



April 9, 2020

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, April 14, 2020**. The meeting will be held by Zoom. Please call 1-346-248-7799 and use ID# 467-430-336 or click this URL to join.

<https://zoom.us/j/467430336>

6:00 PM Regular board meeting called to order in the President’s Conference Room located in the SCSC Building.

AGENDA

I. CALL TO ORDER:

A. Comments from the Chair

II. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (March 10, 2020).....pg. 3
- B. Approval of personnel actions-Human Resources.....pg. 8
 - B-1 Human Resources Report.....pg. 9
 - B-2 Adjunct/Outreach Contracts.....pg. 10
- C. Financial information.....pg. 13
 - C-1 Checks processed in excess of \$50,000pg. 15
 - C-2 Revenues.....pg. 16
 - C-3 Expenses.....pg. 17
 - C-4 Cash in Bankpg. 25
- D. Non-Renewal of Employment Contracts.....pg. 26
- E. Industrial Machine Mechanic program.....pg. 28
- F. Extension of Presidential Contractpg. 29
- G. Cengage Contractpg. 30
- H. Summer Tuition Rate.....pg. 34

III. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS **Consensus Approval**
No reports for April
- B. Review Monitoring Report
 - B-1 Annual, Executive Limitations, General Executive Constraints #10
 - B-2 Annual, Executive Limitations, General Executive Constraints #2

VI. OTHER

A. Open comments from the public

1. Public Comment: 30 minutes total, 5 minutes per individual. Comments should be relevant to matters over which the Board has authority. Speakers should respect the rights of all persons, and they should not engage in personal attacks or disruptive behavior. This time is not intended to be a question and answer time. The Board cannot take any binding action on matters not on the agenda. The Board has a right to conduct an orderly and efficient public meeting.
2. Comments directed to the Board should pertain to Ends, Mission, Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, and Workforce Development.

B. President’s Report

C. Incidental Information.....pg. 35

D. Report from FCEDC

E. Report from KACCT

F. Report from SGA

G. Report from Faculty Senate

VII. OWNERSHIP LINKAGE:

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Dr. Ryan Ruda.
President

Dr. Blake Wasinger
Chairman

Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.

Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.

Purposes for Executive Sessions

a. Personnel matters of non-elected personnel

b. Consultation with the body's attorney

c. Employer-employee negotiation

d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship

e. Matters affecting a student, patient, or resident of public institutions

f. Preliminary discussions relating to acquisition of real property

g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
March 10, 2020**

Trustees Present: Leonard Hitz, Dr. Blake Wasinger, Dr. Marilyn Douglass, Beth Tedrow, Shanda Smith, David Rupp

Others Present: Dr. Ryan Ruda, President
Amy McVey, Deputy Clerk
Karla Armstrong, Vice President for Administrative Services/CFO
Marc Malone, Vice President for Instructional Services
Colin Lamb, Vice President of Student Services
Shajia Donecker, PR & Marketing Coordinator
Nicole Dick, Math Instructor, Faculty Senate
Toni Douglass, Community Member
Mark Douglass, Community Member
Aaron Kucharik, Community Member
Derek Ramos, Dean of Physical Planning
Rodney Dozier, Campus Police Chief
John Haas, Ranson Financial
Craig Lurtz, Transportation Coordinator

CALL TO ORDER:

Chair Wasinger called the regular board meeting to order at 6:00 p.m.

COMMENTS FROM THE CHAIR:

Chair Wasinger reminded the trustees the Endowment Auction is March 27th. He also distributed President's evaluation forms to be completed by the trustees in the next few weeks.

INTRODUCTION OF NEW EMPLOYEES:

No new employees in February.

CONSENT AGENDA:

Chair Wasinger asked if Trustees wished to remove any items from the consent agenda.

Trustee Douglass requested II D and II E to be removed discussion.

Chair Wasinger then asked for a motion approving consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, and C-4. Holding II D and II E for separate discussion.

Motion:

Douglass moved, seconded by Tedrow to approve consent agenda items II A, II B-1, B-2, II C-1, C-2, C-3, and C-4. Holding II D and II E for separate discussion.

Ayes: Wasinger, Douglass, Smith, Tedrow, Rupp, Hitz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) Approval of minutes of previous meetings (February 11, 2020)

(Supporting documents filed with official minutes.)

(B) Approval of personnel actions-Human Resources

B-1 Human Resources Report

B-2 Adjunct/Outreach Contracts

(Supporting documents filed with official minutes.)

(C) Financial Information

C-1 Checks processed in excess of \$50,000

C-2 Revenues

C-3 Expenses

C-4 Cash in Bank

(Supporting documents filed with official minutes.)

II D, Refinance of Bronbuster Suites

John Haas, Ranson Financial, detailed the possible cost savings of refinancing the Bronbuster suites. In addition to the cost savings, the payment term of 2027 would remain the same.

Motion:

Rupp moved, seconded by Smith to approve consent agenda item II D, Refinance of Bronbuster Suites.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

II E, Finance Options A & B

John Haas, Ranson Financial, reviewed both resolutions in detail. The only difference in resolutions is the addition of the bus barn to resolution A.

Motion:

Hitz moved, seconded by Tedrow to approve consent agenda item II E, Finance Option A.

Ayes: Wasinger, Hitz, Douglass, Smith, Tedrow, Rupp

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORT

Trustees indicated they had received and reviewed the following monitoring reports:

A. Monitoring Reports and ENDS **Consensus Approval**

A-1 Bi-Annual, Executive Limitations, General Executive Constraints #10

A-2 Annual, Executive Limitations, General Executive Constraints #2

A-3 Bi-annual, Executive Limitations, Board Job Description #6

- B. Review Monitoring Report
 - B-1 Annual, Executive Limitations, Personal Enrichment
 - B-2 Annual, Executive Limitations, Essential Skills

Trustees indicated that they accept the monitoring reports as presented.

REVIEW MONITORING REPORT:

Trustees discussed Personal Enrichment in length. Trustees indicated that they accept the monitoring report as presented.

PUBLIC COMMENTS:

Chair Wasinger noted one individual from the public had registered to make comments.

Aaron Kucharik, community member wished to communicate that he filed a complaint in August of 2018 that he was concerned for his safety on campus. He still does not feel 100% safe when he visits our campus.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

- **Blood Drive – Feb. 12**
 - Organized by GCCC Health Services in partnership with American Red Cross
 - 77 presenting donors were able to donate 66 usable pints of blood
 - GCCC student groups H.A.L.O & nursing students had the highest participation
- **“Almost, Maine” presented by the GCCC Players on Feb. 20-23**
 - Almost 60 dinner theater guests
 - Annual fundraiser for the theater group
 - Delicious meal Catered by Great Western Dining
- **Bob Hopkins Book Signing – Feb. 14**
 - GCCC Endowment Association hosted a book signing for Bob Hopkins, a 1961 GCHS graduate, who has written “Philanthropy Misunderstood”
 - Hopkins is a former student of the late Dean Nolte, his debate teacher at GCHS
 - Proceeds from Hopkins’ book are being forwarded to the Dean & Norma Nolte Scholarship Foundation
 - Donations and book proceeds have already raised over \$15,000; Endowment’s goal to raise \$20,000 by end of academic year.
- **Polar Plunge – Feb. 29**
 - Fundraiser on campus for Special Olympics KS
 - GCCC criminal justice students raised the most funds in the team category
 - GCCC employees took part in the plunge and 5K race
- **Other misc. events around campus:**
 - Collegiate Farm Bureau competed Feb. 7-9 in Manhattan, KS
 - H.A.L.O held fundraisers in the Saffell Library on 2/14 and 3/9
 - Student Support Services held TRIO Day on 2/26 to bring attention to the importance of federally funded programs that work with first-generation students.
 - Students from Karen Adams’ Social Problems class presented on controversial topics that they’ve studied throughout the semester on 3/3
 - The nursing department held a health career fair in Conestoga Arena on 3/6 to connect students and area employers.

- **PTK All-Kansas Academic Team**
 - Han Berdiyev and Zarina Davletova were named to the PTK All-Kansas Academic Team, making them two of the top 50 community college students in the state.
 - Both students are international students from Turkmenistan, a central Asian country.

Community

- **Fall 2019 Honor Roll** has been published online and *The Telegram*.
 - 584 students made the President’s Honor Roll, VP/Deans’ Honor Roll & Honorable Mention
 - 132 President’s Honor Roll recipients received a semester GPA of 4.0
 - 360 VP/Deans’ Honor Roll recipients received a semester GPA of 3.2 to 3.999
 - 92 Honorable Mention recipients received a semester GPA of 3.0 to 3.199
 - Only degree-seeking students taking eight (8) credit hours of more were considered. The honor roll recipients represent 52% of this subset of students.
- The John Deere Tech Ag program hosted several dozen students from **Real Men, Real Leaders**, a local mentorship program on Feb. 13 & 18.
 - The students got to tour our JDAT classroom, check out cool equipment, and learn more about GCCC’s technical programs and scholarship opportunities.
 - Students from both intermediate centers, Horace Good Middle School, and St. Mary’s were included in the group.
- GCCC is assisting with **Census 2020**. A census committee with representation from across campus is involved in the efforts.
 - “Every Buster Counts” is the name of our campaign!
 - GCCC is partnering with the City of Garden City to raise awareness about the Census at the Better Home & Living Show on March 21 & 22.
 - The GCCC Census Committee is holding a campus event on April 7 & 8 to inform and empower students about how they can help with an accurate count.

