

June 9, 2017

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, June 13, 2017**. The meeting will be held in **The Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Kinney Room of the Beth Tedrow Student Center
6:00 PM Regular board meeting called to order in the Endowment Room of the Beth Tedrow Student Center

AGENDA

- I. CALL TO ORDER:**
- A. Comments from the Chair
 - B. Open comments from the public (5 minutes per spokesperson)
 - C. President’s Report
 - D. Introduction of new employees
 - E. Report from Student Government Association
 - F. Report from Faculty Senate
- II. CONSENT AGENDA Action**
- A. Approval of minutes of previous meetings (May 9, 2017)pg. 2
 - B. Approval of personnel Actions-Human Resources.....pg. 7
 - B-1 Human Resources Reportpg. 8
 - B-2 Adjunct/Outreach Contractspg. 9
 - C. Financial information.....pg. 13
 - C-1 Checks processed in excess of \$50,000pg. 14
 - C-2 Revenues.....pg. 15
 - C-3 Expensespg. 17
 - C-4 Cash in Bank.....pg. 24
 - D. Purchases over \$50,000
 - D-1 Athletic Insurance.....pg. 25
 - D-2 Renewal of Property Insurance.....pg. 29
 - D-3 Renewal of Worker’s Compensation.....pg. 32
 - D-4 Building Management System Controls.....pg. 36
 - D-5 Roof Replacement – SAFL Library, Partial Roof Replacement - DPACpg. 39
 - D-6 Ellucian Software Maintenancepg. 40
 - E. Approval of 2017-2018 Negotiated Agreementpg. 44
- III. CONFIRMATION OF MONITORING REPORTS Action**
- A. Monitoring Reports and ENDS.....pg. 45
 - A-1 Monitoring Report – Annual, General Executive Constraints, Compensation/Benefits

- B. Review Monitoring Report
 - B-1 Quarterly General Executive Constraints #7, #8, #5
 - B-2 Annual, General Executive Constraints, Treatment of People#1, #2, #3, #4, #5
- C. Board Process and Policy Governance Review
- D. General Education Course Review

IV. OTHER:

- A. Incidental Information.....pg. 47
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT

V. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

| | |
|-------------|--|
| July 3-4 | Independence Day-No Classes/Offices Closed |
| July 13 | Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center |
| August 8 | Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center |
| August 15 | Classes Begin |
| September 4 | No Class, Offices Closed in observance of Labor Day |

VI. EXECUTIVE SESSION

- VII. OTHER ACTION Action**
- A. President’s Contract

VIII ADJOURNMENT

Dr. Herbert J. Swender, Sr.
President

Jeff Crist
Chairman

Mission: Garden City Community College exists to produce positive contributors to the economic and social well-being of society.

Five Ends: Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

May 9, 2017

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Steve Martinez, Melvin Neufeld, Dr. Blake Wasinger, Terri Worf

Others Present: Nhicolas Aponte, SGA President/Academic Excellence Challenge Team
Debra Atkinson, Deputy Clerk
Josh Harbour, *Garden City Telegram*
Micah Koksal, Academic Advisor/SGA Student Advisor
Ryan Ruda, Vice President of Instruction/Student Services
Jeff Southern, Director of Institutional Research and Special Projects
Kristi Tempel, Public Relations/Marketing
Tammy Tabor, SGA Student Advisor and Director of Enrollment Management
Dee Wigner, Executive Vice President
Herbert Swender, President

CALL TO ORDER:

Chair Crist, called the regular board meeting to order at 6:03 p.m.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Congratulations were extended to all graduates of the 97th GCCC Commencement. Chair Crist shared that he had received many compliments regarding the commencement ceremony.
- Chair Crist thanked Trustees for attending the various end of the year events.
- Condolences were extended to the family of student athlete, Sean Callahan.
- Reminded Trustees that GCCC campus will be closed Monday, May 29, in observance of Memorial Day.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender took a few minutes to extend his personal condolences to the family, friends, and teammates of Sean Callahan. Dr. Swender shared that he had visited with Sean's dad, Sean Sr. This is what he had to say, "Sean's life was totally changed for the better because of GCCC. The football coaching staff along with everyone at GCCC made a formable difference in Sean and the life of our family. In fact, I got to know Sean as a friend in the past months because of GCCC and we had never experienced that before—Sean became a man because of GCCC."

Among the numerous activities, events, and student accomplishments presented were Department of Public Safety Graduation, the 97th Commencement exercises, the Nurses Pinning, and GED graduation. Dr. Swender acknowledged the GCCC meats judging team for winning their fifth national championship at Kansas State University in April. Other activities include John Deere Awards Banquet, SGA Student Awards Banquet, GCCC National Championship Ring Ceremony, SSS Awards Banquet, Year End Spring Concerts, Athletic Recognition Night, DPS Scenario Day, and the College Players production of "Little Shop of Horrors" dinner theatre.

Dr. Swender also shared with Trustees, that ESPN India had featured GCCC Women's basketball player and honor student, Kavita Akula, in an article recently published. The ESPN India article described Kavita's incredible journey to the United States to play basketball. Kavita is the first women from India to play basketball.

Dr. Swender noted that area high school students have been on the campus of GCCC for Youth Entrepreneurs Biz Connect, FFA Meats Judging, and GCCC Welding Department welding Competition.

GCCC was honored to have Congressman Roger Marshall, M. D. visit on April 20. Congressman Marshall toured Task Force Broncbuster, GCCC Welding Facility, Student Support Services, and John Deere. The Congressman also spent some time with DPS students that were running Simulated Impaired Driving unit as part of the Earth Day activities. Rebecca Swender, Western Kansas Deputy Director, also was in attendance for the campus visit.

English as a Second Language (ESL) students presented their immigration stories and experiences at a reception held on April 26. This is an opportunity for students to practice their grammar/communication and to tell their story at same time.

Newman University administration was at GCCC on April 27 for a signing of a 2+2 agreement on Elementary Education.

Garden City Community College will host the 2018 NJCAA Division 1 Cross Country Championship at Buffalo Dunes on May 16, 17. An invitation only reception will be held at the Clarion Inn for special guests with keynote speaker Mike Holder, NCAA college athletics administrator and former Head Men's Golf Coach and current athletic director for Oklahoma State University.

INTRODUCTION OF NEW EMPLOYEES:

There were no new employees present.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Nhicolos Aponte, SGA President, reported that Earth Day activities held on the quad had been a success. Whitney Buchman, Curator of Education at the Finnup Center for Conservation and Education was the guest speaker. Aponte felt that the SGA Awards banquet was very well attended and many student organizations were recognized. Aponte thanked the HALO organization for the book lending services that they provide.

Co-Advisors Tammy Tabor and Micah Kasriel thanked Aponte for his service as an SGA officer over the past two years. Ryan Ruda, Vice President of Instruction and Student Services congratulated Aponte for his acceptance in the Summer Bridges program at Kansas State University. Ruda shared with Trustees that the Bridges program provides scholarship for Science, Technology, Engineering and Math (STEM) students. Aponte will be transferring in the fall to K-State and majoring in engineering.

Election of officers will take place in the fall. Kasriel indicated that interest is high. Kasriel went on to note that this is the last meeting for co-advisor Tammy Tabor. Kasriel expressed her thanks to Tabor for her dedication and leadership with SGA.

Chair Crist expressed appreciation for Aponte and Tabor's leadership and guidance to all members of SGA.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, was giving final exams and not available for a report. Dr. Swender shared with Trustees that an agreement had been reached regarding negotiations and will be presented at the June board meeting.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items II-A-E.

Motion:

Douglass moved, seconded by Neufeld to approve consent agenda items, II-A-E as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 9, 2017)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) PURCHASES OVER 50,000, as presented

D-1 Annual 5 year agreement

Vendor: KanRen

For: data communication

Amount: \$57,090.75

(Supporting documents filed with official minutes.)

(E) APPROVAL OF RESOLUTION FOR NON-RENEWAL OF EMPLOYMENT CONTRACTS, as presented

E-1 APPROVED RESOLUTION 2017-04 NONRENEWAL OF EMPLOYMENT CONTRACT OF AMELIA A. JONES

(Supporting documents filed with official minutes)

E-2 APPROVED RESOLUTION 2017-05 NONRENEWAL OF EMPLOYMENT CONTRACT OF Stephen W. Wuerz

(Supporting documents filed with official minutes)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring reports:

- Annual, General Executive Constraints, #2, #3, #4, #5

Trustees accepted the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

No reports were scheduled for review.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustee Dr. Merilyn Douglass, Policy Governance Officer, will get with Board Clerk, Debra Atkinson, and suggest dates in June for a policy governance retreat.

GENERAL EDUCATION COURSE REVIEW:

Ryan Ruda, Vice President of Instruction and Student Services, and our Accreditation Liaison, drew Trustee’s attention to a handout regarding course review that had previously been distributed for their review. Ruda explained that the review evaluates outcomes and competencies in the classroom, and is used as a tool to receive feedback from faculty. Ruda went on to share that the review also helps to track progress each semester and will assist faculty to know which benchmarks are met in addition to what strategies are needed in areas of improvement. Trustees will revisit this review at the June board meeting.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- An industrial company is interested in rail service sites in Garden City.
- FCEDC is working on an employer day at Fort Riley, which will include several local business that will participate in a job fair.
- FCEDC is working on technical and career training grants.
- The Department of Agriculture awarded GCCC with a training grant that will apply toward training of Dairy Farmers of America employees. FCEDC will continue searching for similar grant opportunities.
- Mies Trucking Company is working with Dairy Farmers of America and will be located on the DFA site.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Trustee Neufeld reported KACCT quarterly meeting will be held June 9-10 at Colby Community College.

OWNERSHIP LINKAGE:

Several community members that attended GCCC 97th Commencement have commented how impressed they were with the many accomplishments and accolades of GCCC. Dr. Swender expressed to Trustees that great things happen at GCCC due to the shared vision of the board and the college’s employees.

Trustees report that a bench at Jenny Barker school displayed a thank you sign to GCCC.

Trustees expressed their appreciation to the maintenance and custodial staff for their tireless work after the huge snow storm that brought 14” of snow and downed so many of the campus trees and the many set ups and tear downs that are part of the end of semester events. GCCC campus was beautiful and the pride and excellence in all involved in preparation for the many events is evident in the appearance of our campus, buildings, and willing staff.

Thank you to GCCC Employees from the Board of Trustees.

Meeting adjourned at 6:55 p.m.

UPCOMING CALENDAR EVENTS:

| | |
|-------------|--|
| June 13 | GCCC Board of Trustee Meeting, 6:00 p.m., Endowment Room of Beth Tedrow Student Center |
| July 4 | No Class/Offices Closed in observance of Independence Day |
| July 11 | Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center |
| August 7 | Faculty Report |
| August 15 | Classes Begin |
| September 4 | No Classes/Offices Closed in observance of Labor Day |

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board

Agenda No: II-B

Date: June 13, 2017

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



June 13, 2017

To: Board of Trustees

From: Sara Koehn, MBA, PHR, SHRM-CP Director of Human Resources

New Hires

Charinee Mitchell, Head Women's Basketball Coach, effective May 12, 2017

Kelli Jenkins, Assistant Women's Basketball Coach, effective May 12, 2017

Shellie Emahizer, Nursing Instructor, effective May 15, 2017

Tyra Haar, Admin Assistant to the Dean of Academics/Outreach Coordinator, effective May 22, 2017

