

May 4, 2017

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 9, 2017**. The meeting will be held in **The Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Kinney Room of the Beth Tedrow Student Center
6:00 PM Regular board meeting called to order in the Endowment Room of the Beth Tedrow Student Center

AGENDA

- I. CALL TO ORDER:**
- A. Comments from the Chair
 - B. Open comments from the public (5 minutes per spokesperson)
 - C. President’s Report
 - D. Introduction of new employees
 - E. Report from Student Government Association
 - F. Report from Faculty Senate
- II. CONSENT AGENDA Action**
- A. Approval of minutes of previous meetings (April 11, 2017).....pg. 3
 - B. Approval of personnel Actions-Human Resources.....pg. 9
 - B-1 Human Resources Report.....pg.10
 - B-2 Adjunct/Outreach Contracts.....pg. 11
 - C. Financial information.....pg. 16
 - C-1 Checks processed in excess of \$50,000.....pg. 17
 - C-2 Revenues.....pg. 18
 - C-3 Expenses.....pg. 20
 - C-4 Cash in Bank.....pg. 27
 - D. Purchases over \$50,000
 - D-1 Approval Annual KanRen Renewal.....pg. 28
 - E. Approval of Resolution for Non-Renewal of Employment Contracts
 - E-1 Resolution 2017-04 Non-Renewal of Employment Contract.....pg. 30
 - E-2 Resolution 2017-05 Non-Renewal of Employment Contract.....pg. 32
- III. CONFIRMATION OF MONITORING REPORTS Action**
- A. Monitoring Reports and ENDS.....pg. 34
 - A-1 Monitoring Report – Annual, General Executive Constraints, #2, #3, #4, #5
 - B. Review Monitoring Report
 - No reports scheduled for review

- C. Board Process and Policy Governance Review
- D. General Education Course Review

IV. OTHER:

- A. Incidental Information.....pg. 36
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT

V. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

May 9-12	Finals
May 29	Memorial Day- No Classes/Offices Closed
June 9-10	KACCT Quarterly Meeting, Colby Community College
June 13	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center
July 4	Independence Day-No Classes/Offices Closed

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Dr. Herbert J. Swender, Sr.
President

Jeff Crist
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel*
- b. Consultation with the body's attorney*
- c. Employer-employee negotiation*
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. Matters affecting a student, patient, or resident of public institutions*
- f. Preliminary discussions relating to acquisition of real property*
- g. Security, if open discussion would jeopardize security*

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

April 11, 2017

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Steve Martinez, Melvin Neufeld, Dr. Blake Wasinger, Terri Worf

Others Present: Nhicolas Aponte, SGA President/Academic Excellence Challenge Team
Debra Atkinson, Deputy Clerk
Justin Banister, Residential Life Advisor
Joshua Beekman, Assistant Football Coach
Emily Biernacki, Academic Excellence Challenge Team
Caroline Bradshaw, CNA Instructor
Will Friesen, Science Instructor, Academic Excellence Challenge Coach
Jeanie Ferguson, ESL Instructor/Academic Excellence Challenge Coach
John Green, Athletic Director
Caroline Hall, Academic Excellence Challenge Team
Josh Harbour, *Garden City Telegram*
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Chuck Pfeifer, Director of Information Technology
Ryan Ruda, Vice President of Instruction/Student Services
Kristi Tempel, Public Relations/Marketing
Phil Terpstra, Dean of Academics
Tammy Tabor, SGA Student Advisor and Director of Enrollment Management
Jonathan Welch, Academic Excellence Challenge Team
Dee Wigner, Executive Vice President
Herbert Swender, President

CALL TO ORDER:

Chair Crist, called the regular board meeting to order at 6:04 p.m.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Chairman Crist, commended rodeo coach Jim Boy Hash, and assistant coach Brock Baker, for a successful celebration of the 50th annual Broncbuster home rodeo.
- Congratulated bronc rider Tanner Hayes, for winning the event. GCCC men placed second and Garden City native, Jayme Flowers, was the top finisher on the women's side for GCCC placing 9th in the average in barrel racing. Great job.
- Commended GCCC Rodeo Team for donating the proceeds of the rodeo ticket sales to the Fire Relief Fund for the farmers and ranchers who suffered tragic losses in the recent Southwest Kansas wildfires.
- Thanked the individuals involved in the live streaming of the annual Broncbuster rodeo. The live streaming is a welcome addition and benefit to individuals that were unable to attend the rodeo in person.
- Chair Crist encouraged all Trustees to be aware of important upcoming dates listed on the agenda.

SPECIAL GUEST:

Dr. Swender introduced special guest Dr. Bob Paxton, President of External Relations & Strategic Initiatives, National American University (NAU). Dr. Paxton took a few minutes to thank Trustees for allowing NAU the opportunity to be a physical presence on the campus of Garden City Community College. This unique partnership, the first of its kind, and has been replicated on other campuses across the country. Dr. Paxton went

on to share with Trustees that in his view, GCCC is very fortunate to have a visionary leader like Dr. Swender to lead the institution, and that GCCC is certainly “setting the bar” in the community college sector and is ahead of other community colleges in nation. Dr. Paxton thanked Trustees for allowing him to take a few minutes to speak.

ACADEMIC EXCELLENCE CHALLENGE TEAM:

The 2016-2017 Academic Excellence Challenge Team placed fourth at the state competition. Dr. Swender and GCCC Board of Trustees extended their congratulations to the Team for the outstanding accomplishment. Accompanying the team were coaches Jeanie Ferguson and Will Friesen,. Trustees thanked the group for attending the meeting.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

PRESIDENT’S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender shared with Trustees that the GCCC music department held a Jazz Festival Workshop on campus, Monday, March 3. Four featured jazz professionals worked with area high school and middle school students. The jazz artists performed an evening concert in JOYC Auditorium. Ticket sales for the concert went to fund future “Guest Artist” events. The concert displayed extraordinary talent, and was well received by the nearly packed house.

