

February 9, 2021

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, February 9, 2021**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone, or Android device: Please click this URL to join <https://zoom.us/j/96369445691>

Or iPhone one-tap:
+12133388477,,96369445691# US (Los Angeles)
+12532158782,,96369445691# US (Tacoma)

Or join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 213 338 8477 or +1 253 215 8782 or +1 346 248 7799 or +1 602 753 0140 or +1 669 219 2599 or +1 669 900 6833 or +1 720 928 9299 or +1 971 247 1195 or +1 206 337 9723 or +1 301 715 8592 or +1 312 626 6799 or +1 470 250 9358 or +1 470 381 2552 or +1 646 518 9805 or +1 646 558 8656 or +1 651 372 8299 or +1 786 635 1003 or +1 267 831 0333
[Webinar ID: 963 6944 5691](#)

For **PUBLIC COMMENTS** please contact Jodie Tewell, jodie.tewell@gcccks.edu by 5:00 pm CST Tuesday, February 9, 2021.

5:30 PM Dinner in the **President's Conference Room**
6:00 PM Regular board meeting called to order in the President's Conference Room located in the SCSC Building.

AGENDA

- I. CALL TO ORDER:**
- A. Comments from the Chair
 - B. Introduction of new employees
 - C. Presentation of Audit
- II. CONSENT AGENDA** **Action**
- A. Approval of minutes of previous meetings (January 14, 2020).....pg 4
 - B. Approval of personnel actions-Human Resources.....pg 12
 - B-1 Human Resources Report.....pg 13
 - B-2 Adjunct/Outreach Contracts.....pg 14
 - C. Financial Information.....pg 19
 - C-1 Monthly Summary Published Funds Operating Revenues and Expenses .pg 20
 - C-2 Checks Processed in excess of \$50,000pg 21
 - C-3 Revenues.....pg 22
 - C-4 Expenses.....pg 25
 - C-5 Cash in Bank.....pg 34

- D. Approval of 2021-2022 Tuition, Fees, Room and Board.....pg 35
- E. Audit 2019-2020 Approval.....pg 45

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1 Annual, Executive Limitations, Essential Skills...Pol. Gov. pg 4, Packet pg 46
 - A-2 Annual, Executive Limitations, Personal Enrichment...Pol. Gov. pg 7, Packet pg 65
 - A-3 Bi-Annual, Executive Limitations, General Executive Constraints #7..Pol Gov pg 9, Packet 69
- B. Review Monitoring Report
 - B-1 Annual, Executive Limitations, Information and Advice, Policy Gov. pg 13
 - B-2 Annual, Executive Limitations, Asset Protection, Policy Gov. pg 14

VI. OTHER

- A. Open comments from the public
 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question-and-answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
 2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President’s Report
- C. Report from Sydnee Sassaman
- D. Incidental Information
- E. Report from FCEDC
- F. Report from KACCT
- G. Report from SGA
- H. Report from Faculty Senate
- I. Accreditation Update
- J. Strategic Planning Discussion

VII. OWNERSHIP LINKAGE

Upcoming Calendar Dates:

February 11	Volleyball vs Colby – Home
February 13	Board of Trustees Retreat
	Baseball Southeastern CC – Home
	Softball NE Jr College - Home
February 15	President’s Day, Campus Closed
February 17	Men’s and Women’s Basketball vs Independence – Home
February 18	Volleyball vs Seward – Home
February 19	All Employee Meeting 1:30, Zoom
February 20	Basketball, Men’s and Women’s vs Allen - Home
February 24	Men’s and Women’s Basketball vs Barton – Home
February 25	President’s Ambassador Interviews
February 27	Volleyball vs Barton – Home
March 1	Leadership Training
March 4	Volleyball vs Pratt – Home
March 6	Men’s and Women’s Basketball vs Hutch – Home
March 12	All Employee Meeting 1:30, Zoom

VIII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Dr. Ryan J. Ruda
President

Dr. Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
January 12, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Perla Salazar, Faculty Senate/Math Instructor
Rodney Dozier, Campus Police Chief
Jean Lamfers, Community Member
Toni Douglass, Community Member
Jodie Tewell, Executive Assistant to the President

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:00 pm.

COMMENTS FROM THE CHAIR:

Thank you to everyone regarding the board retreat. The board discussed policies and processes regarding Board self-evaluation and President's evaluation at the retreat. The board decided to move forward with ACCT as a working partner. We welcomed students back on January 11. John Deere program obtained Platinum level, congratulations to Gabe Winger and Nate Steinle for their hard work. Upward academy celebrated graduations in December. GCCC Nursing program ranked in the top 100 schools in the Plains' region, congratulations to Patsy Zeller, Director of Nursing and all nursing faculty and staff. We will be having April Reign as our speaker for MLK day on Monday, January 18. The MLK presentation will be a virtual event.

INTRODUCTION OF NEW EMPLOYEES:

Colin Lamb, Vice President of Student Services, introduced new employees Jeff Tatum, Athletic Director, and Kelsey Bradford, Admissions Representative.

Karla Armstrong, Vice President for Administrative Services/CFO, introduced Madilyn Rider, Public Relations Coordinator.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda. Trustee Hitz made a motion to approve as written.

Motion: Leonard Hitz
Second: Marilyn Douglass

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES 2021

Discussion before nominations included information regarding HLC guidelines. The HLC Commission looks for procedures in place, training protocols to bring in new members or officers, and policy governance mechanisms.

Chair

Chair Wasinger opened for nominations.

Chair Wasinger nominated Marilyn Douglass for Chair for the 20-21 year.

Trustee Hitz nominated Beth Tedrow for Chair. Beth Tedrow declined the nomination on the fact that she needs more training before filling the position.

Trustee Douglass made a motion to take a five-minute recess. Recess starts at 6:44 pm to reconvene at 6:49 pm.

Motion: Marilyn Douglass

Second: Blake Wasinger

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6 – 0

The meeting reconvened at 6:49 pm, and discussion resumed for the Chair for 20-21.

Motion: Continuation made by Chair Wasinger for Marilyn Douglass for Chair

Second: Beth Tedrow

Ayes: Wasinger, Smith, Douglass, Tedrow, Rupp

Nays: None

Abstain: Hitz

Motion carried: 5 - 1

With the motion carried, Chair Wasinger passed the meeting over to newly elected Chair Douglass. Thank you to Dr. Wasinger for his leadership.

Vice-Chair

Chair Douglass opened nominations.

Trustee Hitz nominated Beth Tedrow for Vice-Chair for 20-21.

Motion: Leonard Hitz

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Hitz, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Clerk

Chair Douglass asked Dr. Ruda to explain the position. The clerk position helps with the direction of parliamentary procedures and consistency with communication. There has been no designee for the past two years.

Skip for now.

KACCT Representative and Economic Development Corporation Representative

Chair Douglass recommended voting on these two positions together. Nominations opened.

Trustee Wasinger motioned to nominate Beth Tedrow as KACCT Representative and David Rupp as Economic Development Coordinator.

Motion: Blake Wasinger

Second: Leonard Hitz

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion carried: 6 - 0

APPOINTMENTS

Chair Douglass recommended to proceed with appointments and renew.

Appointments

- A. Secretary to the Board..... Dr. Ryan J. Ruda
- B. Deputy Clerk.....Jodie Tewell
- C. College Treasurer.....Karla Armstrong
- D. Designated Agent for KPERS.....
- E. Alternate Designated Agents for KPERS..... Karla Armstrong
- F. Designated Endowment Representative.....Shanda Smith
- G. Broncbuster Athletic Association Representative.....David Rupp

Trustee Smith made a motion to renew A – G.

Trustee Rupp asked about D. Designated Agent for KPERS. Karla Armstrong recommended Pam Harms, Payroll Coordinator.

Trustee Smith amended her motion to renew A, B, C, E, F, G.

Motion: Shanda Smith

Second: David Rupp

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Appointments

- A. Secretary to the Board..... Dr. Ryan J. Ruda
- B. Deputy Clerk.....Jodie Tewell
- C. College Treasurer.....Karla Armstrong
- D. Designated Agent for KPERS.....Pam Harms
- E. Alternate Designated Agents for KPERS..... Karla Armstrong
- F. Designated Endowment Representative.....Shanda Smith
- G. Broncbuster Athletic Association Representative.....David Rupp

D. Designated Agent for KPERS

Trustee Smith made a motion for Pam Harms as Designated Agent for KPERS.

Motion: Shanda Smith

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 – 0

Depository and Authorized Signatures

Trustee Wasinger made a motion to approve A, B, C to leave as presented for 20-21.

A. Primary Depositories for 2020
Commerce Bank

B. Other Depositories for 2020
Western State Bank
Valley State Bank
First National Bank of Garden City
Landmark National Bank
American State Bank
Garden City State Bank
State of Kansas Municipal Investment Fund

C. Authorized Signatures:
Dr. Ryan J. Ruda, Garden City Community College President
Karla Armstrong, Garden City Community College, Vice President for Administrative Services/CFO
Jodie Tewell, Garden City Community College, Executive Assistant to the President
Debra S. Nicholson, Garden City Community College, Comptroller

Motion: Blake Wasinger

Second: Beth Tedrow

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion Carried: 6 - 0

D. Professional Service Providers:

College Attorney Randy Grisell

Trustee Hitz would like to open an inquiry to see if there is another attorney to retain for this position.

Trustee Tedrow motioned to reappoint Randy Grisell for the year and ask the President to investigate other individuals for the position.

Motion to reappoint Randy Grisell this 20 -21 year as college attorney.

Motion: Beth Tedrow

Second: Blake Wasinger

Ayes: Tedrow, Rupp, Wasinger, Smith, Douglas

Nays: Hitz

Motion carried: 5 – 1

Vice-Chair Tedrow moved that the President ascertain if there are other attorneys with school experience. Dr. Ruda suggested developing a request of qualifications to present to the board. President Ruda is charged with an Request for Qualifications (RFQ) regarding other attorneys qualified and experienced in education.

IV. MONITORING REPORTS AND ENDS REPORT

Trustees indicated they had received and reviewed the following monitoring reports. Trustee Rupp asked for an amendment to the Asset Protection date from 2020 to 2021 on page 33.

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1. Bi-Annual Gen Exec Constraints #7, page 9
 - A-2. Annual - Information and Advice #2, 3, 5, page 13
 - A-3. Annual - Asset Protection #1-4, 6-7, page 14

General Executive Constraints #7 Asset Protection tabled for February meeting.

Trustees indicated that they accept the monitoring reports as presented.

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

Upward Academy Celebration

- Upward Academy students were honored for their educational achievements during a fun, socially distanced gathering in December.

*Meeting of Trustees
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- UA is an adult learning education partnership program with Tyson Foods.
- Tyson employees can take English as a Second Language (ESL), General Educational Development (GED), citizenship and other essential life and workplace skills classes at no cost
- Classes provided through GCCC's Mobile Lab located at Tyson's plant
- Taught by Garden City Career Connections Academy (GCCCA) staff

Campus Projects Completed Over Holiday Break

- Cooling Tower Replacement
 - Tatro Construction is in the process of removing the two HVAC cooling towers
 - Installation of cooling towers will begin at the beginning of February
 - All work to be completed within 75 days of board approval
- E-Sports Classroom
 - Information Technology and Maintenance assembled new eSports game stations for the now repurposed BTSC theatre room
 - Installed new track lighting, signage
 - Spring competitive season will begin in the new eSports arena
- Criminal Justice Remodel on Classroom
 - Maintenance removed existing flooring, painted, and installed new lighting in the JCVT Criminal Justice laboratory
 - J&M Paint, the contractor for this project, installed new laminate flooring, similar to what was placed in the newly remodeled cosmetology salon in PENKA
- Business Office remodel
 - Maintenance completely remodeled the business office and associated offices inside SCSC
 - New carpet, fresh paint, and new lighting throughout
 - Also installed a new privacy cubicle in the main business office for private consultations with clients
- New classroom in JDAT building
 - In JCVT, maintenance demolished an existing office to expand the classroom space
 - Hemmert Acoustics, the contractor for this project, replaced the ceiling grid and installed new ceiling tile

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- Access Control project
 - Gallagher Command Center software will provide the GCCC security and Operations departments the ability to monitor and control all building access on campus
 - Faculty, staff, and students that live on campus housing will be issued a mobile credential that will allow them to access exterior doors by using the credentials on their cell phone
 - Hardware installation is 100% complete
 - Work is ongoing on software compatibility and security protocols
 - Training for students, faculty, and staff will begin this month on use of the new access control system.
 - National School Board Appreciation Month
 - Thank you for all you do for the college
- Incidental Information
No comments

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC)

No real progress. We are working on several projects regarding housing. Meetings are still virtual.

REPORT FROM KACCT:

Usually, the next meeting is in conjunction with Phi Theta Kappa. We try to do something to recognize the Phi Theta Kappa honor students, but no information currently. Chair Douglass asked for updates of legislative action when Trustee Tedrow receives them.

REPORT FROM SGA:

First meeting today, SGA will meet at 4:00 pm every other Tuesday through zoom. Monday, January 18 is the MLK virtual presentation with April Reign. There will be an opportunity to ask questions during the zoom presentation.

SGA has smaller events scheduled throughout the semester: January 27, National Chocolate Cake Day. Hand out little cupcakes. SGA will talk to the café to ensure they follow all COVID-19 guidelines on February 7; we will hand out cards made by students to nursing homes. On the 4th and 5th will make cards. SGA will deliver the cards on the 7th to the Ranch House, The Cottages, Homestead, and Garden Valley. For Valentines Day on February 14, our event will be Make It, Take It. Students can make a card and treat on the 12th.

Dog run: We talked about this last semester; the Human Society was going to bring dogs to campus; however, due to COVID-19 numbers going up, they have canceled. National walk your dog day is February 22, SGA will contact the humane society to see if we can continue with this event.

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor

The faculty is working hard at the beginning of the semester. We are working with students to enroll to get numbers up, working on collaborative board assessments, and working hard on new modalities. We will continue with streaming this semester to help students. The different modalities make it difficult with sports, but we have had excellent communications between Coaches and Administration. Coaches have shared their schedules with faculty, which is extremely helpful. The faculty has given guidelines for zoom and quarantine to students. The faculty appreciates the administration's help to build a bridge for communication and a better relationship between academics and athletics.

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As far as Perla knows, everyone is healthy, and it was great to see the parking lots full of students.

Dr. Ruda gave information on Covid updates for the semester; 3 positives upon return. One went home, 2 in isolation, and all were asymptomatic. Website numbers include employees.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

Motion:

Tedrow moved, seconded by Wasinger, to go into executive session for thirty (30) minutes to discuss potential properties to be acquired pursuant to the open meetings exception for preliminary discussion relating to the acquisition of real property. The open meeting will resume in the President's Conference Room of the SCSC in thirty (30) minutes (8:20 pm). Included in the executive session will be the Board of Trustees, President Dr. Ryan Ruda, and Vice President Karla Armstrong.

Ayes: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nays: None

Motion carried: 6 - 0

Board recessed into executive session at 7:50 pm.

