 73000 - GROUNDS	6,115.68	21,349.50	139,620.77	274,130.93	128,394.48	46.84
DEPARTMENT: 73001 - ATHLETIC FIELDS	250.00	255.84	9,325.50	28,450.00	18,874.50	66.34
DEPARTMENT: 74000 - VEHICLES	15,725.88	5,899.05	26,893.67	301,365.64	258,746.09	85.86
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	18,128.64	95,615.04	221,240.02	125,624.98	56.78
DEPARTMENT: 76000 - INSURANCE	0.00	3,352.15	424,034.64	469,809.00	45,774.36	9.74
DEPARTMENT: 77000 - UTILITIES	0.00	54,519.15	329,182.09	831,500.00	502,317.91	60.41
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	12,075.59-	0.00	12,075.59	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	183.00	100.00	83.00-	82.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	1,098.00	18,849.00	40,000.00	21,151.00	52.88
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	5,021.00	11,000.00	5,979.00	54.35
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	30,126.00	151,000.00	120,874.00	80.05
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	15,720.00	0.00	15,720.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00

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FUND: 11 - GENERAL	368,173.65	1,230,562.73	7,433,862.98	15,411,664.00	7,609,627.37	49.38
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Garden City Community College
 Annual Budget Report Ending 12/31/20
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Fiscal Year: 2021

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,569.19	31,212.28	63,186.27	31,973.99	50.60
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	0.00	217.00	217.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	4,606.50	25,924.40	46,880.52	20,956.12	44.70
DEPARTMENT: 12200 - ADN PROGRAM	0.00	31,999.43	167,532.98	293,480.00	125,947.02	42.92
DEPARTMENT: 12201 - LPN PROGRAM	0.00	24,928.71	128,425.41	283,256.22	154,830.81	54.66
DEPARTMENT: 12202 - EMT	20.00	16,233.48	94,338.86	170,385.27	76,026.41	44.62
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	15,062.29	84,137.30	181,366.00	97,228.70	53.61
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,211.81	27,722.05	58,728.00	31,005.95	52.80
DEPARTMENT: 12211 - ANIMAL SCIENCE	22.90	12,397.64	66,853.85	105,708.00	38,831.25	36.73
DEPARTMENT: 12220 - JOHN DEERE AG TECH	320.00	13,270.48	67,150.25	153,648.43	86,178.18	56.09
DEPARTMENT: 12230 - AUTO MECHANICS	19,520.45	12,928.65	75,527.41	132,874.74	37,826.88	28.47
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	13,647.79	63,241.90	130,055.78	66,813.88	51.37
DEPARTMENT: 12241 - FIRE SCIENCE	860.00	8,131.27	36,336.17	79,652.00	42,455.83	53.30
DEPARTMENT: 12250 - COSMETOLOGY	0.00	12,369.22	72,156.81	127,957.00	55,800.19	43.61
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	280.37	479.89	62,270.76	61,790.87	99.23
DEPARTMENT: 12273 - WELDING	0.00	18,803.93	96,477.55	234,524.00	138,046.45	58.86
DEPARTMENT: 12280 - BUILDING TRADES	7,707.00	1,408.80	30,766.75	82,029.00	43,555.25	53.10
DEPARTMENT: 42005 - DEAN OF TECHNICAL	2,689.40	14,353.11	81,985.07	439,090.01	354,415.54	80.72
=====						
FUND: 12 - PTE FUND	31,139.75	207,385.07	1,150,268.93	2,645,309.00	1,463,900.32	55.34

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Fiscal Year: 2021

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	6,956.65	810.17	2,509.83	34,000.00	24,533.52	72.16
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	2.54	3,673.00	3,670.46	99.93
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,612.59	9,716.47	24,493.39	14,776.92	60.33
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	0.00	25.00	1,158.60	2,187.51	1,028.91	47.04
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	3,960.00	0.00	1,031.39	25,454.54	20,463.15	80.39
DEPARTMENT: 31000 - COMMUNITY SERVICE	259.00	188.39	4,157.70	14,500.00	10,083.30	69.54
DEPARTMENT: 55007 - BASEBALL	2,742.00	1,420.05	7,838.13	16,029.68	5,449.55	34.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	148.50	2,709.34	2,560.84	94.52

DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	95.05	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00
DEPARTMENT: 11021 - ENGLISH	0.00	0.00	499.94	7,273.00	6,773.06	93.13
DEPARTMENT: 11030 - ART	2,024.98	50.56	151.00	4,711.00	2,535.02	53.81
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	319.74	1,400.00	1,080.26	77.16
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	0.00	1,628.00	1,628.00	100.00
DEPARTMENT: 11040 - SCIENCE	676.73	33.53	1,412.12	13,325.00	11,236.15	84.32
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	0.00	3,856.00	3,856.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	8,556.80	0.00	17,935.25	15,479.00	11,013.05	71.14
DEPARTMENT: 12201 - LPN PROGRAM	0.00	42.84	18,572.84	24,305.00	5,732.16	23.58
DEPARTMENT: 12202 - EMT	0.00	818.75	2,099.01	18,073.00	15,973.99	88.39
DEPARTMENT: 12203 - ALLIED HEALTH	18,315.28	2,744.90	4,869.64	12,750.00	10,434.92	81.83
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	1,760.30	2,494.00	733.70	29.42
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	102.72	1,805.40	5,433.00	3,627.60	66.77
DEPARTMENT: 12220 - JOHN DEERE AG TECH	312.07	2,044.48	11,974.51	34,218.00	21,931.42	64.09
DEPARTMENT: 12230 - AUTO MECHANICS	8,802.41	1,939.65	50,022.89	62,255.00	3,429.70	5.51
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	93.51	1,423.63	7,255.00	5,831.37	80.38
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	0.00	1,558.00	1,558.00	100.00
DEPARTMENT: 12273 - WELDING	0.00	132.73	5,051.23	51,967.00	46,915.77	90.28
DEPARTMENT: 12280 - BUILDING TRADES	83.52	0.00	5,646.84	8,400.00	2,669.64	31.78
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	13,796.00	13,796.00	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	81,851.00	81,851.00	100.00

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FUND: 14 - ADULT SUPPLEMENTARY ED	52,689.44	12,154.92	152,431.44	499,105.44	293,984.56	58.90
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Fiscal Year: 2021 FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	11,059.95	2,770.96	14,822.77	36,342.00	10,459.28	28.78
DEPARTMENT: 94000 - STUDENT CENTER	3,819.82	1,214.81	67,636.09	282,111.00	210,655.09	74.67
DEPARTMENT: 95000 - STUDENT HOUSING	12,931.69	127,756.95	1,259,697.76	2,578,328.00	1,305,698.55	50.64
DEPARTMENT: 98000 - COSMETOLOGY	1,014.31	21,642.93	59,951.35	143,334.00	82,368.34	57.47
DEPARTMENT: 97000 - BOOKSTORE	224,848.26	25,696.26	112,473.85	582,091.00	244,768.89	42.05

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FUND: 16 - AUXILIARY ENTITIES	253,674.03	179,081.91	1,514,581.82	3,622,206.00	1,853,950.15	51.18
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Garden City Community College

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Fiscal Year: 2021

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	850.60	850.60	17,000.00	16,149.40	95.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	16,674.96	0.00	0.04	0.00	16,675.00-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	2,993.80	2,993.80	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	111,643.04	111,643.04	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,450.00	13,450.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	464.50	0.00	464.50-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	11,471.84	10,610.64	92.49
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	22,721.56	89,351.69	327,697.00	238,345.31	72.73
DEPARTMENT: 12200 - ADN PROGRAM	0.00	4,696.30	4,696.30	15,297.00	10,600.70	69.30
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,837.59	34,961.35	0.00	34,961.35-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	861.20	861.20	0.00	861.20-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	5,000.00	5,000.00	5,500.00	500.00	9.09
DEPARTMENT: 00000 - GENERAL	0.00	17,404.00-	17,404.00-	17,404.00-	0.00	0.00
DEPARTMENT: 12280 - BUILDING TRADES	3,438.40	0.00	30,025.74	33,469.00	4.86	0.01
DEPARTMENT: 11040 - SCIENCE	0.00	4,736.60	15,473.20	42,623.00	27,149.80	63.70
DEPARTMENT: 42005 - DEAN OF TECHNICAL	29,068.47	1,910.66	35,851.93	100,322.00	35,401.60	35.29
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	6,915.74	28,184.72	149,081.00	120,896.28	81.09
DEPARTMENT: 00000 - GENERAL	0.00	13,225.00-	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	30.00	80.36	476.56	13,225.00	12,718.44	96.17
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	230.93	230.93	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	3,014.20	12,028.40	70,586.39	58,557.99	82.96
=====						
FUND: 22 - RESTRICTED GRANTS	49,211.83	25,995.81	353,551.47	883,961.00	481,197.70	54.44