Dr. Swender commended and thanked GCCC administrators that volunteered their time to work at McCommunity night on March 7. In addition to GCCC administration, various community members helped behind the counters, at the drive-thru and in the dining room. Area McDonalds gave 20% of the proceeds from the sales to the Ronald McDonald Charity.

Congratulations were extended to GCCC Academic Challenge team for taking the first and fourth place finish in the regional tournament held in Dodge City on March 4-5.

Dr. Swender noted that Garden City Community College had a table at the Garden City Chamber of Commerce Banquet on March 9. The speaker, an expert on Cyber Security, gave an informative and timely presentation.

Dr. Swender expressed his appreciation to Kristi Temple, Director of Marketing and Public Relations, for her work in coordinating the GCCC booth at the annual Home and Living Show. Over 350 people stopped by the booth to visit and sign up for prizes.

Dr. Herbert J. Swender spoke with the Noon Lions Club about current happenings at the college on March 21.

Department of Public Safety/ Criminal Justice Students practiced traffic stops on March 23. Emphasis for the lesson was the use of the radio during police stops, turning on the flashing lights in the police car, and ticketing.

The GCCC Learning Community activity for the month was an employee Quiz Bowl Competition on March 24. Dr. Swender shared that each building on campus formed their own team and he was honored to be a part of the library team, and that team was eventually the winner of the activity. The learning community promotes teamwork and connectivity for employees on campus. Dr. Swender extended his appreciation to Dr. Jeanie Ferguson, Academic Excellence Challenge Team Coach, for her efforts in coordinating this event.

Dr. Swender reported that GCCC was pleased to have two Black Hawk helicopters from Kansas Army National Guard from the Army Aviation Facility #2 Salina on GCCC campus March 30. Several GCCC educators and individuals from the community were given the opportunity to take a ride on the Black Hawk. The flight was a way to inform the public about the mission of the Kansas National Guard.

GCCC's graphic designer, Tiffany Heit, won a first place Paragon Award for design on a mural in the lobby of the Dennis Perryman Athletic Complex, from the National Council for Marketing and Public Relations Convention in Charleston, South Carolina. Heit traveled to Charleston, South Carolina, to attend the awards banquet at the NCMPR convention March 27-29. The Paragon Award recognizes outstanding achievement in two-year college marketing and public relations. GCCC placed first over second-place Community College of Denver, and third-place Jackson College of Jackson County, Michigan.

The mural features former GCCC athletic standouts who moved on to excel at four-year universities and beyond. One of the prominent athletes featured on the wall is former NFL offensive lineman Phil Loadholt, who was an All-American at GCCC before going on to star at the University of Oklahoma, and then on to the NFL with the Minnesota Vikings. Other former athletes featured include: Keith Smart, Nick Marshall, Shelley Meier, Casey Colletti, Corey Dillon, Cort Scheer, Gene Keady, Tamara Jones, George Ackles, Todd Tichenor, Darvis "Doc" Patton, Dayton Moore, Darrin Hancock and Jennifer Salmans Gomez.

Garden City Community College celebrated 50 years of Broncbuster Rodeo, Friday, March 31, through April 2, at the Broncbuster Horse Palace. Dr. Swender shared that approximately 400 contestants representing 20 schools of the Central Plains Region trying to qualify to compete in Casper, Wyoming, June 11-17 at the College National Finals Rodeo.

The rodeo had a packed crowd for all performances. GCCC bronc rider Tanner Hayes, led the Broncbuster team, winning the event, and sparked the GCCC men to a second place finish behind Oklahoma's Panhandle State University. Garden City native, Jayme Flowers, was the top finisher on the women's side for GCCC placing 9th in the average in barrel racing. Dr. Swender expressed that this was the first time in five years that he was unable to attend due to Higher Learning Commission meetings in Chicago.

Dr. Swender commended the GCCC Rodeo Team for donating the proceeds of rodeo ticket sales to the Fire Relief Fund for the farmers and ranchers who suffered tragic losses in the recent Southwest Kansas wildfires.

Dr. Swender reported that over 600-area high school contestants came to the GCCC campus to compete in a solo & ensemble festival on Saturday April 1. Winners move on to state competition.

The Buster Cheer team left for Nationals in Daytona, Florida on Tuesday, April 3. The team was sent off with goody bags, cheers, and a police escort thanks to the Garden City Police Department. Dr. Swender expressed his appreciation to Chief Utz for the escort. GCCC Cheer placed third in the national competition moving up from ninth place last year.

GCCC Cheer coach, Brice Knapp, took a few minutes to express his thanks to the GCCC Board of Trustees and Administration for their support and for giving students the opportunity to participate.

GCCC Endowment Auction, "Back to the 80's", was held on Friday, April 7. Attendance was good with many attendees getting into the spirit with authentic 80's dress. Final totals have not been reported as of yet but it is expected to do well. GCCC Dance Team preformed and were outstanding.

GCCC Employee Roxy Ferretti won the 2017 Garden City Rotary Club Grocery Grab! She had five minutes to fill her cart with groceries on Saturday, April 8.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Instruction and Student Services introduced new employees, Justin Banister, Residential Life Advisor and Caroline Bradshaw, CNA Instructor. John Green, Athletic Director, introduced new employee, Joshua Beekman, Assistant Football coach.

Dr. Swender welcomed the GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Nhicolás Aponte, SGA President, reported that SGA had just finished up with a student Carnival, and were receiving some positive feedback regarding this new event. Coming up is Earth Day on April 20 and members are actively planning activities to celebrate this special day. Work continues on the “Bike Depot”. Through a grant from Garden City Sheriffs Department, five bikes have been purchased. This innovative endeavor will provide transportation for students without cars. Details for actual check out and use are in development. SGA is also working on the upcoming student award banquet scheduled for April 27.