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 6/1/2017)

| INSTRUCTOR | CLASS | AMOUNT |
|----------------------------|--|------------|
| Alexander, Clinton | Workforce AID HACCP WFAID 103-01 - 3.00 credit hour(s) X \$800.00 06/05/2017-06/09/2017 | \$2,400.00 |
| Babcock, Dallas | Industrial NH3 Refrig Oper I INPR-211-01 - 3.00 credit hour(s) 1/2 of 3.00 credit hour(s) X \$800.00 = \$1200.00 05/15/17 - 5/19/17 | \$1,200.00 |
| Team Teach w/ W. Blackburn | | |
| Babcock, Dallas | Industrial NH3 Refrig Oper II INPR-212-01 - 3.00 credit hour(s) 1/2 of 3.00 credit hour(s) X \$800.00 = \$1200.00 5/22/2017 - 5/26/2017 | \$1,200.00 |
| Team Teach w/ W.Blackburn | | |
| Babcock, Dallas | Industrial NH3 Refrig Oper I INPR-211-02 - 3.00 credit hour(s) 1/2 of 3.00 credit hour(s) X \$800.00 = \$1200.00 05/15/17 - 5/19/17 | \$1,200.00 |
| Team Teach w/ W.Blackburn | | |
| Blackburn, Wayne | INPR-211-01 - 3.00 credit hour(s) 3.00 credit hour(s) X \$433.33 = \$1300.00 05/15/17 - 05/19/17 | \$1,300.00 |
| Team Teach w/ Babcock | | |
| Blackburn, Wayne | Industrial NH3 Refrig Oper II INPR-212-01 - 3.00 credit hour(s) X \$433.33 05/22/17 - 05/26/17 | \$1,300.00 |
| Team Teach w/ Babcock | | |
| Blackburn, Wayne | Industrial NH3 Refrig Oper I INPR-211-02 - 3.00 credit hour(s) X \$433.33 05/15/17 - 5/19/17 | \$1,300.00 |
| Team Teach w/ D.Babcock | | |
| Boateng, Michael | College Algebra MATH-108-01 - 3.00 credit hour(s) X \$800.00 5/22/2017 - 6/30/2017 | \$2,400.00 |
| Boateng, Michael | Beginning Algebra MATH-106-01 - 3.00 credit hour(s) X \$800.00 5/22/2017 - 6/30/2017 | \$2,400.00 |
| Bradshaw, Caroline | Certified Nurse Aide HELR-1023-01 - 3.00 credit hour(s) X \$800.00 5/22/2017 - 6/22/2017 | \$2,400.00 |
| Bradshaw, Caroline | Certified Nurse Aide Lab HELR-102L-01 - 2.00 credit hour(s) X \$800.00 6/5/2017 - 6/20/2017 | \$1,600.00 |
| Bradshaw, Caroline | Certified Nurse Aide Lab HELR-102L-01A - 2.00 credit hour(s) X \$800.00 6/5/2017 - 6/22/2017 | \$1,600.00 |

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|---------------------|---|------------|
| Emahizer, Shellie | Nursing Home Med. Aide HELR-1033-01 - 3.00 credit hour(s) X \$800.00 5/30/2017-6/14/2017 | \$2,400.00 |
| Ferguson, Jean | ESL Academic Vocabulary LANG-205-50 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Greathouse, Lachele | Intro Computer Concepts & Appl CSCI-110-50 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Harbin, Renee | Introduction to Business BSAD-101-50 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Hernandez, Sheena | Intermediate English *** ENGL-091-30 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Hernandez, Sheena | English I ENGL-101-30 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Hoke, Philip | Public Speaking SPCH-111-01 - 3.00 credit hour(s) X \$800.00 5/15/2017-6/02/2017 11-00-0000-11022-5230 | \$2,400.00 |
| Hoke, Philip | Public Speaking SPCH-111-90 - 3.00 credit hour(s) X \$800.00 5/15/2017-6/02/2017 | \$2,400.00 |
| Hutcheson, Tammy | General Psychology PSYC-101-90 - 3.00 credit hour(s) X \$800.00 6/02/2017-6/18/2017 | \$2,400.00 |
| Hutcheson, Tammy | Introduction to Sociology SOC1-102-90 - 3.00 credit hour(s) x 4800.00 5/13/2017-5/28/2017 | \$2,400.00 |
| Kemper, Mary | Interpersonal Communications I SPCH-113-30 - 3.00 credit hour(s) x \$500.00 5/22/2017-6/30/2017 | \$1,500.00 |
| Knutson, Michael | Art Appreciation ARTS-120-50 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Marcy, Charles | Principles of Econ: Macro ECON-111-31 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Michelle, Stacy | Cardiology EMIC-209-90 - 4.00 credit hour(s) X \$800.00 5/15/2017-8/11/2017 | \$3,200.00 |

| | | |
|-------------------|--|------------|
| Michelle, Stacy | Clinical Rotations II EMIC-212-01 - 8.00 credit hour(s) X \$800.00 5/15/2017-8/11/2017 | \$6,400.00 |
| Neri, Elise | Beginning Algebra MATH-106-50 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| Pander, Lawrence | Fire Science Internship FIRE-213-01 - 4.00 credit hour(s) X \$100.00 5/15/2017 - 8/4/2017 | \$400.00 |
| Rainman, Valerie | Spanish for Educators I LANG-128-01 - 2.00 credit hour(s) X \$500.00 5/23/2017-6/01/2017 | \$1,000.00 |
| Ramos, Tyler | Workforce AID Orient & Safety WFAID-101-01 - 1.00 credit hour(s) X \$800.00 5/15/2017-5-16/017 | \$800.00 |
| Ramos, Tyler | Workforce AID Shop Operations WFAID-102-01 -3.00 credit hour(s) X \$800.00 5/17/2017-5/25/017 | \$2,400.00 |
| Rodenbur, Leonard | American Government POLS-105-30 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Rodenbur, Leonard | General Psychology PSYC-101-30 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Saddler, Dru | American History to 1865 HIST-103-90 - 3.00 credit hour(s) X \$500.00 5/15/2017-6/02/2017 | \$1,500.00 |
| Salazar, Perla | Intermediate Algebra MATH-107-01 - 3.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Schafer, John | Principles of Biology BIOL-105-30 - 5.00 credit hour(s) X \$800.00 5/22/2017-6/30/2017 | \$4,000.00 |
| Schafer, John | Microbiology BIOL-213-30 - 5.00 credit hour(s) X 4800.00 5/22/2017-6/30/2017 | \$4,000.00 |
| Unger, Gregory | Dealer Internship I JDAT-107-01 - 3.00 credit hour(s) x \$800.00 5/15/2017-8/11/2017 | \$2,400.00 |
| Unruh, Brandy | Problems in Criminal Justice CRIM-213-01 - 4 credit hour(s) X \$100.00 5/15/2017-8/11/2017 | \$400.00 |

| | | |
|-----------------|--|---------------------|
| Unruh, Brandy | Gangs CRIM-210-50 - 3.00 credit hour(s) x \$800.00 5/22/2017-6/30/2017 | \$2,400.00 |
| Venjohn, Cindy | Agriculture Internship (Sum) AGRI-121-01 - 4.00 credit hour(s) X \$800.00 5/15/2017-8/11/2017 | \$3,200.00 |
| Wenzel, Leslie | Beg, Int, Col Algebra MATH-106, 107, 108-03 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| Whitehill, Judy | Human Sexuality SOC1-104-50 - 3.00 credit hour(s) x \$800.00 5/15/2017-8/04/2017 | \$2,400.00 |
| Whitehill, Judy | Developmental Psychology EDUC-110-50 - 3.00 credit hour(s) X \$800.00 5/15/2017 - 8/4/2017 | \$2,400.00 |
| | TOTAL ADJUNCT CONTRACTS | \$ 97,700.00 |

FACULTY CONTRACTS FOR NON-CREDIT CLASSES

| | | |
|---------------|--|-----------------|
| Wyatt, Norman | Welding Safety 300-01 NON-CREDIT-7 Hours @ \$57.145=\$400.00 2/20/2017 | \$400.00 |
| | TOTAL FACULTY CONTRACTS FOR NON-CREDIT CLAS | \$400.00 |

ONLINE ADJUNCT FACULTY CONTRACTS

| | | |
|-----------------|---|-------------------|
| Estes, Brittany | English II ENGL-101-50 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| Estes, Brittany | English II ENGL-102-50 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| Hays, David | Intermediate Algebra MATH-107-50 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| Hays, David | College Algebra MATH-108-50 - 3.00 credit hour(s) X \$500.00 5/15/2017-8/04/2017 | \$1,500.00 |
| | TOTAL ONLINE ADJUNCT FACULTY CONTRACTS | \$6,000.00 |

SERVICE CONTRACTS FOR ADJUNCT FACULTY

| | | |
|------------------|---|-------------------|
| Fischer, Melanie | Certified Nurse Aide HELR-1023-02 - 3.00 credit hour(s) X \$500.00 6/06/2017-07/03/2017 | \$1,500.00 |
| | TOTAL SERVICE CONTRACTS FOR ADJUNCT FACULT | \$1,500.00 |

Agenda No: II-C

Date: June 13, 2017

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved

 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$50,000

June 2017

Purchases over \$50,000 requiring bid sheets

- Check #256337 to Tatro Plumbing Co., Inc. for \$64,200 for replacement of the hydronic pipe. The Board approved this purchase on April 11, 2017.

Payments over \$50,000 not requiring bid sheets

- Check #256284 to City of Garden City for \$63,775.82 for monthly utilities.
- Check #256287 to Commerce Bank for \$76,475.00 for various purchase card purchases.
- Check #256383 to Great Western Dining for \$75,503.02 for various invoices.
- Check #256456 to Blue Cross-Blue Shield of Kansas for \$92,811.10 for June health insurance premiums for employees.

Fiscal Year: 2017

BUDGET.OFFICER: Unassigned

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|-------------|----------------|----------------|---------------|---------|
| 11-00-0000-00000-4001 TUITION IN STATE : | 0.00 | 149,340.00- | 2,082,618.00- | 2,450,000.00- | 367,382.00- | 15.00 |
| 11-00-0000-00000-4004 TUITION OUT OF STA | 0.00 | 6,692.00- | 308,336.00- | 370,000.00- | 61,664.00- | 16.67 |
| 11-00-0000-00000-4005 ACAD COURSE FEE : | 0.00 | 3,095.00- | 71,913.00- | 100,000.00- | 28,087.00- | 28.09 |
| 11-00-0000-00000-4006 OUTREACH CREDIT HO | 0.00 | 0.00 | 357.00- | 105,000.00- | 104,643.00- | 99.66 |
| 11-00-0000-00000-4007 TECHNOLOGY FEE-C : | 0.00 | 28,130.67- | 449,400.39- | 370,000.00- | 79,400.39 | 21.45- |
| 11-00-0000-00000-4008 TECHNOLOGY FEE-O : | 0.00 | 0.00 | 500.00- | 71,760.00- | 71,260.00- | 99.30 |
| 11-00-0000-00000-4011 MISC STUDENT BILL | 0.00 | 608.86- | 12,636.41- | 50,000.00 | 62,636.41 | 125.27 |
| 11-00-0000-00000-4012 B & I WORKSHOP REV | 0.00 | 0.00 | 0.00 | 75,000.00- | 75,000.00- | 100.00 |
| 11-00-0000-00000-4013 TUITION INTERNATIO | 0.00 | 282.00- | 116,278.00- | 79,479.00- | 36,799.00 | 46.29- |
| 11-00-0000-00000-4014 TUITION BORDER STA | 0.00 | 7,668.00- | 217,544.00- | 250,000.00- | 32,456.00- | 12.98 |
| 11-00-0000-00000-4015 ONLINE COURSE FEE | 0.00 | 42,300.00- | 181,173.00- | 500.00- | 180,673.00 | 134.59- |
| 11-00-0000-00000-4016 DROP FEE : GENERAL | 0.00 | 0.00 | 14,350.00- | 10,000.00- | 4,350.00 | 43.49- |
| 11-00-0000-00000-4020 INTERNATIONAL FEE | 0.00 | 0.00 | 150.00- | 0.00 | 150.00 | 0.00 |
| 11-00-0000-00000-4501 BUILDING/ROOM RENT | 0.00 | 200.00- | 15,992.00- | 10,000.00- | 5,992.00 | 59.91- |
| 11-00-0000-00000-4512 VENDING MACHINES : | 0.00 | 421.33- | 4,275.01- | 10,000.00- | 5,724.99- | 57.25 |
| 11-00-0000-00000-4601 STATE OPERATING GR | 0.00 | 0.00 | 1,623,721.00- | 1,623,721.00- | 0.00 | 0.00 |
| 11-00-0000-00000-4803 AD VALOREM PROPERT | 0.00 | 0.00 | 5,643,143.62- | 8,837,798.00- | 3,194,654.38- | 36.15 |
| 11-00-0000-00000-4805 MOTOR VEHICLE PROP | 0.00 | 0.00 | 609,128.56- | 750,157.00- | 141,028.44- | 18.80 |
| 11-00-0000-00000-4806 RECREATIONAL VEHIC | 0.00 | 0.00 | 8,302.56- | 9,485.00- | 1,182.44- | 12.47 |
| 11-00-0000-00000-4807 DELINQUENT TAX : G | 0.00 | 0.00 | 133,548.11- | 143,188.00- | 9,639.89- | 6.73 |
| 11-00-0000-00000-4808 PAYMENTS IN LIEU O | 0.00 | 0.00 | 112,909.66- | 134,270.00- | 21,360.34- | 15.91 |
| 11-00-0000-00000-4809 RENTAL EXCISE TAX | 0.00 | 0.00 | 13,866.12- | 11,640.00- | 2,226.12 | 19.11- |
| 11-00-0000-00000-4810 16/20 M TAX : GENE | 0.00 | 0.00 | 12,483.29- | 16,526.00- | 4,042.71- | 24.46 |
| 11-00-0000-00000-4814 COMMERCIAL VEHICLE | 0.00 | 0.00 | 77,772.08- | 82,790.00- | 5,017.92- | 6.06 |
| 11-00-0000-00000-4815 WATERCRAFT CURRENT | 0.00 | 0.00 | 2,607.13- | 19,108.00- | 16,500.87- | 86.36 |
| 11-00-0000-00000-4816 TIF TAX : GENERAL | 0.00 | 0.00 | 1,745.65 | 250,000.00 | 248,254.35 | 99.30 |
| 11-00-0000-00000-4817 NEIGH REVT : GENER | 0.00 | 0.00 | 161,467.79 | 10,000.00 | 151,467.79- | 514.67- |
| 11-00-0000-00000-4902 INTEREST INCOME : | 0.00 | 7,072.76- | 25,541.78- | 50,000.00- | 24,458.22- | 48.92 |
| 11-00-0000-00000-4904 REIMBURSED SALARY | 0.00 | 26,236.00- | 36,856.00- | 15,000.00- | 21,856.00 | 145.70- |
| 11-00-0000-00000-4905 ADMINISTRATIVE ALL | 0.00 | 0.00 | 74,075.55- | 175,000.00- | 100,924.45- | 57.67 |
| 11-00-0000-00000-4907 MISCELLANEOUS INCO | 0.00 | 6,275.48- | 37,739.83- | 150,000.00- | 112,260.17- | 74.84 |
| 11-00-0000-00000-4912 TRANSCRIPTS : GENE | 35.00 | 952.38- | 9,272.47- | 15,000.00- | 5,762.53- | 38.42 |
| 11-00-0000-00000-4999 CONTRA-REV/FUND TR | 0.00 | 0.00 | 0.00 | 989,896.00 | 989,896.00 | 100.00 |
| 11-00-0000-00000-9999 CONTINGENCY ACCOUN | 0.00 | 0.00 | 0.00 | 625,000.00- | 625,000.00- | 100.00 |
| ===== | | | | | | |
| Totals for FUND: 11 - GENERAL | 35.00 | 279,274.48- | 11,733,277.13- | 15,260,526.00- | 3,527,283.87- | 23.11 |

