

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

June 13, 2017

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Steve Martinez, Melvin Neufeld, Dr. Blake Wasinger, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk
Shellie Emahizer, Nursing Instructor
Josh Harbour, *Garden City Telegram*
Tyra Haar, Administrative Assistant to the Dean of Academics
Jerome Irsik, HVAC Maintenance
David Larsen, Computer Technician
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Derek Ramos, Director of Facilities
Tyler Ramos, Industrial Technology Instructor
Ryan Ruda, Vice President of Instruction/Student Services
David Rupp, Community Member
Kristi Tempel, Public Relations/Marketing
Phil Terpstra, Dean of Academics
Dee Wigner, Executive Vice President
Herbert Swender, President

CALL TO ORDER:

Chair Crist, called the regular board meeting to order at 6:00 p.m.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Noted that summer classes are well under way.
- Congratulations were extended to Tanner Hayes for qualifying for the College National Finals Rodeo Championships in Casper Wyoming.
- Crist commented that GCCC has some outstanding young people representing GCCC in all areas.
- Chair Crist noted that there is a lot of activity taking place at the Residence Life parking lot. Re-engineering is well underway and progress can be seen daily. Other summer projects include the main gym floor construction and the tunnel cap replacement.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

President Swender noted that several summer construction projects were underway. Residence Life parking lot, just south of the Beth Tedrow Student Center is undergoing re-engineering and replacement from asphalt to concrete, which also involved the replacement of sewer and gas lines. Entrance to the Bookstore and Beth Tedrow Student Center will only be accessible through the north entrance doors until construction is complete.

President Swender also noted that the main gym floor replacement is underway—you can still access the DPAC through the front doors, but the doors to the main gym are now closed, and no access will be allowed into the main gym until the new floor is in. Renovation of “Conestoga Arena” which includes the Ron Schwartz Court is on scheduled.

New head women's basketball coach, Charinee Mitchell and assistant coach, Kellie Jenkins, will be introduced at the July Trustee meeting.

President Swender noted that GCCC hosted the NJCAA National Golf Championship Tournament at Buffalo Dunes golf course in May. Keynote speaker for kickoff banquet was Oklahoma State University Athletic Director, Mike Holder. Holder is credited with being the most successful NCAA Division I Golf Coach in America. Several of Holder's former players compete on the PGA tour as well as overseas and in mini-tours. President Swender commended the City, and CVB for the work that was put in to hold a successful event.

Leadership Kansas is a training program of 50 statewide leaders that tours communities across Kansas to learn more about issues that affect each area of the state. The group made a stop at Garden City Community College, on May 25 for lunch. Area business leaders were present to discuss qualities of successful leaders.

Dr. Swender shared that GCCC Summer camps are underway! More than 60 area youth participated in Broncbuster youth football camp held at Broncbuster Stadium on May 22.

Cyber Security Camp was hosted by GCCC June 5-9, attended by twelve area high school students participating in the event. The camp introduced young students to cyber security issues. Student stayed on campus, ate in our cafeteria and attended lecture sessions. In addition, students participated in hands-on activities including building robot cars and learning computer language and assembly of computers.

GCCC John Deere instructor, Greg Unger, recently taught a closed circuit training class for Pittsburg State University. Area high school instructors from across the state participated.

President Swender stated that GCCC participated in the parade for Beef Empire Days on Saturday, June 10. The Big Victory Bell, Big Bus, Broncbuster Billey/Cheer were in attendance, in addition to dance, nursing and meats judging team members. Task Force Broncbuster joined us with one of their huge vehicles. President Swender extended his thanks to Public Relations director, Kristi Tempel for coordinating and organization of the parade.

President Swender took this opportunity to thank GCCC Board for their leadership and public support regarding Task Force Broncbuster. Many institutions of higher education are not embracing our military; however, GCCC's Trustees have encouraged and promoted this partnership.

Trustees thanked President Swender for his report.

INTRODUCTION OF NEW EMPLOYEES:

Dee Wigner, Executive Vice President, introduced new employee David Larsen, Computer Technician. Ryan Ruda, Vice President of Instructional and Student Services, introduced new employees Tyra Haar, Administrative Assistant to the Dean of Academics/Outreach Coordinator and Shellie Emahizer, Nursing Instructor.

President, Dr. Herbert Swender, welcomed each new employee, and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

No report was given.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that all has been quiet this summer. Summer classes are in session. ROTC courses have been developed and approved by GCCC Curriculum Committee. Training for Dairy Farmers of America took place today at GCCC Fire Tower.

Trustees thanked Pander for his report and for his extra efforts toward advancing our Fire Science program.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items II-A-E.

Motion:

Worf moved, seconded by Martinez to approve consent agenda items, II-A-E as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 9, 2017)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) PURCHASES OVER 50,000, as presented

D-1 Athletic Insurance
Vendor: Dissinger Reed
For: 2017-2018
Amount: \$171,576 Basic Coverage
\$ 35,159 Catastrophic Coverage

(Supporting documents filed with official minutes.)