Trustees thanked Aponte for his report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that the faculty is working on the end of the year faculty luncheon scheduled for April 21. Upcoming activities are Department of Public Safety Scenario Day, April 25 and annual “Ride for the Future” April 29.

Trustees thanked Pander for his report.

ANNOUNCEMENTS:

Dr. Swender shared with Trustees that NJCAA announced today official site selections for 15 national championships. Garden City Community College has been selected as the host site for the 2018 NJCAA Division 1 Cross Country Championship on November 10, 2018. John Green, GCCC Athletic Director, shared that the event will be held at Buffalo Dunes and nearly 400 student athletes would be involved. Green went on to thank Finney County Convention and Visitors Bureau staff for their assistance in securing the bid for the national competition

Dr. Swender noted that the GCCC Athletic banquet is scheduled for May 1

Mike Holder, NCAA college athletics administrator and former Head Men’s Golf Coach and current athletic director for Oklahoma State University will deliver NJCCA National Golf Championship keynote address hosted by GCCC May 2017. Banquet has been scheduled for May 15.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items II-A-D.

Motion:

Douglass moved, seconded by Martinez to approve consent agenda items, II-A-D as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 6, 2017, March 23, 2017)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) PURCHASES OVER 50,000, as presented

D-1 Hydronic Hot Water Pipe
Vendor: Tatro Plumbing
For: Replace the hydronic hot water pipe between FOUS and JCVT
Amount: \$74,000

D-2 Auditing Services
Vendor: Lewis, Hooper & Dick, LLC
For: Five year proposal for auditing services through June 30, 2021
Amount: \$72,500

D-3 Furniture for new Broncbuster Suites
Vendor: Leeder Furniture
For: Furniture for apartments at 1703-1713 E. Laurel Street
Amount: \$54,869.21

(Supporting documents filed with official minutes.)

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Martinez that the board go into a fifteen minute executive session at 6:55 p.m. for the purpose of discussing the personnel matters of non-elected personnel and to discuss employer-employee negotiation, returning to open session at 7:10 p.m.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf
Nays: none

Motion carried: 6-0

Present in Executive Session:
GCCC Board of Trustees
Herbert J. Swender, President
Dee Wigner, Executive Vice President

Board of Trustees resumed open session at 7:10 p.m.

OTHER ACTION:

(A) APPROVAL OF RESOLUTION 2017-2 AND 2017-3 NON-RENEWAL OF EMPLOYMENT CONTRACTS:

Motion:

Douglass moved, seconded by Martinez to approve Resolution 2017-2 and 2017-3 non-renewal of employment contracts as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf
Nays: None

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring reports:

- Annual, General Executive Constraints, #7, #8, #5
- Annual, Academic Advancement

Trustees accepted the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

Trustees reviewed the following monitoring reports:

- Monitoring Report – General Executive Constraints #2

No change was recommended.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Board Clerk will suggest dates in June for consideration for a policy governance retreat.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- FCEDC just met to review by-laws.
- Dairy Farmers of American plant is on schedule and shared that plat owners were appreciative of the help given by GCCC.
- FCEDC is working with new young professionals to help in welcoming newcomers to the community.
- Martinez shared that Shannon Dick has been hired to work as a FCEDC staff member as a strategic analyst. Dick is also available to work with FCEDC partners.
- FCEDC members and commissioners will tour the Dairy Farmers of America plant at the end of April.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Trustee Neufeld reported KACCT is mainly working on legislative questions, and K-12 finance package.

OWNERSHIP LINKAGE:

Community members have asked about women’s basketball coach. GCCC Athletic Director, John Green shared that skype interview would take place on Wednesday, April 12, 2017, with face to face interviews following after the Easter break.

Meeting adjourned at 7:35 p.m.

UPCOMING CALENDAR EVENTS:

April 14 & 17	Easter Break, Campus Closed
April 20-23	“Little Shop of Horrors” Pauline Joyce Fine Arts Building, Auditorium, April 20-21, 7:30 PM, April 23, 2:30 PM
April 21	Faculty Senate Luncheon, 11:00 AM-1:00 PM, Endowment Room of Beth Tedrow Student Center
April 27	GCCC Awards Banquet, 5:30 PM.-7:30 PM., Conestoga Arena, Dennis Perryman Athletic Complex Choral Pops Concert, 7:30 PM, Fine Arts Auditorium
May 1	Retirement Reception, 2-4 PM, Endowment Room of Beth Tedrow Student Center Athletic Banquet, 6:00 PM, Conestoga Arena, Dennis Perryman Athletic Complex
May 2	SSS Banquet, 5:30 PM, Endowment Room of Beth Tedrow Student Center Small Ensemble, 7:30 PM, Pauline Joyce Fine Arts Building, Auditorium
May 4	DPS Graduation, 6:00 PM, Endowment Room of Beth Tedrow Student Center Band Pops Concert, 7:30 PM, Fine Arts Auditorium
May 5	VIP Reception 5:30-6:30 PM, Hall of Fame Room, Dennis Perryman Athletic Complex Commencement, 7:00 PM, Conestoga Arena, Dennis Perryman Athletic Complex
May 6	John Deer Graduation, 9:30 AM, Beth Tedrow Student Center, Cafeteria Alternative School Graduation, 10:00 AM, Conestoga Arena, Dennis Perryman Athletic Complex Nursing Graduation, 2:00 PM, Conestoga Arena, Dennis Perryman Athletic Complex
May 7	GED/ESL Graduation, Conestoga Arena, Dennis Perryman Athletic Complex
May 8	Guitar/Rock Ensemble, 7:00 PM, Fine Arts Auditorium
May 9	GCCC Board of Trustee Meeting, Endowment Room of Beth Tedrow Student Center