Upcoming Events

- **Welding Competition** – Area high school students can compete in this welding competition that will be held on campus on March 26.
- **The Endowment Auction is Friday, March 27, 2020**, at the Finney County Exhibition Building. This year’s theme is **“Lost in the 50s!”**
 - Tickets are now on sale: \$25 for admissions wristbands, and \$25 for the 50/50 raffle.
- **53rd Annual GCCC Rodeo** – Tickets now on sale!
 - Former Broncbuster and cowgirl Emily Miller is featured on this year’s poster. She will be inducted into the BAA Hall of Fame on April 24 with four others.
- **“Golden Girls Garden Gala” – Drag Show**
 - This is a fundraising event for GCCC’s PRISM club, in partnership with GCCC SGA.
 - PRISM exists to promote awareness, understanding, and tolerance of LGBTQ community members through advocacy, social activities, and community service

Tickets are now on sale for the April

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

No report from FCEDC this month.

*Meeting of Trustees
March 10, 2020*

REPORT FROM KACCT:

No report from KACCT this month. Next meeting will be June 5-6 on the campus of GCCC.

REPORT FROM SGA:

No report from SGA this month.

REPORT FROM FACULTY SENATE:

Nicole Dick, Math Instructor /Faculty Senate, communicated they are currently scheduling the year end luncheon, faculty awards and finalizing the Faculty Administrative Evaluation form.

OWNERSHIP LINKAGE:

Trustee Hitz shared a recent conversation he had with a community member/business leader complimenting President Ruda and his administration.

EXECUTIVE SESSION:

No executive session was held.

CALENDAR DATES:

Chair Wasinger reviewed calendar dates with Trustees.

Next Board meeting will be April 14, 2020

Meeting adjourned at 7:37 p.m. by Chair Wasinger.

UPCOMING CALENDAR EVENTS:

- March 11 Buster Softball vs. Colby CC, 2:00 p.m.
- March 14 Buster Baseball vs. Pratt CC, 1:00 p.m. and 3:00 p.m.
- March 14 Buster Softball vs. Hutchinson, 1:00 p.m. and 3:00 p.m.
- March 16-21 Spring Break No Classes, Campus Closed March 19-20
- March 21 Buster Baseball vs. Indian Hills CC, 1:00 p.m. and 3:30 p.m.
- March 21 Buster Softball vs. Northwest Technical College, 2:00 p.m. and 4:00 p.m.
- March 22 Buster Baseball vs. Indian Hills CC, 1:00 p.m. and 3:30 p.m.
- March 26 Buster Baseball vs. Cloud County CC, 1:00 p.m. and 3:30 p.m.
- March 28 KSHSAA Regional Music Festival
- March 28 Buster Softball vs. Butler CC, 2:00 p.m. and 4:00 p.m.
- March 29 PTK Inductions, 4:00 p.m., Endowment Room
- March 29 Buster Softball vs. Independence CC, 2:00 p.m. and 4:00 p.m.

- April 1 GWAC League MS Music Festival
- April 1 Buster Softball vs. Dodge City CC, 1:00 p.m.
- April 3 Buster Rodeo, Brocbuster Horse Palace,
- April 4 Buster Baseball vs. Hutchinson CC, 1:00 p.m. and 3:00 p.m.
- April 9 Buster Baseball vs. Colby CC, 1:00 p.m. and 3:30 p.m.
- April 15 Buster Softball vs. Seward County CC, 1:00 p.m. and 3:00 p.m.
- April 17 Student Recital, 1:30 p.m., Pauline Joyce Fine Arts
- April 18 Carolyn Klassen Memorial Piano Festival
- April 23 Buster Baseball vs. Barton CC, 1:00 p.m. and 3:30 p.m.
- April 23-25 "Black Comedy", 7:30 p.m., Pauline Joyce Fine Arts
- April 26 "Black Comedy", 2:30 p.m., Pauline Joyce Fine Arts
- April 30 Band Concert, 7:30 p.m., Pauline Joyce Fine Arts

Amy R McVey
Deputy Clerk

Dr. Ryan Ruda
President

Dr. Blake Wasinger
Chairman of the Board

Agenda No: II-B

Date: April 14, 2020

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Ryan Ruda

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



April 3, 2020

To: Board of Trustees

From: Alexis Saenz, Human Resources Assistant

New Hires:

Antwain Scales, Head Women's Basketball Coach, effective, April 1, 2020

Cole Dewey, Head Men's Basketball Coach, effective, April 1, 2020

Transfers:

Shajia Donecker, Coordinator of Marketing and Public to Director of Marketing and Public Relations, effective, April 1, 2020

Brenda Barrett, Research Analyst to Director of Institutional Research and Data Support, effective, April 1, 2020

Separations:

Kimberly Francis, Interim Track and Field Coach, effective, March 27, 2020

Silas Mills, Assistant Men's Basketball Coach, effective, March 31, 2020

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 4/14/2020)

INSTRUCTOR	CLASS	AMOUNT
Acevedo, Naysha	Abnormal Psychology PSYC-201-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 3/9/2020 - 5/14/2020	\$1,560.00
Burgardt, Thomas	Kansas Conceal and Carry CRMJ-300-03 - NON-CREDIT 3 contact hours X \$30.00 = \$90.00 3/7/2020	\$90.00
Arandia, Mark	Introduction to Philosophy PHIL-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 3/9/2020 - 5/14/2020	\$1,800.00
Burrus, Cynthia	Intro Computer Concepts & Appl CSCI-110-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 3/9/2020 - 5/14/2020	\$1,560.00
Dominguez, Gerardo	Theory & Technique of Football HPER-180-90 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00 3/23/2020 - 5/12/2020	\$1,000.00
Gonzalez, Lauren	Early Childhood Education ECHD-105-51 - 3.00 credit hour(s) 5/6 of 3.00 credit hour(s) X \$600.00 = \$1500.00 3/9/2020 - 5/14/2020	\$1,500.00
Heaton, Tyrell	World Geography GEOG-101-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$620.00 = \$1860.00 3/9/2020 - 5/14/2020	\$1,860.00
Homm, Mike	Kansas Conceal and Carry CRMJ-300-03 - NON-CREDIT 4 contact hours X \$20.00 = \$80.00 3/7/2020	\$80.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 4/14/2020)

Komm, Adam	Business Ethics BSAD-220-50 - 3.00 credit hour(s) 3.00 credit hour(s) X \$540.00 = \$1620.00 3/9/2020 - 5/14/2020	\$1,620.00
Leirer, Lisa	Child Development I ECHD-101-51 - 3.00 credit hour(s) 4/6 of 3.00 credit hour(s) X \$500.00 = \$1000.00 3/9/2020 - 5/14/2020	\$1,000.00
Minnick, Thomas	Theory & Technique of Football HPER-180-92 - 2.00 credit hour(s) 2.00 credit hour(s) X \$500.00 = \$1000.00 3/23/2020 - 5/12/2020	\$1,000.00
Pardo, Carlos	Kansas Conceal and Carry CRMJ-300-03 - NON-CREDIT 4 contact hours X \$20.00 = \$80.00 3/7/2020	\$80.00
Prewitt, Robert	Kansas Conceal and Carry CRMJ-300-03 - NON-CREDIT 10 contact hours X \$35.00 = \$350.00 3/7/2020	\$350.00
Reyes, Vicky	College Success PCDE-101-51 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 3/9/2020 - 5/14/2020	\$500.00
Reyes, Vicky	College Success PCDE-101-41 - 1.00 credit hour(s) 1.00 credit hour(s) X \$500.00 = \$500.00 3/9/2020 - 5/14/2020	\$500.00
Spero, Susan	Introduction to Sociology SOC1-102-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$600.00 = \$1800.00 3/9/2020 - 5/14/2020	\$1,800.00

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 4/14/2020)

