

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE
January 9, 2018**

Trustees Present: Merilyn Douglass, Jeff Crist, Leonard Hitz, Steve Martinez, , Blake Wasinger, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk
Emily Clouse, Director of Human Resources
Dallas Crist, Payroll Coordinator
John Green, Athletic Director
Josh Harbour, *Garden City Telegram*
Sheena Hernandez/English Instructor/Faculty Senate
Larry Jenkins, Nursing Instructor
Andy Gough, Director of IT
Lyle Lobmeyer, Skilled Maintenance
Jacquelyn Messinger, Dean of IEPR
Erik Montoya, Groundskeeper
Chuck Pfeifer, Dean of Technical/Work Force
Christian Powell, Campus Police Officer
Lauren Rockhold, Coordinator, Student Activities, SGA Advisor
Ryan Ruda, Vice President of Instruction/Student Services
Mark Scheopner, Fine Arts Secretary
Kristi Tempel, Public Relations/Marketing
Phil Terpstra, Dean of Academics
Dee Wigner, Executive Vice President
Clay Woydziak, SGA President
Herbert Swender, President
Patsy Zeller, Director of Nursing Education

CALL TO ORDER:

Chair Martinez called the regular board meeting to order at 6:00 p.m.

Chair Martinez, GCCC Trustees, and Dr. Swender, took a few minutes to welcome new board member Leonard Hitz to the GCCC Board of Trustee meeting and extended congratulations to returning board members, Dr. Merilyn Douglass and Dr. Blake Wasinger.

OATH OF OFFICE:

Newly elected Trustee Leonard Hitz, and returning Trustees, Dr. Merilyn Douglass, and Dr. Blake Wasinger, took the oath of office administered by Clerk of the Board, Debra Atkinson.

OPEN COMMENTS FROM PUBLIC:

Chair Martinez noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender noted that the GCCC HALO club students helped with the Spirit of the Plains, CASA Christmas event on December 19. Students dressed up like elves and helped hand out packages to deserving children.

Dr. Swender reported that the 2018 GCCC meats judging team started their year by competing at the Southwest Invitational Contest in Friona and Lubbock, TX on January 4 and 5. The team placed 3rd overall, dominating the lamb-judging portion of the event. The Australian National Team placed first, but GCCC did win over Charles Sturt University of Australia and Zamarano University of Honduras.

Dr. Swender reported that the Broncbuster basketball teams have opened the new year on a high note, both men and women winning on the road in Coffeyville. The men ended the 18th ranked Coffeyville's 13 game home-court winning streak. Dr. Swender noted that it was GCCC's first win at Coffeyville in more than 20 years. Broncbusters continued their winning streak in Conestoga Arena Saturday, January 6, with both men and women winning over Neosho.

Dr. Swender shared that Mr. Ricky Griffin delivered a message to administration, faculty and staff regarding making a positive difference in the lives of students at spring in-service. Griffin shared his personal experiences and reminded all of us that good leaders push forward with momentum and encouragement. Teamwork and a willingness to move with changes are keys to organizational success.

Dr. Swender extended an invitation to GCCC Board of Trustees and Garden City community members to come listen to Chief Master Sergeant Maurice L. Williams, Monday, January 15 in celebration of Martin Luther King, Jr. Day. CMSgt Williams will deliver his speech at 10:30 am in Conestoga Arena. CMSgt Williams is the Command Senior Enlisted Leader for the Kansas National Guard. He is the principle advisor to the Adjutant General on matters of health, welfare, morale, professional development, good order and discipline and the effective employment of the state's approximately 6500 enlisted members of the Kansas Army and Air National Guard.

Dr. Swender announced that the band building is complete! Faculty and students were moving in this afternoon. Huge thank you to Derek Ramos and his staff.

Dr. Swender shared with Trustees that GCCC has been officially recognized as an official ROTC site. Dr Swender and Vice President of Instruction/Student Services, Ryan Ruda, will be meeting with ROTC Cadet Command to discuss details of the recognition process and funding of our ROTC program. GCCC is the only two-year college in the nation designated as an official ROTC site.

Chair Martinez thanked Dr. Swender for his report.

INTRODUCTION OF NEW EMPLOYEES:

Vice President of Student Services and Instruction, Ryan Ruda, introduced new employees, Mark Scheopner, Fine Arts Secretary, and Lauren Rockhold, Coordinator Student Activities. Executive Vice President, Dee Wigner, introduced new employees, Erik Montoya, Groundskeeper, Lyle Lobmeyer, Skilled Maintenance, and Christian Powell, Campus Police Officer. Director of Nursing Education, Patsy Zeller, introduced new employee Larry Jenkins, Nursing Instructor.

Dr. Swender welcomed new GCCC employees and presented them with a GCCC Broncbuster lapel pin

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Clay Woydziak, SGA President, reported that SGA is preparing for Martin Luther King Jr. Day, which will be held on January 15 in the back gym of the Dennis Perryman Athletic Complex at 10:30 a.m. Woydziak went on to say that the first SGA meeting of the spring semester is tomorrow, Wednesday, January 10, 2018. SGA is excited to have new advisor/student activities coordinator, Lauren Rockhold on board. SGA will be working to plan activities for students. Woydziak shared with Trustees that the recycling grant did not get funded, and that work continues on the bike loan program for students.

