

May 12, 2020

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 12, 2020**. The meeting will be held by Zoom. Please Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://zoom.us/j/95038159058>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799

For **PUBLIC COMMENTS** please contact Amy McVey, amy.mcvey@gcccks.edu by 5:00 pm CST Tuesday, May 12, 2020.

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Introduction of new employees

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (April 14, 2020).....pg. 3
- B. Approval of personnel actions-Human Resources.....pg. 8
 - B-1 Human Resources Report.....pg. 9
 - B-2 Adjunct/Outreach Contracts.....pg. 10
- C. Financial information.....pg. 19
 - C-1 Checks processed in excess of \$50,000.....pg. 21
 - C-2 Revenues.....pg. 22
 - C-3 Expenses.....pg. 26
 - C-4 Cash in Bank.....pg. 31
- D. Nonrenewal of Contract.....pg. 32
- E. Tax Incentive Grant.....pg. 35
- F. Increase Spending Authority for External Investigation.....pg. 36

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
 - A-1 Executive Limitations, Treatment of People 1-4
- B. Review Monitoring Report
No review scheduled

IV. OTHER

A. Open comments from the public

1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
2. Comments directed to the Board should pertain to Ends; Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

B. President's Report

C. Incidental Information.....pg. 41

D. Report from FCEDC

E. Report from KACCT

F. Report from SGA

G. Report from Faculty Senate

V. OWNERSHIP LINKAGE

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Ryan Ruda.
President

Dr. Blake Wasinger
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
April 14, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services
Colin Lamb, Vice President of Student Services
Shajia Donecker, PR & Marketing Coordinator
Nicole Dick, Math Instructor, Faculty Senate
Toni Douglass, Community Member
Aaron Kucharik, Community Member
Greg McVey, Director of Athletics
Gabe Winger, Instructor
Nancy Unruh, Registrar
Charity Horinek,
Jean Lamfers, Attorney
Meghan Flynn,
Shajia Donecker, PR & Marketing Coordinator

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Wasinger informed the Board that GCCC will be hosting a virtual graduation this year. He also wanted to thank everyone at GCCC for the smooth transition to online learning.

INTRODUCTION OF NEW EMPLOYEES:

No new employees present in February.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Rupp requested II F and Trustee Hitz requested II E and II G to be removed for discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II H. Holding II E, II F and II G for separate discussion.

Motion:

Tedrow moved, seconded by Rupp to approve consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, C-4 and II H. Holding II E, II F and II G for separate discussion.

Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) Approval of minutes of previous meetings (March 10, 2020)

(Supporting documents filed with official minutes.)

(B) Approval of personnel actions-Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes.)

(C) Financial Information

C-1 Checks processed in excess of \$50,000

C-2 Revenues

C-3 Expenses

C-4 Cash in Bank

(Supporting documents filed with official minutes.)

(D) Non-Renewal of Employment Contracts

(Supporting documents filed with official minutes.)

(H) Summer Tuition Rate

(Supporting documents filed with official minutes.)

II E, Industrial Machine Mechanic Program

Trustee Hitz inquired about Empirical Foods and if there will be a delay in building, Dr. Ruda stated that they are delayed, but still building and working to finalize plans. Trustee Rupp asked about approval time, timeline for program approval would be 3 months from submission.

II F, Extension of Presidential Contract

Trustee Wasinger explained that the President's contract is a three-year revolving contract beginning July 1 and ending June 30 each year. Trustee Hitz would like the opportunity to review the contract each year before approval. Trustee Rupp suggested that the Board should move up the evaluation of the President to March instead of April. Discussions ensued but no change was made at this meeting.

II G, Cengage Contract

Cengage contract ends after summer session, 2020. GCCC was one of the pilot institutions two years ago. Dr. Ruda has presented at conferences for Cengage and our faculty members have responded to Cengage with important feedback. Dr. Ruda asked for a two year no cost extension and Cengage agreed.

Motion:

Hitz moved, seconded by Tedrow to approve consent agenda items II E, Industrial Machine Mechanic Program, II F, Extension of Presidential Contract, and II G, Cengage Contract.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORT

No reports this month.

REVIEW MONITORING REPORT:

Trustees discussed General Executive Constraint #2 and #10.

PUBLIC COMMENTS:

No comments this month.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

GCCC News

- First and foremost, I want to start by extending thanks and appreciation to all of the faculty, staff and administration for the commitment and work to transition to online in a short period of time. Not only moving courses and instruction to online, but online services and doing so in a smooth and coordinated effort. I am extremely proud of the collaboration and innovation that has come from this challenge and we will no doubt learn from this process and incorporate some of these lessons learned as we go forward. Some of the services that we have built out and have available to students include, live tutoring with students and the tutoring center through Zoom, Virtual Enrollment Days, online forms, Virtual Mental Health and counseling services and we have also opened the Campus Closet for a grab and go food bank once a week. This college has responded very proactively and has embraced these challenges with a Can DO Spirit.
- I am excited to announce that GCCC has been selected by the NISOD organization for the second year in a row as a recipient of the “Promising Places to Work in Community Colleges.” NISOD states that GCCC “serves as a beacon for diversity” and its “best in class student and staff recruitment and retention practices, inclusive learning and working environments and meaningful community service and engagement opportunities.” I am extremely proud of all of our employees as this recognition does not occur by happenstance. This occurs through very intentional efforts, commitment, collaboration and innovation. This recognition is for all GCCC and reinforces the work that faculty, staff and administration place on student success and putting students first.
- **Federal Stimulus – CARES Act**
 - The federal stimulus packaged enacted last month will send about \$14 billion in grants directly to institutions of higher education across the nation.
 - GCCC is projected to receive roughly \$1.28 million, about \$641,000 of which must be allocated to students in the form of emergency financial aid. (Source: [Chronicle of Higher Education](#) 4/10/20)
 - “School allocations are set by formula prescribed in the CARES Act that is weighted significantly by the number of full-time students who are Pell-eligible but also takes into consideration the total population of the school and the number of students who were not enrolled full-time online before the coronavirus outbreak.” (Source: [U.S. Dept. of Education](#) 4/9/20)
 - We are working daily to gather information and keep apprised so that we are at the forefront of accessing and applying for any funds which do become available. Institutions are being allowed discretion in the allocation of these funds. We are looking at how to make the funds as far reaching of impact as possible and provide the most benefit to students.
 - In addition, through the CARES act, each state has received at least \$1.2 billion which can be allocated to any business or organization which has been impacted by COVID-19.

- The community college has put together a unified request that shows the individual impact by institution as well as a collective request to the state for funding to the community college system.
 - These dollars would be in addition to the federal funds mentioned previously.
 - Everything is preliminary at this time, but of the \$1.2 billion allocated to Kansas from the federal stimulus, the projection is that there will be \$26 million allocated to the higher education system in Kansas.
 - As a system, the community colleges have collectively reported \$10 million in loss of revenue and expenses to date (4/6/2020).
- Last month, the board took bold steps and action to approve with moving forward with projects and financing to address capital improvements and deferred maintenance. There has been a lot that has happened in just a months' time. During this last month and in light of everything that has transpired around us, there are many unknowns that face us at this time. To that end, our administration has been meeting daily and having conversations and strategic planning discussion. At this point, it is the recommendation of the administration that we place the projects and financing on hold until we have a more stable understanding of the fiscal impact of COVID-19 to GCCC and are able to answer many of the unknowns as far as enrollment and next year's budget forecast. This does not change the fact that this institution is forward looking and I appreciate the foresight of the board to move forward with these project, however, by delaying and placing these projects on hold shows accountability and forward thinking in a fiscal sense while we collect more information. We will come forward at the appropriate time with a recommendation once we have more understanding on the variables and impact so that we are responsive to the fiscal solvency of GCCC.
- Carpentry and Manicuring programs will be added to the CTE dual credit lineup for fall with GCHS and Holcomb. I want to credit Chuck, Marc, Tyra, Nicole at Economic Development and the relationships forged with GCHS and Holcomb to be able to expand CTE offerings.
- **Virtual Commencement: Friday, May 8 at 7 P.M.**
 - Plans are underway to livestream a virtual commencement program on our normal commencement time and date.
 - This year's student body represents the 100th graduating class.
 - This year's theme is "A Century of Community: How's GCCC Past Has Shaped Its Future"
 - Virtual commencement will include prerecorded speeches, interviews, and choral performances.
 - We have hired Adam Shrimplin from Shrimplin Photography to assist with the video production and direction.
 - Selection of student speakers is underway, and Records Office will collect photos and information from graduating sophomores for presentation during the program.
 - Caps and gowns will be mailed to students who request them for a shipping cost through our Broncbuster Bookstore.
 - We are hopeful this will be a meaningful and celebratory occasion for our graduates and their loved ones.
- **Calling Campaign**
 - Starting this week staff and volunteers are making about 1,300 calls to current students for a social/emotional check-in.
 - The intent of the program is primarily to let students know we are thinking of them and we are here for them.
 - Scripts and resources lists have been developed to help volunteers make calls.
 - Students will be informed about plans to go fully online summer, connected to health resources if they need access, and reminded about fall enrollment.
- **Census 2020**
 - We are alerting GCCC students via social media, our website, and through Res Life communication about how to participate in Census
 - Per Census regulations, college students living on campus prior to Spring Break will be counted as part of GCCC's group count. They should not be counted at home.
 - All other students (off campus or living at home) will complete census as normal.