Included in Executive Session:

GCCC Board of Trustees, President Dr. Ryan Ruda, Vice President Karla Armstrong

Board reconvened into an open session at 8:20 pm.

No action was taken.

CALENDAR DATES

The Next Board meeting will be on February 9, 2021

Meeting adjourned at 8:22 pm by Chair Douglass.

Upcoming Calendar Dates:

January 11 Spring 2021 Semester Begins
January 12 BOT Meeting, 6 pm, President's Conference Room
January 18 Martin Luther King Observance
February 15 President's Day, Campus Closed
February 19 All Employee Meeting 1:30, Zoom

Jodie Tewell
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

Agenda No: II-B

Date: February 9, 2021

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



February 2, 2021

To: Board of Trustees

From: Alexis Saenz, Human Resources Assistant

New Hires:

Jeanette Hernandez, Fine Arts Building Secretary, effective, February 1, 2021

Lindsay Clark, Math and Science Building Secretary, effective, February 16, 2021

Mariela Garay, Student Services Assistant, effective, February 16, 2021

Transfers:

None to report.

Separations:

Brittany VanRoyen, Assistant Volleyball Coach, effective, January 8, 2021

Ernie Ornelas, Groundskeeper, effective, February 5, 2021

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 2/09/2020)

INSTRUCTOR	CLASS	AMOUNT
Acevedo, Naysha	General Psychology PSYC-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Albert, Kathleen	Anatomy & Physiology I BIOL-211-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 1/11/2021 - 5/13/2021	\$2,400.00
Albert, Kathleen	Anatomy & Physiology II BIOL-212-50 - 4.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 1/11/2021 - 5/13/2021	\$2,400.00
Arandia, Mark	Elementary Ethics PHIL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/11/2021 - 5/13/2021	\$1,800.00
Arandia, Mark	Introduction to Philosophy PHIL-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/11/2021 -03/5/2021	\$1,800.00
Behrends, Marianna	Intro to Food Science ANSI-131-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Behrends, Marianna	Intro to Food Science ANSI-131-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Boese, Donna	College Success PCDE-101-50 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 01/04/2021 - 01/29/2021	\$500.00
Bradway, Roxanna	Health Education HPER-106-50 - 3.00 credit hour (s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Breen, Michael	Survey of Civilization I HIST-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Burgardt, Tom	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 1/23/2021	\$105.00
Burrus, Cynthia	Intro to Political Science POLS-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 3/5/2021	\$1,560.00
Caldwell, Kyle	Food Safety ANSI-212-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 2/09/2020)

Caldwell, Kyle	Food Sanitation ANSI-209-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Chavarria, Marlo	Principles of Econ: Macro ECON-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Chavarria, Marlo	Principles of Econ: Micro ECON-112-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Clark, Erika	KSPN Nrsng Care Adults II Clin PNRS-112-01 - 3.0 credit hour(s) 145.81 contact hrs X \$27.20 = \$4,009.78 01/11/2021 - 04/30/2021	\$4,009.78
Getahun, Yonas	College Math*** MATH-005-50 - 3.00 credi hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Getahun, Yonas	Intermediate Algebra MATH-107-50 - 3.00 credi hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Glenn, Skyler	Commercial Feedlot Operations ANSI-104-01 - 1.00 credit hour(s) 1.00 credit hour(s) X \$520.00 = \$520.00 1/11/2021 - 5/13/2021	\$520.00
Glenn, Skyler	Beef Production ANSI-105-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Glenn, Skyler	Meat and Carcass Evaluation ANSI-129-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Gonzalez, Lauren	Observation EDUC-1062-50 - 2.00 credut hour(s) 4/6 of 2.00 credit hour(s) X \$600.00 = \$800.00 1/11/2021 - 5/13/2021	\$800.00
Gonzalez, Lauren	Early Childhood Education ECHD-105-50 - 3.00 credut hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/11/2021 - 5/13/2021	\$1,800.00
Hays, David	College Algebra MATH-108-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00
Hays, David	Fundamentals of Statistics MATH-110-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 2/09/2020)

Hays, David	Fundamentals of Statistics MATH-110-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00
Heaton, Tyrell	World Geography GEOG-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$620.00 = \$1860.00 1/11/2021 - 3/5/2021	\$1,860.00
Hess, Carly	English II ENGL-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Homm, Mike	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 1/23/2021	\$140.00
Kang, Yeena	Applied Musc: Instr I - Cello MUSC-1021-15 - 1.00 credit hour(s) \$200/student X 1 student = \$200.00 8/17/2020 - 12/10/2020	\$200.00
Kaster, Kent	American History to 1877 HIST-103-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Leirer, Lisa	Child Development ECHD-101-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 3/5/2021	\$1,500.00
Marquez, Queenetta	Elementary Spanish I LANG-1322-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$500.00 = \$2500.00 1/11/2021 - 5/13/2021	\$2,500.00
Meier, Shelley	Foundations of Education EDUC-105-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Neri, Elise	Beginning Algebra *** MATH-006-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Oglesby, Natasha	Advanced EMT EMIC-180-01 - 9.00 credit hour(s) 9.00 credit hour(s) x \$500.00 = \$4500.00 1/11/2021 - 5/13/2021	\$4,500.00
Pauley, Paul	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 4 hours 4 contact hour(s) @ \$25.00 = \$100.00 1/23/2021	\$100.00
Pfeifer, Patrick	Career Success PCDE-109-03 - 1.00 credit hour(s) 7/8 of 1.00 credit hour(s) X \$500 = \$437.50 1/11/2021 - 5/10/21	\$437.50

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 2/09/2020)

Prewitt, Robert	Kansas Conceal and Carry CRMJ-300-04 NON-CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 1/23/2021	\$350.00
Reyes, Vicky	College Success PCDE-101-40 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 1/11/2021 - 3/5/2021	\$500.00
Reyes, Vicky	College Success PCDE-101-51 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 1/11/2021 - 3/5/2021	\$500.00
Routon, Timothy	Woodworking HMGD-175-02 - NON-CREDIT 42 contact hours X \$35.00 = \$1470.00 Tuesday Evenings 1/5/2021 - 5/18/2021	\$1,470.00
Simmons, John	Microbiology BIOL-213-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$600.00 = \$3000.00 1/11/2021 - 5/13/2021	\$3,000.00
Simmons, John	Biology I BIOL-105-50 - 5.00 credit hour(s) 4.00 credit hour(s) X \$600.00 = \$2400.00 1/11/2021 - 5/13/2021	\$2,400.00
Smith, Roberta	College Reading*** READ-093-90 - 3.00 credit hour(s) 3.00 credit hour(s) x \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Spero, Susan	Introduction to Sociology SOC1-102-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/4/2021 - 1/29/2021	\$1,800.00
Stevenor, Jane	English I ENGL-101-50A/B - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00
Stevenor, Jane	English II ENGL-102-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00
Stevenor, Jane	English II ENGL-102-56 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 1/11/2021 - 5/13/2021	\$1,620.00
Stevenor, Jane	English I Companion*** ENGL-098-50B - 1.00 credit hour(s) 1.00 credit hour(s) X \$540.00 = \$540.00 1/11/2021 - 5/13/2021	\$540.00
Terpstra, Philip	Intermediate Algebra MATH-107-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 2/09/2020)

Terpstra, Philip	Intermediate Algebra MATH-107-02 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 1/11/2021 - 5/13/2021	\$1,560.00
Terrell, Amanda	Art Appreciation ARTS-120-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Vadapally, Praveen	College Chemistry I CHEM-109-50 - 5.00 credit hour(s) 5.00 credit hour(s) X \$600.00 = \$3000.00 1/11/2021 - 5/13/2021	\$3,000.00
Weaver, Melissa	Public Speaking SPCH-111-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/4/2021 - 1/29/2021	\$1,500.00
Weaver, Melissa	Interpersonal Communications SPCH-113-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Wenzel, Leslie	Intermediate Algebra MATH-107-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$560.00 = \$1680.00 1/11/2021 - 5/13/2021	\$1,680.00
Wilk, Michelle	English II ENGL-102-90- 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Woolever, Sharon	Medical Terminology EMIC-104-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 3/5/2021	\$1,500.00
Wright, Lora	Intro to Food Law ANSI-215-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 1/11/2021 - 5/13/2021	\$1,500.00
Yeater, Michael	Food Sanitation ANSI-209-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/11/2021 - 5/13/2021	\$1,800.00
Yeater, Michael	Hzd Analysis Critical Ctrl Pts ANSI-252-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 1/11/2021 - 5/13/2021	\$1,800.00

Total: \$96,972.28

Agenda No: II-C

Date: February 9, 2021

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College

01/31/21 - 58.3% of Year

Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund	\$ 15,411,664	\$ 12,772,043	82.87%	10.91%	\$ 15,538,563	\$ 11,181,517	71.96%
Fund 12 - PTE	\$ 2,645,309	\$ 1,118,576	42.29%	-8.93%	\$ 2,908,180	\$ 1,489,409	51.21%
Fund 16 - Auxillary	\$ 3,985,705	\$ 2,703,849	67.84%	-6.49%	\$ 3,824,396	\$ 2,842,581	74.33%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 338,213	31.09%	4.60%	\$ 1,087,799	\$ 288,196	26.49%
TOTAL	\$ 23,130,477	\$ 16,932,681	73.21%	5.56%	\$ 23,358,938	\$ 15,801,703	67.65%
Expenses							
Fund 11 - General Fund	\$ 15,411,664	\$ 8,362,740	54.26%	2.06%	\$ 15,538,563	\$ 8,111,851	52.20%
Fund 12 - PTE	\$ 2,645,309	\$ 1,352,156	51.12%	4.62%	\$ 2,908,180	\$ 1,352,156	46.49%
Fund 16 - Auxillary	\$ 3,611,206	\$ 1,639,002	45.39%	16.30%	\$ 3,824,396	\$ 1,112,310	29.08%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 106,916	8.64%	-1.33%	\$ 1,087,799	\$ 108,476	9.97%
TOTAL	\$ 22,905,679	\$ 11,460,814	50.03%	4.29%	\$ 23,358,938	\$ 10,684,793	45.74%

kja
02.03.21

CHECKS PROCESSED IN EXCESS OF \$50,000

January 2021

Purchases over \$50,000 requiring Board Approval

Payments over \$50,000 not requiring board approval

- Check #277772 to Lenovo Inc for \$52,367.94 for various invoices. No project over \$50,000.

REVENUES

02/04/21

Garden City Community College
Annual Budget Report Ending 01/31/21
Options - All Statuses

Page: 1

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	548,817.00-	1,234,078.75-	1,271,587.00-	37,508.25-	2.95
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	122,480.00-	308,720.00-	235,552.00-	73,168.00	31.05-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	256,094.35-	567,998.68-	549,573.00-	18,425.68	3.34-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	740.95-	2,601.61	100,000.00	97,398.39	97.40
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	51,940.00-	91,238.00-	102,292.00-	11,054.00-	10.81
11-00-0000-00000-4014 TUITION BORDER STA	0.00	90,075.00-	216,975.00-	172,635.00-	44,340.00	25.67-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	136,837.00-	285,659.00-	326,573.00-	40,914.00-	12.53
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,050.00-	9,600.00-	10,000.00-	400.00-	4.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	150.00-	2,191.50-	3,700.00-	1,508.50-	40.77
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	324,520.00-	665,266.00-	654,814.00-	10,452.00	1.59-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,500.00-	13,350.00-	23,515.00-	10,165.00-	43.23
11-00-0000-00000-4512 VENDING MACHINES :	0.00	180.75-	620.60-	3,193.00-	2,572.40-	80.56
11-00-0000-00000-4601 STATE OPERATING GR	0.00	895,121.00-	1,790,242.00-	1,790,242.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	6,219,188.93-	6,566,096.51-	10,731,460.00-	4,165,363.49-	38.81
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	186,506.80-	675,289.77-	911,866.00-	236,576.23-	25.94
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	2,295.46-	9,325.90-	11,871.00-	2,545.10-	21.44
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	110,198.69-	153,227.72-	200,000.00-	46,772.28-	23.39
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	67,119.32-	72,991.69-	134,000.00-	61,008.31-	45.53
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	3,115.07-	11,079.63-	12,971.00-	1,891.37-	14.58
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	9,303.47-	10,103.74-	16,241.00-	6,137.26-	37.79
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	10,577.11-	26,426.56-	104,865.00-	78,438.44-	74.80
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	17,817.66	18,929.28	57,500.00	38,570.72	67.08
11-00-0000-00000-4902 INTEREST INCOME :	0.00	510.12-	8,656.78-	100,000.00-	91,343.22-	91.34
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	32,195.53-	0.00	32,195.53	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	743.91-	17,980.19-	19,076.00-	1,095.81-	5.74
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	567.00-	4,260.19-	7,464.00-	3,203.81-	42.92
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
Totals for FUND: 11 - GENERAL	0.00	9,021,814.27-	12,772,042.85-	15,411,664.00-	2,639,621.15-	17.13

00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	46,966.00-	93,143.00-	84,012.00-	9,131.00	10.86-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	512,716.00-	1,025,433.00-	1,016,594.00-	8,839.00	0.86-
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	0.00	135,000.00-	135,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	559,682.00-	1,118,576.00-	2,645,309.00-	1,526,733.00-	57.71

16-00-5008-00000-4401 SALES & SERV OF ED	0.00	520.00-	6,642.00-	10,000.00-	3,358.00-	33.58
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	50,578.84-	112,379.40-	140,000.00-	27,620.60-	19.73
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	726.06-	2,227.66-	110,000.00	112,227.66	102.03
16-00-5011-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	9,500.00-	62,500.00-	100,000.00-	37,500.00-	37.50
16-00-5011-00000-4503 S U DORM BOARD & R	0.00	885,533.23-	2,029,244.37-	2,600,000.00-	570,755.63-	21.95
16-00-5011-00000-4505 DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506 DORMITORY DAMAGE :	0.00	134.50-	1,034.22-	10,000.00-	8,965.78-	89.66
16-00-5011-00000-4507 KEYS : GENERAL	0.00	130.00	1,625.00-	6,000.00-	4,375.00-	72.92
16-00-5011-00000-4508 RESERVATION FEE :	0.00	1,050.00-	33,850.00-	50,000.00-	16,150.00-	32.30
16-00-5011-00000-4511 CATER & BOOKSTORE	0.00	0.00	5,631.65-	20,000.00-	14,368.35-	71.84
16-00-5011-00000-4512 VENDING MACHINES :	0.00	563.39-	1,890.67-	5,000.00-	3,109.33-	62.19
16-00-5011-00000-4516 GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4401 SALES & SERV OF ED	0.00	579.20-	10,375.44-	10,000.00-	375.44	3.74-
16-00-5012-00000-4504 COSMETOLOGY FEES :	0.00	29,245.00-	88,750.49-	121,650.00-	32,899.51-	27.04
16-00-5012-00000-4907 MISCELLANEOUS INCO	0.00	20.40-	395.16-	500.00-	104.84-	20.97
16-00-5012-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018 RESOURCE CHARGE :	0.00	74,668.87-	165,009.51-	220,000.00-	54,990.49-	25.00
16-00-5100-00000-4520 SALES - NEW TEXTBO	0.00	7,596.37-	52,493.63-	60,000.00-	7,506.37-	12.51
16-00-5100-00000-4521 SALES - USED TEXTB	0.00	187.60-	187.60-	5,000.00-	4,812.40-	96.25
16-00-5100-00000-4522 SALES - TRADE BOOK	0.00	9.25-	9.25-	0.00	9.25	0.00
16-00-5100-00000-4523 SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525 SALES - SUPPLIES :	0.00	268.53-	9,011.61-	20,000.00-	10,988.39-	54.94
16-00-5100-00000-4526 SALES - CLOTHING :	0.00	1,867.26-	20,268.30-	55,000.00-	34,731.70-	63.15
16-00-5100-00000-4527 SALES - GIFTS : GE	0.00	1,392.20-	5,647.32-	10,000.00-	4,352.68-	43.53
16-00-5100-00000-4528 SALES - FOOD : GEN	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5100-00000-4529 SALES - SUNDRIES/M	0.00	0.00	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530 RENTAL FEES - CALC	0.00	120.00-	380.00-	1,000.00-	620.00-	62.00
16-00-5100-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00
=====						
Totals for FUND: 16 - AUXILIARY ENTITI	0.00	1,064,430.70-	2,703,848.91-	3,622,206.00-	918,357.09-	25.35

