



April 13, 2021

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, April 13, 2021**. The meeting will be held by Zoom. Join from a PC, Mac, iPad, iPhone, or Android device: Please click the link below to join the webinar:

<https://zoom.us/j/98124977817>

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Webinar ID: 981 2497 7817

Meeting ID: [981 2497 7817](#)

For **PUBLIC COMMENTS** please contact Jodie Tewell, [jodie.tewell@gcccks.edu](mailto:jodie.tewell@gcccks.edu) by 5:00 pm CST Tuesday, April 13, 2021.

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

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**AGENDA**

**I. CALL TO ORDER:**

A. Comments from the Chair

**II. EXECUTIVE SESSION**

**III. CONSENT AGENDA .....Action**

A. Approval of minutes of previous meetings (amended Feb 9, 2021 and March 9, 2021)..... pg 4, 12

B. Approval of personnel actions-Human Resources..... pg 24

B-1 Human Resources Report ..... pg 25

B-2 Adjunct/Outreach Contracts..... pg 26

C. Financial information..... pg 29

C-1 Checks processed in excess of \$50,000..... pg 31

C-2 Revenues..... pg 32

C-3 Expenses..... pg 34

C-4 Cash in Bank..... pg 46

D. Non-Renewal of Employment Contracts.....	pg 47
E. Extension of Presidential Contract	
F. Resolution for COP.....	pg 49
G. Tunnel Cap.....	pg 53
H. Hydronic Water Pipe.....	pg 76
I. Broncbuster Suite Roof Replacement.....	pg 86
J. DPAC Roofs.....	pg 120
K. West Hall Hot Water system replacement.....	pg 145
L. West Hall Dormitory HVAC Upgrade.....	pg 151
M. Computer Equipment Replacement.....	pg 163
N. Access Point Installation.....	pg 180

**IV. CONFIRMATION OF MONITORING REPORTS:**

- A. Monitoring Reports and ENDS ..... **Consensus Approval**  
     No reports for April
- B. Review Monitoring Report  
     B-1 Annual, Executive Limitations, General Executive Constraints #10, pol gov pg. 9  
     B-2 Annual, Executive Limitations, General Executive Constraints #2, pol gov pg. 9
- C. Review Policy Governance  
     C-1 Code of Conduct  
     C-2 Governing Style

**V. OTHER**

- A. Open comments from the public
  - 1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
  - 2. Comments directed to the Board should pertain to Ends, Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.
- B. President’s Report
- C. Incidental Information
- D. Report from FCEDC
- E. Report from KACCT
- F. Report from SGA
- G. Report from Faculty Senate
- H. Accreditation Update

**VI. OWNERSHIP LINKAGE**

**Upcoming Calendar Dates:**

- April 17     Baseball vs Colby
- April 19     Men’s and Women’s Soccer vs Barton  
               Leadership Training
- April 20     Baseball vs Frank Phillips
- April 24     Baseball vs Dodge  
               Women’s Soccer vs Butler

## **Upcoming Calendar Dates Continued:**

April 28	Men's and Women's Soccer vs Cowley
May 1	Baseball vs Barton Football vs Dodge, Tailgate 6pm
May 3	Women's Soccer vs Hutchinson
May 7	Commencement 7pm
May 8	Baseball vs Seward Men's and Women's Soccer vs Trinidad
May 10	Final Exam Week
May 15	Football vs Coffeerville, Tailgate 6pm Men's Soccer vs Dodge
May 18	Faculty's Last Day
May 24	Summer Session 1 Begins

## **VII. EXECUTIVE SESSION**

## **VIII. ADJOURNMENT**

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Dr. Ryan Ruda.  
President

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Dr. Merilyn Douglass  
Chairman

*Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

*Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

### **Purposes for Executive Sessions**

*a. Personnel matters of non-elected personnel*

*b. Consultation with the body's attorney*

*c. Employer-employee negotiation*

*d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*

*e. Matters affecting a student, patient, or resident of public institutions*

*f. Preliminary discussions relating to acquisition of real property*

*g. Security, if open discussion would jeopardize security*

**GARDEN CITY COMMUNITY COLLEGE**

**February 9, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Lance Miller, IT Director  
Perla Salazar, Faculty Senate/Math Instructor  
Toni Douglass, Community Member  
Kristin Sekavec, CPA  
Theresa Dasenbrock, CPA, CFE  
Samantha Sanger, English Instructor  
Brian McCallum, Art Instructor  
Brandy Unruh, Criminal Justice Instructor  
Derek Ramos, Dean of Facilities  
Taryn Tabor, SGA President  
Jodie Tewell, Executive Assistant to the President

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:01 pm.

**COMMENTS FROM THE CHAIR:**

Chair Douglass thanked Dr. Wasinger for his years as Chair, his leadership through HLC and a pandemic then presented him with a plaque. GCCC awarded a \$5000 grant from Lewis Toyota for Campus closet. The FHSU Department of Social Work partnered with GCCC to develop a 2+3 outreach program for students in the Garden City, KS area who wish to complete their social work degree from FHSU.

**INTRODUCTION OF NEW EMPLOYEES:**

No new employees.

**AUDIT REPORT FROM LEWIS, HOOPER, AND DICK**

Representatives from Lewis, Hooper & Dick, LLC reviewed Garden City Community College's 2019-2020 audit. They found "no questioned costs on federal funds and programs," and "no material weaknesses or significant deficiencies noted". Ms. Dasenbrock also reported that the annual audit revealed no disagreements with management or other significant findings or issues.

**CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda then recommended removing item D for further discussion.

Trustee Tedrow made a motion to approve II-A, II- B, II-C, II-E and hold item II-D for further discussion.

**Motion:** Beth Tedrow

**Second:** David Rupp

**Ayes:** Wasinger, Smith, Douglass, Tedrow, Rupp, Hitz

**Nays:** None

**Motion carried:** 6-0

Item II-D: Dr. Ruda highlighted information regarding tuition and fee increases. Student fees will offset student scholarships, activities, and technology resources available to students. Additionally, Dr. Ruda presented a new tuition structure for Finney County residents that will hold flat the tuition costs for Finney County residents. Online student tuition and fees will be held flat for 2021-22. All other tuition structures will increase \$1.00 across the board along with \$2.00 increase for fees.

Motion to approve Item II-D as presented

**Motion:** Beth Tedrow

**Second:** Shanda Smith

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Motion carried:** 6 - 0.

Approved actions follow:

**(A) Approval of minute of previous meeting (January 12, 2021)**

(Supporting documents filed with official minutes)

**(B) Approval of personnel actions – Human Resources**

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

**(C) Financial Information**

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

**(D) Approval of 2021-2022 Tuition, Fees, Room and Board**

(supporting documents filed with official minutes)

**(E) Audit 2019-2020 Approval**

(Supporting documents filed with official minutes)

#### **IV. MONITORING REPORTS AND ENDS REPORT**

A. Monitoring Reports and ENDS ..... **Consensus Approval**

A-1 Annual, Executive Limitations, Essential Skills, Policy Gov. pg. 4,  
Brian McCallum, Samantha Sanger, and Brandy Unruh gave an overview of the process of the Monitoring reports for Essential Skills. The committee is comprised of five faculty. Currently each program will assess two essential skills. This will maintain a rotation of essential skills so that every five years every skill will be assessed. Biggest achievement of Academic Assessment is that the processes have become embedded. They are becoming a part of the way we do business. The committee is looking into expanding the essential skills across campus. HLC is looking for a process that offers information regarding quality improvement. Our process with the Essential skills is doing just that.

The Board accepted this report as presented.

A-2 Annual, Executive Limitations, Personal Enrichment, Policy Gov. pg. 7,  
Dr. Ruda discussed the monitoring of Personal Enrichment. The college works to diversify how we offer this programming and we have brought in online tools. We had a decrease in face to face hours due to pandemic. We continue to work with third party providers and partnerships to ensure additions to our programs such as carpentry, certified machine mechanics and Empirical Food. Trustee Wasinger asked about cost regarding these programs. The courses are self-paced and instructor lead which affects costs. The health courses are significantly more, but they are preparing students for the industry. We provide these as a service to the community. Marc Malone will follow up on the pharmacy tech program and forward the information to Chair Douglass.

A-3 Bi-Annual, Executive Limitations, General Executive Constraints #7, Policy Gov pg 9  
Board accepted Dr. Ruda's written report as presented.

Motion to take a 5 (five) minute break at 7:25 and return at 7:30.

**Motion:** Blake Wasinger  
**Second:** Shanda Smith

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
**Nays:** None

**Motion carried:** 6 – 0

Call to order at 7:32

B. Review Monitoring Report

B-1 Annual, Executive Limitations, Information and Advice, Policy Gov. pg. 13  
B-2 Annual, Executive Limitations, Asset Protection, Policy Gov. pg. 14

Board accepted reports as presented.

## IV. OTHER

### **A. PUBLIC COMMENTS:**

Chair Douglass reviewed the policy over public comments. Ms. Toni Douglass spoke during this time. She encouraged the Board, especially new members, to be aware of what is going on, read all documentations, and be aware of all documentation going forward as elected officials.

### **B. PRESIDENT'S REPORT:**

## **Athletics Recap**

- **Track and Field**
  - Currently, the **men's indoor track team is ranked 16th in the nation** by the U.S. Track and Field and Cross Country Coach's Association, while **the women are 18th**.
  - Diondra Wilborn is the lone Broncbuster who has qualified for nationals in the 60-meter hurdles. She set a new school record in the 55-meter hurdles when she ran an 8.53 at the Highland Challenge Invite.
  
- **Baseball**
  - **Garden City is 2-1** following a 5-4 loss to Clarendon on Monday.
  - They swept their opening series from Lamar, with Andrew Petrowski striking out nine.
  
- **Women's Basketball**
  - The Broncbuster women narrowly missed starting the season 3-0 for the first time since 2015. But **they're 3-1** for the second time in the last three years.
  
- **Men's Basketball**
  - The Broncbusters have rebounded by **winning two out of their last three**.
  - Denver Jones is currently second in the conference in scoring at 22.3 ppg.
  
- **Volleyball**
  - **The Broncbusters are 6-6**
  - Tori Gehret currently second in the nation in digs. She and freshman setter Remi Vargas are up for Conference Player of the week this week.
  - The Broncbusters snapped a 38-match losing streak to Hutchinson back on Jan. 25. It was their first win over the Blue Dragons since Sept. 14, 2001.

## **Athletic Spectators to be Allowed at Home Games**

- Beginning Feb. 11, athletic events will be allowed a 25% capacity for fans
- 385 spectators will be permitted at home basketball & volleyball games
  - 150 of those tickets reserved for students, 235 for spectators
  - No fans from the visiting team will be permitted at our DPAC gym
- All tickets are free and only accessible online at [go.broncbusters.com](http://go.broncbusters.com)

## **GCCC Selected to Participate in Tyson's new Upward Pathways**

- GCCC was selected as 1 of 10 community colleges nationwide to participate in the new Upward Pathways Pilot project at Tyson Foods, Inc.
- This project is a workforce development initiative that will provide Tyson employee students with hands-on, job-specific training program focused on industrial maintenance at GCCC
- Received \$10,000 initial grant from Tyson to support the project
- Additionally, a \$4,000 grant from Kansas Board of Regents was received to support this project.
- GCCC is proud to provide workforce training to meet the needs of the community in collaboration with local industry partner, Tyson Foods, Inc.

## **Excel CTE Funding**

- CTE funding is the additional funding that the state pays to institutions for dual credit technical education.
- Revenue has increased from \$99,874 in Fall 2018 to \$206,427 in Fall 2020.
- Last spring, the state came in and did a pro-ration for Excel CTE funding for Spring 2020 classes. We were short substantially in our funds received.
- Technical Education Authority (TEA) board approved the Excel CTE funding for all institutions. This pays GCCC for the Fall 2020 courses as well as recovering the funds which were not paid to GCCC from last spring. Altogether, we will receive \$310,177.
- We have added new welding, carpentry and manicuring to the list of classes now available for Excel CTE credit.
- Next year, we plan to add automotive and industrial maintenance, while also expanding welding and carpentry offerings.
- We have also opened up a 24-hour computer lab in ACAD for students

### **C. Report Sydnee Sassaman, Director of Admissions**

(Supporting documents filed with official minutes) The system went live on January 5, and we are no longer accepting paper applications. Sydnee demonstrated Ellucian software and the online admissions application process.

### **D. INCIDENTAL INFORMATION**

Chair Douglass questioned the comment on page 74 regarding FAFSA numbers. It states that numbers of students selected for verification are significantly higher and not so good for students. This means some data was left off when initially completing the FAFSA by students, which slows the awarding process down until all information has been completed.

### **E. REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC)**

Trustee Rupp commented on the video with Chuck Pfeifer. Shannon Dick has run the numbers and this video has been the most watched video since it aired.



## **F. REPORT FROM KACCT**

There should be more information next month. March 2022 will be able to meet in Topeka. PTK will have a watch party on March 3 at 12:00. Jodie is getting this scheduled. The next meeting will be held on March 6 at 8:00 am via zoom. Vice Chair Tedrow will forward any information she receives to Chair Douglass and the Board.

## **G. REPORT FROM SGA**

Taryn Tabor, SGA President, reported that today is National Chocolate Cake Day and SGA passed out cake to students. On February 4 -5<sup>th</sup> SGA made cards for soldiers; 54 cards will be mailed out. February 12<sup>th</sup>, will be a make it take Valentines activity. PTK will make cards for nursing homes. HALO is selling Valentine's Day candy arrangements. February 22 Dog run – plan on doing this semester. February 26<sup>th</sup> plan on playing the movie called The Thirteenth for Black History month. Chair Douglass asked about a plan for river clean up. SGA has talked about it but no solid plans yet.

## **H. REPORT FROM FACULTY SENATE:**

Perla Salazar, Math Instructor and Faculty Senate President: Faculty Senate meet this Friday. They will try to figure out how to rethink our learning communities. They try to use employees to help each other with professional development. Currently faculty presents to faculty and staff members during professional development meetings. Due to COVID-19 we have not been able to host these meetings in person. Before COVID-19 attendance was low due to difficulty with scheduling. Faculty Senate will rethink the training to revamp the learning communities to an online format. We will also house a recording on the YouTube page for GCCC. We are working with GC media to make recordings. Courtney Morris is presenting on the near pod application for online lecturers. Awards - outstanding rookie, faculty – last year no awards due to pandemic. They will put last year's recipients with this year, and they are asking for nominations.

## **I. ACCREDITATION UPDATE**

(Supporting documents filed with official minutes) Leading into HLC on site visit in November 2022, we will be providing a monthly update. We are at the mid-cycle check in. The largest is the Assurance Argument this is a written portion. We will have five teams that will assemble the first draft of the assurance argument. Chair Douglass commented on wanting the Board to be involved in this process so they will have knowledge of how to answer questions from the HLC representatives.

## **J. Strategic Planning Discussion**

(Supporting documents filed with official minutes) Dr. Ruda presented the options available to the board for deferred maintenance and capital projects through a COP financing options. Also discussed options for refinancing existing debt and fiscal benefits for refinancing. Discussion over most beneficial option for the college. Option 1 – entails retaining all the Wagner apartments and financing the new projects through a COP financing option. We would bring back refinancing options to the Board in March. Option 2 - Sell half of Wagner apartments which would free up \$340,000 debt service – essentially trading out existing debt service for the proposed COP financing. Option 3 – least favorable, we would fund the \$3.1 million projects strictly out of capital outlay. Derek Ramos presented the upcoming projects needed throughout the campus.

Motion recommended to pursue Option 1 with refinancing considerations.

**Motion:** Beth Tedrow

**Second:** Blake Wasinger

**Ayes:** Tedrow, Wasinger, Smith, Douglass

**Nays:** Rupp, Hitz

**Motion carried:** 4 -2 to gather more information regarding Option 1

The Board had further discussion over options. Other discussion involved the consideration for an appraisal on the Wagner apartments. After discussion, the previous motion to have administration bring forward financing and refinancing options in March was approved. Hitz requested a statement of opinion.

Beth said that if option 1 is too much money then what would option 2 entail regarding costs. Option 3 is not on the table for further discussion.

Trustee Wasinger made a motion to gather more information on Option 2 if Option does not pan out – rough numbers of what the Wagner apartments would sell for.

**Motion:** Trustee Wasinger

**Second:** Trustee Hitz

Karla asked for specific direction of the board on what they want done. Discussion on if we were to sell Wagner apartments then we would do our due diligence. Board stated that they were not comfortable getting an appraisal at this time. Gather information without going through the entire business appraisal. Hitz stated that we could get an opinion from a realtor in the community that deals with commercial deals. Getting a qualified opinion from a realtor without going through the appraisal process. An opinion will not satisfy the board on what they are wanting information for. Trustee Wasinger stated he is not going to continue with the motion, if someone else wants to make a motion he encouraged them to go ahead. The crossroads are without going out to get an appraisal then we will not have the information the board is seeking. What the board will be presented at the March meeting will be information regarding the motion on Option 1.

Chair Douglass stated that the Board will proceed with Option 1 and Trustee Hitz requested to see the appraisal from 2017.

## **V. OWNERSHIP LINKAGE:**

Trustee Rupp commends the Nursing Department for the accolades they received from St. Catherine Hospital.

No updates regarding website.

Chair Douglass reported on meetings with Dr. Ruda. Three meetings were held in the past month. First meeting was over president's evaluation and the timeline. We will conduct the evaluation in March, HR will compile information in April. The board will have an executive session in April board meeting to review

compilation of evaluation. The board will have a second executive session to discuss the information with Dr. Ruda. The board will consider offer to renew contract in May board meeting with salary negotiation of contract in June. Chair Douglass will type out the timeline and send to all Trustees.

Board self – assessment. Will have another retreat in April to work out the board self- assessment tool and how to proceed. In June, board self-assessment after we complete the president’s evaluation. Will discuss in July’s open board meeting.

**CALENDAR DATES**

Board Retreat on Saturday, February 13 at 8:00am

**Upcoming Calendar Dates:**

- February 11 Volleyball vs Colby – Home
- February 13 Board of Trustees Retreat  
Baseball Southeastern CC – Home  
Softball NE Jr College – Home
- February 15 President’s Day, Campus Closed
- February 17 Men’s and Women’s Basketball vs Independence
- February 18 Volleyball vs Seward – Home
- February 19 All Employee Meeting 1:30, Zoom
- February 20 Basketball, Men’s and Women’s vs Allen - Home
- February 24 Men’s and Women’s Basketball vs Barton – Home
- February 25 President’s Ambassador Interviews
- February 27 Volleyball vs Barton – Home

*Meeting of Trustees  
February 9, 2021*

- March 1 Leadership Training
- March 4 Volleyball vs Pratt – Home
- March 6 Men’s and Women’s Basketball vs Hutch – Home
- March 12 All Employee Meeting 1:30, Zoom

**VI. EXECUTIVE SESSION**

None taken

**VII. ADJOURNMENT**

Meeting adjourned at 9:26 pm

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Merilyn Douglass  
Chairman of the Board

*Meeting of Trustees  
February 9, 2021*

**GARDEN CITY COMMUNITY COLLEGE**

**March 9, 2021**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Lance Miller, IT Director  
Derek Ramos, Dean of Facilities  
Perla Salazar, Faculty Senate/Math Instructor  
Taryn Tabor, SGA President  
Jodie Tewell, Executive Assistant to the President  
John Haas, Ranson Financial Group  
Carol Davidson  
Melissa Dougherty O'Hara, Planner II, Neighborhood & Development Services

**CALL TO ORDER:**

Chair Douglass called the board meeting to order at 6:00 pm.

**COMMENTS FROM THE CHAIR:**

The Broncbusters produced two All-Americans and a slew of personal bests at the 2021 NJCAA Indoor Track National Championships at Pittsburg State University. We honored two Phi Theta Kappa students, Deborah Medina-Escalera and Lauren Jones, at the Annual All-Kansas Academic Team Virtual Ceremony on March 3. The campus will be on Spring Break next week, March 15 – 19. The campus will be closed from Thursday, March 18, to Friday, March 19. Board Retreat presented by ACCT Pam Fisher liaison. The past month the Chair and Vice-Chair had two meetings with the President; 1st follow-up from the retreat and 2nd was to prepare for the board meeting. Marilyn met with Colleen regarding the board assessment.

**INTRODUCTION OF NEW EMPLOYEES:**

No new employees.

**CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda.

Trustee Hitz requested to remove II-A to discuss. Chair Douglass requested to remove II-D and II-E

Trustee Smith made a motion to approve II-B and II-C.

**Motion:** Smith

**Second:** Wasinger

**Aye:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
**Nays:** None

**Carried:** 6 -0

- A. II-A: Trustee Hitz discussed that a motion was made along with a second without discussion regarding Item J. Strategic Planning on the February 9, 2021 minutes. Once a motion is made and board has a discussion, then Roberts Rules of Order say that it cannot be undone without a vote. The thought process was that the motion was withdrawn. Dr. Ruda referred to Robert's rules to see how to address it. A motion cannot be withdrawn unless the person who seconded withdraws. The assembly gave permission to the person who made the motion to withdrawal. In the future, when a motion is made with a second then a discussion needs to be had. A vote needs to be made to approve the withdrawal. The board discussed initiating a conduct policy with someone monitoring Robert's rules. The board noted that it was wrong and will move forward from here. We have noted that it was wrong, we will move on from here. Jodie will amend the February minutes to reflect the error. Note, according to Robert's Rules a motion may not be removed without consent of the second. In the future, when a motion and second are made there needs to be discussion over the motion.

Trustee Smith motioned to amend the February minutes and bring the amended minutes forward next month. Item II-A will be postponed until the April meeting.

**Motion:** Trustee Smith  
**Second:** Trustee Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
**Nays:** None

**Carried:** 6 -0

## **II-D Refinance of Broncbuster Suites and Revenue Bond**

John Haas, Ranson Financial Group, detailed the possible cost savings of refinancing the Broncbuster suites. (supporting document filed with official minutes)

Gilmore & Bell, P.C.  
03/04/2021

### **EXCERPT OF MINUTES OF A MEETING OF THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS HELD ON MARCH 9, 2021**

The Governing Body met in regular session at the usual meeting place on the College campus at 6:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chairman declared that a quorum was present and called the meeting to order.

\*\*\*\*\*

(Other Proceedings)

The matter of authorizing the sale of approximately \$4,730,000 of “Refunding Certificates of Participation, Series 2021A, Evidencing a Proportionate Interest In and Rights to Receive Payments under a Lease Agreement” came on for consideration and was discussed.

Trustee Beth Tedrow presented and moved for the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021A, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

Trustee Blake Wasinger seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nay: None

The Chairman declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. 2021-A and was signed by the Chairman and attested by the Secretary.

\*\*\*\*\*

(Other Proceedings)

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**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of Garden City Community College, Finney County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

\_\_\_\_\_ Secretary

Trustee Tedrow presented and moved for the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE AGREEMENT CERTIFICATES OF PARTICIPATION, SERIES 2021A, OF GARDEN CITY COMMUNITY COLLEGE, FINNEY COUNTY, KANSAS.**

Trustee Wasinger seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and the question put to a roll call vote, the vote thereon was as follows:

Aye: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
Nay: None

The Chairman declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No 2021-8 and was signed by the Chairman and attested by the Secretary.

\* \* \* \* \*

John asked permission to attend the April meeting in person to be able to answer the question more readily. No objection of the board, John will attend in person in April.

**II-E Finance Options A & B**

Dr. Ruda discussed the Certificate of Participation of financing including the addition of the Fine Arts Auditorium and the Rodeo Palace. (supporting documents filed with official minutes.)

Motion to approve the addition of projects with deferred maintenance including Fine Arts Auditorium and Rodeo Palace.

**Motion:** Trustee Rupp  
**Second:** Trustee Hitz

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass  
**Nays:** none

**Carried: 6 – 0**

John discussed Tables 11 -13. (supporting documents filed with official minutes)  
Entertain a motion to proceed the 15-year amortization schedule over 20 year. Discussion over the benefits of refinancing for 15 yrs. Karla Armstrong and Deb Nicholson recommend to move forward with the 15 year.

Motion to proceed with the 15-year amortization of the project costs of \$4 million (table 11).

**Motion:** Trustee Wasinger  
**Second:** Trustee Rupp

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** none

**Carried:** 6 - 0

GILMORE & BELL, P.C.

2/26/2021

**EXCERPT OF MINUTES OF A MEETING OF THE  
BOARD OF TRUSTEES OF GARDEN CITY  
COMMUNITY COLLEGE HELD ON MARCH 9, 2021**

The Governing Body met in regular session at the usual meeting place on the College campus at 6:00 p.m., the following members being present and participating, to-wit:

Absent:

\* \* \* \* \*

(Other Proceedings)

The matter of authorizing the Community College to enter into a lease-purchase transaction came on for consideration and was discussed.

Thereupon, there was introduced a Resolution entitled as follows:

**A RESOLUTION OF THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE DETERMINING THE ADVISABILITY OF FINANCING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF CERTAIN IMPROVEMENTS, BY THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT.**

Thereupon, Trustee Blake Wasinger moved that said Resolution be passed. The motion was seconded by Trustee David Rupp. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the Board of Trustees, the vote being as follows:

AYE: Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

Nay: None

Thereupon, the Chairman declared the Resolution duly passed and the Resolution was then duly numbered Resolution No. 2021-B and was signed by the Chairman and attested by the Secretary.

\* \* \* \* \*

(Other Proceedings)



Chair Douglass made a motion to take a 10 (ten) minute break. Time 7:56; return at 8:06pm

**Motion:** Chair Douglass

**Second:** Trustee Wasinger

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** None

**Carried:** 6 – 0

Meeting resumed at 8:06

**Approved actions follow:**

**(A) Postpone approval of minutes of previous meeting until April (February 9, 2021)**

(Supporting documents filed with official minutes)

**(B) Approval of personnel actions – Human Resources**

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes)

**(C) Financial Information**

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks Processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

**(D) Refinance of Broncbuster Suites and Revenue Bond**

(supporting documents filed with official minutes)

**(E) Finance Options A & B**

(Supporting documents filed with official minutes)

**IV. MONITORING REPORTS AND ENDS REPORT**

**A. Monitoring Reports and ENDS ..... Consensus Approval**

A-1 Bi-Annual, Executive Limitations, General Executive Constraints #10, pol gov pg. 9

Information from freshman orientation, Broncbuster wellness, campus police department section, HR covid response, Campus Health – covid response and current surveillance. Title IX training, Derek Ramos report covers maintenance covid response, and student safety. Chair Douglass commended Dr. Ruda and staff regarding student safety.

A-2 Annual, Executive Limitations, General Executive Constraints #2, pol gov pg. 9

A summary page was provided and connected to the 4 pillars of the strategic plan. Vice Chair Tedrow commended Karla Armstrong on a job well done.

A-3 Bi-annual, Executive Limitations, Board Job Description #6, pol gov pg. 9

Trustee Smith reported: The Endowment Association is currently working on the annual auction. It will be held online again beginning 7pm April 7 and closing April 9<sup>th</sup>. There will be a live portion of the auction online on April 9<sup>th</sup> 7-9pm. The first opportunity for a live in-person event is "Ride for the Future" which will be held 4/24.

One of the recommendations from the audit was how the checks and reconciliation was presented to the board. Before the audit, this was changed in October 2020 to reconcile directly to Datatel and the check register is presented to the board directly from Datatel.

Another recommendation from Lewis Hooper and Dick was to use a variable rate instead of a flat rate for the endowed rate. This would allow for less risk on promised returns to endowed accounts when returns did not meet expectations. There will also be a fee assessed for pass thru scholarships to help defray the administration costs associated with the management of these scholarships.

During the audit, the auditors also were given out of date signature cards at one institution. These were from an old account not the current account. Signature cards were updated in February with the New officers that came into office in January.

The finance committee has been taking steps over the last few years to increase oversight over the Endowment's investments. They have moved from one financial advisor to three different investment firms. They are also increasing the frequency of updates from these advisors.

The EA became invested in a non-publicly held REIT in 2006. This has been problematic because it's not publicly held its not easily traded nor valued. The do currently have a buyer that has made an offer to purchase it. They have also set policies for future advisors to not be allowed to invest in non-publicly held funds to avoid this going forward.

2020 was a difficult year for everyone and therefore difficult for the fundraising efforts of the EA. Despite this, thanks in part to some generous grants, investment gains, and the help of the Covid relief packages, the EA assets are up \$1,200,000 over this same time last year. There are also some promising, although not yet secured, grants and donations expected these last 2 ½ months of this fiscal period that will hopefully help build the EA's financial position further.

Trustee Rupp reported: The pandemic continues to wreak havoc into every aspect of business. The BAA was no exception. The pandemic caused all sports to be moved to the spring semester, which had a severe effect on the finances of the BAA. As the board was getting sponsorships and selling tickets for the athletics programs, the fall was cancelled and thus eliminating people from participating. As we know, the conference has limited the number of spectators to the events, and the decision was made to not charge for admittance and there are no concessions thus eliminating revenues.

In the September report I covered avenues the BAA board was exploring to assist with these shortfalls. The board hosted a golf tournament in October and started working with eTeamSponsors to raise some funds. SO far, the eTeamSponsor (where each sport participates) has raised approx. **\$35,280** and the golf tournament raised **\$6,031** for a total of **\$41,310**.

