

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
November 13, 2018**

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger, Terri Worf

Others Present: Karla Armstrong, Vice President for Administrative Services/CFO
Craig Atkinson, National American University
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Mark Douglass, Community Member
Robin Bergkamp, Community Member, CVB Board Member
Toni Douglass, Community Member
Rodney Dozier, GCCC Chief of Police
Dr. Jeanie Ferguson, ESL Instructor
Amber Friend, *Garden City Telegram*
Phil Hoke, Drama Instructor, Faculty Senate President
Clara Jackson, SGA President
David Larson, GCCC Computer Technician
Andrew Knoll, GCCC Network Manager
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services/Interim Athletic Director
Winsom Lamb, Social Science Instructor
Jean Lamfers, Attorney
Craig Lurtz, Transportation Coordinator
Jacquelyn Messinger, Vice President of Institutional Effectiveness and Accountability
Ross Miller, Community Member
Chuck Pfeifer, Dean of Workforce Technology
Derek Ramos, Dean of Physical Planning & Facilities Management
Ashley Salazar, Director of Public Relations
Lauren Rockhold, Coordinator-Student Activities/SGA Advisor
Ryan Ruda, Interim President/Vice President for Instruction/Student Services
David Rupp, Community Member
Melissa Sowers, Community Member
Phil Terpstra, Dean of Academics
Nancy Unruh, Registrar

CALL TO ORDER:

Chair Martinez's called the regular board meeting to order at 6:00 p.m.

COMMENTS FROM THE VICE CHAIR:

Chair Martinez made the following comments.

- Congratulated Coach Jeff Sims and the Bronbuster Football team on their 10-0 perfect season and wished them luck in the 2018 NJCAA National Championship game on November 29.
- Chair Martinez noted that item D-GCCC Update would be moved to after item G- Executive Session.

INTRODUCTION OF NEW EMPLOYEES:

Interim President Ryan Ruda/Vice President for Instruction/Student Services, introduced new employee Karla Armstrong, Vice President for Administrative Services/Chief Financial Officer.

Interim President Ruda welcomed the new GCCC employee and presented her with a GCCC Broncbuster lapel pin.

OPEN COMMENTS FROM THE PUBLIC:

Chair Martinez noted two individuals from the public had registered to make comments.

Jean Lamfers, Attorney, first congratulated GCCC Board of Trustees and Employees, on a successful visit from the Higher Learning Commission site team. Lamfers went on to express concern regarding possible conflict of interest for board members that have been involved in filed claims and the voting/approval process. In addition, Lamfers encouraged Trustees to re-evaluate the use of Policy Governance as the governing model used by GCCC Board of Trustees, to determine if it was the most effective method to oversee the institution.

Robin Bergkamp, Community Member/CVB Board Member expressed gratitude and thanks to all GCCC employees that were involved with the planning and execution of hosting the 2018 NJCAA Cross Country Championship competition at Buffalo Dunes on November 9-10. Bergkamp thanked GCCC for their support and hard work.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clara Jackson, SGA President reported the following:

- Garden City Community College SGA student leadership just returned from attending the Association for the Promotion of Campus Activities Conference in Chicago November 7-11. Leadership is preparing a more detailed report which will be presented at the December 11 Board of Trustee Meeting.
- Stress relief massages will be available during finals week.
- Martin Luther King Day speaker has been confirmed.
- SGA members will have Pizza with the President on Wednesday, November 14, 2018.

REPORT FROM FACULTY SENATE:

Phil Hoke, Drama Instructor/Faculty Senate President, began his report with the word UBUNTU, a South African term that translates to: "I am because we are." Interim President Ruda, presented this term to employees at the last all employee meeting. This viewpoint represents the ideals and values that we at GCCC, work towards each and every day. Hoke went on to state that the success of GCCC depends on each of us our institutional success is based on each of us working together for a common purpose.

Hoke commended and thanked the maintenance department for their dedication and hard work as they came to campus early on Monday morning to clear sidewalks, parking lots and streets of snow and ice so all of us would be safe. This is a great example of UBUNTU!