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board

Agenda No: II-B

Date: May 9, 2017

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees and transfers/promotions serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:



May 9, 2017

To: Board of Trustees

From: Sara Koehn, MBA, PHR, SHRM-CP Director of Human Resources

New Hires

David Larsen, Computer Technician, effective April 24, 2017

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees 5/03/2017)**

INSTRUCTOR	CLASS	AMOUNT
Blackburn, Wayne	Industrial NH3 Refrig. Oper. II INPR-212-03 - 3.00 credit hour(s) X \$433.33 04/24/17 - 04/28/17	\$1,300.00
TOTAL ADJUNCT CONTRACTS		\$1,300.00

FACULTY CONTRACTS FOR NON-CREDIT CLASSES

INSTRUCTOR	CLASS	AMOUNT
Landgraf, Beccy	Women on Target - Range Assistant 5.00 contact hrs @ \$20.00/hr CRMJ-315 04/22/17	\$100.00
Lappin, Jerry	Women on Target - Range Assistant 5.00 contact hrs @ \$20.00/hr CRMJ-315 04/22/17	\$100.00
Prewitt, Bob	Women on Target - Lead Instructor 10.00 contact hrs @ \$20.00/hr CRMJ-315 04/22/17	\$200.00
TOTAL NON-CREDIT CLASSES		\$400.00

ONLINE ADJUNCT FACULTY CONTRACTS

INSTRUCTOR	CLASS	AMOUNT
Acevedo, Naysha	General Psychology PSYC-101-51 - 3.00 credit Hour(s) x \$500 04/03/2017 - 05/12/207	\$1,500.00
Thompson, Kori	American History to 1865 HIST-103-51 - 3.00 credit hour(s) x \$500.00 04/03/2017 - 05/12/207	\$1,500.00
TOTAL ONLINE ADJUNCT CONTRACTS		\$3,000.00

PAYMENTS TO OUTREACH COORDINATORS

Location	Coordinator	Total StudentRate per			Contract Total
		Cr. Hr.	Cr. Hr.	Salary	
Deerfield 11-00-0000-42002-5160	Lisa Bowser	69	6.62	456.78 <u>200.00</u> Base	\$ 656.78
Dighton 11-00-0000-42002-5160	Debra Dowell	27	7.57	204.39 <u>200.00</u> Base	\$ 404.39
Garden City 11-00-0000-42002-5160	Ryan Meng	570	5.91	3368.70 <u>200.00</u> Base	\$ 3,568.70
Holcomb 11-00-0000-42002-5160	Jennifer LaSalle	147	6.87	1009.89 <u>200.00</u> Base	\$ 1,209.89
Lakin 11-00-0000-42002-5160	Jennifer Bachman	75	6.40	480.00 <u>200.00</u> Base	\$ 680.00

Leoti 11-00-0000-42002-5160	Sara Brown	117	6.04	706.68 <u>200.00</u> Base	\$ 906.68
Scott City 11-00-0000-42002-5160	Valerie Whipple	280	5.91	1654.80 <u>200.00</u> Base	\$ 1,854.80
Syracuse 11-00-0000-42002-5160	Paul Zuzelski	21	5.91	124.11 <u>200.00</u> Base	\$ 324.11
Tribune 11-00-0000-42002-5160	Angela Woelk	12	6.52	78.24 <u>200.00</u> Base	\$ 278.24
TOTAL OUTREACH COORDINATOR PAYMENTS SPRING 2017					\$ 9,883.59

SERVICE CONTRACTS FOR OUTREACH FACULTY

DEERFIELD - USD 216 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Michael Bowser 11-00-0000-11021-6610	English II ENGL 102-DE	1/9/2017 5/10/2017	3	6	375.00	1125.00
Michael Bowser 11-00-0000-11022-6610	Speech SPCH 111-DE	1/9/2017 5/10/2017	3	11	375.00	1125.00
Ryan Gerwitz 11-00-0000-11050-6610	Col Algebra MATH 108-DE	1/9/2017 5/10/2017	3	6	375.00	1125.00
Judith Morales 11-00-0000-11060-6610	Basic Nutrition HMEC 115-DE	8/15/2016 5/18/2017	3	2	375.00	<u>1125.00</u>
						\$ 4,500.00

DIGHTON - USD 482 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Whitney Linenberger 11-00-0000-11021-6610	English II MATH 108-DI	1/4/2017 5/5/2017	3	8	375.00	1125.00
Amy Felker 11-00-0000-11021-6610	College Algebra ENGL 102-DI	8/25/2016 5/5/2017	3	14	375.00	<u>1125.00</u>
						\$ 2,250.00

GARDEN CITY - USD 457 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Misty Ayers 11-00-0000-11040-6610	Principles of Biology BIOL 105-GC	1/9/2017 5/19/2017	5	18	375.00	1875.00
Jenette Turpin 11-00-0000-11060-6610	General Psychology PSYC 101-GC	1/9/2017 5/19/2017	3	38	375.00	1125.00
Wendi Terpstra 11-00-0000-11021-6610	English II ENGL 102-GC	1/9/2017 5/19/2017	3	22	375.00	1125.00
Wendi Terpstra	English II	1/9/2017	3	29	375.00	1125.00

11-00-0000-11021-6610	ENGL 102-GD	5/19/2017					
Wendi Terpstra	English II	1/9/2017	3	13	375.00	1125.00	
11-00-0000-11021-6610	ENGL 102-GE	5/19/2017					
Russell Tidwell	Public Speaking	1/9/2017	3	20	375.00	1125.00	
11-00-0000-11021-6610	SPCH 111-GC	5/19/2017					
Jacy Holloway	Entrepreneurship	1/9/2017	3	10	375.00	1125.00	
12-00-0000-12011-6610	BSAD 128-GC	5/19/2017					
Jacy Holloway	Entrepreneurship	1/9/2017	3	11	375.00	1125.00	
12-00-0000-12011-6610	BSAD 128-GD	5/19/2017					
Online	Med Terminology	1/9/2017	3	17		375.00	
Nathan Smith-Monitor	EMIC 104-GC, GD	3/3/2017					
						<u>375.00</u>	
						\$ 10,125.00	