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Fiscal Year: 2021

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	12,767.48	0.00	0.00	13,100.00	332.52	2.54
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	35,968.00	0.00	35,968.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.04	45,588.44	47,433.64	0.00	47,433.68-	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	68,160.00	44,018.74	43,977.50	0.00	112,137.50-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	32.00	0.00	32.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	12,710.00	535,947.11	809,288.71	100,000.00	721,998.71-	721.99-
DEPARTMENT: 12211 - ANIMAL SCIENCE	4,319.99	38,247.72	95,680.01	100,000.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	0.00	235,000.00	235,000.00	0.00	235,000.00-	0.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	97,957.51	898,802.01	1,267,379.86	213,100.00	1,152,237.37-	540.69-

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Fiscal Year: 2021

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	577.17	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	41,432.73	149,733.47	342,874.00	193,140.53	56.33
DEPARTMENT: 00000 - GENERAL	0.00	0.00	31,566.00-	31,566.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	55,039.60	0.00	0.00	63,588.00	8,548.40	13.44
DEPARTMENT: 00000 - GENERAL	0.00	50,000.00-	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,024.42	19,916.33	50,000.00	30,083.67	60.17
=====						
FUND: 24 - ADULT EDUCATION	55,039.60	4,965.68-	88,083.80	374,896.00	231,772.60	61.82

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Garden City Community College

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Fiscal Year: 2021

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	226,126.00	28,690.00	106,915.50	1,237,500.00	904,458.50	73.09
=====						
FUND: 61 - CAPITAL OUTLAY	226,126.00	28,690.00	106,915.50	1,237,500.00	904,458.50	73.09

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Fiscal Year: 2021

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00-	0.00
=====						
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00-	0.00

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Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	722.78	21,308.28	281,730.03	698,974.80	416,521.99	59.59
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	146.58	1,808.86	15,400.00	13,591.14	88.25
DEPARTMENT: 50000 - DEAN OF STUDENT SE	140.00	0.00	583.46	5,942.77	5,219.31	87.83
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	862.78	21,454.86	284,122.35	720,317.57	435,332.44	60.44

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	2,582.00	50,285.20	85,000.00	34,714.80	40.84
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	39,480.50	85,000.00	45,519.50	53.55
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	10,215.00	30,000.00	19,785.00	65.95
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	8,795.00	30,000.00	21,205.00	70.68
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	500.00	28,310.00	62,500.00	34,190.00	54.70
DEPARTMENT: 55006 - FOOTBALL	0.00	25,063.00	206,735.77	220,000.00	13,264.23	6.03
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	35,393.00	69,500.00	34,107.00	49.07
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	31,352.00	59,500.00	28,148.00	47.31
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	750.00	22,500.00	51,000.00	28,500.00	55.88
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	19,350.00	51,000.00	31,650.00	62.06
DEPARTMENT: 55012 - CHEERLEADING	0.00	1,000.00	14,300.00	15,600.00	1,300.00	8.33
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	19,500.00	40,000.00	20,500.00	51.25
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	9,000.00	20,000.00	11,000.00	55.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	6,000.00	30,900.00	24,900.00	80.58
DEPARTMENT: 55021 - ESPORTS	0.00	1,500.00-	10,000.00	7,500.00	2,500.00-	33.32-
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	750.00	3,978.00	3,228.00	81.15
DEPARTMENT: 11030 - ART	0.00	0.00	3,200.00	6,528.00	3,328.00	50.98
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	4,700.00	8,103.00	3,403.00	42.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	16,410.00	14,553.00	1,857.00-	12.75-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	500.00	4,000.00	3,500.00	87.50
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	8,000.00	22,736.00	14,736.00	64.81
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	450.00	20,260.00	40,000.00	19,740.00	49.35
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	2,347.50	0.00	2,347.50-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	6,775.00	10,000.00	3,225.00	32.25
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	28,845.00	575,285.97	973,273.00	397,987.03	40.89

