

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE  
August 11, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President  
Amy McVey, Deputy Clerk  
Karla Armstrong, Vice President  
Colin Lamb, Vice President  
Marc Malone, Vice President  
Greg McVey, Director of Athletics  
Leslie Wenzel, Director of Advising  
Toni Douglass, Community Member  
Andrew Knoll, IT Director  
Aaron Kucharik, Community Member  
Corey Crane, Ellucian Representative  
Meghan Flynn, Garden City Telegram  
Mike Pilosof, Sports Information Director  
Nancy Unruh, Registrar  
Perla Salazar, Faculty Senate/Math Instructor

**CALL TO ORDER:**

Chair Wasinger called the board meeting to order at 6:00 p.m.

**AMENDMENT**

**Motion:**

*Tedrow moved, seconded by Rupp to approve adding II D-1, Ellucian to the Consent Agenda.*

*Ayes: Douglass, Wasinger, Smith, Tedrow, Rupp, Hitz*

*Nays:*

*Motion carried: 6-0*

**COMMENTS FROM THE CHAIR:**

Trustee Wasinger announced that GCCC students will begin check-in this Thursday. He also asked the board to keep Melvin Neufeld's family in their thoughts as he passed away last week.

**INTRODUCTION OF NEW EMPLOYEES:**

New employees will be acknowledged at a later date.

**CONSENT AGENDA:**

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Douglass requested II A and II D-1 be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II B-1, B-2, II C-1, C-2, C-3, C-4, and C-5. Holding II A and II D-1 for separate discussion.

**Motion:**

*Douglass moved, seconded by Hitz to approve consent agenda items II B-1, B-2, II C-1, C-2, C-3, C-4, and C-5. Holding II A and II D-1 for separate discussion.*

*Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz*

*Nays: None*

*Motion carried: 6-0*

(Supporting documents filed with official minutes.)

**Approved actions follow:**

**B. Approval of personnel actions-Human Resources**

**B-1 Human Resources Report**

**B-2 Adjunct/Outreach Contracts**

(Supporting documents filed with official minutes.)

**C. Financial Information**

**C-1 Monthly Summary Published Funds Operating Revenues and Expenses**

**C-2 Checks processed in excess of \$50,000**

**C-3 Revenues**

**C-4 Expenses**

**C-5 Cash in Bank**

(Supporting documents filed with official minutes.)

**II A: Approval of Minutes of Previous Meetings (July 21, 2020)**

Amend July 21, 2020 minutes to reflect corrected voting for Budget Options #1 and #3.

**Motion:**

*Rupp moved, seconded by Smith to approve consent agenda items II A, Approval of Minutes of Previous Meetings (July 21, 2020).*

*Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz*

*Nays: None*

*Motion carried: 6-0*

(Supporting documents filed with official minutes.)

## **II D1-: Approval of Ellucian License Exchange and Enhancement Amendment**

An increase of \$4107.00 to the Ellucian agreement by extending the agreement to 5 years instead of an annual renewal. Savings over 5 years will be \$79,402.

### **Motion:**

*Douglass moved, seconded by Tedrow to approve consent agenda items II D-1, Approval of Ellucian License Exchange and Enhancement Amendment.*

*Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp*

*Nays: None*

### **Motion carried: 6-0**

(Supporting documents filed with official minutes.)

## **MONITORING REPORTS and ENDS REPORT:**

The trustees discussed Executive Limitation, Annual, #8. Report was approved as presented.

## **REVIEW MONITORING REPORT:**

Trustees reviewed B-1 Academic Advancement, B-2 Mission, and B-3 Budgeting/Financial Planning/Forecasting #1, #2. Trustees agreed that no changes need to occur for these monitoring reports.

Agenda Item B-4, Financial Condition #1 was discussed. The BOT had discussed the probability of creating a fund for non-covered insurance claims. They discussed several different options and have decided to add #1 C to Financial Condition. #1 C - Fail to maintain adequate reserves (\$500,000 by July 1, 2022) for use towards non-covered insurance claims.

Agenda item B-5, Executive Limitation #7 was discussed. Ms. Armstrong stated we cannot give preference for certain grant funds. Is it a possibility to add a statement stating "non-grant funds"? Tabled for further discussing at the September 8 meeting.

### **Motion:**

*Douglass moved, seconded by Smith to approve the addition of #1 C - Fail to maintain adequate reserves (\$500,000 by July 1, 2022) for use towards non-covered insurance claims under Financial Condition in the Policy Governance Handbook.*

*Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp*

*Nays: None*

### **Motion carried: 6-0**

(Supporting documents filed with official minutes.)

## **PUBLIC COMMENTS:**

Ms. Toni Douglass inquired about minutes for the meeting referencing the Bradforth case. Ms. Armstrong reminded her she could send in a KOMA request. Ms. Douglass also asked when we would start open meetings again. Trustee Wasinger replied that they do not have a current timeline due to COVID and the Board will discuss options after students are in fall classes.

Mr. Aaron Kucharik inquired about the Bradforth case being moved out of Finney County. President Ruda stated that it was at the request of the plaintiff's council. Mr. Kucharik also requested that last month's minutes be posted online, per policy previous months minutes are posted after they are approved at the next month's meeting. Mr. Kucharik voiced concern about General Executive Constraints #7 and the discussion about possibly raising the maximum ten percent premium for Finney County businesses. Any Board member that has a conflict of interest would recuse themselves in future votes.