Faculty Senate has had two meetings since the last report. Professional development has been approved for several faculty members. The second learning community was presented by Chip Marcy, Economics Instructor, on Excel hints.

Hoke expressed his appreciation to Wanda Baker, Independent Assessment and Accreditation Consultant, Baker Consulting, and Jacque' Messinger, Vice President of Institutional Effectiveness and Accountability for the training sessions prior to the Higher Learning Commission site team visit. In addition, Hoke thanked the GCCC Board of Trustees and Interim President Ruda for their continued support.

Chair Martinez thanked Hoke for his report.

EXECUTIVE SESSION:

Motion:

At 6:15 p.m., Wasinger moved, seconded by Douglass, that the Board recess into executive session to discuss confidential employee information which will include discussion of individual employee's performance pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in sixty (60) minutes, (7:20 p.m.).

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 6:20 p.m.

Included in Executive Session:

GCCC Board of Trustees

Motion:

At 7:20 p.m., Wasinger moved, seconded by Crist to reconvene into open session in the Endowment Room of the Beth Tedrow Student Center.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board reconvened into open session at 7:20 p.m. Chair Martinez stated that no binding action was taken.

GCCC UPDATE:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Interim President, Ryan Ruda shared the following information with Trustees.

Employee Engagement:

Chili Cook Off

October 19

Many GCCC employees participated in the first annual all-employee chili cook off. Most campus buildings were represented by teams; participants entered both a chili and a dessert in the contest. Teams represented included the Business Office Busters, Spice Girls from Fouse, Fine Arts building, Academic, and John Collins. The winner was announced during the most recent all-employee meeting. The Spice Girls team from the Fouse Building received a traveling trophy as the winners of the contest.

Halloween Costume Contest

October 31

Many employees participated in the all-employee costume contest. Contestants included Gnomes from the Fine Arts building, 80's Movies from John Collins, Zombies from Academic, and Math and Science Puns from Fouse building. Overall, the group winners were the Academic Buildings' Zombies who "liked brains.". The most

original/creative costume was awarded to Perla Salazar, from Math and Science Puns. Salazar was the “Pro-Tractor”.

GCCC Campus Pride/Clean-Up

GCCC employees joined the maintenance staff and worked together for a few hours on October 26, to clean up the campus. Participants raked leaves, cleared out flower beds, and picked up trash. Paletas were enjoyed by all when work was completed.

Competition:

Quiz bowl

The GCCC Collegiate Quiz Bowl team held their only home meet this month. Team A tied for first place in the meet. This was a regional event; participating teams included Dodge City Community College and Garden City Community College. Redlands Community College from El Reno, Oklahoma also participated.

Collegiate Quiz Bowl is an academic team that participates in fun, fast-paced, quiz-style tournaments similar to Scholars Bowl and Bible Bowl. Quiz questions are drawn from any topics covered by a community college curriculum: math, literature, art, physical and social sciences, history, religion, geography, music, and current events. Dr. Jeanie Ferguson has served as the head coach for the team since 2014; Cody Cundiff, a new faculty member this year, is the team’s assistant coach.

Football Goes 10-0, Secures Spot in National Championship Game

The Broncbuster Football Team and Head Coach Jeff Sims have defeated Hutch and Butler to secure the Conference Championship and a spot in the Title Game. Championship game will be held at Pittsburg State’s Carnie Smith Stadium, November 29, 2018. Kickoff is at 7:00 p.m. and more information will be available soon.

GCCC Meats Judging Team Reserve National Champions

The 2018 team finished the year as Reserve National Champions at the High Plains Contest in Friona, Texas on October 28. The team was also awarded as the High Team in Lamb Judging, awarding the team National Champions in Lamb Judging. Not only did the team dominate in Lamb Judging, we were 46 points higher than the closest A Division college AND 44 points higher than the closest University in Lamb Judging. This is a great accomplishment for the team. They finished 2nd in Beef Grading, Beef Judging, Questions, Placings and Total Beef while finishing 3rd in Pork Judging. With being National Champions in Lamb Judging as a team, we had four of the top five scores in Lamb Judging, including Bailee Hatch, who was awarded National Champion Individual in Lamb Judging. Interim President Ruda extended congratulations to Dr. Clint Alexander and member of the GCCC Meats Team.