- The Better Home & Living Show was canceled in March, but we will plan to participate with a Census booth when a later date is announced

*Meeting of Trustees
April 14, 2020*

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

No report from FCEDC this month.

REPORT FROM KACCT:

Beth Tedrow attended the March 12 PTK Honors Society Award Banquet before the KACCT meetings. Tedrow met with the Council of Presidents. Discussed was a new strategic plan that will be voted on in June, program articulation, the Right to Know Act, and legislative updates. GCCC will be hosting the June 5-6 KACCT meeting.

REPORT FROM SGA:

No report from SGA this month.

REPORT FROM FACULTY SENATE:

Nicole Dick, Math Instructor /Faculty Senate, communicated that faculty are diligently working with online classes and helping students in any way that they can. Online classes are going well.

OWNERSHIP LINKAGE:

No report

EXECUTIVE SESSION:

No executive session was held.

Next Board meeting will be May 12, 2020

Meeting adjourned at 7:37 p.m. by Chair Wasinger.

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

Agenda No: II-B

Date: May 12, 2020

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



May 4, 2020

To: Board of Trustees
From: Alexis Saenz, Human Resources Assistant

New Hires:

Emmett Statzer, Head Track and Field Coach, effective, April 14, 2020
Coleman Bender, Assistant Women's Basketball Coach, effective, May 1, 2020
Zach Towle, Assistant Men's Basketball Coach, effective, May 1, 2020

Transfers:

None to report

Separations:

Becky Gundy, Head Softball Coach, effective, April 6, 2020
Erin Jankiewicz, Assistant Softball Coach, effective, May 14, 2020
Jesse Cagle, Scholarship Coordinator, effective, May 15, 2020
Leonard Rodenbur, Social Science Instructor, effective, May 19, 2020
Antoine Bedard, Physics/Math Instructor, effective, May 19, 2020

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

INSTRUCTOR	CLASS	AMOUNT
ADJUNCT CONTRACTS		
Burrus, Cynthia	Intro to Computer Concepts & Appl. CSCI-110-52 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 4/20/2020 - 5/14/2020	\$ 1,560.00
Mangels, Tracy	Introduction to AWS Welding WELD-110-HO - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 8/21/19 - 5/14/20	\$ 1,500.00
Mangels, Tracy	Intermediate AWS Welding WELD-120-HO - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 8/21/19 - 5/14/20	\$ 1,500.00
Terrell, Amanda	Art Appreciation ARTS-120-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 4/20/2020 - 5/14/2020	\$ 1,500.00
TOTAL ADJUNCT CONTRACTS:		\$ 6,060.00

SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2019

DIGHTON - USD 482

Wick, Stephanie	Monitor Online Class ENGL-102-56 - 3.00 cr. hrs. 1/13/20 - /14/20	\$ 375.00
Wick, Stephanie	Monitor Online Class HELR-102-NW2 1/13/20 - 3/06/20	\$ 375.00
DIGHTON TOTAL:		\$ 750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

GARDEN CITY - USD 457

Anderson, Amy	Intro to Computer Concepts & Appl CSCI-110-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Atchley, Beth	College Algebra MATH-108-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Ayers, Misty	Principles of Biology BIOL-105-GC - 5.00 cr. hrs. 5.00 cr. hrs X \$375.00 = \$1,875.00 1/7/20 - 5/15/20	\$	1,875.00
Devgan, Rajneesh	Fundamentals of Statistics MATH-110-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Kalarikkal, Biju	Calculus and Analytic Geom. I MATH-122-GC - 5.00 cr. hrs. 5.00 cr. hrs X \$375.00 = \$1,875.00 1/7/20 - 5/15/20	\$	1,875.00
Hamlin, Emily	Online Monitor C.N.A - HELR-102-GC1 1/13/20 - 3/6/20	\$	375.00
Hamlin, Emily	Online Monitor C.N.A - HELR-102-GC2 1/13/20 - 3/6/20	\$	375.00
Hamlin, Emily	Online Monitor Medical Terminology - EMIC-104-GC 3/9/20 - 5/14/20	\$	375.00
Hamlin, Emily	Online Monitor Home Health Aide - HELR-107-56 3/9/20 - 5/14/20	\$	375.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

Murrell, Donald	Intermediate AWS Welding WELD-120-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Murrell, Donald	Intermediate AWS Welding WELD-120-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GD - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Terpstra, Wendi	English II ENGL-102-GE- 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Turpin, Jenette	General Psychology PSYC-101-GC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/7/20 - 5/15/20	\$	1,125.00
Tidwell, Russell	Monitor SPCH-111-56 - Public Speaking 1/13/20 - 5/14/20	\$	375.00
GARDEN CITY TOTAL:			\$ 15,750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

HOLCOMB - USD 363

Baier, Michelle	College Algebra MATH-108-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 8/21/19 - 5/14/20	\$	1,125.00
Baier, Michelle	Plane Trigonometry MATH-109-HO - 3.00 cr. hrs. 1/4 of 3.00 cr. hrs X \$375.00 = \$281.25 8/21/19 - 5/14/20	\$	281.25
Baier, Michelle	Fundamentals of Statistics MATH-110-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 8/21/19 - 5/14/20	\$	1,125.00
Kelly, Cindy	English II ENGL-102-HO - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/06/20 - 5/14/20	\$	1,125.00
Mosburg, Amy	Online Monitor Introduction to Business - BSAD-101-55 1/13/20 - 5/14/20	\$	375.00
Mosburg, Amy	Online Monitor HELR-102-SW1 - C.N.A 1/13/20 - 3/06/20	\$	375.00
Mosburg, Amy	Online Monitor HELR-107-55 - Home Health Aide 3/09/20 - 5/14/20	\$	375.00
HOLCOMB TOTAL:			\$ 4,781.25

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

LAKIN - USD 215

Bachman, Jennifer	Online Monitor C.N.A. - HELR-SW1 1/13/20 - 3/06/20	\$	375.00
Bachman, Jennifer	Online Monitor Introduction to Sociology - SOCI-102-56 3/09/20 - 5/14/20	\$	375.00
Bachman, Jennifer	Online Monitor General Psychology- PSYC-101-56 1/13/20 - 3/06/20	\$	375.00
Wilk, Michelle	English II ENGL-102-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/07/20 - 5/14/20 11-00-0000-11021-6610	\$	1,125.00
Woellhof, Daniel	Introduction to AWS Welding WELD-110-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/22/19 - 5/14/20	\$	1,125.00
Woellhof, Daniel	Introduction to AWS Welding WELD-110-LK - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/22/19 - 5/14/20	\$	1,125.00
Woellhof, Daniel	Intermediate AWS Welding WELD-120-LA - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 8/22/19 - 5/14/20	\$	1,125.00
LAKIN TOTAL:		\$	5,625.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

LEOTI - USD 467

Conard, Julie	General Psychology PSYC-101-LE - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 1/07/20 - 5/15/20	\$	1,125.00
Fairchild, Mark	Introduction to AWS Welding WELD-110-LE - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 8/15/20 - 5/15/20	\$	1,125.00
Niswonger, Leslie	English II ENGL-102-LE - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/07/20 - 5/15/20	\$	1,125.00
Thelen-West, Stephanie	Online Monitor Medical Terminology - EMIC-104-55 3/5/19 - 5/9/19	\$	375.00
		LEOTI TOTAL: \$	3,750.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