Chair Martinez thanked Woydziak for his report.

REPORT FROM FACULTY SENATE:

Sheena Hernandez English Instructor/Faculty Senate President reported that Faculty have been busy with students returning for the spring 2018 semester. Hernandez went on to say that faculty in-service went very well and expressed appreciation to Vice President of Instruction/Student Services, for arranging for a stress relief seminar by Accelacare Physical Therapy. Faculty Senate will be working with Chief of Police, Rodney Dozier, on

building safety plans. Faculty lunches by building, hosted by Dr. Swender, begin Friday, January 12, with Penka building faculty.

Trustees thanked Hernandez for his report.

CONSENT AGENDA:

Chair Martinez asked if Trustees wished to remove any items from the consent agenda. No items were removed

Chair Martinez then asked for a motion approving consent agenda items II A-C.

Motion:

Douglass moved, seconded by to approve consent agenda items, II A-C as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (December 12, 2017)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

ORGANIZATION OF OFFICERS – BOARD OF TRUSTEES 2018

Motion:

Douglass moved, seconded by Worf to accept the proposed list of incumbent officers as listed with Wasinger as clerk and Crist as KACCT representative.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes)

Motion:

Worf moved, seconded by Douglass to accept Appointments A-F, Depositor Designations A-D, Authorized Signatures and Professional Service Providers as presented.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

(Supporting documents filed with official minutes)

Appointments

A. Secretary to the Board.....	Herbert J. Swender
B. Deputy Clerk.....	Debra J. Atkinson
C. College Treasurer.....	Dee Wigner
D. Designated Agent for KPERS.....	Dallas Crist
E. Alternate Designated Agents for KPERS.....	Dee Wigner
F. Designated Endowment Representative.....	Jeff Crist

Depositor Designations:

A. Primary Depository for 2018

Commerce Bank

B. Other Depositories for 2018

Western State Bank

Valley State Bank

First National Bank of Garden City

Landmark National Bank

American State Bank

Garden City State Bank

State of Kansas Municipal Investment Fund

C. Authorized Signatures:

Dr. Herbert Swender

Garden City Community College, President

Dee A. Wigner

Garden City Community College, Executive Vice President

Debra J. Atkinson

Garden City Community College, Executive Assistant to the President

Debra S. Nicholson

Garden City Community College, Comptroller

D. Professional Service Providers:

College Attorney

Randy Grisell

College Architect

Gibson Mancini Carmichael & Nelson P.A.

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Bi-Annual, Executive Limitations, General Executive Constraints, #6, #7
- Annual, Executive Limitations, Information and Advice, #2, #3, #5
- Annual, Executive Limitations Asset Protection, #1, #2, #3, #4, #6, #7

Trustees agreed to accept the monitoring report as presented.

REVIEW OF MONITORING REPORT:

No reports were scheduled for review.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Policy Governance Officer, Dr. Marilyn Douglass asked Trustees to turn to page 19 in their Policy Governance Handbook to correct #4-A fifth sentence last word in parenthesis from **July** to **January**. Douglass then reviewed the Policy titled Chairperson's Role (page 20) and Board Committee Principles (page 21). No changes were made.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Chair Martinez reported the following:

- Martinez reported that a microbrewery would be going in the Bike Rack location downtown.
- EDC is working with possible restaurants that would like to locate in the core district of downtown.
- EDC Annual Meeting is 11:00 p.m., Wednesday, January 10, 2018, in the Endowment Room, lunch will be provided.

REPORT FROM KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

- Dr. Swender shared that the first Legislative session for 2018 was held in Topeka on Monday, January 8.
- Additional funding for K-12 is a major focus.
- Conversation is occurring regarding dual and concurrent enrollment.

REPORT ON Higher Learning Commission:

Ryan Ruda, Vice President of Instruction/Student Services, reported that a planning process template has been distributed campus wide. The template will be used to delineate plans, accomplishments, goals and budgeting. Ruda went on to report that the College Catalog will undergo updating beginning this spring. GCCC performance agreements have been presented to the Kansas Board of Regents and were approved at 100% for new funding. Ruda indicated that this is a good indicator for the accreditation process. Work continues on the assurance argument. Rough draft will be enhanced and fine tunes.

OWNERSHIP LINKAGE:

No report was given.

CALENDAR DATES:

Chair Martinez reviewed calendar dates and noted that the February 13, 2018 GCCC Board of Trustee meeting will be moved to February 20, 2018. Meeting will take place at 6:00 p.m. in the Endowment Room of the Beth Tedrow Student Center.

ADJOURNMENT:

Motion:

Crist moved, seconded by Wasinger, to adjourn the January 9, 2018 Garden City Board of Trustee meeting.

Ayes: Crist, Douglass, Hitz, Martinez, Wasinger, Worf

Nays: None

Motion carried: 6-0

Meeting adjourned at 7:00 p.m.

UPCOMING CALENDAR EVENTS:

- March 11-15 Spring Break, No Classes
- March 15-16 Campus Closed, No Classes, Spring Break
- March 12 Board of Trustee Meeting 6:00 p.m., Beth Tedrow Student Center, Endowment Room
- March 30-April 2 Campus Closed, No Classes, Easter Break

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Steve Martinez
Chair of the Board