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	274,203.67-	291,212.80-	498,383.00-	207,170.20-	41.57
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	9,423.28-	34,118.99-	0.00	34,118.99	0.00
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	115.99-	471.17-	0.00	471.17	0.00
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	5,444.25-	7,597.82-	0.00	7,597.82	0.00
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	2,959.40-	3,247.31-	0.00	3,247.31	0.00
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	157.40-	559.81-	0.00	559.81	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	470.05-	510.50-	0.00	510.50	0.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	534.41-	1,335.18-	0.00	1,335.18	0.00
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	785.62	840.10	0.00	840.10-	0.00
61-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00
=====						
Totals for FUND: 61 - CAPITAL OUTLAY	0.00	292,522.83-	338,213.48-	1,237,500.00-	899,286.52-	72.67
=====						
Totals for BUDGET.OFFICER: Unassigned	0.00	10,938,449.80-	16,932,681.24-	22,916,679.00-	5,983,997.76-	26.11

EXPENSES

Garden City Community College

02/04/21

Annual Budget Report Ending 01/31/21
Options - All Statuses

Page: 1

Fiscal Year: 2021

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,388.49	10,478.90	0.00	10,478.90-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	17,812.39	125,107.21	217,359.56	92,252.35	42.44
DEPARTMENT: 11020 - HUMANITIES	0.00	2,008.35	13,932.01	1,382.00	12,550.01-	908.09-
DEPARTMENT: 11021 - ENGLISH	3,375.00	37,175.00	241,753.62	412,369.05	167,240.43	40.56
DEPARTMENT: 11022 - SPEECH	0.00	18,200.88	109,407.81	178,401.09	68,993.28	38.67
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	5,813.10	0.00	5,813.10-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	8,703.64	0.00	8,703.64-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	457.02	14,855.17	93,561.26	138,872.18	44,853.90	32.30
DEPARTMENT: 11031 - DRAMA	0.00	2,317.06	4,237.88	4,000.00	237.88-	5.94-
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,095.14	41,126.63	67,047.05	25,920.42	38.66
DEPARTMENT: 11033 - INST MUSIC	3,070.01	9,681.08	108,376.85	140,435.66	28,988.80	20.64
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	4,129.53	4,500.00	370.47	8.23
DEPARTMENT: 11040 - SCIENCE	141,937.40	109,846.46-	72,789.81	367,849.94	153,122.73	41.63
DEPARTMENT: 11050 - MATH	0.00	29,066.57	196,759.40	288,110.84	91,351.44	31.71
DEPARTMENT: 11060 - SOCIAL SCIENCE	1,125.00	34,015.59	223,660.57	313,898.54	89,112.97	28.39
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	9,523.22	37,371.92	796.00	36,575.92-	594.95-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,471.90	34,841.27	84,228.61	49,387.34	58.63
DEPARTMENT: 11081 - READING	0.00	10,103.23	65,806.49	120,757.51	54,951.02	45.51
DEPARTMENT: 11082 - ESL	0.00	6,451.37	38,394.38	76,168.86	37,774.48	49.59
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	600.17	16,615.99	0.00	16,615.99-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	3,512.90	2,000.00	1,512.90-	75.64-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	1,076.50	0.00	1,076.50-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	30.80	13,598.97	82,531.81	177,902.63	95,340.02	53.59
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	43.30	7,353.32	58,848.41	99,652.23	40,760.52	40.90
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	42,960.54	53,437.45	375,466.85	539,073.75	120,646.36	22.38
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	16,011.38	126,577.21	868,993.44	742,416.23	85.43
DEPARTMENT: 42001 - DEAN OF ACADEMICS	21.98	10,306.29	107,863.52	131,400.21	23,514.71	17.90
DEPARTMENT: 42002 - OUTREACH	0.00	2,681.63	47,667.47	100,067.85	52,400.38	52.36
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,559.49	80,513.49	145,165.29	64,651.80	44.54
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,932.80	41,390.09	71,534.76	30,144.67	42.14
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	24,413.94	155,561.59	317,895.30	162,333.71	51.07
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	32,216.83	88,799.41	163,313.76	74,514.35	45.63
DEPARTMENT: 50011 - ASSESSMENT/TESTING	105.64	3,189.21	27,564.59	52,592.69	24,922.46	47.39
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	19,421.94	158,839.36	271,255.16	112,415.80	41.44
DEPARTMENT: 50030 - ADMISSIONS	0.00	8,352.06	62,475.22	114,611.35	52,136.13	45.49

DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	13,936.96	91,168.27	178,954.82	87,786.55	49.06
DEPARTMENT: 50050 - STUDENT HEALTH SER	200.23	5,661.65	41,017.58	69,951.00	28,733.19	41.08
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	325.00	30,439.77	388,768.16	537,060.62	147,967.46	27.55
DEPARTMENT: 55001 - MEN'S BASKETBALL	648.27	16,072.60	102,690.21	164,696.50	61,358.02	37.26
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	12,395.52	90,763.58	163,173.00	72,166.42	44.23
DEPARTMENT: 55003 - MEN'S TRACK	1,279.14	8,230.92	35,903.08	71,580.00	34,397.78	48.06
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	7,798.42	35,700.12	71,283.00	35,582.88	49.92
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	8,169.32	12,125.91	58,977.13	139,119.96	71,973.51	51.73
DEPARTMENT: 55006 - FOOTBALL	134.75	30,864.28	255,147.67	432,263.80	176,981.38	40.94
DEPARTMENT: 55007 - BASEBALL	507.72	12,025.22	93,392.18	175,360.00	81,460.10	46.45
DEPARTMENT: 55008 - VOLLEYBALL	0.00	5,533.05	62,135.69	115,572.38	53,436.69	46.24
DEPARTMENT: 55009 - WOMEN'S SOCCER	216.00	4,934.06	33,125.33	62,224.00	28,882.67	46.42
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	5,431.88	36,874.52	69,289.00	32,414.48	46.78
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	24,807.74	14,501.99	10,305.75	71.05-
DEPARTMENT: 55014 - RODEO TEAM	648.78	12,377.20	92,441.99	162,972.00	69,881.23	42.88
DEPARTMENT: 55015 - MEN'S GOLF	6,017.50	1,244.68	12,861.84	40,744.00	21,864.66	53.66
DEPARTMENT: 55019 - ATHLETIC TRAINING	9,479.53	18,250.34	133,505.29	222,661.71	79,676.89	35.78
DEPARTMENT: 55020 - PEP BAND	112.32	4,596.71	34,322.32	65,021.00	30,586.36	47.04
DEPARTMENT: 55021 - ESPORTS	1,171.32	873.07	17,359.84	24,034.40	5,503.24	22.90
DEPARTMENT: 61000 - PRESIDENT	20.98	24,320.87	279,865.20	549,291.00	269,404.82	49.05
DEPARTMENT: 61001 - BOARD OF TRUSTEES	280.75	14,136.34	17,087.86	17,898.00	529.39	2.96
DEPARTMENT: 61005 - ATTORNEY	0.00	2,633.00	31,635.42	135,000.00	103,364.58	76.57
D DEPARTMENT: 62000 - VP OF ADMIN SERVIC	21,029.95	53,467.55	704,983.04	1,279,506.00	553,493.01	43.26
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	27,114.21	130,715.66	189,567.00	58,851.34	31.05
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,326.69	37,956.48	60,948.00	22,991.52	37.72
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	24,137.00	24,137.00	78,800.00	30,526.00	38.74
DEPARTMENT: 63000 - MARKETING/PR	11,705.06	14,637.06	71,160.98	215,629.40	132,763.36	61.57
DEPARTMENT: 64000 - INFORMATION TECHNO	43,832.63	53,149.48	516,472.80	882,940.05	322,634.62	36.54
DEPARTMENT: 65000 - CENTRAL SERVICES	773.74	14,420.45	91,826.74	142,979.14	50,378.66	35.23
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	14,006.46	85,100.23	160,425.50	75,325.27	46.95
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	2,594.22	11,061.55	116,074.16	185,096.80	66,428.42	35.89
DEPARTMENT: 71000 - BUILDINGS	45,877.94	37,966.75	271,237.35	471,481.46	154,366.17	32.74
DEPARTMENT: 72000 - CUSTODIAL SERVICES	10,170.66	39,068.18	286,996.34	533,679.56	236,512.56	44.32
DEPARTMENT: 73000 - GROUNDS	6,528.08	17,879.13	157,499.90	274,130.93	110,102.95	40.16
DEPARTMENT: 73001 - ATHLETIC FIELDS	200.00	0.00	9,325.50	28,450.00	18,924.50	66.52
DEPARTMENT: 74000 - VEHICLES	17,219.02	11,218.88	38,112.55	301,365.64	246,034.07	81.64
DEPARTMENT: 75000 - CAMPUS SECURITY	2,911.82	2,751.56	98,366.60	221,240.02	119,961.60	54.22
DEPARTMENT: 76000 - INSURANCE	0.00	4,003.63	428,038.27	469,809.00	41,770.73	8.89
DEPARTMENT: 77000 - UTILITIES	0.00	52,446.56	381,628.65	831,500.00	449,871.35	54.10
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	12,075.59-	0.00	12,075.59	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	366.00	549.00	100.00	449.00-	448.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	18,849.00	40,000.00	21,151.00	52.88
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	5,021.00	11,000.00	5,979.00	54.35
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	30,126.00	151,000.00	120,874.00	80.05
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	15,720.00	0.00	15,720.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00

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FUND: 11 - GENERAL	409,561.42	928,298.05	8,362,740.43	15,411,664.00	6,639,362.15	43.08
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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,163.04	36,375.32	63,186.27	26,810.95	42.43
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	0.00	217.00	217.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	7,019.27	32,943.67	46,880.52	13,936.85	29.73
DEPARTMENT: 12200 - ADN PROGRAM	959.70	30,468.68	198,001.66	293,480.00	94,518.64	32.21
DEPARTMENT: 12201 - LPN PROGRAM	0.00	22,744.84	151,170.25	283,256.22	132,085.97	46.63
DEPARTMENT: 12202 - EMT	0.00	13,202.17	107,541.03	170,385.27	62,844.24	36.88
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	15,056.11	99,193.41	181,366.00	82,172.59	45.31
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,211.82	31,933.87	58,728.00	26,794.13	45.62
DEPARTMENT: 12211 - ANIMAL SCIENCE	3,677.80	6,827.32	73,681.17	105,708.00	28,349.03	26.82
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	12,220.33	79,370.58	153,648.43	74,277.85	48.34
DEPARTMENT: 12230 - AUTO MECHANICS	20,017.36	11,757.44	87,284.85	132,874.74	25,572.53	19.25
DEPARTMENT: 12240 - CRIMINAL JUSTICE	10.00	10,111.53	73,353.43	130,055.78	56,692.35	43.59
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	7,181.80	43,517.97	79,652.00	36,134.03	45.36
DEPARTMENT: 12250 - COSMETOLOGY	0.00	10,925.83	83,082.64	127,957.00	44,874.36	35.07
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	818.95	1,837.18	2,317.07	61,020.76	57,884.74	94.86
DEPARTMENT: 12273 - WELDING	2,669.79	23,357.17	119,834.72	234,524.00	112,019.49	47.76
DEPARTMENT: 12280 - BUILDING TRADES	6,808.00	6,414.84	37,181.59	83,279.00	39,289.41	47.18
DEPARTMENT: 42005 - DEAN OF TECHNICAL	1,792.94	13,388.05	95,373.12	439,090.01	341,923.95	77.87
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FUND: 12 - PTE FUND	36,754.54	201,887.42	1,352,156.35	2,645,309.00	1,256,398.11	47.50

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	7,413.00	9,922.83	34,000.00	24,077.17	70.82
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	2.54	3,673.00	3,670.46	99.93
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,474.82	11,191.29	24,493.39	13,302.10	54.31
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	154.97	92.90	1,251.50	2,187.51	781.04	35.70
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	700.00	7,179.00	8,210.39	25,454.54	16,544.15	64.99
DEPARTMENT: 31000 - COMMUNITY SERVICE	250.00	260.51	4,418.21	14,500.00	9,831.79	67.81
DEPARTMENT: 55007 - BASEBALL	949.23	5,249.29	13,087.42	16,029.68	1,993.03	12.43
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	315.25	163.30	311.80	2,709.34	2,082.29	76.86
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00
DEPARTMENT: 11021 - ENGLISH	0.00	516.05	1,015.99	7,273.00	6,257.01	86.03
DEPARTMENT: 11030 - ART	2,024.98	85.77	236.77	4,711.00	2,449.25	51.99
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	319.74	1,400.00	1,080.26	77.16
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	0.00	1,628.00	1,628.00	100.00
DEPARTMENT: 11040 - SCIENCE	135.45	585.52	1,997.64	13,325.00	11,191.91	83.99
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	0.00	3,856.00	3,856.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	8,556.80	6,836.25	24,771.50	15,479.00	17,849.30	115.30
DEPARTMENT: 12201 - LPN PROGRAM	0.00	6,535.00	25,107.84	24,305.00	802.84	3.29
DEPARTMENT: 12202 - EMT	3,189.52	1,276.08	3,375.09	18,073.00	11,508.39	63.68
DEPARTMENT: 12203 - ALLIED HEALTH	14,298.00	4,341.28	9,210.92	12,750.00	10,758.92	84.37
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	1,760.30	2,494.00	733.70	29.42
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,651.73	374.54	2,179.94	5,433.00	1,601.33	29.47
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,739.45	1,073.89	13,048.40	34,218.00	19,430.15	56.78
DEPARTMENT: 12230 - AUTO MECHANICS	10,735.99	881.36	50,904.25	62,255.00	614.76	0.99
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	0.00	1,423.63	7,255.00	5,831.37	80.38
DEPARTMENT: 12241 - FIRE SCIENCE	298.00	0.00	0.00	1,558.00	1,260.00	80.87
DEPARTMENT: 12273 - WELDING	6,863.52	0.00	5,051.23	51,967.00	40,052.25	77.07
DEPARTMENT: 12280 - BUILDING TRADES	0.00	113.52	5,760.36	8,400.00	2,639.64	31.42
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	13,796.00	13,796.00	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	81,851.00	81,851.00	100.00
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FUND: 14 - ADULT SUPPLEMENTARY ED	51,862.89	44,452.08	196,883.52	499,105.44	250,359.03	50.16