Tangumonkem, Eric	Physical Geology PHSC-205-52 - 3.00 credit hour(s) 4/6 of 3.00 credit hour(s) X \$600.00 = \$1200.00 03/09/2020 - 5/14/2020	\$1,200.00
Wenzel, Leslie	College Algebra MATH-108-41 - 3.00 credit hour(s) 3.00 credit hour(s) X \$560.00 = \$1680.00 3/9/2020 - 5/14/2020	\$1,680.00
Wenzel, Leslie	College Success PCDE-101-52 - 1.00 credit hour(s) 1.00 credit hour(s) X \$560.00 = \$560.00 3/9/2020 - 5/14/2020	\$560.00
Whitehill, Judy	Sociology of Families SOC1-113-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$520.00 = \$1560.00 3/9/2020 - 5/14/2020	\$1,560.00
Woolever, Sharon	Medical Terminology EMIC-104-51 - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 3/9/2020 - 5/14/2020	\$1,500.00
Woolever, Sharon	Medical Terminology EMIC-104-GC - 3.00 credit hour(s) 3.00 credit hour(s) X \$500.00 = \$1500.00 3/9/2020 - 5/14/2020	\$1,500.00

Total: \$24,300.00

Agenda No: II-C

Date: April 14, 2020

Topic: Financial Information

Presenter: Dr. Ryan Ruda

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College

3/31/2020- 75% of Year

Published Funds Operating Revenues and Expenses

	Budget FY20			Difference from prior year	FY19		
	Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget		Adopted Working Budget	YTD Rev/Exp with encumbrances	YTD % of Budget
Revenues							
Fund 11 - General Fund *	\$ 15,538,563	\$ 12,685,493	81.64%	0.35%	\$ 15,962,157	\$ 12,976,066	81.29%
Fund 12 - PTE	\$ 2,908,180	\$ 1,504,602	51.74%	-0.40%	\$ 2,685,684	\$ 1,400,272	52.14%
Fund 16 - Auxillary	\$ 3,824,396	\$ 2,726,018	71.28%	-5.12%	\$ 3,602,424	\$ 2,752,141	76.40%
Fund 61 - Capital Outlay **	\$ 1,087,799	\$ 657,056	60.40%	-8.63%	\$ 531,401	\$ 366,825	69.03%
TOTAL	\$ 23,358,938	\$ 17,573,169	75.23%	-1.56%	\$ 22,781,666	\$ 17,495,304	76.80%
Expenses							
Fund 11 - General Fund	\$ 15,538,563	\$ 11,047,899	71.10%	2.94%	\$ 15,962,157	\$ 10,879,410	68.16%
Fund 12 - PTE	\$ 2,908,180	\$ 1,905,985	65.54%	1.00%	\$ 2,685,684	\$ 1,733,402	64.54%
Fund 16 - Auxillary	\$ 3,824,396	\$ 2,294,224	59.99%	-0.30%	\$ 3,602,424	\$ 2,171,832	60.29%
Fund 61 - Capital Outlay	\$ 1,087,799	\$ 184,072	16.92%	14.24%	\$ 1,000,000	\$ 26,802	2.68%
TOTAL	\$ 23,358,938	\$ 15,432,180	66.07%	2.36%	\$ 23,250,265	\$ 14,811,446	63.70%

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4.8.20

CHECKS PROCESSED IN EXCESS OF \$50,000

March 2020

Purchases over \$50,000 requiring Board Approval

- Checks #274154 & #274202 to Dick Construction for \$29,156.00 and \$100,694.00 for Athletic Training Renovation & remodel project approved by the Board of Trustees on February 11, 2020. \$300,000 of this project is funded by Endowment grant.

Payments over \$50,000 not requiring bid sheets

- Check #273994 to Great Western Dining for \$77,338.88 for various invoices.
- Check #274075 to City of Garden City for \$53,167.08 for utilities
- Check #274078 to Commerce Bank for \$60,827.66 for various purchase card purchases
- Check #274191 to Blue Cross-Blue Shield of Kansas for \$104,348.60 for April 2020 health insurance premiums for employees.

REVENUES

04/08/20

Garden City Community College

Annual Budget Report Ending 03/31/20

Options - All Statuses

Fiscal Year: 2020

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	893.74	1,525.00	1,500,112.00-	1,672,568.00-	173,349.74-	10.36
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	4,800.00-	278,560.00-	231,952.00-	46,608.00	20.08-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	578.00-	87,103.00-	94,136.00-	7,033.00-	7.47
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	1,926.42-	587,738.06-	542,351.00-	45,387.06	8.36-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	5,997.98-	16,460.92-	100,000.00	116,460.92	116.46
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	294.00-	120,344.00-	115,615.00-	4,729.00	4.08-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	375.00-	203,100.00-	177,056.00-	26,044.00	14.70-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	3,234.00-	245,550.00-	273,804.00-	28,254.00-	10.32
11-00-0000-00000-4016 NO SHOW FEE : GENE	0.00	100.00	8,400.00-	10,000.00-	1,600.00-	16.00
11-00-0000-00000-4018 RESOURCE CHARGE :	0.00	120.00-	2,496.00-	0.00	2,496.00	0.00
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	150.00-	2,103.31-	2,274.00-	170.69-	7.51
11-00-0000-00000-4021 TUITION ONLINE : G	0.00	5,307.00-	514,047.00-	513,147.00-	900.00	0.17-
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,425.00-	22,315.00-	30,000.00-	7,685.00-	25.62
11-00-0000-00000-4512 VENDING MACHINES :	0.00	0.00	2,428.02-	5,000.00-	2,571.98-	51.44
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,753,383.00-	1,753,383.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPRT	0.00	1,157,764.31-	6,101,603.87-	10,173,241.00-	4,071,637.13-	40.02
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	74,024.66-	703,342.13-	703,863.00-	520.87-	0.07
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	41,504.18-	49,723.40-	9,302.00-	40,421.40	434.54-
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	25,060.64-	165,107.12-	204,724.00-	39,616.88-	19.35
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	47,047.08-	97,548.82-	134,000.00-	36,451.18-	27.20
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,896.68-	13,160.00-	1,263.32-	9.60
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	4,304.93-	13,419.38-	14,727.00-	1,307.62-	8.88
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	50,277.76-	67,252.17-	79,695.00-	12,442.83-	15.61
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	0.00	20,096.00-	20,096.00-	100.00
11-00-0000-00000-4817 NEIGH REV : GENER	0.00	0.05	39,301.85	35,000.00	4,301.85-	12.28-
11-00-0000-00000-4902 INTEREST INCOME :	0.00	25,254.49-	117,735.25-	150,000.00-	32,264.75-	21.51
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	0.00	3,594.50-	40,000.00-	36,405.50-	91.01
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	30,449.94-	75,000.00-	44,550.06-	59.40
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	540.65-	12,455.39-	130,000.00-	117,544.61-	90.42
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	535.50-	6,055.85-	10,000.00-	3,944.15-	39.44
00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,165,531.00	1,165,531.00	100.00
Totals for FUND: 11 - GENERAL	893.74	1,448,896.55-	12,685,492.83-	15,538,563.00-	2,853,963.91-	18.37
00-0000-00000-4005 ACAD COURSE FEE :	0.00	903.00	305,050.46-	595,482.00-	290,431.54-	48.77
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	501.00-	70,557.00-	72,783.00-	2,226.00-	3.06
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,014,384.00-	1,014,384.00-	0.00	0.00
12-00-0000-00000-4603 STATE PMT FOR TUIT	0.00	0.00	114,611.00-	60,000.00-	54,611.00	91.01-
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,165,531.00-	1,165,531.00-	100.00
Totals for FUND: 12 - PTE FUND	0.00	402.00	1,504,602.46-	2,908,180.00-	1,403,577.54-	48.26
16-00-5008-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	3,000.00-	0.00	3,000.00	0.00
16-00-5008-00000-4401 SALES & SERV OF ED	0.00	731.00-	9,561.00-	14,264.00-	4,703.00-	32.97

