

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
December 11, 2018**

Trustees Present: Jeff Crist, Dr. Merilyn Douglass, Leonard Hitz, Blake Wasinger, Terri Worf
Trustees Absent: Steve Martinez

Others Present: Karla Armstrong, Vice President for Administrative Services/CFO
Craig Atkinson, National American University
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Holly Chandler, Reading Instructor
Mark Douglass, Community Member
Toni Douglass, Community Member
Rodney Dozier, GCCC Police Chief
Toni Douglass, Community Member
Rodney Dozier, GCCC Chief of Police
Nicole Dick, Math Instructor
Dr. Jeanie Ferguson, ESL Instructor
Amber Friend, *Garden City Telegram*
Phil Hoke, Drama Instructor, Faculty Senate President
Andrew Knoll, GCCC Network Manager
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services/Interim Athletic Director
Winsom Lamb, Social Science Instructor
Jean Lamfers, Attorney
Barb Larson, Community Member
Nelda Lewis, Community Member
Robert Lewis, Attorney
Craig Lurtz, Transportation Coordinator
Dr. Jacquelyn Messinger, Vice President of Institutional Effectiveness and Accountability
Ross Miller, Community Member
Chuck Pfeifer, Dean of Workforce Technology
Derek Ramos, Dean of Physical Planning & Facilities Management
David Rupp, Community Member
Ashley Salazar, Director of Public Relations
Dr. Ryan Ruda, Interim President/Vice President for Instruction/Student Services
David Rupp, Community Member
Zach Worf, Community Member

CALL TO ORDER:

Chair Martinez's called the regular board meeting to order at 6:00 p.m.

COMMENTS FROM THE VICE CHAIR:

Chair Martinez made the following comments.

- Congratulated Ryan Ruda and Jacquelyn Messinger for obtaining their doctorate degrees. In celebration cake was provided for everyone in attendance.

INTRODUCTION OF NEW EMPLOYEES:

No new employees were introduced.

OPEN COMMENTS FROM THE PUBLIC:

Chair Martinez noted five individuals from the public had registered to make comments.

Community member Arron Kucharik publicly thanked the many individuals that were involved with feeding GCCC students that remained on campus for the Thanksgiving holiday.

Holly Chandler, GCCC Reading Instructor, voiced concerns regarding intimidation and retaliation due to participation in an ongoing investigation concerning allegations brought forward to the Trustees at the May 2018 meeting.

Jean Lamfers, attorney, voiced concerns regarding GCCC's compliance with Title IX, efficiency and validity of GCCC investigation process, promptness of investigations, notice of action, follow up and resolution of investigations. Lamfers stated that her research indicated that these concerns are ongoing and that allegations of sexual harassment is not new for GCCC.

Robert Lewis, attorney, continued in the same vein as Ms. Lamfers going to state that an Office of Civil Rights complaint filed in 2006, was not conducted in a prompt manner and outcomes of investigation were not released. Lewis went on to state that a May 10, 2018 Kansas Open Records Request targeted several GCCC individuals. The large amount of information requested resulted in approximately 24 hours of work invested by GCCC Information Technology department to complete the request. Lewis feels that the bill should be paid.

Ross Miller, Community Member, voiced appreciation for all the work and good things that the GCCC Board of Trustees, GCCC administration, faculty and staff have done. Miller stated that there are good things going on at GCCC. Miller went on to urge community, and college to unit and move forward with the process of securing a permanent college president.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

No report was given.

REPORT FROM FACULTY SENATE:

Phil Hoke, Drama Instructor/Faculty Senate President, began his report with congratulating faculty and students for a successful semester. Hoke expressed his thanks to "Santa Ruda" for his appearance at the all employee luncheon on Friday, December 7.

Hoke commended and thanked Dr. Jeanie Ferguson and the students of Academic Challenge Team for their new initiative of adopting ten Buster students for the holidays. These students provided a wish list and the Challenge Team went to work gathering wish list items, wrapping and delivering to the designated students.

Hoke applauded Cindy VenJohn, Agriculture Instructor, for her work with Block and Bridle club to "Fill a Ford"! In addition to Tammy Hutcheson and the Academic building residents' efforts to fill the Campus Closet.

Congratulations were extended to Interim President Ryan Ruda and Jacquelyn Messinger upon the receipt of their PHD's.

Hoke wished Happy Holidays to all.

Chair Martinez thanked Hoke for his report and Merry Christmas to all.

GCCC UPDATE:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

December 11, 2018

Interim President, Ryan Ruda shared the following information with Trustees.

Events and Activities

Exploration Day

Each year, junior and senior high school students are invited to GCCC for a full day of engaging presentations and activities, which allow them to learn about the opportunities for education available at GCCC in a field of their choice.

