

MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
August 14, 2018

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Leonard Hitz, Steve Martinez, Blake Wasinger, Terri Worf

Others Present: Craig Atkinson, National American University
Debra Atkinson, Deputy Clerk
Eugene Atkinson, Community Member
Maxine Atkinson, Community Member
Robin Bergkamp, Community Member
Holly Chandler, Reading Instructor
Matt Clouse, Community Member
Jon Craig, Community Member
Mary Craig, Community Member
Maranda Cruz, Community Member
Nicole Dick, Math Instructor
Mark Douglass, Community Member
Toni Douglass, Community Member
Candy Downer, Community Member
Rodney Dozier, GCCC Chief of Police
Eleanor Everett, Community Member
Liz Everett, Community Member
Jeannie Ferguson, ESL Instructor
Dr. Glendon Forgey, Vice President for Business Affairs
Amber Friend, *Garden City Telegram*
Nikki Geier, Community Member
Lachele Greathouse, Business Instructor
Randy Grisell, Attorney for Garden City Community College
Renee Harbin, Business Instructor
Josh Harbour, *Garden City Telegram*
Tyra Haar, Administrative Assistant to the Dean of Instruction
Sheena Hernandez, English Instructor
Jennifer Herrera, KWCH News
Phil Hoke, Drama Instructor/Faculty Senate
Jim Howard, Community Member
Tammy Hutcheson, Social Science Instructor
Clara Jackson, SGA President
Micah Koksall, SGA Student/Academic Advisor
Aaron Kucharik, Community Member
Colin Lamb, Dean of Student Services
Winsom Lamb, Social Science Instructor
Jean Lamfers, Attorney
Barbara Larson, Community Member
Bob Larson, Community Member
Nelda Lewis, Community Member
Robert Lewis, Attorney
Craig Lurtz, Transportation Coordinator
Kimberly McLean, Community Member
Jacquelyn Messinger, Dean of Institutional Effectiveness, Research, and Planning
Kurt Peterson, Director of SSS

Chuck Pfeifer, Dean of Workforce Technology
Lon Pishny, Community Member
Juan Ramirez, JR Audio
Derek Ramos, Director of Facilities
Sammie Ramos, Community Member
Robert Ramero, Community Member
Roger Ratliff, Community Member
Lauren Rockhold, Coordinator-Student Activities/SGA Advisor
Ryan Ruda, Vice President for Instruction/Student Services
Samantha Sanger, English Instructor
John Sanders, Community Member
Kevin Schlegel, Assistant Athletic Director
Wyatt Smith, Community Member
Melissa Sowers, Community Member
Ryan Stone, Community Member
Tammy Tabor, Director Enrollment Management
Phil Terpstra, Dean of Academics
Nancy Unruh, GCCC Registrar
Susan Waller, Community Member
Virga West, Manager of Broncbuster Bookstore
Kent Williams, Community Member

CALL TO ORDER:

Chair Martinez called the Open Public Budget Hearing for 2018-2019 to order at 5:45 p.m.

Vice President of Business Affairs/Chief Financial Officer, Dr. Glendon Forgey, gave a brief PowerPoint presentation on the highlights of the 2018-2019 budget.

COMMENTS FROM PUBLIC REGARDING BUDGET:

Chair Martinez noted that only one person had signed up to comment. Jean Lamfers, attorney representing several community members and GCCC faculty approached the board and expressed her opinion regarding the 2018-2019 budget.

Chair Martinez then asked for comments or questions from the board regarding the 2018-2019 budget, which had been reviewed in depth at the July 10 board of trustee meeting and published in the Garden City Telegram July 25. After appropriate discussion the following motion was made.

Motion:

Douglass moved, seconded by Crist that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2018-2019, certify the 2018 tax to be levied at \$9,819,183 (19.983 mills) General Fund and \$495,799 for Capital Outlay (1.009 mills).

Ayes: Crist, Douglass, Martinez, Wasinger, Worf

Nays: Hitz

Motion carried: 5-0

REGULAR MEETING:

Chair Martinez moved into the regular board meeting immediately following the budget hearing.

Motion:

Crist moved, seconded by Worf, to amend the current agenda to add a report by Student Government to the August 14, 2018 meeting of the Garden City Community College Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

COMMENTS FROM THE CHAIR:

Chair Martinez welcomed all students, faculty and staff to the 2018-2019 school year. Martinez went on to say that he was confident that faculty and staff would do all they could to insure that students have a good year and awesome experience at GCCC.

INTRODUCTION OF NEW EMPLOYEES:

There were no new employees for introduction.