16-00-5008-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	0.00	32,236.00-	100.00
16-00-5011-00000-4009	S U FEES : GENERAL	0.00	385.35-	117,677.89-	140,000.00-	22,322.11-	15.94
16-00-5011-00000-4011	MISC STUDENT BILL	223.43	2,131.38-	5,061.43-	110,000.00-	105,162.00-	95.60
16-00-5011-00000-4501	BUILDING/ROOM RENT	0.00	6,750.00-	81,040.32-	100,000.00-	18,959.68-	18.96
16-00-5011-00000-4503	S U DORM BOARD & R	0.00	211,548.81	2,000,432.63-	2,600,000.00-	599,567.37-	23.06
16-00-5011-00000-4505	DEPOSITS FORFEITED	0.00	0.00	0.00	2,000.00-	2,000.00-	100.00
16-00-5011-00000-4506	DORMITORY DAMAGE :	0.00	0.00	150.00-	10,000.00-	9,850.00-	98.50
16-00-5011-00000-4507	KEYS : GENERAL	0.00	0.00	3,185.00-	6,000.00-	2,815.00-	46.92
16-00-5011-00000-4508	RESERVATION FEE :	0.00	675.00-	35,625.00-	50,000.00-	14,375.00-	28.75
16-00-5011-00000-4511	CATER & BOOKSTORE	0.00	0.00	8,905.27-	20,000.00-	11,094.73-	55.47
16-00-5011-00000-4512	VENDING MACHINES :	0.00	0.00	2,426.93-	5,000.00-	2,573.07-	51.46
16-00-5011-00000-4516	GUEST ACCOMODATION	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-4907	MISCELLANEOUS INCO	0.00	0.00	0.00	1,000.00-	1,000.00-	100.00
16-00-5011-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	146,137.00-	0.00	146,137.00-	100.00
16-00-5012-00000-4011	MISC STUDENT BILL	0.00	1,870.33-	1,975.05-	0.00	1,975.05	0.00
16-00-5012-00000-4401	SALES & SERV OF ED	0.00	3,312.71-	24,435.90-	30,000.00-	5,564.10-	18.55
16-00-5012-00000-4504	COSMETOLOGY FEES :	0.00	198.00	100,711.94-	111,074.75-	10,362.81-	9.33
16-00-5012-00000-4907	MISCELLANEOUS INCO	0.00	360.00-	1,999.83-	1,717.88-	281.95	16.40-
16-00-5012-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	11,184.00-	11,184.00-	100.00
16-00-5100-00000-4018	RESOURCE CHARGE :	0.00	706.73-	214,214.99-	250,000.00-	35,785.01-	14.31
16-00-5100-00000-4520	SALES - NEW TEXTBO	0.00	1,814.00-	59,473.41-	120,000.00-	60,526.59-	50.44
16-00-5100-00000-4521	SALES - USED TEXTB	0.00	0.00	1,523.32-	40,000.00-	38,476.68-	96.19
16-00-5100-00000-4522	SALES - TRADE BOOK	0.00	0.00	468.45-	0.00	468.45	0.00
16-00-5100-00000-4523	SALES - RENTAL BOO	0.00	0.00	615.00-	10,000.00-	9,385.00-	93.85
16-00-5100-00000-4525	SALES - SUPPLIES :	0.00	62.67-	6,708.40-	20,000.00-	13,291.60-	66.46
16-00-5100-00000-4526	SALES - CLOTHING :	0.00	1,972.99-	38,063.23-	55,000.00-	16,936.77-	30.79
16-00-5100-00000-4527	SALES - GIFTS : GE	0.00	260.15-	8,437.29-	10,000.00-	1,562.71-	15.63
16-00-5100-00000-4528	SALES - FOOD : GEN	0.00	0.92-	15.72-	1,000.00-	984.28-	98.43
16-00-5100-00000-4530	RENTAL FEES - CALC	0.00	100.00-	310.00-	1,000.00-	690.00-	69.00
16-00-5100-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	87,091.00-	87,091.00-	100.00
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Totals for FUND: 16 - AUXILIARY ENTITI		223.43	190,613.58	2,726,018.00-	3,985,704.63-	1,259,910.06-	31.61
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61-00-0000-00000-4102	PRIVATE GIFTS/GRAN	0.00	300,000.00-	300,000.00-	0.00	300,000.00	0.00
61-00-0000-00000-4803	AD VALOREM PROPRT	0.00	58,883.61-	305,318.34-	498,607.00-	193,288.66-	38.77
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	3,740.09-	35,044.68-	39,360.00-	4,315.32-	10.96
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	415.35-	447.00-	31.65-	7.08
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	1,171.40-	8,300.60-	7,689.00-	611.60	7.94-
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	2,306.54-	4,793.80-	6,425.00-	1,631.20-	25.39
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	601.17-	0.00	601.17	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	217.53-	663.79-	0.00	663.79	0.00
61-00-0000-00000-4811	TAX IN PROCESS : G	0.00	0.00	0.00	5,695.00-	5,695.00-	100.00
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	2,540.27-	3,859.10-	0.00	3,859.10	0.00
61-00-0000-00000-4816	TIF TAX : GENERAL	0.00	0.00	23.74-	0.00	23.74	0.00
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	0.00	1,964.95	0.00	1,964.95-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	529,576.00-	529,576.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	368,859.44-	657,055.62-	1,087,799.00-	430,743.38-	39.60
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Totals for BUDGET.OFFICER: Unassigned		1,117.17	1,626,740.41-	17,573,168.91-	23,520,246.63-	5,948,194.89-	25.29

Fiscal Year: 2020

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	689,917.00-	689,917.00- 100.00
DEPARTMENT: 11005 - INSTRUCTION SALARY	0.00	1,067.26	13,812.55	0.00	13,812.55- 0.00
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	20,526.85	163,525.52	219,857.86	56,332.34 25.62
DEPARTMENT: 11020 - HUMANITIES	189.77	7,937.84	61,170.88	65,514.00	4,153.35 6.34
DEPARTMENT: 11021 - ENGLISH	0.00	37,276.91	307,740.16	427,320.00	119,579.84 27.98
DEPARTMENT: 11022 - SPEECH	0.00	12,656.42	94,971.71	96,799.00	1,827.29 1.89
DEPARTMENT: 11023 - PHILOSOPHY	0.00	1,453.27	4,844.27	0.00	4,844.27- 0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	13,196.67	30,825.00	17,628.33 57.19
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	465.00	465.00 100.00
DEPARTMENT: 11030 - ART	3,440.45	13,093.83	148,223.49	148,802.00	2,861.94- 1.91-
DEPARTMENT: 11031 - DRAMA	45.00	5,690.21	57,539.86	80,334.00	22,749.14 28.32
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,729.27	55,129.75	60,188.00	5,058.25 8.40
DEPARTMENT: 11033 - INST MUSIC	0.00	12,447.65	159,723.87	150,669.10	9,054.77- 6.00-
DEPARTMENT: 11040 - SCIENCE	8,443.90	41,279.54	331,353.79	461,971.85	122,174.16 26.45
DEPARTMENT: 11050 - MATH	0.00	29,223.49	232,974.32	291,490.00	58,515.68 20.07
DEPARTMENT: 11060 - SOCIAL SCIENCE	0.00	31,750.79	270,560.51	317,220.64	46,660.13 14.71
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	5,276.17	72,803.30	69,699.00	3,104.30- 4.44-
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	6,875.11	57,632.39	81,682.00	24,049.61 29.44
DEPARTMENT: 11081 - READING	0.00	10,545.71	88,126.06	120,758.00	32,631.94 27.02
DEPARTMENT: 11082 - ESL	0.00	6,175.78	49,141.31	76,169.00	27,027.69 35.48
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	891.39	16,741.87	0.00	16,741.87- 0.00
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	503.00	5,603.07	2,000.00	3,603.07- 180.14-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	0.00	0.00 0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	1,211.07	0.00	1,211.07- 0.00
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	0.00	0.00	0.00	0.00 0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	538.25	0.00	538.25- 0.00
DEPARTMENT: 41000 - LIBRARY	1,805.86	15,283.42	126,757.96	179,157.00	50,593.18 28.24
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	67.70	9,808.76	73,895.97	99,824.00	25,860.33 25.91
DEPARTMENT: 41100 - TECHNOLOGY-INSTRUC	14,437.30	21,574.35	386,343.16	579,063.00	178,282.54 30.79
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	17,909.18	178,410.73	838,725.55	660,314.82 78.73
DEPARTMENT: 42001 - DEAN OF ACADEMICS	163.62	16,024.84	126,500.65	133,629.00	6,964.73 5.21
DEPARTMENT: 42002 - OUTREACH	0.00	1,670.83	39,836.51	100,068.00	60,231.49 60.19
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	10,460.67	109,283.37	144,624.00	35,340.63 24.44
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,878.56	53,015.53	72,065.00	19,049.47 26.43
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	29,869.48	261,500.66	341,305.00	79,804.34 23.38
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	14,000.00	775.00 5.54
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,726.55	113,963.70	165,203.00	51,239.30 31.02
DEPARTMENT: 50011 - ASSESSMENT/TESTING	69.99	4,074.83	37,302.63	57,593.00	20,220.38 35.11
DEPARTMENT: 50020 - FINANCIAL AID OFFI	157.49	26,677.85	239,667.36	351,518.00	111,693.15 31.77
DEPARTMENT: 50030 - ADMISSIONS	0.00	8,702.81	106,915.95	160,448.00	53,532.05 33.36
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	10,757.15	13,306.71	124,409.55	182,061.00	46,894.30 25.76
DEPARTMENT: 50050 - STUDENT HEALTH SER	73.70	5,615.58	50,530.01	70,472.00	19,868.29 28.19