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|---------------------------------------|--------------------|-------|-------------|----------------|----------------|---------------|---------|
| 12-00-0000-00000-4002 | AMMONIA REFG COURS | 0.00 | 29,974.00- | 216,961.00- | 225,000.00- | 8,039.00- | 3.57 |
| 12-00-0000-00000-4005 | ACAD COURSE FEE : | 0.00 | 5,974.18- | 232,428.36- | 394,900.00- | 162,471.64- | 41.14 |
| 12-00-0000-00000-4015 | ONLINE COURSE FEE | 0.00 | 1,620.00- | 25,029.00- | 50.00- | 24,979.00 | 957.99- |
| 12-00-0000-00000-4601 | STATE OPERATING GR | 0.00 | 0.00 | 972,414.00- | 972,414.00- | 0.00 | 0.00 |
| 12-00-0000-00000-4603 | STATE PMT FOR TUIT | 0.00 | 0.00 | 47,435.00- | 75,000.00- | 27,565.00- | 36.75 |
| 12-00-0000-00000-4907 | MISCELLANEOUS INCO | 0.00 | 0.00 | 85.13- | 0.00 | 85.13 | 0.00 |
| 12-00-0000-00000-4999 | CONTRA-REV/FUND TR | 0.00 | 0.00 | 0.00 | 989,896.00- | 989,896.00- | 100.00 |
| ===== | | | | | | | |
| Totals for FUND: 12 - PTE FUND | | 0.00 | 37,568.18- | 1,494,352.49- | 2,657,260.00- | 1,162,907.51- | 43.76 |
| ===== | | | | | | | |
| 61-00-0000-00000-4102 | PRIVATE GIFTS/GRAN | 0.00 | 0.00 | 100,000.00- | 0.00 | 100,000.00 | 0.00 |
| 61-00-0000-00000-4803 | AD VALOREM PROPERT | 0.00 | 0.00 | 285,484.60- | 470,000.00- | 184,515.40- | 39.26 |
| 61-00-0000-00000-4805 | MOTOR VEHICLE PROP | 0.00 | 0.00 | 30,864.01- | 36,790.00- | 5,925.99- | 16.11 |
| 61-00-0000-00000-4806 | RECREATIONAL VEHIC | 0.00 | 0.00 | 420.66- | 378.00- | 42.66 | 11.28- |
| 61-00-0000-00000-4807 | DELINQUENT TAX : G | 0.00 | 0.00 | 6,461.08- | 8,080.00- | 1,618.92- | 20.04 |
| 61-00-0000-00000-4808 | PAYMENTS IN LIEU O | 0.00 | 0.00 | 5,712.63- | 5,010.00- | 702.63 | 14.01- |
| 61-00-0000-00000-4809 | RENTAL EXCISE TAX | 0.00 | 0.00 | 702.58- | 0.00 | 702.58 | 0.00 |
| 61-00-0000-00000-4810 | 16/20 M TAX : GENE | 0.00 | 0.00 | 632.65- | 750.00- | 117.35- | 15.65 |
| 61-00-0000-00000-4814 | COMMERCIAL VEHICLE | 0.00 | 0.00 | 3,941.07- | 5,000.00- | 1,058.93- | 21.18 |
| 61-00-0000-00000-4815 | WATERCRAFT CURRENT | 0.00 | 0.00 | 132.12- | 0.00 | 132.12 | 0.00 |
| 61-00-0000-00000-4816 | TIF TAX : GENERAL | 0.00 | 0.00 | 7,352.45 | 15,000.00 | 7,647.55 | 50.98 |
| 61-00-0000-00000-4817 | NEIGH REVT : GENER | 0.00 | 0.00 | 905.37 | 0.00 | 905.37- | 0.00 |
| 61-00-0000-00000-9999 | CONTINGENCY ACCOUN | 0.00 | 0.00 | 0.00 | 300,000.00- | 300,000.00- | 100.00 |
| ===== | | | | | | | |
| Totals for FUND: 61 - CAPITAL OUTLAY | | 0.00 | 0.00 | 426,093.58- | 811,008.00- | 384,914.42- | 47.46 |
| ===== | | | | | | | |
| Totals for BUDGET.OFFICER: Unassigned | | 35.00 | 316,842.66- | 13,653,723.20- | 18,728,794.00- | 5,075,105.80- | 27.10 |

Fiscal Year: 2017

FUND: 11 - GENERAL

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| DEPARTMENT: 11010 - BUSINESS & ECONOMI | 0.00 | 39,333.32 | 193,792.96 | 205,412.00 | 11,619.04 | 5.66 |
| DEPARTMENT: 11020 - HUMANITIES | 67.86 | 3,646.80 | 12,635.14 | 3,900.00 | 8,803.00- | 225.71- |
| DEPARTMENT: 11021 - ENGLISH | 0.00 | 42,617.51 | 352,980.12 | 373,509.38 | 20,529.26 | 5.50 |
| DEPARTMENT: 11022 - SPEECH | 0.00 | 2,851.53 | 32,994.96 | 6,930.00 | 26,064.96- | 376.11- |
| DEPARTMENT: 11023 - PHILOSOPHY | 0.00 | 0.00 | 3,739.91 | 0.00 | 3,739.91- | 0.00 |
| DEPARTMENT: 11024 - PHOTOGRAPHY | 0.00 | 538.25 | 3,229.50 | 50.00 | 3,179.50- | 358.99- |
| DEPARTMENT: 11025 - JOURNALISM | 0.00 | 4,099.39 | 44,604.52 | 56,013.00 | 11,408.48 | 20.37 |
| DEPARTMENT: 11026 - BROADCASTING | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 100.00 |
| DEPARTMENT: 11030 - ART | 0.00 | 12,235.01 | 134,658.19 | 137,449.00 | 2,790.81 | 2.03 |
| DEPARTMENT: 11031 - DRAMA | 0.00 | 6,149.34 | 67,149.89 | 78,510.00 | 11,360.11 | 14.47 |
| DEPARTMENT: 11032 - VOCAL MUSIC | 0.00 | 6,900.32 | 72,019.86 | 83,783.00 | 11,763.14 | 14.04 |
| DEPARTMENT: 11033 - INST MUSIC | 0.00 | 12,028.14 | 120,161.00 | 89,790.00 | 30,371.00- | 33.81- |
| DEPARTMENT: 11040 - SCIENCE | 10,793.53 | 63,853.21 | 413,804.28 | 409,996.00 | 14,601.81- | 3.55- |
| DEPARTMENT: 11050 - MATH | 88.78 | 26,446.16 | 279,068.83 | 277,388.50 | 1,769.11- | 0.63- |
| DEPARTMENT: 11060 - SOCIAL SCIENCE | 75.00 | 65,230.96 | 413,519.48 | 370,781.51 | 42,812.97- | 11.54- |
| DEPARTMENT: 11070 - HEALTH & PHYSICAL | 0.00 | 2,884.19 | 53,807.44 | 58,784.25 | 4,976.81 | 8.47 |
| DEPARTMENT: 11071 - WELLNESS-SUPER CIR | 0.00 | 5,630.09 | 70,286.03 | 115,345.00 | 45,058.97 | 39.06 |
| DEPARTMENT: 11081 - READING | 0.00 | 5,675.69 | 61,269.94 | 58,460.00 | 2,809.94- | 4.80- |
| DEPARTMENT: 11082 - ESL | 0.00 | 5,777.17 | 60,533.58 | 70,525.00 | 9,991.42 | 14.17 |
| DEPARTMENT: 11083 - COLLEGE SKILLS | 0.00 | 894.54 | 22,303.61 | 10,000.00 | 12,303.61- | 123.03- |
| DEPARTMENT: 11090 - ACADEMIC CHALLENGE | 0.00 | 467.50 | 3,580.43 | 5,000.00 | 1,419.57 | 28.39 |
| DEPARTMENT: 11100 - TECHNOLOGY--INSTRU | 50,429.71 | 10,997.36 | 418,076.20 | 413,430.00 | 55,075.91- | 13.31- |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 0.00 | 0.00 | 18,000.00 | 18,000.00 | 100.00 |
| DEPARTMENT: 41000 - LIBRARY | 1,793.10 | 24,294.86 | 166,050.74 | 189,039.00 | 21,195.16 | 11.21 |
| DEPARTMENT: 41009 - COMPREHENSIVE LEAR | 381.57 | 7,371.37 | 73,572.01 | 86,033.00 | 12,079.42 | 14.04 |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 341.28 | 12,177.71 | 130,940.23 | 490,510.65 | 359,229.14 | 73.24 |
| DEPARTMENT: 42001 - DEAN OF ACADEMICS | 125.25 | 10,158.88 | 113,993.22 | 172,156.00 | 58,037.53 | 33.71 |
| DEPARTMENT: 42002 - OUTREACH | 0.00 | 13,013.16 | 126,610.26 | 85,959.00 | 40,651.26- | 47.28- |
| DEPARTMENT: 42003 - FACULTY SENATE | 0.00 | 0.00 | 1,062.67 | 0.00 | 1,062.67- | 0.00 |
| DEPARTMENT: 44000 - INSTRUCTIONAL DESI | 0.00 | 5,279.78 | 68,465.51 | 64,505.00 | 3,960.51- | 6.13- |
| DEPARTMENT: 46000 - DEVELOPMENTAL EDUC | 0.00 | 5,685.00 | 61,711.60 | 68,599.00 | 6,887.40 | 10.04 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 20,433.49 | 228,792.54 | 271,149.00 | 42,356.46 | 15.62 |
| DEPARTMENT: 50001 - STUDENT SUPPORT SE | 0.00 | 0.00 | 13,225.00 | 18,935.00 | 5,710.00 | 30.16 |
| DEPARTMENT: 50010 - COUNSELING & GUIDA | 0.00 | 12,544.45 | 143,521.87 | 158,885.00 | 15,363.13 | 9.67 |
| DEPARTMENT: 50011 - ASSESSMENT/TESTING | 0.00 | 4,202.48 | 48,130.34 | 52,448.00 | 4,317.66 | 8.23 |
| DEPARTMENT: 50020 - FINANCIAL AID OFFI | 0.00 | 26,732.58 | 307,133.26 | 337,994.00 | 30,860.74 | 9.13 |
| DEPARTMENT: 50030 - ADMISSIONS | 240.57 | 11,326.39 | 126,648.24 | 150,059.00 | 23,170.19 | 15.44 |
| DEPARTMENT: 50040 - REGISTRAR'S OFFICE | 0.00 | 10,702.57 | 150,229.19 | 165,286.71 | 15,057.52 | 9.11 |
| DEPARTMENT: 50050 - STUDENT HEALTH SER | 0.00 | 314.82 | 2,885.06 | 4,068.00 | 1,182.94 | 29.08 |
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 229.62 | 23,358.04 | 484,457.43 | 542,256.06 | 57,569.01 | 10.62 |
| DEPARTMENT: 55001 - MEN'S BASKETBALL | 0.00 | 10,419.92 | 148,879.72 | 140,157.53 | 8,722.19- | 6.21- |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00 | 14,097.14 | 128,278.79 | 134,646.00 | 6,367.21 | 4.73 |
| DEPARTMENT: 55003 - MEN'S TRACK | 166.26 | 9,360.56 | 68,617.16 | 74,793.50 | 6,010.08 | 8.04 |
| DEPARTMENT: 55004 - WOMEN'S TRACK | 166.25 | 9,156.02 | 67,117.43 | 73,263.47 | 5,979.79 | 8.16 |

