

MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
January 8, 2019

Trustees Present: Dr. Merilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf,

Others Present: Karla Armstrong, Vice President for Administrative Services/CFO
Craig Atkinson, Community Member
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Colton Bartlett, SGA Representative
Brenda Barrett, GCCC Research Analyst
Josh Brewer, GCCC Head Strength and Conditioning Coach
Aaron Cheatwood, GCCC Assistant Football Coach
Dallas Crist, GCCC Payroll Coordinator
Theresa Dasenbrock, Lewis, Hooper & Dick LLC
Jerry Dominguez, GCCC Defensive Coordinator
Mark Douglass, Community Member
Toni Douglass, Community Member
Chief Rodney Dozier, GCCC Chief of Police
Callie Dyer, Director of Live Well Finney County Health Coalition
Julie Farr, Administrative Assistant/Technical Building
Amber Friend, *Garden City Telegram*
Donna Gerstner, Community Member
Hayden Goudy, GCCC Campus Safety Officer
Will Harris, GCCC Assistant Football Coach
Phil Hoke, Drama Instructor/Faculty Senate
Sophia Hernandez, Dance Coach
Tammy Hutcheson, Instructor Social Science
Shawn Hutcheson, Community Member
Clara Jackson, SGA President
Andrew Knoll, IT Network Manager
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services/Interim Athletic Director
Jean Lamfers, Attorney
Robert Lewis, Attorney
Barb Larson, Community Member
Robert Larson, Community Member
Carol Lee, Community Member
Terry Lee, Community Member
Craig Lurtz, Transportation Coordinator
Louise Lurtz, Records Assistant
Jacquelyn Messinger, VP Institutional Effectiveness & Accountability
Tom Minnick, GCCC Head Football Coach
Kathy Nance, Community Member
Mark Nance, Community Member
Deb Nicholson, Comptroller
Michael Orthmann, GCCC Offensive Coordinator
Lon Pishny, Community Member
Chuck Pfeifer, Dean of Workforce Technology

Vicky Reyes, Coordinator of Online Services
Dr. Ryan Ruda, Interim President
Lauren Rockhold, Coordinator-Student Activities
Tiffany O'Rourke, Lewis, Hooper & Dick, LLC
Ryan Ruda, Vice President of Instruction/Student Services
David Rupp, Community Member
Kristin Sekavec, Lewis Hooper & Dick, LLC
Roman Simon, Paramedic Instructor
Ashley Salazar, Director of Public Relations
Lecia Sims, Coordinator Distance Learning/Instructional Design
Tammy Tabor, Director of Enrollment Management
Phil Terpstra, Dean of Academics
Nancy Unruh, Registrar
Susan Waller, Community Member
Zach Worf, Community Member

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.
Chair Martinez welcomed faculty and staff back from holiday vacation and wished all a good semester.

INTRODUCTION OF NEW EMPLOYEES:

Colin Lamb, Dean of Student Services/Interim Athletic Director, introduced new employees Tom Minnick, Head Football Coach, Jerry Dominguez, Defensive Coordinator, Michael Orthmann, Offensive Coordinator, Will Harris, Assistant Football Coach, Aaron Cheatwood, Assistant Football Coach, Josh Brewer, Head Strength and Conditioning Coach, and Louise Lurtz, Records Assistant. Phil Terpstra, Dean of Academics, introduced new employee Vicky Reyes, Coordinator of Online Services. Chuck Pfeifer, Dean of Workforce Technology, introduced new employees Julie Farr, Administrative Assistant in the Technical Building, and Roman Simon, Paramedic Instructor. Jacquelyn Messinger, VP Institutional Effectiveness & Accountability, introduced new employee Brenda Barrett, Research Analyst.