Criminal Justice Competition Team

Garden City Community College Criminal Justice Student Competition Team competed in Our chapter, TEL, is the local chapter of the American Criminal Justice Association and we participate in Region 3. The competition consisted of three divisions: Professional, Upper Division (70 or more credits) and Lower Division (less than 70 credits). Due to uneven team numbers, we were unable to compete in a couple of divisions but we placed in every category. Instructor of CJC/Public Safety, Brandy Unruh, reports that students were responsible and acted with dignity and integrity. Congratulations Criminal Justice Competition Team!

Campus Events:

Cosmetology “Be our guest and bring a guest” Event:

Cosmetology hosted two “Be our guest and bring a guest” events in October, bringing in counselors from area high schools to learn about the Cosmetology department. Counselors received lunch, had the opportunity to listen to information about the Cosmetology department, and received free services in the salon for the remainder of the day.

Cosmetology Tickets on GCCC Campus

Cosmetology also hid tickets for free salon services in every building on the GCCC campus during the month of October. Many of those tickets have already been redeemed for free services at the salon, giving the students more opportunities to practice their newly-learned skills.

Cancer Awareness Night

Started by cancer survivor and GCCC employee TJ Horton, the annual Cancer Awareness Night fundraiser at GCCC supports the efforts of the Breast Center at St. Catherine Hospital. Each year, survivors, those remembered, and those currently battling with cancer are recognized during a football game. The funds raised from sales of t-shirts, sponsorships, and tumblers were donated to the Breast Center. GCCC's Cancer Awareness Night has raised over \$13,000 since the first event over years ago.

Red Flag Campaign

Residential Life brings attention to domestic and dating violence with the Red Flag campaign each year. This year, many students pledged to say something if they witnessed violence. The campaign saw a successful week of pledges and raised awareness on campus in the month of October.

Hispanic Student Day

GCCC Hispanic American Leadership Organization (HALO) once again hosted the 31st Annual Hispanic Student Day, at GCCC on October 12. The practice gym of the Dennis Perryman Athletic Complex was full to the maximum of over 200 area wide high school students. The goal is to empower participating students to continue their education, to make choices that will enhance their opportunities for higher learning and in the job market.

Community Engagement:

Southwest Kansas District FFA Horse Judging Contest

Over 166 students came to GCCC facilities at the Broncbuster Arena from over 17 schools in Southwest Kansas on November 7 for the Southwest Kansas District FFA Horse Judging Contest. This annual event is routinely hosted by GCCC and is a great way to showcase the programs available to our students.

Diversity Breakfast

Members of our administration and staff joined students from the international club and the Adult Learning Center for the 2018 Diversity Breakfast during the annual Multicultural summit held at the Clarion in Garden City on October 11. The group listened to a presentation from two Somali natives—who shared about their country, culture, and how Garden City has become their home. We are proud to celebrate the various countries and cultures represented at GCCC.

GCCC Band Performs at Rotary's Fall Feast

The GCCC Band offered entertainment for the Rotary Club's 2nd annual Fall Feast at the Clarion on November 7. Proceeds from the tickets sold for this event go towards buying dictionaries for 4th graders in USD-457. These dictionaries are purchased annually and delivered in-person to 4th grade schools by Rotary members. Several GCCC employees are members of the Rotary Club.

Accolades

Lamb and Greathouse Reach 10 Years of PTK Sponsorship

Winsom Lamb and Lachelle Greathouse were honored for their 10 years of service to Phi Theta Kappa during the recent all-employee meeting. They each were awarded a pin for their service, and a letter addressed to the college indicating that they would also be recognized at the upcoming ceremony for the chapter membership.

National NJCAA XC Championships

GCCC joined with the Finney County Convention and Visitor's Bureau for Garden City and GCCC to host the 2018 NJCAA National Cross Country Championships on November 9 and 10. Over 700 runners and their coaches, trainers, and families were in Garden City for the event. Many GCCC employees, including Interim Athletic Director Colin Lamb, played a huge role in ensuring that this high-profile event could be hosted at GCCC. Interim President Ruda extended his thanks to Finney County Convention and Visitor's Bureau, City of Garden City, and employees of Garden City Community College for the part they played in making this event a success.

