

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
September 8, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President
Colin Lamb, Vice President
Marc Malone, Vice President
Greg McVey, Director of Athletics
Andrew Knoll, IT Director
Meghan Flynn, Garden City Telegram
Mike Pilosof, Sports Information Director
Nancy Unruh, Registrar
Perla Salazar, Faculty Senate/Math Instructor
Gabe Winger, JDAT Instructor

CALL TO ORDER:

Chair Wasinger called the board meeting to order at 6:01 p.m.

COMMENTS FROM THE CHAIR:

Trustee Wasinger extended his appreciation to admin, staff and faculty for their efforts increasing enrollment and for their help in continuing to keep our campus safe. Wasinger also discussed the possibility of moving the BOT meetings back to the Endowment room for open meetings, but at this time the Endowment Room would not meet the sq footage criteria for COVID-19. Trustee Wasinger reminded the BOT that their retreat will be held on Saturday, September 19 and Sunday, September 20.

INTRODUCTION OF NEW EMPLOYEES:

New employees will be acknowledged at the next BOT meeting.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Rupp requested agenda item II D be removed for discussion.

Trustee Douglass requested II F be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B, II C, and II E. Holding II D and II F for separate discussion.

Motion:

Tedrow moved, seconded by Douglass to approve consent agenda items II A, II B, II C, and II E. Holding II D and II F for separate discussion.

Ayes: *Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz*

Nays: *None*

Motion carried: 6-0

(Supporting documents filed with official minutes.)

Approved actions follow:

A. Approval of minutes of previous meetings (August 11, 2020)
(Supporting documents filed with official minutes.)

B. Approval of personnel actions-Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes.)

C. Financial information

C-1 Monthly Summary Published Funds Operating Revenues and Expenses

C-2 Checks processed in excess of \$50,000

C-3 Revenues

C-4 Expenses

C-5 Cash in Bank

(Supporting documents filed with official minutes.)

E. Purchases over \$50,000

E-1 Approval of Canvas Cloud Subscription

(Supporting documents filed with official minutes.)

II D: Approval of Grant Writer, Trustee Rupp requested background information on securing a grant writer. GCCC has used this grant writer in the past for a Title V grant. The Title III grant is specific to HIS/STEM. The grant writer will help navigate all federal guidelines, supervise annual reporting, and close out the grant at the end of the five years. Trustee Hitz requested clarification of HIS. HIS is Hispanic serving and STEM is Science, Technology, Engineering and Math. Trustee Wasinger mentioned that \$2500 upfront is a small amount for the amount of work needed to be done. Hitz thanked admin for the information, he wanted to fully understand before voting.

II F: Negotiated Agreement, Trustee Rupp stated that he likes the grievance procedure and mentioned that Mr. Grisell does a great job with the faculty. Trustee Douglass commended the faculty for keeping salaries steady this year. She also enquired about healthcare benefits for retirees. Ms. Armstrong explained that an employee must complete 10 years of service at GCCC with 10 years of continuous health insurance. They are eligible from ages 62-65, only 3 years.

Motion:

Rupp moved, seconded by Douglass to approve consent agenda items II D, Approval of Grant Writer and II F, Negotiated Agreement.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORT:

The trustees discussed:

Workforce Development, Annual

No comments or changes.

Board Job Descriptions #6, Bi-annual

Trustee Rupp, BAA is currently recruiting new members for the BAA Board as well as conducting meetings according to rules and regulations. Fundraising has slowed down a bit because of the pandemic but they are still out there raising funds for ticket sponsors for the spring, and the BAA Golf Tournament being held on October 10. Athletic teams will soon start online fundraising through eTeamSponsor. The Board is currently looking into an electronic ticket program that would let the public choose and pay for their seats online. This will free up athletic administration time for other duties. Trustee Douglass enquired about funds for scholarships and if BAA are meeting their goals. Dr. Ruda stated that BAA has only been contributing to scholarships for the past two years. They are also in the process of building their reserves.

Trustee Smith, EA is financially progressing with their current investments and adapting to virtual fundraising. EA is currently discussing how to proceed with their annual phonathon. The Molz Scholarship Reception was held virtually this year and went very well.

Report was approved as presented.

REVIEW MONITORING REPORT:

Trustees reviewed:

B-1 Bi-Annual, Executive Limitation #7, the question at last months meeting was if the maximum 10% premium was adequate for local needs? The board discussed and agreed that the 10% is well within reason. One change they would like to add; Purchases directed by grant funds are excluded. This change will be made in the Policy Governance handbook.