The board has not had a meeting since December. The meeting was cancelled in January, since the new AD had just started, and the board wanted to give him time to settle into his new job. The February meeting was cancelled due to the extreme weather. Talking with some of the members, they are looking forward to getting back to work to continue rebuilding this organization. They have continually been looking for additional members for the board and I believe would like any help they can get.

Monitoring Reports accepted as presented.

## B. Review Monitoring Report

### B-1 Annual, Executive Limitations, Personal Enrichment, pol gov pg. 7

No suggestions from Chair Douglass for changes

### B-2 Annual, Executive Limitations, Essential Skills, pol gov pg. 4

February's report from Dr. Ruda was lengthy in describing number 4 where the college is developing a committee on Diversity Equity and Inclusion. Four is regarding students developing diversity. Marilyn proposed adding language to policy. Page 10 (see supporting documents) Marilyn picked up the language from ACCT and recommends adding similar language to the section on Board description. The language is broad and could be used to cover a lot of situations. HLC will be looking for this and we will have to speak to diversity equity and inclusion.

Board Job Descriptions page 19 – language taken from ACCT. This shows the board is on the same page as campus. As a board we should entertain education offerings. Pam has offered this in the past and we will look at this in the future. The Board had discussion regarding if it applies more to code of conduct over job description. Code of conduct is more how board presents itself. It could evolve more in the future, evolve into an essential skill. This should be pushed to the students as well. Strengthens and offers validity that it is on all levels of campus.

Motion to add the General Executive Constraints of people added to page 10 and addition to Board description on page 19.

**Motion:** Trustee Wasinger

**Second:** Vice Chair Tedrow, clarify – adding number 7 to job description.

**Ayes:** Tedrow, Rupp, Hitz, Wasinger, Smith, Douglass

**Nays:** none

**Motion carried:** 6 - 0

### B-3 Board Monthly Assessment

Chair Douglass presented a draft of assessment that will be complete at the end of each meeting. Pam discussed this at the retreat. (supporting documents) Chair Douglass will combine and update document and send to the board. The intention will be to review after each meeting and review results. The board discussed the role of clerk monitoring Robert's Rule of Order in regard to #12.

President's evaluation: (supporting documents) Chair Douglass presented a timeline of president and board self-assessment. The Board will be sent an electronic form for president's evaluation. HR will be collecting the data. The survey will be sent to the school email account.

Board self-assessment – Marilyn has just started working with Colleen and would like help. Blake will help Marilyn with what to include in the assessment tool.

### B-4 Draft Review of Board Code of Conduct

The Board currently has a policy and will update to include Robert's rules. There is a place for each trustee to sign to uphold the position. The board discussed combining it with the form that is signed once a year regarding conflicts. Shanda will work on this piece. Marilyn will email Shanda regarding what should be contained within the policy.

## **IV. OTHER**

### **A. PUBLIC COMMENTS:**

No public comments

### **B. Rural Housing Incentives Districts**

Carol Davidson and Melissa Dougherty Ohara presented information regarding the annual renewal on Rural Housing Incentive District program. They appreciate all the support the college as given the city.

### **C. PRESIDENT'S REPORT:**

#### **Governor Kelly's Campus Visit**

- Kansas Governor Laura Kelly visited the GCCC campus on February 23
- Gov. Kelly toured the GCCC Meat Lab and the Industrial Maintenance facility while discussing the impact career & tech ed has on the Kansas workforce & economy
- Purpose of her visit was to sign a proclamation declaring February as Career & Technical Education month

#### **Auto Tech Dual Credit**

- Excel CTE funding has been extended to automotive tech courses starting in Fall
- Tuition free, dual-credit courses will be offered to high school students from Garden City, Deerfield, and Holcomb and taught at the Garden City High School
- Gives students that may not want to pursue a four-year degree a chance to earn credentials and build skills
- There is a shortage in the auto tech field and our students leave the program ready to join the workforce immediately

#### **GCCC Quiz Bowl National Tournament**

- GCCC "Quizards" competed in the National Academic Community College Championship Tournament against 16 teams on Feb. 27<sup>th</sup>
- Entire season was conducted virtually with online competitions
- The national tournament was supposed to be held Florida, so the students turned ACAD 1109 into "Florida" with summer and beach themed decor and floral attire
- Student Keely Babcock scored in the Top 10 individuals (8th overall).
- The team ended 3-7 with a total of 1,490 points and finished 13th
- Coached by Cody Cundiff, with assistants Dru Saddler and Elizabeth Tharman

#### **CARES Funding – Student Application Update**

- 2nd round of federal emergency funding now available to students
- \$500,000 will be distributed to students from the Higher Education Emergency Relief Fund II (HEERF II)
- Students must complete a short online application on GCCC's website

- Eligibility requirements are
  - Currently enrolled student in a Spring 2021 course at GCCC (including dual-credit high school students)
  - Be a US Citizen or an eligible Non-Citizen
    - As of right now, DACA and International Students are not eligible for HEERF II funds under 8 USC 1811(a) of the Personal Responsibility and Work Opportunity Reconciliation Act
  - Complete a FAFSA with GCCC's school code 001919
- Students can request up to \$800 to assist with expenses related to the pandemic, such as but not limited to tuition, fees, food, housing, health care, mental health care, transportation, childcare, or other circumstances.
- Funds are first-come first-serve and will be awarded in order received until funds are exhausted

#### **D. Incidental Information**

#### **E. Report from FCEDC**

Duval met with leaders from GC, Finney CO., USD363, USD 457, Holcomb, and GCCC to provide an update on all the projects that FCEDC has been working on. This update was given so the entities would better understand the impact on the community resources if any or all of these projects decide to come to Finney County.

The FCEDC also held a retreat on the 24th and had one of influential individuals that made decisions for Empirical to come to GC to speak. He stated that one of the major factors that helped them make up their minds to pick our location was the cooperation between the city, county, and education partners.

#### **F. REPORT FROM KACCT**

There should be more information to present next month; March 2022 will be able to meet in Topeka. Trustee Tedrow send a link regarding the PTK watch party. TEA report was sent by email – Kansas postsecondary Education Authority do not govern Community Colleges. KSU withdrew their proposal to award Associate Degree Programs after vigorous opposition from Cloud and Butler.

#### **G. REPORT FROM SGA**

Taryn Tabor, SGA President, members met today with other campus groups. Meat judging placed 4<sup>th</sup> in last showing. Will helping with a FAA event. PTK is doing a time capsule. SGA has put in a picture. A lot of students are staying on campus due to sports during spring will have events and will have giveaways each day in parking lot of dorms. Following week is homecoming week there are events planned each day.

#### **H. REPORT FROM FACULTY SENATE:**

Perla Salazar, Math Instructor and Faculty Senate President: Faculty Senate is in the process of approving professional development requests funds. Several requests have been submitted and approved. Due to being virtual the cost is low.

They are also working on outstanding awards nominations: Rookie of the year and faculty of the year – working on this and coming up for a vote after 2<sup>nd</sup> round of nominations, Faculty Senate will meet this Friday to try to work on making nominations less biased.

## **I. ACCREDITATION UPDATE**

Dr. Ruda discussed the handbook presented to each board member. Leading into November 22 we will have regular updates to the board. Each month we will have documentation to present to the board. If you take the binders home, bring back each month.

We have added several other documents, including a letter and notice of when the visit will be. The resource section is where we document board training, procedures of onboarding, and substantive changes.

Marc presented the boards role on the accreditation process (supporting documents) Marc is accreditation liaison officer and presented the institutions and boards role in HLC.

## **V. OWNERSHIP LINKAGE:**

## **VI. EXECUTIVE SESSION**

No session

## **CALENDAR DATES**

March 10	Men's and Women's Basketball vs Colby
March 11	Baseball vs Butler Volleyball vs Independence
March 12	All Employee Meeting 1:30, Zoom
March 13	Men's and Women's Basketball vs Northwest KS Technical College
March 15	Men's and Women's Basketball vs Pratt
March 16	Baseball vs McCook
March 18	Baseball vs Pratt Volleyball vs Dodge
March 20	Men's and Women's Basketball vs Dodge
March 22	Volleyball vs Seward
March 24	Men's and Women's Basketball vs Seward
March 25	Volleyball vs Butler
March 27	Football vs Arkansas Baptist College
March 29	Baseball vs Panhandle State
April 1	Baseball vs Cloud
April 3	Football vs Fort Scott Community College
April 10	Baseball vs Hutchison Football vs Highland Community College

Still deciding on tailgates for football; conference has allowed concessions.

Legislative coffee on Saturday, let Jodie know if attending.

**VII. ADJOURNMENT**

There being no further business to come before the meeting, on motion duly made, seconded and carried by unanimous vote, the meeting was adjourned at 9:26.

(SEAL) Secretary

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Jodie Tewell  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Marilyn Douglass  
Chairman of the Board

**Agenda No: II-B**

**Date: April 13, 2021**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Ryan Ruda

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:**         Approved  Disapproved  
 Ayes     Nays  No Action

**Board Member Notes:**





April 6, 2021

**To:** Board of Trustees

**From:** Alexis Saenz, Human Resources Assistant

**New Hires:**

Consuelo Pena, Student Services Assistant, effective, March 3, 2021

Jeremy Richardson, Assistant Football Coach, effective, March 4, 2021

**Transfers:**

No transfers to report.

**Separations:**

Casey Hands, Director of Marching Band, effective, March 12, 2021

Brittney Redmond, 2<sup>nd</sup> Assistant Women's Basketball Coach, effective, March 29, 2021

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 4/13/2021)

<b>INSTRUCTOR</b>	<b>CLASS</b>	<b>AMOUNT</b>
Arandia, Mark	Intro to Philisophy PHIL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 03/08/2021 - 05/13/2021	\$1,800.00
Boese, Donna	College Success PCDE - 101-52 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 03/08/2021 - 05/13/2021	\$500.00
Bradway, Roxanna	Basic Nutrition HPER-115-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00
Burgardt, Tom	Kansas Conceal and Carry CRMJ-300-05 NON-CREDIT - 3 hours 3 contact hour(s) @ \$35.00 = \$105.00 3/6/2021	\$105.00
Burrus, Cynthia	Intro to Computer Concepts & Appl CSCI-110-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 03/08/2021 - 05/13/2021	\$1,560.00
Dominguez, Gerardo	Theory & Technique of Football HPER-180-91 - 2.00 credit hour(s) 6/8 of 2.00 credit hour(s) X \$500.00 = \$750.00 03/08/2021 - 05/13/2021	\$750.00
Estes, Brittany	English II ENGL-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) x \$520.00 = \$1560.00 03/08/2021 - 05/13/2021	\$1,560.00
Estes, Brittany	English II ENGL-102-52 - 3.00 credit hour(s) 3.00 credit hour(s) x \$520.00 = \$1560.00 03/08/2021 - 05/13/2021	\$1,560.00
Heaton, Tyrell	World Geography GEOG-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) x \$620.00 = \$1,860.00 03/08/2021 - 05/13/2021	\$1,860.00
Heaton, Tyrell	World Geography GEOG-101-52 - 3.00 credit hour(s) 3.00 credit hour(s) x \$620.00 = \$1,860.00 03/08/2021 - 05/13/2021	\$1,860.00
Hess, Carly	Enlgish I ENGL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) x \$500.00 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00

**GARDEN CITY COMMUNITY COLLEGE  
 ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 4/13/2021)

Hommm, Mike	Kansas Conceal and Carry CRMJ-300-05 NON-CREDIT - 10 hours 10 contact hour(s) @ \$35.00 = \$350.00 3/6/2021	\$350.00
Komm, Ada,	Business Ethics BSAD-220-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540 = \$1620.00 03/08/2021 - 05/13/2021	\$1,620.00
Leirer, Lisa	Interaction Techniques ECHD-109-50- 3.00 credit hour(s) 4/6 of 3.00 credit hour(s) X \$500 = \$1000.00 03/08/2021 - 05/13/2021	\$1,000.00
Prewitt, Robert	Kansas Conceal and Carry CRMJ-300-05 NON-CREDIT - 4 hours 4 contact hour(s) @ \$35.00 = \$140.00 3/6/2021	\$140.00
Ramirez, Wendy	Career Success PCDE-109-05 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 03/23/2021 - 05/13/2021	\$500.00
Reyes, Vicky	College Success PCDE - 101-41 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 03/08/2021 - 05/13/2021	\$500.00
Ritter, Stacey	Music History and Appreciation MUSC-108-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00
Schmidt, Christopher	Introduction to AWS Welding WELD-110-92 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 03/08/2021 - 5/13/2021	\$1,500.00
Tangumonkem, Eric	Physical Geology Lecture PHSC-2053-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 03/08/2021 - 05/13/2021	\$1,800.00
Wenzel, Leslie	College Algebra MATH-108-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$560.00 = \$1680.00 03/08/2021 - 05/13/2021	\$1,680.00
Whitehill, Judy	Sociology of Families SOC1-113-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 03/08/2021 - 05/13/2021	\$1,560.00

**GARDEN CITY COMMUNITY COLLEGE  
ADJUNCT/OUTREACH FACULTY CONTRACTS**

(Presented to Payroll for Approval 4/13/2021)

Whitehill, Judy	Sociology of Families SOCL-113-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 03/08/2021 - 05/13/2021	\$1,560.00
Woolever, Sharon	Medical Terminology EMIC-104-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00
Woolever, Sharon	Medical Terminology EMIC-104-55 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00
Woolever, Sharon	Basic Nutrition HPER-115-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 03/08/2021 - 05/13/2021	\$1,500.00
	<b>Total:</b>	<b>\$32,765.00</b>

**Topic:** Financial Information

**Presenter:** Dr. Ryan Ruda

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**         **Approved**  **Disapproved**

**Ayes**  **Nays**  **No Action**

**Board Member Notes:**

## Garden City Community College

3/31/21 - 75% of Year

### Published Funds Operating Revenues and Expenses

	Budget FY21			Difference from prior year	FY20		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
<b>Revenues</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 13,614,225	88.34%	6.68%	\$ 15,538,563	\$ 12,688,056	81.66%
Fund 12 - PTE	\$ 2,645,309	\$ 1,317,147	49.79%	-1.95%	\$ 2,908,180	\$ 1,504,602	51.74%
Fund 16 - Auxillary	\$ 3,985,705	\$ 2,804,076	70.35%	-0.93%	\$ 3,824,396	\$ 2,726,018	71.28%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 371,576	34.16%	-26.24%	\$ 1,087,799	\$ 657,056	60.40%
<b>TOTAL</b>	<b>\$ 23,130,477</b>	<b>\$ 18,107,024</b>	<b>78.28%</b>	<b>3.04%</b>	<b>\$ 23,358,938</b>	<b>\$ 17,575,732</b>	<b>75.24%</b>
<b>Expenses</b>							
Fund 11 - General Fund	\$ 15,411,664	\$ 10,540,338	68.39%	-2.70%	\$ 15,538,563	\$ 11,047,118	71.09%
Fund 12 - PTE	\$ 2,645,309	\$ 1,772,168	66.99%	1.45%	\$ 2,908,180	\$ 1,906,046	65.54%
Fund 16 - Auxillary	\$ 3,611,206	\$ 2,024,693	56.07%	2.69%	\$ 3,824,396	\$ 2,041,504	53.38%
Fund 61 - Capital Outlay	\$ 1,237,500	\$ 108,476	8.77%	-31.39%	\$ 1,087,799	\$ 436,792	40.15%
<b>TOTAL</b>	<b>\$ 22,905,679</b>	<b>\$ 14,445,675</b>	<b>63.07%</b>	<b>-3.00%</b>	<b>\$ 23,358,938</b>	<b>\$ 15,431,460</b>	<b>66.06%</b>

kja  
4.9.21

## CHECKS PROCESSED IN EXCESS OF \$50,000

March 2021

### Purchases over \$50,000 requiring Board Approval

- Check #279081 to C & C Group \$68,160 for Energy Center and Building Control Update Phase II. Approved by the Board of Trustees on 11/10/2020.

### Payments over \$50,000 not requiring board approval

- Check #278695 to City of Garden City for \$52,410.70 for city utilities.
- Check #278705 to Great Western Dining for \$77,037.45 for various invoices.
- Check #279008 to BCBS of Kansas for \$123,721.35 for March 2021 health insurance premiums for employees.
- Check #279282 to BCBS of Kansas for \$122,433.87 for April 2021 health insurance premiums for employees.

Fiscal Year: 2021

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	2,257.00	1,235,298.75-	1,271,587.00-	36,288.25-	2.85
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	1,520.00-	308,560.00-	235,552.00-	73,008.00	30.98-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	48,262.00-	0.00	48,262.00	0.00
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,083.31-	573,111.00-	549,573.00-	23,538.00	4.27-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	7,058.83-	2,845.35-	100,000.00	102,845.35	102.85
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	196.00-	91,532.00-	102,292.00-	10,760.00-	10.52
11-00-0000-00000-4014 TUITION BORDER STA	0.00	75.00-	216,900.00-	172,635.00-	44,265.00	25.63-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	923.00-	293,954.00-	326,573.00-	32,619.00-	9.99
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	1,200.00-	11,150.00-	10,000.00-	1,150.00	11.49-
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	24.00	24.00	0.00	24.00-	0.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	2,100.00-	5,041.50-	3,700.00-	1,341.50	36.25-
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	5,063.00-	684,664.00-	654,814.00-	29,850.00	4.55-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	700.00-	18,850.00-	23,515.00-	4,665.00-	19.84
11-00-0000-00000-4512 VENDING MACHINES :	0.00	151.04-	979.38-	3,193.00-	2,213.62-	69.33
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,790,242.00-	1,790,242.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	507,759.14-	7,073,855.65-	10,731,460.00-	3,657,604.35-	34.08
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	76,374.27-	751,664.04-	911,866.00-	160,201.96-	17.57
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	762.55-	10,088.45-	11,871.00-	1,782.55-	15.02
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	60,072.07-	213,299.79-	200,000.00-	13,299.79	6.64-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	35,785.41-	108,777.10-	134,000.00-	25,222.90-	18.82
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,079.63-	12,971.00-	1,891.37-	14.58
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	1,678.62-	11,782.36-	16,241.00-	4,458.64-	27.45
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	53,252.28-	79,678.84-	104,865.00-	25,186.16-	24.02
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	3,777.00-	3,777.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	418,400.00	418,400.00	100.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	1,065.42	19,994.70	57,500.00	37,505.30	65.23
11-00-0000-00000-4902 INTEREST INCOME :	0.00	639.50-	9,884.15-	100,000.00-	90,115.85-	90.12
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	20,000.00-	0.00	20,000.00	0.00
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	3,858.39-	36,053.92-	0.00	36,053.92	0.00
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	2,358.38-	21,240.91-	19,076.00-	2,164.91	11.34-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	437.30-	5,448.49-	7,464.00-	2,015.51-	27.00
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00	1,409,703.00	100.00
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Totals for FUND: 11 - GENERAL	0.00	759,701.67-	13,614,224.61-	15,411,664.00-	1,797,439.39-	11.66
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12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	0.00	0.00	0.00	0.00	0.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,924.00-	96,693.00-	84,012.00-	12,681.00	15.08-
12-00-0000-00000-4022 WORKFORCE SEMINAR	0.00	0.00	9,600.00-	0.00	9,600.00	0.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,025,433.00-	1,016,594.00-	8,839.00	0.86-
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	185,421.00-	135,000.00-	50,421.00	37.34-
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,409,703.00-	1,409,703.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	1,924.00-	1,317,147.00-	2,645,309.00-	1,328,162.00-	50.21
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16-00-5008-00000-4401 SALES & SERV OF ED	0.00	600.00-	9,066.00-	10,000.00-	934.00-	9.34
16-00-5008-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	26,342.00-	26,342.00-	100.00
16-00-5011-00000-4009 S U FEES : GENERAL	0.00	219.42-	113,402.77-	140,000.00-	26,597.23-	19.00
16-00-5011-00000-4011 MISC STUDENT BILL	0.00	1,989.32-	4,033.28-	110,000.00	114,033.28	103.67
16-00-5011-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	94,275.63-	0.00	94,275.63	0.00
16-00-5011-00000-4501 BUILDING/ROOM RENT	0.00	11,000.00-	83,750.00-	100,000.00-	16,250.00-	16.25
16-00-5011-00000-4503 S U DORM BOARD & R	0.00	38,069.40-	2,098,729.18-	2,600,000.00-	501,270.82-	19.28
16-00-5011-00000-4505 DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506 DORMITORY DAMAGE :	0.00	0.00	1,034.22-	10,000.00-	8,965.78-	89.66
16-00-5011-00000-4507 KEYS : GENERAL	0.00	130.00-	2,340.00-	6,000.00-	3,660.00-	61.00
16-00-5011-00000-4508 RESERVATION FEE :	0.00	75.00	33,925.00-	50,000.00-	16,075.00-	32.15
16-00-5011-00000-4511 CATER & BOOKSTORE	0.00	2,378.30-	8,009.95-	20,000.00-	11,990.05-	59.95
16-00-5011-00000-4512 VENDING MACHINES :	0.00	249.17-	2,192.03-	5,000.00-	2,807.97-	56.16
16-00-5011-00000-4516 GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907 MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	35,439.00-	35,439.00-	100.00
16-00-5012-00000-4011 MISC STUDENT BILL	0.00	17.42-	17.42-	0.00	17.42	0.00
16-00-5012-00000-4401 SALES & SERV OF ED	0.00	3,071.44-	14,600.58-	10,000.00-	4,600.58	46.00-



16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	186.00	93,643.68-	90,428.00-	3,215.68	3.55-
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	210.61-	650.98-	500.00-	150.98	30.19-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	297.82-	146,498.85-	220,000.00-	73,501.15-	33.41
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	1,301.80-	55,104.53-	60,000.00-	4,895.47-	8.16
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	187.60-	5,000.00-	4,812.40-	96.25
16-00-5100-00000-4522	SALES - TRADE BOOK	0.00	0.00	9.25-	0.00	9.25	0.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	58.81-	9,178.84-	20,000.00-	10,821.16-	54.11
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	3,275.68-	25,370.87-	55,000.00-	29,629.13-	53.87
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	682.00-	7,589.28-	10,000.00-	2,410.72-	24.11
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	5.76-	5.76-	1,000.00-	994.24-	99.42
16-00-5100-00000-4529	SALES - SUNDRIES/M	0.00	0.00	20.00-	0.00	20.00	0.00
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	440.00-	1,000.00-	560.00-	56.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	200,091.00-	200,091.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		0.00	63,295.95-	2,804,075.70-	3,590,984.00-	786,908.30-	21.91
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61-00-0000-00000-4803	AD VALOREM PROPRT	0.00	22,386.38-	313,599.18-	498,383.00-	184,783.82-	37.08
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	3,744.76-	37,863.75-	0.00	37,863.75	0.00
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	37.41-	508.58-	0.00	508.58	0.00
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	2,967.42-	10,565.24-	0.00	10,565.24	0.00
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	1,577.84-	4,825.15-	0.00	4,825.15	0.00
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	559.81-	0.00	559.81	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	84.82-	595.32-	0.00	595.32	0.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	2,610.90-	3,946.08-	0.00	3,946.08	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	46.98	887.08	0.00	887.08-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	739,117.00-	739,117.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	33,362.55-	371,576.03-	1,237,500.00-	865,923.97-	69.97
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Totals for BUDGET.OFFICER: Unassigned		0.00	858,284.17-	18,107,023.34-	22,885,457.00-	4,778,433.66-	20.88

Fiscal Year: 2021

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	130,521.99-	130,521.99-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,389.88	13,255.93	0.00	13,255.93-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	18,797.62	162,255.70	217,359.56	55,103.86	25.35
DEPARTMENT: 11020 - HUMANITIES	113.63	3,706.03	19,823.36	1,382.00	18,554.99-	342.61-
DEPARTMENT: 11021 - ENGLISH	3,375.00	36,386.60	313,957.21	412,369.05	95,036.84	23.05
DEPARTMENT: 11022 - SPEECH	150.00	17,436.26	144,818.59	178,401.09	33,432.50	18.74
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.27	8,719.65	0.00	8,719.65-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	3,011.40	15,401.44	0.00	15,401.44-	0.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	419.00	419.00	100.00
DEPARTMENT: 11030 - ART	234.76	12,635.00	128,324.32	138,872.18	10,313.10	7.43
DEPARTMENT: 11031 - DRAMA	0.00	21.79	4,354.13	4,000.00	354.13-	8.84-
DEPARTMENT: 11032 - VOCAL MUSIC	1,426.71	5,374.97	56,636.96	67,152.05	9,088.38	13.53
DEPARTMENT: 11033 - INST MUSIC	3,841.91	9,903.19	152,744.50	140,565.66	16,020.75-	11.39-
DEPARTMENT: 11034 - ORCHESTRA	0.00	1,249.44	11,099.97	4,500.00	6,599.97-	146.66-
DEPARTMENT: 11040 - SCIENCE	143,920.13	34,283.26	140,108.99	367,849.94	83,820.82	22.79
DEPARTMENT: 11050 - MATH	0.00	28,539.22	252,931.82	288,110.84	35,179.02	12.21
DEPARTMENT: 11060 - SOCIAL SCIENCE	1,180.36	33,824.90	290,729.64	313,898.54	21,988.54	7.00
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	5,006.90	47,694.63	3,632.00	44,062.63-	213.17-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,113.87	47,010.19	84,228.61	37,218.42	44.19
DEPARTMENT: 11081 - READING	0.00	10,671.25	87,143.23	120,757.51	33,614.28	27.84
DEPARTMENT: 11082 - ESL	0.00	6,451.37	51,297.12	76,168.86	24,871.74	32.65
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	848.83	18,973.25	0.00	18,973.25-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	837.62	5,117.40	2,000.00	3,117.40-	155.86-
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	47.81	0.00	47.81-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	2,367.95	0.00	2,367.95-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	3,092.38	13,410.19	108,213.15	177,902.63	66,597.10	37.43
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	19,206.40	9,994.95-	58,166.37	99,652.23	22,279.46	22.36
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	27,281.92	24,173.60	417,559.17	539,073.75	94,232.66	17.48
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	15,875.95	154,813.96	866,833.44	712,019.48	82.14
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	20,128.66	146,755.36	128,564.21	18,191.15-	14.14-
DEPARTMENT: 42002 - OUTREACH	0.00	2,681.64	53,030.76	100,067.85	47,037.09	47.01
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,559.90	101,633.27	146,790.29	45,157.02	30.76
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,929.20	53,244.09	71,534.76	18,290.67	25.57
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	20,396.83	196,820.81	317,895.30	121,074.49	38.09
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,735.80	113,996.80	163,313.76	49,316.96	30.20
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	3,343.22	34,163.59	52,592.69	18,429.10	35.04
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	22,177.19	211,462.94	271,255.16	59,792.22	22.04
DEPARTMENT: 50030 - ADMISSIONS	0.00	15,810.45	91,357.58	114,611.35	23,253.77	20.29
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	7,864.50	13,435.17	119,451.07	178,954.82	51,639.25	28.86
DEPARTMENT: 50050 - STUDENT HEALTH SER	298.02	0.00	36,120.00	69,951.00	33,532.98	47.94
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	49.18	20,424.36	437,168.40	532,692.62	95,475.04	17.92
DEPARTMENT: 55001 - MEN'S BASKETBALL	6,715.00	14,741.54	130,573.39	170,736.50	33,448.11	19.59
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	243.00	11,493.05	113,052.03	163,173.00	49,877.97	30.57
DEPARTMENT: 55003 - MEN'S TRACK	87.00	6,799.35	47,237.82	71,580.00	24,255.18	33.89
DEPARTMENT: 55004 - WOMEN'S TRACK	83.00	5,021.19	46,718.09	71,283.00	24,481.91	34.34
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	8,427.30	83,935.13	139,119.96	55,184.83	39.67
DEPARTMENT: 55006 - FOOTBALL	39.00	37,180.24	320,029.79	432,763.80	112,695.01	26.04
DEPARTMENT: 55007 - BASEBALL	0.00	11,517.56	115,964.46	175,860.00	59,895.54	34.06
DEPARTMENT: 55008 - VOLLEYBALL	0.00	9,611.40	77,032.58	115,572.38	38,539.80	33.35
DEPARTMENT: 55009 - WOMEN'S SOCCER	1,080.00	7,882.13	45,276.97	65,592.00	19,235.03	29.33
DEPARTMENT: 55010 - MEN'S SOCCER	1,200.00	7,066.36	47,686.17	69,289.00	20,402.83	29.45
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	28,295.74	14,501.99	13,793.75-	95.11-
DEPARTMENT: 55014 - RODEO TEAM	0.00	15,031.60	120,891.54	162,972.00	42,080.46	25.82
DEPARTMENT: 55015 - MEN'S GOLF	2,000.00	6,753.51	21,361.07	40,744.00	17,382.93	42.66
DEPARTMENT: 55019 - ATHLETIC TRAINING	260.44	26,915.46	183,156.43	222,661.71	39,244.84	17.63
DEPARTMENT: 55020 - PEP BAND	629.88	5,861.55	44,949.04	65,021.00	19,442.08	29.90
DEPARTMENT: 55021 - ESPORTS	0.00	1,913.93	20,145.66	24,034.40	3,888.74	16.18
DEPARTMENT: 61000 - PRESIDENT	1,867.90	35,384.84	350,341.71	548,291.00	196,081.39	35.76
DEPARTMENT: 61001 - BOARD OF TRUSTEES	50.00	161.25	9,254.10	18,898.00	9,593.90	50.77
DEPARTMENT: 61005 - ATTORNEY	0.00	1,418.51	33,053.93	135,000.00	101,946.07	75.52