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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	11,059.95	916.26	15,739.03	36,342.00	9,543.02	26.26
DEPARTMENT: 94000 - STUDENT CENTER	2,530.01	1,266.36	68,902.45	282,111.00	210,678.54	74.68
DEPARTMENT: 95000 - STUDENT HOUSING	17,695.47	100,897.75	1,360,595.51	2,578,328.00	1,200,037.02	46.54
DEPARTMENT: 98000 - COSMETOLOGY	17,447.04	6,075.64	66,026.99	143,334.00	59,859.97	41.76
DEPARTMENT: 97000 - BOOKSTORE	209,135.48	15,264.14	127,737.99	582,091.00	245,217.53	42.13
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FUND: 16 - AUXILIARY ENTITIES	257,867.95	124,420.15	1,639,001.97	3,622,206.00	1,725,336.08	47.63

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FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	850.60	17,000.00	16,149.40	95.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.04-	16,675.00	16,675.04	0.00	16,675.00-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	2,993.80	2,993.80	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	111,643.04	111,643.04	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,450.00	13,450.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	464.50	0.00	464.50-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	11,471.84	10,610.64	92.49
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	21,342.39	110,694.08	327,697.00	217,002.92	66.22
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	4,696.30	15,297.00	10,600.70	69.30
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,820.78	42,183.16	0.00	42,183.16-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	0.00	861.20-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	5,000.00	5,500.00	500.00	9.09
DEPARTMENT: 00000 - GENERAL	0.00	0.00	17,404.00-	17,404.00-	0.00	0.00
DEPARTMENT: 12280 - BUILDING TRADES	3,438.40	0.00	30,025.74	33,469.00	4.86	0.01
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	15,473.20	42,623.00	27,149.80	63.70
DEPARTMENT: 42005 - DEAN OF TECHNICAL	29,366.85	3,044.30	38,896.23	100,322.00	32,058.92	31.96
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,200.87	12,895.65	41,080.37	149,081.00	105,799.76	70.97
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	177.71	30.00	506.56	13,225.00	12,540.73	94.83
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	230.93	230.93	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	12,028.40	70,586.39	58,557.99	82.96
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FUND: 22 - RESTRICTED GRANTS	35,183.79	59,808.12	414,760.62	883,961.00	434,016.59	49.10

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	7,900.00	4,867.48	4,867.48	13,100.00	332.52	2.54
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	35,968.00	0.00	35,968.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.04	0.00	47,433.64	0.00	47,433.68-	0.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	68,160.00	0.00	43,799.74	0.00	111,959.74-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	32.00	0.00	32.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	13,183.54	418.61	809,885.08	100,000.00	723,068.62-	723.06-
DEPARTMENT: 12211 - ANIMAL SCIENCE	4,319.99	0.00	95,680.01	100,000.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	235,000.00	0.00	235,000.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,721.92	28,490.99	28,490.99	100,000.00	67,787.09	67.79
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	5,185.00	5,185.00	0.00	5,185.00-	0.00
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FUND: 23 - OTHER RESTRICTED FUNDS	97,285.49	38,962.08	1,306,341.94	313,100.00	1,090,527.43-	348.29

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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	21,806.60	171,540.07	342,874.00	171,333.93	49.97
DEPARTMENT: 00000 - GENERAL	0.00	0.00	31,566.00-	31,566.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	63,551.99	0.00	0.00	63,588.00	36.01	0.06
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,764.02	22,680.35	50,000.00	27,319.65	54.64
=====						
FUND: 24 - ADULT EDUCATION	63,551.99	24,570.62	112,654.42	374,896.00	198,689.59	53.00

Fiscal Year: 2021

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	226,125.00	1,560.00	108,475.50	1,237,500.00	902,899.50	72.96
FUND: 61 - CAPITAL OUTLAY	226,125.00	1,560.00	108,475.50	1,237,500.00	902,899.50	72.96

Fiscal Year: 2021

FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00	0.00
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00	0.00

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Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	8,155.22	18,798.73	300,528.76	698,974.80	390,290.82	55.84
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	1,808.86	15,400.00	13,591.14	88.25
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	140.00	723.46	6,942.77	6,219.31	89.58
FUND: 71 - ACTIVITY/ORGANIZATION FD	8,155.22	18,938.73	303,061.08	721,317.57	410,101.27	56.85

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	50,285.20	85,000.00	34,714.80	40.84
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	39,480.50	85,000.00	45,519.50	53.55
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	10,215.00	30,000.00	19,785.00	65.95
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	8,795.00	30,000.00	21,205.00	70.68
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	28,310.00	62,500.00	34,190.00	54.70
DEPARTMENT: 55006 - FOOTBALL	0.00	3,047.43	209,783.20	220,000.00	10,216.80	4.64
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	35,393.00	69,500.00	34,107.00	49.07
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	31,352.00	59,500.00	28,148.00	47.31
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	22,500.00	51,000.00	28,500.00	55.88
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	19,350.00	51,000.00	31,650.00	62.06
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	14,300.00	15,600.00	1,300.00	8.33
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	19,500.00	40,000.00	20,500.00	51.25
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	9,000.00	20,000.00	11,000.00	55.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	6,000.00	30,900.00	24,900.00	80.58
DEPARTMENT: 55021 - ESPORTS	0.00	0.00	10,000.00	7,500.00	2,500.00-	33.32-
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	750.00	3,978.00	3,228.00	81.15
DEPARTMENT: 11030 - ART	0.00	0.00	3,200.00	6,528.00	3,328.00	50.98
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	4,700.00	8,103.00	3,403.00	42.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	16,410.00	14,553.00	1,857.00-	12.75-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	500.00	4,000.00	3,500.00	87.50
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	8,000.00	22,736.00	14,736.00	64.81
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	20,260.00	40,000.00	19,740.00	49.35
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	2,347.50	0.00	2,347.50-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	6,775.00	10,000.00	3,225.00	32.25
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	3,047.43	578,333.40	973,273.00	394,939.60	40.58

Garden City Community College
1/31/2021

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 269,399.90	0.0000%
State Municipal Invest. Pool	\$ 672,998.01	0.0100%
Landmark National Bank	<u>\$ 9,790,477.72</u>	0.0900%
	<u>\$ 10,732,875.63</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	7/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 12,732,875.63</u></u>			

Agenda No: II D

Date: February 9, 2021

Topic: 2021-22 Tuition, Fees, Room and Board

Presenter: Dr. Ryan Ruda, President

Background Information:

Tuition and fee recommendations are based on analysis of data such as rates of the other Kansas community colleges, industry trends and historical costs. Kansas Community College Tuition and Fees schedule follows this recommendation as well as tuition and fee historical data for GCCC.

The state operating grant revenue for FY21 is anticipated to be \$2,815,675 which is \$47,908 more than FY20. Ad valorem tax revenue has fluctuated over the past 5 years. It is too early to tell what revenue will be generated from ad valorem tax this fiscal year.

We are recommending a \$1 per credit hour increase in tuition and a \$2 per credit hour increase to student fees. This increase will be used to offset student scholarships as well as general student activities and resources available to students. Additionally, we are requesting approval to initiate a new tuition structure specific to Finney County residents. GCCC has not had a separate Finney county tuition structure in place previously. Administration is requesting a new tuition structure for Finney county residents which will hold tuition flat at \$61/credit hour. Implementing this tuition structure will add value of GCCC to Finney county residents and provide a new avenue for stakeholders to receive educational benefit from GCCC.

Tuition—will increase \$1/credit hour to:

- \$62/credit hour in-state
- \$76/credit hour for border state
- \$81/credit hour for non-resident
- \$99/credit hour for international

Note: Finney county tuition will be held flat at \$61/credit hour and online will be held flat at \$150/credit hour.

Student Fees—will increase by \$2 to a total of \$53/credit hour for all

- o **This brings the total in-state tuition and fees cost to \$115/credit hour**
- **West Hall and East Units**—hold flat for a total of \$3,000
- **Apartments**—hold flat for a total of \$4200
- **Broncbuster Housing**—hold flat for a total of \$3,700
- **Broncbuster Suites**—hold flat for a total of \$4,400
- **The cost of the meal plan** will increase by a 3% CPI (\$70/year) to a total of \$3,000

The increase in annual student room and board rates is recommended due to additional debt service on student housing and expected increases in utilities and insurance. Additionally, there

is deferred maintenance needs in student housing which will be addressed through the housing increases.

Budget Information:

Student fee revenues will be budgeted to offset student scholarships.

Increase in board rates will be used to service our contract with Great Western Dining,

Recommended Board Action:

Board adopts the following tuition and fee rates for 2021-22:

Finney county tuition and fees-- \$114/credit hour

In-state tuition and fees-- \$115 per credit hour

Border States tuition and fee-- \$129 per credit hour

Out-of-state tuition and fees-- \$134 per credit hour

International tuition and fees-- \$152 per credit hour

On-line tuition and fees-- \$150 per credit hour

Service Area SB155 tuition and fees-- \$50 per credit hour

On-line SB155 tuition and fees-- \$89 per credit hour

West Hall and East Unit room rate-- \$3,000 per year

Apartment room rate-- \$4,200 per year

Broncbuster housing-- \$3,700 per year

Broncbuster suites-- \$4,400 per year

19 Meal Plan-- \$3,000 per year

Board Action Taken: _____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Tuition and Fees						
		FY22	FY21	FY20	FY19	FY18
Credit Hour Fees:						
	Activity Fees (object 4010)	29.25	27.25	23.00	23.00	19.00
	Student Union fees (subcat 5011 for debt)	3	3.00	3.00	3.00	3.00
	Tech fee (11...4007)	15	15.00	15.00	13.00	13.00
	Super Circuit (subcat 8002)	1.5	1.50	0.50	-	
	Resource Fee (bookstore)	4.25	4.25	5.50		
	Total	53	51.00	47.00	39.00	35.00
Resource Fee:					8.00	
Tuition:						
	Finney County	61				
	In State	62	61.00	61.00	61.00	61.00
	Border State	76	75.00	75.00	75.00	75.00
	Out of State	81	80.00	80.00	80.00	80.00
	International	99	98.00	98.00	98.00	98.00
Tuition and Fees:						
	Finney County	114				
	In State	115	112.00	108.00	108.00	96.00
	Border State	129	126.00	122.00	122.00	110.00
	Out of State	134	131.00	127.00	127.00	115.00
	International	152	149.00	145.00	145.00	133.00
	Online	150	150.00	150.00	150.00	150.00
Online:						
	Tuition	61	61.00	61.00	61.00	61.00
	Credit Hour fee (breakout above)	51	51.00	47.00	47.00	35.00
	Online fee (11...4015)	38	38.00	42.00	42.00	54.00
	Online total	150	150.00	150.00	150.00	150.00

2021-22 Room and Board Costs by institution

<u>Institution</u>	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>	<u>Option 4</u>
Coffeyville CC	\$ 6,310	\$ 6,810		
Neosho County CC	\$ 6,200			
Dodge City CC	\$ 6,100	\$ 6,800		
Highland CC	\$ 6,072	\$ 6,334	\$ 6,728	\$ 7,452
Hutchinson CC	\$ 6,000	\$ 6,600	\$ 6,800	\$ 7,400
Garden City CC	\$ 5,930	\$ 6,630	\$ 7,130	\$ 7,330
Barton CC	\$ 5,909	\$ 6,899		
Colby CC	\$ 5,734	\$ 6,258		
Cloud County CC	\$ 5,460	\$ 6,770		
Cowley CC	\$ 5,400	\$ 5,900		
Fort Scott CC	\$ 5,360	\$ 5,900	\$ 6,080	\$ 7,900
Independence CC	\$ 5,230	\$ 6,730		
Allen CC	\$ 5,200	\$ 5,900	\$ 6,300	
Pratt CC	\$ 5,168	\$ 5,869	\$ 6,697	
Butler CC	\$ 5,150	\$ 6,250	\$ 6,650	
Seward County CC	\$ 4,910	\$ 5,110		
Kansas City Kansas CC	n/a			
Johnson County CC	n/a			
Labette CC	n/a			

21-22 Tuition and Fees

In-District - Finney County

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Johnson County Community College</i> (Johnson County)	\$78.00	\$16.00	\$94.00	(\$20.00)
<i>Dodge City Community College</i> (Ford County)	\$29.00	\$66.00	\$95.00	(\$19.00)
<i>Fort Scott Community College</i> (Bourbon County)	\$47.00	\$55.00	\$102.00	(\$12.00)
<i>Kansas City Kansas Community College</i>	\$82.00	\$22.00	\$104.00	(\$10.00)
<i>Highland Community College</i> (Doniphan County)	\$55.00	\$50.00	\$105.00	(\$9.00)
<i>Butler Community College</i> (Butler County)	\$71.75	\$34.25	\$106.00	(\$8.00)
<i>Hutchinson Community College</i> (Reno County)	\$83.00	\$23.00	\$106.00	(\$8.00)
<i>Cloud County Community College</i> (Cloud County)	\$71.00	\$35.00	\$106.00	(\$8.00)
<i>Neosho County Community College</i> (Neosho County)	\$77.00	\$33.00	\$110.00	(\$4.00)
<i>Barton Community College</i>	\$67.00	\$44.00	\$111.00	(\$3.00)
<i>Seward County Community College</i> (Seward County)	\$71.00	\$42.00	\$113.00	(\$1.00)
<i>Garden City Community College</i>	\$61.00	\$53.00	\$114.00	\$0.00
<i>Cowley Community College</i> (Cowley County)	\$57.00	\$57.00	\$114.00	\$0.00
<i>Colby Community College</i> (Thomas County)	\$72.25	\$46.50	\$118.75	\$4.75
<i>Independence Community College</i> (Montgomery County)	\$54.00	\$91.00	\$145.00	\$31.00
<i>Pratt Community College</i>	N/A	N/A	\$0.00	N/A
<i>Allen Community College</i>	N/A	N/A	\$0.00	N/A
<i>Coffeyville Community College</i>	N/A	N/A	\$0.00	N/A
<i>Labette County Community College</i>	N/A	N/A	\$0.00	N/A