SCOTT CITY - USD 466

Herbelin, Travis	General Chemistry CHEM-105-SC- 5.00 cr. hrs. 5.00 cr. hrs X \$375.00 = \$1,875.00 9/03/19 - 5/15/20	\$	1,875.00
Jessup, Dale	Principles of Animal Science ANSI-102-SC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 9/03/19 - 5/15/20	\$	1,125.00
Jessup, Dale	Introduction to AWS Welding WELD-110-SC - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 9/03/19 - 5/15/20	\$	1,125.00
Neri, Elise	College Algebra MATH-108-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 9/03/19 - 5/15/20	\$	1,125.00
Trout, Katie	Online Monitor ENGL-102-55 - English II 1/13/20 - 5/14/20	\$	375.00
Wasinger, Shairlyn	Public Speaking SPCH-111-SC - 3.00 cr. hrs 3.00 cr. hrs X \$375.00 = \$1,125.00 1/8/20 - 5/15/20	\$	1,125.00
Whipple, Valarie	Online Monitor SOCL-102-55 - Intro to Sociology 1/13/20 - 5/14/20	\$	375.00
Whipple, Valarie	Online Monitor HELR-102-NW1 - C.N.A. 1/13/20 - 3/06/20	\$	375.00
Whipple, Valarie	Online Monitor HELR-107-55 - Home Health Aide 1/13/20 - 3/06/20	\$	375.00
SCOTT CITY TOTAL:		\$	7,875.00

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 05/12/2020)**

SYRACUSE - USD 494

Gould, Lydia	Online Monitor English II - ENGL-101-55 1/13/20 - 5/14/20	\$	375.00
McAllister, Steve	American Government POLS-105-SY - 3.00 cr. hrs. 3.00 cr. hrs X \$375.00 = \$1,125.00 8/13/19 - 5/13/20	\$	1,125.00
Sabata, Natasha	Principles of Biology BIOL-105-SY - 3.00 cr. hrs. 1/2 of 5.00 cr. hrs X \$375.00 = \$937.50 8/13/19 - 5/13/20	\$	937.50
Sabata, Natasha	Online Monitor CHEM-109-55 - College Chemistry I 1/13/20 - 5/14/20	\$	375.00
SYRACUSE TOTAL: \$			2,812.50

TOTAL SERVICE CONTRACTS FOR OUTREACH FACULTY SPRING 2020:	\$ 41,343.75
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GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 05/12/2020)

PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2020		
LOCATION	COORDINATOR	CONTRACT TOTAL
Deerfield	Micah Koksai	$\$200+40*5.91=$ <u>\$ 436.40</u>
Dighton	Stephanie Wick	$\$200+52*6.04=$ <u>\$ 514.08</u>
Garden City	Ryan Meng	$\$200+667*6.27=$ <u>\$ 4,382.09</u>
Healy	Cheryl Cook	$\$200+10*5.91=$ <u>\$ 259.10</u>
Holcomb	Jenna Johnson	$\$200+176*5.91=$ <u>\$ 1,240.16</u>
Lakin	Jennifer Bachman	$\$200+102*6.75=$ <u>\$ 888.50</u>
Leoti	Sara Brown	$\$200+104*6.40=$ <u>\$ 865.60</u>
Scott City	Valarie Whipple	$\$200+183*6.27=$ <u>\$ 1,347.41</u>
Syracuse	Paul Zuzelski	$\$200+32*6.27=$ <u>\$ 400.64</u>
TOTAL PAYMENTS TO OUTREACH SITE COORDINATORS SPRING 2020:		<u>\$ 10,333.98</u>

Agenda No: II-C

Date: May 12, 2020

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College

3/31/2020- 75% of Year

Published Funds Operating Revenues and Expenses

	Budget FY20			Difference from prior year	FY19		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund *	\$ 15,538,563	\$ 12,685,493	81.64%	0.35%	\$ 15,962,157	\$ 12,976,066	81.29%
Fund 12 - PTE	\$ 2,908,180	\$ 1,504,602	51.74%	-0.40%	\$ 2,685,684	\$ 1,400,272	52.14%
Fund 16 - Auxillary	\$ 3,824,396	\$ 2,726,018	71.28%	-5.12%	\$ 3,602,424	\$ 2,752,141	76.40%
Fund 61 - Capital Outlay **	\$ 1,087,799	\$ 657,056	60.40%	-8.63%	\$ 531,401	\$ 366,825	69.03%
TOTAL	\$ 23,358,938	\$ 17,573,169	75.23%	-1.56%	\$ 22,781,666	\$ 17,495,304	76.80%
Expenses							
Fund 11 - General Fund	\$ 15,538,563	\$ 11,047,899	71.10%	2.94%	\$ 15,962,157	\$ 10,879,410	68.16%
Fund 12 - PTE	\$ 2,908,180	\$ 1,905,985	65.54%	1.00%	\$ 2,685,684	\$ 1,733,402	64.54%
Fund 16 - Auxillary	\$ 3,824,396	\$ 2,294,224	59.99%	-0.30%	\$ 3,602,424	\$ 2,171,832	60.29%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 184,072	16.92%	14.24%	\$ 1,000,000	\$ 26,802	2.68%
TOTAL	\$ 23,358,938	\$ 15,432,180	66.07%	2.36%	\$ 23,250,265	\$ 14,811,446	63.70%

kja
4.8.20

CHECKS PROCESSED IN EXCESS OF \$50,000

April 2020

Purchases over \$50,000 requiring Board Approval

- Checks #274557 to Dick Construction for \$119,192.00 for Athletic Training Renovation & remodel project approved by the Board of Trustees on February 11, 2020. \$300,000 of this project is funded by Endowment grant.
- \$484,502.27 wire sent to Security Bank of Kansas City for Series 2012 Bond and Interest Payment for the refinance of 2004 bonds cooling loop, HVAC system, Datatel software, Front Door project (payment due 5/1/20, wire sent 4/21/20). The Board of Trustees approved the refinance on 4/25/12. **FINAL PAYMENT ON THIS BOND**
- \$32,340.00 wire sent to Clayton Holdings for interest payment on Lease Purchase payment for the Broncbuster Suites #2 (payment due 5/1/20, wire sent 4/21/20). The Board of Trustees approved the purchase on March 6, 2017.

Payments over \$50,000 not requiring bid sheets

- Check #274395 to City of Garden City for \$50,844.84 for utilities
- Check #274397 to Commerce Bank for \$56,145.27 for various purchase card purchases
- Check #274471 to Great Western Dining for \$75,472.75 for various invoices.
- Check #274535 to Blue Cross-Blue Shield of Kansas for \$107,287.53 for May 2020 health insurance premiums for employees.

Fiscal Year: 2020

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	4,126.74	1,495,985.26-	1,672,568.00-	176,582.74-	10.56
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	1,440.00	277,120.00-	231,952.00-	45,168.00	19.46-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	442.00	86,661.00-	94,136.00-	7,475.00-	7.94
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,109.86	586,628.20-	542,351.00-	44,277.20	8.15-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,329.40-	17,790.32-	100,000.00	117,790.32	117.79
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	120,344.00-	115,615.00-	4,729.00	4.08-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	0.00	203,100.00-	177,056.00-	26,044.00	14.70-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	630.00	244,920.00-	273,804.00-	28,884.00-	10.55
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	750.00-	9,150.00-	10,000.00-	850.00-	8.50
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	0.00	2,496.00-	0.00	2,496.00	0.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	450.00-	2,553.31-	2,274.00-	279.31	12.27-
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	183.00	513,864.00-	513,147.00-	717.00	0.13-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,200.00-	23,515.00-	30,000.00-	6,485.00-	21.62
11-00-0000-00000-4512 VENDING MACHINES :	0.00	507.18-	2,935.20-	5,000.00-	2,064.80-	41.30
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,753,383.00-	1,753,383.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,101,603.87-	10,173,241.00-	4,071,637.13-	40.02
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	703,342.13-	703,863.00-	520.87-	0.07
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	49,723.40-	9,302.00-	40,421.40	434.54-
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	165,107.12-	204,724.00-	39,616.88-	19.35
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	97,548.82-	134,000.00-	36,451.18-	27.20
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,896.68-	13,160.00-	1,263.32-	9.60
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	13,419.38-	14,727.00-	1,307.62-	8.88
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	67,252.17-	79,695.00-	12,442.83-	15.61
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	0.00	20,096.00-	20,096.00-	100.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	469.87-	340,000.00	340,469.87	100.14
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	39,301.85	35,000.00	4,301.85-	12.28-
11-00-0000-00000-4902 INTEREST INCOME :	0.00	2,354.11-	120,089.36-	150,000.00-	29,910.64-	19.94
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	3,594.50-	40,000.00-	36,405.50-	91.01
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	30,449.94-	75,000.00-	44,550.06-	59.40
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	169.56-	12,864.95-	130,000.00-	117,135.05-	90.10
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	273.25-	6,329.10-	10,000.00-	3,670.90-	36.71
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,165,531.00	1,165,531.00	100.00
=====						
Totals for FUND: 11 - GENERAL	0.00	898.10	12,684,834.73-	15,538,563.00-	2,853,728.27-	18.37
=====						
00-0000-00000-4005 ACAD COURSE FEE :	0.00	3,772.00	301,278.46-	595,482.00-	294,203.54-	49.41
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	378.00-	70,935.00-	72,783.00-	1,848.00-	2.54
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,014,384.00-	1,014,384.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	114,611.00-	60,000.00-	54,611.00	91.01-
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,165,531.00-	1,165,531.00-	100.00
=====						
Totals for FUND: 12 - PTE FUND	0.00	3,394.00	1,501,208.46-	2,908,180.00-	1,406,971.54-	48.38