DEPARTMENT: 62000 - VP OF ADMIN SERVIC	4,349.28	86,116.01	852,531.82	1,279,506.00	422,624.90	33.03
DEPARTMENT: 62010 - HUMAN RESOURCES	343.76	13,673.00	158,041.33	189,567.00	31,181.91	16.45
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,726.70	47,009.86	60,948.00	13,938.14	22.87
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,137.00	0.00	24,137.00	72,760.00	24,486.00	33.65
DEPARTMENT: 63000 - MARKETING/PR	15,910.52	10,647.63	86,961.47	215,629.40	112,757.41	52.29
DEPARTMENT: 64000 - INFORMATION TECHNO	23,216.99	60,299.22	636,945.96	882,940.05	222,777.10	25.23
DEPARTMENT: 65000 - CENTRAL SERVICES	1,073.47	10,993.09	117,554.37	142,979.14	24,351.30	17.03
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	13,985.28	113,091.95	160,725.50	47,633.55	29.64
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	1,180.35	12,268.80	141,774.68	185,096.80	42,141.77	22.77
DEPARTMENT: 71000 - BUILDINGS	7,301.80	54,028.49	382,625.98	471,481.46	81,553.68	17.30
DEPARTMENT: 72000 - CUSTODIAL SERVICES	8,699.10	47,486.99	382,187.60	533,679.56	142,792.86	26.76
DEPARTMENT: 73000 - GROUNDS	9,361.30	19,100.80	195,367.54	274,130.93	69,402.09	25.32
DEPARTMENT: 73001 - ATHLETIC FIELDS	100.00	14,611.00	23,936.50	28,450.00	4,413.50	15.51
DEPARTMENT: 74000 - VEHICLES	9,391.47	16,714.57	74,375.60	301,365.64	217,598.57	72.20
DEPARTMENT: 75000 - CAMPUS SECURITY	2,911.82	1,753.45	103,456.28	221,240.02	114,871.92	51.92
DEPARTMENT: 76000 - INSURANCE	0.00	5,023.10	438,740.71	469,809.00	31,068.29	6.61
DEPARTMENT: 77000 - UTILITIES	0.00	60,184.73	491,524.60	831,500.00	339,975.40	40.89
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	14,032.08-	0.00	14,032.08	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	549.00	100.00	449.00-	448.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	732.00	35,990.00	40,000.00	4,010.00	10.03
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	11,513.00	11,000.00	513.00-	4.65-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	434.00	41,082.00	151,000.00	109,918.00	72.79
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	12,852.50	33,482.50	0.00	33,482.50-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	43,831.00	43,831.00	100.00
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FUND: 11 - GENERAL	334,266.98	1,087,842.01	10,540,337.68	15,411,664.00	4,537,059.34	29.44

04/09/21

Garden City Community College  
 Annual Budget Report Ending 03/31/21  
 Options - All Statuses

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Fiscal Year: 2021

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,163.04	46,701.41	63,286.27	16,584.86	26.21
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	0.00	217.00	217.00	100.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	3,956.73	41,126.26	46,880.52	5,754.26	12.27
DEPARTMENT: 12200 - ADN PROGRAM	0.00	31,545.90	262,203.22	293,480.00	31,276.78	10.66
DEPARTMENT: 12201 - LPN PROGRAM	0.00	24,647.13	200,464.55	283,256.22	82,791.67	29.23
DEPARTMENT: 12202 - EMT	0.00	18,347.08	142,642.85	170,385.27	27,742.42	16.28
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	15,183.91	129,424.31	181,366.00	51,941.69	28.64
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,211.82	40,357.50	58,728.00	18,370.50	31.28
DEPARTMENT: 12211 - ANIMAL SCIENCE	843.75	14,175.46	108,202.40	105,708.00	3,338.15-	3.15-
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	12,782.68	104,641.17	153,648.43	49,007.26	31.90
DEPARTMENT: 12230 - AUTO MECHANICS	19,118.00	6,246.32-	94,188.24	132,874.74	19,568.50	14.73
DEPARTMENT: 12240 - CRIMINAL JUSTICE	0.00	11,389.77	95,759.06	130,055.78	34,296.72	26.37
DEPARTMENT: 12241 - FIRE SCIENCE	1,863.50	8,043.06	57,986.92	79,652.00	19,801.58	24.86
DEPARTMENT: 12250 - COSMETOLOGY	0.00	11,220.31	107,310.66	127,957.00	20,646.34	16.14
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	3,559.32	1,492.68	4,471.38	61,920.76	53,890.06	87.03
DEPARTMENT: 12273 - WELDING	4,533.00	20,905.83	159,840.11	234,524.00	70,150.89	29.91
DEPARTMENT: 12280 - BUILDING TRADES	6,880.47	5,661.67	48,733.64	83,279.00	27,664.89	33.22
DEPARTMENT: 42005 - DEAN OF TECHNICAL	896.48	16,954.13	128,114.17	438,090.01	309,079.36	70.55
=====						
FUND: 12 - PTE FUND	37,694.52	199,434.88	1,772,167.85	2,645,309.00	835,446.63	31.58

Fiscal Year: 2021

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,735.62	13,340.45	34,000.00	20,659.55	60.76
DEPARTMENT: 55006 - FOOTBALL	0.00	59.29	61.83	3,673.00	3,611.17	98.32
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,875.26	15,068.84	24,493.39	9,424.55	38.48
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	0.00	150.39	150.39	100.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	2,001.39	2,804.00	802.61	28.62
DEPARTMENT: 55008 - VOLLEYBALL	0.00	176.34	1,582.81	2,187.51	604.70	27.64
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	8,953.54	25,454.54	16,501.00	64.83
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	909.95	6,229.33	14,500.00	8,270.67	57.04
DEPARTMENT: 55007 - BASEBALL	0.00	2,037.37	16,189.99	22,029.68	5,839.69	26.51
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	791.05	2,709.34	1,918.29	70.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	95.05	234.06	139.01	59.39
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	227.50	842.53	615.03	73.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	2,753.37	2,753.37	100.00
DEPARTMENT: 11021 - ENGLISH	0.00	245.80	1,261.79	4,120.00	2,858.21	69.37
DEPARTMENT: 11030 - ART	1,829.62	42.96	2,521.41	4,600.00	248.97	5.41
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	584.22	1,032.90	920.00	112.90	12.26
DEPARTMENT: 11033 - INST MUSIC	0.00	232.20	232.20	2,325.00	2,092.80	90.01
DEPARTMENT: 11040 - SCIENCE	12,913.23	275.01	2,399.98	17,230.00	1,916.79	11.12
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	0.00	0.00	3,541.00	3,541.00	100.00
DEPARTMENT: 12200 - ADN PROGRAM	624.00	0.00	33,328.30	33,955.00	2.70	0.01
DEPARTMENT: 12201 - LPN PROGRAM	994.00	0.00	39,405.84	41,001.00	601.16	1.47
DEPARTMENT: 12202 - EMT	195.92	4,830.37	14,352.44	25,864.00	11,315.64	43.75
DEPARTMENT: 12203 - ALLIED HEALTH	288.00	1,075.00	10,285.92	17,911.00	7,337.08	40.96
DEPARTMENT: 12210 - AGRICULTURE	0.00	0.00	1,784.65	4,601.00	2,816.35	61.21
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	167.06	5,297.29	6,797.00	1,499.71	22.06
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,819.16	8,320.02	25,184.67	40,731.00	13,727.17	33.70
DEPARTMENT: 12230 - AUTO MECHANICS	6,632.36	6,869.30	61,307.46	74,627.00	6,687.18	8.96
DEPARTMENT: 12240 - CRIMINAL JUSTICE	3,500.00	198.15	2,213.10	9,237.00	3,523.90	38.15
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	520.64	4,602.00	4,081.36	88.69
DEPARTMENT: 12273 - WELDING	26,699.29	466.52	11,151.31	61,570.00	23,719.40	38.52
DEPARTMENT: 12280 - BUILDING TRADES	0.00	42.25	5,802.61	13,637.00	7,834.39	57.45
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
=====						
FUND: 14 - ADULT SUPPLEMENTARY ED	55,495.58	31,142.69	282,624.29	503,100.81	164,980.94	32.79

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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,455.96	21,735.82	36,342.00	14,606.18	40.19
DEPARTMENT: 94000 - STUDENT CENTER	22,058.96	1,396.94	70,755.91	282,111.00	189,296.13	67.10
DEPARTMENT: 95000 - STUDENT HOUSING	1,767.38	158,562.00	1,619,296.59	2,578,328.00	957,264.03	37.13
DEPARTMENT: 98000 - COSMETOLOGY	9,244.40	2,675.24	78,578.65	112,112.00	24,288.95	21.66
DEPARTMENT: 97000 - BOOKSTORE	125,006.12	15,487.34	234,326.40	582,091.00	222,758.48	38.27
=====						
FUND: 16 - AUXILIARY ENTITIES	158,076.86	183,577.48	2,024,693.37	3,590,984.00	1,408,213.77	39.22

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FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	970.60	17,000.00	16,029.40	94.29
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	9,063.00	9,063.00	0.00	9,063.00-	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.04-	0.00	16,675.04	0.00	16,675.00-	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	398.44	814.88	814.88	0.00	1,213.32-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	1,368.00	1,368.00	2,993.80	1,625.80	54.31
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	111,643.04	111,643.04	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,450.00	13,450.00	0.00	0.00
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	0.00	464.50	0.00	464.50-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	11,471.84	10,610.64	92.49
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	22,045.28	154,693.69	327,697.00	173,003.31	52.79
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	4,696.30	15,297.00	10,600.70	69.30
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,843.96	53,894.27	0.00	53,894.27-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	7,999.00	2,740.00	5,259.00-	191.92-
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	0.00	861.20-	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	5,000.00	5,500.00	500.00	9.09
DEPARTMENT: 00000 - GENERAL	0.00	0.00	17,404.00-	17,404.00-	0.00	0.00
DEPARTMENT: 12280 - BUILDING TRADES	635.11	1,639.90	32,829.03	33,469.00	4.86	0.01
DEPARTMENT: 11040 - SCIENCE	0.00	1,717.86	23,191.06	42,623.00	19,431.94	45.59
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	19,761.75	68,871.91	100,322.00	31,450.09	31.35
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	7,899.00	9,843.94	57,780.22	149,081.00	83,401.78	55.94
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	86.10	359.31	1,083.76	13,225.00	12,055.14	91.15
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	230.93	230.93	100.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	1,902.73	19,931.13	70,586.39	50,655.26	71.76
=====						
FUND: 22 - RESTRICTED GRANTS	9,018.61	74,360.61	555,512.83	886,701.00	322,169.56	36.33

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FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	12,862.34	13,100.00	237.66	1.81
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	800.00	0.00	800.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	35,968.00	0.00	35,968.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.04	3,375.00	50,808.64	5,000.00	45,808.68-	916.16-
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	68,160.00	111,959.74	0.00	111,959.74-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	32.00	0.00	32.00-	0.00
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	0.00	6,703.00	6,703.00	0.00	6,703.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	7,991.20	3,709.55	825,231.26	100,000.00	733,222.46-	733.21-
DEPARTMENT: 12211 - ANIMAL SCIENCE	1,320.00	0.00	98,680.00	100,000.00	0.00	0.00
DEPARTMENT: 12273 - WELDING	0.00	0.00	235,000.00	0.00	235,000.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	417,807.00	417,807.00	0.00	417,807.00-	0.00
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	0.00	0.00	0.00	600,000.00	600,000.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	475.86	13,955.95	34,846.26	365,937.00	330,614.88	90.35
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	22,337.39	43,051.47	0.00	43,051.47-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	9,688.50	9,688.50	0.00	9,688.50-	0.00
DEPARTMENT: 64000 - INFORMATION TECHNO	0.00	0.00	0.00	300,000.00	300,000.00	100.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	0.00	0.00	0.00	600,000.00	600,000.00	100.00
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	7,396.69	33,933.18	0.00	33,933.18-	0.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	9,787.10	553,133.08	1,917,371.39	2,084,037.00	156,878.51	7.53



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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	25,658.38	224,372.20	342,874.00	118,501.80	34.56
DEPARTMENT: 00000 - GENERAL	0.00	0.00	31,566.00-	31,566.00-	0.00	0.00
DEPARTMENT: 12200 - ADN PROGRAM	60,951.99	233.00	2,833.00	63,588.00	196.99-	0.30-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,748.53	28,189.24	50,000.00	21,810.76	43.62
=====	=====	=====	=====	=====	=====	=====
FUND: 24 - ADULT EDUCATION	60,951.99	28,639.91	173,828.44	374,896.00	140,115.57	37.37

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FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	226,125.00	0.00	108,475.50	1,237,500.00	902,899.50	72.96
=====	=====	=====	=====	=====	=====	=====
FUND: 61 - CAPITAL OUTLAY	226,125.00	0.00	108,475.50	1,237,500.00	902,899.50	72.96

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FUND: 65 - CAPITAL CAMPAIGN FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 12200 - ADN PROGRAM	0.00	0.00	31,566.00	0.00	31,566.00- 0.00
=====					
FUND: 65 - CAPITAL CAMPAIGN FUND	0.00	0.00	31,566.00	0.00	31,566.00- 0.00

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Fiscal Year: 2021

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	11,338.46	55,082.69	409,917.92	718,974.80	297,718.42	41.41
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	10.28	0.00	1,808.86	15,400.00	13,580.86	88.19
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	926.10	1,649.56	6,942.77	5,293.21	76.24
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	11,348.74	56,008.79	413,376.34	741,317.57	316,592.49	42.71

Fiscal Year: 2021

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,127.00	0.00	1,127.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	15,475.00	88,768.20	85,000.00	3,768.20-	4.42-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	78,654.50	85,000.00	6,345.50	7.47
DEPARTMENT: 55003 - MEN'S TRACK	0.00	750.00	21,930.00	30,000.00	8,070.00	26.90
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	24,865.00	30,000.00	5,135.00	17.12
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	1,401.00-	55,219.00	62,500.00	7,281.00	11.65
DEPARTMENT: 55006 - FOOTBALL	0.00	10,677.00-	275,625.00	220,000.00	55,625.00-	25.27-
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	70,991.00	69,500.00	1,491.00-	2.14-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	1,321.00-	53,876.00	59,500.00	5,624.00	9.45
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	51,050.00	51,000.00	50.00-	0.09-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	50,000.00	51,000.00	1,000.00	1.96
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	24,181.00	15,600.00	8,581.00-	55.00-
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	36,500.00	40,000.00	3,500.00	8.75
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	18,000.00	20,000.00	2,000.00	10.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	16,307.00	30,900.00	14,593.00	47.23
DEPARTMENT: 55021 - ESPORTS	0.00	2,000.00	12,500.00	7,500.00	5,000.00-	66.66-
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	2,250.00	3,978.00	1,728.00	43.44
DEPARTMENT: 11030 - ART	0.00	0.00	5,600.00	6,528.00	928.00	14.22
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	9,050.00	8,103.00	947.00-	11.68-
DEPARTMENT: 11033 - INST MUSIC	0.00	930.00	30,640.00	14,553.00	16,087.00-	110.53-
DEPARTMENT: 11034 - ORCHESTRA	0.00	0.00	1,133.00	4,000.00	2,867.00	71.68
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	5,875.00	5,875.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	14,750.00	22,736.00	7,986.00	35.12
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	3,350.00	36,810.00	40,000.00	3,190.00	7.98
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	4,067.50-	0.00	0.00	0.00	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	13,565.00	10,000.00	3,565.00-	35.64-
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	5,038.50	993,391.70	973,273.00	20,118.70-	2.06-

Garden City Community College  
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	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 250,307.16	0.0000%
State Municipal Invest. Pool	\$ 46,210.81	0.0094%
Landmark National Bank	<u>\$ 10,550,305.09</u>	0.0700%
	<u>\$ 10,846,823.06</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	7/26/2021
Western State Bank	CD	\$ 1,000,000.00	0.1500%	1/26/2021	10/26/2021
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 12,846,823.06</u></u>			

RESOLUTION 2021-C

**Notice of Intent to Non-renew**

WHEREAS, Roman Simon is currently employed by Garden City Community College, as an Instructor; and

WHEREAS, the Board of Trustees of Garden City Community College (Board of Trustees), finds that the contract of employment of Roman Simon should be non-renewed, and that Roman Simon be given written notice on or before May 21, 2021, of the intent of the Board of Trustees to non-renew his contract of employment for the 2021-22 school year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE, AS FOLLOWS:

It is hereby declared to be the intent of the Board of Trustees of Garden City Community College, that the contract of employment of Roman Simon as an Instructor be non-renewed for the 2021-22 school year; and

The Executive Assistant to the President is directed to give written notice in person or by United States mail to Roman Simon on or before May 21, 2021, of the Board of Trustee's intent to non-renew his contract of employment for the 2021-22 school year.

ADOPTED by the Board of Trustees of Garden City Community College, on the 13<sup>th</sup> day of April, 2021.

\_\_\_\_\_  
Dr. Marilyn K. Douglass, Chairperson  
Board of Trustees  
Garden City Community College

ATTEST:

\_\_\_\_\_  
Jodie Tewell,  
Executive Assistant to the President

CERTIFICATE OF SERVICE

**Notice of Intent to Non-renew**

Resolution 2021-C

I, Jodie Tewell, do hereby certify that on the 14th day of April, 2021, I served a copy of the foregoing, Resolution No. 2021-C, Notice of Intent to Non-renew, on Roman Simon in the following manner:

\_\_\_\_\_ By certified mail to 1112 Gillespie Place, Garden City, KS 67846

\_\_\_\_\_ By personal service at Garden City Community College

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Jodie Tewell,  
Executive Assistant to the President



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING GARDEN CITY COMMUNITY COLLEGE, TO ENTER INTO A LEASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF REFINANCING CERTAIN BUILDING IMPROVEMENTS ON THE COLLEGE CAMPUS IN GARDEN CITY, KANSAS, AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.**

**WHEREAS**, under the constitution and statutes of the State of Kansas, particularly K.S.A. 71--201, Garden City Community College, Finney County, Kansas (the "College") is empowered to enter into certain leases and lease purchase agreements for the lease and/or acquisition of property; and

**WHEREAS**, the College has immediate need to refinance (a) a student housing facility on the College campus in Garden City, Kansas (the "2014 Improvements"), and the Student Union, Bookstore, and Dormitory System Revenue Bonds, Series 2014 (the "Series 2014 Bonds") that financed the 2014 Improvements, and (b) a student housing facility on the College campus in Garden City, Kansas (the "2017 Improvements," and, with the Series 2014 Improvements, jointly, the "Improvements"), and a lease-purchase agreement funded as of May 1, 2017, by and between the College and Clayton Holdings, LLC (the "2017 Lease") that financed the 2017 Improvements, which further its educational and public purposes, but does not have sufficient moneys on hand legally available to do so; and

**WHEREAS**, in order to refinance the Improvements and the Series 2014 Bonds and 2017 Lease (jointly, the "Refunded Obligations"), the governing body of the College now finds and determines that it is advisable to enter into a financing arrangement involving a Lease Agreement and the issuance and delivery of \$4,730,000 principal amount of Lease Agreement Refunding Certificates of Participation, Series 2021A (the "Series 2021A Certificates"); and

**WHEREAS**, in order to facilitate the foregoing and to pay the cost thereof, it is necessary and desirable for the College to take the following actions:

1. Enter into a Site Lease (the "Site Lease") with the College, as lessor, and Security Bank of Kansas City, Kansas City, Kansas (the "Trustee"), as lessee, pursuant to which the College will lease certain real property to the Trustee on the terms and conditions set forth therein, a form of which has been submitted to the governing body for review;
2. Enter into a Lease Agreement (the "Lease") with the Trustee, pursuant to which the College will lease the Project (as defined in the Lease) from the Trustee with an option to purchase the Trustee's interest in the Project, a form of which has been submitted to the governing body for review;
3. Approve a Declaration of Trust (the "Declaration of Trust"), by the Trustee, pursuant to which Series 2021A Certificates will be executed and delivered, a form of which has been submitted to the governing body for review;
4. Approve an Official Statement respecting the Series 2021A Certificates, evidencing proportionate interests of the owners thereof in Basic Rent Payments to be made by the College under the Lease, to be in substantially the same form as the Preliminary

Official Statement respecting the Series 2021A Certificates, heretofore approved (the "Preliminary Official Statement," and together, the "Official Statement"); and

5. Authorize a Tax Compliance Agreement (the "Tax Compliance Agreement") pursuant to which the College and Trustee covenant and agree to comply with various federal tax requirements necessary to maintain the exemption from federal income taxation of the Interest Portion of Basic Rent Payments under the Lease

The Site Lease, the Lease, the Official Statement, and the Tax Compliance Agreement are referred to together herein as the "College Documents."

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF GARDEN CITY COMMUNITY COLLEGE, AS FOLLOWS:**

**Section 1. Authorization and Approval of College Documents and Declaration of Trust.**

(a) The College Documents and the Declaration of Trust are hereby approved in substantially the forms submitted to and reviewed by the governing body on the date hereof, with such changes therein as shall be approved by the Chairman, the Chairman's execution of the College Documents to be conclusive evidence of such approval.

(b) The obligation of the College to pay Basic Rent Payments (as defined in the Lease) under the Lease shall constitute a current expense of the College and shall not in any way be construed to be an indebtedness or liability of the College in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or liability by the College, and all provisions of the Lease shall be construed so as to give effect to such intent.

(c) The Chairman is hereby authorized and directed to execute and deliver the College Documents and to approve changes to the Declaration of Trust on behalf of and as the act and deed of the College. The Secretary of the Board of Trustees is hereby authorized to affix the College's seal to the College Documents and attest said seal.

**Section 2. Official Statement and Tax and Securities Matters.** The final Official Statement is hereby authorized and approved, supplementing, amending and completing the Preliminary Official Statement, with such changes therein and additions thereto as shall be approved by the officer of the College executing the final Official Statement, said officer's execution thereof to be conclusive evidence of said officer's approval thereof, and the public distribution of the final Official Statement by the purchaser of the Refunding Certificates of Participation are in all respects hereby authorized and approved. The Chairman of the College is hereby authorized to execute and deliver the final Official Statement on behalf of and as the act and deed of the College.

For the purpose of enabling the original purchaser of the Certificates (the "Underwriter") to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission, the College hereby deems the information regarding the College contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1), and the appropriate officers of the College are hereby authorized, if requested, to provide the Underwriter a letter or certification to such effect and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Underwriter to comply with the requirement of such Rule.

In order to comply with the provisions of the Rule and directives of the SEC, the governing body of the College hereby approves the form of the Disclosure Undertaking, substantially in the form presented herewith. The Chairman is hereby directed to execute the Disclosure Undertaking, with such changes as legal counsel to the College and the Chairman shall approve (whose signature thereon shall constitute conclusive evidence of such approval). A copy of the Disclosure Undertaking shall be placed in the permanent records of the College and shall be available for public inspection during regular business hours

**Section 3. Further Authority.** The College shall, and the officials and agents of the College are hereby authorized and directed to, take such actions, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution and to carry out, comply with and perform the duties of the College with respect to the College Documents, the other documents authorized or approved hereby and the Project. Without limiting the foregoing, the Chairman is hereby authorized to execute a tax compliance agreement and other closing documents and, if required, to execute any certificate or agreement to allow the Underwriter to comply with Rule 15c2-12 of the Securities and Exchange Commission.

**Section 4. Mandatory Provisions.** Pursuant to K.S.A. 71-201c, the College shall omit from the College Documents the mandatory contract provisions of DA-146a.

**Section 5. Effective Date.** This Resolution shall take effect and be in full force from and after its passage by the governing body.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

**ADOPTED** by the governing body of Garden City Community College, this 13<sup>th</sup> day of April, 2021.

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Chairman

(SEAL)

ATTEST:

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Secretary of the Board of Trustees

**Agenda No: III-G**

**Date: April 13<sup>th</sup>, 2021**

**Topic:** Mechanical Tunnel Cap Replacement Project 2021 (Phase III)

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

The original Tunnel system was designed and constructed in 1968 to 1969. The tunnel system serves as a mechanical pathway for HVAC, electrical, irrigation and communication lines. The north tunnel system begins at the Physical Plant and runs east all the way to the front of the Academic building. From the Academic building the main quad tunnel runs north to the FOUS Building. The south tunnel then heads back west all the way to the front of the JCVT building. The tunnel branches back to the north at the intersection between the JOYC and FOUS buildings to serve the DPAC building. The tunnel in front of the JCVT building heads back south to the Physical Plant building completing the loop. The tunnel cap has been in place for 50 years. In 2017 we began phase I of replacing the tunnel cap system on the north tunnel cap. In 2019 we completed phase II by replacing the south tunnel cap.

GMCN Architects, designed and released specifications for the replacement of the main Tunnel Cap lid that runs through the campus center quad. This project includes removal and replacement of the pedestrian sidewalk, which is structural to the top, and sidewalls portions of the tunnel. It is proposed to replace all original tunnel cap and sidewalks on the main quad and installing an 8'-0" concrete mechanical tunnel cap. Project start date is May 15<sup>th</sup>, 2021 and our timeline for completion is 92 calendar days (August 15<sup>st</sup>, 2021). We will have the campus quad sectioned off from traffic during the duration of construction to ensue safety of our shareholders. The contractor will be responsible for safety hazards during the tunnel cap replacement. GCCC operations personnel will help oversee safety precautions, as well.

Bids were received from three contractors: Lee Construction Co., Garden City, KS. American Warrior Construction, Garden City, KS. Wichita Construction Group, Wichita, KS.

Administration's recommendation is to accept the best proposal from: American Warrior, Construction.

American Warrior:	\$320,382.00
Lee Construction Bid:	\$350,800.00
Wichita Construction Group:	\$616,275.00

**Budget Information:**

Certificate of Participation funding pending June 30,2021 closing  
\_\_\_\_\_ – mechanical tunnel lid replacement

If COP funds do not become available, the project will be funded through the General Fund.

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_  
for \_\_\_\_\_, to replace the Campus Mechanical Quad Tunnel Cap.

**Board Action Taken:**

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Disapproved**

\_\_\_\_\_ **Ayes**      \_\_\_\_\_ **Nays**      \_\_\_\_\_ **No Action**

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly.

## Item(s) to be purchased:

Main campus quad tunnel cap replacement

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## Bidders and amounts:

(1) Company American Warrior Construction, Inc. AMOUNT \$320,382.00

Address 118 E Laurel St, Garden City, KS 67846

(2) Company Lee Construction, Inc. AMOUNT \$350,800.00

Address 413 N Campus Dr #1, Garden City, KS 67846

(3) Company Wichita Construction Group AMOUNT \$616,275.00

Address Rose Hill, KS 67133

(4) Company \_\_\_\_\_ AMOUNT \_\_\_\_\_

Address \_\_\_\_\_

Shipping/other costs \_\_\_\_\_ are \_\_\_\_\_ are not included in amounts shown above.

\_\_\_\_\_ **Single source vendor.** Check here if only one bidder is available.

**Recommendation of bid to accept:** #1 American Warrior Construction, Inc.

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** \_\_\_\_\_

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

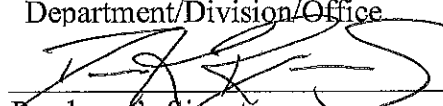
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

**SECTION 00 4113 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

1.01 **BIDDER:** American Warriors Construction, Inc.

- A. Project Name: Mechanical Tunnel Lid Replacement Project for Garden City Community College
- B. Project Location:
  - 1. 801 Campus Drive, Garden City, KS 67846
- C. Owner: Garden City Community College Board of Trustees
- D. Architect: GMCN Architects..
- E. Architect Project Number: 201944

1.02 **CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. Two Hundred Seventy One Thousand Seven Hundred <sup>Fifty-one</sup> Dollars (\$ 271,751 ).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

1.03 **BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ ).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.04 **TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

1.05 **ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated 03/22/21.
  - 2. Addendum No. 2, dated 04/01/21.
  - 3. Addendum No. 3, dated 04/05/21.



4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

1.07 BID SUPPLEMENTS


- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Alternates
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 DOCUMENT CONTINUES

1.10 SUBMISSION OF BID

- A. Respectfully submitted this 6<sup>th</sup> day of April, 2021.
- B. Submitted By: American Warrior Construction, Inc
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Amroo Sunny
- G. (Type or print name)
- H. Title: President
- I. (Owner/Partner/President/Vice President)
- J. Witness By: \_\_\_\_\_
- K. (Handwritten signature)
- L. Attest: \_\_\_\_\_
- M. (Handwritten signature)
- N. \_\_\_\_\_

- O. (Type or print name)
- P. Title: \_\_\_\_\_
- Q. (Corporate Secretary or Assistant Secretary)
- R. Street Address: 118 E Laurel St.
- S. City, State, Zip Garden City, KS 67846
- T. Phone: 620-315-4319
- U. License No.: 21-000518
- V. Federal ID No.: 46-2433045

1.11 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**SECTION 00 4323 - ALTERNATES FORM**

**PARTICULARS**

1.01 THE FOLLOWING IS THE LIST OF ALTERNATES REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) American Warriors Construction, Inc.