DEPARTMENT: 55000 - DIRECTOR OF ATHLET	4,195.00	23,577.68	494,579.67	578,656.61	79,881.94	13.80
DEPARTMENT: 55001 - MEN'S BASKETBALL	114.59	12,230.07	128,770.75	170,287.68	41,402.34	24.31
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	160.00	4,576.01	107,905.77	167,123.00	59,057.23	35.34
DEPARTMENT: 55003 - MEN'S TRACK	0.00	9,113.74	39,525.46	52,381.00	12,855.54	24.54
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	4,873.13	35,784.84	51,633.00	15,848.16	30.69
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	718.51	11,637.50	87,540.03	137,594.00	49,335.46	35.86
DEPARTMENT: 55006 - FOOTBALL	0.00	33,679.08	395,645.82	516,690.00	121,044.18	23.43
DEPARTMENT: 55007 - BASEBALL	892.91	11,191.49	121,426.00	179,398.00	57,079.09	31.82
DEPARTMENT: 55008 - VOLLEYBALL	0.00	8,071.06	95,566.08	120,857.17	25,291.09	20.93
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	6,010.73	59,687.14	74,795.45	15,108.31	20.20
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	2,960.38	44,051.39	26,297.40	17,753.99	67.50
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,197.42	62,485.66	61,957.69	527.97	0.84
DEPARTMENT: 55014 - RODEO TEAM	4,123.60	10,160.29	115,858.34	166,084.00	46,102.06	27.76
DEPARTMENT: 55015 - MEN'S GOLF	0.00	5,093.79	26,097.58	40,044.00	13,946.42	34.83
DEPARTMENT: 55019 - ATHLETIC TRAINING	118.00	9,421.49	157,918.77	193,945.00	35,908.23	18.51
DEPARTMENT: 55020 - PEP BAND	0.00	4,566.27	45,859.02	65,672.00	19,812.98	30.17
DEPARTMENT: 55021 - ESPORTS	0.00	856.95	7,279.05	1,500.00	5,779.05	385.26
DEPARTMENT: 61000 - PRESIDENT	1,022.95	35,324.71	348,964.47	543,070.00	193,082.58	35.55
DEPARTMENT: 61001 - BOARD OF TRUSTEES	169.35	1,094.90	5,250.46	30,025.00	24,605.19	81.95
DEPARTMENT: 61005 - ATTORNEY	9,425.55	1,728.00	110,326.29	150,000.00	30,248.16	20.17
DEPARTMENT: 62000 - VP OF ADMIN SERVIC	6,363.73	61,360.15	663,165.14	1,307,252.00	637,723.13	48.78
DEPARTMENT: 62010 - HUMAN RESOURCES	529.68	11,500.02	138,321.56	194,281.00	55,429.76	28.53
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	12,673.62	77,184.12	61,098.00	16,086.12	26.32
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	11,501.95	100,000.00	88,498.05	88.50
DEPARTMENT: 63000 - MARKETING/PR	10,075.09	11,841.42	130,236.39	229,854.00	89,542.52	38.96
DEPARTMENT: 64000 - INFORMATION TECHNO	14,204.72	44,550.61	619,075.24	686,834.00	53,554.04	7.80
DEPARTMENT: 65000 - CENTRAL SERVICES	1,071.89	9,171.35	107,559.13	141,220.00	32,588.98	23.08
DEPARTMENT: 67000 - INSTITUTION EFFECT	0.00	6,504.59	94,626.06	189,572.00	94,945.94	50.08
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	9,022.61	12,068.87	123,178.77	185,932.00	53,730.62	28.90
DEPARTMENT: 71000 - BUILDINGS	15,224.85	39,104.48	397,103.56	517,673.00	105,344.59	20.35
DEPARTMENT: 72000 - CUSTODIAL SERVICES	11,899.46	48,661.17	458,035.48	605,951.00	136,016.06	22.45
DEPARTMENT: 73000 - GROUNDS	4,917.05	24,626.31	228,158.43	305,147.00	72,071.52	23.62
DEPARTMENT: 73001 - ATHLETIC FIELDS	100.00	2,531.50	15,717.57	28,950.00	13,132.43	45.36
DEPARTMENT: 74000 - VEHICLES	11,955.80	71,102.27	278,801.96	494,490.00	203,732.24	41.20
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	13,166.95	105,932.50	227,268.00	121,335.50	53.39
DEPARTMENT: 76000 - INSURANCE	0.00	4,024.96	238,027.32	259,856.00	21,828.68	8.40
DEPARTMENT: 77000 - UTILITIES	0.00	67,951.17	556,422.78	831,500.00	275,077.22	33.08
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	188.24	19,530.78	0.00	19,530.78	0.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	2,013.00	100.00	1,913.00	912.99
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	854.00	34,282.00	30,000.00	4,282.00	14.26
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	334.00	8,072.00	11,000.00	2,928.00	26.62
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	0.00	21,115.00	151,000.00	129,885.00	86.02
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	0.00	106,000.00	106,000.00	100.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	4,000.00	5,750.00	0.00	5,750.00	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,024.30	14,503.57	43,971.00	29,467.43	67.02
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FUND: 11 - GENERAL	145,957.27	1,094,545.10	11,047,898.75	15,538,563.00	4,344,706.98	27.96
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Fiscal Year: 2020

FUND: 12 - PTE FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	5,396.54	44,708.29	63,249.00	18,540.71 29.31
DEPARTMENT: 12011 - MTD-MANAGEMENT & B	0.00	81.60	109.65	241.00	131.35 54.50
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	4,007.81	44,992.21	46,882.00	1,889.79 4.03
DEPARTMENT: 12200 - ADN PROGRAM	0.00	25,341.32	193,813.00	336,883.00	143,070.00 42.47
DEPARTMENT: 12201 - LPN PROGRAM	0.00	23,858.39	219,090.03	337,302.00	118,211.97 35.05
DEPARTMENT: 12202 - EMT	1,345.00	16,893.79	156,874.93	194,760.00	36,540.07 18.76
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	19,576.93	154,058.14	201,799.00	47,740.86 23.66
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,382.45	39,106.36	62,288.00	23,181.64 37.22
DEPARTMENT: 12211 - ANIMAL SCIENCE	593.01	9,379.44	117,795.08	115,309.00	3,079.09- 2.66-
DEPARTMENT: 12220 - JOHN DEERE AG TECH	129.52	18,203.76	154,542.09	192,374.00	37,702.39 19.60
DEPARTMENT: 12230 - AUTO MECHANICS	700.00	12,978.85	143,586.97	136,730.00	7,556.97- 5.52-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	250.00	12,328.24	104,336.55	146,598.00	42,011.45 28.66
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	9,882.82	93,956.03	81,392.00	12,564.03- 15.43-
DEPARTMENT: 12250 - COSMETOLOGY	0.00	11,770.49	92,477.98	127,957.00	35,479.02 27.73
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	1,488.27	2,271.96	0.00	2,271.96- 0.00
DEPARTMENT: 12273 - WELDING	7,522.66	21,134.28	208,021.17	293,099.00	77,555.17 26.46
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	13,114.36	119,994.45	571,317.00	451,322.55 79.00
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	16,250.00	0.00	16,250.00- 0.00
FUND: 12 - PTE FUND	10,540.19	209,819.34	1,905,984.89	2,908,180.00	991,654.92 34.10

Fiscal Year: 2020

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	77.64	17,125.39	56,750.00	39,624.61 69.82
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	0.00	3,637.00	3,637.00 100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	257.36	3,426.66	3,488.20	61.54 1.76
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	776.15	9,924.47	21,168.76	11,244.29 53.12
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.14	156,381.28	7,455.14 4.77
DEPARTMENT: 55012 - CHEERLEADING	0.00	772.28	3,635.92	4,798.52	1,162.60 24.23
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	3,343.97	4,708.01	1,364.04 28.97
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	591.00	0.00	2,670.66	17,583.20	14,321.54 81.45
DEPARTMENT: 31000 - COMMUNITY SERVICE	150.00	623.22-	1,930.02	14,500.00	12,419.98 85.66
DEPARTMENT: 55007 - BASEBALL	12.42	1,027.99	16,296.91	19,449.94	3,140.61 16.15
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	465.00	465.00	6,850.00	6,385.00 93.21

DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	0.00	89.57	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	53.55	1,747.64	2,000.00	252.36	12.62
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	3.57	0.00	3.57-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	64.00	81.53	17.53	21.50
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,752.64	2,500.00	747.36	29.89

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FUND: 14 - ADULT SUPPLEMENTARY ED	753.42	2,806.75	211,312.99	313,986.01	101,919.60	32.46
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04/08/20 Annual Budget Report Ending 03/31/20 Options - All Statuses Page: 4

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	281.45-	37,183.57	46,500.00	9,316.43 20.04
DEPARTMENT: 94000 - STUDENT CENTER	3,257.00	3,888.82	95,499.79	284,435.00	185,678.21 65.28
DEPARTMENT: 95000 - STUDENT HOUSING	24,677.97	157,296.26	1,747,474.80	2,906,702.00	1,134,549.23 39.03
DEPARTMENT: 98000 - COSMETOLOGY	3,051.46	5,860.93	122,937.48	153,976.63	27,987.69 18.18
DEPARTMENT: 97000 - BOOKSTORE	131,403.37	14,961.20	291,128.25	594,091.00	171,559.38 28.88