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| DEPARTMENT: 55005 - WOMEN'S SOFTBALL | 180.00 | 8,502.74 | 111,317.65 | 130,219.80 | 18,722.15 | 14.38 |
| DEPARTMENT: 55006 - FOOTBALL | 1,245.00 | 36,490.17 | 470,425.56 | 515,231.33 | 43,560.77 | 8.45 |
| DEPARTMENT: 55007 - BASEBALL | 700.00 | 10,864.20 | 153,737.58 | 153,934.93 | 502.65- | 0.32- |
| DEPARTMENT: 55008 - VOLLEYBALL | 0.00 | 5,230.59 | 82,480.27 | 107,794.50 | 25,314.23 | 23.48 |
| DEPARTMENT: 55009 - WOMEN'S SOCCER | 0.00 | 0.00 | 47,318.80 | 48,604.20 | 1,285.40 | 2.64 |
| DEPARTMENT: 55010 - MEN'S SOCCER | 0.00 | 0.00 | 36,938.88 | 49,356.20 | 12,417.32 | 25.16 |
| DEPARTMENT: 55012 - CHEERLEADING | 0.00 | 4,261.88 | 78,522.40 | 78,172.88 | 349.52- | 0.44- |
| DEPARTMENT: 55013 - DANCE TEAM | 0.00 | 3,062.78 | 40,689.20 | 45,424.60 | 4,735.40 | 10.42 |
| DEPARTMENT: 55014 - RODEO TEAM | 3,850.00 | 9,975.31 | 133,314.60 | 158,244.00 | 21,079.40 | 13.32 |
| DEPARTMENT: 55015 - MEN'S GOLF | 840.84 | 6,648.80 | 43,156.26 | 44,346.00 | 348.90 | 0.79 |
| DEPARTMENT: 55019 - ATHLETIC TRAINING | 300.00 | 9,406.65 | 147,779.66 | 129,407.00 | 18,672.66- | 14.42- |
| DEPARTMENT: 55020 - PEP BAND | 0.00 | 4,393.94 | 49,329.20 | 56,406.00 | 7,076.80 | 12.55 |
| DEPARTMENT: 61000 - PRESIDENT | 3,075.00 | 53,383.19 | 570,136.22 | 561,344.00 | 11,867.22- | 2.10- |
| DEPARTMENT: 61001 - BOARD OF TRUSTEES | 431.20 | 5,060.34 | 18,646.81 | 24,840.00 | 5,761.99 | 23.20 |
| DEPARTMENT: 61005 - ATTORNEY | 0.00 | 3,585.19 | 7,955.47 | 30,000.00 | 22,044.53 | 73.48 |
| DEPARTMENT: 62000 - DEAN OF ADMIN SERV | 5,250.00 | 209,888.74 | 1,543,907.61 | 1,620,398.00 | 71,240.39 | 4.40 |
| DEPARTMENT: 62010 - HUMAN RESOURCES | 0.00 | 15,169.12 | 133,182.15 | 151,736.00 | 18,553.85 | 12.23 |
| DEPARTMENT: 62011 - ADA COMPLIANCE | 0.00 | 4,692.40 | 57,530.27 | 68,845.00 | 11,314.73 | 16.44 |
| DEPARTMENT: 62050 - ONE-TIME PURCHASES | 6,452.35 | 110,077.79 | 74,450.46 | 450,000.00 | 369,097.19 | 82.02 |
| DEPARTMENT: 63000 - INFORMATION SERVIC | 2,535.98 | 6,475.61 | 133,954.46 | 158,584.00 | 22,093.56 | 13.93 |
| DEPARTMENT: 64000 - INFORMATION TECHNO | 12,456.37 | 48,376.23 | 640,971.34 | 776,462.00 | 123,034.29 | 15.85 |
| DEPARTMENT: 65000 - CENTRAL SERVICES | 0.00 | 9,991.24 | 113,416.64 | 137,059.00 | 23,642.36 | 17.25 |
| DEPARTMENT: 70000 - PHYSICAL PLANT ADM | 18,809.66 | 9,329.74 | 114,428.47 | 144,270.00 | 11,031.87 | 7.65 |
| DEPARTMENT: 71000 - BUILDINGS | 12,209.48 | 27,724.28 | 375,346.40 | 447,554.00 | 59,998.12 | 13.41 |
| DEPARTMENT: 72000 - CUSTODIAL SERVICES | 8,053.64 | 45,645.44 | 496,316.51 | 595,357.00 | 90,986.85 | 15.28 |
| DEPARTMENT: 73000 - GROUNDS | 4,868.24 | 18,642.02 | 207,251.98 | 278,105.00 | 65,984.78 | 23.73 |
| DEPARTMENT: 73001 - ATHLETIC FIELDS | 1,574.78 | 186.31 | 24,104.54 | 56,530.00 | 30,850.68 | 54.57 |
| DEPARTMENT: 74000 - VEHICLES | 9,657.70 | 13,465.86 | 237,657.35 | 387,280.00 | 139,964.95 | 36.14 |
| DEPARTMENT: 75000 - CAMPUS SECURITY | 0.00 | 13,614.10 | 164,165.74 | 233,284.00 | 69,118.26 | 29.63 |
| DEPARTMENT: 76000 - INSURANCE | 0.00 | 8,098.95 | 301,706.59 | 290,514.00 | 11,192.59- | 3.84- |
| DEPARTMENT: 77000 - UTILITIES | 509.95 | 91,353.41 | 688,406.92 | 850,000.00 | 161,083.13 | 18.95 |
| DEPARTMENT: 81000 - BOOK SCHOLARSHIPS | 0.00 | 119,415.79 | 48,008.11- | 62,000.00 | 110,008.11 | 177.43 |
| DEPARTMENT: 81001 - TUIT WAIVER SEN CT | 0.00 | 228.00 | 1,767.00 | 5,000.00 | 3,233.00 | 64.66 |
| DEPARTMENT: 81002 - TUIT WAIVER EMPL/D | 0.00 | 0.00 | 32,775.00 | 30,000.00 | 2,775.00- | 9.24- |
| DEPARTMENT: 81003 - STATE MANDATED WAI | 0.00 | 0.00 | 15,798.00 | 11,000.00 | 4,798.00- | 43.61- |
| DEPARTMENT: 81004 - TUIT WAIVER CTZ IN | 0.00 | 0.00 | 224,440.00 | 169,613.00 | 54,827.00- | 32.31- |
| DEPARTMENT: 81006 - TUIT WAIVER FINE A | 0.00 | 0.00 | 95,232.00 | 55,194.00 | 40,038.00- | 72.53- |
| DEPARTMENT: 81007 - ACADEMIC SCHOLARSH | 0.00 | 0.00 | 17,832.00 | 0.00 | 17,832.00- | 0.00 |
| DEPARTMENT: 94000 - STUDENT CENTER | 35.26 | 2,283.43 | 57,000.72 | 24,116.00 | 32,919.98- | 136.50- |

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| FUND: 11 - GENERAL | 157,934.23 | 1,464,409.94 | 13,189,920.74 | 15,260,526.00 | 1,912,671.03 | 12.53 |
|--------------------|------------|--------------|---------------|---------------|--------------|-------|

Fiscal Year: 2017

FUND: 12 - PTE FUND

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|-------------------|---------------------|---------------------|-------------------|--------------|
| DEPARTMENT: 12010 - ACCOUNTING | 0.00 | 5,673.34 | 60,229.17 | 67,300.00 | 7,070.83 | 10.51 |
| DEPARTMENT: 12011 - MID-MANAGEMENT & B | 0.00 | 4,144.76 | 16,965.69 | 250.00 | 16,715.69- | 686.27- |
| DEPARTMENT: 12012 - COMPUTER SCIENCE | 0.00 | 1,641.64 | 20,983.10 | 61,350.00 | 40,366.90 | 65.80 |
| DEPARTMENT: 12200 - ADN PROGRAM | 3,931.20 | 15,348.53 | 158,895.54 | 235,392.00 | 72,565.26 | 30.83 |
| DEPARTMENT: 12201 - LPN PROGRAM | 5,817.00 | 34,688.93 | 260,517.81 | 219,147.00 | 47,187.81- | 21.52- |
| DEPARTMENT: 12202 - EMT | 0.00 | 11,752.91 | 132,576.74 | 98,703.00 | 33,873.74- | 34.31- |
| DEPARTMENT: 12203 - ALLIED HEALTH | 3,072.34 | 10,748.31 | 78,886.54 | 146,830.00 | 64,871.12 | 44.18 |
| DEPARTMENT: 12210 - AGRICULTURE | 149.75 | 4,520.10 | 53,251.16 | 59,184.00 | 5,783.09 | 9.77 |
| DEPARTMENT: 12211 - ANIMAL SCIENCE | 0.00 | 7,309.82 | 103,886.27 | 105,003.00 | 1,116.73 | 1.06 |
| DEPARTMENT: 12212 - CULINARY PROGRAM | 0.00 | 0.00 | 37,029.25 | 62,004.00 | 24,974.75 | 40.28 |
| DEPARTMENT: 12220 - JOHN DEERE AG TECH | 2,712.52 | 14,099.96 | 126,941.32 | 157,578.00 | 27,924.16 | 17.72 |
| DEPARTMENT: 12225 - OIL TECH PROGRAM | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 100.00 |
| DEPARTMENT: 12230 - AUTO MECHANICS | 0.00 | 5,025.23 | 53,298.75 | 66,721.00 | 13,422.25 | 20.12 |
| DEPARTMENT: 12240 - CRIMINAL JUSTICE | 1,620.44 | 7,887.74 | 93,506.37 | 89,462.00 | 5,664.81- | 6.32- |
| DEPARTMENT: 12241 - FIRE SCIENCE | 775.75 | 5,861.64 | 62,500.88 | 74,496.00 | 11,219.37 | 15.06 |
| DEPARTMENT: 12250 - COSMETOLOGY | 0.00 | 10,087.53 | 104,321.29 | 121,190.00 | 16,868.71 | 13.92 |
| DEPARTMENT: 12260 - DRAFTING | 0.00 | 0.00 | 0.00 | 200.00 | 200.00 | 100.00 |
| DEPARTMENT: 12270 - AMMONIA REFRIGERAT | 5,530.00 | 28,011.46 | 276,803.44 | 308,965.00 | 26,631.56 | 8.62 |
| DEPARTMENT: 12271 - AUTOMATION ELECTRI | 0.00 | 0.00 | 0.00 | 1,743.00 | 1,743.00 | 100.00 |
| DEPARTMENT: 12272 - INDUSTRIAL MAINTEN | 0.00 | 2,634.08 | 13,759.64 | 10,250.00 | 3,509.64- | 34.23- |
| DEPARTMENT: 12273 - WELDING | 2,784.77 | 25,145.11 | 183,285.03 | 207,715.00 | 21,645.20 | 10.42 |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL | 20.87 | 13,365.77 | 116,790.06 | 529,577.00 | 412,766.07 | 77.94 |
| DEPARTMENT: 62050 - ONE-TIME PURCHASES | 0.00 | 0.00 | 0.00 | 33,200.00 | 33,200.00 | 100.00 |
| FUND: 12 - PTE FUND | 26,414.64 | 207,946.86 | 1,954,428.05 | 2,657,260.00 | 676,417.31 | 25.46 |