1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE BOARD OF TRUSTEES

1.04 DATED April 16th 2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

**ALTERNATES LIST**

2.01 THE FOLLOWING AMOUNTS SHALL BE ADDED TO THE BID AMOUNT. REFER TO SECTION 01 2300 - ALTERNATES.

ALTERNATE # 1: ADD (DEDUCT) \$ 48,631

**END OF SECTION**

# AIA<sup>®</sup> Document A310<sup>™</sup> – 2010

## **Bid Bond**

### **CONTRACTOR:**

*(Name, legal status and address)*

American Warrior Construction, Inc.  
118 E. Laurel St., Garden City, KS  
67846

### **SURETY:**

*(Name, legal status and principal place of business)*

West Bend Mutual Insurance Company  
8401 Greenway Blvd., Suite 1100  
Middleton, WI 53562

### **OWNER:**

*(Name, legal status and address)*

Garden City Community College  
Garden City, KS

**BOND AMOUNT:** \$ Five percent (5%) of Bid Amount

### **PROJECT:**

*(Name, location or address, and Project number, if any)*

Mechanical Tunnel Lid Replacement Project for Garden City Community College

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Signed and sealed this April 6, 2021

Jane Swartz  
(Witness)

T. Query  
(Witness) Secretary

[Signature]  
(Principal) (Seal)

President of AWC  
(Title)

David S. Salavitch  
(Surety) (Seal)

David S. Salavitch, Attorney in Fact  
(Title)





### Power of Attorney

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

David S. Salavitch, Robert L. Cox

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Five Million Dollars (\$5,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-in-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of March, 2009.

Attest James J. Pauly  
James J. Pauly  
Secretary



Kevin A. Steiner  
Kevin A. Steiner  
Chief Executive Officer / President

State of Wisconsin  
County of Washington

On the 1st day of March, 2009 before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



John F. Duwell  
John F. Duwell  
Executive Vice President - Chief Legal Officer  
Notary Public, Washington Co. WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this April 6, 2021



Dale J. Kent  
Dale J. Kent  
Executive Vice President -  
Chief Financial Officer

**Notice:** Reproductions are not binding on the company. Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.

**SECTION 00 4113 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

1.01 **BIDDER:** Lee Construction, Inc.

- A. Project Name: Mechanical Tunnel Lid Replacement Project for Garden City Community College
- B. Project Location:
  - 1. 801 Campus Drive, Garden City, KS 67846
- C. Owner: Garden City Community College Board of Trustees
- D. Architect: GMCN Architects..
- E. Architect Project Number: 201944

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. Three hundred four thousand seven hundred twenty six <sup>and</sup> 00/100 Dollars (\$ 304,726<sup>00</sup>).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. Three hundred four thousand seven hundred twenty six <sup>and</sup> 00/100 Dollars (\$ 304,726<sup>00</sup>).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated March 22, 2021.
  - 2. Addendum No. 2, dated April 1, 2021.
  - 3. Addendum No. 3, dated April 5, 2021.

4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

1.07 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Alternates
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 DOCUMENT CONTINUES

1.10 SUBMISSION OF BID

A. Respectfully submitted this 10<sup>th</sup> day of April, 2021.

B. Submitted By: Lee Construction, Inc.

C. (Name of bidding firm or corporation)

D. Authorized Signature: Matthew Lee

E. (Handwritten signature)

F. Signed By: Matthew Lee

G. (Type or print name)

H. Title: Vice-President

I. (Owner/Partner/President/Vice President)

J. Witness By: Shawn Park

K. (Handwritten signature) Shawn Park

L. Attest: [Signature]

M. (Handwritten signature)

N. Keen Wessels



- O. (Type or print name)
- P. Title: Secretary / Treasurer
- Q. (Corporate Secretary or Assistant Secretary)
- R. Street Address: 413 Campus Drive Suite 101
- S. City, State, Zip Garden City, KS 67846
- T. Phone: (620) 276-6811
- U. License No.: 20-000126
- V. Federal ID No.: 48-0846705

1.11 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**SECTION 00 4313 - BID SECURITY FORMS**

**BID FORM SUPPLEMENT**

1.01 **A COMPLETED BID BOND FORM IS REQUIRED TO BE ATTACHED TO THE BID FORM.**

1.02 **BID BOND FORM**

- A. AIA Document A310, "Bid Bond," is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. AIA Document A312, "Performance Bond and Payment Bond," is the recommended form for a performance and payment bond. A performance bond and payment bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- C. Copies of AIA standard forms may be obtained from The American Institute of Architects; [www.aia.org/contractdocs/purchase/index.htm](http://www.aia.org/contractdocs/purchase/index.htm); email: [docspurchases@aia.org](mailto:docspurchases@aia.org); (800) 942-7732.

**END OF DOCUMENT 004313**

# THE AMERICAN INSTITUTE OF ARCHITECTS

## AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Lee Construction, Inc.

413 Campus, Garden City, KS 67846

as Principal, hereinafter called the Principal, and Merchants National Bonding, Inc.

P.O. Box 14498, Des Moines, IA 50306 - 3498

a corporation duly organized under the laws of the State of IA

as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College

801 Campus Drive, Garden City, KS 67846

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Mechanical Tunnel Lid Replacement, Project #201944

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 6th day of April, 2021

Shawn Park  
Shawn Park (Witness)

Lee Construction, Inc.

(Principal)

(Seal)

By: Matthew Lee

Matthew Lee, Vice President

(Title)

Merchants National Bonding, Inc.

(Surety)

(Seal)

By: Kelly R. Watson

Attorney-in-Fact Kelly R. Watson

(Title)



Danielle Watson  
Danielle Watson (Witness)

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Chandler H Cullor; Kelly R Watson; Linda S Reynolds; Mark E Gardner; Sandra Burnett

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of February, 2020.

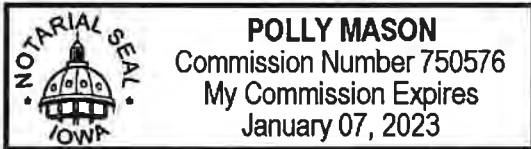


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 11th day of February 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Polly Mason*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 6th day of April, 2021.



*William Warner Jr.*  
Secretary

**SECTION 00 4323 - ALTERNATES FORM**

**PARTICULARS**

1.01 THE FOLLOWING IS THE LIST OF ALTERNATES REFERENCED IN THE BID

SUBMITTED BY:

1.02

(BIDDER) Lee Construction, Inc

1.03

TO (OWNER): GARDEN CITY COMMUNITY COLLEGE BOARD OF TRUSTEES

1.04

DATED 04/20/21 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

**ALTERNATES LIST**

2.01 THE FOLLOWING AMOUNTS SHALL BE ADDED TO THE BID AMOUNT. REFER TO SECTION 01 2300 - ALTERNATES.

ALTERNATE # \_\_\_\_\_ (DEDUCT) \$ \_\_\_\_\_ (ADD) 49,454.00

**END OF SECTION**

**SECTION 00 4113 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

1.01 **BIDDER:** Wichita Construction Group, Inc.

- A. Project Name: Mechanical Tunnel Lid Replacement Project for Garden City Community College
- B. Project Location:
  - 1. 801 Campus Drive, Garden City, KS 67846
- C. Owner: Garden City Community College Board of Trustees
- D. Architect: GMCN Architects..
- E. Architect Project Number: 201944

1.02 **CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. Five Hundred Thirty-Eight Thousand Six Hundred Dollars (\$ 538,600.00 )
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

1.03 **BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. Twenty-Six Thousand Nine Hundred and Thirty Dollars (\$ 26,930.00 ).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.04 **TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

1.05 **ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated March 22nd, 2021 .
  - 2. Addendum No. 2, dated April 1st, 2021 .
  - 3. Addendum No. 3, dated April 5th, 2021 .

4. Addendum No. 4, dated None.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

1.07 BID SUPPLEMENTS


- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Alternates
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 DOCUMENT CONTINUES

1.10 SUBMISSION OF BID

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Wichita Construction Group, Inc.
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Chris Dare
- G. (Type or print name)
- H. Title: President
- I. (Owner/Partner/President/Vice President)
- J. Witness By: 
- K. (Handwritten signature)
- L. Attest: Maya Williamson
- M. (Handwritten signature)
- N. Maya J. Williamson

O. (Type or print name)  
P. Title: Assistant Secretary  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 16544 SW 140th St  
S. City, State, Zip Rose Hill, KS 67133  
T. Phone: 316-648-1681  
U. License No.: Garden City License # 21-000072  
V. Federal ID No.: 47-3577497

1.11 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**



**SECTION 00 4323 - ALTERNATES FORM**

PARTICULARS

- 1.01 THE FOLLOWING IS THE LIST OF ALTERNATES REFERENCED IN THE BID SUBMITTED BY:
- 1.02 (BIDDER) Wichita Construction Group, Inc.
- 1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE BOARD OF TRUSTEES
- 1.04 DATED 4/6/2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

ALTERNATES LIST

- 2.01 THE FOLLOWING AMOUNTS SHALL BE ADDED TO THE BID AMOUNT. REFER TO SECTION 01 2300 - ALTERNATES.

ALTERNATE # 1: ADD / (DEDUCT) \$ 78.275.00

**END OF SECTION**

**Bid Bond**

**CONTRACTOR:**  
*(Name, legal status and address)*  
Wichita Construction Group  
PO Box 780108  
Wichita, KS 367278

**SURETY:**  
*(Name, legal status and principal place of business)*  
Employers Mutual Casualty Company  
717 Mulberry  
Des Moines, IA 50309

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**  
*(Name, legal status and address)*  
Garden City Community College  
801 N Campus Drive  
Garden City, KS 67846  
**BOND AMOUNT:** 5% of Bid

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**  
*(Name, location or address, and Project number, if any)*  
Garden City Community College - Mechanical Tunnel Lid Replacement Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6<sup>th</sup> day of April, 2021

[Signature]  
(Witness)  
[Signature]  
(Witness)

Wichita Construction Group  
[Signature] (Principal) (Seal)  
(Title) Chris Dare, President  
Employers Mutual Casualty Company  
[Signature] (Surety) (Seal)  
(Title) Regina Jackson, Power of Attorney



P.O. Box 712 • Des Moines, Iowa 50306-0712

### POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**REGINA JACKSON**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

#### Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

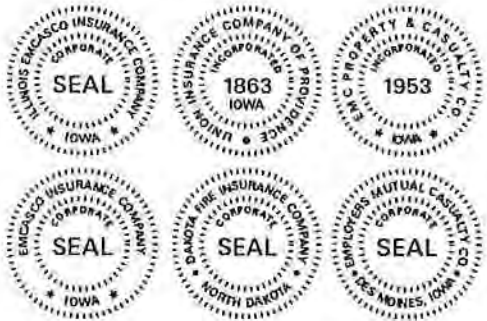
### AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

**RESOLVED:** The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



*Scott R. Jean*  
\_\_\_\_\_  
Scott R. Jean, President & CEO  
of Company 1; Chairman, President  
& CEO of Companies 2, 3, 4, 5 & 6

*Todd Strother*  
\_\_\_\_\_  
Todd Strother, Executive Vice President  
Chief Legal Officer & Secretary of  
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

*Kathy Loveridge*  
\_\_\_\_\_  
Notary Public in and for the State of Iowa



### CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of April, 2021.

*James D. Clough*  
\_\_\_\_\_  
Vice President

**Agenda No:** III - H

**Date:** April 13<sup>th</sup>, 2021

**Topic:** Hydronic Pipe Replacement (Phase 4-Main Quad)

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

The original 3” Hydronic pipe was installed into our tunnel system in 1969. The pipe initially provided heating service to the five original buildings: SAFL Library, Administration, Academic, FOUS, and the JOYC Fine Arts buildings. In 2002, the college added the Chiller plant addition with a 4 pipe-chilling loop and two ammonia chillers. In 2006, the college added the 660-ton Trane Chiller. The Hydronic Hot Water line has served the college for 50 years and has lasted well in excess of its life expectancy.

Due to age related deterioration, approximately 1,014 feet of piping are in need of complete replacement. The Facilities department designed and released an RFP with specifications to replace sections of the original 3” Hydronic Hot Water pipe. It is proposed to remove and replace approximately 1,300 feet of existing piping. All non-servicing valves will be removed. The contractor shall install new 2”, 3”, and 6” Schedule 40 steel pipe, valves, expansion joints, and required fittings. The contractor shall coordinate all work to be done with the contractor hired by GCCC to repair the Main Campus tunnel cap and shall be done before the start of the fall 2021 semester.

Bids were received from two contractors: Tatro Plumbing Co. Inc., Garden City, Kansas and Central Consolidated Inc., Wichita, Kansas. Administration’s recommendation is to accept the best proposal from Tatro Plumbing Co. Inc..

Tatro Plumbing Co. Inc.:	\$145,861.00
Central Consolidated Inc.:	\$147,925.00

**Budget Information:**

Certificate of Participation funding pending June 30,2021 closing.  
\_\_\_\_\_ – Phase 4 Hydronic Pipe replacement main quad

If COP funds do not become available, the project will be funded through the General Fund.

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \$ \_\_\_\_\_ for replacement of a portion of the Hydronic Pipe in the Main quad Tunnel system leading to the Dennis Perryman Athletic Complex.

**Board Action Taken:** \_\_\_\_\_ **Approved** \_\_\_\_\_ **Disapproved**

\_\_\_\_\_Ayes    \_\_\_\_\_Nays    \_\_\_\_\_No Action

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

Hydronic Pipe Replacement Campus quad

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## Bidders and amounts:

(1) Company Tatro AMOUNT \$145,861.00

Address 1285 Arcaway Ste 300, Garden City KS 67846

(2) Company Central Consolidated Inc AMOUNT \$147,370.00

Address 3435 West Harry Wichita, KS 67213

(3) Company AMOUNT

Address

(4) Company AMOUNT \$

Address

Shipping/other costs  are  are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #1 Tatro

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid

Due consideration, as per GCCC policy, given to local businesses  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

Purchaser's Signature

# TATRO

COMMERCIAL - INDUSTRIAL - SERVICE - PLUMBING - MECHANICAL

April 5, 2021

1285Acraway, Suite 300  
Garden City, Kansas 67846  
Phone: 620.277.2167  
Fax: 620.277.0244  
[www.tatroplumbing.com](http://www.tatroplumbing.com)

Mr. Derek Ramos  
Garden City Community College

Re: Replacement of Hydronic Hot Water Pipe 2021 Quad

Dear Mr. Ramos,

We offer the following as qualifications and consideration for your review:

- ✓ Demolition of Piping System in conjunction with Concrete Tunnel Cap Replacement
- ✓ Provide and Install Eight (8) 3" Valves at each Branch location
- ✓ Provide and Install Four (4) 3" Expansion Joints, 2 to the Library and 2 to the Administration Building
- ✓ Provide and Install ~682' of 6" Sch 40 Carbon Steel pipe with Grooved Fittings
- ✓ Provide and Install ~544' of 2 1/2" & 3" Sch 40 Carbon Steel pipe with Grooved Fittings
- ✓ Provide and Install Welded Pipe Guides on Tunnel Cap Contractor rack system
- ✓ Provide and Install Insulation per RFP
- ✓ Provide Bond at no additional cost

## Per BID FORM

We judge there is a need for the following in addition to the base bid and offer these as change considerations beyond the bid.

- 1) Provide and Install Four (4) 6" Expansion Joints

**Project ADD \$9,397.00**

- 2) Provide and Install Four (4) 6" Butterfly Valves for Isolation of Main Piping Loop

**Project ADD \$4,085.00**

Please feel free to call with questions.

Sincerely,



Justin Sanchez



BID FORM

Date: 4/5/21

The undersigned, doing business as the name of:

Tatro Plumbing Co., Inc.

Upon having reviewed the Specifications:

**REPLACEMENT OF HYDRONIC HOT WATER PIPE 2021 Quad**

the Request for Proposal and examination of the site with the scope of the Work; reviewed any and all Addenda and Notices which modify or clarify the above listed items, and hereby agrees to furnish all the required labor, materials, equipment, transportation, services and to perform all work described by these contract documents according to the conditions prescribed therein for the following considerations:

1. BASE BID; for the project including all work except work specifically designated as described by Additional Item Cost, the sum of:  
One Hundred Thirty-Two Thousand, Three Hundred Seventy-Nine dollars and NO/100  
DOLLARS (\$ 132,379.00 ).
2. DATE PERFORMANCE; the undersigned proposes:
  - a. Projected Start Date May 14<sup>th</sup>, 2021
  - b. Projected Completion Date July 30<sup>th</sup> pending Tunnel Cap Work
  - c.
3. ADDENDA; Receipt of all addenda, notices, etc bound with the Specifications is acknowledged as follows:  
 Addenda No. N/A dated \_\_\_\_\_  
 Addenda No. N/A dated \_\_\_\_\_  
 Addenda No. N/A dated \_\_\_\_\_
4. ADDITIONAL ITEM COST; the undersigned further agrees to perform any additional Work required by the College by a per contingency basis. The required labor and materials for the Work on a cost per square foot or per linear foot:  
\$100 per unit foot  
 (Changes can be quoted on an as needed basis)



5. INSURANCE;

Workmen's Compensation Insurance is placed with:

First Dakota Indemnity Co.

Public Liability & Property Damage Liability Insurance is placed with:

EMC Insurance

6. BIDDER'S SIGNATURE; (Affix Corporate Seal, if incorporated):



SIGNATURES

Company Name Tax ID # 48-0864586

Authorized Representative (Print or type)

Justin Sanchez

Signature (Must be in Ink)

*Justin Sanchez*

Mailing Address 1285 Acraway St, Suite 300

City and

State Garden City, KS 67846

Phone Fax 620-277-2167

E-mail Justin.Sanchez@TATRO.co

Date 4/5/21

# THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

## Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Tatro Plumbing Company, Inc.

1285 Acraway, Ste 300, Garden City, KS 67846

as Principal, hereinafter called the Principal, and Westfield Insurance Company

P.O. Box 5001, Westfield Center, OH 44251-5001

a corporation duly organized under the laws of the State of OH

as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College  
801 Campus Drive, Garden City, KS 67846

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5% ),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.


WHEREAS, the Principal has submitted a bid for  
Replacement of Hydronic Hot Water Pipe

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 5th day of April, 2021

  
\_\_\_\_\_  
(Witness)


Tatro Plumbing Company, Inc.  
\_\_\_\_\_  
(Principal) (Seal)

By:   
\_\_\_\_\_  
(Title)

Justin Sanchez, President

Westfield Insurance Company  
\_\_\_\_\_  
(Surety) (Seal)

  
\_\_\_\_\_  
Krista Searle (Witness)

By:   
\_\_\_\_\_  
(Title)  
Todd Alan Rambo, Attorney-in-fact



THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 08/14/18, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 1515202 03

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint DESIREE E. WESTMORELAND, KATHLEEN A. SNYDER, MONICA F. DONATELLI, MICHAEL D. WHIPPS, S. MARK WILKERSON, KELLY E. KIMMEL, CAROLYN J. JOHNSON, BRET S. BURTON, LARISSA SMITH, TODD ALAN RAMBO, JOINTLY OR SEVERALLY

of WICHITA and State of KS its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 14th day of JUNE A.D., 2018 .

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Signature of Dennis P. Baus

By: Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 14th day of JUNE A.D., 2018, before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



Signature of David A. Kotnik

David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio County of Medina ss.:

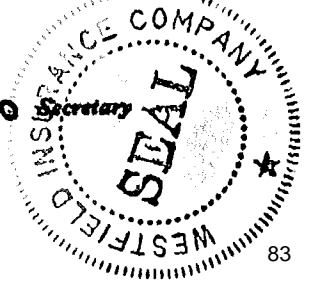
I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 5th day of April A.D., 2021 .



Signature of Frank A. Carrino

Frank A. Carrino, Secretary



## BID FORM

Date: 4/5/2021

The undersigned, doing business as the name of:

Central Consolidated, Inc.

Upon having reviewed the Specifications:

### **REPLACEMENT OF HYDRONIC HOT WATER PIPE 2021 Quad**

the Request for Proposal and examination of the site with the scope of the Work; reviewed any and all Addenda and Notices which modify or clarify the above listed items, and hereby agrees to furnish all the required labor, materials, equipment, transportation, services and to perform all work described by these contract documents according to the conditions prescribed therein for the following considerations:

1. BASE BID; for the project including all work except work specifically designated as described by Additional Item Cost, the sum of:  
One hundred forty seven thousand three hundred and seventy DOLLARS (\$147,370.00).
  
2. DATE PERFORMANCE; the undersigned proposes:
  - a. Projected Start Date May 14<sup>th</sup>, 2021
  - b. Projected Completion Date July 30<sup>th</sup>, 2021
  - c.
  
3. ADDENDA; Receipt of all addenda, notices, etc bound with the Specifications is acknowledged as follows:  
Addenda No. NA dated \_\_\_\_\_  
Addenda No. \_\_\_\_\_ dated \_\_\_\_\_  
Addenda No. \_\_\_\_\_ dated \_\_\_\_\_
  
4. ADDITIONAL ITEM COST; the undersigned further agrees to perform any additional Work required by the College by a per contingency basis. The required labor and materials for the Work on a cost per square foot or per linear foot:  
10% on Change Orders per unit \_\_\_\_\_

5. INSURANCE;

Workmen's Compensation Insurance is placed with:

Cincinnati Insurance

Public Liability & Property Damage Liability Insurance is placed with:

Cincinnati Insurance

6. BIDDER'S SIGNATURE; (Affix Corporate Seal, if incorporated):

SIGNATURES

Company Name Tax ID # 47-55902420

Authorized Representative (Print or type)

William Lorg

Signature (Must be in Ink)

*William Lorg*

Mailing Address 3435 West Harry

City and State Wichita, Kansas 67213

Phone Fax Phone (316)945-0797 Fax (316)945-3174

E-mail blorg@centralconsolidated.net

Date 4/5/2021

**Agenda No:** III - I

**Date:** April 13<sup>th</sup>, 2021

**Topic:** Broncbuster Suites Roof Replacement

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

Garden City Community College Broncbuster Suites were Constructed in 1995 and consist of eight Buildings. The four east buildings purchased in 2016 and Four west buildings purchased in 2017. The eight buildings house 52 total apartments. Due to age related deterioration of the shingled roofs, we are recommending a complete re-roofing and installation of guttering systems on all eight buildings.

The Base bids include the replacement of shingles and underlayment. Minor portions of the decking and fascia will need to be replaced and the cost for replacement will be billed according to the rate table below. All facias will be wrapped with metal for protection to reduce recurring maintenance costs.

Bids were received from 5 contractors, with DV Douglas Roofing submitting the lowest bid. We believe that acceptance of the bid received from DV Douglas Roofing is in the best interest of Garden City Community College.

Administrations recommendation is to accept the best proposal from: DV Douglas Roofing.

	Base Bid	Decking	Fascia
DV Douglas Roofing Bid:	\$181,000.00	\$2.75	\$2.50
Larry Walty Roofing Bid:	\$191,312.00	\$2.75	\$7.00
Platinum Roofing Bid:	\$198,094.00	\$5.00	\$5.00
Roof Masters Roofing Bid:	\$259,990.00	\$3.85	\$4.25
Weathercraft Roofing Bid:	\$206,694.36	\$4.00	\$21.67

**Budget Information:**

Certificate of Participation funding pending June 30,2021 closing.  
\_\_\_\_\_ – Broncbuster Suites Roof Replacement

If COP funds do not become available, the project will be funded through the Capital Outlay.

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \_\_\_\_\_, for Re-Roofing of Broncbuster Suites.

**Board Action Taken:**                    \_\_\_\_\_ **Approved**                    \_\_\_\_\_ **Disapproved**  
   \_\_\_\_\_ **Ayes**                    \_\_\_\_\_ **Nays**                    \_\_\_\_\_ **No Action**

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

Broncbuster Suites Roof Replacement

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### Bidders and amounts:

(1) Company DV Douglas Roofing AMOUNT \$181,000.00

Address 1215 W Mary St, Garden City, KS 67846

(2) Company Larry Walty Roofing AMOUNT \$191,312.00

Address 9932 SW Eugene Rd, Augusta, KS 67010

(3) Company Platinum Roofing AMOUNT \$198,094.00

Address 1630 E Fulton Plaza Garden City, KS 67846

(4) Company Roof Masters Roofing AMOUNT \$259,990.00

Address 2070 E 8<sup>th</sup> St Hays KS 67601

Shipping/other costs  are \_\_\_\_\_ are not included in amounts shown above.

**Single source vendor.** Check here if only one bidder is available.

---

Recommendation of bid to accept: #1 DV Douglas Roofing

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid \_\_\_\_\_

---

Due consideration, as per GCCC policy, given to local businesses  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

\_\_\_\_\_  
Purchaser's Signature



**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: D.V. DOUGLASS ROOFING, INC.**

- A. Project Name: GCCC Broncbuster Suites Re-Roof
- B. Project Location:
  - 1. 1703 - 1809 Laurel Street, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202108

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. ONE HUNDRED EIGHTY ONE THOUSAND Dollars (\$181,000.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. \_\_\_\_\_ Dollars (\$ 5%).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated MARCH 29, 2021.
  - 2. Addendum No. 2, dated MARCH 31, 2021.
  - 3. Addendum No. 3, dated APRIL 2, 2021.

4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

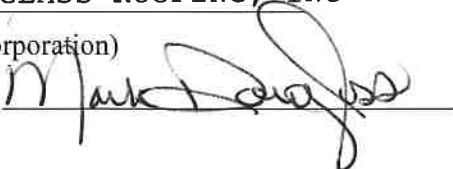
1.07 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 SUBMISSION OF BID

- A. Respectfully submitted this 6TH day of APRIL, 2021.
- B. Submitted By: D.V. DOUGLASS ROOFING, INC
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: MARK DOUGLASS
- G. (Type or print name)
- H. Title: VICE PRESIDENT
- I. (Owner/Partner/President/Vice President)
- J. Witness By: \_\_\_\_\_
- K. (Handwritten signature)
- L. Attest: \_\_\_\_\_
- M. (Handwritten signature)
- N. \_\_\_\_\_
- O. (Type or print name)

P. Title: \_\_\_\_\_  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 1215 W. MARY STREET  
S. City, State, Zip GARDEN CITY, KS 67846  
T. Phone: 800-564-7474  
U. License No.: KRCR #13-116302  
V. Federal ID No.: 48-0865016

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**SECTION 00 43 22 - UNIT PRICES FORM**

PARTICULARS

- 1.01 THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:
- 1.02 (BIDDER) D.V. DOUGLASS ROOFING, INC.
- 1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE
- 1.04 DATED 4-6-2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.
- 1.05 THE FOLLOWING ARE UNIT PRICES FOR SPECIFIC PORTIONS OF THE WORK AS LISTED, AND ARE APPLICABLE TO AUTHORIZED VARIATIONS FROM THE CONTRACT DOCUMENTS.

UNIT PRICE LIST

2.01 ITEM DESCRIPTION UNIT QUANTITY UNIT VALUE

- A. UNIT PRICE #1: DECKING Dollars (\$ 2.75 ) per SQ. foot.
- B. UNIT PRICE #2: FASCIA Dollars (\$ 2.50 ) per LN. foot.

**END OF SECTION**

# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

Bond No.: 396086

KNOW ALL MEN BY THESE PRESENTS, that we D.V. Douglass Roofing, Inc.

1215 W Mary St, Garden City, KS 67846  
as Principal, hereinafter call the Principal, and Merchants Bonding Company (Mutual)  
P.O. Box 14498, Des Moines, Iowa 50306-3498

a corporation duly organized under the laws of the State of Iowa  
as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College

801 Campus Drive, Garden City, KS 67846  
as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Bid Amount

Dollars (\$ 5 % ),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Complete Reroofing of Buster Suites Apartments

NOW THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 2nd day of April 2021 XXX

D.V. Douglass Roofing, Inc.

Donja Leys  
(Witness)

Steve Douglass  
(Principal) (Seal)

Steve Douglass (Title) President

Heidi Kerley  
(Witness)

Heidi Kerley

Merchants Bonding Company (Mutual)  
(Surety) (Seal)  
Shawn Gallardo  
(Title) Attorney-in-Fact

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Bond #: 396086

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

**Shawn Gallardo**

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of April, 2021.

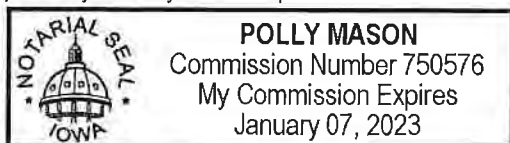


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 2nd day of April, 2021, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Polly Mason*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 2nd day of April, 2021.