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FUND: 16 - AUXILIARY ENTITIES	162,389.80	181,725.76	2,294,223.89	3,985,704.63	1,529,090.94	38.36
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04/08/20 Annual Budget Report Ending 03/31/20 Options - All Statuses Page: 5

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	750.00	0.00	12,338.64	13,000.00	88.64- 0.67-
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	0.00	16,824.00	16,824.00 100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	13,225.00-	13,225.00-	0.00 0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	425.81	22,390.95	147,047.02	329,840.00	182,367.17 55.29
DEPARTMENT: 42000 - VP ON INSTRUCTION	0.00	5,782.32	54,086.80	78,794.10	24,707.30 31.36
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	861.20	4,000.00	3,138.80 78.47
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	2,895.69	5,000.00	2,104.31 42.09
DEPARTMENT: 11040 - SCIENCE	0.00	7,000.00	24,791.06	42,623.00	17,831.94 41.84
DEPARTMENT: 42005 - DEAN OF TECHNICAL	14,770.00	5,748.19	82,117.92	107,765.00	10,877.08 10.09
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	35.27	35.27 100.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00 0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	2,015.22	5,541.83	0.00	5,541.83- 0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	0.00	62,021.39	62,021.39 100.00
DEPARTMENT: 00000 - GENERAL	0.00	0.00	0.00	0.00	0.00 0.00

EXPENSES

DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	104,036.93	104,036.93	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	2,863.75	30,494.07	66,608.40	36,114.33
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FUND: 22 - RESTRICTED GRANTS	15,945.81	45,800.43	450,986.16	817,323.09	350,391.12
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04/08/20 Annual Budget Report Ending 03/31/20 Page: 6
Options - All Statuses

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
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DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	11,445.00	16,797.94	5,352.94
DEPARTMENT: 50000 - DIRECTOR OF ATHLET	0.00	0.00	1,563.72	0.00	1,563.72-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	7,806.08	0.00	7,806.08-
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FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	20,814.80	16,797.94	4,016.86-
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04/08/20 Annual Budget Report Ending 03/31/20 Page: 7
Options - All Statuses

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
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DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	21,698.25	135,051.42	174,984.00	39,932.58
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,284.82	5,249.00	2,964.18
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	9,361.90	94,972.49	171,918.00	76,945.51
DEPARTMENT: 12200 - ADN PROGRAM	0.00	3,940.63	19,924.87	0.00	19,924.87-
DEPARTMENT: 00000 - GENERAL	0.00	0.00	50,000.00-	50,000.00-	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	276.90	4,206.29	28,786.93	50,000.00	20,936.17
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FUND: 24 - ADULT EDUCATION	276.90	39,207.07	231,020.53	352,151.00	120,853.57
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Options - All Statuses

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 71000 - BUILDINGS	364,350.00	155,775.00	184,071.94	1,087,799.00	539,377.06 49.58
FUND: 61 - CAPITAL OUTLAY	364,350.00	155,775.00	184,071.94	1,087,799.00	539,377.06 49.58

Options - All Statuses

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	16,700.10	58,174.20	515,298.22	719,125.42	187,127.10 26.02
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	4,784.05	16,200.00	11,415.95 70.47
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	0.00	0.00	0.00 0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	651.69	5,574.35	20,382.35	14,808.00 72.65
FUND: 71 - ACTIVITY/ORGANIZATION FD	16,700.10	58,825.89	525,656.62	755,707.77	213,351.05 28.23

Options - All Statuses

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	73,804.00	44,000.00	29,804.00- 67.73-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	74,371.14	44,000.00	30,371.14- 69.02-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	27,000.00	25,000.00	2,000.00- 7.99-
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	1,500.00	18,750.00	25,000.00	6,250.00 25.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	47,526.00	35,000.00	12,526.00- 35.78-
DEPARTMENT: 55006 - FOOTBALL	0.00	2,821.00-	213,935.92	165,000.00	48,935.92- 29.65-
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	52,539.00	40,000.00	12,539.00- 31.34-
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	33,220.92	42,000.00	8,779.08 20.90
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	45,500.00	30,000.00	15,500.00- 51.66-
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	500.00	44,315.00	30,000.00	14,315.00- 47.71-
DEPARTMENT: 55012 - CHERLEADING	0.00	1,000.00-	35,721.00	15,000.00	20,721.00- 138.13-

EXPENSES

Garden City Community College

DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	0.00	5,000.00	100.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	33,000.00	1,000.00-	3,12-
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	14,500.00	3,500.00-	31.81-
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	25,178.00	6,822.00	21.32
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	3,250.00	7,750.00	70.45
DEPARTMENT: 11030 - ART	0.00	0.00	3,200.00	7,800.00	70.91
DEPARTMENT: 11031 - DRAMA	0.00	0.00	3,650.00	6,350.00	63.50
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	11,050.00	3,950.00	26.33
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	53,700.00	21,300.00	28.40
DEPARTMENT: 11090 - QUIZ BOWL/ACAD CHA	0.00	0.00	0.00	6,000.00	100.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	24,000.00	4,000.00-	19.99-
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	250.00	38,277.00	18,277.00-	91.38-
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	493.50	22,541.15	8,458.85	27.29
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	3,000.00	6,000.00	6,000.00-	0.00

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	1,922.50	905,029.13	774,000.00	131,029.13-	16.92-
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Garden City Community College
3/31/2020

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 121,864.48	0.0000%
State Municipal Invest. Pool	\$ 288,674.68	1.2600%
Landmark National Bank	<u>\$ 8,591,152.83</u>	0.4066%
	<u>\$ 9,001,691.99</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
First National Bank	CDARS	\$ 1,000,000.00	2.4500%	5/16/2019	5/14/2020
Western State Bank	CD	\$ 1,000,000.00	1.1000%	3/12/2020	12/12/2020
		<u>\$ 2,000,000.00</u>			
Total		<u><u>\$ 11,001,691.99</u></u>			

RESOLUTION 2020-02

Notice of Intent to Non-renew

WHEREAS, Antoine Joseph Bedard is currently employed by Garden City Community College, as an Instructor; and

WHEREAS, the Board of Trustees of Garden City Community College (Board of Trustees) finds that the contract of employment of Antoine Joseph Bedard should be non-renewed, and that Antoine Joseph Bedard be given written notice on or before May 15, 2020, of the intent of the Board of Trustees to non-renew his contract of employment for the 2020-21 school year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES, AS FOLLOWS:

It is hereby declared to be the intent of the Board of Trustees, that the contract of employment of Antoine Joseph Bedard as an Instructor be non-renewed for the 2020-21 school year; and

The Deputy Clerk of the Board of Trustees is directed to give written notice, in person, or by United States mail, to Antoine Joseph Bedard on or before May 15, 2020, of the Board of Trustee's intent to non-renew his contract of employment for the 2020-21 school year.

ADOPTED by the Board of Trustees of Garden City Community College, on the 14th day of April, 2020.

Dr. Blake Wasinger, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Amy McVey, Deputy Clerk

CERTIFICATE OF SERVICE

Resolution 2020-02

I, Amy McVey, do hereby certify that on the 15th day of April, 2020 I served a copy of the foregoing, Resolution No. 2020-02, on Antoine Joseph Bedard in the following manner:

_____ By first class mail to: P. O. Box 1784, Garden City, Kansas 67846

_____ By email to: antoine.bedard@gcccks.edu

Amy McVey, Deputy Clerk

Topic: Approval of the Industrial Machine Mechanic Cert C and AAS

Presenter: Dr. Ryan Ruda

Background Information:

For the past year, the college has been working closely with the Finney County Economic Development Corporation and with Empirical Foods on the creation of a pipeline education program to prepare students for jobs in the Industrial Maintenance field. This close working partnership was one of the major reasons Empirical chose to locate in Garden City. This formalized training will help local employers, including Empirical and Tyson, ensure there are qualified workers to meet their needs.

The proposed program includes two tracks: a 49-credit hour Cert C and a full, two-year Associate of Applied Science. Both of these tracks are aligned with the National Center for Construction Education and Research's CORE credentials, allowing students the opportunity to obtain industry-level certifications in the field. This nationwide credential ensures that the program content is relevant to industry needs.

Both program options align with the Kansas Board of Regents Postsecondary Technical Education Authority requirements, ensuring the courses will be eligible for state tiered funding reimbursement, Excel in CTE reimbursement, and Perkins funding.

The option is proposed to be available to students starting during the 20-21 academic year.

The College's Curriculum and Instruction Committee approved these program options at their March 12, 2020 meeting. Board approval will result in the College submitting a formal application for program approval to the Kansas Board of Regents.

Recommended Board Action:

Approve the Industrial Machine Mechanic Cert C and A.A.S. program options.