Dr. Ruda welcomed GCCC employees and presented each with a GCCC Broncbuster lapel pin

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Live with Dr. Ryan Ruda at Klaus Wood Pellets:

Dr. Ruda reported that on December 14, Ryan Klaus with Klaus Wood Pellets, Dr. Clint Alexander, and himself participated in a LIVE Facebook event to promote the partnership that has developed between our organizations. Klaus Wood Pellets has been selling Buster Red Meats out of their retail location for over a month with much success. The Facebook event allowed for both GCCC and Klaus Wood Pellets to engage the community and highlight services and products. Dr. Clint Alexander spent several minutes discussing the Meats Judging team and the unique packaging techniques that Buster Red Meats use to deliver high quality, great tasting products. The college also announced changes in business hours which include extending service hours on Thursdays until 7 pm for student services and the business office.

Recruiting at Deerfield High School:

Dr. Ruda was excited to share that GCCC has been active with high school recruiting events and connections. December 13 admissions, faculty, and staff sponsored popcorn and a recruiting table during the basketball

games at Deerfield High School. Scholarships were given away at both games, and many students and parents visited with GCCC employees about the opportunities available at the college.

Kansas Future Farmers of America Southwest District:

Dr. Ruda reported that on December 14, GCCC hosted high school students from various schools in Southwest Kansas as the Southwest District of the Future Farmers of America competed in the Parliamentary Procedures and Ritual Contest in the John Collins Vocational Technical Building. GCCC Ag Instructor, Cindy VenJohn is very active with the Kansas FFA and instrumental in coordinating this event. FFA has scheduled their next event at GCCC on January 30.

Holcomb High School KAY Club:

Dr. Ruda shared that the GCCC Campus Closet is grateful for the kind donation of canned foods from the Holcomb High School's KAY Club. Students from the club donated items on December 21, just in time for Christmas. Holcomb High School's KAY Club sponsor is Mr. Steven Miller, husband of GCCC's Admissions Representative, Susan Miller.

Mary Jo Williams Grants:

Just before the Christmas Break, Endowment Director Jeremy Gigot, announced the funding of six (6) requests from college faculty and staff by the Mary Jo Williams Charitable Trust.

The following requests were funded by Mary Jo Williams Charitable Trust. The total value of the requests is \$83,191.77. This is up from last year by \$3,033.39

The Mary Jo Williams Comprehensive Learning Center funded the request of \$20,000 to install additional private study cubicles and to replace three (3) cracked tables in the private study rooms.

Sheena Hernandez, English Instructor, and Phil Hoke, Fine Arts Department funded the request of \$14,329.75 to purchase display cases, tables, stools and related furnishings to transform the Pauline Joyce Fine Arts lobby and adjoining classroom into multiple-use spaces for education, individual studying, art displays and an event center.

The John Deere Ag Tech program funded the request of \$8,750.00 for the purchase of an EDP-100 Dynamometer Package, twenty (20) Predator 6.5 HP Gas Engines, and a mobile roller cabinet to store the equipment and serve as the dynamometer mobile mount.

The GCCC Automotive Technology Programs funded the request of \$13,338.53 to purchase new tools and equipment for each of the six tool stations in the Repair Lab.

The GCCC Continuing Education Program, in conjunction with the Graphic Design and Media Studies/Journalism programs funded the request of \$10,146.90 for the purchase of five (5) 27" Apple iMac computers with the Applecare+ warranty and service contract.

The GCCC English Department funded request of \$16,626.59 to be used for the purchase of thirty (30) Samsung Chromebook Plus 12.3" laptop computers and one (1) Chromebook cart for transport, storage and charging.

Dr. Ruda took a few moments to express his appreciation for the partnership and the host of opportunities that Mary Jo Williams Charitable Trust provides for GCCC and our students.

Upcoming Events:

Martin Luther King Jr. Day Ceremony:

On Monday, January 21, Student Government Association will host GCCC's annual Martin Luther King Jr. Day celebration at 10:20 a.m. in the Conestoga Arena of the Dennis Perryman Athletic Complex. The key note speaker this year is Mr. Bryan Terrell Clark. Bryan is a well-known Broadway Star, starring in the

role of George Washington in the hit musical *Hamilton*. Bryan seeks to inspire audiences to become the best version of themselves.