Fiscal Year: 2017

FUND: 14 - ADULT SUPPLEMENTARY ED

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|-----------|---------|
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 53.38 | 2,257.71 | 69,981.08 | 89,326.00 | 19,291.54 | 21.60 |
| DEPARTMENT: 55006 - FOOTBALL | 0.00 | 2,121.11 | 8,188.54 | 10,596.21 | 2,407.67 | 22.72 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 100.00 |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00 | 0.00 | 405.01 | 0.00 | 405.01- | 0.00 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 936.00 | 8,930.48 | 12,025.19 | 3,094.71 | 25.74 |
| DEPARTMENT: 55001 - MEN'S BASKETBALL | 0.00 | 0.00 | 175.00 | 500.00 | 325.00 | 65.00 |
| DEPARTMENT: 55012 - CHEERLEADING | 0.00 | 0.00 | 10,107.29 | 10,200.00 | 92.71 | 0.91 |
| DEPARTMENT: 55008 - VOLLEYBALL | 48.00 | 0.00 | 7,805.29 | 10,000.00 | 2,146.71 | 21.47 |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL | 0.00 | 180.95 | 7,321.05 | 20,000.00 | 12,678.95 | 63.39 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 452.22 | 4,590.58 | 3,750.00 | 840.58- | 22.41- |

| | | | | | | |
|---------------------------------------|--------|----------|------------|------------|-----------|-------|
| DEPARTMENT: 55007 - BASEBALL | 114.71 | 291.21 | 13,177.34 | 20,000.00 | 6,707.95 | 33.54 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 218.02 | 4,816.83 | 7,200.00 | 2,383.17 | 33.10 |
| DEPARTMENT: 55013 - DANCE TEAM | 0.00 | 600.14 | 5,127.03 | 6,900.00 | 1,772.97 | 25.70 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 120.50 | 356.82 | 714.29 | 834.79 | 0.00 | 0.00 |
| DEPARTMENT: 55009 - WOMEN'S SOCCER | 0.00 | 0.00 | 365.19 | 2,103.41 | 1,738.22 | 82.64 |
| DEPARTMENT: 55003 - MEN'S TRACK | 0.00 | 0.00 | 2,700.93 | 4,000.00 | 1,299.07 | 32.48 |
| ===== | | | | | | |
| FUND: 14 - ADULT SUPPLEMENTARY ED | 336.59 | 7,414.18 | 144,405.93 | 201,435.60 | 56,693.08 | 28.14 |

Fiscal Year: 2017

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|---------------------------------------|------------------|------------|--------------|---------------|--------------|---------|
| ===== | | | | | | |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 375.00 | 3,905.14 | 12,500.00 | 8,594.86 | 68.76 |
| DEPARTMENT: 94000 - STUDENT CENTER | 2,055.66 | 20,399.73 | 119,777.98 | 287,810.00 | 165,976.36 | 57.67 |
| DEPARTMENT: 95000 - STUDENT HOUSING | 153,190.89 | 130,257.00 | 1,747,497.90 | 2,340,390.00 | 439,701.21 | 18.79 |
| DEPARTMENT: 98000 - COSMETOLOGY | 10.50 | 261.90 | 66,890.24 | 140,050.00 | 73,149.26 | 52.23 |
| DEPARTMENT: 97000 - BOOKSTORE | 13,754.74 | 63,447.37 | 626,166.75 | 999,000.00 | 359,078.51 | 35.94 |
| DEPARTMENT: 91000 - ARENA | 369.96 | 76.35 | 5,614.68 | 7,000.00 | 1,015.36 | 14.51 |
| ===== | | | | | | |
| FUND: 16 - AUXILIARY ENTITIES | 169,381.75 | 214,817.35 | 2,569,852.69 | 3,786,750.00 | 1,047,515.56 | 27.66 |

Fiscal Year: 2017

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| ===== | | | | | | |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 0.00 | 8,458.23 | 4,000.00 | 4,458.23 | 111.45 |
| DEPARTMENT: 11100 - TECHNOLOGY--INSTRU | 0.00 | 0.00 | 16,151.00 | 16,151.00 | 0.00 | 0.00 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 0.00 | 3,682.01 | 0.00 | 3,682.01 | 0.00 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 0.00 | 5,451.66 | 5,651.24 | 199.58 | 3.53 |
| DEPARTMENT: 31000 - COMMUNITY SERVICE | 0.00 | 0.00 | 3.75 | 0.00 | 3.75 | 0.00 |
| DEPARTMENT: 14010 - AO-K | 0.00 | 0.00 | 2,685.26 | 2,990.72 | 305.46 | 10.21 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 0.00 | 4,357.71 | 4,357.71 | 0.00 | 0.00 |
| DEPARTMENT: 12273 - WELDING | 0.00 | 12,574.86 | 160,152.93 | 753,643.57 | 593,490.64 | 78.75 |
| DEPARTMENT: 14010 - AO-K | 0.00 | 0.00 | 0.00 | 2,998.06 | 2,998.06 | 100.00 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 473.65 | 4,138.82 | 147,725.46 | 169,685.06 | 21,485.95 | 12.66 |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 0.00 | 116.00 | 3,014.52 | 6,151.64 | 3,137.12 | 51.00 |
| DEPARTMENT: 11040 - SCIENCE | 0.00 | 0.00 | 3,559.56 | 36,005.58 | 32,446.02 | 90.11 |
| DEPARTMENT: 12272 - INDUSTRIAL MAINTEN | 0.00 | 0.00 | 0.00 | 11,464.27 | 11,464.27 | 100.00 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 15,482.86 | 151,008.27 | 283,540.00 | 132,531.73 | 46.74 |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 0.00 | 5,791.34 | 67,678.28 | 77,027.00 | 9,348.72 | 12.14 |
| DEPARTMENT: 11040 - SCIENCE | 0.00 | 4,349.75 | 16,958.25 | 42,623.00 | 25,664.75 | 60.21 |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL | 0.00 | 1,881.17 | 106,326.23 | 112,416.00 | 6,089.77 | 5.42 |
| DEPARTMENT: 11040 - SCIENCE | 0.00 | 3,229.51 | 25,132.75 | 55,000.00 | 29,867.25 | 54.30 |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 0.00 | 0.00 | 4,300.00 | 0.00 | 4,300.00 | 0.00 |
| DEPARTMENT: 42005 - DEAN OF TECHNICAL | 0.00 | 0.00 | 7,345.00 | 7,345.00 | 0.00 | 0.00 |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 0.00 | 0.00 | 0.00 | 875.00 | 875.00 | 100.00 |
| ===== | | | | | | |
| FUND: 22 - RESTRICTED GRANTS | 473.65 | 47,564.31 | 733,990.87 | 1,591,924.85 | 857,460.33 | 53.86 |

Fiscal Year: 2017

FUND: 23 - OTHER RESTRICTED FUNDS

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|-----------|---------|
| DEPARTMENT: 11026 - BROADCASTING | 0.00 | 0.00 | 10,578.62 | 40,000.00 | 29,421.38 | 73.55 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 4,297.86 | 0.00 | 4,297.86- | 0.00 | 0.00 | 0.00 |
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 0.00 | 0.00 | 7,592.00 | 0.00 | 7,592.00- | 0.00 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 0.00 | 0.00 | 3,041.02 | 3,041.02 | 100.00 |
| DEPARTMENT: 55000 - DIRECTOR OF ATHLET | 0.00 | 0.00 | 0.00 | 3,999.98 | 3,999.98 | 100.00 |
| ===== | | | | | | |
| FUND: 23 - OTHER RESTRICTED FUNDS | 4,297.86 | 0.00 | 13,872.76 | 47,041.00 | 28,870.38 | 61.37 |

Fiscal Year: 2017

FUND: 24 - ADULT EDUCATION

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| DEPARTMENT: 13301 - ADULT ED - INSTRUC | 0.00 | 137.80 | 1,515.77 | 1,649.00 | 133.23 | 8.08 |
| DEPARTMENT: 13305 - ADULT ED - STAFF D | 0.00 | 0.00 | 1,185.40 | 2,000.00 | 814.60 | 40.73 |
| DEPARTMENT: 13301 - ADULT ED - INSTRUC | 4.46 | 15,320.89 | 130,981.75 | 175,610.00 | 44,623.79 | 25.41 |
| DEPARTMENT: 13305 - ADULT ED - STAFF D | 983.64 | 1,686.74 | 6,086.02 | 8,780.00 | 1,710.34 | 19.48 |
| DEPARTMENT: 13301 - ADULT ED - INSTRUC | 0.00 | 6,734.36 | 83,322.01 | 264,709.39 | 181,387.38 | 68.52 |
| DEPARTMENT: 13305 - ADULT ED - STAFF D | 0.00 | 651.00 | 1,742.84 | 12,500.00 | 10,757.16 | 86.06 |
| DEPARTMENT: 13301 - ADULT ED - INSTRUC | 0.00 | 4,578.78 | 55,464.25 | 71,052.00 | 15,587.75 | 21.94 |
| DEPARTMENT: 00000 - GENERAL | 0.00 | 0.00 | 37,500.00- | 37,500.00- | 0.00 | 0.00 |
| DEPARTMENT: 13301 - ADULT ED - INSTRUC | 0.00 | 6,336.90 | 64,882.07 | 85,280.00 | 20,397.93 | 23.92 |
| ===== | | | | | | |
| FUND: 24 - ADULT EDUCATION | 988.10 | 35,446.47 | 307,680.11 | 584,080.39 | 275,412.18 | 47.15 |

Fiscal Year: 2017

FUND: 61 - CAPITAL OUTLAY

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|-------------------------------|------------------|------------|------------|---------------|------------|---------|
| DEPARTMENT: 71000 - BUILDINGS | 160,993.20 | 5,070.00 | 29,118.75 | 811,008.00 | 620,896.05 | 76.56 |
| ===== | | | | | | |
| FUND: 61 - CAPITAL OUTLAY | 160,993.20 | 5,070.00 | 29,118.75 | 811,008.00 | 620,896.05 | 76.56 |

Fiscal Year: 2017

FUND: 71 - ACTIVITY/ORGANIZATION FD

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 11,423.70 | 20,039.34 | 380,373.75 | 471,068.00 | 79,270.55 | 16.83 |
| DEPARTMENT: 55001 - MEN'S BASKETBALL | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00 | 0.00 | 994.00 | 1,000.00 | 6.00 | 0.60 |
| DEPARTMENT: 55003 - MEN'S TRACK | 0.00 | 84.50 | 84.50 | 1,000.00 | 915.50 | 91.55 |
| DEPARTMENT: 55004 - WOMEN'S TRACK | 0.00 | 84.50 | 84.50 | 1,000.00 | 915.50 | 91.55 |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55006 - FOOTBALL | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55007 - BASEBALL | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55008 - VOLLEYBALL | 0.00 | 0.00 | 945.00 | 1,000.00 | 55.00 | 5.50 |
| DEPARTMENT: 55009 - WOMEN'S SOCCER | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55010 - MEN'S SOCCER | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55012 - CHEERLEADING | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55013 - DANCE TEAM | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| DEPARTMENT: 55014 - RODEO TEAM | 0.00 | 0.00 | 890.00 | 1,000.00 | 110.00 | 11.00 |
| DEPARTMENT: 55015 - MEN'S GOLF | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 100.00 |
| DEPARTMENT: 94000 - STUDENT CENTER | 0.00 | 4,900.80 | 53,821.72 | 63,340.00 | 9,518.28 | 15.03 |
| DEPARTMENT: 99001 - STUDENT NEWSPAPER | 295.59 | 907.22 | 24,904.61 | 62,000.00 | 36,799.80 | 59.35 |
| DEPARTMENT: 50000 - DEAN OF STUDENT SE | 0.00 | 915.18 | 15,396.11 | 24,500.00 | 9,103.89 | 37.16 |
| ===== | | | | | | |
| FUND: 71 - ACTIVITY/ORGANIZATION FD | 11,719.29 | 26,931.54 | 489,494.19 | 638,408.00 | 137,194.52 | 21.49 |