Agenda No: II-F

Date: April 14, 2020

Topic: Extension of Presidential Contract

Presenter: Blake Wasinger

Background Information:

TERM OF CONTRACT. The effective date of this Contract shall be April 14, 2020. For the purpose of establishing a term, this Contract shall be for a term of three (3) years, commencing the 1st day of July, 2020 and ending on the 30th day of June, 2023, unless terminated earlier by the parties, as allowed by Paragraph 6 of this Contract. Unless Board gives notice to President of its intent not to extend the term of this Contract for an additional one (1) year period, on or before May 1st of each Contract year, the term of this Contract shall be automatically extended for one (1) additional year. President shall have the right to notify Board on or before May 1st of each Contract year, if he does not desire to have this Contract extended for an additional one (1) year period.

Budget Information:

No impact to the budget. As defined in the current employment contract the Board must notify the President prior to May 1, 2020 regarding the extension of his contract.

Recommended Board Action:

Approve the extension of the President’s contract by 1 year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

**CENGAGE PRODUCT AND SERVICES AGREEMENT
INVOICE**

Cengage Learning, Inc. ("CL")	Garden City Community College ("Customer")
200 Pier 4 Blvd, Suite 400	801 Campus Drive
Boston, MA 02210	Garden City, Kansas 67846-6333
Contact: Jodi Ross	Contact: Dr. Blake Wasinger
Title: Vice President, Finance	Title: Chairman, Garden City Community College Board of Trustees
Email: jodi.ross@cengage.com	Email: blake.wasinger@gcccks.edu

Effective Date: 06/19/2020

In consideration of the Fees payable below, and subject to and in accordance with the attached Terms and Conditions, for the duration of the Term, CL shall provide the Product and Services described in this Invoice to Customer:

Term: Two (2) year term ending 06/19/2022

Billing Cycle: Customer shall remit payment per the Payment Terms/Timing in the below chart for the Services or Product.

The Services and Product: Cengage Unlimited

TERM	DESCRIPTION	COMMITMENT
Terms Expiration Date	When terms herein expire without an executed contract	April 30, 2020
Projected Launch Date	The school term/month during which Cengage will launch live courses with the Customer. The Customer should send a full course list with Cengage titles at least six weeks before the launch date for highest likelihood of successful implementation.	School term: Fall 2020 Month: August 2020
Subscriber Group	Define users who will receive subscriptions.	All enrolled students
Subscription Length	Length of access the Subscriber Group will be provided, may be 4 Month, 12 Month, OR 24 Month	12-month access
Bulk Purchase	Number of committed subscriptions per billing cycle	2023* (commitment subject to change, pending report of actual FY19-20 usage)
Price per subscription	Price paid by the institution	\$81.00
Term of Agreement	Length of agreement, as number of billing cycles	2 years
Payment Terms/ Timing	Define number of months in a billing cycle as well as the staged payments, including "True-Up," during said cycle.	25% - 10/1 25% - 1/1 25% - 4/1 25% plus True-Up - 6/15
True-Up or Subscription reconciliation	At end of each billing cycle, the number of Subscriber Group subscription registrations above the Bulk Purchase = True-Up. AND the True-Up % floor is the maximum % of subscriptions that can be returned at end of billing cycle or rolled over to following billing cycle if Subscriber Group registers less than Bulk Purchase.	10% True-Up floor
Delivery	For LMS integrated solutions, user authentication will occur once a user clicks on their Cengage material or once they have clicked on their dashboard link. For standalone solutions, user authentication will occur once a user completes account creation or signs in via Cengage.com/login.	LMS Integration
Print	Standard: Courseware Adoptions Only. \$7.99 Rentals with Free Shipping when a digital homework solution is activated in a course OR in-portal loose-leaf upsell.	Rental: Standard Loose Leaf: Campus store may purchase low-cost loose-leaf, where loose-leaf is available, at a quantity of up to 10% of course enrollment
Services	Standard: Text selection, Integration, Product support, Faculty support. List additional institutional services here.	Standard
Agency	Institution will be agent OR 3 rd Party (Follett, B&N, Other)	Institution will be agent

Press Releases	Define to what extent the Customer and Cengage collaborate on Press Releases.	Mutually agreed before announcements are made by either party
Data	Define which role(s) at the institution can receive data that includes Personally Identifiable Information (PII) here.	Registrar
Additional Non-Standard Exceptions	Describe any additional non-standard approved exceptions here.	None

All payments shall be made in United States' Dollars.

This Invoice (the "Invoice") and the attached Terms and Conditions ("T&C's") (collectively referred to as the "Agreement") is made on the Effective Date above, and is by and between Cengage Learning, Inc. (CL collectively with its affiliates, subsidiaries, assigns, partners and designees, "CL") and Customer. Customer acknowledges and agrees that Authorized Users must accept (or, if applicable as in the case of dual enrollment, Customer must accept on behalf of the Authorized User) the Terms of Use (<https://www.cengage.com/legal/#terms>) ("Terms of Use") prior to gaining access to the Products and Services.

CUSTOMER	CENGAGE LEARNING, INC.
 Signature:	 Signature:

Requested by: Anita Bartelson

CENGAGE LEARNING, INC.
PRODUCT AND SERVICES AGREEMENT
TERMS & CONDITIONS

1. Product and Services. Subject to the timely receipt of payment and conformance to the T&Cs herein, CL shall deliver the Product and Services, as detailed in the Invoice (which shall be attached hereto and incorporated herein by reference). CL shall prepare the Product and Services such that it is ready for use by Customer by the date set forth in the Invoice, subject to the timely fulfillment by Customer of its obligations, if applicable. Any customizations required by Customer for inclusion in the Product shall be detailed in the Invoice. CL shall make the Product and Services available for use by Customers' Authorized Users. An "Authorized User" is a student, instructor, or administrator of Customer and shall be authenticated by a unique log in and password and acceptance of the Terms of Use.

2. Terms of Service. Subject to the payment of the Fees in the Invoice, Customer may authorize its Authorized Users to access and use the applicable Product for their individual, non-commercial, educational, and instructional use, only. For Product access that includes a limit on the number of Authorized Users, Authorized Users includes individuals authorized to use the Product, regardless of whether any such individual is actively using the Product at a particular time. Customer shall ensure that the Authorized Users and any other person that uses the Product through the use of Customer's access to the Product shall comply with the Terms of Use. Customer shall take all reasonable precautions necessary to safeguard against unauthorized access and use of the Product. Individual Authorized User utilization of the Product shall be subject to CL's Terms of Use and Privacy Policy then in effect. For Customers with intended users under the age of eighteen (18), Customer shall be responsible for securing acceptance to the Terms of Use by a parent or guardian. Users under the age of thirteen (13) may not use the Services. CL may with, or without notice, add features to the Product, or change or remove features of the Product, at any time. For Institutional Sales only, Customer shall be solely responsible for creating, hosting and maintaining Authorized User access to the Product whether by Customer's website or learning management system or other method. CL will use reasonable commercial efforts to ensure that the Product is available on a monthly basis not less than 98.0% of the time, exclusive of scheduled outages, maintenance, and downtime that is outside of CL's reasonable control. As Customer's sole remedy for CL's failure to meet the monthly uptime requirement, at Customer's request, CL may provide a refund of the Fee pro-rated for the month where service was interrupted, in CL's sole discretion. CL may suspend Customer's and/or any Authorized User's access to the Product without liability if: (i) CL reasonably believes that the Product are being used in violation of this Agreement; (ii) Customer fails to cooperate with CL's reasonable investigation of a suspected violation of this Agreement; (iii) there is an attack on the Product or it is accessed or manipulated by a third party in violation of this Agreement; (iv) CL is required by law, or a regulatory or government body to suspend access to the Product; or (v) there is another event for which CL reasonably believes that the suspension of access to the Product is necessary to protect the Product or CL's other customers from imminent and significant operational, legal, or security risk. CL will give Customer advance notice of a suspension under this Section of at least thirty-six (36) hours unless CL determines in its reasonable commercial judgment that a suspension on shorter or contemporaneous notice is necessary to protect the Product or CL's other customers from imminent and significant operational, legal, or security risk. CL will not suspend access to the Product if the grounds on which the suspension are based are cured during the forgoing notice period.

3. Customer Materials. If Customer has requested any customization to the Product contemplating inclusion of Customer Materials, Customer hereby grants to CL for the Term, a non-exclusive license sufficient for CL to include, distribute, and otherwise use the Customer Materials as may be necessary for CL to fulfill its obligations hereunder. Customer shall deliver the complete Customer Materials by the date set forth in the Invoice and in final form as specified by CL. Failure to provide all Customer Materials required for launch and performance of the Product and Services will not invalidate this Agreement or Customer's obligation to pay for the Product and Services.

4. Intellectual Property. Except any incorporated Customer Materials, CL has the proprietary rights in and to the Product and Services and CL owns all, right, title, and interest thereto, including all intellectual property rights associated therewith, throughout the world. Customer shall not, by virtue of this Agreement or by virtue of its access to the Product obtain any proprietary rights in or to the Product or Services. Customer shall not use or transmit the Product or Services in any manner except as specifically authorized herein.