JUCO Product Scholarship Giveaway:

Dr. Ruda announced that Friday, February 1, the Broncbuster Bookstore will host a Facebook Live Scholarship giveaway for current GCCC students. The scholarships are provided by JUCO Product, an apparel and merchandise brand, developed by a former Broncbuster athlete. The brand celebrates the JUCO story. JUCO Product's owners will be on campus that day to award the scholarships to the winners on a Facebook Live Stream. Students can watch Facebook for announcements on how to enter the scholarship contest leading up to the February 1 give away. Broncbuster Bookstore is also offering hand- crafted Broncbuster jewelry, as well.

Chair Martinez thanked Dr. Ruda for his report.

OPEN COMMENTS FROM PUBLIC:

Chair Martinez noted that five individuals had registered to address the Board. Callie Dyer, Director of Live Well Finney County Health Coalition, encouraged GCCC Board members to reconsider making GCCC a smoke free campus as the legal age for purchase of tobacco products has changed to 21 in Finney County. Toni Douglass, Community Member, Jean Lamfers Attorney, Robert Lewis, Attorney, and Rodney Dozier, GCCC Chief of Police speaking as a community member each voiced their concerns and opinions regarding various issues.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clara Jackson, SGA President and Colton Bartlett, SGA Representative reported the following: Garden City Community College SGA student leadership attended the Association for the Promotion of Campus Activities (APCA) conference November 7-11 in Chicago. Many times a year APCA hosts leadership development workshops and campus planning conferences. The mission of the APCA is to promote campus engagement through quality educational experiences, affordable entertainment and community service initiatives.

SGA representatives attended sessions that afforded the opportunity to learn about helping sexually and culturally diverse campus populations feel more included, using social media more effectively to publicize SGA/campus events, and putting on events that will make GCCC memorable. Both Jackson and Bartlett considered the conference to be beneficial as members learned new and insightful information regarding various campus events, and the conference stimulated ideas that could benefit GCCC. Cultural diversity was the focus of the conference and members learned that many colleges are starting Diversity Clubs. As diversity is a huge part of GCCC a club like this could help our student population feel more included.

Jackson and Bartlett thanked the Garden City Community College Board of Trustees for the opportunity to attend the conference.

Jackson went on to share that a speaker has been secured for Martin Luther King Jr. Day celebration, scheduled for January 21, 2019. The event begins at 10:30 a.m.in the Conestoga Arena of the Dennis Perryman Athletic Complex. GCCC Student Government Association will welcome guest speaker Bryan Terrell Clark for this event. Clark is well known for his performance in the Broadway production *Hamilton: An American Musical*, where he portrayed George Washington. This event is free and open to the public.

Upcoming events for consideration:

Casino Night	SGA is discussing the best date
Earth Day	April 22, 2019 has been tentatively set for this event
Suicide Awareness	May 6, 2019

Chair Martinez thanked Jackson for her report.

REPORT FROM FACULTY SENATE:

Phil Hoke, Drama Instructor/Faculty Senate, reported that faculty were focused and optimistic about the Spring semester. Many faculty are excited about working with Ashley Salazar, Director of Public Relations on the Centennial Celebration for Garden City Community College. Hoke went on to express his appreciation to the Board for the hospitality shown toward him during the Professional Development special sessions for the GCCC Board of Trustees in December.

Hoke reported that the Senate had concerns regarding the investigative report that addressed the college's work environment and the conduct of the former president. Hoke went on to voice a request to open up lines of communication between the Board and the faculty, perhaps in an executive session where two or three board members could join Faculty Senate to discuss common goals, opinions, create and collaborate on ideas and perhaps come to shared resolutions regarding concerns.

Trustees thanked Hoke for his report.

REPORT FROM LEWIS, HOOPER AND DICK, RE: 2017-2018 AUDIT:

Ms. Theresa Dasenbrock and Kristin Sekavec presented a PowerPoint highlighting the 2017-2018 audit. They issued an unmodified opinion, reported no questioned costs on federal funds and programs. The audit had no material weaknesses or significant deficiencies.

The report included audits for the Garden City Endowment Association and the Broncbuster Athletic Association.
(Supporting documents filed with official minutes)

Chair Martinez expressed appreciation to GCCC staff for the successful audit and to Ms. Dasenbrock for their professionalism during the audit process.