16-00-5008-00000-4102	PRIVATE GIFTS/GRAN	0.00	0.00	3,000.00-	0.00	3,000.00	0.00
16-00-5008-00000-4401	SALES & SERV OF ED	0.00	0.00	9,561.00-	14,264.00-	4,703.00-	32.97
16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	32,236.00-	32,236.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	221.98	117,455.91-	140,000.00-	22,544.09-	16.10
16-00-5011-00000-4011	MISC STUDENT BILL	0.00	142.55	4,918.88-	110,000.00-	105,081.12-	95.53
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	7,750.00-	88,790.32-	100,000.00-	11,209.68-	11.21
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	80,045.60	1,920,387.03-	2,600,000.00-	679,612.97-	26.14
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	150.00-	10,000.00-	9,850.00-	98.50
16-00-5011-00000-4507	KEYS : GENERAL	0.00	0.00	3,185.00-	6,000.00-	2,815.00-	46.92
16-00-5011-00000-4508	RESERVATION FEE :	0.00	0.00	35,625.00-	50,000.00-	14,375.00-	28.75
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	8,905.27-	20,000.00-	11,094.73-	55.47
16-00-5011-00000-4512	VENDING MACHINES :	0.00	282.26-	2,709.19-	5,000.00-	2,290.81-	45.82
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	146,137.00-	146,137.00-	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	854.55-	2,829.60-	0.00	2,829.60	0.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	0.00	24,435.90-	30,000.00-	5,564.10-	18.55
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	0.00	100,711.94-	111,074.75-	10,362.81-	9.33
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	0.00	1,999.83-	1,717.88-	281.95	16.40-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	22,871.16	191,343.83-	250,000.00-	58,656.17-	23.46
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	105.15-	59,578.56-	120,000.00-	60,421.44-	50.35
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	1,523.32-	40,000.00-	38,476.68-	96.19
16-00-5100-00000-4522	SALES - TRADE BOOK	0.00	0.00	468.45-	0.00	468.45	0.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	615.00-	10,000.00-	9,385.00-	93.85
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	19.23-	6,727.63-	20,000.00-	13,272.37-	66.36
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	348.44-	38,411.67-	55,000.00-	16,588.33-	30.16
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	195.78-	8,633.07-	10,000.00-	1,366.93-	13.67
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.00	15.72-	1,000.00-	984.28-	98.43
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	0.00	310.00-	1,000.00-	690.00-	69.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	87,091.00-	87,091.00-	100.00
=====							
Totals for FUND: 16 - AUXILIARY ENTITI		0.00	93,725.88	2,632,292.12-	3,985,704.63-	1,353,412.51-	33.96
=====							
61-00-0000-00000-4102	PRIVATE GIFTS/GRAN	0.00	0.00	300,000.00-	0.00	300,000.00	0.00
61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	305,318.34-	498,607.00-	193,288.66-	38.77
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	35,044.68-	39,360.00-	4,315.32-	10.96
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	415.35-	447.00-	31.65-	7.08
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	8,300.60-	7,689.00-	611.60	7.94-
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	4,793.80-	6,425.00-	1,631.20-	25.39
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	601.17-	0.00	601.17	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	663.79-	0.00	663.79	0.00
61-00-0000-00000-4811	TAX IN PROCESS : G	0.00	0.00	0.00	5,695.00-	5,695.00-	100.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	3,859.10-	0.00	3,859.10	0.00
61-00-0000-00000-4816	TIF TAX : GENERAL	0.00	0.00	23.74-	0.00	23.74	0.00
61-00-0000-00000-4817	NEIGH REV'T : GENER	0.00	0.00	1,964.95	0.00	1,964.95-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	529,576.00-	529,576.00-	100.00
=====							
Totals for FUND: 61 - CAPITAL OUTLAY		0.00	0.00	657,055.62-	1,087,799.00-	430,743.38-	39.60
=====							
Totals for BUDGET.OFFICER: Unassigned		0.00	98,017.98	17,475,390.93-	23,520,246.63-	6,044,855.70-	25.70

EXPENSES

05/07/20

Garden City Community College
Annual Budget Report Ending 04/30/20
Options - All Statuses

Page: 1

Fiscal Year: 2020

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	689,917.00-	689,917.00-	100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,067.26	14,879.81	0.00	14,879.81-	0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	27,017.62	190,543.14	219,857.86	29,314.72	13.33
DEPARTMENT: 11020 - HUMANITIES	0.00	7,568.64	68,739.52	65,514.00	3,225.52-	4.91-
DEPARTMENT: 11021 - ENGLISH	0.00	37,276.90	345,017.06	427,320.00	82,302.94	19.26
DEPARTMENT: 11022 - SPEECH	0.00	11,428.72	106,400.43	96,799.00	9,601.43-	9.91-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.28	6,297.55	0.00	6,297.55-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	1,631.41	14,828.08	30,825.00	15,996.92	51.90
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	465.00	465.00	100.00
DEPARTMENT: 11030 - ART	0.00	16,981.48	165,204.97	148,802.00	16,402.97-	11.01-
DEPARTMENT: 11031 - DRAMA	0.00	6,048.90	63,588.76	80,334.00	16,745.24	20.84
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,729.28	60,859.03	60,188.00	671.03-	1.10-
DEPARTMENT: 11033 - INST MUSIC	0.00	11,349.18	171,073.05	150,669.10	20,403.95-	13.53-
DEPARTMENT: 11040 - SCIENCE	8,752.65	44,073.72	375,427.51	461,971.85	77,791.69	16.84
DEPARTMENT: 11050 - MATH	0.00	30,867.35	263,841.67	291,490.00	27,648.33	9.49
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	46,297.88	316,858.39	317,220.64	362.25	0.11
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	15,471.78	88,275.08	69,699.00	18,576.08-	26.64-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,056.46	63,688.85	81,682.00	17,993.15	22.03
DEPARTMENT: 11081 - READING	0.00	10,545.71	98,671.77	120,758.00	22,086.23	18.29
DEPARTMENT: 11082 - ESL	0.00	6,138.19	55,279.50	76,169.00	20,889.50	27.43
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,517.56	18,259.43	0.00	18,259.43-	0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	2,098.02	7,701.09	2,000.00	5,701.09-	285.04-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	1,211.07	0.00	1,211.07-	0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25-	0.00
DEPARTMENT: 41000 - LIBRARY	83.19	14,057.84	140,815.80	179,157.00	38,258.01	21.35
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	10,079.76	83,975.73	99,824.00	15,848.27	15.88
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	8,343.00	53,110.08	439,453.24	539,063.00	91,266.76	16.93
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	21,790.36	200,201.09	838,725.55	638,524.46	76.13
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	22,567.43	149,068.08	133,629.00	15,439.08-	11.54-
DEPARTMENT: 42002 - OUTREACH	0.00	1,591.26	41,427.77	100,068.00	58,640.23	58.60
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,460.83	119,744.20	144,624.00	24,879.80	17.20
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,878.96	58,894.49	72,065.00	13,170.51	18.28
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	30,409.50	291,910.16	341,305.00	49,394.84	14.47
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00	5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,594.20	126,557.90	165,203.00	38,645.10	23.39
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,483.92	41,786.55	57,593.00	15,806.45	27.45
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	32,317.39	271,525.75	351,518.00	79,992.25	22.76
DEPARTMENT: 50030 - ADMISSIONS	0.00	8,302.91	115,468.86	160,448.00	44,979.14	28.03
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	24,043.57	148,453.12	182,061.00	33,607.88	18.46
DEPARTMENT: 50050 - STUDENT HEALTH SER	480.00	5,692.58	56,222.59	70,472.00	13,769.41	19.54