Garden City Community College
 12/31/2020

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 262,656.46	0.0000%
State Municipal Invest. Pool	\$ 133,274.77	0.0099%
Landmark National Bank	<u>\$ 4,906,991.82</u>	0.0900%
	<u>\$ 5,302,923.05</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
		<u>\$ -</u>			
Total		<u><u>\$ 5,302,923.05</u></u>			

Agenda No: II-D

Date: January 12, 2021

Topic: Anatomage Virtual Cadaver Tables

Presenter: Dr. Ryan Ruda

Background Information:

The Anatomage tables provide a virtual anatomy and dissection solution for students learning anatomy and physiology at a distance. Through this solution, we will be able to dramatically expand the level of education provided to students at a distance. The Anatomage Table is the only fully segmented real human 3D anatomy system. Users can visualize anatomy exactly as they would on a fresh cadaver. Individual structures are reconstructed in accurate 3D, resulting in an unprecedented level of real accurate anatomy, dissectible in 3D. Anatomy is presented as a fully interactive, life-sized touch screen experience, in operator bed form. The product comes with robust clinical and teaching content, including four full, segmented scans of human cadavers which can be “dissected” virtually. This tool will allow students in high school settings the ability to achieve robust engagement with anatomy and physiology course content in a truer-to-life visualization without needing to travel to campus or go through the training necessary to engage with the college’s real human cadavers. Working in partnership with our area high school partners, we are excited to engage with these tools to improve our dual-credit, online, and on-campus course offerings.

Proposal:

We will purchase two tables along with warranty through Anatomage Inc. for the sum of \$141,928.00.

Budget Information:

Project total of \$141,920.00 to be paid from purchased tax credits.

Recommended Board Action:

Board authorizes the administration to purchase the

Board Action Taken: _____ Approved _____ Disapproved
 _____ Ayes _____ Nays _____ No Action

January 12, 2021

Anatomage

Price Quotation

Anatomage Inc.
3350 Scott Blvd Bldg 29
Santa Clara, CA 95054
www.anatomage.com
info@anatomage.com
(408) 885-1474 Phone
(408) 295-9786 Fax

Prepared By Adrian Alejos
Phone (408) 930-5938
Email adrian.alejos@anatomage.com

Created Date 10/5/2020
Expiration Date 12/31/2020
Quote Number 2020-5743

Contact Name Marc Malone
Phone (620) 276-9597
Email marc.malone@gcccks.edu

Bill To Name Garden City Community College
Bill To Kansas
 United States

Ship To Name Garden City Community College
Ship To United States

Product	Line Item Description	Sales Price	Quantity	Total Price
Anatomage Table		\$68,000.00	2.00	\$136,000.00
Standard Table Hardcover		\$275.00	2.00	\$550.00
Medical Design Studio	Included w/ Table	\$0.00	2.00	\$0.00
1st Year Warranty, Software Upgrade, Tech Support	Included w/ Table	\$0.00	2.00	\$0.00
Training	Included w/ Table	\$0.00	1.00	\$0.00
Concourse	1 Year License - Desktop Application	\$0.00	2.00	\$0.00

Total Price \$136,550.00
Shipping and
Handling \$5,378.00
Grand Total \$141,928.00

Country of Origin: United States
Place of Manufacture: San Jose, CA
Price does not include taxes and duties, which must be paid by Consignee
Quote is only valid in USD

Acceptance

Signature _____ Date _____

JANUARY 2021 MONITORING REPORT

ASSET PROTECTION

EXECUTIVE LIMITATIONS	ANNUAL
Asset Protection #1	Page 14
The President shall not fail to insure against property and casualty losses or against liability losses to board members, staff, or the organization itself in an amount prudent and advisable under Kansas law.	

CEO's Interpretation: The administration will coordinate with an independent insurance agency to periodically review property and casualty coverage to insure that the college is adequately protected against financial loss. Insurance and asset protection information will be provided to the Board annually for review.

Data directly addressing the CEO's interpretation: Property insurance coverage is provided by MHEC (Midwest Higher Education Compact). Our agent is IMA, Inc.