Fine Arts Events

The College Players Presented "Alone: In the Mind of Edgar Allen Poe" a play written by GCCC Student Steven "Wade" Freeman. This original production premiered for the first time world-wide in the Pauline Joyce Fine Arts auditorium November 1-4. The production was a huge success.

Mercer Gallery Hosts Fractured Gatherings

Fractured Gatherings, is currently on exhibit at the Mercer Gallery, showcasing clay works by the Wichita State University ceramics department. The exhibition includes the work of faculty members and of seven graduate students who are studying sculptural and functional ceramics. Fractured Gatherings will be on display from November 2 until December 7 and will feature a wide range of artwork by a diverse group of artists at different stages in their careers.

The GCCC Faculty Jazz Ensemble performed selections during the First Friday Gallery reception for Fractured Gatherings on November 2.

Jude Cundiff Shows at Mercer Gallery

Jude Cundiff, son of GCCC employee Cody Cundiff, showed his own art work at the Mercer Art Gallery on October 19. He proudly explained his work to gallery visitors during his show.

KBOR Notice

Garden City Community College received notice from Kansas Board of Regents that we have been awarded an additional Perkins Non-Traditional Grant Award. This grant will be aimed at promoting and marketing our Fire Science program to the nontraditional student (fire science is typically a male career). The grant award will cover the expenses associated with shooting a video commercial for the program. Total award was about \$12,000. Interim President Ruda expressed his appreciation to Fire Science Instructor, Larry Pander, and Dean of Workforce Technology, Chuck Pfeifer for their work on this grant.

Picture

Interim President Ruda announced that at 3:30 p.m. on Wednesday, November 14 football team picture would be taken at Broncbuster Stadium on the home side. Trustees were invited to be part of the official team photo.

E-mail Options

It is the desire of the GCCC Board of Trustees to have a method of communication with the community via e-mail. Interim President Ruda presented several email options to Trustees for their consideration. Consensus agreement was reached by Trustees to create an official standalone address for each trustee and add each individual to the GCCC group. Trustees will be issued a log on and password so that each individual may view their personal email.

Chair Martinez thanked Interim Ruda for his report.

INVESTIGATION:

Trustees discussed setting a deadline for Kansas City Attorney Greg Goheen's investigation of faculty allegations presented to the Board at the May 2018 meeting. Trustees indicated that this investigation has taken longer than anticipated and that even preliminary results are expected soon. Interim President Ruda stated that Goheen has communicated that he hopes to have the final report in a few weeks. Chair Martinez and Interim President Ruda will meet with College Counsel to request that the investigation conclude and that report is written and distributed to Trustees.

BRONCBUSTER ATHLETIC ASSOCIATION:

Trustee Hitz requested to see Broncbuster Athletic Association (BAA) financial statements to determine the financial condition of the organization. As BAA is an entity that is separate from GCCC, Interim President Ruda will contact the organization to provide the requested documents.

Trustee Hitz also inquired if "boots" are placed on the GCCC horse, Victory, as he comes from the tunnel leading out the Broncbuster Football team. Interim President Ruda indicated that Hellas was contacted before allowing Victory on the turf and Hellas indicated that the field warranty would not be violated. Victory does not wear boots.

NATIONAL AMERICAN UNIVERSITY:

Interim President Ruda shared with Trustees that National American University (NAU), a for profit university, will no longer offer classroom and online pathways to four year degrees on site at Garden City Community College. Due to a company-wide downsizing, NAU is closing all of their face-to-face programs nationwide. GCCC received the official notice last week. Students currently enrolled with NAU will be given the opportunity to transition to online programs for degree completion.

Interim President Ruda is in preliminary discussions with other four-year institutions to continue a similar program at the college. The expectation is that the new model would be comparable to the arrangement that the college had with NAU. GCCC would provide office space for a separate degree-offering program. No decisions have been reached at this time.