Reflects CCC Being More Expensive^^^

21-22 Tuition and Fees

Resident

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Coffeyville Community College</i>	\$39.00	\$56.00	\$95.00	(\$20.00)
<i>Labette County Community College</i>	\$54.00	\$55.00	\$109.00	(\$6.00)
<i>Kansas City Kansas Community College</i>	\$88.00	\$22.00	\$110.00	(\$5.00)
<i>Johnson County Community College</i>	\$96.00	\$16.00	\$112.00	(\$3.00)
<i>Cloud County Community College</i>	\$78.00	\$35.00	\$113.00	(\$2.00)
<i>Seward County Community College</i>	\$72.00	\$42.00	\$114.00	(\$1.00)
<i>Pratt Community College</i>	\$64.00	\$51.00	\$115.00	\$0.00
<i>Garden City Community College</i>	\$62.00	\$53.00	\$115.00	\$0.00
<i>Hutchinson Community College</i>	\$93.00	\$23.00	\$116.00	\$1.00
<i>Fort Scott Community College</i>	\$62.00	\$55.00	\$117.00	\$2.00
<i>Barton Community College</i>	\$74.00	\$44.00	\$118.00	\$3.00
<i>Highland Community College</i>	\$55.00	\$65.00	\$120.00	\$5.00
<i>Butler Community College</i>	\$89.25	\$34.25	\$123.50	\$8.50
<i>Colby Community College</i>	\$77.25	\$46.50	\$123.75	\$8.75
<i>Allen Community College</i>	\$60.00	\$64.00	\$124.00	\$9.00
<i>Neosho County Community College</i>	\$77.00	\$47.00	\$124.00	\$9.00
<i>Cowley Community College</i>	\$68.00	\$57.00	\$125.00	\$10.00
<i>Dodge City Community College</i>	\$47.00	\$86.00	\$133.00	\$18.00
<i>Independence Community College</i>	\$60.00	\$91.00	\$151.00	\$36.00

Reflects CCC Being More Expensive^^^

21-22 Tuition and Fees				
Border State, Non-Resident				
Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Coffeyville Community College</i> (contiguous counties in OK, MO)	\$49.00	\$56.00	\$105.00	(\$24.00)
<i>Garden City Community College</i> (CO, MO, NE, NM, OK, TX)	\$76.00	\$53.00	\$129.00	\$0.00
<i>Labette County Community College</i> (AR, MO, OK)	\$75.00	\$55.00	\$130.00	\$1.00
<i>Dodge City Community College</i> (MO, CO, NE, NM, TC, OK, AZ, UT)	\$47.00	\$86.00	\$133.00	\$4.00
<i>Kansas City Kansas Community College</i> (5 counties in MO)	\$113.00	\$22.00	\$135.00	\$6.00
<i>Cowley Community College</i> (OK)	\$78.00	\$57.00	\$135.00	\$6.00
<i>Seward County Community College</i> (CO, MO, NE, NM, OK, TX)	\$94.00	\$42.00	\$136.00	\$7.00
<i>Johnson County Community College</i> (Zip codes 640xx and 641xx)	\$122.00	\$16.00	\$138.00	\$9.00
<i>Colby Community College</i> (CO, NE, MO, OK, TX)	\$97.25	\$46.50	\$143.75	\$14.75
<i>Cloud County Community College</i>	N/A	N/A	\$0.00	N/A
<i>Pratt Community College</i>	N/A	N/A	\$0.00	N/A
<i>Hutchinson Community College</i>	N/A	N/A	\$0.00	N/A
<i>Fort Scott Community College</i>	N/A	N/A	\$0.00	N/A
<i>Barton Community College</i>	N/A	N/A	\$0.00	N/A
<i>Highland Community College</i>	N/A	N/A	\$0.00	N/A
<i>Butler Community College</i>	N/A	N/A	\$0.00	N/A
<i>Allen Community College</i>	N/A	N/A	\$0.00	N/A
<i>Neosho County Community College</i>	N/A	N/A	\$0.00	N/A
<i>Independence Community College</i>	N/A	N/A	\$0.00	N/A

Reflects CCC Being More Expensive^^^

21-22 Tuition and Fees

Non-Resident

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Fort Scott Community College</i>	\$62.00	\$55.00	\$117.00	(\$17.00)
<i>Cloud County Community College</i>	\$84.00	\$35.00	\$119.00	(\$15.00)
<i>Highland Community College</i>	\$55.00	\$65.00	\$120.00	(\$14.00)
<i>Allen Community College</i>	\$60.00	\$64.00	\$124.00	(\$10.00)
<i>Pratt Community College</i>	\$77.00	\$51.00	\$128.00	(\$6.00)
<i>Garden City Community College</i>	\$81.00	\$53.00	\$134.00	\$0.00
<i>Labette County Community College</i>	\$79.00	\$55.00	\$134.00	\$0.00
<i>Barton Community College</i>	\$98.00	\$44.00	\$142.00	\$8.00
<i>Coffeyville Community College</i>	\$88.00	\$56.00	\$144.00	\$10.00
<i>Dodge City Community College</i>	\$57.00	\$88.00	\$145.00	\$11.00
<i>Hutchinson Community College</i>	\$124.00	\$23.00	\$147.00	\$13.00
<i>Neosho County Community College</i>	\$77.00	\$70.00	\$147.00	\$13.00
<i>Seward County Community College</i>	\$109.00	\$42.00	\$151.00	\$17.00
<i>Independence Community College</i>	\$67.00	\$91.00	\$158.00	\$24.00
<i>Cowley Community College</i>	\$116.00	\$57.00	\$173.00	\$39.00
<i>Colby Community College</i>	\$131.25	\$46.50	\$177.75	\$43.75
<i>Butler Community College</i>	\$148.25	\$34.25	\$182.50	\$48.50
<i>Kansas City Kansas Community College</i>	\$195.00	\$22.00	\$217.00	\$83.00
<i>Johnson County Community College</i>	\$207.00	\$16.00	\$223.00	\$89.00

Reflects CCC Being More Expensive^^^

21-22 Tuition and Fees

ONLINE

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Butler Community College</i>	\$71.75	\$0.00	\$71.75	(\$78.25)
<i>Dodge City Community College</i>	\$29.00	\$66.00	\$95.00	(\$55.00)
<i>Johnson County Community College</i>	\$78.00	\$16.00	\$94.00	(\$56.00)
<i>Fort Scott Community College</i>	\$47.00	\$55.00	\$102.00	(\$48.00)
<i>Kansas City Kansas Community College</i>	\$88.00	\$22.00	\$110.00	(\$40.00)
<i>Pratt Community College</i>	\$64.00	\$51.00	\$115.00	(\$35.00)
<i>Highland Community College</i>	\$55.00	\$65.00	\$120.00	(\$30.00)
<i>Hutchinson Community College</i>	\$83.00	\$40.00	\$123.00	(\$27.00)
<i>Allen Community College</i>	\$60.00	\$64.00	\$124.00	(\$26.00)
<i>Coffeyville Community College</i>	\$39.00	\$91.00	\$130.00	(\$20.00)
<i>Cloud County Community College</i>	\$71.00	\$60.00	\$131.00	(\$19.00)
<i>Neosho County Community College</i>	\$77.00	\$56.00	\$133.00	(\$17.00)
<i>Colby Community College</i>	\$138.50	\$0.00	\$138.50	(\$11.50)
<i>Labette County Community College</i>	\$54.00	\$85.00	\$139.00	(\$11.00)
<i>Cowley Community College</i>	\$57.00	\$82.00	\$139.00	(\$11.00)
<i>Independence Community College</i>	\$54.00	\$91.00	\$145.00	(\$5.00)
<i>Seward County Community College</i>	\$108.00	\$42.00	\$150.00	\$0.00
<i>Barton Community College</i>	\$145.00	\$5.00	\$150.00	\$0.00
<i>Garden City Community College</i>	\$61.00	\$89.00	\$150.00	\$0.00

Reflects CCC Being More Expensive^^^

21-22 Tuition and Fees

International

Community College	Current Tuition Rate	Current Fees Rate	Total Tuition and Fees	Difference Between Proposed Tuition and Fees Increase & GCCC
<i>Cloud County Community College</i>	\$84.00	\$35.00	\$119.00	(\$33.00)
<i>Allen Community College</i>	\$60.00	\$64.00	\$124.00	(\$28.00)
<i>Pratt Community College</i>	\$95.00	\$51.00	\$146.00	(\$6.00)
<i>Seward County Community College</i>	\$109.00	\$42.00	\$151.00	(\$1.00)
<i>Garden City Community College</i>	\$99.00	\$53.00	\$152.00	\$0.00
<i>Dodge City Community College</i>	\$57.00	\$96.00	\$153.00	\$1.00
<i>Hutchinson Community College</i>	\$133.00	\$33.00	\$166.00	\$14.00
<i>Fort Scott Community College</i>	\$128.00	\$55.00	\$183.00	\$31.00
<i>Labette County Community College</i>	\$138.00	\$55.00	\$193.00	\$41.00
<i>Neosho County Community College</i>	\$150.00	\$52.00	\$202.00	\$50.00
<i>Colby Community College</i>	\$157.25	\$46.50	\$203.75	\$51.75
<i>Barton Community College</i>	\$161.00	\$44.00	\$205.00	\$53.00
<i>Kansas City Kansas Community College</i>	\$195.00	\$22.00	\$217.00	\$65.00
<i>Cowley Community College</i>	\$163.00	\$57.00	\$220.00	\$68.00
<i>Coffeyville Community College</i>	\$104.00	\$118.00	\$222.00	\$70.00
<i>Johnson County Community College</i>	\$207.00	\$16.00	\$223.00	\$71.00
<i>Butler Community College</i>	\$193.25	\$34.25	\$227.50	\$75.50
<i>Independence Community College</i>	\$151.00	\$91.00	\$242.00	\$90.00
<i>Highland Community College</i>	\$268.00	\$65.00	\$333.00	\$181.00

Reflects CCC Being More Expensive^^^

Agenda No: II-E

Date: February 9, 2021

Topic: Board Action regarding acceptance of the 2018-19 Audit

Presenter: President, Dr. Ryan J. Ruda

Background Information: The annual financial audit was conducted by Lewis, Hooper & Dick, LLC. The audit includes the Garden City Endowment Association and the Broncbuster Athletic Association. The audit resulted in an unmodified opinion which is the highest opinion rating available for financial audits.

Budget Information:

The cost to the college for the annual financial audits (including BAA and endowment) is \$79,223

Recommended Board Action:

Accept the unmodified opinion audit as presented by Lewis, Hooper & Dick, LLC.

Board Action Taken: Approved Disapproved

 Ayes Nays No Action

Board Member Notes:

Essential Skills

Critical Thinking: Students will develop critical thinking skills.

Cultural Diversity: Students will develop awareness of diversity.

Oral Communication: Students will demonstrate oral communication skills.

Social Responsibility: Students will develop an awareness of social responsibility.

Written Communication: Students will illustrate writing skills.

Essential Skills Assessment by the Student Learning Assessment Team (SLAT)

SLAT is a committee of eight faculty members tasked with driving academic assessment at GCCC. This group includes broad representation from academic areas across campus.

SLAT has adopted the Board of Trustees' Essential Skills as the college's General Education Outcomes and has worked to develop an assessment plan based on them. SLAT's work is guided by the following Definition and Statement of Purpose to guide the work of General Education/Essential Skills Assessment:

Definition

General Education assessment considers broad student learning outcomes that apply to all students who graduate from GCCC and fulfill the mission statement of Garden City Community College: "Garden City Community College exists to produce positive contributors to the economic and social well-being of society." As these skills are essential for all learned persons, they cut across all disciplines and majors as well as co-curricular activities. Garden City Community College's Board of Trustees has approved the five Essential Skills — Critical Thinking, Cultural Diversity, Oral Communication, Social Responsibility, and Written Communication— as our institutional ends (institutional outcomes), and GCCC faculty have adopted the Essential Skills as our General Education outcomes.

Statement of Purpose:

Comprised of the fundamental outcomes of a GCCC education, the General Education program's outcomes represent accumulated skills (Essential Skills) one gains from his or her time spent at GCCC rather than a core set of shared courses. While these skills are shared across all majors and disciplines, the presentation of them varies as each discipline has respective expectations for each skill. For example, all students should be able to think critically, but critical thinking is expressed differently for nurses, physicists, welders, etc. Therefore, while the core curriculum often serves to introduce and reinforce these essential skills, the mastery and assessment of them occurs within each program's courses specifically as majors apply the essential skills within their chosen discipline.

As a whole, General Education is assessed like any other program at GCCC with the Essential Skills functioning as the General Education Program Learner Outcomes. Each fall, SLAT or a task force appointed by SLAT, creates the Gen Ed assessment plan. Each GCCC program reports the courses, measurement tools, semesters, and instructors in which each Essential Skills assessment will occur. Faculty in individual programs then evaluate the work of majors using adapted VALUE rubrics. The rubrics for each of the five Essential Skills are attached to this report. The VALUE rubrics were selected for use at GCCC because they are nationally

normed, enabling us to benchmark our progress against other institutions. They were developed by teams in two- and four-year institutions under the auspices of the Association of American Colleges and Universities (AAC&U).

Assessment Update

Since the last Board report, General Education assessment is becoming an embedded process with increasing faculty ownership. Institutional and program-level conversations have resulted in several improvements to the process. Notably the Social Responsibility rubric has been revised to more accurately reflect GCCC's emphasis on social and community involvement (moving away from "civic"-centered language), and the plus/minus scoring system was removed from the rubrics.

Currently, programs assess two Essential Skills each year. In addition, they preview at least one additional skill to add to their assessment rotation. This process involves interpreting rubrics for their programs and majors' needs including discussing targets, identifying where data will be collected, and creating appropriate assessment tools. This process results in increased faculty buy-in and more meaningful, program-specific assessment.

As General Education assessment continues, campus-wide conversations about student performance, institutional targets, and co-curricular assessment of the Essential Skills will unfold. In addition, work has begun on a set of three Employability Skills: Problem-Solving, Work Ethic, and Communication (draft rubrics and definitions are included below). These skills would apply to technical degrees (Associate in Applied Science and certificate programs) instead of the five Essential Skills. The Employability Skills cover much of the same skills as the five Essential Skills but interpret those skills (and additional skills) within the context of workforce expectations. These skills are currently being piloted in Spring 2021 with full implementation beginning Fall 2021.

The data presented below includes overall scoring for 2019-2020 and 2018-2019. While both years are presented, any comparisons between the year should be done cautiously. Both years represent initial data collection cycles with 2019-2020 additionally complicated by the swift and necessary transition to online learning due to COVID-19. Unfortunately, the timing of the transition left some programs with significant challenges as their assessment tools did not readily transfer into the online format. The 2019-2020 data is also disaggregated by academic program and sub-skill with average student scores (on a 0 to 4 scale) displayed for each. Although each sub-skill is rated on a 4-point scale, it is important to note that a score of less than a 4 does not indicate sub-par performance. Competency in each Essential Skill and sub-skill is determined on a program-by-program basis, taking into consideration program outcomes and student needs.