5. Warranties & Indemnities. Customer represents and warrants that: (i) Customer has full power and authority to enter into this Agreement and to grant the rights granted hereunder; (ii) Customer shall not use the Product or Services in any manner except as expressly authorized in this Agreement; and (iii) the Customer Materials, if any, do not infringe any right including without limitation any intellectual property right, or violate any proprietary, privacy, publicity or moral right, or contain any libelous, or unlawful matter. To the extent allowable by law, Customer shall defend, indemnify, and hold CL and its distributors and service providers, and their respective officers, directors, employees and agents harmless against all claims, demands, suits, losses, costs, damages, and expenses (including attorneys' fees and costs) that CL may sustain or incur by reason of any breach or alleged breach of the aforesaid warranties of Customer or any of Customer's other obligations under this Agreement.

6. Term and Termination. This Agreement shall commence as of the date specified in the Invoice and shall continue in full force and effect for the duration of the Term.

7. Payments and Fees. In consideration of the Product and Services provided by CL to Customer, Customer agrees to pay the Fee provided on the Invoice, plus any applicable shipping and handling fees, service fees, and applicable taxes. Customer shall remit payment within thirty (30) days of receipt of the Invoice, and prior to launch of the Product. Purchases are nonrefundable and cannot be exchanged. If Customer fails to make payment, CL may, without prejudice to its other rights and remedies (1) charge interest on any unpaid amounts on a daily basis from the original due date at the rate of the lesser of 1.5% per month or the maximum amount permissible by law, (2) suspend or terminate Customer's (and Customer's Authorized Users') use and/or access to the Services or both (1) and (2). Customer shall reimburse CL for all reasonable expenses CL incurs in collecting past due amounts, including wire transfer fees, collection agency fees, reasonable attorneys' fees, and court costs. CL may charge a fee for reinstatement of suspended or terminated service.

8. Limited Liability. Neither CL nor its suppliers, nor their respective directors, employees, officers, or representatives will be liable for any damages of any kind arising from the use of or inability to use the Services, including but not limited to, any direct, indirect, incidental, special, consequential, exemplary, or punitive damages, or any lost profits, lost data, or loss of revenue. Without limited the foregoing, CL's total liability will at all times be limited to the Fees paid by Customer for use of the Product at issue during the immediately preceding twelve (12) month period.

9. Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their heirs, and legal representatives and permitted successors and assigns, provided that the Customer may not assign this Agreement.

10. Confidentiality. The Customer shall not use itself or reveal to any person or business, confidential or proprietary information or material gained as a result of performing its obligations herein, including without limitation, the terms and conditions of this Agreement, except as may be required by any court of competent jurisdiction, governmental agency, law or regulation (in such event, the Customer shall notify CL before disclosing this Agreement). Notwithstanding the foregoing, the terms and conditions of this Agreement may be revealed by Customer as part of the normal reporting or review procedure to the Customer's accountants, auditors and legal counsel, provided such accountants, auditors, and legal counsel agree to keep such information confidential.

11. Miscellaneous. This Agreement constitutes the entire agreement between the parties relating to the subject matter of this Agreement, and supersedes all other oral or written proposals, negotiations and other communications relating thereto. In the event of a conflict between the Agreement and any Invoice, the T&Cs, or other attachment hereto, the terms and conditions of this Agreement shall prevail. No amendment of this Agreement will be effective unless it is in writing and signed by both parties. No waiver of satisfaction of a condition or noncompliance with an obligation under this Agreement will be effective unless it is in writing and signed by the party granting the waiver, and no such waiver will constitute a waiver of satisfaction of any other condition or noncompliance with any other obligation. Any terms of this Agreement that contemplate compliance or otherwise by their nature should extend after the termination of this Agreement will remain in effect until fulfilled. Except for Customer's payment obligations, neither party shall be responsible for delays or failure of performance resulting from acts beyond the reasonable control of such party, including but not limited to, acts of God, acts of terrorism, strikes, walkouts, riots, acts of war, epidemics, failure of suppliers to perform, governmental

regulations, power failure(s), earthquakes and other natural disasters. The parties may sign this Agreement in several counterparts, each of which will be deemed an original but all of which together will constitute one instrument. This Agreement will be considered signed when the signature of a party is delivered by scanned image (e.g. as a "portable document format" or "PDF" file) as an attachment to electronic mail (email), and any such scanned signature is to be treated in all respects as having the same effect as an original signature, except that either party may require the exchange of original signatures.

Agenda No: II-H

Date: April 14, 2020

Topic: Summer Tuition Rate

Presenter: Dr. Ryan Ruda

Background Information: The current on-campus face to face rate for classes is \$108/credit. In order to incentivize summer enrollment, administration is recommending that the summer rate only for tuition and fees be set at \$108/credit hour for all classifications. With all summer classes transitioning to online, this will help to promote enrollment by transitioning the online rate from \$150/hour to \$108/hour for summer only.

Budget Information: Projecting a net zero impact with enrollment and what is currently budgeted for summer tuition.

Recommended Board Action: Approve the rate for all summer classes at \$108/credit hour.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

Incidental Information April 2020

Marc Malone, Vice President for Instructional Services:

Instructional Services

Comprehensive Learning Center

Under the leadership of Janice Urie, Trent Smith, and Jamie Durler, the CLC has moved its tutoring services online as a result of the Covid-19 pandemic and the subsequent decision for the college to move fully online for the Spring 2020 semester. Following a model first pioneered by The Writing Center, led by Christopher Turpin, each GCCC student is enrolled in a CLC class within Canvas. This means that, in the same location they are accessing their Spring 2020 classes, all students have one-click access to tutoring information and can then schedule time to meet via Zoom video conferencing with the same tutors they have worked with during the rest of the academic year. None of this would have been possible without the help and assistance of IT, Linda Hill, and Adriana Figueroa.

Instruction Moved Online

As a result of the Covid-19 pandemic, GCCC followed the lead of state Regent institutions and its Community College peers and moved all instruction online. This has resulted in unique solutions for some of our lab-based and technical education courses and programs. Instructional Services wishes to thank IT for their extra work and Financial Aid for the continuous guidance about evolving Department of Education guidelines. We would also especially like thank all Faculty who have been very flexible and professional during this transition to online learning.

Automotive

Effective Monday, April 6, 2020, the college's Automotive Program is officially sponsored by Ford Motor Company through Burtis Motor Company, Inc. to participate in the Ford Automotive Care Exploration Program (Ford ACE). Ford ACE provides instructors and students access to Ford Service Training, which is the same training used at Ford dealerships.

Cosmetology

15 of 15 Fall 2019 students who took the written Board exam have passed.

Expansion of High School Programs

Instructional Services continues to have conversations about program opportunities for high school students under the statewide Excel in CTE initiative. Program options in the Fall 2020 semester will include Nail Tech/Manicuring and Carpentry for Garden City High School and Holcolmb High Schools. Other schools in the GCCC service area will see expanded opportunities in welding.

Karla Armstrong, Vice President of Administrative Services/CFO:

Print Shop/Creative Services

Completed 213 print/design/supply requests in March 2020, including but not limited to:

Design & printed Mercer Gallery March exhibition posters

Designed & printed posters for bookstore sale

Printed Drag show tickets and posters

Designed & printed rodeo posters & tickets

Designed & printed employee appreciation tags for HR office

Designed & printed certificates and diplomas for fall 2019

Designed & printed Business cards

Designed & printed science & math summer flier

Designed flyer for student tech access

Designed HALO & TRIO (SSS) brochures

Designed large scholarship checks for Admissions

Updated ROTC Brochure

Updated Course catalog

Designed & printed ambassador certificates

Updated student health services brochures

Designed math & science brochures

Designed transient ads for GCCC Online campus

Designed Jana's Campaign & cornhole tournament poster/flyer – Family Crisis

Designed Couch to 5K poster and postcards – Family Crisis

Super Circuit remodel display

100th graduating class logo design

Public Relations/Marketing

Completed/ongoing at least 18 marketing/PR requests including but not limited to the following:

- Coverage of the GCCC Health Career Fair (March 6)
- Ongoing project to stage two GCCC dorms rooms for visiting students/housing flyer
- Ongoing project to market Kids College in June/July (logo, brochure, implementation of programming, etc.)
- Multiple press releases/social media posts/& other communication messages to students/faculty/public/media on COVID-19 updates
- Updating/managing COVID-19 student webpage for students (president's message, FAQs, outside resources, etc.)
- Viewbook redesign project for Fall 2020 started after Spring Break
- Census Committee – ongoing social media/website updates for changes in Census 2020 in response to COVID-19
- Statewide taskforce committee with other marketing/admissions professionals in Kansas Association of Community Colleges & Trustees (KAACT)
- Currently working to hire new Marketing/Public Relations Coordinator to fill empty position