PRESIDENTIAL SEARCH:

Interim President Ruda, provided preliminary information and cost estimates for conducting the GCCC presidential search internally, through the college's human resources department, and externally through outside sources. Interim President Ruda stated that he was confident that the college could manage an internal search.

The board indicated that they would be conducting a planning a retreat within the next few weeks to ensure that all Board members were on the same page for the official presidential search. Trustees feel the retreat will provide an opportunity to gather input from the community and our stakeholders and help to identify particular traits and assets that a president serving GCCC should have in addition to what Trustees may expect in a president moving forward.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Martinez then asked for a motion approving consent agenda items II A-D.

Motion:

Douglass moved, seconded by Worf to approve consent agenda items, II A-D as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (October 9, 2018)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(E) APPROVED REVISION OF APPOINTMENTS, as presented
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

No monitoring reports were scheduled for report.

REVIEW OF MONITORING REPORTS:

- Annual, Ends, Workforce Development

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

At the September 11, 2018 Board of Trustee meeting the following statement was added to General Executive Constraints,

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#4

- a. **Employment contracts shall be reviewed by legal counsel and approved by the board.**

Clarification was needed to determine which employee contracts are intended for review. This item required more explanation. Randy Grisell, Attorney for Garden City Community College, developed appropriate language that clarifies which contracts are intended for review by legal counsel and approved by the board and will be added as #4, page15, Compensation/Benefits. Language is below.

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#4

Create an employment contract, as defined herein, without legal counsel review and board approval.
Employment contract shall mean a contract with a term of one (1) year or more, with an annual renewal term, or with a continuing contract right under Kansas law.

Motion:

Hitz moved, seconded by Worf to approve clarification in language page 15, addition of a #4 as presented by legal counsel and reflected above.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Trustee Worf, distributed at the October board meeting, a draft proposal to members that called for the GCCC president to “maintain a policy to prevent sexual misconduct by administrators, faculty, staff, volunteers and/or students in any capacity affiliated with GCCC. Annual training for all individuals listed will be mandatory.” This policy will be addressed at the December 11 2018 meeting.

WILLIAMS STADIUM UPDATE:

Interim President Ruda updated Trustees on future plans to replace a light pole at Williams Stadium that had recently come down. The original bid to re-set the downed pole came in June 2018 at \$15,000. However, the pole was not re-set at that time. The City of Garden City has since adopted 2018 standards and codes, which now requires more reinforcement to replace the pole which will currently cost \$50,000. All light poles presently at Williams Stadium are original to initial construction and are no longer up to code and showing signs of deterioration. All poles must be set and functional to work properly. Ruda went on to say that Dean of Physical Planning & Facilities Management, Derek Ramos is investigating more affordable options, which might include fewer light poles.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- FCEDC Project Birmingham will engage the college's workforce development for customized technical training.
- Discussions regarding a housing development in the core district of down town Garden City are in progress.
- The City of Holcomb has continued their membership with the Finney County Economic Development Corporation.
- FCEDC Annual Meeting has been scheduled for January 9, 2019, held in the Endowment Room of the Beth Tedrow Student Center.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- Trustee Crist indicated that he will attend quarterly meetings held Independence Community College on December 2-3.

REPORT ON HIGHER LEARNING COMMISSION:

Jacquelyn Messinger, Vice President Vice President of Institutional Effectiveness and Accountability, shared with Trustees that the HLC site team's visit went well and the site team was complimentary and impressed with the campus, faculty, staff and new processes the college had put into place to comply with HLC criteria. The college will wait now until the commission makes it final accreditation ruling in June or July, 2019.

OWNERSHIP LINKAGE:

CALENDAR DATES:

Chair Martinez reviewed calendar dates with Trustees.

EXECUTIVE SESSION:

No Executive Session was held.

ADJOURNMENT:

Motion:

Hitz moved, seconded by Crist to adjourn the November 13, 2018 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 8:30 p.m.

UPCOMING CALENDAR EVENTS:

January 8, 2019 GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center
February 12, 2019 GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center
February 18, 2019 No Classes, Offices Closed in observance of President's Day

Debra J. Atkinson
Deputy Clerk

Ryan Ruda
Interim President

Steve Martinez
Chair of the Board