

SPECIAL MEETING OF TRUSTEES  
OF  
GARDEN CITY COMMUNITY COLLEGE

Tuesday, June 19 2018

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Leonard Hitz, Steve Martinez, Dr. Blake Wasinger  
Terri Worf

Others Present: Craig Atkinson, National American University  
Debra Atkinson, Deputy Clerk  
Eugene Atkinson, Community Member  
Maxine Atkinson, Community Member  
Robin Bergkamp, Community Member  
Matt Clouse, Community Member  
Nicole Dick, GCCC Math Instructor  
Mark Douglass, Community Member  
Toni Douglass, Community Member  
Rodney Dozier, GCCC Chief of Police  
Amber Friend, *Garden City Telegram*  
Randall Grisell, Attorney for Garden City Community College  
Sheena Hernandez, English Instructor  
Phil Hoke, Faculty Senate President/Drama Instructor  
Aaron Kucharik, Community Member  
Robert Larson, Community Member  
Carol J. Lee, Community Member  
Robert Lewis, Community Member  
Shawn Myers, Community Member  
Virga West, Broncbuster Bookstore Manager

The Garden City Community College Board of Trustees met in special session on Tuesday, June 19, 2018, in the Endowment Room of the Beth Tedrow Student Center.

**CALL TO ORDER:**

Chair Martinez called the meeting to order at 6:30 p.m.

**ACTION ITEMS:**

Chair Martinez noted the items that have been presented for action.

**II-A Approval of Property Insurance**

Insurance Management Associates, Inc. (IMA) has provided property and liability insurance for GCCC since July 1, 2014. It is Administrations recommendation that we continue with IMA, Inc. as they have provided excellent service and response. They are part of the Kansas College and Universities Consortia Agreement.

The premium for property and liability insurance renewal for FY18 was \$114,574.20, but the original bid was \$118,252. The renewal rate for FY19 is a not to exceed a rate of \$124,320 which is less than a 8.2% increase in premium. The actual premium will be calculated upon the renewal of the “pool” of schools, which our carrier indicated the rate should decrease. In any event, the renewal premium will not exceed the amount quoted.

The premium increase includes a \$5,290,344 or 5.7% increase to property values that includes the addition of new property and equipment acquired this past year. The deductible for the property insurance is \$25,000 per occurrence.

Administration requests approval of the proposal for property and casualty insurance coverage from IMA, Inc. for \$124,320.

After appropriate discussion the following motion was made.

***Motion:***

***Douglass moved, seconded by Crist that Garden City Community College Board of Trustees approve IMA's bid for property insurance as presented.***

***Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf***

***Nays: None***

***Motion Carried 6-0***

**II-B Approval of Worker's Compensation Insurance**

The Worker's Compensation current agent, KASB, notified us late May of a \$2,612 premium increase in our renewal rate for FY18. This represents a 5% increase in premium.

Three vendors submitted proposals; Keller Leopold Agency (\$52,659), KASB (\$56,914) and Insurance Management Associates, Inc., IMA,(\$66,077). Keller Leopold Agency came in at the low bid of \$52,659.

It is the recommendation of administration to identify KellerLeopold as the Worker's Compensation Insurance provider for FY19, and to approve the renewal proposal received from KellerLeopold for \$52,659.

After appropriate discussion the following motion was made.

***Motion:***

***Wasinger moved, seconded by Douglass that Garden City Community College Board of Trustees approve KellerLeopold's bid for Worker's Compensation insurance as presented.***

***Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf***

***Nays: None***

***Motion Carried 6-0***

**II C Approval of Athletic Insurance**

Currently, the college has two levels of athletic insurance. The first level is a \$1,000 deductible with maximum medical coverage up to \$25,000. The second level is a catastrophic policy which begins once a claim has reached \$25,000 and has no medical maximum coverage limit.

The current agent, Dissinger Reed, notified us late May that the premium would be the same for FY19.

An RFP was sent out and we only received one proposal from Dissinger Reed. We did receive feedback from another insurance carrier that received a RFP that they could not compete with the rate we received from Dissinger Reed. The best proposal was from Dissinger Reed for a premium of \$171,576 (basic coverage) and \$35,159 (catastrophic coverage).

In the past, the college had athletic insurance coverage through Dissinger Reed and was pleased with their customer service and claims administration.

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Administration requests approval of the Athletic Insurance proposal from Dissinger Reed for \$206,735.

After appropriate discussion the following motion was made.

***Motion:***

***Worf moved, seconded by Crist that Garden City Community College Board of Trustees approve Dissinger Reed's bid for Athletic Insurance as presented.***

***Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf***

***Nays: None***

***Motion Carried 6-0***

**III-A Approval of Cengage Contract – e-books**

The GCCC administration charged a committee comprised of faculty, staff and students to review the current use of textbooks and research new textbook trends. The committee met with Pearson and Cengage to discuss textbook purchasing options. After reviewing proposals from both publishers, the committee determined that Cengage offered the best value for our students. The Cengage contract proposes a set annual rate for e-textbooks for all students. A discounted rate for hardbound rentals is also applicable. The agreement will be for two years with an option for a third.

Approximately \$265,000 annual payment to Cengage. The actual Cost will be calculated based on our current 2018-19 IPEDS data, as agreed per contract. Anticipated revenue received will cover contractual costs.

Administration requests authorization to enter into a contract with Cengage for a two-year period and an option to exercise a third-year.

**III-B Student Learning Resource Charge- 2018-2019**

For 2018-19, administration recommends an \$8.00 per credit hour learning resource charge to cover the cost of the Cengage institutional agreement, which will provide student access to textbooks with a defined cost. This proposed method of providing book access with a known cost will allow students the savings of the difference for a typical semester of \$500 for books. Moreover, the defined cost will make it much simpler for calculating dollar amounts for book scholarships, thus requiring less scholarship resources.

Administration requests that GCCC Board of Trustees adopt the following Learning Resource Charge for 2018-19 of \$8 per credit hour to cover e-textbook license agreement with Cengage.

After an in-depth conversation of how the e-book model would work the following motion was made.

***Motion:***

***Douglass moved, seconded by Wasinger, that Garden City Community College Board of Trustees authorize administration to enter into a contract with Cengage for a two-year period with an option to exercise a third-year. in addition to adopting an \$8 per credit hour Learning Resource Charge for 2018-2019 to cover e-textbook license agreement with Cengage.***

***Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf***

***Nays: None***

***Motion Carried 6-0***

**ADJOURNMENT:**

***Motion:***

***Wasinger moved, seconded by Crist to adjourn the June 19, 2018 Garden City Board of Trustee meeting.***

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**Ayes:** *Crist, Douglass, Hitz, Martinez, Wasinger, Worf*  
**Nays:** *None*

***Motion Carried 6-0***

Meeting adjourned at 6:45 p.m.

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Debra Atkinson  
Clerk of the Board

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Dr. Herbert J. Swender, Sr.  
Secretary

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Steve Martinez  
Chairman of the Board