DEPARTMENT: 55000 - DIRECTOR OF ATHLET	2,500.00	22,678.67	517,258.34	578,656.61	58,898.27	10.18
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	13,864.59	142,635.34	170,287.68	27,652.34	16.24
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	6,143.97	114,049.74	167,123.00	53,073.26	31.76
DEPARTMENT: 55003 - MEN'S TRACK	0.00	4,865.04	44,390.50	52,381.00	7,990.50	15.25
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	3,556.57	39,341.41	51,633.00	12,291.59	23.81
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	9,020.35	96,560.38	137,594.00	41,033.62	29.82
DEPARTMENT: 55006 - FOOTBALL	0.00	33,144.94	428,790.76	516,690.00	87,899.24	17.01
DEPARTMENT: 55007 - BASEBALL	0.00	11,361.18	132,787.18	179,398.00	46,610.82	25.98
DEPARTMENT: 55008 - VOLLEYBALL	0.00	8,351.87	103,917.95	120,857.17	16,939.22	14.02
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	5,806.53	65,493.67	74,795.45	9,301.78	12.44
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	3,080.38	47,131.77	26,297.40	20,834.37-	79.22-
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,745.57	65,231.23	61,957.69	3,273.54-	5.27
D DEPARTMENT: 55014 - RODEO TEAM	963.95	14,214.80	130,073.14	166,084.00	35,046.91	21.10
DEPARTMENT: 55015 - MEN'S GOLF	0.00	768.96	26,866.54	40,044.00	13,177.46	32.91
DEPARTMENT: 55019 - ATHLETIC TRAINING	118.00	10,003.62	167,922.39	193,945.00	25,904.61	13.36
DEPARTMENT: 55020 - PEP BAND	0.00	4,566.29	50,425.31	65,672.00	15,246.69	23.22
DEPARTMENT: 55021 - ESPORTS	0.00	856.95	8,136.00	1,500.00	6,636.00-	442.39-
DEPARTMENT: 61000 - PRESIDENT	0.00	31,825.20	380,776.09	543,070.00	162,293.91	29.88
DEPARTMENT: 61001 - BOARD OF TRUSTEES	0.00	426.33	5,676.79	30,025.00	24,348.21	81.09
DEPARTMENT: 61005 - ATTORNEY	9,425.55	2,970.00	113,296.29	150,000.00	27,278.16	18.19
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	771.45	547,272.82	1,210,437.96	1,307,252.00	96,042.59	7.35
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	11,068.22	149,389.78	194,281.00	44,891.22	23.11
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	8,588.32	85,772.44	61,098.00	24,674.44-	40.38-
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	9,041.08	20,543.03	100,000.00	79,456.97	79.46
DEPARTMENT: 63000 - MARKETING/PR	6,550.00	14,506.15	144,742.54	229,854.00	78,561.46	34.18
DEPARTMENT: 64000 - INFORMATION TECHNO	11,003.47	30,480.91	649,556.15	726,834.00	66,274.38	9.12
DEPARTMENT: 65000 - CENTRAL SERVICES	823.70	9,131.32	116,690.45	141,220.00	23,705.85	16.79
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	7,749.75	102,375.81	189,572.00	87,196.19	46.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	7,817.50	13,370.74	136,549.51	185,932.00	41,564.99	22.35
DEPARTMENT: 71000 - BUILDINGS	21,042.90	33,506.22	430,609.78	517,673.00	66,020.32	12.75
DEPARTMENT: 72000 - CUSTODIAL SERVICES	11,538.78	43,976.02	502,279.25	605,951.00	92,132.97	15.20
DEPARTMENT: 73000 - GROUNDS	6,116.46	21,816.88	249,975.31	305,147.00	49,055.23	16.08
DEPARTMENT: 73001 - ATHLETIC FIELDS	150.00	8,453.61	24,171.18	28,950.00	4,628.82	15.99
DEPARTMENT: 74000 - VEHICLES	11,716.41	19,833.59	298,635.55	494,490.00	184,138.04	37.24
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	13,989.81	119,922.31	227,268.00	107,345.69	47.23
DEPARTMENT: 76000 - INSURANCE	0.00	3,245.84	241,273.16	259,856.00	18,582.84	7.15
DEPARTMENT: 77000 - UTILITIES	0.00	58,281.01	614,703.79	831,500.00	216,796.21	26.07
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	19,530.78-	0.00	19,530.78	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	2,013.00	100.00	1,913.00-	912.99-
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	671.00	34,953.00	30,000.00	4,953.00-	16.50-
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	8,072.00	11,000.00	2,928.00	26.62
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	21,115.00	151,000.00	129,885.00	86.02
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	106,000.00	106,000.00	100.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	5,750.00	0.00	5,750.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	14,503.57	43,971.00	29,467.43	67.02

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FUND: 11 - GENERAL	108,197.01	1,593,235.03	12,641,178.95	15,538,563.00	2,789,187.04	17.95
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Garden City Community College
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FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	9,029.75	53,738.04	63,249.00	9,510.96	15.04
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	109.65	241.00	131.35	54.50
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	4,847.48	49,839.69	46,882.00	2,957.69-	6.30-
DEPARTMENT: 12200 - ADN PROGRAM	0.00	21,695.63	215,508.63	314,770.00	99,261.37	31.53
DEPARTMENT: 12201 - LPN PROGRAM	0.00	36,251.89	255,341.92	318,600.00	63,258.08	19.86
DEPARTMENT: 12202 - EMT	1,345.00	15,811.18	172,686.11	191,517.00	17,485.89	9.13
DEPARTMENT: 12203 - ALLIED HEALTH	7,782.00	28,679.03	182,737.17	200,255.00	9,735.83	4.86
DEPARTMENT: 12210 - AGRICULTURE	0.00	7,522.05	46,628.41	62,288.00	15,659.59	25.14
DEPARTMENT: 12211 - ANIMAL SCIENCE	462.04	15,290.11	133,085.19	115,309.00	18,238.23-	15.81-
DEPARTMENT: 12220 - JOHN DEERE AG TECH	842.18	22,655.05	177,197.14	196,191.00	18,151.68	9.25
DEPARTMENT: 12230 - AUTO MECHANICS	1.99	14,458.48	158,045.45	149,386.00	8,661.44-	5.79-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	2,057.68	23,442.36	127,778.91	140,972.00	11,135.41	7.90
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	13,619.75-	80,336.28	81,392.00	1,055.72	1.30
DEPARTMENT: 12250 - COSMETOLOGY	0.00	21,227.59	113,705.57	127,957.00	14,251.43	11.14
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	2,271.96	0.00	2,271.96-	0.00
DEPARTMENT: 12273 - WELDING	9,998.85	18,399.18	226,420.35	304,711.00	68,291.80	22.41
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	16,115.03	135,783.06	594,460.00	458,676.94	77.16
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	16,250.00	0.00	16,250.00-	0.00
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FUND: 12 - PTE FUND	22,489.74	241,805.06	2,147,463.53	2,908,180.00	738,226.73	25.38

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FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	814.80	17,940.19	56,750.00	38,809.81	68.39
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	3,637.00	3,637.00	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	3,426.66	3,488.20	61.54	1.76
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	9,924.47	21,168.76	11,244.29	53.12
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.14	156,381.28	7,455.14	4.77
DEPARTMENT: 55012 - CHEERLEADING	0.00	594.64	4,230.56	4,798.52	567.96	11.84
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	3,343.97	4,708.01	1,364.04	28.97
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	472.00	0.00	2,670.66	17,583.20	14,440.54	82.13
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	898.40	2,828.42	14,500.00	11,671.58	80.49
DEPARTMENT: 55007 - BASEBALL	0.00	12.42	16,309.33	19,449.94	3,140.61	16.15
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,046.77	2,511.77	6,850.00	4,338.23	63.33

DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	89.57	89.57	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	96.86	1,844.50	2,000.00	155.50	7.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	3.57	0.00	3.57-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	64.00	81.53	17.53	21.50
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,752.64	2,500.00	747.36	29.89