General Education Assessment Data (majors only)

Critical Thinking <i>21.25 pt. scale</i>	Explanation of Issues	Evidence	Influence of Context & Assumptions	Student's Position	Conclusions & Related Outcomes		Total
2018-2019 (5 programs)	3.09	3.10	2.75	2.69	3.12		14.75
2019-2020 (4 programs)	2.94	2.99	2.85	2.93	2.91		14.62
Cultural Diversity <i>25.5 pt. scale</i>	Knowledge: Cultural Self-Awareness	Knowledge: Cultural Worldview Frameworks	Skills: Empathy	Skills: Verbal & Non-Verbal Communication	Attitudes: Curiosity	Attitudes: Openness	Total
2018-2019 (5 programs)	2.34	2.43	2.30	2.51	2.24	2.62	14.44
2019-2020 (4 programs)	2.38	2.26	2.47	2.3	2.28	2.46	14.14
Oral Communication <i>21.25 pt. scale</i>	Organization	Language	Delivery	Supporting Material	Central Message		Total
2018-2019 (4 programs)	3.38	3.07	3.22	3.35	3.16		16.18
2019-2020 (5 programs)	3.57	3.53	3.43	3.39	3.39		17.31
Social Responsibility <i>25.5 pt. scale</i>	Diversity of Communities & Cultures	Analysis of Knowledge	Civic Identity & Commitment	Civic Communication	Civic Action & Reflection	Civic Contexts/ Structure	Total
2018-2019 (3 programs)	2.79	2.59	2.46	2.72	3.16	3.21	16.94
2019-2020 (2 programs)	3.08	2.79	3.18	3.04	2.78	2.74	17.6
Written Communication <i>21.25 pt. scale</i>	Context & Purpose	Content Development	Genre & Disciplinary Conventions	Sources & Evidence	Syntax & Mechanics		Total
2018-2019 (7 programs)	3.11	3.01	3.05	2.78	2.90		14.69
2019-2020 (6 programs)	3.43	3.51	3.18	3.52	3.2		16.83

Essential Skill:**Critical Thinking (majors only)****Year:****2019-2020**

Program <i>21.25 point scale</i>	Explanation of Issues	Evidence	Influence of Context & Assumptions	Student's Position	Conclusions & Related Outcomes	Total
Auto	2.67	2.50	2.00	2.17	2.17	11.50
Nursing (Fall)	2.96	3.15	3.03	2.89	3.01	15.04
Nursing (Spring)	3.63	3.76	3.78	3.65	3.44	18.24
Education	3.00	3.00	3.00	3.50	3.50	16.00
EMT	2.44	2.53	2.44	2.44	2.44	12.31
Average	2.94	2.99	2.85	2.93	2.91	14.62

Program Insights

Nursing (Fall): The data provided appears a little skewed. We have already visited about reforming our clinical evaluation. We are looking at combining the clinical assignment grade sheet with the performance evaluation, creating a stronger assessment tool. As we do this, we will incorporate the critical thinking skills, so when we are grading, we will evaluate with the same understanding for each section. We do feel that clinicals is a great area to evaluate critical thinking and will continue to use this in the fall and spring.

Nursing (Spring): This information is consistent with our expectations at this level. A strong emphasis to increase understanding in the importance of gathering information and establishing a plan to care for patients.

Essential Skill:**Cultural Diversity (majors only)****Year:****2019-2020**

Program <i>25.5 point scale</i>	Knowledge: Cultural Self- Awareness	Knowledge: Cultural Worldview Frameworks	Skills: Empathy	Skills: Verbal & NonVerbal Communication	Attitudes: Curiosity	Attitudes: Openness	Total
Business (spring)	2.80	2.40	2.60	3.00	2.20	2.60	15.60
Business (fall)	2.58	2.58	2.75	2.50	2.58	2.42	15.41
Art	1.67	1.67	1.83	1.17	2.17	2.50	11.01
Criminal Justice (fall)	2.00	1.50	1.63	2.00	2.00	2.00	11.13
Criminal Justice (spring)	2.31	2.38	2.50	2.25	1.75	2.38	13.57
Nursing*	2.93	3.00	3.48	2.90	3.00	2.83	18.14
Average	2.38	2.26	2.47	2.30	2.28	2.46	14.14

Program Insights

Art: What this data shows is that this class and assignment is probably not the best to document for this assessment. I have assignments in two other classes that may be better for us to assess than this course. We originally chose this class as it's all sophomores; however, we should be able to get a bigger selection for this survey.

Nursing: We actually found it difficult to match up test questions with this rubric. With what we have, it indicates that we have a little more work to do in self- awareness and cultural/worldwide knowledge. We do not think that this is an accurate measurement tool for this essential skill, will look at other ideas/possibly courses to determine if there is a better tool.

Essential Skill: Oral Communication (majors only)**Year: 2019-2020**

Program <i>21.25 point scale</i>	Organization	Language	Delivery	Supporting Material	Central Message	Total
Drama	4.50	4.50	4.75	4.00	4.50	22.25
Cosmo (fall)	4.00	4.00	3.80	4.00	4.00	19.80
Cosmo (spring)	3.93	3.84	3.71	3.63	3.78	18.88
Education (spring)	3.50	3.50	2.75	3.00	3.00	15.75
Education (fall)	3.56	3.56	3.50	3.38	3.31	17.31
Business (spring)	2.74	2.74	2.71	2.69	2.76	13.64
John Deere	2.75	2.57	2.79	3.04	2.38	13.54
Average	3.57	3.53	3.43	3.39	3.39	17.31

Program Insights

Business (spring): My business major students did very well in their presentations despite the pandemic. Many of them were very creative on how they recorded themselves giving the presentation.

John Deere: I was surprised at the capability of some of my students to be able to speak in front of a group. Several did much better than expected and got a deserving score to go with it. We do 4 of these throughout the 2 years they are here. Public speaking is highly important with their jobs, so I need to ensure they are capable. The increase from the previous year is dramatic, and I only expect it to get better for the next report they have due.

Essential Skill:**Social Responsibility (majors only)****Year:****2019-2020**

Program <i>25.5 point scale</i>	Diversity of Communities & Cultures	Analysis of Knowledge	Civic Identity & Commitment	Civic Communication	Civic Action & Reflection	Civic Contexts/ Structure	Total
Nursing	3.76	3.57	3.76	3.87	3.76	3.47	22.22
Criminal Justice	2.40	2.00	2.60	2.20	1.80	2.00	13.00
Average	3.08	2.79	3.18	3.04	2.78	2.74	17.60

Program Insights

Criminal Justice: This assignment was supposed to be an actual community service event, but due to COVID-19, the students were unable to meet and host the event. Instead, I gave them an assignment and allowed them to answer questions and self-reflect. The scores in this data sheet do not reflect their own opinions, but instead how I scored them based on the assignment and knowledge of their participation. What the results of this skill mean to our program: Our students are doing community service as an assignment and not because they want to. They don't see the bigger picture of civic engagement and being socially responsible. I think we need to do a better job of expressing the importance of being engaged and not just incentivize them for doing the service.

Essential Skill:**Written Communication (majors only)****Year:****2019-2020**

Program <i>21.25 point scale</i>	Context & Purpose	Content Development	Genre & Disciplinary Conventions	Sources & Evidence	Syntax & Mechanics	Total
Psychology (spring)	3.56	3.69	3.38	3.75	3.38	17.75
Animal Science	3.32	3.39	3.36	4.24	3.04	17.36
Computer Science (fall)	4.00	4.33	4.00	4.00	3.67	20.00
Computer Science (Spring)	4.33	4.67	4.00	4.33	4.00	21.33
Pre-Medicine (fall)	3.42	3.25	3.17	3.58	3.17	16.58
Pre-Medicine (spring)	3.75	3.75	2.75	4.00	3.75	18.00
Criminal Justice	2.86	3.00	2.71	2.29	2.57	13.43
Ag	2.17	2.00	2.04	2.00	2.00	15.31
Average	3.43	3.51	3.18	3.52	3.20	16.83

Program Insights

Pre-Medicine (Fall): As a whole, I am impressed with the BIOL 212 students' writing abilities. There were only a few papers that showed low levels of context/purpose for writing and content development. However, there were several low ratings within the genre/disciplinary conventions and the sources/evidence. Part of what I consider genre/disciplinary conventions is the ability to correctly use and cite academic references within an essay. I deducted points from students who did not use APA citations. That ties directly to the criterion sources and evidence. Students must use highly credible sources to receive high marks for this category. I deducted points from students who did not use academic journal articles. Most students showed adequate control of syntax and mechanics. As for the pre-medicine majors, the criteria averages are above adequate, but there was a great deal of individual variation, so it is difficult to say, "pre-med majors need to improve in such and such." I plan to adjust my approach in regard to citations. This past semester, the chapter discussion boards coached students on how to access academic journals and how to cite an academic journal article using APA for a works cited page. This year, I will start off with a few of those discussions and then quickly transition the students to reading and summarizing article abstracts and then combining multiple sources into a short one-page paper, so they can practice in-text citations.

Pre-Medicine (Spring): Last year I identified a weakness in student writing regarding finding and utilizing credible resources. In the fall 2019 semester, I started integrating lessons on how to find and cite peer-reviewed academic medical journal articles. I then increased this type of lesson expectation for the spring 2020 semester. I think it paid off. I feel confident that the majority of students who've taken the class can find good/reliable sources, but I think we still have some work to do on how to include those sources in an essay using in-text citations. To me, the 'Genre and Disciplinary Conventions' criterion includes "does the paper obey citation rules and present scientific-based facts and ideas?" To improve student understanding of in-text citations, I will modify the lessons I've been using in order to give students a chance to practice and receive feedback. I am slightly worried about the 'Control of Syntax and Mechanisms' criterion results even though the average looks decent. There are several students who very clearly struggle with basic sentence, paragraph, and essay structure. As a theme, I notice that students who've taken ENGL 101 perform better on written exams, discussion boards, and case studies. I plan to collect data next year to support or refute this observation and then make changes to the class prerequisites if needed.

Critical Thinking: Students will develop critical thinking skills.

Definition: **Critical thinking** is a habit of mind characterized by the comprehensive exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Critical Thinking:

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Explanation of issues	Issue/problem to be considered critically is stated clearly and described comprehensively, delivering all relevant information necessary for full understanding.	Issue/problem to be considered critically is stated, described, and clarified so that understanding is not seriously impeded by omissions.	Issue/problem to be considered critically is stated but description leaves some terms undefined, ambiguities unexplored, boundaries undetermined, and/or backgrounds unknown.	Issue/problem to be considered critically is stated without clarification or description.	4 3 2 1 0
Evidence <i>Selecting and using information to investigate a point of view or conclusion</i>	Information is taken from source(s) with enough interpretation/evaluation to develop a comprehensive analysis or synthesis. Viewpoints of experts are questioned thoroughly.	Information is taken from source(s) with enough interpretation/evaluation to develop a coherent analysis or synthesis. Viewpoints of experts are subject to questioning.	Information is taken from source(s) with some interpretation/evaluation, but not enough to develop a coherent analysis or synthesis. Viewpoints of experts are taken as mostly fact, with little questioning.	Information is taken from source(s) without any interpretation/evaluation. Viewpoints of experts are taken as fact, without question.	4 3 2 1 0
Influence of context and assumptions	Thoroughly (systematically and methodically) analyzes own and others' assumptions and carefully evaluates the relevance of contexts when presenting a position.	Identifies own and others' assumptions and several relevant contexts when presenting a position.	Questions some assumptions. Identifies several relevant contexts when presenting a position. May be more aware of others' assumptions than one's own (or vice versa).	Shows an emerging awareness of present assumptions (sometimes labels assertions as assumptions). Begins to identify some contexts when presenting a position.	4 3 2 1 0
Student's position <i>(perspective, thesis/hypothesis)</i>	Specific position (perspective, thesis/hypothesis) is imaginative, taking into account the complexities of an issue. Limits of position (perspective, thesis/hypothesis) are acknowledged. Others' points of view are synthesized within position (perspective, thesis/hypothesis).	Specific position (perspective, thesis/hypothesis) takes into account the complexities of an issue. Others' points of view are acknowledged within position (perspective, thesis/hypothesis).	Specific position (perspective, thesis/hypothesis) acknowledges different sides of an issue.	Specific position (perspective, thesis/hypothesis) is stated but is simplistic and obvious.	4 3 2 1 0
Conclusions and related outcomes <i>(implications and consequences)</i>	Conclusions and related outcomes (consequences and implications) are logical and reflect student's informed evaluation and ability to place evidence and perspectives discussed in priority order.	Conclusion is logically tied to a range of information, including opposing viewpoints; related outcomes (consequences and implications) are identified clearly.	Conclusion is logically tied to information (because information is chosen to fit the desired conclusion); some related outcomes (consequences and implications) are identified clearly.	Conclusion is inconsistently tied to some of the information discussed; related outcomes (consequences and implications) are oversimplified.	4 3 2 1 0

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Cultural Diversity: Students will develop awareness of diversity.

Definition: Diversity awareness is created through "a set of cognitive, affective, and behavioral skills and characteristics that support effective and appropriate interaction in a variety of cultural contexts" (Bennett, J. M. 2008. Transformative training: Designing programs for culture learning. In *Contemporary leadership and intercultural competence: Understanding and utilizing cultural diversity to build successful organizations*, ed. M. A. Moodian, 95-110. Thousand Oaks, CA: Sage).

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Knowledge <i>Cultural self-awareness</i>	Articulates insights into own cultural rules and biases (e.g., seeking complexity; aware of how her/his experiences have shaped these rules, and how to recognize and respond to cultural biases, resulting in a shift in self-description).	Recognizes new perspectives about own cultural rules and biases (e.g., not looking for sameness; comfortable with the complexities that new perspectives offer).	Identifies own cultural rules and biases (e.g., with a strong preference for those rules shared with own cultural group and seeks the same in others).	Shows minimal awareness of own cultural rules and biases (even those shared with own cultural group(s)) (e.g., uncomfortable with identifying possible cultural differences with others).	4 3 2 1 0
Knowledge <i>Knowledge of cultural worldview frameworks</i>	Demonstrates sophisticated understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates adequate understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates partial understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	Demonstrates surface understanding of the complexity of elements important to members of another culture in relation to its history, values, politics, communication styles, economy, or beliefs and practices.	4 3 2 1 0
Skills <i>Empathy</i>	Interprets intercultural experience from the perspectives of own and more than one worldview and demonstrates ability to act in a supportive manner that recognizes the feelings of another cultural group.	Recognizes intellectual and emotional dimensions of more than one worldview and sometimes uses more than one worldview in interactions.	Identifies components of other cultural perspectives but responds in all situations with own worldview.	Views the experience of others but does so through own cultural worldview.	4 3 2 1 0
Skills <i>Verbal and nonverbal communication</i>	Articulates a complex understanding of cultural differences in verbal and nonverbal communication (e.g., demonstrates understanding of the degree to which people use physical contact while communicating in different cultures or use direct/indirect and explicit/implicit meanings) and is able to skillfully negotiate a shared understanding based on those differences.	Recognizes and participates in cultural differences in verbal and nonverbal communication and begins to negotiate a shared understanding based on those differences.	Identifies some cultural differences in verbal and nonverbal communication and is aware that misunderstandings can occur based on those differences but is still unable to negotiate a shared understanding.	Has a minimal level of understanding of cultural differences in verbal and nonverbal communication; is unable to negotiate a shared understanding.	4 3 2 1 0
Attitudes <i>Curiosity</i>	Asks complex questions about other cultures, seeks out and articulates answers to these questions that reflect multiple cultural perspectives.	Asks deeper questions about other cultures and seeks out answers to these questions.	Asks simple or surface questions about other cultures.	States minimal interest in learning more about other cultures.	4 3 2 1 0
Attitudes <i>Openness</i>	Initiates and develops interactions with culturally different others. Suspends	Begins to initiate and develop interactions with culturally different	Expresses openness to most, if not all, interactions with culturally	Receptive to interacting with culturally different others. Has difficulty	4 3 2

	judgment in valuing her/his interactions with culturally different others.	others. Begins to suspend judgment in valuing her/his interactions with culturally different others.	different others. Has difficulty suspending any judgment in her/his interactions with culturally different others and is aware of own judgment and expresses a willingness to change.	suspending any judgment in her/his interactions with culturally different others but is unaware of own judgment.	1 0
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Oral Communication: Students will demonstrate oral communication skills.