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Crist to go into executive session for forty (40) minutes, for the purpose of consultation with the attorney for the Board of Trustees on personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, specifically Contract Responsibilities, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in forty minutes (40) (7:25 p.m.). Included in the executive session will be Trustees, Attorney for Garden City Community College Board of Trustees, Randall Grisell, and Ryan Ruda, Vice President for Instruction/Student Services.

Amended Motion:

Worf amended the previous motion, seconded by Wasinger to go into executive session for forty (40) minutes, for the purpose of consultation with the attorney for the Board of Trustees on personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy, specifically Contract Responsibilities, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in forty minutes (40) (7:25 p.m.). Included in the executive session will be GCCC Board of Trustees, Randall Grisell, Attorney for Garden City Community College Board of Trustees, Ryan Ruda, Vice President for Instruction/Student Services will be invited to step into the executive session later.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Board recessed into executive session at 7:15 p.m.

Included in Executive Session:

GCCC Board of Trustees

Randall Grisell, Attorney for Garden City Community College Board of Trustees

Ryan Ruda, Vice President for Instruction/Student Services later in the session.

Board reconvened into open session at 7:25 p.m.

Motion:

Wasinger moved, seconded by Worf to appoint Ryan Ruda as the Acting Temporary Interim President until GCCC Board of Trustees can hire an Interim President to serve while a national search is conducted to fill the Presidential Position.

Ayes: *Crist, Douglass, Hitz, Martinez, Wasinger, Worf*

Nays: *None*

Motion carried 6-0

OPEN COMMENTS FROM THE PUBLIC:

Chair Martinez noted that two individuals had signed up to comment. One person signed the sheet in error and the other declined

GCCC UPDATE:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Acting Interim President, Ryan Ruda shared the following information with Trustees.

- GCCC welcomed approximately 450 Freshmen to Campus on August 8, 2018.
- Students attended sessions to learn about Campus Safety, CLC, Library and Financial Aid services offered on Campus. Student Success developed several activities to give new students a chance to work as teams and meet others. Scavenger Hunt, Balloon game, breakfast with their advisor, Movie on the lawn and paper bag skits. There are a large number of faculty and staff that assisted with all of the activities and events and Leslie Wenzel did a great job of coordinating orientation and events. Ruda recognized GCCC employees for the great job in getting students settled into the fall semester.
- Representatives from Clubs and Organizations were on hand to show how students can get involved on campus and showcase the opportunities available for student engagement.

Enrollment is on-going. Some enrollment highlights:

- Automotive Tech is full
- Welding is full
- Cybersecurity has 15 students enrolled
- General Physics is full and Engineering Physics has strong enrollment.

Last bit of information was highlighting the 2017-18 College Planning Process.

Ruda directed Trustees' attention to a summarized report for the 2017-18 College Planning, that was at their places. The first 5 pages summarized the goals that were set last year for 2017-18. A chart was included that listed the goals along with the planned strategies to meet the goal along with an update on the goal. Several of these goals have been accomplished over this past year, with several that will continue on into the 2018-19 plan.

Pages 6-20 was a listing by Department of the accomplishments from this past year. There are significant achievements and accomplishments that have been listed. Highlights include:

- \$5.1 million in federal student aid awarded and 2.1 million in scholarships
- Implemented Star Res software in Residential Life so that students can apply for student housing online and complete all paperwork and documentation needed for housing as well as make payment online

- Increased enrollment from Finney county students by 235 students and increased service area enrollment by 38.24%
- Implemented paperless applicant tracking and applicant review process with Human Resources.
- Over 100 employees have now been trained in the ALICE Armed Intruder course.
- Expanded the writing center and employed a coordinator and student tutors for the writing center
- Mercer Gallery provided 8 shows featuring works from local, regional and national artists.
- Marching band exceeded 80 students
- Psychology and Cosmetology instructors collaborated to bring classes together and focus on the essential skills of Cultural Diversity and Social Responsibility
- Renovated a building and converted into instructional music facility
- Agriculture increased the number of state awarded certificates
- Dr. Clint Alexander became the first community college coach to be named President of the Intercollegiate Meat Coaches Association over a 92-year history
- Set up a welding lab at Deerfield high school to expand technical dual credit offerings

The remaining pages of the report reflected the goals as identified by each division on campus so that Trustees remain apprised of the goals and plans for this 2018-19 year. The college planning process incorporates feedback and has representatives from each division on the committee that reviews the goals and makes recommendations to administration on budget requests and priorities. Overall, this process is working well as the listed highlights indicate. There is a lot to be proud of at GCCC in regards to student success and faculty and staff engagement.

Chair Martinez thanked Ruda for his report.