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FUND: 14 - ADULT SUPPLEMENTARY ED	472.00	4,463.89	215,776.88	313,986.01	97,737.13	31.13
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FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	137.55	37,321.12	46,500.00	9,178.88	19.74
DEPARTMENT: 94000 - STUDENT CENTER	4,947.72	6,258.28	101,758.07	284,435.00	177,729.21	62.49
DEPARTMENT: 95000 - STUDENT HOUSING	7,020.54	191,130.83	1,938,605.63	2,906,702.00	961,075.83	33.06
DEPARTMENT: 98000 - COSMETOLOGY	3,988.65	6,538.64-	116,398.84	153,976.63	33,589.14	21.81
DEPARTMENT: 97000 - BOOKSTORE	83,984.48	60,258.33	351,386.58	594,091.00	158,719.94	26.72
FUND: 16 - AUXILIARY ENTITIES	99,941.39	251,246.35	2,545,470.24	3,985,704.63	1,340,293.00	33.63

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FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	750.00	13,088.64	13,000.00	88.64-	0.67-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	16,824.00	16,824.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	272.00	26,458.48	173,505.50	329,840.00	156,062.50	47.31
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,782.32	59,869.12	78,794.10	18,924.98	24.02
DEPARTMENT: 11040 - SCIENCE	0.00	861.20	1,722.40	4,000.00	2,277.60	56.94
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	2,895.69	5,000.00	2,104.31	42.09
DEPARTMENT: 11040 - SCIENCE	0.00	4,253.96	29,045.02	42,623.00	13,577.98	31.86
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	9,133.29	91,341.21	107,765.00	16,423.79	15.24
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	35.27	35.27	100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,204.66	7,746.49	0.00	7,746.49-	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	62,021.39	62,021.39	100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00	0.00

EXPENSES

Garden City Community College

DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	104,036.93	104,036.93	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	6,628.56	37,122.63	66,608.40	29,485.77	44.27

FUND: 22 - RESTRICTED GRANTS	272.00	56,072.47	507,148.63	817,323.09	309,902.46	37.92
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Fiscal Year: 2020

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	2,033.00	13,478.00	16,797.94	3,319.94	19.76
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	1,563.72	0.00	1,563.72-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	7,806.08	0.00	7,806.08-	0.00
FUND: 23 - OTHER RESTRICTED FUNDS	0.00	2,033.00	22,847.80	16,797.94	6,049.86-	36.01-

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FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	21,713.28	156,764.70	174,984.00	18,219.30	10.41
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,284.82	5,249.00	2,964.18	56.47
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	9,650.10	104,622.59	171,918.00	67,295.41	39.14
DEPARTMENT: 12200 - ADN PROGRAM	0.00	3,926.11	23,850.98	0.00	23,850.98-	0.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	150.00	3,958.24	32,745.17	50,000.00	17,104.83	34.21
FUND: 24 - ADULT EDUCATION	150.00	39,247.73	270,268.26	352,151.00	81,732.74	23.21

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FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	241,958.00	124,315.57	308,387.51	1,087,799.00	537,453.49	49.41
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FUND: 61 - CAPITAL OUTLAY	241,958.00	124,315.57	308,387.51	1,087,799.00	537,453.49	49.41

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FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	4,493.09	39,483.05	554,972.52	719,125.42	159,659.81	22.20
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	4,784.05	16,200.00	11,415.95	70.47
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	5,574.35	20,382.35	14,808.00	72.65
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FUND: 71 - ACTIVITY/ORGANIZATION FD	4,493.09	39,483.05	565,330.92	755,707.77	185,883.76	24.60

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	998.00-	72,806.00	44,000.00	28,806.00-	65.46-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	1,859.00-	72,512.14	44,000.00	28,512.14-	64.79-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	27,000.00	25,000.00	2,000.00-	7.99-
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	18,750.00	25,000.00	6,250.00	25.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	47,526.00	35,000.00	12,526.00-	35.78-
DEPARTMENT: 55006 - FOOTBALL	0.00	8,248.00-	205,687.92	165,000.00	40,687.92-	24.65-
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	52,539.00	40,000.00	12,539.00-	31.34-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	33,220.92	42,000.00	8,779.08	20.90
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	45,500.00	30,000.00	15,500.00-	51.66-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	44,315.00	30,000.00	14,315.00-	47.71-
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	35,721.00	15,000.00	20,721.00-	138.13-

EXPENSES

Garden City Community College

DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	5,000.00	5,000.00	100.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	33,000.00	32,000.00	1,000.00-	3.12-
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	14,500.00	11,000.00	3,500.00-	31.81-
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	25,178.00	32,000.00	6,822.00	21.32
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	3,250.00	11,000.00	7,750.00	70.45
DEPARTMENT: 11030 - ART	0.00	0.00	3,200.00	11,000.00	7,800.00	70.91
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,650.00	10,000.00	6,350.00	63.50
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	11,050.00	15,000.00	3,950.00	26.33
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	53,700.00	75,000.00	21,300.00	28.40
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	6,000.00	6,000.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	24,000.00	20,000.00	4,000.00-	19.99-
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	76.00-	38,201.00	20,000.00	18,201.00-	91.00-
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	90.00	22,631.15	31,000.00	8,368.85	27.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	6,000.00	0.00	6,000.00-	0.00

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	11,091.00-	893,938.13	774,000.00	119,938.13-	15.49-
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Garden City Community College
4/30/2020

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 347,525.44	0.0000%
State Municipal Invest. Pool	\$ 44,872.87	0.0010%
Landmark National Bank	<u>\$ 6,476,639.46</u>	0.3800%
	<u>\$ 6,869,037.77</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
First National Bank	CDARS	\$ 1,000,000.00	2.4500%	5/16/2019	5/14/2020
Western State Bank	CD	\$ 1,000,000.00	1.1000%	3/12/2020	12/12/2020
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 8,869,037.77</u></u>			

RESOLUTION 2020-03

WHEREAS, on the 14th day of April, 2020 the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Antoine Joseph Bedard of the Board of Trustees' intent to nonrenew his contract of employment as an Instructor for the 2020-21 school year; and

WHEREAS, the Deputy Clerk of the Board of Trustees gave written notice to Antoine Joseph Bedard on the 15th day of April, 2020, that it was the intent of the Board of Trustees to nonrenew his contract of employment for the 2020-21 school year; and

WHEREAS, after consideration of the matter, the Board of Trustees has determined that the matter should be resolved as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

1. That the contract of employment of Antoine Joseph Bedard shall not be renewed for the 2020-21 school year; and
2. That the Deputy Clerk of the Board of Trustees give Antoine Joseph Bedard, either personally or by United States mail, on or before May 15, 2020, a signed copy of this resolution.

ADOPTED by the Board of Trustees of Garden City Community College on the 12th day of May, 2020.

Dr. Blake Wasinger, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Amy McVey, Deputy Clerk

CERTIFICATE OF SERVICE

Resolution 2020-03

I, Amy McVey, do hereby certify that on the 13th day of May, 2020 I served a copy of the foregoing, Resolution No. 2020-03, on Antoine Joseph Bedard in the following manner:

_____ By first class mail to: P. O. Box 1784, Garden City, Kansas 67846

_____ By email to: antoine.bedard@gcccks.edu

Amy McVey, Deputy Clerk

Board Resolution

At the special meeting of the Board of Trustees of Garden City Community College on February 21, 2020, the following resolution was proposed and approved by the Board.

WHEREAS, the mission of Garden City Community College states that the college produces “positive contributors to the economic and social well-being of society;” and

WHEREAS, Garden City Community College desires to seek grant monies for a Kansas Department of Commerce Community Service Program Tax Credit to support the purchase of classroom equipment to facilitate hands-on, experiential learning in the Sciences and Allied Health program; and

WHEREAS, the Board of Trustees has directed that the “president shall not fail to develop additional public and/or private revenue sources;”

THEREFORE, BE IT RESOLVED that the Garden City Community College Board of Trustees approves and supports the Kansas Department of Commerce Community Service Program Tax Credit application to facilitate the purchase of classroom equipment for hands-on, experiential learning in the Sciences and Allied Health program and authorizes the President to accept and administer any resulting funds.