*William Warner Jr.*  
Secretary

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: Larry Walty Roofing & Guttering Inc**

- A. Project Name: GCCC Broncbuster Suites Re-Roof
- B. Project Location:
  - 1. 1703 - 1809 Laurel Street, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202108

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. One hundred ninety one thousand three hundred twelve Dollars (\$ 191,312.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. Nine thousand five hundred sixty five & 60/100 Dollars (\$ 9,565.60).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated received 3/30/21.
  - 2. Addendum No. 2, dated received 4/1/21.
  - 3. Addendum No. 3, dated received 4/2/21.

4. Addendum No. 4, dated \_\_\_\_\_.

**1.06 CHANGES TO THE WORK**

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P \_\_\_ % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P \_\_\_ % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.




**1.07 BID SUPPLEMENTS**

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

**1.08 CONTRACTOR'S LICENSE**

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

**1.09 SUBMISSION OF BID**

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Larry Walty Roofing & Guttering Inc
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Larry G Walty II
- G. (Type or print name)
- H. Title: Presidnet
- I. (Owner/Partner/President/Vice President)
- J. Witness By: 
- K. (Handwritten signature)
- L. Attest: 
- M. (Handwritten signature)
- N. Greg Tholen
- O. (Type or print name)



P. Title: Sec/Treasure  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 9932 SW Eugene Rd  
S. City, State, Zip Augusta, Ks 67010  
T. Phone: 316-733-2843  
U. License No.: 21-000660  
V. Federal ID No.: 48-1145014

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**



**SECTION 00 43 22 - UNIT PRICES FORM**

**PARTICULARS**

1.01 THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) LARRY WALTY ROOFING & GUTTERING



1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE

1.04 DATED 4/6/2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM

1.05 THE FOLLOWING ARE UNIT PRICES FOR SPECIFIC PORTIONS OF THE WORK AS LISTED, AND ARE APPLICABLE TO AUTHORIZED VARIATIONS FROM THE CONTRACT DOCUMENTS.

**UNIT PRICE LIST**

2.01 ITEM DESCRIPTION UNIT QUANTITY UNIT VALUE

A. UNIT PRICE #1: ~~7/16"~~ 7/16" OSB Dollars (\$ 3.<sup>00</sup>) per SQ. foot.

B. UNIT PRICE #2: 1" X 6" FASCIA Dollars (\$ 7.<sup>00</sup>) per LN. foot.

**END OF SECTION**



**POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT**

**KNOW ALL MEN BY THESE PRESENTS, that:**

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**SALLY VOLDRICH**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

**Any and All Bonds**

each Company hereby as fully and to the same extent as, such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

**AUTHORITY FOR POWER OF ATTORNEY**

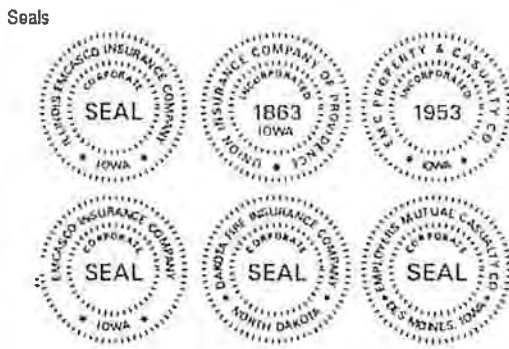
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: That the President and Chief Executive Officer, Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint, hire, employ, engage, retain, authorize, ratify, confirm, extend, renew, vary, modify, amend, alter, change, discharge, terminate, remove, and discharge any attorney-in-fact and to remove any such attorney-in-fact at any time and to revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

*Scott R. Jean*  
\_\_\_\_\_  
Scott R. Jean, President & CEO of Companies 1, 3, 4, 5 & 6

*Todd Strother*  
\_\_\_\_\_  
Todd Strother, Executive Vice President Chief Legal Officer & Secretary of Companies 1, 2, 3, 4, 5 & 6



On this 30th day of March, 2020 before me a Notary Public and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, known to me to be the President, Vice President, Chief Legal Officer and Secretary, respectively, of each of the Companies above, that the seals affixed to this instrument are the seals of said corporations; that said instruments were signed and sealed by the respective Boards of Directors of each of the Companies by and through their officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.



My Commission Expires October 10, 2022.  
*Kathy Loveridge*  
\_\_\_\_\_  
Kathy Loveridge, Notary Public in and for the State of Iowa

**CERTIFICATE**

I, James D. Cloon, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of April, 2021  
*James D. Cloon*  
\_\_\_\_\_  
James D. Cloon, Vice President



PHONE: 316-733-2843  
FAX: 316-733-4369  
EMAIL: lwalty2843@gmail.com

9733 S.W. LOIS RD. ANDOVER. KS. 67002

**BID SHEET**

DATE: 4/6/2021

PROJECT NAME: Bronc Buster Suites  
PROJECT ADDRESS: 1703-1809 Laurel Street  
Garden City, Kansas 67846

SUBMITTED TO: Jarrett Hoffman / Nick Nemechek

---

THANK YOU FOR THE OPPORTUNITY TO BID THE ABOVE REFERENCED PROJECT: OUR BID INCLUDES THE FOLLOWING:

- > Tear off Shingles and ALL layers of felt (10 Buildings) down to wood deck and inspect for damage
- > Install new synthetic felt
- > Install new 26 ga metal edge at rakes and eaves
- > Install new step flashing at rakes as needed
- > Install new Landmark Marlarkey Architectural Shingles per specs
- > Install new 3 in 1 pipe flashings
- > Install new Ridge Vent per specs and drawing
- > Clean and haul away all trash and debris ( ROOF AND GROUND )
- > ABOVE ROOFING SYSTEM INCLUDES PERMIT/BOND AND DUMP FEES
  
- > 1"x 6" Smartboard fascia replacement unit price
- > 7/16" OSB replacement unit price

# PAYMENT RECEIPT

Receipt ID 21-000668



**RECEIVED FROM**

Larry Walty Roofing & Guttering Inc  
Larry G Walty II  
9932 SW Eugene Rd  
Augusta, KS 67010

**RECEIVED BY**

City of Garden City, KS  
Building Department  
301 N 8th Street  
Garden City, KS 67846

FEE NAME	INVOICE ID	ACCOUNT NO.	QTY	AMOUNT
Contractor's License - New	21-000660	001-19-000-3 350.04	1	\$ 200.00
<b>Project Name:</b> Class D-R Commercial Roofing Contractor <b>Project ID:</b> 21-000071 <b>Department:</b> Building Department				<b>\$ 200.00</b>
<b>TOTAL AMOUNT</b>				<b>\$ 200.00</b>

**Paid Date**  
April 05, 2021

**Payment Method**  
Other  
# 002157

**Project Address**

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: Gwaltney LLC dba Platinum Roofing**

- A. Project Name: GCCC Broncbuster Suites Re-Roof
- B. Project Location:
  - 1. 1703 - 1809 Laurel Street, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202108

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. One Hundred Ninety-Eight Thousand, Ninety-Four Dollars (\$ 198,094.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. Bid Bond in the amount of five percent (5%) of the base bid Dollars (\$ 10,000.00).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated 4/6/21.
  - 2. Addendum No. 2, dated 4/6/21.
  - 3. Addendum No. 3, dated 4/6/21.

**SECTION 00 43 22 - UNIT PRICES FORM**

PARTICULARS

- 1.01 THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:
- 1.02 (BIDDER) Gwaltney LLC dba Platinum Roofing
- 1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE
- 1.04 DATED April 6, 2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.
- 1.05 THE FOLLOWING ARE UNIT PRICES FOR SPECIFIC PORTIONS OF THE WORK AS LISTED, AND ARE APPLICABLE TO AUTHORIZED VARIATIONS FROM THE CONTRACT DOCUMENTS.

UNIT PRICE LIST

2.01 ITEM DESCRIPTION UNIT QUANTITY UNIT VALUE

- A. UNIT PRICE #1: Five Dollars (\$ 5.00 ) per SQ. foot.
- B. UNIT PRICE #2: Five Dollars (\$ 5.00 ) per LN. foot.

**END OF SECTION**



**Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*  
Gwaltney, LLC dba Platinum Roofing  
100 McArtor Rd  
Dodge City, KS 67801

**SURETY:**

*(Name, legal status and principal place of business)*  
Employers Mutual Casualty Company

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**

*(Name, legal status and address)*  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Five Percent of Bid (5% of Bid)

**PROJECT:**

*(Name, location or address, and Project number, if any)*  
GCCC Broncbuster Suites Re-Roof 1709 - 1809 Laurel Street, Garden City, KS

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of April, 2021

*Amber B. Bennis*  
*(Witness)*

*Robert J. Metzler*  
*(Witness) Robert Metzler*

Gwaltney, LLC dba Platinum Roofing  
*(Principal)* *[Signature]* *(Seal)*

*(Title)*

Employers Mutual Casualty Company  
*(Surety)* *[Signature]* *(Seal)*

*(Title) Heather Barnett, Attorney-in-Fact*

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**HEATHER BARNETT**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

### Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

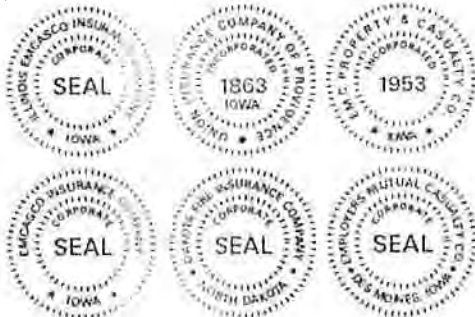
## AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



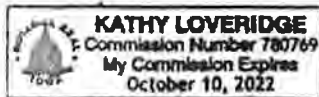
Scott R. Jean, President & CEO  
of Company 1; Chairman, President  
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother, Executive Vice President  
Chief Legal Officer & Secretary of  
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

Kathy Loveridge  
Notary Public in and for the State of Iowa



## CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of April, 2021.

James D. Clough  
Vice President

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: Roofmasters Roofing and Sheet Metal**

- A. Project Name: GCCC Broncbuster Suites Re-Roof
- B. Project Location:
  - 1. 1703 - 1809 Laurel Street, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202108

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. Two Hundred Fifty Nine Thousand, Nine Hundred Ninety Dollars and Zero Cents Dollars (\$ 259,990.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. 5% Dollars (\$\_\_\_\_\_).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated March 29,2021
  - 2. Addendum No. 2, dated March 31,2021
  - 3. Addendum No. 3, dated April 2, 2021

4. Addendum No. 4, dated \_\_\_\_\_

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

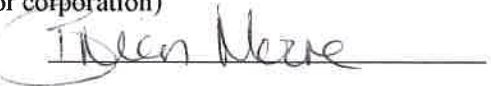


1.07 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 SUBMISSION OF BID

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Roofmasters Roofing and Sheet Metal
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Brian Moore
- G. (Type or print name)
- H. Title: Residential Project Manager
- I. (Owner/Partner/President/Vice President)
- J. Witness By: Luke Haines (Owner)
- K. (Handwritten signature)
- L. Attest: 
- M. (Handwritten signature)
- N. 
- O. (Type or print name) Melissa Semett

P. Title: Secretary  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 2070 E 8th  
S. City, State, Zip Hays ks, 67601  
T. Phone: 785-628-3614  
U. License No.: 13-114759  
V. Federal ID No.: 48-1148084

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**SECTION 00 43 22 - UNIT PRICES FORM**

PARTICULARS

1.01 THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Roofmasters Roofing and Sheet Metal

1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE

1.04 DATED 4/5/2021 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

1.05 THE FOLLOWING ARE UNIT PRICES FOR SPECIFIC PORTIONS OF THE WORK AS LISTED. AND ARE APPLICABLE TO AUTHORIZED VARIATIONS FROM THE CONTRACT DOCUMENTS.

UNIT PRICE LIST

2.01 ITEM DESCRIPTION UNIT QUANTITY UNIT VALUE

A. UNIT PRICE #1: Decking Dollars (\$ 3.85 ) per SQ. foot.

B. UNIT PRICE #2: Fascia Dollars (\$ 4.25 ) per LN. foot.

**END OF SECTION**

# GRANITE RE, INC.

## Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Roofmasters Roofing & Sheet Metal Co Inc

PO Box 664, Hays, KS 67601-0664

as principal, hereinafter called the Principal, and

Granite Re, Inc., 14001 Quailbrook Drive, Oklahoma City, OK 73134

a corporation duly organized under the laws of the State of Minnesota as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College

801 Campus Drive, Garden City KS 67846

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of the Bid Amount, Dollars (\$ 5% of attached bid )

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Project: GCCC Broncbuster Suites Re-roof

Bid Date: 04/06/2021

The conditions of this Bond are such that if the Obligee accepts the bid of the Principal within the time specified in the bid documents or within such time period as may be agreed to by the Obligee and Principal, and the Principal either (1) enters into a contract with the Obligee in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Obligee, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Obligee the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Obligee and Principal to extend the time in which the Obligee may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids, and the Obligee and Principal shall obtain the Surety's consent for an extension beyond sixty (60) days.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 5th day of April, 2021.

Witness

Roofmasters Roofing & Sheet Metal Co Inc

  
Title Secretary

(Seal)

Granite Re, Inc.

  
Attorney in Fact Doris M. Pilatus

(Seal)

**GRANITE RE, INC.  
GENERAL POWER OF ATTORNEY**

**Know all Men by these Presents:**

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

DALE B. CHAFFIN; LARRY A. CASPERS; JAMES G. BRAUN; STANLEY R. JACKSON; JOHN B. SOLIDA; ANDREW A. RUPP; SHIRLEY A. BOLLIG; KATHERINE J. CASPER; JOLENE COOPER; CONNIE FORSSBERG; MARY ANN RANDA; DAWN R. SCHMIDT; DORIS M. PILATUS; VIRGINIA R. DREILING; LORI ANTRIM; MALLORY KOERNER; MELISSA DENNING-DICK; COLLEEN KUHN; JACQUE BOOR; ROSE MEYERS; MICHELLE ZOOK; SHANNON SECREST; LORI MEIER its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:


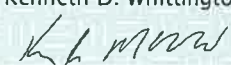
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

DALE B. CHAFFIN; LARRY A. CASPERS; JAMES G. BRAUN; STANLEY R. JACKSON; JOHN B. SOLIDA; ANDREW A. RUPP; SHIRLEY A. BOLLIG; KATHERINE J. CASPER; JOLENE COOPER; CONNIE FORSSBERG; MARY ANN RANDA; DAWN R. SCHMIDT; DORIS M. PILATUS; VIRGINIA R. DREILING; LORI ANTRIM; MALLORY KOERNER; MELISSA DENNING-DICK; COLLEEN KUHN; JACQUE BOOR; ROSE MEYERS; MICHELLE ZOOK; SHANNON SECREST; LORI MEIER may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 3<sup>rd</sup> day of January, 2020.

STATE OF OKLAHOMA    )  
                                  ) SS:  
COUNTY OF OKLAHOMA )



  
\_\_\_\_\_  
Kenneth D. Whittington, President  
  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary

On this 3<sup>rd</sup> day of January, 2020, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:  
April 21, 2023  
Commission #: 11003620



  
\_\_\_\_\_  
Notary Public

**GRANITE RE, INC.  
Certificate**

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

5 day of April, 2021.



  
\_\_\_\_\_  
Kyle P. McDonald, Assistant Secretary




Contractor Certificate 20-000913

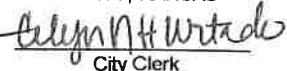
ROOFMASTERS ROOFING & SHEET METAL CO, INC.

having complied with Ordinance NO. 2332 of the  
City of Garden City, Kansas is hereby authorized  
to operate as a Class D-R Roofing Contractor  
within the corporate limit of said City.

Dated this 5th day of January, 2021.

CITY COMMISSION OF GARDEN CITY, KANSAS

  
Mayor

  
City Clerk

Expires December 31, 2021

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

1.01 **BIDDER:** Weathercraft Co., Inc

- A. Project Name: GCCC Broncbuster Suites Re-Roof
- B. Project Location:
  - 1. 1703 - 1809 Laurel Street, Garden City, KS
- C. Owner: Garden City Community College.
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202108

1.02 **CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. Two Hundred Six Thousand Six Hundred Ninety-Four & 36/100 Dollars (\$ 206,694.36 ).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

1.03 **BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. 5% - See Bond Dollars (\$ \_\_\_\_\_).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.04 **TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

1.05 **ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated 3/29/21.
  - 2. Addendum No. 2, dated 3/31/21.
  - 3. Addendum No. 3, dated 4/2/21.

4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

1.07 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 SUBMISSION OF BID

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Weathercraft Co., Inc
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: Thatcher Vap
- E. (Handwritten signature) 
- F. Signed By: \_\_\_\_\_
- G. (Type or print name)
- H. Title: Operations Manager
- I. (Owner/Partner/President/Vice President)
- J. Witness By: Charles Patterson
- K. (Handwritten signature)
- L. Attest: Charles Patterson
- M. (Handwritten signature)
- N. \_\_\_\_\_
- O. (Type or print name)

P. Title: \_\_\_\_\_  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 807 E. Fulton St  
S. City, State, Zip Garden City, KS. 67846  
T. Phone: 620-275-4070  
U. License No.: KS. 13-118363  
V. Federal ID No.: 470839637

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**SECTION 00 43 22 - UNIT PRICES FORM**

**PARTICULARS**

1.01 THE FOLLOWING IS THE LIST OF UNIT PRICES REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Weathercraft Co. Inc

1.03 TO (OWNER): GARDEN CITY COMMUNITY COLLEGE

1.04 DATED 4/6/21 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

1.05 THE FOLLOWING ARE UNIT PRICES FOR SPECIFIC PORTIONS OF THE WORK AS LISTED, AND ARE APPLICABLE TO AUTHORIZED VARIATIONS FROM THE CONTRACT DOCUMENTS.

**UNIT PRICE LIST**

2.01 ITEM DESCRIPTION UNIT QUANTITY UNIT VALUE

A. UNIT PRICE #1: OSB/Plywood Decking Dollars (\$ 4.00 ) per SQ. foot.

B. UNIT PRICE #2: Smart LP Facia Dollars (\$ 21.67 ) per LN. foot.

**END OF SECTION**

**Subcontractors:**

Western Gutter

Filemon Rangel - Roofing

Monroy Roofing



# AIA Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

**WGB Companies Inc dba Weathercraft  
Company of Garden City**

**807 East Fulton St  
Garden City, KS 67846**

**OWNER:**

(Name, legal status and address)

**Garden City Community College  
801 Campus Drive  
Garden City, KS 67846**

**BOND AMOUNT: Five Percent of the Amount Bid (5%)**

**SURETY:**

(Name, legal status and principal place  
of business)

**Universal Surety Company  
P.O. Box 80468  
Lincoln, NE 68501**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**

(Name, location or address, and Project number, if any)

**GCCC Broncbuster Suites Re-Roof**

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of April, 2021

\_\_\_\_\_  
(Witness)

**WGB Companies Inc dba Weathercraft Company of Garden City**

(Principal) \_\_\_\_\_ (Seal)

(Title),   
**Universal Surety Company**

(Surety) \_\_\_\_\_ (Seal)

\_\_\_\_\_  
(Witness)

(Title) **James M. King, Attorney-in-Fact**

Init.

# UNIVERSAL SURETY COMPANY

Lincoln, Nebraska

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That the **UNIVERSAL SURETY COMPANY**, a corporation of the State of Nebraska having its principal office in the City of Lincoln, Nebraska, pursuant to the following Bylaw, which was adopted by the Board of Directors of the said Company on July 23, 1981, to wit:

"Article V-Section 6. RESIDENT OFFICERS AND ATTORNEYS-IN-FACT. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall have the authority to appoint Resident Vice Presidents and Attorneys-In-Fact, with the power and authority to sign, execute, acknowledge and deliver on its behalf, as Surety: Any and all undertakings of suretyship and to affix thereto the corporate seal of the corporation. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall also have the authority to remove and revoke the authority of any such appointee at any time."  
does hereby make, constitute and appoint

**Robert T. Cirone or James M. King or Tamala J. Hurlbut or Jacob J. Buss  
or Thomas L. King, Lincoln, Nebraska or Seth Weedon, Gretna, Nebraska**

its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for and on its behalf, as Surety:  
Any and all undertakings of suretyship

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its offices in Lincoln, Nebraska, in their own persons.

The following Resolution was adopted at the Regular Meeting of the Board of Directors of the **UNIVERSAL SURETY COMPANY**, held on July 23, 1981:

"RESOLVED, That the signatures of officers of the Company and the seal of the Company may be affixed by facsimile to any Power of Attorney executed in accordance with Article V-Section 6 of the Company Bylaws: and that any such Power of Attorney bearing such facsimile signatures, including the facsimile signature of a certifying Assistant Secretary and facsimile seal shall be valid and binding upon the Company with respect to any bond, undertaking or contract of suretyship to which it is attached."

All authority hereby conferred shall remain in full force and effect until terminated by the Company.

IN WITNESS WHEREOF, **UNIVERSAL SURETY COMPANY** has caused these presents to be signed by its President and its corporate seal to be hereunto affixed this 21st day of August, 2020.

*Carol J. Clark*

UNIVERSAL SURETY COMPANY

*Curt L. Hartter*

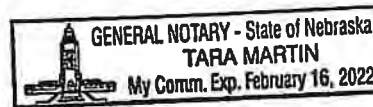


State of Nebraska } Secretary/Treasurer  
County of } ss. Lancaster  
By

President

On this 21st day of August, 2020, before me personally came Curtis L. Hartter, to me known, who being by me duly sworn, did depose and say that (s)he resides in the County of Lancaster, State of Nebraska; that (s)he is the President of the **UNIVERSAL SURETY COMPANY**, the corporation described in and which executed the above instrument; that (s)he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed (his) (her) name by like order; and that Bylaw, Article V-Section 6, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

*Tara Martin*



My Commission Expires February 16, 2022.

Notary Public

I, Philip C. Abel, Director of **UNIVERSAL SURETY COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said **UNIVERSAL SURETY COMPANY**, which is still in full force and effect.

Signed and sealed at the City of Lincoln, Nebraska this 6th day of April, 2021.

*Philip C. Abel*

Director



**Agenda No:** III - J

**Date:** April 13<sup>th</sup>, 2021

**Topic:** DPAC Roof Replacement Project

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

The original Dennis Perryman Athletic Complex building was originally constructed in 1970 with an addition added in 1985 bringing the total sq. ft. of the building to 33,628 sq. ft. In 2009 a new fire alarm system was installed and in 2016 we completed renovation of the front lobby. This began the process of our phased roof replacements campus wide. In order to protect our investment in the front lobby area, in 2017 we replaced the front lobby roof. In 2018 we replaced the east section of the DPAC roof due to continual leaks. In 2019 we went forward with other campus roofing replacement projects as a part of our master facilities planning. In 2020 we remodeled the DPAC training room. Now, to protect our investment, we want to replace the section over the training room along with the visitor seating and southeast section of DPAC’s roof where we have had several leaks that needed patching over the past two years.

An RFP, with the assistance of G.M.C.N. architecture, was issued and sent out to contractors statewide. Bids were received from four contractors: D.V. Douglass Roofing, Inc., Garden City, Kansas. Larry Walty Roofing, Wichita, Kansas. Platinum Roofing, Garden City, Kansas. Weathercraft Roofing, Garden City, Kansas. Administration’s recommendation is to accept the lowest proposal for the base bid from Weathercraft Roofing, Garden City, Kansas.

D.V. Douglass Roofing, Inc.:	\$132,000.00
Larry Walty Roofing, Wichita, Kansas.:	\$134,482.00
Platinum Roofing, Garden City, Kansas:	\$149,000.00
Weathercraft Roofing, Garden City, Kansas:	\$102,724.00

**Budget Information:**

General Fund: FY 2021

\$ Capital Funds – DPAC Roof Replacement

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \_\_\_\_\_ for replacement of DPAC Roof replacements.

**Board Action Taken:**            \_\_\_\_\_ **Approved**            \_\_\_\_\_ **Disapproved**  
   \_\_\_\_\_ **Ayes**            \_\_\_\_\_ **Nays**            \_\_\_\_\_ **No Action**



**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

DPAC Roof Replacement

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### Bidders and amounts:

(1) Company DV Douglas Roofing AMOUNT \$132,000.00

Address 1215 W Mary St, Garden City, KS 67846

(2) Company Larry Walty Roofing AMOUNT \$134,482.00

Address 9932 SW Eugene Rd, Augusta, KS 67010

(3) Company Platinum Roofing AMOUNT \$149,000.00

Address 1630 E Fulton Plaza Garden City, KS 67846

(4) Company Weathercraft Roofing AMOUNT \$102,724.00

Address 807 E Fulton St #1/2, Garden City, KS 67846

Shipping/other costs  are \_\_\_\_\_ are not included in amounts shown above.

Single source vendor. Check here if only one bidder is available.

Recommendation of bid to accept: #4 Weathercraft Roofing

List company name and bidder number (1, 2, 3, 4) from above

Reason for selection if not lowest bid \_\_\_\_\_

Due consideration, as per GCCC policy, given to local businesses  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

Purchaser's Signature

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: D.V. DOUGLASS ROOFING, INC.**

- A. Project Name: Dennis Perryman Athletic Complex (DPAC) Re-Roof
- B. Project Location:
  - 1. On the Campus of Garden City Community College, 801 Campus Dive, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202111

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. ONE HUNDRED THIRTY TWO THOUSAND Dollars (\$ 132,000.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. \_\_\_\_\_ Dollars (\$ 5%).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated MARCH 29, 2021.
  - 2. Addendum No. 2, dated \_\_\_\_\_.
  - 3. Addendum No. 3, dated \_\_\_\_\_.

4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.


1.07 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 SUBMISSION OF BID

- A. Respectfully submitted this 6TH day of APRIL, 2021.
- B. Submitted By: D.V. DOUGLASS ROOFING, INC
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: MARK DOUGLASS
- G. (Type or print name)
- H. Title: VICE PRESIDENT
- I. (Owner/Partner/President/Vice President)
- J. Witness By: \_\_\_\_\_
- K. (Handwritten signature)
- L. Attest: \_\_\_\_\_
- M. (Handwritten signature)
- N. \_\_\_\_\_
- O. (Type or print name)

P. Title: \_\_\_\_\_  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 1215 W. MARY STREET  
S. City, State, Zip GARDEN CITY, KS 67846  
T. Phone: 800-564-7474  
U. License No.: KRCR #13-116302  
V. Federal ID No.: 48-0865016

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

Bond No.: 396085

KNOW ALL MEN BY THESE PRESENTS, that we D.V. Douglass Roofing, Inc.

1215 W Mary St, Garden City, KS 67846  
as Principal, hereinafter call the Principal, and Merchants Bonding Company (Mutual)  
P.O. Box 14498, Des Moines, Iowa 50306-3498

a corporation duly organized under the laws of the State of Iowa  
as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College  
801 Campus Drive, Garden City, KS 67846  
as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Bid Amount

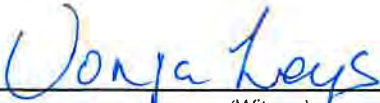
Dollars (\$ 5 % ),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind  
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these  
presents.

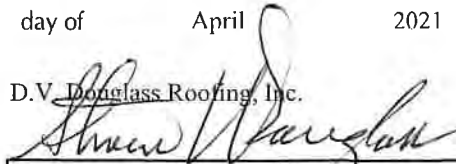
WHEREAS, the Principal has submitted a bid for Partial Reroofing of Dennis Perryman Athletic Complex

NOW THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with  
the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding  
or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt  
payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter  
such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the  
penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith  
contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise  
to remain in full force and effect.

Signed and sealed this 2nd day of April 2021 XXX

D.V. Douglass Roofing, Inc.

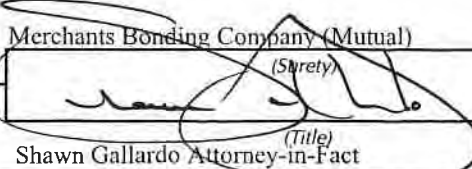
  
(Witness)

  
(Principal) (Seal)

Steve Douglass (Title) President

Merchants Bonding Company (Mutual)

  
(Witness)

  
(Surety) (Seal)

Heidi Kerley

(Title)  
Shawn Gallardo Attorney-in-Fact

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Bond #: 396085

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

**Shawn Gallardo**

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of April, 2021.

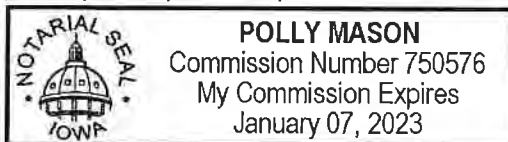


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 2nd day of April, 2021, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Polly Mason*

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 2nd day of April, 2021.



*William Warner Jr.*  
Secretary

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: Larry Walty Roofing & Guttering Inc**

- A. Project Name: Dennis Perryman Athletic Complex (DPAC) Re-Roof
- B. Project Location:
  - 1. On the Campus of Garden City Community College, 801 Campus Dive, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202111

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. One hundred thirty four thousand four hundred eighty two Dollars (\$ 134,482.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. Six thousand seven hundred twenty four & 10/100 Dollars (\$ 6,724.10).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated received 4/1/21.
  - 2. Addendum No. 2, dated \_\_\_\_\_.
  - 3. Addendum No. 3, dated \_\_\_\_\_.