The following are current values (July 1, 2020– June 30, 2021):

Blanket Buildings, Personal Property and PP in open.....	\$89,286,891
Business Income/Extra Expense.....	\$ 9,930,523
Electronic Data Processing Equipment/Data & Media.....	\$ 2,073,593
Contractors Equipment.....	\$ 645,569
Fine Arts	<u>\$ 50,000</u>

TOTAL BLANKET LIMIT FOR ALL COVERAGE \$101,341,007

Current Property coverage: Blanket Limit Above at Replacement Cost/Agreed Amount \$50,000 deductible, except Earthquake, Hail and Tornado

General liability: Kinsale Insurance Co.

General aggregate limit.....	\$2,000,000
Each occurrence limit.....	\$1,000,000

Professional Liability: Landmark American Insurance Co.

Aggregate for each policy term.....	\$1,000,000
Each occurrence.....	\$1,000,000

Law Enforcement Liability: QBE Specialty Insurance Co.

Aggregate for each policy term.....	\$1,000,000
Each occurrence.....	\$1,000,000
Deductible – per claim.....	\$ 2,500

School District Educators Legal Liability: Professional Solutions Insurance Co.

Aggregate limit.....	\$3,000,000
Occurrence limit.....	\$3,000,000

Cyber Risk

Third Party Liability Limit.....	\$1,000,000
Deductible – per claim.....	\$ 10,000

Insurance for college Vehicle Fleet Liability:

Wright Specialty

Bodily injury/property damage.....	\$ 1,000,000	single limit
Medial payments.....	\$ 5,000	each person
Uninsured motor vehicle bodily injury.....	\$ 1,000,000	per accident
Comprehensive on scheduled vehicles.....	\$ 500	deductible
Collision on scheduled vehicles	\$ 500	deductible

Worker’s Compensation

July 1, 2020 to June 30, 2021

1st Dakota Indemnity – Agent - Keller Leopold
Workers Compensation: Statutory Benefits

These policies protect the institution adequately against possible property losses and personal liabilities. They meet the legal requirements of the state.

EXECUTIVE LIMITATIONS ANNUAL Asset Protection #2	ANNUAL
	Page 14
The President shall not allow unbonded personnel access to significant amounts of funds.	

CEO’s Interpretation: The College maintains a Treasurer’s Bond on the Vice President of Administrative Services/CFO. The Bond provides coverage for employee dishonest and faithful performance of duties by the CFO. The college also maintains employee dishonesty insurance that protects the institution form employee theft.

Data directly addressing the CEO’s interpretation: Employees are bonded by Markel Insurance Company, part of Wright Specialty Insurance. Our agent is IMA Inc. A Treasurer’s Bond is provided at \$100,000. A blanket bond – Public Employee Dishonesty Coverage – is provided in the amount of \$100,000. All persons are covered (\$1,000 deductible per employee).

This policy meets the requirements for bonding personnel who handle money.

Employer’s Liability	\$1,000,000 bodily injury by accident – each accident
	\$1,000,000 bodily injury by disease – each employee
	\$1,000,000 bodily injury by disease – each policy limit

The insurance coverage is sufficient to protect college assets.

EXECUTIVE LIMITATIONS	#3	ANNUAL
Asset Protection		Page 14
The President shall not fail to provide proper oversight of physical plant.		

CEO’s Interpretation: The president shall remain apprised of the needs for general maintenance and upkeep for all buildings and equipment.

Data directly addressing the CEO’s interpretation: While maintaining over 30 major facilities representing Garden City Community College, it is imperative to incorporate priority budgeting and planning. This past year the following campus needs and improvements have been met:

- Replaced west portion of John Collins Vocational Building metal roof
- DPAC Athletic Training Room Remodel
- East Campus Training Room & Locker room Remodel
- Super Circuit Remodel
- Access control installation and implementation.
- Network Switch Refresh
- Building Controls installation
- Criminal Justice back classroom remodel
- JCVT classroom remodel
- BTSC esports remodel
- Business office Remodel
- Super Circuit Training equipment purchased and installed
- Penka Computer Lab outfitted with new hardwired computers
- DPAC Gymnasium New screen

EXECUTIVE LIMITATIONS		ANNUAL
Asset Protection	#4	Page 14
The President shall not unnecessarily expose the organization, its board or staff to claims of liability.		

CEO’s Interpretation: The President shall have prudent controls and assessments of assets, agreements and human resources to ensure the maximum protection to the institution, employees and governing board.