DISCUSSION OF PRESIDENTIAL SEARCH:

Chair Martinez reported that a proposal for an outside presidential search has been received from the Association for Community College Trustees and that he has emailed to all Trustees and Interim President Ruda. Trustee Crist will contact Highland Community College regarding an in house presidential search as they have just completed one of their own.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Martinez then asked for a motion approving consent agenda items II A-D.

Motion:

Worf moved, seconded by Wasinger to approve consent agenda items II A-D as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (December 11, 2018, December 14, 2018, December 15, 2018)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

Meeting of Trustees
January 8, 2019

(D) APPROVED GCCC 2017-2018 AUDIT, as presented

The annual financial audit was conducted by Lewis, Hooper & Dick, LLC. The audit includes the Garden City Endowment Association and the Broncbuster Athletic Association.

(Supporting documents filed with official minutes.)

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES 2018

Chair Martinez opened the floor for nominations for Chair of the Board of Trustees for the 2019-2020 year.

Crist nominated Wasinger, Worf seconded the nomination, and the following motion was made:

Motion:

Crist, moved, seconded by Worf that nominations cease and Wasinger be elected as Chair of the Board for the 2019-2020 year.

Ayes: Crist, Douglass, Hitz, Martinez, Worf

Abstaining: Wasinger

Nays: None

Motion carried: 5-0

Chair Martinez opened the floor for nominations for Vice Chair of the Board of Trustees for the 2019-2020 year.

Crist nominated Worf, Wasinger seconded the nomination, and the following motion was made:

Motion:

Crist, moved, seconded by Wasinger that nominations cease and Worf be elected as Vice Chair of the Board for the 2019-2020 year.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger

Abstaining: Worf

Nays: None

Motion carried: 5-0

Chair Martinez opened the floor for nominations for Clerk of the Board of Trustees for the 2019-2020 year.

Douglass nominated Crist, Martinez seconded the nomination, and the following motion was made:

Motion:

Douglass, moved, seconded by Martinez that nominations cease and Crist be elected as Clerk of the Board for the 2019-2020 year.

Ayes: Douglass, Hitz, Martinez, Wasinger Worf

Abstaining: Crist

Nays: None

Motion carried: 5-0

The gavel was passed to newly elected Chair, Dr. Blake Wasinger.

Dr. Ruda took this opportunity to recognize and thank Steve Martinez for his service as a Chair of the Board of Trustees for Garden City Community College from 2016-2018. Dr. Ruda presented Martinez with a Gavel Plaque recognizing his distinguished service to the college.

Meeting of Trustees
January 8, 2019

Chair Wasinger opened the floor for nominations for Kansas Association of Community College (KACCT) Trustee Representative for the Board of Trustees for the 2019-2020 year.

Worf nominated Crist, Douglass seconded the nomination, and the following motion was made:

Motion:

Worf, moved, seconded by Douglass that nominations cease and Crist be elected as KACCT Representative for the GCCC Board of Trustees for the 2019-2020 year.

Ayes: Douglass, Hitz, Martinez, Wasinger Worf

Abstaining: Crist

Nays: None

Motion carried: 5-0

Chair Wasinger opened the floor for nominations for Finney County Economic Development Corporation Representative for the Board of Trustees for the 2019-2020 year.

Worf nominated Martinez, Douglass seconded the nomination, and the following motion was made:

Motion:

Worf, moved, seconded by Douglass that nominations cease and Martinez be elected as Finney County Economic Development Corporation representative for the GCCC Board of Trustees for the 2019-2020 year.

Ayes: Crist, Douglass, Hitz, Wasinger Worf

Abstaining: Martinez

Nays: None

Motion carried: 5-0

ANNUAL APPOINTMENTS:

Chair Wasinger then asked for a motion approving Annual Appointments, Depositor Designations, Authorized Signatures, and Professional Services Providers as listed below.