HOLCOMB - USD 363 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT	
Cindy Kelly	English II	1/5/2017	3	10	375.00	1125.00	
11-00-0000-11021-6610	ENGL 102-HO	5/18/2017					
Pat Van Dolah	Speech	1/5/2017	3	16	375.00	1125.00	
11-00-0000-11022-6610	SPCH 111-HO	5/18/2017					
Stanley Kennedy	Intro Crim Justice	8/17/2016	3	9	375.00	1125.00	
12-00-0000-12240-6610	CRIM 101-HP	5/18/2017					
Jennifer Barrett	College Algebra	8/17/2016	3	15	375.00	1125.00	
11-00-0000-11050-6610	MATH 108-HO	5/18/2017					
Dean McFann	American Govt	8/17/2016	3	16	375.00	1125.00	
11-00-0000-11060-6610	POLS 105-HO	5/18/2017					
Michelle Baier	Trigonometry	1/9/2017	3	11	375.00	1125.00	
11-00-0000-11050-6610	MATH 109-HO	5/26/2017					
Michelle Baier	Trigonometry	1/9/2017	3	9	375.00	1125.00	
11-00-0000-11050-6610	MATH 109-HP	5/26/2017					
						<u>1125.00</u>	
						\$ 7,875.00	

LAKIN - USD 215 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT	
Kevin Thompson	English II	2/13/2017	3	5	375.00	1125.00	
11-00-0000-11021-6610	ENGL 102-LA	5/9/2017		7			
	ENGL 102-LK						
Kevin Thompson	Intro to Lit	11/14/2016	3	6	375.00	1125.00	
11-00-0000-11021-6610	LITR 210-LA	2/10/2017		7			
	LITR 210-LK						
Catelyn Manly	College Algebra	8/15/2016	3	9	375.00	1125.00	
11-00-0000-11050-6610	MATH 108-LK	5/19/2017					
						<u>1125.00</u>	
						\$ 3,375.00	

LEOTI - USD 467 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Leslie Niswonger 11-00-0000-11021-6610	English II ENGL 102-LE	1/4/2017 5/18/2017	3	10	375.00	1125.00
Julie Conrad 11-00-0000-11060-6610	General Psychology PSYCH 101-LE	1/4/2017 5/18/2017	3	11	375.00	1125.00
Betsy Breitreutz 11-00-0000-11050-6610	College Algebra MATH 108-LE	1/4/2017 5/18/2017	3	5	375.00	1125.00
Nathan Brown 11-00-0000-11020-6610	American History HIST 104-LE	1/4/2017 5/18/2017	3	13	375.00	1125.00
						<u>\$ 4,500.00</u>

SCOTT CITY - USD 466 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Elise M. Neri 11-00-0000-11050-6610	College Algebra MATH-108-SC	1/5/2017 5/17/2017	3	11	375.00	1125.00
Elise M. Neri 11-00-0000-11050-6610	College Algebra MATH-108-SD	1/5/2017 5/17/2017	3	11	375.00	1125.00
Shairlyn Wasinger 1-00-0000-11022-6610	Speech SPCH 111-SC	1/5/2017 5/17/2017	3	13	375.00	1125.00
Stephen Kucharik 11-00-0000-11021-6610	English II ENGL 102-SC ENGL 102-SE	1/5/2017 5/17/2017	3	11 4	375.00	1125.00
Stephen Kucharik 11-00-0000-11021-6610	English II ENGL 102-SD	1/5/2017 5/17/2017	3	18	375.00	1125.00
Preeti Anil 11-00-0000-11040-6610	Gen Chem CHEM 105-SC	8/15/2016 5/19/2017	5	8	375.00	1875.00
Kevin Reece 12-00-0000-12011-6610	Intro Computers CSCI 101-SC, SD, SE, GF	8/15/2016 5/19/2017	3	5	375.00	1125.00
Adjuncts Beth Hess - Monitor	Med Terminology EMIC 104-SC C. N. A. HELR 1023-SC HELR 102L-SC	1/9/2017 3/3/2017 3/6/2017 5/12/2017	3 5	9 8	375.00	375.00
						<u>\$ 9,000.00</u>

SYRACUSE - USD 494 SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HR	#	RATE	AMOUNT
Steven Hefty 11-00-0000-11040-6610	Col. Chemistry I CHEM 109-SY	8/17/2016 5/12/2017	5	6	375.00	1875.00
Online T.V. Hagenah-Monitor	English II ENGL 102-55	1/9/2017 5/26/2017	3	7		375.00
						<u>\$ 2,250.00</u>

TRIBUNE - USD 200

SPRING 2017

INSTRUCTOR	CLASS	DATES	CR HRS	#	RATE	AMOUNT
Andrew Helfrich 11-00-0000-11020-6610	American History since 186 HIST 104-TR	8/17/2015 5/20/2016	3	12	375.00	0.00
<i>Paid in December as a Fall semester class - wrong dates from Site Coord.</i>						
Nathaniel Larkin 11-00-0000-11040-6610	General Chemistry CHEM 105-TR	8/15/2016 5/19/2017	5	4	375.00	1875.00
Nathaniel Larkin 11-00-0000-11040-6610	A & P BIOL 210-TR	8/15/2017 5/19/2017	5	5	375.00	1875.00
Angela Woelk 11-00-0000-11060-6610	Developmental Psychology EDUC 110-TR	8/15/2016 5/22/2017	3	3	375.00	1125.00
Angela Woelk 11-00-0000-11060-6610	General Psychology PSYC 101-TR	8/15/2016 5/22/2017	3	7	375.00	1125.00
Linda Steele 11-00-0000-11021-6610	English I ENGL 101-TR	1/5/2017 5/16/2017	3	4	375.00	<u>1125.00</u>
						\$ 7,125.00