Data directly addressing the CEO’s interpretation: Institutional practices and procedures are reviewed by the college’s legal counsel and in consultation with Kansas Association of School Boards for compliance and institutional asset protection. The president meets regularly with the college’s administrative cabinet and College Council to provide opportunities to discuss activities of the college and determine if there may be any negative exposure, concerns or liabilities for the board, staff or institution.

EXECUTIVE LIMITATIONS		ANNUAL
Asset Protection	#6	Page 14
The President shall not receive, process, or disburse funds under controls that are insufficient to meet the auditor’s standards.		

CEO’s Interpretation: All processes that involve receiving, processing or disbursing funds are evaluated internally and the auditors review processes and internal controls during their annual audit.

Data directly addressing the CEO’s interpretation: The college undergoes annual financial audits in accordance with state, federal and GASB requirements. The FY2020 audit will be presented to the Board at the February 2021 meeting.

EXECUTIVE LIMITATIONS		ANNUAL
Asset Protection	#7	Page 14
The President shall not acquire or dispose of assets valued over \$50,000.		

CEO’s Interpretation: Current Board policy requires Board approval on purchases of \$50,000 or more therefore any items appraised or valued at \$50,000 or more will be presented to the Board for action to sell or dispose. Values will be determined utilizing the best information available to the administration i.e., vendor or certified real property appraisers. It is the intent of administration to maintain a clutter free and clean campus, which on occasion may require disposal of accumulated property.

Data directly addressing the CEO's interpretation:

From July 2020 – December 2020

- 38 purchases required bid sheets
 - 16 out of the 38 purchases were considered single source vendors.
 - 5 out of the 16 single source vendors were local
 - 14 of the purchases requiring bid sheets were from local vendors.

In 2019-20, there were no property disposal of assets valued over \$50,000.

January 2021 Monitoring Report

Information and Advice

EXECUTIVE LIMITATIONS

Information and Advice #2

BI-ANNUAL

Page 13

The President shall not permit the Board to be unaware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, significant external and internal changes, particularly changes in the assumption upon which any Board policy has previously been established.

CEO's Interpretation: The Board shall be apprised and able to answer questions and concerns with the public. The President must keep the Board always informed of all necessary items and topics, including items which may be addressed by media, pending litigation, legislation or other pertinent information.

Data Directly addressing the CEO's Interpretation:

The President informs the Board of any possible litigation or media coverage by use of email or direct contact by phone. Any significant personnel changes are communicated through frequent updates. Any pertinent policy changes or information impacting budget are communicated directly with the Board. Information from national, state, regional or local agencies as well as legislation specific to community colleges or the college are communicated directly with the Board. A weekly memo which summarizes the week's activities and events is provided to the Board. The President also keeps the Board informed of relevant trends, campus activities and general updates during the President's report at the monthly Board meetings.

EXECUTIVE LIMITATIONS

Information and Advice #3

BI-ANNUAL

Page 9

The President shall not fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on GOVERNANCE PROCESS and BOARD-PRESIDENT RELATIONSHIP, particularly in the case of Board behavior which is detrimental to the work relationship between the Board and the President.

CEO's Interpretation: It is the President's role and responsibility to lead the college while providing oversight for compliance with college and Board policies. It is incumbent on the President to be familiar with and utilize board policies which advise board governance. If a situation should arise in which the President determines that there is a conflict with a governance process, it is the President's responsibility to discuss the conflict or activity with the board chair and the rest of the board. It is also the role of the President to hold meetings with the board appointed Policy Governance Officer to discuss governance policies, process and reporting.

Data Directly addressing the CEO’s Interpretation:

No incidents have been documented or communicated with the Board Chair or board members by the President since the last report. The Board has a regularly established review of policies at monthly meetings. The Board has updated some of the policies specific to fiscal responsibility. The President and Policy Governance Officer and the Board Chair have met and reviewed these policies in the fall 2020 semester following the approved board action and the policy governance manual was updated through this work in October 2020 to reflect changes

EXECUTIVE LIMITATIONS	BI-ANNUAL
Information and Advice #5	Page 13
The President shall not fail to deal with the Board as a whole except when fulfilling or responding to individuals or committees duly charged by the Board.	

CEO’s Interpretation: The President interacts with the Board as a whole, even if individual requests are received. The President welcome individuals requests which will help assist the board with meeting duties and obligations as a member of the governing board.