Exploration Day 2018 was held on November 15, approximately 500 high school students attended. Breakout sessions were led by faculty and staff within each department. Brandy Unruh, Criminal Justice instructor, organized college freshman and sophomore criminal justice students to help demonstrate various strategies for taking finger prints. High school students had the opportunity to engage with college students already attending GCCC and to experience the criminal justice program with hands-on activities. Many of the breakout sessions were broadcast live on Facebook. Attending students were treated to lunch and had the opportunity to visit club and community booths at the activities fair that was hosted at midday by GCCC. Four \$1,000 scholarships were awarded at the end of the day.

Criminal Justice Hosts Career Fair

The Department of Public Safety hosted a Criminal Justice Career Fair on November 14, inviting local employers and from around the state. What an opportunity to showcase work-ready students from Garden City Community College Criminal Justice program. Garden City Police Department and the Finney County Sheriff's Department participate in this annual event.

Fill A Ford

Garden City Community College Block and Bridle club, partnered with Burtis Motors to work together to "Fill A Ford" with toys for local children in need. The event seeks to fill the bed of a Ford pickup truck with new and un-wrapped toy donations for children in our community. Over 15 bags of toys were collected.

Coffee with the President

Many community members came to the December Coffee with the President event at McDonald's east on December 7. These events were created to open lines of communication between GCCC and the community members.

Concert Band and Jazz Ensemble Concert

Band concerts were held on November 27 so that Band students could attend the 2018 National Football Championship game in Pittsburg Kansas on November 29. ;

Tuba and euphonium players also performed, under the direction of Casey Hands and Joe Lowery, in the community Tuba Christmas presentation on December 8.

Choral Vespers Christmas Concert

The Christmas Vespers concert was held in Pauline Joyce fine arts on December 3. It was a night of beautiful voices and music, GCCC vocalists were accompanied by the Garden City Community Choir, and Sean Boller served as a guest pianist.

Guitar and Rock Ensemble Concert

The guitar concert, led by guitar instructor, Tim Routon, and the Rock Ensemble concert, assisted by Joe Lowery, was held at the Pauline Joyce Auditorium on Monday, December 3.

Celebrations

PTK Founders Day

Phi Theta Kappa celebrated Founders Day on November 14 with a reception in the Beth Tedrow Student Center Portico. Visitors enjoyed cookies, brownies, and tea while visiting with several student members and learning about the fraternity from the posters displayed on tables. PTK members also filled shoe boxes for donations to

Operation Christmas Child, a non-profit foundation that delivers Christmas gifts to children around the world during the holiday season.

SSS Graduation Celebration

Student Support Services honored December graduates who participate in the Student Support Services program by hosting a come-and-go reception on December 6 in the Saffell Library lobby area. Visitors were encouraged to visit with the graduates, sign notes of congratulations, and enjoy a slice of cake during the event.

All-Employee Christmas Luncheon

The annual Christmas Luncheon was full of new traditions and fun games this year. All employees gathered over a holiday meal from Great Western Dining, on Friday, December 7. The meal was followed by several team and individual Christmas-themed competitions—including athletic competitions of tossing letters to Santa into mailboxes and tossing balls into stocking, holiday skill competitions of hanging Christmas ornaments, and caroling while eating marshmallows. Santa made an appearance to thank the employees for their great work this year.

Academic Building Holiday Picture

Some campus families are celebrating the holiday in their own ways—the Academic Building family even decided to send out their own Christmas cards this year.

Employee Potluck

The all employee potluck was hosted on Monday, December 10 in the east gymnasium.

Competition

National Championship Game and Commercial

The GCCC Football team was named the 2018 KJCCC Champions and also received a bid to play in the 2018 National Championship Game in Pittsburg, KS. Many joined the team on the road, including the band and cheer and dance teams.

For the first time in GCCC history, the 2018 National Championship Game played in Pittsburg, KS was broadcasted live on television on the CBS Sports Network. GCCC sponsored two commercials that were aired during the course of the game.

Tom Minnick Announced as New Football Coach in Press Conference

Wednesday, December 5, GCCC announced the hiring of Head Football Coach, Tom Minnick. The press conference was live streamed from the Dennis Perryman Athletic Center.

Quiz Bowl Takes First

GCCC Collegiate Quiz Bowl Team placed first overall on December 1 at the Cowley College Snow Bowl Tournament. GCCC's A team took 1st place overall with a record of 8 wins, 1 tie, and 0 losses. GCCC's B team took 8th place with a record of 3 wins and 6 losses.

Upcoming Events

December 14 : Facebook Live at Klaus Wood Pellets @ 11AM

Join live on facebook or at the location to learn more about the partnership with Klaus and get additional questions about GCCC answered by myself (Interim President Ruda).

December 17 through January 1st: Campus Closed for Christmas Break

January 21: MLK Jr. Day Celebration with Bryan Terrell Clark— The Broadway actor from *Hamilton: An American Musical* encourages audiences to define themselves on their own terms, find their purpose in life, and create a positive impact on others.