Signed: _____ Date: _____

Dr. Blake Wasinger, Chairman

Signed: _____ Date: _____

Amy McVey, Clerk of the Board

Kansas Department of Commerce Tax Credit

Supporting documentation

Within the GCCC Strategic plan, there are two specific objectives which are outlined specific to Science, Technology, Engineering and Math (STEM) enrollments and growing partnerships. Initiative 2.2.1.1 “Increase competitive, discipline specific programs and festivals between GCCC and 4-year transfer programs and Initiative 3.2.3.2 “Investigate ways to increase STEM program enrollment. Using our strategic plan as the guiding framework, GCCC will be asking for your approval to submit a proposal as part of the Kansas Department of Commerce Tax Credit program to address these initiatives. Our proposal seeks to acquire three mobile Anatomage tables that will be shared and used among up to 12 area school districts. This innovative teaching tool is the most technologically advanced anatomy visualization system for preparing students for medical occupations. The touch-interactive display table resembles a hospital bed and digitally illustrates anatomical realism with exact tissue colors.

Anatomage Tables have many benefits ,including:

- 3D high-resolution of the human body that is more precise than a traditional cadaver lab.
- Hands-on learning environments that allow students to digitally dissect and rotate complex anatomical structures in 3D.
- On-line tools to supplement distance learning.

The features offered through Anatomage Tables would greatly improve learning for students in remote locations. The anticipated outcome from this investment will be the emergence of homegrown talent in the STEM majors, allied health, medical field and an increase in employment rates in the healthcare industry.

Agenda No: II-F

Date: May 12, 2020

Topic: Increase Spending Authority for External Investigation

Presenter: Dr. Ryan Ruda

Background Information:

Requesting Board approval to increase spending authority by an additional \$50,000 to cover cost to Lewis Brisbois for final billing on external investigation approved in 2019.

Budget Information: General Fund

Recommended Board Action:

Accept and approve increase spending authority.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

MAY 2020 MONITORING REPORT ANNUAL REPORT

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People –Preamble Page 10

With Respect to treatment of students, employees, volunteers and the community, dealings shall not be inhumane, unfair, or undignified.

CEO’s Interpretation: The President shall consistently pursue and help to ensure that students, employees and stakeholders are treated in a humane, fair and dignified way.

Data directly addressing CEO’s interpretation:

All interaction and communication with students, employees, volunteers and the community shall be conducted based on respect, integrity and dignity. Any suggestions and concerns which may be received are given respectful consideration and acknowledgement. Fair treatment of others and professional behavior is an expectation of all GCCC employees. Employee concerns about fair treatment are addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective vice president.

Additionally, this past year has seen new training and processes along with professional development being incorporated around the concepts of employees being “Hungry, Humble and Smart.” These concepts are incorporated into New Employee training as well as have been built into professional development in departments, divisions and the college overall as a framework for collegiality, working with others and improving communication and respect for others across the college.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #1 Page 10

The President shall not operate without procedures which clarify student and staff rules, provide for effective handling of grievances and complaints, and protect against wrongful conditions.

CEO’s Interpretation: The President is responsible for ensuring that policies and procedures are established to handle staff and student grievances and complaints.

Data directly addressing CEO’s interpretation:

Administrative policies and procedures have been developed to ensure that students and staff members have protocol and procedures for reporting and handling grievances, complaints and wrongful conditions on campus. Student handbooks and information relating to Student College policies are distributed by the office of student services through student handbooks, distributed to student email and posted online. The handbooks are made available to students on an annual basis. At the beginning of each semester, students are notified by student email of their rights and responsibilities as well as where they can access information on policies and procedures.

All policies and procedures are routinely examined by College personnel. Any revisions or recommended changes are discussed at the administrative cabinet level and written modifications are

then presented to College Council for input. Any employee may initiate a review of an institutional policy or recommend a change to current policy. The process for policy revision is clearly delineated in college policy. Final determination for revision is made through College Council and finalized at the administrative cabinet level. Once approved at the cabinet level, the policy is sent to all employees by email to notify and keep employees informed.

A record detailing student, employee and other stakeholder complaints is maintained by administration in the three respective areas, Student Services, Administrative Services, and Instructional Services. These logs document action(s) taken to resolve the complaints and grievances which have been formally submitted to the Vice President for review and decision. As concerns are received, they are addressed following policy and the procedures. GCCC works to handle all concerns at the primary level. Through this resolution method, there have been no formal grievances submitted through the respective areas during 2019-20.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #2 Page 10

The President shall not discriminate against anyone for expressing their opinion.

CEO's Interpretation: This is addressed through maintaining open lines of communication. The office of the president must abide by the non-discriminatory policies, regulations and civil responsibilities. The college policy and procedures provide avenues of reporting perceived as negative actions by the office of the president.

Data directly addressing CEO's Interpretation:

The office of human resources registers all complaints regarding the president. In the event a concern is received by human resources against the president, it will be confidentially submitted to the Vice President for Administrative Services for communication to the Board. No reportable concerns were submitted.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #3 Page 10

The President shall not withhold a complaint, grievance, or appeal procedure from faculty, staff or students.

CEO's Interpretation: Due process and procedures are in place for faculty, staff and students through college policy and by the negotiated agreement for faculty. The president will ensure that personnel adhere to the proper procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate vice president and the student, staff or faculty member to ensure that due process and procedures are followed.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #4 Page 10

The President shall not fail to acquaint students and staff with their rights and responsibilities.

CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. Institutional complaints are processed via their respective departments and Vice-president, culminating at the president's office, if necessary. Depending on the nature of the individual's appeal, all staff have access to the Human Resources Department. All students have access to the Vice President for Student Services as outlined in the student handbook. Additionally, ongoing training and professional development is provided to students and employees through orientation, in-service and online information. New employees are made aware of college policies at the onset of employment through new employee orientation. This past year has seen a significant advancement in the employee training and compliance programming. In October 2019, GCCC launched an online training platform called Safe Colleges to focus training on campus safety, compliance and knowledge of policies on an annual basis. On an annual basis, all employees are required to complete these four modules: Discrimination Awareness in the workplace, Sexual Harassment: Staff to Staff, Title IX: Roles of Responsible Employees, and Bloodborne Pathogen Exposure Prevention. Additionally, in order to strengthen the onboarding process, New Employee orientation has been enhanced and strengthened throughout this past year. Within new employee orientation covers all necessary paperwork including payroll, retirement and tax information online. Through new employee orientation, all individuals receive information on GCCC policies and procedures and where to access, Equal Employment, ADA/Equal Access, Discrimination and Harassment, IT and Codes of responsibility for security and confidentiality. Included with this report is a form that all new employees complete that acknowledges that they have been informed of their rights and responsibilities.

Data directly addressing CEO's interpretation: There were no formal reported staff or student appeals for the 2019-20 academic years outside of academic or disciplinary actions rendered.

Incidental Information
May 2020

Karla Armstrong, Vice President for Administrative Services/CFO:

Maintenance:

- Remodel of Hall of Fame Room – Completed
 - Remove wallpaper
 - Plug holes
 - Sand walls
 - Paint
 - New lighting
- Changed out 40 Exhaust Fan belts and 10 motors throughout campus
- Replaced evaporator in walk-in cooler in BTSC kitchen
- Replaced water regulator valve in ice machine BTSC
- Repaired major irrigation leak in center quad
 - Replaced valves
 - Replaced 3” line
- Remodeled Southeast classroom in DPAC – Complete
 - Paint, patches, cove base and carpet repairs
 - Will install partitions
- Dorm repairs
 - Suites – preparing for possible covid-19 patients
 - Apartments
 - Units
 - West hall

IT:

- IT support for faculty and staff
- Zoom support
- Network issues with AT&T down
- Issued laptops and VPN access to faculty & staff

Custodial:

- Sanitizing all trafficked/highly touched areas on a daily basis
 - Labs
 - Classrooms
 - Res Life
 - Hallways
 - Keyboards
 - Offices
 - Door handles
 - Entry ways
- Deep cleaning all empty suites and apartments
- Penka building hallway floors stripped and waxed
- Cleaning carpets in all areas

Grounds:

- Turned on irrigation
- Irrigation repairs
- Fertilized
- Sprayed weeds throughout campus
- Mowed
- Landscaped

Transportation:

- Preventive maintenance on fleet vehicles and buses
- Processing mail, packages and print shop supplies
- Mitigation planning and Procurement of supplies to decontaminate
- Assisted with project planning

Business Office and Payroll:

- Worked with Residential life on posting adjustments on student accounts for room and board. Processed refund checks for students with credit balances
- Working with Residential life on posting reservation fees for Fall 2020. 109 students have paid their reservation fees to secure their housing for Fall 2020.
- Working on a NACUBO survey on student accounts receivable
- Attended several webinars regarding CARES Act
- Working on CARES Act grant payments to students – hoping to have about 700 checks out by the end of week (May 8th)