4. Addendum No. 4, dated \_\_\_\_\_.

**1.06 CHANGES TO THE WORK**

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
O&P 10 % Not-to-Exceed 15%
  2. Contractor Work performed by other than his own forces:  
O&P 10 % Not-to-Exceed 10%
  3. Subcontractor Work performed by his own forces:  
O&P      % Not-to-Exceed 10%
  4. Subcontractor Work performed by other than his own forces:  
O&P      % Not-to-Exceed 5%
  5. Percentages for overhead and profit will not be allowed on bond premiums.


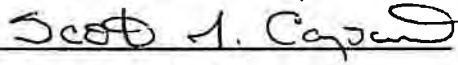
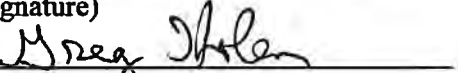
**1.07 BID SUPPLEMENTS**

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

**1.08 CONTRACTOR'S LICENSE**

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

**1.09 SUBMISSION OF BID**

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Larry Walty Roofing & Guttering Inc
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Larry G Walty II
- G. (Type or print name)
- H. Title: President
- I. (Owner/Partner/President/Vice President)
- J. Witness By: 
- K. (Handwritten signature)
- L. Attest: 
- M. (Handwritten signature) 0
- N. Greg Tholen
- O. (Type or print name)

P. Title: Sec/Treasure  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 9932 SW Eugene Rd  
S. City, State, Zip Augusta, Ks 67010  
T. Phone: 316-733-2843  
U. License No.: 21-000660  
V. Federal ID No.: 48-1145014

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**







P.O. Box 712 • Des Moines, Iowa 50306-0712

### POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**SALLY VOLDRICH**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

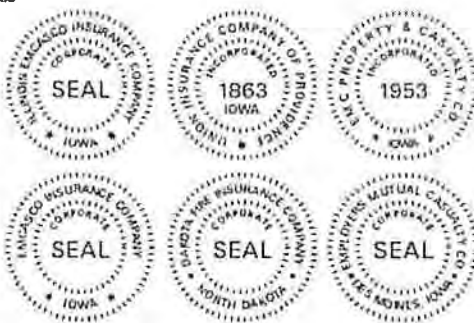
### AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals



*Scott R. Jean*  
\_\_\_\_\_  
Scott R. Jean, President & CEO  
of Company 1; Chairman, President  
& CEO of Companies 2, 3, 4, 5 & 6

*Todd Strother*  
\_\_\_\_\_  
Todd Strother, Executive Vice President  
Chief Legal Officer & Secretary of  
Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

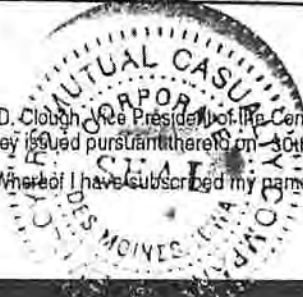
*Kathy Loveridge*  
\_\_\_\_\_  
Notary Public in and for the State of Iowa



### CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of April, 2021.



*James D. Clough*  
\_\_\_\_\_  
Vice President



PHONE: 316-733-2843  
FAX: 316-733-4369  
EMAIL: lwalty2843@gmail.com

9733 S.W. LOIS RD. ANDOVER. KS. 67002

**BID SHEET**

DATE: 4/6/2021

PROJECT NAME: Garden City Community College (Dennis Perryman Athletic Complex)  
PROJECT ADDRESS: 801 Campus Drive  
Garden City, Kansas 67846

SUBMITTED TO: \_\_\_\_\_

---

**THANK YOU FOR THE OPPORTUNITY TO BID THE ABOVE REFERENCED PROJECT: OUR BID INCLUDES THE FOLLOWING:**

- > Spud existing gravel down to existing built up roof
- > On Tectum deck section, hot mop 1/2" Structodeck wood fiber board down to B/U roof per specs
- > On Metal deck sections, mechanically attach 1/2" Structodeck wood fiber board over existing B/U roof per JM specs
- > Install New JM Dynabase sheet set in hot asphalt at 30lbs per square
- > Install New JM Dynaglas cap sheet set in hot asphalt at 30 lbs per square
- > Flash all walls, curbs with above base and cap sheet set in hot asphalt
- > Flash drains with 30"x30" Lead blanks with Lucas 6500 cement and reset clamps to seal per JM Specs
- > Flash pipe penetrations with Lead pipe boots set in Lucas 6500 cement, base and cap sheet per JM Specs
- > Install new CANT Strip per drawing
- > Detach existing coping cap and install new 24 ga coping cap fully cleated (20ga) with back up plates/ grommet screws
- > Install new 24 ga metal edge and gravel stop metal edge fully cleated (20ga) per drawing
- > Prime and strip in metal edge/gravel stop with GTA torch mod-bit to seal metal per JM specs
- > Install new 24 ga surface mount metal and sealer per drawing
- > Clean and haul off all trash and debris
- > Above roofing system includes a Permit/Bond and Dumpster fees
- > ABOVE ROOFING SYSTEM TO CARRY A 2 YEAR LWR CONTRACTORS WARRANTY

# PAYMENT RECEIPT

Receipt ID 21-000668



## RECEIVED FROM

Larry Walty Roofing & Guttering Inc  
Larry G Walty II  
9932 SW Eugene Rd  
Augusta, KS 67010

## RECEIVED BY

City of Garden City, KS  
Building Department  
301 N 8th Street  
Garden City, KS 67846

FEE NAME	INVOICE ID	ACCOUNT NO.	QTY	AMOUNT	Paid Date
Contractor's License - New	21-000660	001-19-000-3 350.04	1	\$ 200.00	April 05, 2021
Project Name: Class D-R Commercial Roofing Contractor Project ID: 21-000071 Department: Building Department				\$ 200.00	Payment Method Other # 002157
<b>TOTAL AMOUNT</b>				<b>\$ 200.00</b>	Project Address

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

BID INFORMATION

1.01 BIDDER: Platinum Roofing

- A. Project Name: Dennis Perryman Athletic Complex (DPAC) Re-Roof
- B. Project Location:
  - 1. On the Campus of Garden City Community College, 801 Campus Drive, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202111

1.02 **CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. One hundred forty-nine thousand Dollars (\$ 149,000.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

1.03 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. One hundred forty-nine thousand Dollars (\$ 149,000.00).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.04 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

1.05 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated 3/29/21.
  - 2. Addendum No. 2, dated \_\_\_\_\_.
  - 3. Addendum No. 3, dated \_\_\_\_\_.

4. Addendum No. 4, dated \_\_\_\_\_.

1.06 CHANGES TO THE WORK

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
O&P 10 % Not-to-Exceed 15%
  2. Contractor Work performed by other than his own forces:  
O&P 10 % Not-to-Exceed 10%
  3. Subcontractor Work performed by his own forces:  
O&P 10 % Not-to-Exceed 10%
  4. Subcontractor Work performed by other than his own forces:  
O&P 5 % Not-to-Exceed 5%
  5. Percentages for overhead and profit will not be allowed on bond premiums.

1.07 BID SUPPLEMENTS

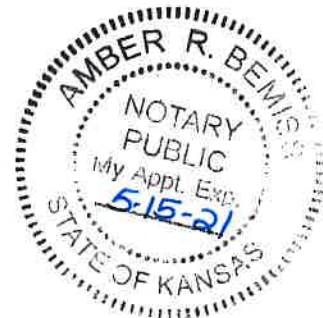
- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

1.08 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.09 SUBMISSION OF BID

- A. Respectfully submitted this 6<sup>th</sup> day of April, 2021.
- B. Submitted By: Platinum Roofing
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: Kevin Gwaltney
- E. (Handwritten signature)
- F. Signed By: Kevin Gwaltney
- G. (Type or print name)
- H. Title: President
- I. (Owner/Partner/President/Vice President)
- J. Witness By: John Minet
- K. (Handwritten signature)
- L. Attest: Amber R Bemiss
- M. (Handwritten signature)
- N. Amber R Bemiss
- O. (Type or print name)





- P. Title: Notary Public
- Q. (Corporate Secretary or Assistant Secretary)
- R. Street Address: 1630 E Fulton
- S. City, State, Zip Garden City, KS 67846
- T. Phone: 620-801-4529
- U. License No.: 20-010503
- V. Federal ID No.: 48-0883612

1.10 (AFFIX CORPORATE SEAL HERE)

**END OF DOCUMENT 004113**

**Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*  
Gwaltney, LLC dba Platinum Roofing  
100 McArtor Rd  
Dodge City, KS 67801

**SURETY:**

*(Name, legal status and principal place of business)*  
Employers Mutual Casualty Company

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**

*(Name, legal status and address)*  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846  
**BOND AMOUNT:** Five Percent of Bid (5% of Bid)

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**


*(Name, location or address, and Project number, if any)*  
Dennis Perryman Athletic Complex (DPAC) Re-Roof On the Campus of Garden City Community College, 801 Campus Drive, Garden City, KS

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of April, 2021

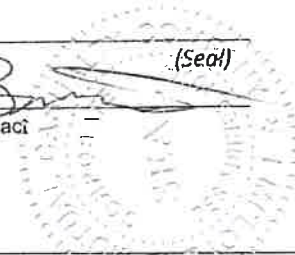
  
\_\_\_\_\_  
(Witness)

  
\_\_\_\_\_  
(Witness) Robert Metzler

Gwaltney, LLC dba Platinum Roofing  
\_\_\_\_\_  
(Principal)  (Seal)

Employers Mutual Casualty Company  
\_\_\_\_\_  
(Surety)  (Seal)

\_\_\_\_\_  
(Title) Heather Barnett, Attorney-in-Fact





P.O. Box 712 • Des Moines, Iowa 50306-0712

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**HEATHER BARNETT**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

### Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

## AUTHORITY FOR POWER OF ATTORNEY

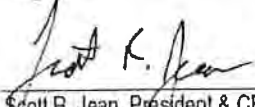
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

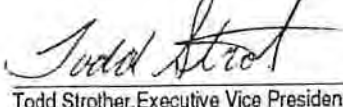
**RESOLVED:** The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certifications as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon the Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THE WHEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 30th day of March, 2020.

Seals

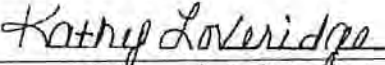


  
 Scott R. Jean, President & CEO  
 of Company 1; Chairman, President  
 & CEO of Companies 2, 3, 4, 5 & 6

  
 Todd Strother, Executive Vice President  
 Chief Legal Officer & Secretary of  
 Companies 1, 2, 3, 4, 5 & 6

On this 30th day of March, 2020 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

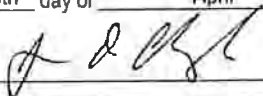
  
 Kathy Loveridge  
 Notary Public in and for the State of Iowa



## CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney and instrument pursuant thereto on 30th day of March, 2020, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 6th day of April, 2021.

  
 James D. Clough  
 Vice President

**SECTION 00 41 13 - BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

**1.01 BIDDER: Weathercraft Co., Inc**

- A. Project Name: Dennis Perryman Athletic Complex (DPAC) Re-Roof
- B. Project Location:
  - 1. On the Campus of Garden City Community College, 801 Campus Dive, Garden City, KS
- C. Owner: Garden City Community College
- D. Architect: GMCN Architects, Inc.
- E. Architect Project Number: 202111

**1.02 CERTIFICATIONS AND BASE BID**

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by GMCN Architects, Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
  - 1. One Hundred Two Thousand Seven Hundred Twenty-Four Dollars (\$ 102,724.00).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form."

**1.03 BID GUARANTEE**

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
  - 1. 5% - See Bond Dollars (\$ \_\_\_\_\_).
  - 2. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**1.04 TIME OF COMPLETION**

- A. The undersigned Bidder proposes and agrees hereby to commence and complete the Work of the Contract Documents as specified in Section 011000 – Summary, Work Phases.

**1.05 ACKNOWLEDGEMENT OF ADDENDA**

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated 3/29/21.
  - 2. Addendum No. 2, dated \_\_\_\_\_.
  - 3. Addendum No. 3, dated \_\_\_\_\_.

4. Addendum No. 4, dated \_\_\_\_\_.

**1.06 CHANGES TO THE WORK**

- A. Changes in the Work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to that Work included in the Bid, namely:
1. Contractor Work performed by his own forces:  
**O&P 15 % Not-to-Exceed 15%**
  2. Contractor Work performed by other than his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  3. Subcontractor Work performed by his own forces:  
**O&P 10 % Not-to-Exceed 10%**
  4. Subcontractor Work performed by other than his own forces:  
**O&P 5 % Not-to-Exceed 5%**
  5. Percentages for overhead and profit will not be allowed on bond premiums.

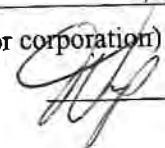
**1.07 BID SUPPLEMENTS**

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Unit Prices.
  2. Bid Form Supplement - Bid Bond Form (AIA Document A310)

**1.08 CONTRACTOR'S LICENSE**

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Finney County and Garden City, Kansas, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

**1.09 SUBMISSION OF BID**

- A. Respectfully submitted this 6th day of April, 2021.
- B. Submitted By: Weathercraft Co., Inc
- C. (Name of bidding firm or corporation)
- D. Authorized Signature: 
- E. (Handwritten signature)
- F. Signed By: Thatcher Vap
- G. (Type or print name)
- H. Title: Operations Manager
- I. (Owner/Partner/President/Vice President)
- J. Witness By: Charles Patterson
- K. (Handwritten signature)
- L. Attest: Charles Patterson
- M. (Handwritten signature)
- N. \_\_\_\_\_
- O. (Type or print name)

P. Title: \_\_\_\_\_  
Q. (Corporate Secretary or Assistant Secretary)  
R. Street Address: 807 E. Fulton St.  
S. City, State, Zip Garden City, KS. 67846  
T. Phone: 620-275-4070  
U. License No.: 13-118363  
V. Federal ID No.: 470839637

1.10 (AFFIX CORPORATE SEAL HERE)

END OF DOCUMENT 004113



# AIA Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

**WGB Companies Inc dba Weathercraft  
Company of Garden City**

**807 East Fulton St  
Garden City, KS 67846**

**OWNER:**

(Name, legal status and address)

**Garden City Community College  
801 Campus Drive  
Garden City, KS 67846**

**BOND AMOUNT: Five Percent of the Amount Bid (5%)**

**SURETY:**

(Name, legal status and principal place  
of business)

**Universal Surety Company  
P.O. Box 80468  
Lincoln, NE 68501**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**

(Name, location or address, and Project number, if any)

**CCCC DPAC Re-Roof - Dennis Perryman Athletic Complex (DPAC)  
Re-Roof**

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **6th** day of **April, 2021**

\_\_\_\_\_  
(Witness)

**WGB Companies Inc dba Weathercraft Company of Garden City**  
(Principal) (Seal)

\_\_\_\_\_  
(Title), *Operations Manager*

**Universal Surety Company**  
(Surety) (Seal)

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Title) **James M. King, Attorney-in-Fact**

# UNIVERSAL SURETY COMPANY

Lincoln, Nebraska

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That the **UNIVERSAL SURETY COMPANY**, a corporation of the State of Nebraska having its principal office in the City of Lincoln, Nebraska, pursuant to the following Bylaw, which was adopted by the Board of Directors of the said Company on July 23, 1981, to wit:

"Article V-Section 6. **RESIDENT OFFICERS AND ATTORNEYS-IN-FACT.** The President or any Vice President, acting with any Secretary or Assistant Secretary, shall have the authority to appoint Resident Vice Presidents and Attorneys-In-Fact, with the power and authority to sign, execute, acknowledge and deliver on its behalf, as Surety: Any and all undertakings of suretyship and to affix thereto the corporate seal of the corporation. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall also have the authority to remove and revoke the authority of any such appointee at any time." does hereby make, constitute and appoint

**Robert T. Cirone or James M. King or Tamala J. Hurlbut or Jacob J. Buss or Thomas L. King, Lincoln, Nebraska or Seth Weedin, Gretna, Nebraska**

its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for and on its behalf, as Surety:  
Any and all undertakings of suretyship

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its offices in Lincoln, Nebraska, in their own persons.

The following Resolution was adopted at the Regular Meeting of the Board of Directors of the **UNIVERSAL SURETY COMPANY**, held on July 23, 1981:  
"RESOLVED, That the signatures of officers of the Company and the seal of the Company may be affixed by facsimile to any Power of Attorney executed in accordance with Article V-Section 6 of the Company Bylaws: and that any such Power of Attorney bearing such facsimile signatures, including the facsimile signature of a certifying Assistant Secretary and facsimile seal shall be valid and binding upon the Company with respect to any bond, undertaking or contract of suretyship to which it is attached."

All authority hereby conferred shall remain in full force and effect until terminated by the Company.  
IN WITNESS WHEREOF, **UNIVERSAL SURETY COMPANY** has caused these presents to be signed by its President and its corporate seal to be hereunto affixed this 21st day of August, 2020.

*Carol J. Clark*

UNIVERSAL SURETY COMPANY

*Curt L. Hartter*



State of Nebraska }  
County of } ss.  
                          } Lancaster

By

President

On this 21st day of August, 2020, before me personally came Curtis L. Hartter, to me known, who being by me duly sworn, did depose and say that (s)he resides in the County of Lancaster, State of Nebraska; that (s)he is the President of the **UNIVERSAL SURETY COMPANY**, the corporation described in and which executed the above instrument; that (s)he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed (his) (her) name by like order; and that Bylaw, Article V-Section 6, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

*Tara Martin*



My Commission Expires February 16, 2022.

Notary Public

I, Philip C. Abel, Director of **UNIVERSAL SURETY COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said **UNIVERSAL SURETY COMPANY**, which is still in full force and effect.

Signed and sealed at the City of Lincoln, Nebraska this 6th day of April, 2021.

*Philip C. Abel*

Director





**Agenda No:** III - K

**Date:** April 13<sup>th</sup>, 2021

**Topic:** West Hall Water Heater Replacement

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

Garden City Community College West Hall Dormitory current water heating systems were installed beginning in 1967 and been maintained and repaired as the building was remodeled. This system is no longer economical to maintain due to upgrades required by changes in boiler inspection code requirements. Also, due to age related deterioration the water heater and storage tanks require replacement.

The low bidder on this project is Tatro plumbing of Garden City, KS. In addition, because of their previous work experience of installing and repairing the plumbing systems on the GCCC campus and their knowledge of campus infrastructure we believe that acceptance of the bid received from Tatro is in the best interest of Garden City Community College.

Bids were received from three contractors; Tatro, Garden City KS., Ted’s Plumbing Ulysses, KS. and Central Consolidated, Wichita KS.

Administrations recommendation is to accept the best proposal from: Tatro Construction.

Tatro Construction Bid:	\$54,647.00
Ted’s Plumbing Bid:	\$99,850.00
Central Consolidated Bid:	\$74,440.00

**Budget Information:**

Certificate of Participation funding pending June 30,2021 closing.  
\_\_\_\_\_ – West Hall Water Heater Replacement

If COP funds do not become available, the project will be funded through the Capital Outlay.

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \_\_\_\_\_, to replace West Hall Water Heater System.

**Board Action Taken:**            \_\_\_\_\_ **Approved**            \_\_\_\_\_ **Disapproved**  
   \_\_\_\_\_ **Ayes**            \_\_\_\_\_ **Nays**            \_\_\_\_\_ **No Action**

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

West Hall Water Heaters

---

---

---

---

## Bidders and amounts:

(1) Company Tatro AMOUNT \$54,647.00

Address 1285 Arcaway, Ste 300, Garden City KS 67846

(2) Company Teds Plumbing AMOUNT \$99,850.00

Address 1325 1/2 E. Oklahoma Ave, Ulysses KS, 67880

(3) Company Central Consolidated Inc AMOUNT \$74,440.00

Address 3435 W Harry St, Wichita KS, 67213

(4) Company \_\_\_\_\_ AMOUNT \$

Address \_\_\_\_\_

Shipping/other costs \_\_\_\_\_ are \_\_\_\_\_ are not included in amounts shown above.

\_\_\_\_\_ **Single source vendor.** Check here if only one bidder is available.

---

**Recommendation of bid to accept:** #1 Tatro

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** Lowest bid and Local vendor

---

**Due consideration, as per GCCC policy, given to local businesses** X Yes      No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

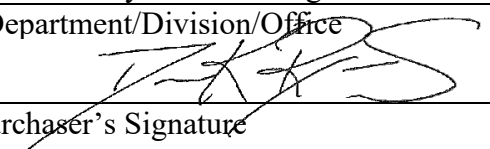
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

# TATRO

COMMERCIAL - INDUSTRIAL - SERVICE - PLUMBING - MECHANICAL

April 4, 2021

1285 Acraway, Suite 300  
Garden City, Kansas 67846  
Phone: 620.277.2167  
Fax: 620.277.0244  
[www.tatrolumbing.com](http://www.tatrolumbing.com)

Mr. Nate Zapata  
GCCC

Re: West Dorm – Domestic Hot Water System

Dear Mr. Zapata,

We offer the following for your review and consideration. It would be our recommendation to install Option #3 from a maintenance position. There would not be any need to monitor and maintain a water softener system or hauling of salt.

## Option #1 – Plate & Frame Heat Exchanger – Connect to Campus Heating Loop NO Controls

- ✓ Provide and Install a Plate & Frame HX, NO Controls. (Let the campus heating loop run through the HX 100% of the time.)
- ✓ Provide and Install 2 ½" Circuit Setter to Balance Campus Loop
- ✓ Provide and Install 1 ½" Circulation Pump to Storage Tanks
- ✓ Provide and Install Two (2) 100 Gallon Storage Tanks
- ✓ Provide and Install Expansion Tank
  - This system is recommended to have a Water Softener installed (Price \$10,625.00) and will require significant Salt on a regular basis.

**Project Price—\$28,635.00**

## Option #2 – Smartplate Heat Exchanger/Domestic Hot Water Generator

- ✓ Provide and Install Smartplate Double Wall HX. This eliminates the need for Storage Tank and includes controls to modulate the campus loop to maintain domestic water temp.
  - This system is recommended to have a Water Softener installed (Price \$10,625.00) and will require significant Salt on a regular basis.

**Project Price—\$39,687.50**

## Option #3 – Self Contained Water Heaters

- ✓ Provide and Install TWO (2) 130 Gallon, 500 MBH Natural Gas Fired Water Heaters
- ✓ Provide and Install TWO (2) 120 Gallon Storage Tanks
- ✓ Provide and Install One (1) Expansion Tank

**Project Price \$49,647.00**

## Boiler Demolition

- ✓ Upon Completion of Installation of NEW water Heater system remove the existing Boiler and Storage Tank

**Project Price \$5,000.00**



# TATRO

COMMERCIAL - INDUSTRIAL - SERVICE - PLUMBING - MECHANICAL

1285 Acraway, Suite 300  
Garden City, Kansas 67846  
Phone: 620.277.2167  
Fax: 620.277.0244  
[www.tatrolumbing.com](http://www.tatrolumbing.com)

## Exclusions:

- Asbestos abatement if necessary to Demo Boiler
- Electrical of ANY Kind (There will be a need depending on system chosen)
- Gas Piping Repairs from point TATRO ties to
- Painting of ANY Kind
- Engineering of System.

Please feel free to call with questions.

Sincerely,

**TATRO**

Justin Sanchez





1325 ½ E. Oklahoma Ave., PO Box 849  
Ulysses, KS 67880

March 24, 2021

Garden City Community College  
801 Campus Dr.  
Garden City, KS 67846

Re: Boiler Replacement

Dear Nate,

We see your project as follows:

1. Demo existing storage tank, boiler, 4-expansion tanks and existing piping for boiler system
2. Provide and install 6-240 Navian tankless water heaters
3. Provide and install 3-120 gallon storage tanks
4. Run PVC intake and exhaust piping through existing duct shaft
5. Modify gas and water piping as needed
6. Asbestos removal by others if applicable

\*No water softener needed for tankless heaters as long as they are flushed out with vinegar every 3 months

**Our price for this project is \$99,850.00 plus tax if applicable**

Thank you for giving us the opportunity to quote this project for you. Feel free to contact me with any questions and/or concerns. We look forward to working with you.

Sincerely,

Dexter Peters

## Quotation

Date 3-31-21

Quotation # BL-1201

Garden City Community College  
801 Campus Drive  
Garden City, Kansas 67846

Job Name: Domestic Hot water boiler replacement.  
Location: **GCCC Residential Apartments**  
Description: None  
Documents: **None**  
Requested By: Derek Ramos/Nathan Zapata

We propose to furnish **material and labor** for the project referenced above in the amount of **\$74,440.00**. Please add **\$6,650.00** if Tax is applicable.

### Work Included:

1. Demo existing boiler, Flue, expansion tanks, tank stands, and storage/convertor tank.
2. Furnish and install 2 – Lochinvar 500 MBH hot water heaters. Heaters are selected based on info given on site visit. Boilers are high output to meet demands of apartments.
3. Furnish and install 2 – 119 Gal Glass Lined storage tanks.
4. Reinstall existing recirculating pump.
5. Rework gas piping and remove corroded section of piping. Connect to new boilers.
6. Insulation of all new piping.

Work Excluded: Overtime, Asbestos removal

Enclosures: **None**  
Sales Tax: **Excluded** Bond: **None**  
Quotation is good for 30 days.

Delivery:  
Time Extension:

Approved For: \_\_\_\_\_  
By: \_\_\_\_\_  
Date: \_\_\_\_\_  
P.O.# \_\_\_\_\_

Respectfully Submitted,

Bill Lorg  
Project Manager  
Central Consolidated, Inc.

**Agenda No:** III - L

**Date:** April 13<sup>th</sup>, 2021

**Topic:** West Hall Ventilation Upgrade 2021

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

The Garden City Community College West Hall dormitories were constructed in 1967. It consists of 124 rooms totaling 27,018 sq. ft. The HVAC and ventilation systems were implemented beginning in 1967. During the years, new equipment was added, and ductwork reworked as the building was remodeled. Due to excessive noise in the west hall, the decision was made at that time to remove the trunk lines that provide air flow to student rooms to reduce noise. This caused inadequate air flow in the dormitories. Also, due to age related deterioration and excessive moisture conditions in the student areas, the existing ventilation system is not adequate, and needs restructured with Dedicated Outdoor Air Systems (DOAS) installed. This will improve air flow throughout the entire west hall and will prevent excessive moisture conditions.

The request for proposal for this project was sent out directly to local contractors and posted in the Garden City Telegram on March 25<sup>th</sup>, 2021. Only one bid was received from Tatro plumbing of Garden City, KS. In addition, because of their previous work experience of installing and repairing the HVAC systems on the GCCC campus and their knowledge of campus infrastructure we believe that acceptance of the bid received from Tatro is in the best interest of Garden City Community College.

Bids were requested from three contractors; Tatro, Garden City KS., Ted’s Plumbing Ulysses, KS. and Central Consolidated, Wichita KS.

Administrations recommendation is to accept the best proposal from: Tatro.

Tatro Bid:	\$537,900.00
Ted’s Plumbing Bid:	No Bid
Central Consolidated Bid:	No Bid

**Budget Information:**

Stimulus Funding: FY 2021

\$ \_\_\_\_\_ – West Hall Ventilation Upgrade 2021

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \_\_\_\_\_, to replace West Hall Ventilation Systems.

**Board Action Taken:** \_\_\_\_\_ **Approved** \_\_\_\_\_ **Disapproved**

\_\_\_\_\_Ayes    \_\_\_\_\_Nays    \_\_\_\_\_No Action

**Board Member Notes:**



# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

**West Hall Ventilation Upgrade 2021**

---

---

---

### Bidders and amounts:

(1) Company TATRO AMOUNT \$537,900.00

Address 1285 Arcaway, Ste 300, Garden City KS 67846

(2) Company Teds Plumbing AMOUNT No Bid

Address 1325 1/2 E. Oklahoma Ave, Ulysses KS, 67880

(3) Company Central Consolidated Inc AMOUNT No Bid

Address 3435 W Harry St, Wichita KS, 67213

(4) Company AMOUNT \$

Address

Shipping/other costs \_\_\_\_\_ are \_\_\_\_\_ are not included in amounts shown above.

\_\_\_\_\_ **Single source vendor.** Check here if only one bidder is available.

**Recommendation of bid to accept: #1 Tatro Plumbing, Garden City KS**

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid**

---

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

Purchaser's Signature

BID FORM

Date: 4/7/2021

The undersigned, doing business as the name of:

TATRO Plumbing Co.,  
Inc.

Upon having reviewed the Specifications: **West Hall Ventilation Upgrade 2021,**

the Request for Proposal and examination of the site with the scope of the Work; reviewed any and all Addenda and Notices which modify or clarify the above listed items, and hereby agrees to furnish all the required labor, materials, equipment, transportation, services and to perform all work described by these contract documents according to the conditions prescribed therein for the following considerations:

- 1. BASE BID; for the project including all work except work specifically designated as described by Additional Item Cost, the sum of:

\_\_\_\_\_

**Five Hundred, Thirty-Seven Thousand, Nine Hundred Dollars and NO/100** -----

DOLLARS (\$ 537,900.00 ).