Fiscal Year: 2017

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| DEPARTMENT: 55001 - MEN'S BASKETBALL | 0.00 | 0.00 | 12,063.00 | 0.00 | 12,063.00- | 0.00 |
| DEPARTMENT: 55002 - WOMEN'S BASKETBALL | 0.00 | 0.00 | 4,791.00 | 0.00 | 4,791.00- | 0.00 |
| DEPARTMENT: 55003 - MEN'S TRACK | 0.00 | 0.00 | 5,490.00 | 0.00 | 5,490.00- | 0.00 |
| DEPARTMENT: 55004 - WOMEN'S TRACK | 0.00 | 0.00 | 4,620.00 | 0.00 | 4,620.00- | 0.00 |
| DEPARTMENT: 55005 - WOMEN'S SOFTBALL | 0.00 | 0.00 | 5,946.00 | 0.00 | 5,946.00- | 0.00 |
| DEPARTMENT: 55006 - FOOTBALL | 0.00 | 0.00 | 47,940.00 | 0.00 | 47,940.00- | 0.00 |
| DEPARTMENT: 55008 - VOLLEYBALL | 0.00 | 0.00 | 14,031.00 | 0.00 | 14,031.00- | 0.00 |
| DEPARTMENT: 55009 - WOMEN'S SOCCER | 0.00 | 0.00 | 10,233.00 | 0.00 | 10,233.00- | 0.00 |
| DEPARTMENT: 55012 - CHEERLEADING | 0.00 | 0.00 | 12,093.00 | 0.00 | 12,093.00- | 0.00 |
| DEPARTMENT: 55013 - DANCE TEAM | 0.00 | 0.00 | 3,294.00 | 0.00 | 3,294.00- | 0.00 |
| DEPARTMENT: 55014 - RODEO TEAM | 0.00 | 0.00 | 21,759.00 | 0.00 | 21,759.00- | 0.00 |
| DEPARTMENT: 55015 - MEN'S GOLF | 0.00 | 0.00 | 4,563.00 | 0.00 | 4,563.00- | 0.00 |
| DEPARTMENT: 55019 - ATHLETIC TRAINING | 0.00 | 0.00 | 55,626.00 | 0.00 | 55,626.00- | 0.00 |
| DEPARTMENT: 11025 - JOURNALISM | 0.00 | 0.00 | 12,648.00 | 0.00 | 12,648.00- | 0.00 |
| DEPARTMENT: 11030 - ART | 0.00 | 0.00 | 13,290.00 | 0.00 | 13,290.00- | 0.00 |
| DEPARTMENT: 11031 - DRAMA | 0.00 | 0.00 | 7,837.00 | 0.00 | 7,837.00- | 0.00 |

| | | | | | | |
|--|------|-------|-----------|------|------------|------|
| DEPARTMENT: 11032 - VOCAL MUSIC | 0.00 | 0.00 | 18,243.00 | 0.00 | 18,243.00- | 0.00 |
| DEPARTMENT: 11033 - INST MUSIC | 0.00 | 0.00 | 98,466.00 | 0.00 | 98,466.00- | 0.00 |
| DEPARTMENT: 11090 - ACADEMIC CHALLENGE | 0.00 | 0.00 | 2,810.00 | 0.00 | 2,810.00- | 0.00 |
| DEPARTMENT: 12211 - ANIMAL SCIENCE | 0.00 | 0.00 | 21,189.00 | 0.00 | 21,189.00- | 0.00 |
| DEPARTMENT: 81005 - TUIT WAIVER FCHS | 0.00 | 0.00 | 27,173.00 | 0.00 | 27,173.00- | 0.00 |
| DEPARTMENT: 81007 - ACADEMIC SCHOLARSH | 0.00 | 80.00 | 49,568.00 | 0.00 | 49,568.00- | 0.00 |

| | | | | | | |
|--|-------|-------|------------|-------|-------------|-------|
| ===== | ===== | ===== | ===== | ===== | ===== | ===== |
| FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS | 0.00 | 80.00 | 453,673.00 | 0.00 | 453,673.00- | 0.00 |

Fiscal Year: 2017

FUND: 73 - EDUKAN CONSORTIUM FUND

| GL Account | YTD Encumbrances | MTD Actual | YTD Actual | Annual Budget | Available | % Avail |
|--|------------------|------------|------------|---------------|------------|---------|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| DEPARTMENT: 42000 - DEAN OF LEARNING S | 0.00 | 0.00 | 291,330.00 | 500,000.00 | 208,670.00 | 41.73 |
| ===== | ===== | ===== | ===== | ===== | ===== | ===== |
| FUND: 73 - EDUKAN CONSORTIUM FUND | 0.00 | 0.00 | 291,330.00 | 500,000.00 | 208,670.00 | 41.73 |

Garden City Community College
5/31/2017

| | <u>Amount</u> | <u>% Rate</u> |
|---|------------------------|---------------|
| Cash in Bank: | | |
| Commerce Bank | \$ 163,729.63 | 0.0000% |
| State Municipal Invest. Pool | \$ 39,254.21 | 0.5000% |
| FNB of Garden City - Money Market | \$ 102.23 | 0.2500% |
| FNB of Garden City - Insured Cash Sweep | \$ 7,299.01 | 0.2500% |
| Commerce Bank - Money Market | \$ 5,833.56 | 0.0800% |
| Landmark National Bank | \$ 2,555,040.10 | 0.9100% |
| | <u>\$ 2,771,258.74</u> | |

| | <u>Type</u> | <u>Amount</u> | <u>% Rate</u> | <u>Beg. Date</u> | <u>Maturity</u> |
|------------------------------------|-------------|-------------------------------|---------------|------------------|-----------------|
| Investments: | | | | | |
| First National Bank of Garden City | CDARS | \$ 1,000,000.00 | 0.7500% | 12/24/2015 | 6/22/2017 |
| Commerce Bank | CD | \$ 1,000,000.00 | 0.9000% | 2/3/2016 | 8/3/2017 |
| Valley State Bank | CD | \$ 1,000,000.00 | 0.9500% | 8/12/2016 | 8/12/2017 |
| American St Bank | CD | \$ 1,000,000.00 | 0.9600% | 5/9/2017 | 11/9/2017 |
| Western State Bank | CD | \$ 1,000,000.00 | 1.0000% | 5/9/2017 | 11/9/2017 |
| Western State Bank | CD | \$ 1,000,000.00 | 0.9000% | 2/10/2017 | 2/9/2018 |
| | | <u>\$ 6,000,000.00</u> | | | |
| | | | | | |
| Total | | <u><u>\$ 8,771,258.74</u></u> | | | |

Agenda No: II-D-1

Date: June 13, 2017

Topic: Athletic Insurance

Presenter: Dr. Herbert J. Swender

Background Information:

Currently, the college has two levels of athletic insurance. The first level is a \$1,000 deductible with maximum medical coverage up to \$25,000. The second level is a catastrophic policy which begins once a claim has reached \$25,000 and has no medical maximum coverage limit.

The current agent, Keller Leopold, notified us late May of a \$39,630 premium increase in our renewal rate for FY18. This represents a 25% increase in premium over a 50% increase last year. Premiums are based on claims loss history. As a result, a RFP was prepared and distributed to known vendors.

Two vendors submitted proposals; Keller Leopold Agency and Dissinger Reed. A campus committee was formed to review the proposals and determined the best proposal was from Dissinger Reed for a premium of \$171,576 (basic coverage) and \$35,159 (catastrophic coverage). This represents a \$14,480 increase in premium over last year. Bid tabulation follows this page. Also, included is athletic insurance history.

In the past, the college had athletic insurance coverage through Dissinger Reed and was exceptionally pleased with their customer service and claims administration. Administration recommends accepting the proposal from Dissinger Reed which is \$25,000 less than Keller Leopold proposal.

Budget Information:

FY18 General Fund
\$171,576 Basic coverage
\$ 35,159 Catastrophic coverage

Recommended Board Action:

Approve the proposal received from Dissinger Reed for \$206,735.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College
 801 Campus Drive
 Garden City, Kansas 67846

Athletic Insurance
 Bid Tabulation Form

June 7, 2017

| COMPANY & VENDOR | |
|--|---|
| Starr Indemnity & Liability Company Dissinger Reed | \$171,576 basic coverage \$35,159 catastrophic |
| Catlin Insurance Company Dissinger Reed | \$177,300 basic coverage \$35,159 catastrophic |
| AIG Insurance Company Dissinger Reed | \$183,193 basic coverage \$35,159 catastrophic |
| Mutual of Omaha Insurance Company Keller Leopold Agency | \$196,726 basic coverage \$35,159 catastrophic |

Athletic Insurance – Historical Data

| <u>Date</u> | <u>Insurance Company</u> | <u>Insurance Agent</u> | <u>Basic Coverage</u> | <u>Catastrophic Coverage</u> |
|--|--------------------------|------------------------|-----------------------|------------------------------|
| 16-17 | Mutual of Omaha | Keller-Leopold | \$157,096 | \$35,159 |
| 15-16 | First Agency | Keller-Leopold | \$ 99,930 | \$28,117 |
| 14-15 | First Agency | Keller-Leopold | \$ 83,780 | \$35,159 |
| 13-14 | First Agency | Keller-Leopold | \$ 83,780 | \$29,299 |
| 12-13 | U.S. Fire Insurance | Dissinger Insurance | \$104,905 | \$23,439 |
| 11-12 | U.S. Fire Insurance | Dissinger Insurance | \$104,950 | \$22,323 |
| 10-11 | U.S. Fire Insurance | Dissinger Insurance | \$113,595 | \$20,294 |
| 09-10 | U.S. Fire Insurance | Dissinger Insurance | \$93,500 | \$20,294 |
| 08-09 | U.S. Fire Insurance | Dissinger Insurance | \$89,674 | \$20,294 |
| Due to increase significant increase in premium, poor customer service and delays in payment of claims, bids were sought for the 08-09 renewal | | | | |
| 07-08 | First Agency | Keller-Leopold | \$92,935 | \$20,294 |
| 06-07 | First Agency | Keller-Leopold | \$71,044 | \$20,294 |

| | | | | |
|-------|--------------|----------------|----------|----------|
| 05-06 | First Agency | Keller-Leopold | \$71,044 | \$19,328 |
|-------|--------------|----------------|----------|----------|

Unsolicited bids received. Prices quoted were similar to renewal rates from First Agency.

| | | | | |
|-------|--------------|----------------|----------|----------|
| 04-05 | First Agency | Keller-Leopold | \$71,044 | \$14,317 |
|-------|--------------|----------------|----------|----------|

| <u>Date</u> | <u>Insurance Company</u> | <u>Insurance Agent</u> | <u>Basic Coverage</u> | <u>Catastrophic Coverage</u> |
|-------------|--------------------------|------------------------|-----------------------|------------------------------|
|-------------|--------------------------|------------------------|-----------------------|------------------------------|

| | | | | |
|-------|--------------|----------------|----------|----------|
| 03-04 | First Agency | Keller-Leopold | \$65,953 | \$13,380 |
|-------|--------------|----------------|----------|----------|

| | | | | |
|-------|--------------|----------------|----------|----------|
| 02-03 | First Agency | Keller-Leopold | \$54,069 | \$11,635 |
|-------|--------------|----------------|----------|----------|

| | | | | |
|-------|--------------|----------------|----------|---------|
| 01-02 | First Agency | Keller-Leopold | \$33,941 | \$7,757 |
|-------|--------------|----------------|----------|---------|

| | | | | |
|-------|--------------|----------------|----------|---------|
| 00-01 | First Agency | Keller-Leopold | \$29,643 | \$5,660 |
|-------|--------------|----------------|----------|---------|

| | | | | |
|-------|-------------|------------------|----------|---------|
| 99-00 | Continental | Keller - Leopold | \$19,978 | \$4,278 |
|-------|-------------|------------------|----------|---------|

| | | | | |
|-------|-----------------|----------------|----------|---------|
| 98-99 | K & K Insurance | Keller-Leopold | \$18,214 | \$3,165 |
|-------|-----------------|----------------|----------|---------|

Agenda No: II-D-2

Date: June 13, 2017

Topic: Property Insurance

Presenter: Dr. Herbert J. Swender

Background Information:

IMA, Inc. has provided property and liability insurance for GCCC since July 1, 2014. Following this page is the property and liability insurance history. The premiums listed are renewal premiums.

The premium for property and liability insurance renewal for FY17 was \$117,574.20. The renewal rate for FY18 is a not to exceed rate of \$118,252.24, which is less than a 1% decrease in premium. The actual premium will be calculated upon the renewal of the “pool” of schools. In any event, the renewal premium will not exceed the amount quoted.

The premium increase includes a \$2,607,658 or 3% increase to property values that includes the addition of new property and equipment acquired this past year. The deductible for the property insurance is \$25,000 per occurrence. This past year, there was one claim, which resulted from storm damage that occurred last December. It is difficult to calculate, but there has been significant savings through this higher deductible policy.

Budget Information:

General Fund
FY18 Budget \$118,252

Recommended Board Action:

Accept the proposal for property and casualty insurance coverage from IMA, Inc. for \$118,252.