Board of Trustees Agenda May 12, 2020

Human Resources Board Report

New Employees:

Emmett Statzer, Head Track and Field Coach, effective, April 14, 2020

Coleman Bender, Assistant Women's Basketball Coach, effective, May 1, 2020

Zach Towle, Assistant Men's Basketball Coach, effective, May 1, 2020

Transfers:

No transfers to report

Separations:

Becky Gundy, Head Softball Coach, effective, April 6, 2020

Erin Jankiewicz, Assistant Softball Coach, effective, May 14, 2020

Jesse Cagle, Scholarship Coordinator, effective, May 15, 2020

Leonard Rodenbur, Social Science Instructor, effective, May 19, 2020

Antoine Bedard, Physics/Math Instructor, effective, May 19, 2020

Open Positions:

Head Women's Softball Coach

Assistant Track and Field Coach

Admissions Rep/Campus Visit Coordinator

Carpentry Instructor

Dual Credit Coordinator and Administrative Assistant to Dean of Academics

HPER Instructor

Social Science Instructor

Assistant Athletic Trainer

Research Analyst

Industrial Maintenance Instructor

Head Strength & Conditioning Coach- **Offer**

Piano Accompanist

Board of Trustees Agenda May 12, 2020

Online Positions:

Agriculture/Agronomy- Online Adjunct Instructor

Animal Science- Online Adjunct Instructor

English Composition- Online Adjunct Instructor

Fire Science- Online Adjunct Instructor

Health, Physical Education, and Recreation- Online Adjunct Instructor

Mathematics- Online Adjunct Instructor

Projects for the Human Resources Department include:

- COVID 19- Return to Work/ Procedural review
- Continuing with procedural review (Personnel Policies & Procedures)
- Working on the development of employee and faculty handbooks
- Department Assessment Review Process (Human Resources Operations Manual)

Print Shop/Creative Services – April 2020

- Student tech access flyer design
- Bookstore discount coupon design
- SB155 flyer design for outreach
- Digital letterhead
- Viewbook design
- Online ads for transient students - social media graphics
- Virtual commencement slide design
- Virtual commencement program design
- Save the date graphic design for Exploration Day Career Fair
- Various fillable forms for Registrar & Admissions
- Summer online campaign graphics for social & web
- Assisted with fillable forms for admissions and business office
- Assisted with various social media graphics
- Printed purchase order paper for the business office
- Sent out various supply orders
- Assisted with virtual commencement student phone calls and pictures

Board of Trustees Agenda May 12, 2020

Public Relations/Marketing – April 2020

- Virtual Graduation Ceremony
 - Planning committee
 - Speechwriting
 - Film/production
 - Promotion/marketing
 - Digital program content/design
 - Press release, etc.
- “Wish You Were Here” Summer Campaign (Digital/Social Media)
- Alumni stories – social media campaign
- Viewbook planning/content collection
- Dorm room staging project finalized (photos taking for viewbook & Res Life flyer)
- Golden Guild – quarterly newsletter
- GCCC Edge – outreach newsletter
- Ready Education Committee – new app for student messaging/campus promotion
- CARES Act Webpage (FAQs)
- COVID-19 Student Resources Webpage
- KAACT Marketing/Admissions taskforce for KS community college campaign
- Press Releases:
 - Campus Operations (Safety/Health)
 - Carpentry Program
 - Summer Online/Discounted Tuition
 - BOT Settlement Agreement
 - Virtual Meetings

Bookstore

We handed out caps and gowns 2 days last week and we will hand out again 2 days this week. We have shipped 6-8 caps and gowns out to different out of town students.

Suzanne helped in the calling process with calling over 300 students. Virga has been continuing to work on book adoptions for fall, waiting for the final line schedule to come out to make the final push to get all the information she needs to complete this process. We have shipped several online orders over the past few weeks.

Virga has continued to help the payroll department with different jobs. She is also processing PO's and receiving invoices for daily business.

Colin Lamb, Vice President for Student Services:

GCCC TRIO is working to finish out this academic/grant year online. We are still recruiting for this year and have places for thirteen more students. We have been communicating with participants to make sure they are getting what they need to be successful in their course work. Staff members have discussed having online group meetings with students via Zoom. We might just have a chat session to help everyone connect with one another. Also, we would like to have awards recognition over the summer with participants, but staff need to do some more planning before that happens. Also, staff members looked at the Honorable Mention List, the Dean's Honor Roll, and the President's Honor Roll for fall semester. Approximately forty-six percent of SSS participants are on one of those lists.

CAMP has been conducting interviews with scholarship applicants via telephone in collaboration with grant partners at Kansas State University and Colorado State University Pueblo. Garden City Community College numbers are almost to capacity for next school year as staff continues to contact area high school seniors.

Every new student along with their photo and information is welcome with postings in the program Facebook Page and GCCC Admissions.

CAMP is also working closed with freshman and sophomore students to provide support and encouragement during this difficult time.

All new students have been contacted and informed about enrollment plans and opportunities at GCCC.

College Health

Participated in 2020-21 Residential Assisted interviews

MOU with FCHD (pending)- GCCC College Health nurse to volunteer at FCHD Mobile testing site: testing, packaging tests, phone triage.

LiveWell Finney County Prevention Taskforce

GCCC Sports Advisory

Obtained 20 cloth face masks for students who remain in college housing

Board of Trustees Agenda May 12, 2020

Spring Events canceled due to COVID-19

Vision Screening

SIDNE-Alcohol Awareness

Family Crisis- “What Where You Wearing?”-Dating Violence

Summer Fun- Skin Protection

Registrar’s Office

- Remote Offices (during COVID-19)
 - Staff members in the Registrar’s Office (three full-time) have been working at home since the last week of March.
 - The transition has been quite the change, but we have adapted well to meet the needs of our students. While we miss seeing our students, faculty, and staff members face-to-face, we continue to communicate with them through phone calls, email, and zoom meetings.
 - Enrollment and transcript processing continue daily just as if we were in our ‘real’ office in the Student and Community Services Center.

- Virtual Commencement
 - Date: Friday, May 8, 2020
 - Time: 7:00 p.m.
 - Along with the assistance from Administration, Public Relations/Marketing, Printing Services, Creative Services, IT Department, and Adam Shrimplin (Shrimplin Photography), we are in the process of preparing a video production of our Commencement ceremony for our 100th graduating class this year!
 - While this is certainly a different way of celebrating our students’ successes, we hope the final product will be a special one for our graduates.
 - There will be 352 graduates recognized during the virtual ceremony. These include those who indicated their plans to ‘participate/walk’ at the originally planned, in-person ceremony, as well as others (who did not want to walk) who accepted our invitation to be included in the virtual ceremony.
 - We have a total of 508 graduates who will be recognized in our printed graduation program, which will be mailed out to each graduate with their degree/certificate.

Board of Trustees Agenda May 12, 2020

Enrollment

- Below are the enrollment counts as of 5/1/20

Summer 2020

- Headcount: 311
- Credit Hours: 1920
- FTE: 128.0

Fall 2020

- Headcount: 59
- Credit Hours: 918
- FTE: 61.2

Marc Malone, Vice President for Instructional Services:

Comprehensive Learning Center

The CLC's goal this Spring was to reach 1,000 hours tutored, and staff and student tutors were on-track to reach that goal prior to the pandemic. The college, however, continues to offer "in-person" tutoring from the CLC through Zoom. Usage of tutoring hours have fallen since the transition to online, but since March 29th, students have used a total of 29.8 hours of Zoom tutoring. The Math department is once again teaming up with the CLC to encourage student tutoring through a "yellow slip campaign" where students document their tutoring usage for some type of classroom incentive. This campaign is particularly important as a previous study in the CLC indicated students who used the services for a math review had, on average, 5% higher exam scores.

Allied Health

Thanks to Student Services and the Testing Center staff who helped plan for getting CNA students access to testing in a safe environment. Many of these students have completed their state tests and have joined the workforce providing care at various facilities in our communities. We appreciate the help of the Testing Center staff, and we salute all our healthcare students who are working on the front lines of this pandemic.

Criminal Justice

Criminal Justice sophomores in the Capstone class are doing exit interviews with agency partners during the week of May 4th. Each of the six students will have a zoom interview with 2-3 people from our agency partners. The interviews are part knowledge based and part mock job interview. Last year, one of our students received a request to apply for a job after her exit interview because they were so impressed with her. She eventually accepted a position with the Police Department.

Board of Trustees Agenda May 12, 2020