GCCC Office Hours:

Beginning January 2, 2019 Garden City Community College hours of operation will be changing to serve our community in a more efficient manner. This decision was not lightly made. Many discussions at the cabinet level have taken place and we feel the following is a good alternative and is the best way to have GCCC services assessable to community needs.

This change will effect staff hours only.

Monday, Tuesday, Wednesday, Thursday	8:00 a.m. to 4:30 p.m.
Thursday	8:00 a.m. to 7:00 p.m. (Business Office and Student Services Only)
Friday	8:00 a.m. to 4:00 p.m.

BRONCBUSTER ATHLETIC ASSOCIATION:

In response to a request from Trustee Hitz, at the November Board of Trustee meeting Interim President Dr. Ryan Ruda provided Trustees with financial information for Broncbuster Athletic Association (BAA). The information reflects that BAA currently has a checking balance of \$31,151.45 and a CD of \$20,747.58. Dr. Ruda went on to share that some receivables were still outstanding and work is currently underway to collect them.

Trustee Hitz stated that BAA had been organized in the beginning to raise scholarship dollars for out of state athletes. Trustee Hitz went on to shared that in his personal opinion the BAA Board should be reconstituted from the top down. In his opinion there were former board members that would be willing to serve and donors willing to give if BAA would act to reorganize.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. Item D, Approval of Additional Malt Beverage and Alcoholic Liquors Locations, was removed for discussion and separate vote.

Chair Martinez then asked for a motion approving consent agenda items II A-C.

Motion:

Worf moved, seconded by Douglass to approve consent agenda items, II A-C as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meetings (November 1, 2018, November 6, 2018, November 13, 2018)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

II- C - APPROVAL OF ADDITIONAL MALT BEVERAGE AND ALCOHOLIC LIQUORS LOCATIONS:

In 2014 the locations listed below were approved as designated areas for the possession and consumption of adult beverages at special occasions during the year, such as VIP holiday receptions, and philanthropic events in which adult beverages could be served.

1. Endowment Room, Atrium, and Portico area of the Beth Tedrow Student Center,
2. DPAC: Hall of Fame Room with office suite, meeting room #1006, and main gym,
3. Broncbuster Multi-Sports Complex Tailgate area (fenced area northwest section of complex) and two designated field viewing boxes,
4. President's Lobby and Conference Room in Student and Community Services Center (SCSC).
5. President's office suite in the Student and Community Service Center (SCSC) April 2017.

Administration requests approval of the addition of the Cafeteria in the Beth Tedrow Student Center (BTSC) to approved locations for consumption and possession of adult beverages.

Motion:

Worf moved, seconded by Douglass to approve consent agenda items, II A-C as presented.

Dr. Ruda reassured Trustees that the college does have a vetting process for internal and external events where requests to serve alcohol are presented. Approval of such requests require the approval of the President of Garden City Community College. Campus Police monitor such events to ensure that appropriate service and that students do not have access to the designated alcoholic service area.

Vote was taken after appropriate discussion.

Ayes: Douglass, Martinez, Wasinger, Worf

Nays: Crist, Hitz

Motion carried: 4-2

MONITORING REPORTS and ENDS REPORTS:

No monitoring reports were scheduled for report.

REVIEW OF MONITORING REPORTS:

No reviews were scheduled.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Proposed addition to General Executive Constraints, #11, as listed below, was presented to Trustees for consideration..

The President shall not fail to maintain compliance of policies regarding sexual misconduct by Garden City Community College employees, and/or students.

Motion:

Douglass moved, seconded by Hitz to approve proposed addition to General Executive Constraints, #11 as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Trustee Hitz took a few minutes to commend Craig Lurtz, Coordinator of Transportation, regarding the maintenance and safety of GCCC fleet. Dr. Ruda noted that GCCC does have a rotation plan for college vehicles, however, replacement depends on current budget.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- FCEDC continues to move forward on solutions for child care in our community.
- FCEDC toured the “Brew House” recently. Grand opening will be soon.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- Trustee Crist indicated he and Dr. Ruda attended the quarterly meetings held Independence Community College on December 2-3. Trustee Crist shared a handout that was presented at the meeting which included facts regarding Kansas enrollment, the budget and education, expanding campus and number entering and are ready for college

CALENDAR DATES:

Chair Martinez reviewed calendar dates with Trustees.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Motion:

Wasinger moved, seconded by Douglass to adjourn the December 11, 2018 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:12 p.m.

UPCOMING CALENDAR EVENTS:

January 8, 2019	GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center
February 12, 2019	GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center
February 18, 2019	No Classes, Offices Closed in observance of President’s Day

Debra J. Atkinson
Deputy Clerk

Ryan Ruda
Interim President

Steve Martinez
Chair of the Board