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$50,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$50,000

May 2017

Purchases over \$50,000 requiring bid sheets

Payments over \$50,000 not requiring bid sheets

- Check #255784 to Great Western dining for \$77,444.98 for various invoices.
- Check #255847 to City of Garden City for \$52,538.64 for monthly utilities.
- Check #255849 to Commerce Bank for \$66,187.20 for various purchase card purchases.
- Check #255977 to Great Western Dining for \$74,333.92 for various invoices.
- Check #256009 to Blue Cross-Blue Shield of Kansas for \$92,590.32 for May health insurance premiums for employees.

Fiscal Year: 2017

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	570.00	1,933,278.00-	2,450,000.00-	516,722.00-	21.09
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,888.00-	301,644.00-	370,000.00-	68,356.00-	18.47
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	60.00	68,818.00-	100,000.00-	31,182.00-	31.18
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	357.00-	105,000.00-	104,643.00-	99.66
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	590.02-	421,269.72-	370,000.00-	51,269.72	13.85-
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	0.00	500.00-	71,760.00-	71,260.00-	99.30
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	2,982.55-	12,027.55-	50,000.00	62,027.55	124.06
11-00-0000-00000-4012 B & I WORKSHOP REV	0.00	0.00	0.00	75,000.00-	75,000.00-	100.00
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	94.00-	115,996.00-	79,479.00-	36,517.00	45.94-
11-00-0000-00000-4014 TUITION BORDER STA	0.00	2,130.00-	209,876.00-	250,000.00-	40,124.00-	16.05
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,980.00-	138,873.00-	500.00-	138,373.00	674.59-
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	100.00-	14,350.00-	10,000.00-	4,350.00	43.49-
11-00-0000-00000-4020 INTERNATIONAL FEE	0.00	0.00	150.00-	0.00	150.00	0.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	500.00-	15,792.00-	10,000.00-	5,792.00	57.91-
11-00-0000-00000-4512 VENDING MACHINES :	0.00	109.64-	3,853.68-	10,000.00-	6,146.32-	61.46
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,623,721.00-	1,623,721.00-	0.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	5,643,143.62-	8,837,798.00-	3,194,654.38-	36.15
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	609,128.56-	750,157.00-	141,028.44-	18.80
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	8,302.56-	9,485.00-	1,182.44-	12.47
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	133,548.11-	143,188.00-	9,639.89-	6.73
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	112,909.66-	134,270.00-	21,360.34-	15.91
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	13,866.12-	11,640.00-	2,226.12	19.11-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	12,483.29-	16,526.00-	4,042.71-	24.46
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	77,772.08-	82,790.00-	5,017.92-	6.06
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	2,607.13-	19,108.00-	16,500.87-	86.36
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	1,745.65	250,000.00	248,254.35	99.30
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	161,467.79	10,000.00	151,467.79-	514.67-
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	14,865.94-	50,000.00-	35,134.06-	70.27
11-00-0000-00000-4904 REIMBURSED SALARY	0.00	1,092.00-	10,620.00-	15,000.00-	4,380.00-	29.20
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	72,402.40-	175,000.00-	102,597.60-	58.63
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	254.48-	31,464.35-	150,000.00-	118,535.65-	79.02
11-00-0000-00000-4912 TRANSCRIPTS : GENE	35.00	698.74-	8,300.09-	15,000.00-	6,734.91-	44.90
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	989,896.00	989,896.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	625,000.00-	625,000.00-	100.00
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Totals for FUND: 11 - GENERAL	35.00	12,789.43-	11,448,706.42-	15,260,526.00-	3,811,854.58-	24.98

12-00-0000-00000-4002	AMMONIA REFG COURS	0.00	168,838.00-	186,987.00-	225,000.00-	38,013.00-	16.89
12-00-0000-00000-4005	ACAD COURSE FEE :	0.00	152,583.00	226,454.18-	394,900.00-	168,445.82-	42.66
12-00-0000-00000-4015	ONLINE COURSE FEE	0.00	0.00	23,409.00-	50.00-	23,359.00	717.99-
12-00-0000-00000-4601	STATE OPERATING GR	0.00	0.00	972,414.00-	972,414.00-	0.00	0.00
12-00-0000-00000-4603	STATE PMT FOR TUIT	0.00	0.00	47,435.00-	75,000.00-	27,565.00-	36.75
12-00-0000-00000-4907	MISCELLANEOUS INCO	0.00	0.00	85.13-	0.00	85.13	0.00
12-00-0000-00000-4999	CONTRA-REV/FUND TR	0.00	0.00	0.00	989,896.00-	989,896.00-	100.00
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Totals for FUND: 12 - PTE FUND		0.00	16,255.00-	1,456,784.31-	2,657,260.00-	1,200,475.69-	45.18
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61-00-0000-00000-4102	PRIVATE GIFTS/GRAN	0.00	100,000.00-	100,000.00-	0.00	100,000.00	0.00
61-00-0000-00000-4803	AD VALOREM PROPERT	0.00	0.00	285,484.60-	470,000.00-	184,515.40-	39.26
61-00-0000-00000-4805	MOTOR VEHICLE PROP	0.00	0.00	30,864.01-	36,790.00-	5,925.99-	16.11
61-00-0000-00000-4806	RECREATIONAL VEHIC	0.00	0.00	420.66-	378.00-	42.66	11.28-
61-00-0000-00000-4807	DELINQUENT TAX : G	0.00	0.00	6,461.08-	8,080.00-	1,618.92-	20.04
61-00-0000-00000-4808	PAYMENTS IN LIEU O	0.00	0.00	5,712.63-	5,010.00-	702.63	14.01-
61-00-0000-00000-4809	RENTAL EXCISE TAX	0.00	0.00	702.58-	0.00	702.58	0.00
61-00-0000-00000-4810	16/20 M TAX : GENE	0.00	0.00	632.65-	750.00-	117.35-	15.65
61-00-0000-00000-4814	COMMERCIAL VEHICLE	0.00	0.00	3,941.07-	5,000.00-	1,058.93-	21.18
61-00-0000-00000-4815	WATERCRAFT CURRENT	0.00	0.00	132.12-	0.00	132.12	0.00
61-00-0000-00000-4816	TIF TAX : GENERAL	0.00	0.00	7,352.45	15,000.00	7,647.55	50.98
61-00-0000-00000-4817	NEIGH REVT : GENER	0.00	0.00	905.37	0.00	905.37-	0.00
61-00-0000-00000-9999	CONTINGENCY ACCOUN	0.00	0.00	0.00	300,000.00-	300,000.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY		0.00	100,000.00-	426,093.58-	811,008.00-	384,914.42-	47.46
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Totals for BUDGET.OFFICER: Unassigned		35.00	129,044.43-	13,331,584.31-	18,728,794.00-	5,397,244.69-	28.82