Data Directly addressing the CEO’s Interpretation:

The President keeps the board informed of all information. There have been no individual dealings or requests presented.

December 2020 Board Report

Media Relations, Creative Services, Print

97 total department requests

Including

- Daily print/supply request
- Designed & printed virtual choir concert posters
- Designed & printed spring Literature course flyer
- Designed & printed spring Early Childhood Education course flyer
- Designed & printed stakeholders newsletter
- Designed & printed employee Christmas cards
- Printed Carols with Critters posters
- Printed Make A Wish playground plans for Construction program – large format
- Designed and printed enrollment postcards
- Designed welding poster for GCCCA and promoted on social
- Promoted & designed spring 2021 enrollment giveaway social media campaign
- Promoted & designed firearm training schedule flyer
- Promoted & designed laptop initiative loan program social media post
- Designed & printed Industrial Maintenance Mechanic flyer
- Designed Endowment Giving Tuesday Facebook graphics
- Continuous Lucid Press template and interface building
- Various catalog updates for Nancy
- Various social media posts
- Arranged several TV commercial swaps

Business Office and Payroll Board Report

Business Office and Payroll:

- Rollover FY20 accounts in Datatel
- Work with auditors on final items for FY20 audit
- Assist Endowment with items for FY20 financial statements and audit
- CARES/SPARK reports
- Preparing for 1098T processing
- Process bonuses for employees
- Preparing for payroll yearend processing
- Sent opt-in emails to students requesting for electronic 1098Ts
- Sent requests to students missing ssn in Datatel for 1098T's
- Worked to make sure SPARK grant deadlines met
- Sent weekly reports to advising on student account holds
- Business office remodel
- Worked through hold process with new student self service
- Worked with financial aid on FISAP report

Human Resources Board Report

New Employees:

- Madilyn Rider, Public Relations Coordinator, start date January 4, 2021
- Jeff Tatum, Director of Athletics, start date January 4, 2021
- Andrew Lawton, HPER Instructor, start date January 6, 2021

Transfers:

- None to report

Resignations/Separations:

- None to report

Open Positions:

- Student Services Assistant
- Spirit Squad Coach
- Pauline Joyce Fine Arts Building Secretary
- Science and Math Building Secretary
- Physics/Physical Science Instructor
- Custodian
- Assessment Clerk (Part-Time)
- English Adjunct Instructor- On Campus
- Life Sciences Adjunct Instructor- On Campus
- Math Adjunct Instructor- On Campus
- Reading Adjunct Instructor- On Campus
-

Projects for the Human Resources Department include:

- Spring In-Service
- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

Instructional Services

Mary Jo Williams Comprehensive Learning Center

The CLC experienced change during the challenging 2020 Fall Semester. First, the CLC moved out of the front lobby of Saffell Library to the area where it was first established in 1989, immediately in front of the south double doors, and consumes about a fourth of the main reading room.

Secondly, services were expanded. Following the implementation of fully-remote, online tutoring in the Spring and Summer 2020 semesters, Fall 2020 was a benchmark semester where remote tutoring was integrated as *an option* in addition to face-to-face tutoring with Covid-19 safety measures in place.

The usage data from the semester show successes:

The CLC keeps a running goal of 1,000 tutoring hours delivered each semester. In the Fall 2020 semester, and in spite of disruption due to Covid-19, the 1,000-hour goal was met and exceeded. Tutoring hours totaled 1,029 serving 221 individual students. Of the 1,029 total hours, 99 were delivered via Zoom to 40 individual students.

Students also used tutor.com, an online subscription service provided by the College. In Fall 2020 students used a total of 249 tutoring sessions totaling 153.26 hours. 100 sessions were used for Chemistry tutoring, followed by 51 sessions for Math, 27 sessions for Spanish, 19 for English grammar, and 12 for Reading Comprehension.

Fine Arts

The Mercer Gallery will host the Garden City High School Awards Exhibition featuring student art from the high school. The exhibition runs from January 11 from until February 5.

There were 5 students accepted to the Sunflower Biennial Student Art Exhibition for Kansas residents 16-22 at the Salina Arts Center.

John Deere

We are very excited to learn that the John Deere program has been awarded Platinum status. This is first and foremost the result of work from our dedicated faculty members Gabe Winger and Nate Steinle.