## **PRESIDENT'S REPORT:**

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

## **IN-SERVICE**

- GCCC held its fall in-service on Monday inside Conestoga Arena. There were more than 80 employees, all in masks, in attendance, while more than 100 logged in on zoom.
- Those in attendance, watched numerous presentations on the brand-new, state-of-the-art, video board.
- Yvonne Sperry and the Prudential Group gave a presentation on Medical Transport Solutions, a company that provides ground and air transportation for every ambulance service in the United State, which eliminates out-of-pocket expenses for patients. The service covers entire families, including dependents who are younger than 26.
- Maria Ortiz-Smith, from Southwest Plains, gave a presentation on equity and culture. Employees were asked to do several group activities, including writing poems about their backgrounds.
- Human Resource Director, Kelli Munoz, introduced the 15 new employees that have been hired since the last in-service.
- College nurse, Trish Miller, and Dean of Facilities, Derek Ramos, answered numerous COVID-related questions. The college has spent the past few months making sure all buildings are up to COVID-19 safety protocols.
- Campus police chief, Rodney Dozier, gave a campus-safety update.
- Garden City Community College employees, Kim Harrison and Nicole Dick, were presented with an award from the National Institute for staff and organizational development
- The In-service concluded with years-of-service recognition for employees
  - 5 years of service
    - Melody Brooks
    - Matthew Hubbard
    - Donna Boese
    - Chris Turpin
    - Brandy Unruh
    - Norma Wyatt
    - Nalleli Chanocua-Melgarejo
  - 10 years of service
    - Phil Hoke
    - Debra Nicholson
  - 15 years of service
    - Guillermina Hinde
    - Patricia Zeller
    - Nathan Steinle
    - Tammy Hutcheson

- Lisa Gleason
- 20 years of service
  - Renee Harbin
  - Dr. Clint Alexander
  - Colin Lamb
  - Linda Hill
  - Kurt Peterson
- 30 years of service
  - Lachelle Greathouse

## **RES-LIFE CHECK-INS**

- On Friday, July 31<sup>st</sup>, Saturday, August 1<sup>st</sup> and Sunday, August 2<sup>nd</sup>, a staff consisting of residential life, athletic training and college administration, welcomed the first group of student athletes for men's and women's cross country, student-athletic trainers and international and high-risk students.
- Another round of check-ins takes place this weekend for the rest of our student athletes.
- As of this week, there were 105 students occupying the dorms.

## **BAA GOLF TOURNEY**

- The Broncbuster Athletic Association will be hosting their annual golf tournament on Saturday, October 10<sup>th</sup> at Southwind Country Club. It is a four-person scramble and costs \$100 per player.
- Anyone interested in playing, can pay and register at gobroncbusters.com.
- There will be an awards dinner and a silent auction at the conclusion of the tournament.
- The BAA Golf Tournament raises funds to provide scholarships and quality programs that directly benefit student athletes attending Garden City Community College.

## **STUDENT-SUPPORT SERVICES GRANT**

- Garden City Community College received word on Thursday that the school has been refunded for a five-year period on the Student-Support Services Grant. This is a federal grant through the U.S. Department of Education. Funds have been cut to this program in this funding cycle.
- The approval of this grant is for \$326, 427 per year for five years, totaling \$1.62 million.
- This grant supports four full-time staff, who serve as advisors to first-generation and/or low-income students, and provides counseling, advising and support services to help them be successful at GCCC, be retained, and graduate and transfer to a four-year institution.
- The program is funded to serve 200 students per year.

## **ATHLETIC TRAINING FACILITIES (photos sent to Andrew)**

- Garden City Community College is excited to announce the completion of renovations of two athletic-training facilities, one inside the Perryman Athletic Complex and the other at Broncbuster Stadium.
- This week, brand-new trainer tables were brought in and installed at both locations.
- The renovation was made possible thanks to a \$300,000 grant from the Sunderland Foundation

## **READY EDUCATION APP**

- On August 1, Garden City Community College launched Ready Education, a mobile app designed to cover all aspects of student life.
- The app is available to download in the Apple App Store and Google Play.

## **REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):**

Trustee Rupp informed the BOT that FCEDC met last month. Discussions included a new manufacturing project for Garden City.

## **REPORT FROM KACCT:**

Beth Tedrow communicated that KACCT has changed their meeting to August 29, 2020 at 8:00 a.m. by zoom. Given the recent increase in COVID-19 cases they thought it would be in everyone's best interest to change from face to face to zoom.

**REPORT FROM SGA:**

No report from SGA this month.

**REPORT FROM FACULTY SENATE:**

Perla Salazar, Math Instructor /Faculty Senate, communicated that she is excited to take on the role as President of Faculty Senate. They have not met yet but will soon within the next two weeks. She also expressed that faculty are very thankful for administration and their flexibility with COVID-19.

**OWNERSHIP LINKAGE:**

Wasinger expressed that he was pleased with the steps that have been taken to keep students and employees safe on campus.

Hitz expressed appreciation to the college administration on the steps and measures that have been taken to seek new funding sources and looking for additional grant opportunities.

Next Board meeting will be September 8, 2020  
Board Retreat will be September 19 and 20, 2020

Meeting adjourned at 7.48 p.m. by Chair Wasinger.

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Amy R McVey  
Deputy Clerk

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Dr. Ryan Ruda  
President

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Dr. Blake Wasinger  
Chairman of the Board