Definition: Oral communication is a prepared, purposeful presentation designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, values, beliefs, or behaviors.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Organization	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is clearly and consistently observable and is skillful and makes the content of the presentation cohesive.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is clearly and consistently observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is intermittently observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body, and transitions) is not observable within the presentation.	4 3 2 1 0
Language	Language choices are imaginative, memorable, and compelling, and enhance the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are thoughtful and generally support the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are mundane and commonplace and partially support the effectiveness of the presentation. Language in presentation is appropriate to audience.	Language choices are unclear and minimally support the effectiveness of the presentation. Language in presentation is not appropriate to audience.	4 3 2 1 0
Delivery	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation compelling, and speaker appears polished and confident.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation interesting, and speaker appears comfortable.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation understandable, and speaker appears tentative.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) detract from the understandability of the presentation, and speaker appears uncomfortable.	4 3 2 1 0
Supporting Material	A variety of types of supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that significantly supports the presentation or establishes the presenter's credibility/authority on the topic.	Supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that generally supports the presentation or establishes the presenter's credibility/authority on the topic.	Supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make appropriate reference to information or analysis that partially supports the presentation or establishes the presenter's credibility/authority on the topic.	Insufficient supporting materials (explanations, examples, illustrations, statistics, analogies, quotations from relevant authorities) make reference to information or analysis that minimally supports the presentation or establishes the presenter's credibility/authority on the topic.	4 3 2 1 0
Central Message	Central message is compelling (precisely stated, appropriately repeated, memorable, and strongly supported.)	Central message is clear and consistent with the supporting material.	Central message is basically understandable but is not often repeated and is not memorable.	Central message can be deduced but is not explicitly stated in the presentation.	4 3 2 1 0

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Social Responsibility: Students will develop an awareness of social responsibility.

Definition: Social responsibility is working to make a difference in our communities and developing knowledge, skills, values, and motivation to make that difference. In addition, social responsibility encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Diversity of Communities and Cultures	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Reflects on how own attitudes and beliefs are different from those of other cultures and communities. Exhibits curiosity about what can be learned from diversity of communities and cultures.	Has awareness that own attitudes and beliefs are different from those of other cultures and communities. Exhibits little curiosity about what can be learned from diversity of communities and cultures.	Expresses attitudes and beliefs as an individual, from a one-sided view. Is indifferent or resistant to what can be learned from diversity of communities and cultures.	4 3 2 1 0
Analysis of Knowledge	Connects and extends knowledge (facts, theories, etc.) from one's own academic study/field/discipline to social responsibility and to one's own participation in the community.	Analyzes knowledge (facts, theories, etc.) from one's own academic study/field/discipline making relevant connections to social responsibility and to one's own participation in the community.	Begins to connect knowledge (facts, theories, etc.) from one's own academic study/field/discipline to social responsibility and to one's own participation in the community.	Begins to identify knowledge (facts, theories, etc.) from one's own academic study/field/discipline that is relevant to social responsibility and to one's own participation in the community.	4 3 2 1 0
Community Engagement and Commitment	Provides evidence of experience in community engagement activities and describes what she/he has learned about her or himself as it relates to a reinforced and clarified sense of social responsibility and continued commitment to the community.	Provides evidence of experience in community engagement activities and describes what she/he has learned about her or himself as it relates to a growing sense of social responsibility and commitment.	Evidence suggests involvement in community engagement activities is generated from expectations or course requirements rather than from a sense of social responsibility.	Provides little evidence of her/his experience in community engagement activities and does not connect experiences to social responsibility.	4 3 2 1 0
Communication	Tailors communication strategies to effectively express, listen, and adapt to others to establish relationships to further community engagement	Effectively communicates in community context, showing ability to do all of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in community context, showing ability to do more than one of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in community context, showing ability to do one of the following: express, listen, and adapt ideas and messages based on others' perspectives.	4 3 2 1 0
Social Responsibility and Reflection	Demonstrates independent experience and shows initiative in team leadership of complex or multiple community engagement activities, accompanied by reflective insights or analysis about the aims and accomplishments of one's actions.	Demonstrates independent experience and team leadership of community action, with reflective insights or analysis about the aims and accomplishments of one's actions.	Has clearly participated in community focused actions and begins to reflect or describe how these actions may benefit individual(s) or communities.	Has experimented with some community activities but shows little internalized understanding of their aims or effects and little commitment to future action.	4 3 2 1 0
Community Contexts/Structures	Demonstrates ability and commitment to collaboratively work across and within community contexts and structures to achieve a community-focused aim.	Demonstrates ability and commitment to work actively within community contexts and structures to achieve a community-focused aim.	Demonstrates experience identifying intentional ways to participate in community-focused contexts and structures.	Experiments with community-focused contexts and structures, tries out a few to see what fits.	4 3 2 1 0

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Written Communication: Students will illustrate writing skills.

Definition: Written communication is the development and expression of ideas in writing. Written communication involves learning to work in many genres and styles. It can involve working with many different writing technologies, and mixing texts, data, and images. Written communication abilities develop through iterative experiences across the curriculum.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones 3	2	Benchmark 1	Score
Context of and Purpose for Writing <i>Includes considerations of audience, purpose, and the circumstances surrounding the writing task(s).</i>	Demonstrates a thorough understanding of context, audience, and purpose that is responsive to the assigned task(s) and focuses all elements of the work.	Demonstrates adequate consideration of context, audience, and purpose and a clear focus on the assigned task(s) (e.g., the task aligns with audience, purpose, and context).	Demonstrates awareness of context, audience, purpose, and to the assigned tasks(s) (e.g., begins to show awareness of audience's perceptions and assumptions).	Demonstrates minimal attention to context, audience, purpose, and to the assigned tasks(s) (e.g., expectation of instructor or self as audience).	4 3 2 1 0
Content Development	Uses appropriate, relevant, and compelling content to illustrate mastery of the subject, conveying the writer's understanding, and shaping the whole work.	Uses appropriate, relevant, and compelling content to explore ideas within the context of the discipline and shape the whole work.	Uses appropriate and relevant content to develop and explore ideas through most of the work.	Uses appropriate and relevant content to develop simple ideas in some parts of the work.	4 3 2 1 0
Genre and Disciplinary Conventions <i>Formal and informal rules inherent in the expectations for writing in particular forms and/or academic fields (please see glossary).</i>	Demonstrates detailed attention to and successful execution of a wide range of conventions particular to a specific discipline and/or writing task(s) including organization, content, presentation, formatting, and stylistic choices	Demonstrates consistent use of important conventions particular to a specific discipline and/or writing task(s), including organization, content, presentation, and stylistic choices	Follows expectations appropriate to a specific discipline and/or writing task(s) for basic organization, content, and presentation	Attempts to use a consistent system for basic organization and presentation.	4 3 2 1 0
Sources and Evidence	Demonstrates skillful use of high-quality, credible, relevant sources to develop ideas that are appropriate for the discipline and genre of the writing	Demonstrates consistent use of credible, relevant sources to support ideas that are situated within the discipline and genre of the writing	Demonstrates an attempt to use credible and/or relevant sources to support ideas that are appropriate for the discipline and genre of the writing	Demonstrates an attempt to use sources to support ideas in the writing	4 3 2 1 0
Control of Syntax and Mechanics	Uses graceful language that skillfully communicates meaning to readers with clarity and fluency and is virtually error-free	Uses straightforward language that generally conveys meaning to readers. The language in the portfolio has few errors	Uses language that generally conveys meaning to readers with clarity, although writing may include some errors	Uses language that sometimes impedes meaning because of errors in usage	4 3 2 1 0

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Employability Skills Preview

- Employability skills apply only to AAS & Certificate programs in the place of the Essential Skills.
- Criteria overlap with Essential Skills but are situated within a workforce framework.
- All rubrics are DRAFTS.
- The skills are being piloted in Spring 2021 with implementation scheduled for Fall 2021.

Employability Skills

Communication: Students will be able to communicate effectively.

Critical Thinking: Students will be able apply critical thinking skills in industry-specific situations.

Work Ethic: Students will be able to apply work ethic.

Employability Skill (PLO): Communication: Students will be able to communicate effectively.

Definition: Communication is the development of written or oral expression of ideas with the purpose of conveying a message. This communication may be written in a paper, email or other forms of writing or may be in an oral presentation, interview, or customer service experience.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Context and Purpose of Communication			Demonstrates thorough understanding of the context, audience, and purpose that is responsive to the assigned tasks and focuses all elements of the work.	Demonstrates adequate consideration of the context, audience and purpose and a clear focus on the assigned task (context, purpose, and audience align).	Demonstrates awareness of context, audience, and purpose to the assigned task.	Demonstrates minimal attention to context, audience, and purpose to the assigned task.
Language			Language choices are professional and enhance the effectiveness of the communication. Language is appropriate to the audience and virtually error free.	Language choices are thoughtful and generally support the effectiveness of the communication. Language is appropriate to the audience.	Language choices are partially professional and partially support the effectiveness of communication. Language is less than appropriate for the audience.	Language choices are unprofessional and unclear. Language is not appropriate to the audience.
Delivery			Delivery techniques (eye contact, gestures, or writing format) make the communication compelling and writer/speaker appears polished and confident.	Delivery techniques (eye contact, gestures, or writing format) make the communication “interesting” and writer/speaker appears confident.	Delivery techniques make the communication understandable and the writer/speaker appears tentative.	Delivery techniques detract from the understandability of the communication and the writer/speaker appears uncomfortable.
Central Message			Central message is precise and direct, to the point.	Central message is clear and consistent with the message.	Central message is basically understandable but lacks precision.	Central message is not understandable and not to the point.

Employability Skill (PLO): Critical Thinking: Students will be able to apply critical thinking skills in industry-specific situations.

Definition: Critical Thinking is the process of actively and skillfully conceptualizing, applying, analyzing, synthesizing, and evaluating information to reach an answer or conclusion.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Inquire: Ask relevant questions (Brainstorming and Outlining)			Successfully asks relevant questions about the provided information.	Asks some questions relevant to the provided information.	Asks questions not relevant to the provided information.	Fails to ask questions relevant to the provided information.
Synthesis: Integrate/organize relevant information in its contextual framework. (Researching and Summarizing)			Information is clearly organized and integrated into a contextual framework.	Some information is organized and integrated into a contextual framework.	Information is organized but not integrated into a contextual framework.	Ideas are disjointed and presented without a contextual framework.
Analysis / Evaluations: Describe and assess relevant information (Explain how research is relevant to point / support)			Relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Most relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Relevant information is presented in a comprehensive, inter-related, topical, and meaningful way.	Cannot list any relevant information; unable to make any judgement.
Innovation / Application: Articulate and apply information in a novel way (Overall Work)			Independently arrives at conclusions that are original and well-developed.	Often arrives at conclusions with minimal support.	Produces unique ideas, but only with significant guidance and encouragement.	Does not arrive at any unique conclusions; ideas are mundane and predictable.

Employability Skill (PLO): Work Ethic: Students will be able to apply work ethic.

Definition: Work Ethic is a belief in work as a moral good: a set of values centered on the importance of doing work and reflected especially in a desire or determination to work hard.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

Criteria	Program Application	Assignment	4-Exceeds	3-Meets	2-Below	1-Not Acceptable
Employability Skills: - attendance - character - appearance			Attends all classes, displays impeccable character, dresses per industry standard always.	Attends classes required by syllabus, displays good character, dresses per industry standard when required.	Attends classes but does not communicate absences with instructor, displays less than good character, occasionally dresses per industry standard.	Attends less classes than acceptable, displays poor character, does not dress per industry standard.
Community Skills: - teamwork - cooperation - respect			Always a team worker with excellent attitude, always cooperates with others, always shows respect to all.	Team worker with positive attitude when required, cooperates with others when required and shows respect to all when required.	Team worker with positive attitude in personally favorable situations, cooperates with others in personally favorable situations, and shows respect in personally favorable situations.	Non-team worker with negative attitude, does not cooperate with others, does not show respect.
Performance Skills: - productivity - organization - industry skills			Exceedingly productive, superiorly organized, shows more skill than required by industry standards.	Average productivity level, average organization skills, skill level meets industry standards.	Below average productivity level, organizational skills need improvement, skill level slightly below industry standards.	Poor productivity level, poor organizational skills, poor skill level well below industry standards.

ENDS - ANNUAL Personal Enrichment Page 7

1. Recipients pursuing individual interests will be personally enriched.

2. Outreach will serve the needs of the Community.

Feb 2020 – Jan 2021

1. Recipients pursuing individual interests will be personally enriched.

The college coordinates Personal Enrichment and Continuing Education courses and trainings as a part of the overall Continuing Education function within the Technical Education and Workforce Development area. The recent pandemic greatly impacted the number of offerings on campus, but several courses were still able to be delivered within the constraints of covid-19 protocols on campus. The following classes were delivered to the public:

Concealed Carry	43 students
Women on Target	32 students
Non-Credit EMT	1 student
Woodworking	12 students
Basic Handgun	5 students
Total:	93 Students

The Technical Education and Workforce Development area has plans to offer, and will advertise to the community, the following personal enrichment courses in the future:

- Photography
- Woodworking
- Beer Tasting
- Gardening 101
- Intro to Photoshop
- Book Club/Monthly Book Talk
- Motorcycle Safety Training
- Basic Home Repair
- Stress Management Techniques

2. Outreach will serve the needs of the Community.

Developing Partnerships

The college continues to foster partnerships with community and industry organizations in order to ensure response to the needs of the community. While the

constraints of the pandemic impacted the college's ability to offer traditional face-2-face personal enrichment courses, GCCC continued its work with the SW Kansas Builders' Association to establish the first course offerings in the Carpentry program on campus. The 18-credit hour technical certificate had two sections of students – one specifically for local high school students.

