

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
April 14, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services
Colin Lamb, Vice President of Student Services
Shajia Donecker, PR & Marketing Coordinator
Nicole Dick, Math Instructor, Faculty Senate
Toni Douglass, Community Member
Aaron Kucharik, Community Member
Greg McVey, Director of Athletics
Gabe Winger, Instructor
Nancy Unruh, Registrar
Charity Horinek,
Jean Lamfers, Attorney
Meghan Flynn,
Shajia Donecker, PR & Marketing Coordinator

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Wasinger informed the Board that GCCC will be hosting a virtual graduation this year. He also wanted to thank everyone at GCCC for the smooth transition to online learning.

INTRODUCTION OF NEW EMPLOYEES:

No new employees present in February.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Rupp requested II F and Trustee Hitz requested II E and II G to be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II H. Holding II E, II F and II G for separate discussion.

Motion:

Tedrow moved, seconded by Rupp to approve consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II H. Holding II E, II F and II G for separate discussion.

Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) Approval of minutes of previous meetings (March 10, 2020)

(Supporting documents filed with official minutes.)

(B) Approval of personnel actions-Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes.)

(C) Financial Information

C-1 Checks processed in excess of \$50,000

C-2 Revenues

C-3 Expenses

C-4 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Non-Renewal of Employment Contracts

(Supporting documents filed with official minutes.)

(H) Summer Tuition Rate

(Supporting documents filed with official minutes.)

II E, Industrial Machine Mechanic Program

Trustee Hitz inquired about Empirical Foods and if there will be a delay in building, Dr. Ruda stated that they are delayed, but still building and working to finalize plans. Trustee Rupp asked about approval time, timeline for program approval would be 3 months from submission.

II F, Extension of Presidential Contract

Trustee Wasinger explained that the President's contract is a three-year revolving contract beginning July 1 and ending June 30 each year. Trustee Hitz would like the opportunity to review the contract each year before approval. Trustee Rupp suggested that the Board should move up the evaluation of the President to March instead of April. Discussions ensued but no change was made at this meeting.

II G, Cengage Contract

Cengage contract ends after summer session, 2020. GCCC was one of the pilot institutions two years ago. Dr. Ruda has presented at conferences for Cengage and our faculty members have responded to Cengage with important feedback. Dr. Ruda asked for a two year no cost extension and Cengage agreed.

Motion:

Hitz moved, seconded by Tedrow to approve consent agenda items II E, Industrial Machine Mechanic Program, II F, Extension of Presidential Contract, and II G, Cengage Contract.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORT

No reports this month.

REVIEW MONITORING REPORT:

Trustees discussed General Executive Constraint #2 and #10.

PUBLIC COMMENTS:

No comments this month.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

GCCC News

- First and foremost, I want to start by extending thanks and appreciation to all of the faculty, staff and administration for the commitment and work to transition to online in a short period of time. Not only moving courses and instruction to online, but online services and doing so in a smooth and coordinated effort. I am extremely proud of the collaboration and innovation that has come from this challenge and we will no doubt learn from this process and incorporate some of these lessons learned as we go forward. Some of the services that we have built out and have available to students include, live tutoring with students and the tutoring center through Zoom, Virtual Enrollment Days, online forms, Virtual Mental Health and counseling services and we have also opened the Campus Closet for a grab and go food bank once a week. This college has responded very proactively and has embraced these challenges with a Can-DO Spirit.
- I am excited to announce that GCCC has been selected by the NISOD organization for the second year in a row as a recipient of the "Promising Places to Work in Community Colleges." NISOD states that GCCC "serves as a beacon for diversity" and its "best in class student and staff recruitment and retention practices, inclusive learning and working environments and meaningful community service and engagement opportunities." I am extremely proud of all of our employees as this recognition does not occur by happenstance. This occurs through very intentional efforts, commitment, collaboration and innovation. This recognition is for all GCCC and reinforces the work that faculty, staff and administration place on student success and putting students first.
- **Federal Stimulus – CARES Act**
 - The federal stimulus packaged enacted last month will send about \$14 billion in grants directly to institutions of higher education across the nation.
 - GCCC is projected to receive roughly \$1.28 million, about \$641,000 of which must be allocated to students in the form of emergency financial aid. (Source: [Chronicle of Higher Education](#) 4/10/20)
 - "School allocations are set by formula prescribed in the CARES Act that is weighted significantly by the number of full-time students who are Pell-eligible but also takes into consideration the total population of the school and the number of students who were not enrolled full-time online before the coronavirus outbreak." (Source: [U.S. Dept. of Education](#) 4/9/20)
 - We are working daily to gather information and keep apprised so that we are at the forefront of accessing and applying for any funds which do become available. Institutions are being allowed discretion in the allocation of these funds. We are looking at how to make the funds as far reaching of impact as possible and provide the most benefit to students.
 - In addition, through the CARES act, each state has received at least \$1.2 billion which can be allocated to any business or organization which has been impacted by COVID-19.