REPORT FROM FACULTY SENATE:

Phil Hoke, Faculty Senate/Drama Instructor, began his report by expressing Faculty Senate's appreciation to the board for providing microphones so that everyone could hear. Hoke went on to state that faculty are energized and focused on the new semester. GCCC faculty participated in HLC assessment training last week with Wanda Baker, HLC Assessment consultant. Faculty Senate had their first meeting of the semester last week and will be looking for professional development opportunities that faculty can engage in. Hoke also expressed faculty appreciation for the appointment of Ryan Ruda as acting interim president. Lastly Hoke stated that the faculty needed the IT department's support, and needed the employees that were suspended with pay, back to work. Hoke thanked the Trustees for their attention.

Chair Martinez thanked Hoke for his report.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Lauren Rockhold, Coordinator-Student Activities/SGA Advisor, introduced new Student Government Association president, Clara Jackson. Jackson reported that SGA has been working on the student discount list and that several Garden City businesses are very supportive of providing GCCC students with discounts on their products and services. SGA participated in the activities fair August 9 with other student organizations. This was a great opportunity to recruit new members and let students know what SGA has to offer. SGA will observe World Suicide Prevention Day on Monday September 10.

Chair Martinez thanked Jackson for her report.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Martinez then asked for a motion approving consent agenda items II A-C as presented.

Motion:

Worf moved, seconded by Crist to approve consent agenda items, II A-C as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays:

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (July 10, 2018, July 31 ,2018, August 6, 2018)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Executive Limitations, Asset Protection #5.

Trustees agreed to accept the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

- Annual, Mission
- Annual, Budgeting/Financial Planning/Forecasting
- Annual, Financial Condition
- Bi-Annual, Executive Limitations

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported the following:

- FCEDC has some new industrial prospects that could result in training opportunities for GCCC and increase employment opportunities for Garden City.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

Trustee Crist reported the following:

- Trustee Crist indicated a lot of attention has been focused on dual credit classes for high school students. Crist believes that the cost of higher education is the driving force behind the push.
- Next quarterly meeting is in September 14-15 at Highland Community College.

REPORT ON HIGHER LEARNING COMMISSION:

Ryan Ruda, Acting Interim President/Instruction/Student Services turned to Jacquelyn Messinger, Dean-Institutional Effectiveness / Planning and Research, to update Trustees on HLC/Accreditation. Messinger presented a PowerPoint that gave an overview of Higher Learning Commission and what it is, accreditation standards and an explanation of each standard. Messinger went on to assure Trustees that GCCC is on track for the due date on all the standards of Federal Compliance, Assumed Practices, and Assurance Argument. In addition, Messinger reported on the current status on processes. (PowerPoint presentation filed with official minutes)

Trustees thanked Messinger and everyone involved in the re-accreditation process for their work.

OWNERSHIP LINKAGE:

Trustee Worf stated that several discussions have been held with community members. Most individuals are appreciative of the job that the GCCC Board of Trustees have been doing. There have been concerns voiced

about the IT department and Trustee Worf went on to assure the public that GCCC Trustees are working diligently to solve this and other sensitive issues.

CALENDAR DATES:

Chair Martinez reviewed calendar dates with Trustees.

EXECUTIVE SESSION:

Motion:

Wasinger moved, seconded by Douglass to go into executive session for fifteen (15) minutes, for the purpose of consultation with the attorney for the Board of Trustees on matters that would be deemed privileged in the attorney-client relationship, specifically potential claims or litigation, allowing five (5) minutes to clear the room. The open meeting will resume in the Endowment Room of the Beth Tedrow Student Center in fifteen (15) minutes, (8:30 p.m.). Included in the executive session will be GCCC Board of Trustees, Randall Grisell, Attorney for Garden City Community College Board of Trustees, and Ryan Ruda Acting Interim President, Vice President for Instruction/Student Services.

*Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf
Nays: None*

Motion carried: 6-0

Board recessed into executive session at 8:10 p.m.

Included in Executive Session:

GCCC Board of Trustees
Randall Grisell, Attorney for Garden City Community College Board of Trustees
Acting Interim President, Vice President/Instruction/Student Services, Ryan Ruda

Board reconvened into open session at 8:30 p.m.

No binding action was taken.

ADJOURNMENT:

Motion:

Wasinger moved, seconded by Crist to adjourn the August 14, 2018 Garden City Board of Trustee meeting.

*Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf
Nays: None*

Motion carried: 6-0

Meeting adjourned at 8:32 p.m.

UPCOMING CALENDAR EVENTS:

October 5	No Classes, Fall Break/Offices open
October 9	GCCC Board of Trustee Meeting, 6:00 p.m.
November 5-7	HLC Site Team campus visit
November 19-23	Thanksgiving Break, No Class, Offices Closed

Debra J. Atkinson
Deputy Clerk

Ryan Ruda
Acting Interim President

Steve Martinez
Chair of the Board