- 2. DATE PERFORMANCE; the undersigned proposes:
  - a. Projected Start Date May 17<sup>th</sup>, 2021
  - b. Projected Completion Date July 30<sup>th</sup> ----- **– Pending Equipment Delivery and Electrical being completed**
  - c.

- 3. ADDENDA; Receipt of all addenda, notices, etc bound with the Specifications is acknowledged as follows:

Addenda No. N/A dated \_\_\_\_\_

Addenda No. N/A dated \_\_\_\_\_

Addenda No. N/A dated \_\_\_\_\_

- 4. ADDITIONAL ITEM COST; the undersigned further agrees to perform any additional Work required by the College by a per contingency basis. The required labor and materials for the Work on a cost per square foot or per linear foot:

See Written Proposal \_\_\_\_\_ per unit \_\_\_\_\_

5. INSURANCE;

Workmen's Compensation Insurance is placed with:

First Dakota Indemnity Co.

Public Liability & Property Damage Liability Insurance is placed with:

EMC Insurance

6. BIDDER'S SIGNATURE; (Affix Corporate Seal, if incorporated):



SIGNATURES

Company Name Tax ID # 48-0864586

Authorized Representative (Print or type)

Justin Sanchez - President

Signature (Must be in Ink)

*Justin Sanchez*

Mailing Address 1285 Acraway St, Suite 300

City and State Garden City, KS 67846

Phone Fax 620-277-0244

E-mail justin.sanchez@tatro.co

Date 4/7/2021

# TATRO

COMMERCIAL – INDUSTRIAL – SERVICE – PLUMBING – MECHANICAL

April 7, 2021

1285 Acraway, Suite 300  
Garden City, Kansas 67846  
Phone: 620.277.2167  
Fax: 620.277.0244  
[www.tatropumbing.com](http://www.tatropumbing.com)

Mr. Derek Ramos  
Garden City Community College

Re: West Hall Ventilation Upgrade 2021

Dear Mr. Ramos,

We offer the following response to the Request for Proposal – West Hall Ventilation Upgrade 2021:

## 1) Project Plan and Timeline

- a. Project Plan – TATRO will engage a 3<sup>rd</sup> party engineer to help with ventilation calculations and ductwork routing and sizing.
- b. TATRO would work directly with GCCC to build a schedule that is workable for both parties. We offer the basic Schedule as follows for consideration:
  - i. April 15<sup>th</sup> Engage Engineer to set time for Building Load Calculations
  - ii. April 30<sup>th</sup> Have DOAS Equipment sized properly and ordered
  - iii. May 17<sup>th</sup> begin Demolition of existing Exhaust and Supply Air Ductwork
  - iv. July 30<sup>th</sup> project turnover to GCCC

## 2) Scope of Work

- a. Demolition of Existing Fresh Air Ductwork and Exhaust runs, or clean it to like new standards that remain throughout the facility
- b. Provide and Install a Complete Fresh Air System throughout Lower, Middle, and Upper Floor
- c. We would place Two (2) Dedicated Outside Air Units on the ground with Exterior Vertical Ductwork with Exterior Wrapped Ductwork, or on the roof if structurally acceptable during engineering phase and build a duct shaft
- d. We will penetrate the exterior walls at a mutually agreed upon locations for Air Distribution
- e. Provide and Install Natural Gas
- f. Provide and Install stand-a-lone controls for temperature controlled to 68-76 degrees

### **Exclusions:**

- Electrical Connection or Building Service Availability
- Replacement of Ceiling Tile or Grid (We will reinstall what we take out)
- Painting of ANY Kind (Unless a chase is needed to conceal the ductwork)
- Protection of GCCC property left inside the building

## 3) Availability of Support Staff in Garden City

- a. TATRO is uniquely qualified to identify problem areas, potential solutions value-based alternatives, installation efficiencies due to our local qualified staff.
- b. TATRO will bring a wide variety of “Eyes” to the project. We have team members who have worked on the GCCC Campus for over 45 years. Our local team of Project Managers have worked with the design engineers for over 30 years.



# TATRO

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COMMERCIAL – INDUSTRIAL – SERVICE – PLUMBING – MECHANICAL

- c. Our local team is experienced in retrofit work of this type not only on the GCCC Campus but also at Dodge City Community College, Seward County Community College, Colby Community College and Barton County Community College.
- d. Our team includes 96 Staff members, 10 in Colorado and 86 calling Southwest Kansas HOME! We have 12 Master licenses, 12 Journeyman licenses and 23 Registered Apprentices enrolled at the present time.
- e. TATRO can deliver the right people at the right time!

#### 4) Terms of Warranty

- a. TATRO will warranty all equipment and workmanship for 1 calendar year from time of substantial completion.
- b. TATRO will respond to all service calls within 24 hours of the initial contact of what would be a warranty issue.

#### 5) Knowledge of GCCC Campus Systems

TATRO has a proud history of working with GCCC on the campus. Over the years we have been an integral partner in developing and installing and maintaining a wide variety of projects to create a campus “Hydronic Loop” Concept.

Some of the projects include:

- a. Addition of Chilled Water to provide Air Conditioning to most Buildings on campus.
  - a. Ammonia Chillers
  - b. Conventional Chiller
  - c. Cooling Towers (Originals and Replacements)
  - d. Pumps and Piping System in the Central Plant Tunnels and into Buildings
- b. Campus wide Building Automation System change control valves and integrated new control logic
- c. Student Center Additions
- d. Penka Building Addition
- e. East Apartment Buildings (Integrated into the campus Heating/Cooling Loop)
- f. DPAC Renovations
- g. Front Door Project

In general TATRO know how the campus was designed to work and has a team available to assist the GCCC staff in analyzing problems and offering solutions in a timely manner.

#### 6) Relevant Project Experience

TATRO is approaching our 70<sup>th</sup> year of operation. Throughout that time TATRO has strived to create a reputation as a problem solver.

We work in a unique service territory. We have a large Geographical area with a relatively small population small population base; because of this we have held to the principal that we MUST provide a professional quality valued product that will allow us to work for each customer more than once.



# TATRO

COMMERCIAL - INDUSTRIAL - SERVICE - PLUMBING - MECHANICAL

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To that end, today TATRO can list the following customers in Western Kansas that we have proudly served:

**a. Hospitals/Medical**

- i. St. Catherine Hospital – Garden City
- ii. Kearny County Hospital – Lakin

**Hospitals/Medical Continued**

- iii. Hamilton County Hospital – Syracuse
- iv. Morton County Hospital – Elkhart
- v. Stevens County Hospital – Hugoton
- vi. Southwest Medical Center – Liberal
- vii. Wichita County Hospital – Leoti
- viii. Greely County Hospital – Tribune
- ix. Citizens Medical Center – Colby
- x. Lane County Hospital – Dighton
- xi. Ness County Hospital – Ness City
- xii. Hodgeman County Hospital – Jetmore
- xiii. Western Palins Medical – Dodge City
- xiv. Edwards County Hospital – Kinsley
- xv. Pawnee Valley Medical – Larned
- xvi. Great Bend Regional Hospital – Great Bend
- xvii. Clara Barton Hospital – Hoisington
- xviii. Hays Medical Center – Hays
- xix. Trego County-Lemke Memorial Hospital – Wakeeney
- xx. Graham County Hospital – Hill City
- xxi. Satanta District Hospital – Satanta
- xxii. Bob Wilson Memorial Hospital – Ulysses

**b. Educational Facilities**

- i. Garden City Community College
- ii. Dodge City Community College
- iii. Seward County Community College
- iv. Colby Community College
- v. USD 457 – Garden City
- vi. USD 443 – Dodge City
- vii. USD 480 – Liberal
- viii. USD 466 – Scott
- ix. USD 507 – Satanta
- x. USD 237 – Smith Center
- xi. USD 374 – Sublette
- xii. USD 452 – Stanton County
- xiii. USD 428 – Great Bend
- xiv. USD 200 – Greeley County
- xv. USD 352 – Goodland



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- xvi. USD 102 – Cimarron-Ensign
  - xvii. USD 315 – Colby
  - xviii. USD 216 – Deerfield
  - xix. USD 218 – Elkhart
  - xx. USD 363 – Holcomb
  - xxi. USD 210 – Hugoton
  - xxii. USD 477 – Ingalls
  - xxiii. USD 227 – Jetmore
  - xxiv. USD 215 – Lakin
  - xxv. USD 467 – Leoti-Wichita County
  - xxvi. USD 219 – Minneola
  - xxvii. USD 274 – Oakley
  - xxviii. USD 217 – Rolla
  - xxix. USD 214 – Ulysses
  - xxx. USD 208 – WaKeeney
- c. **City and Counties**
- i. Garden City – Finney County
  - ii. Dodge City – Ford County
  - iii. Liberal – Seward County
  - iv. Lakin – Kearny County
  - v. Syracuse – Hamilton County
  - vi. Sharon Springs – Wallace County
  - vii. Goodland – Sherman County
  - viii. Colby – Thomas County
  - ix. Oakley – Logan County
  - x. WaKeeney – Trego County
  - xi. Jetmore – Hodgeman County
  - xii. Ness City – Ness County
  - xiii. Kinsley – Edwards County
  - xiv. Scott City – Scott County

We work to solve problems and create value solutions for our customers. We are proud of our team that has 70 year of Experience, not just One Year Experience 70 times over!

## 7) Trade References

- a. Hutton Construction  
Andy Fahrmeier  
620-276-3930
- b. iconergy  
Clayton Reitz  
918-346-4248



# TATRO

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c. Millig Design Build  
Justin Pape  
913-908-7181

d. Trane Technologies  
Joe Reintjes  
316-617-4741

8) Project GMP \$537,900.00

## CHANGE ORDER RATES

- |                       |            |   |
|-----------------------|------------|---|
| a. Project Manager    | \$99.00/hr |   |
| b. Crew Rate          | \$78.00/hr |   |
| c. Material Mark-up   | 12%        | Major Equipment, Ductwork, GRDs, Pipe, etc.         |
| d. Equipment Rental   | 8%         | Crane Rental, Scissor Lifts, etc.                   |
| e. Sub-contractors    | 5%         | Insulators, Test and Air Balance, Engineering, etc. |
| f. P&O on Hourly Rate | 12%        |   |

TATRO would really enjoying partnering with GCCC to successfully bring another project to completion for a better living environment for students to come!

Sincerely,

Justin Sanchez





# THE AMERICAN INSTITUTE OF ARCHITECTS

## AIA Document A310

### Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Tatro Plumbing Company, Inc.

1285 Acraway, Ste 300, Garden City, KS 67846

as Principal, hereinafter called the Principal, and Westfield Insurance Company

P.O. Box 5001, Westfield Center, OH 44251-5001

a corporation duly organized under the laws of the State of OH

as Surety, hereinafter called the Surety, are held and firmly bound unto Garden City Community College  
801 Campus Drive, Garden City, KS 67846

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5% ),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for  
West Hall Ventilation Upgrade 2021

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 7th day of April, 2021

Tanya Bernbeck  
(Witness)

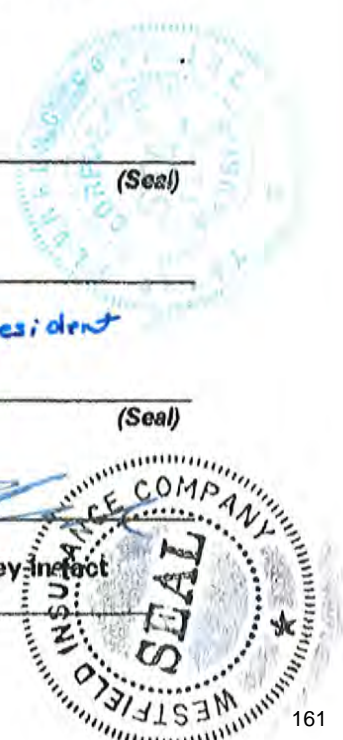
Tatro Plumbing Company, Inc.  
(Principal) (Seal)

By: Justin Sanchez  
(Title)  
Justin Sanchez, President

Westfield Insurance Company  
(Surety) (Seal)

Krista Searle  
(Witness)

By: Todd Alan Rambo  
(Title)  
Todd Alan Rambo, Attorney in fact



THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 06/14/18, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. 1515202 03

General Power of Attorney

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint DESIREE E. WESTMORELAND, KATHLEEN A. SNYDER, MONICA F. DONATELLI, MICHAEL D. WHIPPS, S. MARK WILKERSON, KELLY E. KIMMEL, CAROLYN J. JOHNSON, BRET S. BURTON, LARISSA SMITH, TODD ALAN RAMBO, JOINTLY OR SEVERALLY

of WICHITA and State of KS its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 14th day of JUNE A.D., 2018 .

Corporate Seals Affixed



WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

By: Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 14th day of JUNE A.D., 2018 , before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seat Affixed



David A. Kotnik, Attorney at Law, Notary Public

My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

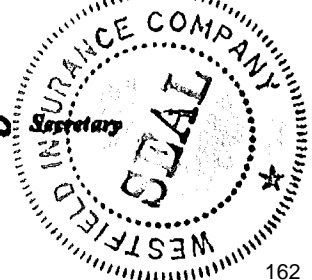
State of Ohio County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 7th day of April A.D., 2021 .



Frank A. Carrino, Secretary



BPOAC2 (combined) (06-02)

**Topic:** Computer Equipment Replacement

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

This proposal is to replace all staff and faculty devices at the same time with Lenovo 2-in-1 touchscreen laptops. This will standardize devices across campus. The Lenovo device will come with a 5-year warranty with battery replacements and accidental damage replacement. This purchase will provide GCCC with a level of mobility that it has not been able to achieve before. For the most part, all GCCC staff currently have a non-moveable desktop. This project would allow them the ability to take their device and work from anywhere. GCCC faculty are currently issued a laptop so that they have the option to take it to the classroom. The devices that faculty currently have are starting to age with some of them being up to 5 years old. The current faculty laptops no longer have warranty and are beginning to have hardware issues including batteries that will no longer charge and failure of other components. The laptops that are being proposed have very high technical specifications and will ensure the college is future ready for a minimum of 5 years.

Along with new laptops, faculty and staff will also receive a new high-quality monitor for their desk. Some of the monitors currently in use by staff and faculty are over 10 years old and are starting to become very dim and the text is not clear. Staff and faculty will also receive a new docking station that will connect their keyboard, mouse, monitor and other peripherals. Faculty will also receive a new docking station in every classroom to allow easy connection and setup to the classroom technology.

Some of the oldest devices that are being replaced will be retired, however, we will keep some around for checkout where possible. The newer devices purchased (3-4 years old) will be evaluated for physical defects and battery issues and will be repaired where possible. After repair and cleanup, the adequate older laptops can be issued to adjunct instructors on request. The GCCC IT department has never had the inventory necessary to offer adjuncts a checkout device, despite receiving multiple requests every year. Devices that are still in good working order could also be issued to programs that have a student use for them such as SSS and the CLC.

We received bids from four vendors: Lenovo, United States. CDW-G Chicago, IL. Network Computer Solutions, Manhattan, KS. Y&S Technologies Brooklyn, NY. Administration's recommendation is to accept the best proposal for the base bid from Lenovo.

Lenovo, United States:	\$418,057.80
CDW-G, Chicago, IL:	\$423,169.55
NCS, Manhattan, KS:	\$547,272.11
Y&S Technologies, Brooklyn, NY:	\$420,418.50

**Budget Information:**

Stimulus Funding: FY 2021

\$ \_\_\_\_\_ – Computer Equipment Replacement

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_  
for \_\_\_\_\_ for Computer Equipment Replacement.

**Board Action Taken:**

\_\_\_\_\_ **Approved**      \_\_\_\_\_ **Disapproved**

\_\_\_\_\_ **Ayes**      \_\_\_\_\_ **Nays**      \_\_\_\_\_ **No Action**

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly.

## Item(s) to be purchased:

Computer Equipment Replacement

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## Bidders and amounts:

(1) Company Lenovo AMOUNT \$418,057.80

Address \_\_\_\_\_

(2) Company CDW Government AMOUNT \$423,169.55

Address 75 Remittance Dr. Suite 1515 Chicago, IL 60675

(3) Company Network Computer Solutions AMOUNT \$547,272.11

Address PO Box 852 Manhattan, KS 66505

(4) Company Y&S Technologies AMOUNT \$420,418.50

Address 383 Kingston Ave Ste 357 Brooklyn, NY 11213

Shipping/other costs \_\_\_\_\_ are \_\_\_\_\_ are not included in amounts shown above.

\_\_\_\_\_ **Single source vendor.** Check here if only one bidder is available.

---

**Recommendation of bid to accept:** #1 Lenovo

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** \_\_\_\_\_

---

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

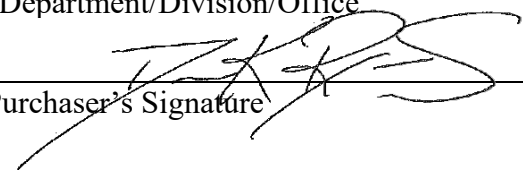
- \$9,999 and under Bid not required.
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

**Customer Name:** GARDEN CITY COMMUNITY  
COLLEGE



**Customer Number:** 1213348379

**Bid Request No.** BRPNS000936995

**Sales Representative:** Whitney Hamlett

**Created On:** 01-Apr-2021

**Phone Number:** +861058862000

**Last Updated:** 01-Apr-2021

**Email:** whamlett@lenovo.com

**Valid Until:** 31-May-2021

**Contract:** 5317701630

**Master Contract No.** MC00020371

**Customer Contract No.** KS-NASPO VP-MNWNC-  
117/40402

Thank you for requesting a quote from Lenovo. Your complete quote information is included below. Please feel free to reach me by phone or email to place your order.

## PRODUCT AND SERVICE DETAILS

Part Number	Description	Qty	List Price	Unit Price	End Date	Total
11DUS6CB00	ThinkCentre M70q, Intel Core i5-10400T (2.00GHz, 12MB), Windows 10 Pro 64, 16.0GB, 1x512GB SSD PCIe,, 4YR Premier NBD	30	1,944.00	668.00	01-Apr-2022	20,040.00
11JHRAR1US	TIO27 - 27inch Monitor	30	419.00	340.00	01-Oct-2021	10,200.00
40AS0090US	ThinkPad USB-C Dock Gen 2	205	219.99	170.00	01-Apr-2022	34,850.00
61E8GAR1US	ThinkVision S27q-10 27-inch QHD LED Backlit LCD Monitor	150	299.00	245.00	01-Oct-2021	36,750.00
4X40Q26383	ThinkPad Professional 15.6-inch Backpack	65	89.99	55.00	01-Apr-2022	3,575.00
4X30H56886	Lenovo Professional Wireless Laser Mouse	65	29.99	22.00	01-Apr-2022	1,430.00
20Y0S08J00	ThinkPad X1 Yoga G6, Intel Core i7-1165G7 (2.80GHz, 12MB) 14.0 1920x1200 Touch, Windows 10 Home 64, 32.0GB, 1x512GB SSD, M.2 2280, PCIe NVMe, OPAL2.0, TLC, Intel® Iris® Xe Graphics, WiFi6 AX201 2x2, 720p HD Camera, 4 Cell Li- Pol 57Wh, 5YR Premier NBD,Accidental Damage Protection,Sealed Battery Replacement	150	4,694.00	2,016.00	01-Apr-2022	302,400.00
20TLS26C00	ThinkPad X1 Extreme Gen3, Intel Core i9- 10885H vPro (2.40GHz, 16MB) 15.6 3840x2160 Touch, Windows 10	3	6,804.99	2,937.60	01-Apr-2022	8,812.80
					<b>Grand Total</b>	<b>USD 418,057.80</b>

Part Number	Description	Qty	List Price	Unit Price	End Date	Total
	Pro 64, 32.0GB, 1x256GB SSD, M.2 2280, PCIe Gen3x4 NVMe, OPAL2.0, TLC, GeForce GTX 1650Ti 4GB, Bluetooth 5.x, IR&RGB Camera, 4 Cell Li-Pol 80Wh, 5YR Premier NBD,Accidental Damage Protection,Sealed Battery Replacement					
<b>Grand Total</b>						<b>USD 418,057.80</b>

## TERMS AND CONDITIONS

Prices quoted are valid through 31-May-2021 but are subject to change due to events outside Lenovos reasonable control which may necessitate a price increase. Pricing does not include taxes, fees, or other charges which may be imposed on the items purchased.

Unless a separate agreement exists between Lenovo and Customer, all purchases are subject to the Lenovo Terms and Conditions displayed at the following internet address: <https://download.lenovo.com/lenovo/content/pdf/tnc/tc2.pdf>

**Thank you for choosing Lenovo!**

# QUOTE CONFIRMATION



**DEAR DEREK RAMOS,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBGT500	4/2/2021	COMPUTER HARDWARE UPDATE	440374	\$382,921.55


QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>LVO M700 I5-10400T W10P MC00020371</u> Mfg. Part#: 11DUS6CB00-MC00020371 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	30	6443418	\$708.08	\$21,242.40
<u>Lenovo ThinkCentre Tiny-in-One 27 - LED monitor - 27"</u> Mfg. Part#: 11JHRAR1US Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	30	6356261	\$339.45	\$10,183.50
<u>LVO X1Y6 I7-1165G7 W10H MC00020371</u> Mfg. Part#: 20Y0S08J00-MC00020371 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	150	6490307	\$2,035.20	\$305,280.00
<u>Lenovo ThinkPad USB-C Dock Gen 2 - docking station - HDMI 2 x DP</u> Mfg. Part#: 40AS0090US UNSPSC: 43211602 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	205	5522904	\$155.15	\$31,805.75
<u>LVO X1E3 I9-10885H W10P MC00020371</u> Mfg. Part#: 20TLS26C00-MC00020371 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	3	6490310	\$2,883.20	\$8,649.60
<u>Lenovo ThinkPad Professional Backpack notebook carrying Backpack</u> Mfg. Part#: 4X40Q26383 UNSPSC: 53121706 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	65	5108599	\$66.68	\$4,334.20
<u>Lenovo Professional - mouse - 2.4 GHz</u> Mfg. Part#: 4X30H56886 UNSPSC: 43211708 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	65	4803720	\$21.94	\$1,426.10

PURCHASER BILLING INFO	SUBTOTAL	\$382,921.55
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$382,921.55
	<b>Billing Address:</b> GARDEN CITY COMMUNITY COLLEGE ACCTS PAYABLE 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 <b>Phone:</b> (620) 276-9631 <b>Payment Terms:</b> NET 30 Days-Govt/Ed	



<b>DELIVER TO</b>	<b>Please remit payments to:</b>
<b>Shipping Address:</b> GARDEN CITY COMMUNITY COLLEGE DEREK RAMOS 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 <b>Phone:</b> (620) 276-9631 <b>Shipping Method:</b> UPS Ground	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION

	Dave Walczak	(877) 493-1102	davewal@cdwg.com
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# QUOTE CONFIRMATION




**DEAR DEREK RAMOS,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBGT516	4/2/2021	COMPUTER HARDWARE UPDATE	0440374	\$56,628.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkVision T27p-10 - LED monitor - 4K - 27" Mfg. Part#: 61DAMAR1US UNSPSC: 43211902 Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	150	5780224	\$377.52	\$56,628.00

PURCHASER BILLING INFO		SUBTOTAL	\$56,628.00
<b>Billing Address:</b> GARDEN CITY COMMUNITY COLLEGE ACCTS PAYABLE 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 Phone: (620) 276-9631 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		<b>GRAND TOTAL</b>	<b>\$56,628.00</b>
		<b>DELIVER TO</b> <b>Shipping Address:</b> GARDEN CITY COMMUNITY COLLEGE DEREK RAMOS 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 Phone: (620) 276-9631 Shipping Method: UPS Freight LTL, Special Services	

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Dave Walczak	(877) 493-1102   <a href="mailto:davewal@cdwg.com">davewal@cdwg.com</a>

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# QUOTE CONFIRMATION



**DEAR DEREK RAMOS,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBGT508	4/2/2021	COMPUTER HARDWARE UPDATE	0440374	\$40,248.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkVision S28u-10 - LED monitor - 4K - 28" Mfg. Part#: 61E6GAR2US Contract: Univ of KS Brd Regents, Affiliate - Catalog (17010729)	150	5963439	\$268.32	\$40,248.00

PURCHASER BILLING INFO		SUBTOTAL	\$40,248.00
<b>Billing Address:</b> GARDEN CITY COMMUNITY COLLEGE ACCTS PAYABLE 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 Phone: (620) 276-9631 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$40,248.00
		<b>DELIVER TO</b> <b>Shipping Address:</b> GARDEN CITY COMMUNITY COLLEGE DEREK RAMOS 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 Phone: (620) 276-9631 Shipping Method: Best Way Custom Freight	

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	Dave Walczak	(877) 493-1102   <a href="mailto:davewal@cdwg.com">davewal@cdwg.com</a>

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# Network Computer Solutions



PO Box 852  
Manhattan, KS 66505

785-776-9088

# Estimate

Date	Estimate #
4/1/2021	15708

Name / Address
Garden City Community College 801 N. Campus Drive Garden City, KS 67845

\* This is an Estimate ONLY - Please do NOT pay \*

Description	Bid Number	Job #
	Qty	Total
<b>COMPUTER HARDWARE UPDATE</b>		
11CR003NUS - Lenovo ThinkCentre M90q 11CR - Tiny - Core i7 10700 / 2.9 GHz - RAM 16 GB - SSD 512 GB - TCG Opal Encryption, NVMe - UHD Graphics 630 - GigE - WLAN: 802.11a/b/g/n/ac/ax, Bluetooth 5.1 - vPro - Win 10 Pro 64-bit - monitor: none	30	39,080.18
5WS0W86713 - WTY 4YR PREMIER SUP	30	1,145.44
11JHRAR1US - Lenovo ThinkCentre Tiny-in-One 27 - LED monitor - 27" (27" viewable) - 2560 x 1440 @ 60 Hz - IPS - 350 cd/m <sup>2</sup> - 1000:1 - 4 ms - HDMI, DisplayPort - speakers	30	10,938.39
20XY002KUS - Lenovo ThinkPad X1 Yoga Gen 6 20XY - Flip design - Core i7 1165G7 / 2.8 GHz - Evo - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD TCG Opal Encryption 2, NVMe - 14" IPS touchscreen 1920 x 1200 - Iris Xe Graphics - Wi-Fi 6, Bluetooth - storm gray - kbd: US - w	150	333,084.00
5WS0W86745 - WTY 5YR PREMIER SUP	150	25,730.06
5PS0K18166 - 5YR ACCIDENTAL DAMAGE PROTECT ADD ON	150	25,873.05
5WS0F15923 - Lenovo Sealed Battery Add On - Battery replacement - 3 years - for ThinkPad P40 Yoga; P50s; P51; P51s; P52s; X1 Carbon; X1 Extreme; X1 Tablet; X1 Yoga; X380 Yoga; ThinkPad Yoga 20C0, 20CD; ThinkPad Yoga 12; 14; 15; 260; 370; 460	150	4,112.81
40AS0090US - Lenovo ThinkPad USB-C Dock Gen 2 - Docking station - USB-C - HDMI, 2 x DP - GigE - 90 Watt - for ThinkBook 13s G2 ITL; ThinkPad E14 Gen 2; P14s Gen 1; Yoga Slim 7 Carbon 13	205	36,366.33
20TK001AUS - Lenovo ThinkPad X1 Extreme Gen 3 20TK - Core i9 10885H / 2.4 GHz - vPro - Win 10 Pro 64-bit - 32 GB RAM - 1 TB SSD TCG Opal Encryption 2, NVMe - 15.6" OLED touchscreen 3840 x 2160 (Ultra HD 4K) - GF GTX 1650 Ti / UHD Graphics - Wi-Fi 6, Bluetooth - black	3	8,975.68
61EAGAR6US - Lenovo ThinkVision P27q-20 - LED monitor - 27" (27" viewable) - 2560 x 1440 QHD - IPS - 350 cd/m <sup>2</sup> - 1000:1 - 4 ms - HDMI, DisplayPort - raven black	150	55,522.20
4X40Q26383 - Lenovo ThinkPad Professional Backpack - Notebook carrying backpack - 15.6" - black - for ThinkPad P14s Gen 2; T15 Gen 2; X1 Titanium Yoga Gen 1; X13 Gen 2; V14 IGL	65	4,740.37
<b>Subtotal</b>		
<b>Sales Tax (7.95%)</b>		
<b>Total</b>		

\*NCS return policy is governed by our distributors. Any returned item opened or factory seal broken will not be accepted. Restocking and/or shipping fees will be applied.