The College also continues its work with Empirical Foods, part of a long-standing project to develop curriculum to support the company's future need for a local workforce. This partnership stemmed from deep connections with both Finney County Economic Development and the local school districts. As a result of this partnership, GCCC now has a state-recognized, credit-bearing technical program in Certified Machine Mechanic and has will begin offering non-credit-bearing direct-to-industry trainings this Spring 2021. The first session is a 40-hour training for Tyson Foods scheduled for the fourth week in March.

Additionally, GCCC continues to participate in the Finney County Workforce Connection group that meets frequently to discuss employer needs and training opportunities within Finney County and surrounding areas. This group consists of various businesses, Kansas WorkforceOne, Finney County Economic Development, Garden City High School, Juvenile Detention Center, Corrections, and various other individuals. Also, College administrators regularly attend meetings of the Finney County Economic Development Corporation in order to stay abreast of the latest needs of local businesses and industries. Faculty and staff from GCCC participate in a host of community-based partnerships and groups, such as the Buster Red Meats partnership with Klaus Wood Pellets, collaboration with United Way, Salvation Army, the Rotary Club, Chamber of Commerce, Gray County Vocational-Technical Education Committee and other similar groups.

These partnerships benefit the college as whole, including both transfer and technical education. They also provide opportunities for the college to host community support activities such as those listed below:

- FFA Competition, December 2019
- Southwest Kansas Builders' Association Board meetings

Continuing Education Courses

In a typical year, the College offers continuing education courses face-to-face on campus, primarily to offer re-certification hours for professionals in the area that require hours to maintain their certification. During the past year, the Covid-19 pandemic limited the offering of face-to-face continuing education.

The College also partners with teaching companies Ed2Go and HealthEd Today to offer additional non-credit educational experiences online. Continuing education hours that were offered in 2019 involved a total of 37 students—a decrease of 13 students from the previous year—and included the following programs:

- **Online**

Accounting Fundamentals	1
Activity Director	1
Advanced Microsoft Excel 2019/Office 365 (Self-Paced Tutorial)	1
Become and Optical Assistant	1
Clinical Dental Assistant	1
Discover Sign Language (Self-Paced Tutorial)	1
Explore a Career in Medical Coding (Self-Paced Tutorial)	2
GED Preparation	1
Grammar Refresher (Self-Paced Tutorial)	1
HVAC/R Technician	2
Intermediate Microsoft Excel/Office 365 (Self-Paced Tutorial)	1
Introduction to Microsoft Excel/Office 365	1
Introduction to Microsoft Excel/Office 365 (Self-Paced Tutorial)	1
Introduction to QuickBooks 2013	1
Introduction to QuickBooks Online	1
Introduction to QuickBooks Online	1
Mastering your Digital SLR Camera (Self-Paced Tutorial)	1
Medical Coding	1
Mastering Your Digital SLR Camera	1
Microsoft Word 2019/Office 365 Series	2
NASM Certified Personal Trainer and Exam Preparation	1
Paralegal Certificate Program 1	1
Pharmacy Technician	2
Prepare for the GED Test (Self-Paced Tutorial)	1
Prepare for the GED Math Test (Self-Paced Tutorial)	1
Project Management Fundamentals	1
Project Management Fundamentals II	1

Secrets to Better Photography	1
Speed Spanish (Self-Paced Tutorial)	1
Start Your Own Small Business (Self-Paced Tutorial)	1
Start Your Own Small Business (Self-Paced Tutorial)	1
Stocks, Bonds, and Investing: Oh, My! (Self-Paced Tutorial)	1
Writing and Editing Value Suite	1
	37

Brief Analysis

Generally, the Covid-19 pandemic has placed stress on personal enrichment offerings through the College as we have prioritized keeping our credit-bearing certificate and degree programs running safely. This has led to a decrease in the number of individual face-to-face personal enrichment offerings for community members interested in learning opportunities. The College has, however, remained responsive to community needs in terms of long-term partnerships which provide the groundwork for a trained workforce for current and future industry needs.

February 2021 Monitoring Report

General Executive Constraints

EXECUTIVE LIMITATIONS

BI-ANNUAL

General Executive Constraints #7

Page 9

The President shall not allow for purchases between \$10,000 and \$50,000 without first giving consideration to local (Finney County) businesses, with a maximum ten percent premium.

CEO's Interpretation: Purchases falling within the \$10,000 and \$50,000 will be bid competitively, with preference given to the best bid. A local business being defined as one which is a Finney County taxpayer, will be considered with a 10% premium margin for purchases within the same defined budget range.

Data Directly addressing the CEO's Interpretation:

Purchases over \$10,000 require a Bid Sheet with written comparative prices. The Bid Sheet is reviewed by Accounts Payable to assure that college policy is being followed.

Purchases over \$10,000 made during the past six months were reviewed;

#38 purchases required bid sheets.

16 out of the 38 purchases were considered single source vendors

5 out of the 16 single source vendors were local

14 of the 38 purchases were from local vendors

Board of Trustees Agenda February 9, 2021

January 2021 Board Report

Media Relations, Creative Services, Print

225 Total Requests including:

- -Daily print/supply request
- Accommodations print requests
- Email signatures for Adjunct Faculty
- Printed and Produced 2 part forms:
 - Schedule Change (ADD/DROP) - 2 part forms
 - Tuition & Fees Refund Policy – 2 part forms
 - Bookstore Statements – 2 part forms
- Updated, printed, and bound college catalogs
- Printed Purchase Order stock
- Printed committee calendars
- Printed sympathy cards
- Printed Career Fair letters for Nursing
- Printed Admissions & Financial Aid handouts, flyers and post cards
- Printed Football Recruiting Booklet
- Printed Baseball lineup cards, name plates, bag tags and dugout cards
- Designed & printed Large Canvas for ACAD office
- Designed & printed Bookstore Basket order forms and cards
- Designed & printed Mercer Gallery Garden City High School Student Awards Art Exhibit Posters
- Designed & printed Industrial Maintenance Program reference cards
- Printed monthly business cards
- Designed Zoom Guidelines for Instructional Services
- Designed magazine ad for Dayton Moore induction
- Designed logo and graphics for Endowment Auction
- Designed and printed Athletic schedules for President’s office
- Printed replacement diplomas
- Catalog updates

Social Media

Promoted various events on social media

- MLK speaker
- CLC tutors
- BUSTERS Values Campaign
- Various press releases
- Valentine’s Day Baskets from Bookstore
- Census Date for Financial Aid Office
- New Commercials (Industrial Maintenance & Welding)
- Enrollment

PR/Marketing

Press releases written and published:

- Upward Academy Students Celebrate Achievements
 - Board of Trustees Elect New Chair, Vice-Chair for 2021 Year
 - Mercer Gallery to Host GCHS Student Awards Art Exhibition
 - SGA to Host Virtual Speaker Celebrating MLK Day
 - GCCCA Awarded Tyson Grant for Upward Pathways
 - Next FHSU Bachelor of Social Work Cohort Begins Fall 2021
 - GCCC Honors Two Phi Theta Kappa Students
-
- Proofread social media posts, designs, etc. for spelling/grammatical errors
 - Created wording/text for social media posts and designs
 - Wrote short speech for President's HLC video
 - Negotiated commercial spots for Super Bowl
 - Negotiated digital advertising/digital audio contract with Cox Communications
 - Worked with Guymon radio station to produce a new commercial (will be broadcasted on local radio as well)
 - Arranged for new commercial broadcasting on KSN (Welding & Industrial Maintenance

Business Office and Payroll Board Report

- Processed 1099's for GCCC vendors
- Assisted Endowment process 1099's
- Processed 1098T for GCCC students
 - 3,000 records processed
 - \$5,373,458.74 in payments recorded on student accounts for 2020
 - Scholarship/grants for students in 2020 \$5,143,245.70
- Worked with Paycom to get W2's and 1095c's out to employees
- Training an assistant for payroll
- Worked on HEERF reporting
- Bid out investments

Human Resources Board Report

New Employees:

- Jeanette Hernandez, Fine Arts Building Secretary, effective, February 1, 2021.
- Lindsay Clark, Math and Science Building Secretary, effective, February 16, 2021
- Mariela Garay, Student Services Assistant, effective, February 16, 2021

Resignations/Separations:

- Brittany VanRoyen, Assistant Volleyball Coach, effective, January 8, 2021
- Ernie Ornelas, Groundskeeper, effective, February 5, 2021

Open Positions:

- Spirit Squad Coach
- Physics/Physical Science Instructor
- Custodian
- Assessment Clerk (Part-Time)

Projects for the Human Resources Department include:

- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

Bookstore Board Report

Broncbuster bookstore has been continuing to get all students their student ID's and help with finding their books online. It seems to finally be slowing down though. I think students have found their groove and are on track.

We are still getting some new merchandise in and are continually changing the store up.

Following the safety protocols for COVID are practiced daily, with employees wearing a mask all the time including our work-study.

Starting our new gift basket program this semester, we have been getting orders weekly in the mail. We currently have 14 Valentine's baskets ready to be delivered with 18 Just because baskets and 15 Finals baskets on order. The numbers don't seem really big, but we are considering it a success!! We have a social media blast going out to promote the baskets hoping we can get a few more orders.

Suzanne and I wish you all a very Happy Valentine's Day. Thank you all for what you do!! Happy to be a Buster!!

Instructional Services February 2021

Animal Science USDA Partnership

Each year, the USDA CEP (Continuing Education Program) provides their workers with incentives to take courses that relate to their job positions as Consumer Food Safety Inspectors. If one of these workers completes an approved course taught at GCCC with a C grade or higher, they are reimbursed for that course. The CEP program will fund each participant up to \$3,000 per year to take courses. These workers can complete our courses and certificates at a faster rate than if they were to take them online through other universities due to GCCC's lower cost of tuition. All our courses in animal and food science have been vetted by the USDA and both parties know which ones are approved for reimbursement. As a result of this partnership, GCCC awarded 29 college credentials in January 2021: 25 Cert As, 4 Cert Bs, and one AAS degree. We are excited for the potential of this partnership both now and in the future.

Career Connection Academy

Tyson Foods selected the Garden City Career Connections Academy to participate in their Upward Pathways Pilot. This pilot will introduce students/Tyson employees to an Integrated Education and Training program focused on Industrial Maintenance, resulting in skill attainment and professional advancement for participants.

Approved CNA Clinical Lab at Scott City High School

One of the impacts of the Covid-19 pandemic has been the Allied Health's inability to hold clinical hours in long-term care facilities. This has been particularly difficult for our CAN students from the Northwest Region schools—Tribune, Leoti, Dighton, Healy, and Scott City. With no access to clinical hours in their local communities, these schools were having to travel quite a distance to Garden City for clinical hours.

The state passed legislation grant educators temporary approval to run clinical hours in approved lab settings. Scott City High School has partnered with GCCC to provide physical space for such an approved lab. The facility includes approximately \$15,000 in GCCC equipment and has been approved by the state for long-term use.

This has the potential to strengthen access to Allied Health training for students both now and in the time past the Covid-19 pandemic. The department hopes to have an open house at the high school after pandemic restrictions are lifted.



Automotive

Automotive continues to be a popular training option for our students, and Ryan Grubbs and Brett Haire have continued to do excellent work with students, including ensuring they have access and success with industry-recognized credentials. In the Fall 2020 semester the department awarded 23 certificates through ASE (Automotive Service Excellence) and an additional 96 certificates through Ford ACE (Automotive Career Exploration). An additional 66 Ford ACE credentials were awarded in January 2021, and the department has scheduled its first round of ASE testing for mid-February.

Student Services February 2021

FINANCIAL AID INCIDENTALS

Financial aid disbursement for spring 2021 is scheduled for February 22, 2021.

Scholarship committee is meeting and awarding the 2021-2022 endowment/annual/institutional scholarships.

We are now processing new FAFSAs for the 2021-2022 academic year (see #'s below) and goal is to start producing award letters to students/families by the end of February.

And our department is looking forward to dept of ed's FAFSA simplification act which recently became law and will take into effect for the 2023-2024 FAFSA year.

2021-2022 FAFSA #S

*01/19/21 we pulled in **621 NEW *unduplicated*** FAFSAs.

433 are in Datatel and of these **121** students (28%) were selected for verification by DOE- *significantly higher # selected compared to last yr- not so good news for students!*

And....**188** unlinked ISIRs are students not in Datatel- which means they sent us a FAFSA but have NOT applied for admission (admissions will work on entering into Datatel -so we can work)

Pretty consistent with previous year #'s

Registrar's Office

A few ramblings...

- Our office has been receiving and working on Applications for Graduation for the 2020-21 academic year.
 - Fall 2020 Graduate Recap:
 - ✦ Total = 60 graduates
 - Associate in Arts (AA) = 1
 - Associate in Science (AS) = 19
 - Associate in General Studies (AGS) = 7
 - Associate in Applied Science (AAS) = 1

- Certificates = 32
 - We are in the process of completing preliminary degree audits (for Spring 2021) and will notify students and advisors of any discrepancies.
- 20th Day is February 5 for this semester. Certification rosters will be generated and distributed by our office at this time.
- We have also been processing many external college/university transcripts received.

Student Planning/Self Service:

- Online enrollment kicked off for Spring 2021 on November 2, 2020. The pilot group of advisors did a great job testing and assisting the lead team with troubleshooting different situation.
- Our next steps include:
 - Training sessions for remaining advisors
 - Oversee and assist advisors with Fall 2021 enrollment (which begins in early April).

CAMP Program

CAMP has been busy completing the list of students who will participate in the scholarship program this Spring 2021.

Two new students have been added this semester including an early graduate from GCHS last fall. Twenty-one students are enrolled full-time and could receive \$1,500 each – about \$31,500 in scholarships this semester.

Additional resources through the grant have been used to provide materials and work books. Students in CAMP can receive up to \$1,500 – two semesters – freshman year.

Staff is also working with area high schools to recruit and promote CAMP among seniors and their parents.

New CAMP applications are already coming for next school year – 2021-22.

Zoom meetings and phone interviews have been conducted with students interested in CAMP from Ulysses, Hugoton and Colorado.

CAMP is working closely with GCCC Admissions and Financial Aid on the recruitment of new students and financial documentation.

Recently, Itzel joined the RADx-UP (Rapid Acceleration of Diagnostics for Underserved Populations) committee through **JUNTOS** Center for Advancing Latino Health - University of Kansas Medical Center

The committee is focused on reviewing different messages on public health for the Spanish speaking population in Kansas.

The link below provides information on different Covid-19 topics from testing to vaccines with flyers and audio in three different languages.

<https://www.kumc.edu/school-of-medicine/population-health/radxup/downloadable-materials.html>

Student Support Services

SSS is planning a scholarship workshop for next Wednesday, February 10, where participants will get information about scholarships through the O'Brate Foundation, Bridges to the Future, KS-LSAMP, KANCO, and the GCCC Endowment Association. We are also making plans for our annual TRIO Day observance on February 24 where we will ask participants to do Facebook Live testimonies about their experience in SSS and other TRIO programs if they have had that experience. Staff members have planned a virtual visit to Wichita State on March 3. Stakeholders should note that one of the two PTK Kansas All-Academic Team members from GCCC, Deborah Medina-Escalera, is an SSS participant.