Fiscal Year: 2017

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	16,771.04	154,459.64	205,412.00	50,952.36	24.80
DEPARTMENT: 11020 - HUMANITIES	58.47	2,056.12	8,988.34	3,900.00	5,146.81-	131.96-
DEPARTMENT: 11021 - ENGLISH	0.00	34,474.92	310,362.61	373,509.38	63,146.77	16.91
DEPARTMENT: 11022 - SPEECH	0.00	2,851.53	30,143.43	6,930.00	23,213.43-	334.96-
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	3,739.91	0.00	3,739.91-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	538.25	2,691.25	50.00	2,641.25-	282.49-
DEPARTMENT: 11025 - JOURNALISM	0.00	4,099.39	40,505.13	56,013.00	15,507.87	27.69
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 11030 - ART	75.96	12,319.04	122,423.18	137,449.00	14,949.86	10.88
DEPARTMENT: 11031 - DRAMA	0.00	7,538.80	61,000.55	78,510.00	17,509.45	22.30
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	6,900.32	65,119.54	83,783.00	18,663.46	22.28
DEPARTMENT: 11033 - INST MUSIC	689.74	12,474.17	107,443.12	89,790.00	18,342.86-	20.42-
DEPARTMENT: 11040 - SCIENCE	0.00	44,914.90	349,951.07	409,996.00	60,044.93	14.65
DEPARTMENT: 11050 - MATH	0.00	33,254.14	252,622.67	277,388.50	24,765.83	8.93
DEPARTMENT: 11060 - SOCIAL SCIENCE	75.00	47,149.07	348,288.52	370,781.51	22,417.99	6.05
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	9,117.12	50,923.25	58,784.25	7,861.00	13.37
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	5,733.43	64,655.94	115,345.00	50,689.06	43.95
DEPARTMENT: 11081 - READING	0.00	5,675.75	55,594.25	58,460.00	2,865.75	4.90
DEPARTMENT: 11082 - ESL	0.00	5,777.17	54,756.41	70,525.00	15,768.59	22.36
DEPARTMENT: 11083 - COLLEGE SKILLS	3,885.00	894.54	17,524.07	10,000.00	11,409.07-	114.08-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	3,112.93	5,000.00	1,887.07	37.74
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	4,139.16	27,115.84	407,078.84	413,430.00	2,212.00	0.54
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	18,000.00	18,000.00	100.00
DEPARTMENT: 41000 - LIBRARY	11,953.79	15,761.71	141,755.88	189,039.00	35,329.33	18.69
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	12,147.31-	66,200.64	86,033.00	19,832.36	23.05
DEPARTMENT: 42000 - DEAN OF LEARNING S	1,230.99	17,291.38	118,762.52	490,510.65	370,517.14	75.54
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	13,940.86	103,834.34	172,156.00	68,321.66	39.69
DEPARTMENT: 42002 - OUTREACH	0.00	17,702.29	113,597.10	85,959.00	27,638.10-	32.14-
DEPARTMENT: 42003 - FACULTY SENATE	0.00	1,062.67	1,062.67	0.00	1,062.67-	0.00
DEPARTMENT: 44000 - INSTRUCTIONAL DESI	0.00	5,279.78	63,185.73	64,505.00	1,319.27	2.05
DEPARTMENT: 46000 - DEVELOPMENTAL EDUC	0.00	5,979.90-	56,026.60	68,599.00	12,572.40	18.33
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	20,970.29	208,359.05	271,149.00	62,789.95	23.16
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	13,225.00	18,935.00	5,710.00	30.16
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	12,544.45	130,612.43	158,885.00	28,272.57	17.79
DEPARTMENT: 50011 - ASSESSMENT/TESTING	1,131.90	3,061.02	43,927.86	52,448.00	7,388.24	14.09
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	30,092.59	274,878.63	337,994.00	63,115.37	18.67
DEPARTMENT: 50030 - ADMISSIONS	66.50	11,630.83	115,321.85	150,059.00	34,670.65	23.10
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	23,422.43	139,526.62	165,286.71	25,760.09	15.59
DEPARTMENT: 50050 - STUDENT HEALTH SER	123.35	254.85	2,570.24	4,068.00	1,374.41	33.79
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	985.08	28,397.97	461,099.39	548,827.06	86,742.59	15.81
DEPARTMENT: 55001 - MEN'S BASKETBALL	83.00	12,161.24	138,459.80	140,157.53	1,614.73	1.15
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	8,683.17	114,181.65	134,646.00	20,464.35	15.20
DEPARTMENT: 55003 - MEN'S TRACK	41.50	6,043.08	59,256.60	74,193.50	14,895.40	20.08
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	6,003.30	57,961.41	72,663.47	14,702.06	20.23