- The community college has put together a unified request that shows the individual impact by institution as well as a collective request to the state for funding to the community college system.
 - These dollars would be in addition to the federal funds mentioned previously.
 - Everything is preliminary at this time, but of the \$1.2 billion allocated to Kansas from the federal stimulus, the projection is that there will be \$26 million allocated to the higher education system in Kansas.
 - As a system, the community colleges have collectively reported \$10 million in loss of revenue and expenses to date (4/6/2020).
- Last month, the board took bold steps and action to approve with moving forward with projects and financing to address capital improvements and deferred maintenance. There has been a lot that has happened in just a months' time. During this last month and in light of everything that has transpired around us, there are many unknowns that face us at this time. To that end, our administration has been meeting daily and having conversations and strategic planning discussion. At this point, it is the recommendation of the administration that we place the projects and financing on hold until we have a more stable understanding of the fiscal impact of COVID-19 to GCCC and are able to answer many of the unknowns as far as enrollment and next year's budget forecast. This does not change the fact that this institution is forward looking and I appreciate the foresight of the board to move forward with these project, however, by delaying and placing these projects on hold shows accountability and forward thinking in a fiscal sense while we collect more information. We will come forward at the appropriate time with a recommendation once we have more understanding on the variables and impact so that we are responsive to the fiscal solvency of GCCC.
- Carpentry and Manicuring programs will be added to the CTE dual credit lineup for fall with GCHS and Holcomb. I want to credit Chuck, Marc, Tyra, Nicole at Economic Development and the relationships forged with GCHS and Holcomb to be able to expand CTE offerings.
- **Virtual Commencement: Friday, May 8 at 7 P.M.**
 - Plans are underway to livestream a virtual commencement program on our normal commencement time and date.
 - This year's student body represents the 100th graduating class.
 - This year's theme is "A Century of Community: How's GCCC Past Has Shaped Its Future"
 - Virtual commencement will include prerecorded speeches, interviews, and choral performances.
 - We have hired Adam Shrimplin from Shrimplin Photography to assist with the video production and direction.
 - Selection of student speakers is underway, and Records Office will collect photos and information from graduating sophomores for presentation during the program.
 - Caps and gowns will be mailed to students who request them for a shipping cost through our Broncbuster Bookstore.
 - We are hopeful this will be a meaningful and celebratory occasion for our graduates and their loved ones.
- **Calling Campaign**
 - Starting this week staff and volunteers are making about 1,300 calls to current students for a social/emotional check-in.
 - The intent of the program is primarily to let students know we are thinking of them and we are here for them.
 - Scripts and resources lists have been developed to help volunteers make calls.
 - Students will be informed about plans to go fully online summer, connected to health resources if they need access, and reminded about fall enrollment.
- **Census 2020**
 - We are alerting GCCC students via social media, our website, and through Res Life communication about how to participate in Census
 - Per Census regulations, college students living on campus prior to Spring Break will be counted as part of GCCC's group count. They should not be counted at home.
 - All other students (off campus or living at home) will complete census as normal.

- The Better Home & Living Show was canceled in March, but we will plan to participate with a Census booth when a later date is announced

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

No report from FCEDC this month.

REPORT FROM KACCT:

Beth Tedrow attended the March 12 PTK Honors Society Award Banquet before the KACCT meetings. Tedrow met with the Council of Presidents. Discussed was a new strategic plan that will be voted on in June, program articulation, the Right to Know Act, and legislative updates. GCCC will be hosting the June 5-6 KACCT meeting.

REPORT FROM SGA:

No report from SGA this month.

REPORT FROM FACULTY SENATE:

Nicole Dick, Math Instructor /Faculty Senate, communicated that faculty are diligently working with online classes and helping students in any way that they can. Online classes are going well.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

No executive session was held.

Next Board meeting will be May 12, 2020

Meeting adjourned at 7:37 p.m. by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board