Board Action Taken: **Approved** **Disapproved**

Ayes **Nays** **No Action**

Board Member Notes:

Insurance History

Property, Commercial, General Liability, Commercial Umbrella, Commercial Auto, Linebacker and Inland Marine

| Year | Carrier | Agent/Broker | Annual Renewal Premium | Annual Auto Premium |
|--------|---------|----------------|---|---------------------|
| 7-1-16 | Wright | IMA, Inc. | \$88,638 \$25,000 deductible per occurrence Property value \$89,736,506 | \$33,661 |
| 7-1-15 | Wright | IMA, Inc. | \$82,709 \$25,000 deductible per occurrence Property value \$86,907,265 | \$31,489 |
| 7-1-14 | Wright | IMA, Inc. | \$82,798 \$25,000 deductible per occurrence Property value \$79,925,416 | \$31,156 |
| 1-1-14 | EMC | Keller Leopold | \$154,709 \$3,000 deductible per occurrence Property value - \$72,423,438 | \$27,636 |
| 1-1-13 | EMC | Keller Leopold | \$94,051 \$3,000 deductible per occurrence Property value - \$70,024,081 | \$22,977 |
| 1-1-12 | EMC | Keller Leopold | \$78,132 \$1,000 deduct per occurrence Property value - \$65,378,595 | \$25,736 |
| 1-1-11 | EMC | Keller Leopold | \$73,277 \$1,000 deduct per occurrence | \$23,214 |

| | | | | |
|--------|-----|----------------|--|----------|
| | | | Property value - \$65,028,595 | |
| 1-1-10 | EMC | Keller Leopold | \$73,384 \$1,000 deduct per occurrence Property value - \$64,603,653 | \$25,289 |
| 1-1-09 | EMC | Keller Leopold | \$74,190 \$1,000 deductible per occurrence Property value - \$58,384,329 | \$19,785 |
| 1-1-08 | EMC | Keller Leopold | \$68,036 \$1,000 deductible per occurrence Property value - \$56,565,128 | \$23,525 |
| 1-1-07 | EMC | Keller Leopold | \$64,816 \$1,000 deductible per occurrence Property value - \$48,256,650 | \$25,084 |

Agenda No: II-D-3

Date: June 13, 2017

Topic: Worker's Compensation Insurance

Presenter: Dr. Herbert J. Swender

Background Information:

Worker's compensation insurance was previously taken out for bid for FY14. At that time, the proposal from Kansas Association of School Boards (KASB) was selected.

GCCC experienced a decrease in the modification factor from .84 to .77. This decrease resulted in a reduction in premium from \$59,160 to \$54,302 for FY18. This represents an 8% decrease in annual premium. Worker's compensation insurance history follows this page.

The claims service and support from KASB has been excellent. It is the recommendation of administration to remain with KASB for FY18.

Budget Information:

FY18 General Fund
\$54,302

Recommended Board Action:

Approve the renewal proposal received from KASB for \$54,302

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

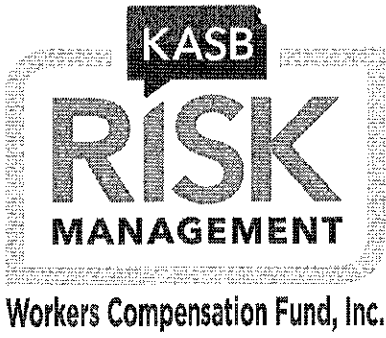
Worker's Compensation Insurance

| Year | Carrier | Agent/Broker | Mod Factor | Premium | Assessment/(Refund) |
|-----------|--|----------------|------------|----------|---------------------|
| 16-17 | KASB | KASB | .84 | \$59,160 | |
| 15-16 | KASB | KASB | .73 | \$60,685 | |
| 14-15 | KASB | KASB | .78 | \$64,752 | |
| 13-14 | Accident Fund | Keller Leopold | .90 | \$85,683 | |
| 12-13 | Accident Fund | Keller Leopold | 1.16 | \$86,380 | \$7,995.00 |
| 11-12 | Accident Fund | Keller Leopold | 1.06 | \$83,379 | (\$15,842.01) |
| 10-11 | Accident Fund | Keller Leopold | 1.06 | \$86,579 | (\$12,986.85) |
| 09-10 | Accident Fund | Keller Leopold | 1.11 | \$89,516 | (\$13,499.25) |
| 08-09 | Liberty Mutual | Liberty Mutual | 1.01 | \$79,046 | |
| 07-08 | KASB | | 1.09 | \$92,577 | (\$4,588.33) |
| 06-07 | KASB | | 1.11 | \$96,606 | (\$3,797) |
| 05-06 | KASB | | 1.02 | \$83,513 | (\$7,804) |
| 04-05 | KASB | | 1.26 | \$98,422 | \$22,436 |
| 03-04 | KASB | | 1.22 | \$79,009 | |
| 02-03 | Republic | IMA | 1.35 | \$65,619 | |
| | 4-26-03 Notified of non-renewal of insurance by Republic | | | | |
| 01-02 | Republic | IMA | 1.32 | \$60,749 | |
| 8/00-01 | Republic | IMA | 1.28 | \$37,737 | |
| 7/00-8/00 | Reliance | Reliance | 1.28 | \$35,989 | |
| 99-00 | Colonial | Keller-Leopold | 1.22 | \$30,811 | |
| 98-99 | Colonial | Keller-Leopold | 1.26 | \$35,989 | |

| | | | |
|-------|------|---------|----------|
| 97-98 | KASB | 1.08 | \$39,417 |
| 96-97 | KASB | unknown | \$55,195 |
| 95-96 | KASB | .93/.99 | \$35,562 |
| 94-95 | KASB | .97/.94 | \$37,604 |
| 93-94 | KASB | .95/.91 | \$33,226 |
| 92-93 | KASB | 1.21 | \$36,922 |

KASB offset “special contribution” of \$22,436 made in 2004-05 by paying the following dividends:

12-12-14 \$2,523.58



USD # 710

Workers Compensation
 1420 S.W. Arrowhead Rd. Topeka, KS 66604-4024

Contract Date
 7/1/2017-6/30/2018

Deductible Quoted
 \$0

Date
 5/18/2017

Garden City Community College #71
 801 Campus Dr

Garden City, KS 67846-6333

Premium Worksheet for Year
 2017

| Classification of Operations | Number of Employees | Manual Rates (per \$100) | Estimated Payroll (Rounded to Nearest Dollar) | Estimated Manual Premium | Deductible Reduction |
|------------------------------|---------------------|--------------------------|---|--------------------------|----------------------|
| 7380 Drivers | 8 | \$3.60 | \$37,000 | \$1,332 | \$0 |
| 8868 Professional & clerical | 380 | \$0.38 | \$9,250,000 | \$35,150 | \$0 |
| 9101 All others | 48 | \$3.68 | \$925,000 | \$34,040 | \$0 |
| Totals | | | \$10,212,000 | \$70,522 | \$0 |

For additional information call:
1-800-432-2471

Workers Compensation

Annual gross premium exceeding \$25,000 may be paid in full or in pre-arranged payments. Those with an annual gross premium of \$25,000 or less must pay in full.

| | |
|---------------------------------------|-----------------|
| Experience Modification Factor | 0.77 |
| Standard Premium | \$54,302 |
| Premium Discount | \$0 |
| Adjusted Premium | \$54,302 |
| Advanced Discount | 0.0% \$0 |
| Annual Gross Premium | \$54,302 |

The annual gross premium will be adjusted at the end of each year based upon actual payroll. Experience modification factors are promulgated by an approved rating organization and are subject to change.

Agenda No: II-D-4

Date: June 13, 2017

Topic: Building Management System Controls – Phase I
Student and Community Services Center
Warren Fouse Science & Math
Academic Building

Presenter: Dr. Herbert J. Swender

Background Information:

The current building control system is outdated. The system connects the buildings mechanical systems to a monitoring system that notifies maintenance staff of any issues with the equipment and allows staff to remotely regulate temperatures in buildings. Replacement of the entire control system is necessary and, due to cost, will be phased in over several years. Phase I involves three buildings where the current system is not working and non-repairable.

A RFP was developed and sent to known vendors. Two proposals were received. Bid tabulation follows this page. After much comparison and discussion, the maintenance department has determined the best proposal is from C&C Group. Factors influencing the decision include the ability to use the existing equipment server which will accommodate the new controls and the controls currently operating in other buildings.

Administration supports the recommendation of the maintenance department.

Budget Information:

FY17 General Fund
\$98,856

Recommended Board Action:

Approve the proposal received from C & C Group for \$98,856

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College
801 Campus Drive
Garden City, Kansas 67846

Building Management System Controls – Phase I
Bid Tabulation Form

June 7, 2017

VENDOR

C & C Group
Wichita, Kansas

\$98,856

Johnson Controls
Wichita, Kansas

\$96,427

Agenda No: II D-5

Date: June 13, 2017

Topic: Roof Replacement – SAFL Library
Partial Roof Replacement - DPAC

Presenter: Dr. Herbert J. Swender

Background Information:

During a windstorm last winter, a large portion the library roof was damaged. At that time, emergency repairs were made. After further inspection it was determined by college staff that the entire roof needed to be replaced. The insurance company was notified and agreed that final repairs would be delayed and that insurance proceeds would be used toward a complete roof replacement.

Due to ongoing leaks in a portion of the DPAC roof, it was determined that the portion of the roof over the lobby should be replaced as well.

An RFP was released and two bids were received (bid tabulation attached). It has been determined the proposal submitted by DV Douglass Roofing is the best bid.

Budget Information:

| | |
|-------------------------------------|------------------|
| FY17 Capital Outlay | \$177,229 |
| Estimated Insurance Proceeds | \$ 41,971 |

Recommended Board Action:

Board authorizes the administration to enter into an agreement with DV Douglass to replace the SAFL library roof and a portion of the DPAC roof at a cost of \$219,200.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College
Bid Tabulation

Roof Replacement
May 26, 2017

| VENDOR | SAFL Roof Replacement | DPAC Partial Roof Replacement |
|-------------------------------------|---|-------------------------------|
| DV Douglass Garden City, KS | \$164,500.00 | \$54,700.00 |
| Weathercraft Co. Garden City, KS | \$179,759.00 Includes \$6,000 penalty for late completion of 11/30/17 | \$61,823.00 |

Agenda No: II-D-6

Date: June 13, 2017

Topic: Ellucian Software Maintenance

Presenter: Dr. Herbert J. Swender

Background Information:

Ellucian (previously Datatel) is the administrative software used by the college. The annual maintenance renewal fee for FY18 is \$283,756.00 and \$3,195.00 for unlimited user's licenses. The maintenance fee for FY17 was \$265,192.00. The fee represents a 7% increase over last year.