Annual Appointments

Secretary to the Board

Deputy Clerk

College Treasurer

Designated Agent for KPERS

Alternate Designated Agents for KPERS

Designated Endowment Representative

Ryan Ruda

Debra Atkinson

Karla Armstrong

Dallas Crist

Karla Armstrong

Dr. Marilyn Douglass

Depositor Designations:

Primary Depository for 2019

Commerce Bank

Other Depositories for 2019

Western State Bank

Valley State Bank

First National Bank of Garden City

Landmark National Bank

American State Bank

Garden City State Bank

State of Kansas Municipal Investment Fund

Authorized Signatures:

Dr. Ryan Ruda	Garden City Community College, Interim President
Karla Armstrong	Garden City Community College, Vice President for Administrative Services/CFO
Debra J. Atkinson	Garden City Community College, Executive Assistant to the President
Debra S. Nicholson	Garden City Community College, Comptroller

Professional Service Providers:

College Attorney	Randy Grisell
College Architect	Gibson Mancini Carmichael & Nelson P. A.

A brief discussion regarding Professional Service Providers took place. GCCC will continue with current services providers until next month. At that time consideration will be given to the service providers and the selection process.

Motion:

Worf moved, seconded by Martinez to accept Appointments, Depositor Designations, Authorized Signatures and Professional Service Providers as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Bi-Annual, Executive Limitations, General Executive Constraints, #6, #7

Annual, Executive Limitations, Information and Advice, #2, #3, #5

Annual, Executive Limitations Asset Protection, #1, #2, #3, #4, #6, #7

Trustees agreed to accept the monitoring reports as presented.

REVIEW OF MONITORING REPORTS:

No monitoring reports were scheduled for review.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No Policy Governance review was scheduled.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION (FCEDC):

Trustee Martinez reported the following:

- FCEDC continues working diligently on solutions for the childcare needs of the community.
- GCCC is a primary partner in the Maker Space initiative.
- FCEDC continues to work on manufacturing and industrial projects.
- Garden City Community College's continued effort to survey what community needs are is much appreciated.
- Finney County Economic Development Corporation will have their Annual Meeting January 9, 2019 in the Endowment Room, Beth Tedrow Student Center.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (KACCT):

Trustee Crist reported the following:

Meeting of Trustees
January 8, 2019

- Trustee Crist reported that there are two new members on the Kansas Board of Regents, Mark Hutton and Allen Schmidt.
- Funding will be the largest issue facing KACCT.

REPORT ON HIGHER LEARNING COMMISSION (HLC):

Jacquelyn Messinger, VP Institutional Effectiveness & Accountability, reported that Institutional Actions Council hearing will be either two weeks before the Higher Learning Commission Annual Conference or two weeks after. Messinger reiterated that no news is good news and that it would be June or July before any official notification would be sent.

OWNERSHIP LINKAGE:

No report was given.

CALENDAR DATES:

Chair Wasinger reviewed calendar dates with Trustees.

EXECUTIVE SESSION:

Motion:

Crist moved, seconded by Douglass to go into executive session for fifteen (15) minutes, at 8:00 p.m., to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in 15 minutes (8:15 p.m.). No Binding Action will be taken.

Ayes: Crist, Douglass, Hitz, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 8:00 p.m.

Included in Executive Session:

GCCC Board of Trustees

Dr. Ryan Ruda, Interim President

Karla Armstrong, Vice President for Administrative Services/CFO

Jacquelyn Messinger, VP Institutional Effectiveness & Accountability

Board reconvened into regular session at 8:15 p.m.

Trustee Crist stated that the Garden City Community College Board of Trustees support all faculty staff and administration and appreciate all that they do.

No official action was taken.

Motion:

Worf moved, seconded by Crist to adjourn the January 8, 2019 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:25 p.m.

Meeting of Trustees
January 8, 2019

UPCOMING CALENDAR EVENTS:

February 12 GCCC Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
February 18 President's Day, Campus Closed, No Classes
March 11-15 Spring Break, No Classes
March 12 GCCC Board of Trustee Meeting, 6:00 p.m., Beth Tedrow Student Center, Endowment Room
March 14-15 Campus Closed, No Classes, Spring Break

Debra J. Atkinson
Deputy Clerk

Dr. Ryan Ruda
Interim President

Dr. Blake Wasinger
Chairman of the Board