# Network Computer Solutions



PO Box 852  
Manhattan, KS 66505

785-776-9088

# Estimate

Date	Estimate #
4/1/2021	15708

Name / Address
Garden City Community College 801 N. Campus Drive Garden City, KS 67845

\* This is an Estimate ONLY - Please do NOT pay \*

Description	Bid Number	Job #
	Qty	Total
4X30H56886 - Lenovo Professional - Mouse - laser - 5 buttons - wireless - 2.4 GHz - USB wireless receiver - for ThinkCentre M75q Gen 2; M80; ThinkPad P14s Gen 2; T15 Gen 2; X13 Gen 2; V14 IGL	65	1,703.60
<b>Subtotal</b>		\$547,272.11
<b>Sales Tax (7.95%)</b>		\$0.00
<b>Total</b>		\$547,272.11

\*NCS return policy is governed by our distributors. Any returned item opened or factory seal broken will not be accepted. Restocking and/or shipping fees will be applied.



Date 04/01/2021

GARDEN CITY COMMUNITY COLLEGE  
801 CAMPUS DRIVE  
GARDEN CITY, KANSAS, 67846  
REQUEST FOR PROPOSAL  
COMPUTER HARDWARE UPDATE

Vendor Y&S Technologies  
383 Kingston AVE STE 357  
Brooklyn NY 11213 and  
9810 Rosemont AVE STE 207  
Lone Tree CO 80124nd  
POC Saul Finck  
Email Address: saul@yandstech.com  
Cage Code: 5A2W3  
D&B# 82-8859616  
FED# 61-1569225  
Type of business: S Cooperation

## Proposal

Dear Derek,

After extensive research, we are proposing a solution from Lenovo. Lenovo is the leading PC manufacture in the world. Over the past **29 quarters** they have had the highest growth rate of any major PC manufacture in the world. Their US headquarters is located in Raleigh, North Carolina and tech support is handled by US technicians based out of Atlanta, GA. Lenovo has acquired prestigious accounts, including the NYC Board of Education (largest school district in the country), Clark County School District (Las Vegas) and the United Nations Etc.

Lenovo Corporation has been in business for over 25 years. They began as a small manufacturer of PC clone computers and 15 years ago they purchased the IBM ThinkPad line computers. Just as, IBM they value engineering and quality. The products that they release meets the heights standards of quality and durability. **Gartner**, an independent and well-known testing lab, rates Lenovo as the leader in this industry. We will be attaching the **Gartner Table** for your consideration

## Lenovo M70q

For the quantity 30 desktops, we are offering as requested the **Lenovo M70q MFR# 11DUS6CB00 Platform Tiny H470 Processor Intel Core i5-Processor Gen11 DIMM Memory 16GB DDR4 2666MHz SoDIMM 512GB Solid State Drive, M.2 2280 Power Adapter 65W adapter WARRANTY 4 Year Premier Support.**

### **Tiny-in-One - 27inch Monitor**

We are offering as requested Lenovo MFR# 11JHRAR1US

### **Lenovo ThinkPad X1 Yoga Gen 6**

For the quantity 150 X1 Yoga Laptops, we are offering as requested the **Lenovo MFR# ThinkPad X1 Yoga Gen 6 MFR# 20Y0S08J00 Processor Intel Core i7-1165G7 32GB LPDDR4x 4266MHz 14.0" WUXGA (1920 x 1200) IPS Anti Reflection/Anti Smudge 400nits Multitouch Narrow Bezel 100% sRGB Camera 720P HD Camera with Microphone 512GB Solid State Drive, M.2 2280, PCIe-NVMe, OPAL2.0, TLC ThinkPad Pen Pro (side storage) Intel Wi-Fi 6 AX201 2x2ax, Bluetooth Version 5.0 or above Power Adapter 65W AC Adapter PCC (2pin)-US (USB Type C) WARRANTY 5 Year Premier Support S5 Protection 5 Year ADP Add On S5 Warranty 5 Year Sealed Battery Add On**

### **ThinkPad USB-C Dock Gen 2**

We are offering as requested Lenovo MFR# 40AS0090US

### **Lenovo Thinkpad X1 Extreme Gen3**

For the quantity 3 Lenovo X1 Extreme Gen 3 laptops, we are offering as requested the **Lenovo Thinkpad X1 Extreme Gen3 MFR# 20TLS0L300 Intel Core i9-10885H vPro (2.40GHz, 16MB) 15" 3840x2160 Touch 32.0GB RAM, 1x256GB SSD, M. 2 2280, PCIe Gen3x4 NVMe, OPAL2.0, TLC, GeForce GTX 1650Ti 4GB, Bluetooth 5.x, IR&RGB Camera, 4 Cell Li-Pol 80Wh, 5YR Premier NBD, Accidental Damage Protection, Sealed Battery Replacement.**

### **ThinkVision S27q-10 27-inch QHD LED Backlit LCD Monitor**

We are offering as requested MFR# 61E8GAR1US

### **ThinkPad Professional 15.6 inch Backpack**

We are offering as requested MFR# 4X40Q26383

**Lenovo Professional Wireless Laser Mouse**

We are offering as requested MFR# 4X30H56886

**Pricing**

Part Number	Description	Qty.	Unit Price	Ext. Price
	<b>Computer</b>			
11DUS6CB00	Lenovo M70q 4 Year Premier Warranty. Full Specifications Above	30	\$729.00	\$21,870.00
11JHRAR1US	Tiny-in-One - 27inch Monitor	30	\$297.00	\$8,910.00
20Y0S08J00	Lenovo ThinkPad X1 Yoga Gen 6 5 Year Premier warranty. Full Specifications Above	150	\$2,094.81	\$314,221.50
40AS0090US	ThinkPad USB-C Dock Gen 2	205	\$144.00	\$29,520.00
20TLS0L300	Lenovo Thinkpad X1 Extreme Gen3 with the 5 Year Premier Warranty. Full Specifications Above	3	\$2,966.00	\$8,898.00
61E8GAR1US	ThinkVision S27q-10 27-inch QHD LED Backlit LCD Monitor	150	\$210.00	\$31,500.00
4X40Q26383	ThinkPad Professional 15.6 inch Backpack	65	\$64.89	\$4,217.85
4X30H56886	Lenovo Professional Wireless Laser Mouse	65	\$19.71	\$1,281.15
				<b>Total Price: \$420,418.50</b>



**Addendum**

**Y&S Acknowledges addendum number 1.**

**Price Valid**

**Our price is valid for 1 year after award of contract with options to renew for up to 5 years.**

**Terms and Conditions**

Y&S accepts all terms and conditions of this solicitation.

**Insurance**

Y&S Technologies maintains all required commercial insurance policies and will be more than happy to provide proof of insurance if GCCC requests it.

**Datasheets**

Y&S has provided datasheet of the items we have proposed

**Contact Info for Warranty Support**

For support on the Lenovo equipment, the district can contact either Lenovo support directly or contact our customer Service Dept. The Phone number for Lenovo support is #800-426-7378 or our Customer support at #888-491-8910.

### Y&S References

- 1) **Cumberland County Schools, Fayetteville, NC.** 4th largest school system in the state and 78th in the country. We have sold them over 44,000 Lenovo 100e Chromebooks, 2,600 Lenovo laptops and 3,000 Workstations from November 2018 through today's date, and currently have an ongoing contract. The estimated contract is over \$10,000,000. Point of contact is Mike Anderson Purchasing Officer who can be reached at PH# 910-678-2384 Email [mikeanderson@ccs.k12.nc.us](mailto:mikeanderson@ccs.k12.nc.us)
  
- 2) **Community College of Denver, Denver CO.** We have sold the over \$1,000,000 Worth Of lenovo equipment in the last 3 years and are currently in the process of supplying an additional \$200,000 worth of Lenovo Computers, Laptops, and workstations. The point of Contact is Chris Arcarese Director of IT who can be reached at (303) 352-3032 [Chris.Arcarese@ccd.edu](mailto:Chris.Arcarese@ccd.edu)
  
- 3) **CO Community College System, Denver CO.** We sold over \$100,000 worth of Lenovo equipment to the last 2 years. The point of Contact is Ken Campion the Director of Client services, who can be reached at Ph #720-858-2829, E-mail [ken.campion@cccs.edu](mailto:ken.campion@cccs.edu)
  
- 4) **Trinidad State Junior College, Trinidad CO.** We sold over \$200,000 worth of Lenovo Laptops and services in 2020. The point of contact is Ira Williamson Director of IT who can be reached at # (719) 846-5661, E-mail [ira.williamson@trinidadstate.edu](mailto:ira.williamson@trinidadstate.edu)
  
- 5) **Bridgeport Public Schools, Bridgeport CT (Largest School District in CT).** Over the last years, we have provided over 8000 student devices, 700 Workstations with White Glove, Imaging, Laser Etching and installation services. The estimated contract is over **\$4,000,000**. Point of contact is Jeffrey M. Postolowski Sr who is the Director of Information Technology. PH# (203) 275 – 1137, E-mail [jpostolowski@bridgeportedu.net](mailto:jpostolowski@bridgeportedu.net)
  
- 6) **Wilton Public Schools, Wilton CT. Since 2015,** we have provided over 3,000 Lenovo student devices, 1000 enterprise laptops and workstations with White Glove, Laser Etching and installation services. The estimated contract is over **\$3,000,000**. The point of contact is Helaine Walker who is the director of IT Helaine can be reached at PH# 203-762-3381x8326 Email [walkerh@wiltonps.org](mailto:walkerh@wiltonps.org)



### **Point of Contact**

Saul Finck (Sales Manager) will be your points of contact for this contract and will assist Garden City Community College and its personnel in any matters related to this contract. Saul's Contact Information is as follows: PH #718-473-0284x203. Fax number 718-360-9627 E-mail [saul@yandstech.com](mailto:saul@yandstech.com)

### **Brief History of our Company**

Y&S Technologies is a registered 8a, Minority, Woman Owned Small Business located in a HUBZone, and have been in business for over fourteen years with a primary focus on the education and government sector. Our senior staff members have over 40 years of combined experience, selling and servicing the academic and government market. We offer our customers highly competitive solutions, the best products at the best prices, and a high level of service and support. These qualities directly contribute to our successful and expanding business.

In 2020 alone, Y & S Technologies sold over \$36 million worth of products and services to agencies and companies of all sizes, all over the country. We are proud Platinum Lenovo Partners, which situates us to obtain the best costs and most solid transit times on any orders we place on behalf of our customers. The above list of references is only a sample of the work we've done connecting state/local agencies with major manufacturers. Our expertise in building quality (environmentally friendly) technological solutions for our customers, combined with our capability to procure and deliver bulk product, on time, make Y & S Technologies the right choice for you.

If you should need any further information please feel free to contact me at your convenience.

Saul Finck  
Director of Sales  
Y&S Technologies

**Agenda No:** III - N

**Date:** April 13<sup>th</sup>, 2021

**Topic:** Access Point Installation (Wi-Fi Upgrade)

**Presenter:** Dr. Ryan J. Ruda

**Background Information:**

Our last Wi-Fi upgrade occurred in the Fall of 2018. This upgrade was severely needed at the time due to how long it had been since the previous upgrade. In the three years since, Wi-Fi 6 Access points have been released as a standard in September of 2019. Over the past year we started to see Wi-Fi 6 Access Points reach the market.

This new generation of Wi-Fi technology, Wi-Fi 6, will enhance our network all the way to the networks edge. This upgrade will not just provide us with faster speeds, as in previous generation changes, but a shift to high-efficiency Wi-Fi for substantially improved capacity, better coverage, and reduced network congestion.

The goal of this implementation is to provide every classroom and dorm room with fast and reliable wireless network coverage. To accomplish this, we are going to install a Wi-Fi 6 Access Point in every classroom, Bronbuster Suite, Bronbuster House, every dorm room in the West Hall and Campus Apartments, and one Access Point for every two rooms in the East Unit dormitory. This will expand GCCC's wireless network coverage across campus including complete coverage in the quad.

We received bids from two vendors: CDW-G, Chicago, Illinois. Network Computer Solutions, Manhattan, Kansas. Administration's recommendation is to accept the best proposal for the base bid from CDW-G, Chicago, Illinois.

CDW-G, Chicago, Illinois.:	\$140,698.64
NCS, Manhattan, KS:	\$153,853.03

**Budget Information:**

Stimulus Funding: FY 2021

\$ \_\_\_\_\_ – Access Point Installation/Wi-Fi- Upgrade

**Recommended Board Action:**

Authorize Administration to accept the proposal and enter into an agreement with \_\_\_\_\_ for \_\_\_\_\_ for Access Point installation/ Wi-Fi upgrade.

**Board Action Taken:**      \_\_\_\_\_ **Approved**      \_\_\_\_\_ **Disapproved**  
   \_\_\_\_\_ **Ayes**      \_\_\_\_\_ **Nays**      \_\_\_\_\_ **No Action**

**Board Member Notes:**

# GCCC BID RECORD

Please type or print clearly and neatly

## Item(s) to be purchased:

Access point/Wi-Fi upgrade

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## Bidders and amounts:

(1) Company CDW Government AMOUNT \$140,698.64

Address 75 Remittance Dr. Suite 1515 Chicago, IL 60675

(2) Company Network Computer Solutions AMOUNT \$153,853.03

Address PO Box 852 Manhattan, KS 66505

(3) Company \_\_\_\_\_ AMOUNT \_\_\_\_\_

Address \_\_\_\_\_

(4) Company \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

Address \_\_\_\_\_

Shipping/other costs \_\_\_\_\_ are \_\_\_\_\_ are not included in amounts shown above.

\_\_\_\_\_ **Single source vendor.** Check here if only one bidder is available.

---

**Recommendation of bid to accept:** #1 CDW Government

List company name and bidder number (1, 2, 3, 4) from above

**Reason for selection if not lowest bid** \_\_\_\_\_

---

**Due consideration, as per GCCC policy, given to local businesses**  Yes  No

Attach additional information as needed. Please type or print clearly and neatly.

### BRIEF BID AMOUNT GUIDE

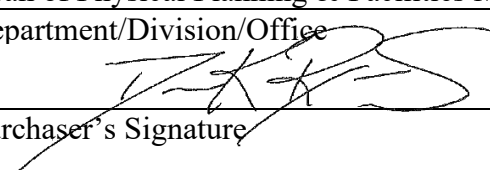
- \$9,999 and under Bid not required
- \$10,000-\$49,999 Written Bids
- Over \$50,000 Board Approval Needed

Derek Ramos

Purchaser's Name (please type or print clearly)

Dean of Physical Planning & Facilities Mgmt.

Department/Division/Office

  
Purchaser's Signature

# QUOTE CONFIRMATION



DEAR DEREK RAMOS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MBGT368	4/2/2021	EXTREME WIRELESS RFP	0440374	<b>\$140,698.64</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Extreme Networks 2x2 Indoor Wireless Access Point</a> Mfg. Part#: AP302W-FCC Contract: MARKET	120	6359716	\$193.07	\$23,168.40
<a href="#">Extreme Networks IQ Tri-Radio Outdoor Wi-Fi 6 Access Point</a> Mfg. Part#: AP460S12C-FCC Contract: MARKET	4	5971518	\$516.00	\$2,064.00
<a href="#">Extreme Networks ExtremeCloud IQ AP460C - wireless access point</a> Mfg. Part#: AP460C-FCC Contract: MARKET	3	6297431	\$516.00	\$1,548.00
<a href="#">EXTREME INDOOR TRI RADIO WIFI6 AP</a> Mfg. Part#: AP410C-FCC Contract: MARKET	25	6491021	\$429.57	\$10,739.25
<a href="#">EXTREME INDOOR WIFI6 AP 2X2 RADIOS</a> Mfg. Part#: AP305C-FCC Contract: MARKET	205	6490421	\$238.65	\$48,923.25
<a href="#">EXTREME DESK MOUNT STAND</a> Mfg. Part#: ACC-BKT-AX-WP-DSKSTD Contract: MARKET	25	6489322	\$12.90	\$322.50
<a href="#">EXTREME AP1130 MARINE GRADE ACC KIT</a> Mfg. Part#: AH-ACC-MRN-KIT Contract: MARKET	2	6490437	\$44.29	\$88.58
<a href="#">EXTREME OUTDOOR AP WALL BRCKT ASSY W</a> Mfg. Part#: AH-ACC-BKT-ASM Contract: MARKET	6	6480664	\$20.21	\$121.26
<a href="#">EXTREME ARMSTRONG MTG BRKT INTERLUDE</a> Mfg. Part#: AH-ACC-BKT-AX-IL Contract: MARKET	235	6484029	\$12.90	\$3,031.50
<a href="#">EXTREME AP630 WALL MOUNT BRACKET</a> Mfg. Part#: AH-ACC-BKT-AX-WL Contract: MARKET	45	6490444	\$12.90	\$580.50
<a href="#">Extreme Networks ExtremeWorks Software and TAC - technical support - 5 year</a>	205	6052842	\$95.20	\$19,516.00

QUOTE DETAILS (CONT.)				
Mfg. Part#: 97000-AP305C-FCC Contract: MARKET				
<a href="#">Extreme Networks ExtremeWorks Software and TAC - technical support - 1 year</a>	25	6442776	\$95.20	\$2,380.00
Mfg. Part#: 97000-AP410C-FCC Electronic distribution - NO MEDIA Contract: MARKET				
<a href="#">Extreme Networks ExtremeWorks Software and TAC - technical support - 1 year</a>	120	6431157	\$95.20	\$11,424.00
Mfg. Part#: 97000-AP302W-FCC Electronic distribution - NO MEDIA Contract: MARKET				
<a href="#">Extreme Networks ExtremeWorks Software and TAC - technical support - 5 year</a>	7	6047598	\$95.20	\$666.40
Mfg. Part#: 97000-AP460C-FCC Electronic distribution - NO MEDIA Contract: MARKET				
<a href="#">Extreme Networks Extreme Campus Controller Permanent Adoption - license - 1</a>	3	6182033	\$5,375.00	\$16,125.00
Mfg. Part#: XCC-ORC-P-100 Electronic distribution - NO MEDIA Contract: MARKET				

PURCHASER BILLING INFO		SUBTOTAL	\$140,698.64
<b>Billing Address:</b> GARDEN CITY COMMUNITY COLLEGE ACCTS PAYABLE 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 <b>Phone:</b> (620) 276-9631 <b>Payment Terms:</b> NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		<b>GRAND TOTAL</b>	<b>\$140,698.64</b>
		<b>DELIVER TO</b> <b>Shipping Address:</b> GARDEN CITY COMMUNITY COLLEGE ANDREW KNOLL 801 N CAMPUS DR GARDEN CITY, KS 67846-6333 <b>Phone:</b> (620) 276-9631 <b>Shipping Method:</b> DROP SHIP-GROUND	

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Dave Walczak	(877) 493-1102	davewal@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$140,698.64	\$3,734.14/Month	\$140,698.64	\$4,323.67/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.

- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager

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# Network Computer Solutions



PO Box 852  
Manhattan, KS 66505

785-776-9088

# Estimate

Date	Estimate #
3/31/2021	15697

Name / Address
Garden City Community College 801 N. Campus Drive Garden City, KS 67845

\* This is an Estimate ONLY - Please do NOT pay \*

Description	Bid Number	Job #
	Qty	Total
<b>EXTREME NETWORKS ACCESS POINT SYSTEMS 2021</b>		
AP302W-FCC - ExtremeCloud IQ: Indoor WiFi6 Wallplate 2x2 Radios with Dual 5GHz	120	25,700.76
AP460S12C-FCC - Aerohive - ExtremeCloud IQ: Tri-Radio Outdoor WiFi6 AP (4x4 5 GHz 2x2 Dual Band & 1x1 Sensor) Dual 5GHz 2.5 GbE & 1 GbE Port Integrated Light/Power Sensors & BLE/Zigbee AI/ML Green Mode Internal	4	2,289.60
AP460C-FCC - Aerohive - ExtremeCloud IQ: Outdoor Tri Radio WiFi6 AP 2.4 GHz 5GHz & Sensor w/ Dual 5GHz & Multirate Port. Integrated Light Power Sensors BLE/Zigbee. I/ML Green Mode. INT Antennas. T-Bar Incl M	3	1,717.20
AP410C-FCC - Aerohive - ExtremeCloud IQ: Indoor Tri Radio WiFi6 AP 2.4 GHz 5GHz & Sensor w/Dual 5GHz & Multirate Port Integrated Light Power Sensors BLE/Zigbee I/ML Green Mode INT Antennas T-Bar Incl Mt	25	11,913.08
AP305C-FCC - Extreme Networks ExtremeWireless AP305C - Wireless access point - 802.11ac Wave 2, 802.11ax - Bluetooth, Wi-Fi - Dual Band	205	54,270.68
ACC-BKT-AX-WP-DSKSTD - Desk Mount Stand for AP302W (Includes Screws)	25	357.75
AH-ACC-MRN-KIT - Aerohive - AP1130 AP460C AP460S6C AP460S12C Marine Grade Accessory Kit All items are Marine Grade Includes Screw Pack Mounting Brackets Locking Screw for Mounting Bracket 1-2.75" Metal Hose	2	98.26
AH-ACC-BKT-ASM - Outdoor AP Stainless Steel Wall Bracket Assembly	6	134.51
AH-ACC-BKT-AX-IL - Aerohive - Armstrong Mounting Bracket for Interlude Ceiling for the AP650 AP650X AP630 AP305C AP305CX AP410C	235	3,362.85
AH-ACC-BKT-AX-WL - Aerohive - Bracket Wall Mount Supported on AP630 AP650 AP650X AP305C AP305CX AP410C	45	643.95
97000-AP305C - Extreme Networks ExtremeWorks Software and TAC - Technical support - phone consulting -This Term: 1825 Days	205	20,371.88
97000-AP410C-FCC - EW Software & TAC - AP410C-FCC COTERM: This Term: 1825 Days	25	2,484.38
97000-AP302W-FCC - EW Software & TAC - AP302W-FCC COTERM: This Term: 1825 Days	120	11,925.00
97000-AP460C-FCC - EW Software & TAC - AP460C-FCC COTERM: This Term: 1825 Days	7	695.63
<b>Subtotal</b>		
<b>Sales Tax (7.95%)</b>		
<b>Total</b>		

\*NCS return policy is governed by our distributors. Any returned item opened or factory seal broken will not be accepted. Restocking and/or shipping fees will be applied.

# Network Computer Solutions



PO Box 852  
Manhattan, KS 66505

785-776-9088

# Estimate

Date	Estimate #
3/31/2021	15697

Name / Address
Garden City Community College 801 N. Campus Drive Garden City, KS 67845

\* This is an Estimate ONLY - Please do NOT pay \*

Description	Bid Number	Job #
	Qty	Total
XCC-ORC-P-100 - Extreme Campus Controller - 100 Device Permanent Adoption License (Requires Services for Embedded OS of Managed Devices unless is Covered by Warranty) - VOUCHER	3	17,887.50
*No installation labor included on bid		
Quote #: 1149674 Quote Name: EXT-DA-3459122209-2-Garden City Community College		
<b>Subtotal</b>		\$153,853.03
<b>Sales Tax (7.95%)</b>		\$0.00
<b>Total</b>		\$153,853.03

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## **March 2021 Board Report**

### **Human Resources Board Report**

#### **New Employees:**

Consuelo Pena, Student Services Assistant, effective, March 3, 2021.

Jeremy Richardson, Assistant Football Coach, effective, March 4, 2021

#### **Transfers:**

None to Report

#### **Resignations/Separations:**

Casey Hands, Director of Marching Band, effective, March 12, 2021

Brittney Redmond, 2<sup>nd</sup> Assistant Women's Basketball Coach, effective, March, 15, 2021

#### **Filled Position (s)**

Santosh Parakkal, Physics/Physical Science Instructor, effective, August 2021

#### **Open Positions:**

Spirit Squad Coach

Assessment Clerk (Part-Time)

Groundskeeper – In Process

#### **Adjunct Positions:**

English Adjunct Instructor- On Campus

Life Sciences Adjunct Instructor- On Campus

Math Adjunct Instructor- On Campus

Reading Adjunct Instructor- On Campus

Projects for the Human Resources Department include:

- Employee Evaluation-Paycom
- Human Resources Webpage
- New Employee Orientation
- Department Assessment Review Process (Human Resources Operations Manual)
- New Hire Process/ BCBS Checklist

## **Registrar's Office**

A few ramblings...

### Graduation Applications:

- Our office has received a total of 414 Applications for Graduation for the 2020-21 academic year (67 for Fall 2020, 317 for Spring 2021, and 30 for Summer 2021).
  - At present, a total of 309 graduates have indicated their plans to participate in our Commencement ceremony on Friday, May 7.
- We are in the process of completing preliminary degree audits for our Spring 2021 prospective graduates. Graduation applications still continue to trickle in. Within the next few weeks, we will begin preliminary degree audits for our Summer 2021 prospective graduates.

### Commencement 2021:

- Planning Committee is working on our hybrid ceremony for this year.
- With everyone's health and safety in mind, a new hybrid method for the commencement ceremony has been planned for this year.
- Graduates will be given the opportunity to walk across the stage to receive their diploma cover on Friday, May 7. Each graduate may choose two (2) family members to attend the ceremony and walk to the stage with them.
- While no additional spectators will be permitted, GCCC faculty and staff will be in attendance to support the graduates. Social distancing protocols will be in place and the stage walks will be recorded.
- The recorded portion will then be incorporated into a full video ceremony with virtual speakers and presentations. This full video of GCCC's 101<sup>st</sup> commencement will be premiered on YouTube's Buster TV on Saturday, May 15 at 2:00 p.m. The video will be available at this link: [https://www.youtube.com/results?search\\_query=buster+tv](https://www.youtube.com/results?search_query=buster+tv).
- Graduating students will receive communication regarding registration of their two family members, cap and gown orders, and other commencement details via student email.

### Student Planning/Self Service:

- Work with Director of Advising as she provides training sessions for advisors; and
- In process of reviewing setup of degree audits and curriculum tracks.

## **ADVISING**

Advising has been training advisors on updates for our new admission process, graduation substitution, and general advising information. Advisors have also been participating in training for Self-Service which is our new online enrollment system. Training will continue leading up to the enrollment day on April 16<sup>th</sup>. All advisors received a Chromebook to have for student use in their office during advising sessions. The Chromebooks were purchased through a MJW grant. Advising is coordinating with Admissions on the early enrollment days. We are also planning an outdoor advising event on April 16<sup>th</sup>, provided the weather cooperates. We are sending out reminders via the app this week about preparation for fall enrollment as well as through canvas. Students who enroll on April 16<sup>th</sup> will be entered into a drawing for a computer and other great prizes.

## **RESIDENTIAL LIFE**

Housing Numbers as of 4/7/2021: Total Occupancy of 285 students

Covid -19 Update Res Life

0 students as of 4/07/2021 in Isolation

1 Student as of 4/07/2021 in quarantine

Spring Break and Easter Break was a success with RA's and Coverage for Meals: Special Thank You to the Coaches working for Res. Life during this time picking up Brunch Meals on the Weekends.

The Upstairs West Hall TV Lounge is now empty and ready for cleaning and hopefully re-opening for Students this coming Fall.

The Portal Opened Up on April 1<sup>st</sup> for Residential Life Students: Returners and New Incoming Students: 58 applications have been submitted at this time.

Community Service Projects within Residential Life and the Cafeteria are continuing with 6 students currently involved.

Some for disciplinary correction and 3 have hours to complete for outside credits. Special thank you to Marie in the Café and Jason Hase Head PGA at Buffalo Dunes is also working with me directly to allow kids some opportunity to gain hours and service off campus.

Pastor Nate Sheridan at First Assembly has reached out going forwards in the future for students needing hours for community service as well.

We have updated 9 units across the street in Broncbuster Suites that are designated as Isolation Units; Those units now have microwaves for the kids placed in isolation.

Residential Life and Derek Ramos have been sharing the bids from our local companies to set up our spring and summer cleaning projects.

With the warmer weather moving in Maintenance is working to flip over the AC Units inside the dorms and apartments / This will help with cooler temps for the students within their living spaces coming up.

Currently working with Colin Lamb and Tammy Tabor to do an update to our Residential Life Handbook/ Reviewing some policies and guidelines/ comparing contrasting ideas from other Housing guidelines and bylaws from other institutions/ This will help to stay ahead of the curve when it involves Discipline Issues and Accountability Across the Board from our On Campus Student Residents.

Tammy Tabor and I are working together to update and bring back Mavient to our Conduct Reporting System across campus and within Res Life. That system was used back in 2016 reporting and tracing conduct issues, Title 9 reports, etc. It will be a work in progress as we will be meeting in the upcoming weeks and training to prepare for the transition over. This will help track, record, and place all documents under total supervision and within both departments to monitor on a regular basis.

## **SSS**

GCCC TRIO Student Support Services is planning an award recognition for this spring that does not involve a large group gathering. We are also planning college visits to both the Manhattan and Salina campuses of K-State as well as Emporia State, Washburn, Wichita State, Newman, and Friends over the summer. We are trying to get our graduates to enroll at their respective four-year institution over the phone or online. We have 174 out of the 200 students we need by August 31. One should note that all Bridges to the Future and KS-LSAMP presenters at the STEM symposium are SSS participants.

## **CAMP**

CAMP has been busy reviewing applications for next year's Freshman Class.

Twelve of 20 scholarships have been offered to senior students in the area.

CAMP is also running promotional pieces with updated information on former CAMP participants at GCCC. An alumnus is published in social media every month along with posters of the upcoming class of freshman students for next Fall 2021.

Staff from all three CAMP Programs will participate in the Virtual Migrant Education Conference next month – May 3-6.