Budget Information:

FY18 General Fund
\$286,951.00

Recommended Board Action:

Board authorizes the administration to renew the maintenance agreement with Ellucian

Board Action Taken: ___Approved ___Disapproved
 ___Ayes ___Nays ___No Action

Board Member Notes:

Invoice

Bill-To:

Garden City Community College
 Accounts Payable
 801 Campus Drive
 Garden City KS 67846-6398
 USA

| | |
|---------------------|-------------------------------------|
| Invoice No./ Date | 90221128 05/02/2017 |
| Order No. | 42058 |
| Customer | 102557 |
| Currency | USD |
| Payment | Total due and payable by 07/01/2017 |
| Total Amount | 283,756.00 |

For Invoice Inquiries:

Ellucian Customer Success Enablement Team
 Phone: (610)578-5750
 Toll Free: (855)206-5589
 Email: CSEnablement@ellucian.com

| Invoice Details Description | Amount |
|---|-----------|
| Annual Maintenance Renewal | |
| From 07/01/2017 To 06/30/2018 | |
| CORE | 52,326.00 |
| STUDENT | 52,048.00 |
| FINANCE | 43,940.00 |
| HUMAN RESOURCES | 16,656.00 |
| WORKFLOW | |
| CA WORKFLOW DEFINITION TOOL ANNUAL LICENSE | 3,611.00 |
| HR WORKFLOW DEFINITION TOOL ANNUAL LICENSE | 3,611.00 |
| ST WORKFLOW DEFINITION TOOL ANNUAL LICENSE | 3,611.00 |
| FINANCE WORKFLOW DEFINITION TOOL ANNUAL LICENSE | 3,611.00 |
| FUND RAISING | 12,439.00 |
| PER USER | 23,111.00 |
| APPLICATION DEVELOPMENT ENVIRONMENT | 38,606.00 |
| OTHER | |
| ELLUCIAN MAINTENANCE ADVANTAGE | 14,859.00 |
| AL ELECTRONIC APPLICATION UTILITY | 3,375.00 |
| MT ELLUCIAN PORTAL | 4,328.00 |

Please Remit To:

Ellucian Company L.P.
 62578 Collections Center Drive
 CHICAGO IL 60693
 USA

ACH Information:

Bank of America
 100 West 33rd Street New York NY 10001
 ABA# 071000039
 Beneficiary Name: Ellucian Company L.P.
 Account # 81880-91099
 Email: electronic-payment-info@ellucian.com

Doc. No./Date

90221128 / 05/02/2017

| <u>Description</u> | <u>Amount</u> |
|-------------------------------------|-----------------------|
| PARTNER | |
| MT APPLICATION SERVER 0-100 PARTNER | 7,003.00 |
| RDBMS AE USERS PARTNER MAINTENANCE | 621.00 |
| <hr/> | |
| Subtotal: | 283,756.00 |
| Tax : | 0.00 |
| Total Amount | USD 283,756.00 |

Please Remit To:

Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

2 of 2

Invoice

Bill-To:

Garden City Community College
 Accounts Payable
 801 Campus Drive
 Garden City KS 67846-6398
 USA

| | |
|---------------------|-------------------------------------|
| Invoice No./ Date | 90221127 05/02/2017 |
| Order No. | 41511 |
| Customer | 102557 |
| Currency | USD |
| Payment | Total due and payable by 07/01/2017 |
| Total Amount | 3,195.00 |

For Invoice Inquiries:

Ellucian Customer Success Enablement Team
 Phone: (610)578-5750
 Toll Free: (855)206-5589
 Email: CSEnablement@ellucian.com

Invoice Details

| Item | Product Description | Amount |
|---------------------|--|---------------------|
| 000020 | Colleague Unlimited Users SQL Maintenance Term: From 07/01/2017 to 06/30/2018 | |
| Subtotal: | | 3,195.00 |
| Tax : | | 0.00 |
| Total Amount | | USD 3,195.00 |

Please Remit To:

Ellucian Company L.P.
 62578 Collections Center Drive
 CHICAGO IL 60693
 USA

ACH Information:

Bank of America
 100 West 33rd Street New York NY 10001
 ABA# 071000039
 Beneficiary Name: Ellucian Company L.P.
 Account # 81880-91099
 Email: electronic-payment-info@ellucian.com

Agenda No: II-E

Date: June 13, 2017

Topic: Negotiated Agreement for School Years 2017-18

Presenter: Dr. Herbert J. Swender

Background Information:

On May 8, 2017, GCCC Faculty approved the 2017-18 negotiated agreement, as amended. Amendments to the agreement include:

- Changed all reference from “Division Directors” to “Division Leaders”
- Revised Professional Employee Evaluations process to reflect current practice
- Added another step to the Reduction In Force process to include assessment of the performance evaluation should the scoring matrix result in a tie
- Added statement indicating if staff receive a salary increase for FY18, faculty would receive the same percentage of raise
- Made grammatical corrections and title updates throughout the document

Budget Information:

Proposed changes to the agreement will be funded from the 2017-18 General Fund and PTE Fund.

Recommended Board Action:

Board ratifies the Negotiated Agreement as approved by faculty.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

JUNE 2017 MONITORING REPORT

| | | |
|--|-----------|----------------|
| EXECUTIVE LIMITATIONS | | ANNUAL |
| Compensation/Benefits | #1 | Page 13 |
| The President shall not change his or her own compensation or benefits. | | |

CEO's Interpretation:

The Board determines the President's compensation and benefits and directs preparation of presidential employment contract.

Data directly addressing the CEO's interpretation:

July 2016, the Board took action to renew the president's contract for three years and make agreed upon modifications to the agreement. The signed contract is on file with the office of Human Resources and business office.

| | | |
|---|-----------|----------------|
| EXECUTIVE LIMITATIONS | | ANNUAL |
| Compensation/Benefits | #2 | Page 13 |
| The President shall not promise or imply permanent or guaranteed employment. | | |

CEO's Interpretation:

The Board approves employment of all full-time employees.

Data directly addressing the CEO's interpretation: Each month the Board receives for approval a list of all new faculty, adjunct instructors, and full-time employees. Faculty are covered under the Negotiated Agreement which is approved by the Governing Board. Staff employed at GCCC are at-will and can be terminated at any time without cause.

| | | |
|--|-----------|----------------|
| EXECUTIVE LIMITATIONS | | ANNUAL |
| Compensation/Benefits | #3 | Page 13 |
| The President shall not establish compensation and benefits which: | | |
| A. Deviate significantly from the geographic area or market for the skills employed; | | |
| B. Create obligations over a longer term than reserves can be safely projected, in no event longer than one year, and in all events subject to losses of revenue. | | |

CEO's Interpretation: The President shall make annual raise decisions that are consistent with local, regional, and national employment markets. Recommended raises and salary adjustments for any and all employees will be made in accordance within institutional budget.

Data directly addressing the CEO's interpretation:

Compensation and benefits for faculty are analyzed and reviewed during the negotiation process. All other employees' salary and benefit considerations are reviewed annually and are considered during the institutional budget process.

GCCC may utilize external agencies for salary comparison and annually update its compensation data base. Salary and benefits are commensurate of the duties and responsibilities of the employee. The Administrative cabinet discusses employee responsibilities and salary placement.

Incidental Information June 2017

Dee Wigner, Executive Vice President

Bookstore:

Now that the spring semester is over, Virga and Suzanne are cleaning and stocking the shelves preparing for summer and fall. Several summer classes have already started, so they have been busy issuing student IDs and selling books.

Football summer session will start June 12. To accommodate students and parents, the bookstore will be open during check in from 2:00-6:00pm on both Saturday and Sunday.

Summer decorating and rearranging has started and the summer “sidewalk” sale continues. New soft goods are arriving weekly. Soon they will begin ordering of books for fall.

Campus Police:

On April 30, 2017, a severe snowstorm swept through Finney County causing power outages and many road closures on US and State highways. There was a coordinated effort between Facilities, Residential Life and Campus Police to ensure proper precautions were taken to protect our students and staff, who remained on campus during the storm. Generators and heaters were set-up in the cafeteria, which was utilized as a safety area for students due to the power outage. Great Western Dining served meals for students and was prepared to continue cold-meal service for several days, if needed.

Campus Police also collaborated with personnel from Finney County, the City of Garden City and Emergency Management during the storm. The east gym in the DPAC was identified as an alternate shelter for citizens of our community. Campus Police Chief Dozier would like to commend all GCCC personnel who assisted during this challenging period!

Marketing and Public Relations:

Final additions are being made to the annual report. The next project will be the layout of a new recruiting piece for admissions. Summer will be a time of planning with each department for advertising and promotional needs for fall of 2017.

Advertising contract renewals have begun and radio scheduling is in the works for summer.

The Beef Empire Days parade is on June 10. There will be a Garden City Community College night at the Garden City Wind baseball game on Friday, June 30.

Facilities:

The old retractable bleachers and the gym floor have been removed. Floor preparation will begin shortly, followed by the installation of the new wood floor.

The hydronic pipe has been replaced and the tunnel cap replacement is proceeding on schedule. Asphalt has been removed from the dorm parking lot. The sewer pipe and gas line running under the parking lot were replaced.

Demolition is almost complete on the interior of the building located at 2016 E Spruce. The building will be remodeled to accommodate the instrumental music program and the pep band.

Business Office:

The pre-audit walk through with Lewis, Hooper, and Dick went well. Staff are now preparing for year end. Budget adjustments and final purchases for the 2017 Fiscal Year are being processed. Grant directors are working with Deb Nicholson to finalize their FY2017 expenditures. Deb Nicholson has been participating on the Budget Committee. The business office submitted information for a NACUBO benchmarking study on student accounts. Participation in the study will provide comparative financial data on student accounts from similar colleges.

Print Shop:

The print shop staff began working on end of the year inventory. Tiffany designed invitations and posters for the endowment social event held last month. The annual report is in progress and marketing plans for the fall are in the works.

Soon, work will begin on a new admissions recruiting piece that will replace the view book. Tiffany is currently training on video software editing.

Payroll Department:

During the month of May, in accordance with K.S.A. 74-4940, the payroll department processed lump sum payout for several faculty contracts. The payroll department also sent out a notification of End of Year payroll processes.

Payroll employees attended the BCBS of Kansas Group Administrator Workshop. Dallas Crist attended a pre-audit meeting with Lewis, Hooper, and Dick CPA firm.

Training continues on TimeClock Plus with the last group of full-time hourly employees and supervisors. They are being trained on the nuances of the time and attendance system.

Human Resources:

The HR department has hired the following instructors; Chemistry, Physics, Speech and two English instructors. The new women's head basketball coach and assistant have also been hired.

Sara Koehn, HR Director, resigned her position effective June 9. A search for her replacement is underway.

Information Technology:

Final preparations for summer projects are well underway and nearly finished. The new Wagner Apartment project and the new Band building remodel project involve significant enhancements and upgrades in infrastructure that include technology. These projects will take place during June and July.

The department is currently reviewing job descriptions of each staff member in order to update them for accuracy. We are also scheduling annual performance evaluations for early June.

Other notable accomplishments include:

- The wireless controller for campus has been repaired and restored to a functional state.
- The College's storage area network (SAN) was also restored to a functional state following a major failure in this hardware.
- Staff from I.T. are conducting training for cyber attacks and how to deal with similar issues.
- A new faculty/course evaluation report was developed for administration to review performance in the classroom.

- A new dashboard for reporting daily enrollment data has been developed.
- Cross-training in multiple job positions is underway for I.T. staff members.
- A new web page has been developed and published for GCCC's Online Campus courses.

Ryan Ruda, Vice President Instruction/Student Services:

Financial Aid:

Shajia Donecker, financial aid advisor, will be traveling to the Rocky Mountain Summer Institute 2017 in Golden, CO's Colorado School of the Mines from June 11-16. The intensive week-long training is hosted by the Rocky Mountain Association of Student Financial Aid Administrators (RMASFAA), and all costs associated for the training (\$1,000+ registration and fees plus up to \$500 in travel costs) will be covered by a scholarship from the regional association. GCCC will be represented among dozens of other colleges and university across the region from Colorado, Kansas, Montana, Nebraska, North Dakota, South Dakota, Utah, and Wyoming. Training, resources, and networking opportunities will further help improve services for students through the GCCC financial aid.

Admissions:

Our next enrollment day is Monday, June 12.

Admissions attended the career fair at the Dodge City Middle School, May 17

Dodge City High School A & P classes visited GCCC cadaver lab May 8. While on campus Dodge City High School students also took a of campus.

Still busy with campus visitors. May 2017 we had 21.

May 2016 we had 17

Advising:

Three staff members attended the CLEP training in Dodge City, May 24. The training was just an overview. Cost of CLEP will increase to \$85 July 1. We are one of 24 testing centers in Kansas. Making phone calls to help enroll current students for Fall 2017.

Enrollment Management:

Still working on the online advising module for advising training.

Accreditation:

Developed a community perception survey to collect feedback and information for the development of the long-term strategic plan. Will be working with community organizations and college advisory boards to complete this perception survey. This feedback will help develop the vision and focus of the long-term planning.

Held a focus group with faculty, students, staff and community members regarding program outcomes. The focus group was facilitated by Director of Computer Services, Chuck Pfeifer. Vice President of Instruction/Student Services, Ryan Ruda, helped guide the conversation on the addition of program outcomes, measurement and purpose. Several new program outcomes were discussed. The information gathered from the focus group will be used to develop conversations on campus for incorporating new program outcomes for GCCC.

Student Services and Instruction:

Vice President of Instruction/Student Services, Ryan Ruda, has been working with the Southwest Plains Regional Service Center to develop an E-Walkthrough evaluation tool for student services, adjunct faculty and concurrent faculty. This evaluation tool will be developed alongside consultants from the service

center and college faculty and staff to assist in improving customer service and student interactions as well as the teaching and learning process. The E-Walkthrough tool will be implemented in the fall 2017

semester with training for each of the directors and administrators who will be conducting the evaluations. Feedback and reporting will be provided on an annual basis with training conducted with staff and adjunct faculty to assist in improving in pedagogy and customer service skills.

A Chemistry instructor has been hired. Open positions in math, physics, accounting and ammonia still remain with interviews occurring.

Residential Life

Have been conducting room repairs, general maintenance and cleaning. The Cybersecurity camp students arrived the week of June 5 and a large number of summer school students will arrive June 11 for the main session of summer courses.