Bi-Annual, Executive Limitation #8, no changes made.

PUBLIC COMMENTS:

No public comments.

PRESIDENT'S REPORT:

ENROLLMENT

- As of Tuesday morning, Garden City Community College's enrollment was down 3.65 percent compared to the same time last year.
- Currently, there are 1,069 full-time students (down .28 percent), and 777 part-time students (down 7.94 percent).
- Students are enrolled in 20,910 credit hours compared to 20,950 last year, down .19 percent from 2019.
- The average credit hours (11.33) are up 3.59 percent compared to the same time a year ago.

PRESIDENT'S WEEKLY VLOG

- The President's Desk with Dr. Ryan Ruda, a weekly video blog, can be seen every Monday on the Garden City Community College Facebook page, twitter and on the all-new campus cloud app available for download in the app store and Google Play.
- The show is a long-interview format with different faculty and staff members in which Dr. Ruda asks them specific questions about their roles on campus.
- Listed below are the first four guests:
 - o Rodney Dozier, Chief of Police
 - o Kurt Peterson, Student Support Services
 - o Allison Griffin, Head Athletic Trainer

9/11 OBSERVANCE

Garden City Community College will observe Patriot Day and pay its respects to the 184 victims, their families, and first responders who died during the attacks on the World Trade Center on Sept. 11, 2001. The ceremony will begin at 9 a.m. on Friday, Sept. 11 where organizers will gather around the flagpole in the quad.

DENIM ROGERS

Former Broncbuster track athlete, Denim Rogers, recently announced plans to open the Denim Athletic Club in Monrovia, Liberia later this year. The mission of the athletic club is to enrich the lives of disadvantaged children, providing them with the necessary physical, intellectual, emotional, and social tools and knowledge to excel in life. The club will allow students to play all sports, using a meticulous coaching model to ensure that everyone is given the best possible opportunity to succeed. During his time in Garden City, Rogers won the National Championship in the heptathlon as a sophomore. After transferring to Houston Baptist, he qualified for the U.S. Olympic trials.

SAFETY ON CAMPUS COVID-19

As cases of COVID-19 continue to rise in the state of Kansas, Gov. Laura Kelly announced plans for the Kansas Department of Health to begin releasing names and locations of active outbreaks. Starting on Wednesday, the active locations of outbreaks will be reported when there are five or more confirmed cases associated to the location or event, and the names of private business will be released if there are 20 cases associated with the firm.

LEADERSHIP KANSAS

One of the oldest and most prestigious statewide leadership programs in the country, will be on campus on Wednesday inside the John Deere Building. Dr. Ruda and Gabe Winger, Dean of Technical Education and Workforce Development, will be speaking. They will be touring the facility from 2 p.m. to 3 p.m.

BAA GOLF TOURNAMENT

- The Broncbuster Athletic Association is sponsoring a golf tournament at the Club at Southwind on Saturday, Oct. 10. The four-person scramble has a shotgun start at 10 a.m.
- Right now, about 30 teams have registered for the tournament. The goal is to have 36.
- Anyone interested in playing can pay and register at gobroncbusters.com. It's \$100 per person.
- There will be an awards dinner and a silent auction at the conclusion of the tournament.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Rupp informed the BOT that FCEDC met last month. FCEDC is currently working on the 3rd street building for the childcare center and facilitating new housing developments.

REPORT FROM KACCT:

Beth Tedrow communicated that KACCT help their last meeting on August 29 at 8:00 a.m. by Zoom. The meeting commenced by discussing the latest updates on funding. They also discussed the impact that COVID-19 is having on Kansas Community Colleges.

KACCT will hold their next meeting on December 5 at 8:00 a.m. by Zoom.

REPORT FROM SGA:

No report from SGA this month.

REPORT FROM FACULTY SENATE:

Perla Salazar, Math Instructor /Faculty Senate, communicated that they are currently working on filling (4) open positions on Faculty Senate. The new members will be announced on Friday, September 11, 2020. They are also busy with policy revisions and revamping the appeals process.

OWNERSHIP LINKAGE:

Trustee Rupp shared they had received a letter from a parent of a current student commending GCCC. She appreciated the hard work GCCC had made to make move in seamless and safe for all parents and students. Trustee Hitz shared support and appreciation from the Garden City community for the way GCCC has handled safety on campus. Trustee Douglass would like to explore the possibility of evaluating board members. Will discuss more in depth at the Board Retreat on September 19 & 20.

Next Board meeting will be October 13, 2020
Board Retreat will be September 19 and 20, 2020

Meeting adjourned at 7:24 p.m. by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board