D-2 Property Insurance
Vendor: IMA, Inc.
For: Property and Liability Insurance Renewal
Amount: \$118,252

(Supporting documents filed with official minutes.)

D-3 Worker's Compensation Insurance
Vendor: Kansas Association of School Boards (KASB)
For: Renewal of Worker's Compensation Insurance
Amount: \$54,302

(Supporting documents filed with official minutes.)

D-4 Building Management Systems Controls-Phase 1
Student and Community Services Center
Warren Fouse Science & Math
Academic Building
Vendor: C & C Group
For: Replace Current Building Control System (phased in over several years)
Amount: \$98,856

(Supporting documents filed with official minutes.)

D-5 Roof Replacement
For: SAFL Library-Total Roof Replacement
 DPAC-Partial Roof Replacement
Vendor: DV Douglass
Amount: \$177,229 FY17 Capital Outlay
 \$ 41,971 Estimated Insurance Proceeds

(Supporting documents filed with official minutes.)

D-6 Ellucian Software Maintenance
For: Annual Maintenance and Unlimited User's Licenses
Vendor: Ellucian
Amount: \$286,951

(Supporting documents filed with official minutes.)

(E) APPROVED 2017-2018 NEGOTIATED AGREEMENT

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring reports:

- Annual, General Executive Constraints, Compensation/Benefits

Trustees accepted the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

- Quarterly General Executive Constraints, #7, #8, #5
- Annual, General Executive Constraints, Treatment of People, #1, #2, #3, #4, #5

Policy Governance Officer, Dr. Marilyn Douglass, deferred discussion and review of the scheduled reports to the upcoming Policy Review.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

The Policy Governance Retreat has been scheduled for Tuesday, June 27, 2017, from 6:00 p.m. to 8:00 p.m..

GENERAL EDUCATION COURSE REVIEW:

Ryan Ruda, Vice President of Instruction and Student Services, presented a follow up report on the General Education Course Reviews. Ruda shared with Trustees that the course/program reviews will allow faculty the opportunity to receive feedback on improvement and enhancements that may be need to meet learning outcomes. Ruda reported that the review is an in-house assessment that has been put in place for continued course/program improvement. Information from the reviews assist administration in the planning and budgeting process for student success.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- FCEDC has been researching options to pursue a change in liquor by the drink laws in the county and state. A change in the law could allow for taprooms, distilleries and wineries to operate in Finney County.
- FCEDC is working on a Great Plains MakerSpace project. The space will allow space for community to gather, create, invent, collaborate, explore, teach and learn. Areas of focus include shop (wood and metal), fabrication, electronics, textiles, arts, communication, and food. An Idea Lab located in the Finney County Library will be included for kid-centric projects. Recruiting for volunteers and donations is currently taking place.
- FCEDC has a new website. The site found at GreaterGardenCity.com is meant to be a location that can be accessed to learn what is available and to report upcoming community events. Website will be monitored and is a work in progress.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Trustee Neufeld will be in Topeka Thursday, June 15 to work on educational budgeting.
- Institutional autonomy of community college is an ongoing challenge and concern.

Trustee Douglass expressed the Board's appreciation to Trustee Neufeld and his work with the legislature on behalf of community colleges and particularly GCCC.

OWNERSHIP LINKAGE:

No linkage was reported.

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Douglass to go into executive session at 6:50 p.m. for twenty (20) minutes for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual (s) to be discussed, and that we return to open session at 7:10 p.m.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Persons included in executive session:

GCCC Board of Trustees

Dr. Herbert Swender

At 7:10 p.m. Trustees requested an additional ten (10) minutes.

Board reconvened into open session at 7:20 p.m.

After discussion in executive session the following motion was made.

ACTION:

Motion:

Douglass moved, seconded by Neufeld to unanimously approve a contract through 2020 for Herbert J. Swender as president, including a base salary increase commensurate with GCCC employees if/when that amount is determined.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Trustee Douglass, on behalf of all GCCC Trustees, expressed to President Swender that it was their honor to continue to work with him. Trustee Douglass went on to note that under the leadership of President Swender the culture at GCCC has changed. GCCC has become a positive growing family of people who want to raise students in an excellent manner—on behalf of our board, a heartfelt thank you.

President Swender stated that his family appreciates and enjoys Garden City—a city that is progressive. President Swender stated that Garden City Community College is the best community college on multiple points of reference in the state of Kansas, and especially, in comparison to many other states. “This is my 18th year as a community college president and GCCC’s board, faculty, staff, and community are definitely the very best.”

Meeting adjourned at 7:30 p.m.

UPCOMING CALENDAR EVENTS:

July 3-4 No Class/Offices Closed in observance of Independence Day
July 11 Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center
August 7 Faculty Report
August 15 Classes Begin
September 4 No Classes/Offices Closed in observance of Labor Day
September 12 Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board