DEPARTMENT: 55005 - WOMEN'S SOFTBALL	30.00	9,650.50	102,814.91	130,219.80	27,374.89	21.02
DEPARTMENT: 55006 - FOOTBALL	3,268.53	34,692.89	433,772.88	512,741.33	75,699.92	14.76
DEPARTMENT: 55007 - BASEBALL	83.00	15,000.27	142,873.38	153,934.93	10,978.55	7.13
DEPARTMENT: 55008 - VOLLEYBALL	0.00	4,315.11	77,249.68	107,794.50	30,544.82	28.34
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	1,439.20	47,318.80	48,604.20	1,285.40	2.64
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	1,703.72	36,938.88	49,356.20	12,417.32	25.16
DEPARTMENT: 55012 - CHEERLEADING	83.00	4,890.59	74,260.52	78,172.88	3,829.36	4.90
DEPARTMENT: 55013 - DANCE TEAM	0.00	3,062.78	37,626.42	45,424.60	7,798.18	17.17
DEPARTMENT: 55014 - RODEO TEAM	0.00	11,262.07	123,339.29	158,244.00	34,904.71	22.06
DEPARTMENT: 55015 - MEN'S GOLF	0.00	3,559.56	36,507.46	41,465.00	4,957.54	11.96
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	9,830.23	138,373.01	129,407.00	8,966.01-	6.92-
DEPARTMENT: 55020 - PEP BAND	0.00	3,855.78	44,935.26	56,406.00	11,470.74	20.34
DEPARTMENT: 61000 - PRESIDENT	3,000.00	45,376.01	516,753.03	561,344.00	41,590.97	7.41
DEPARTMENT: 61001 - BOARD OF TRUSTEES	196.20	1,231.70	13,586.47	24,840.00	11,057.33	44.51
DEPARTMENT: 61005 - ATTORNEY	0.00	288.00	4,370.28	30,000.00	25,629.72	85.43
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	528,375.21	1,332,985.86	1,620,398.00	287,412.14	17.74
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	9,434.47	118,013.03	151,736.00	33,722.97	22.22
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,569.90	52,837.87	68,845.00	16,007.13	23.25
DEPARTMENT: 62050 - ONE-TIME PURCHASES	116,530.14	0.00	35,627.33-	450,000.00	369,097.19	82.02
DEPARTMENT: 63000 - INFORMATION SERVIC	3,935.98	9,396.03	127,478.85	158,584.00	27,169.17	17.13
DEPARTMENT: 64000 - INFORMATION TECHNO	10,456.37	44,855.38	592,595.11	776,462.00	173,410.52	22.33
DEPARTMENT: 65000 - CENTRAL SERVICES	884.00	10,682.04	103,425.40	137,059.00	32,749.60	23.89
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	19,846.89	9,129.50	105,098.73	144,270.00	19,324.38	13.39
DEPARTMENT: 71000 - BUILDINGS	5,414.98	28,442.75	347,596.49	447,554.00	94,542.53	21.12
DEPARTMENT: 72000 - CUSTODIAL SERVICES	4,160.59	46,445.55	450,671.07	595,357.00	140,525.34	23.60
DEPARTMENT: 73000 - GROUNDS	3,130.19	18,823.87	188,609.96	278,105.00	86,364.85	31.05
DEPARTMENT: 73001 - ATHLETIC FIELDS	849.80	3,097.32	23,918.23	56,530.00	31,761.97	56.19
DEPARTMENT: 74000 - VEHICLES	2,105.78	16,194.01	214,370.46	387,280.00	170,803.76	44.10
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	14,454.69	150,551.64	233,284.00	82,732.36	35.46
DEPARTMENT: 76000 - INSURANCE	0.00	6,649.67	293,793.27	290,514.00	3,279.27-	1.12-
DEPARTMENT: 77000 - UTILITIES	24,660.20	45,232.65	597,053.51	850,000.00	228,286.29	26.86
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	389.72	167,423.90-	62,000.00	229,423.90	370.04
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,539.00	5,000.00	3,461.00	69.22
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	171.00-	32,775.00	30,000.00	2,775.00-	9.24-
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	540.00	15,798.00	11,000.00	4,798.00-	43.61-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	1,596.00	224,440.00	169,613.00	54,827.00-	32.31-
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	95,232.00	55,194.00	40,038.00-	72.53-
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	17,832.00	0.00	17,832.00-	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	2,586.73	54,717.29	24,116.00	30,601.29-	126.88-

FUND: 11 - GENERAL	223,175.09	1,446,715.14	11,704,192.47	15,260,526.00	3,333,158.44	21.84
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Fiscal Year: 2017

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	FUND: 12 - PTE FUND Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	7,449.57	54,555.83	67,300.00	12,744.17	18.94
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	3,549.31	12,820.93	250.00	12,570.93-	028.36-
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	1,641.63	19,341.46	61,350.00	42,008.54	68.47
DEPARTMENT: 12200 - ADN PROGRAM	0.00	12,809.37	143,547.01	231,392.00	87,844.99	37.96
DEPARTMENT: 12201 - LPN PROGRAM	0.00	24,044.45	225,828.88	218,647.00	7,181.88-	3.27-
DEPARTMENT: 12202 - EMT	600.00	13,288.12	120,823.83	99,027.00	22,396.83-	22.61-
DEPARTMENT: 12203 - ALLIED HEALTH	997.78	11,071.96	68,138.23	135,615.00	66,478.99	49.02
DEPARTMENT: 12210 - AGRICULTURE	0.00	11,270.15	48,639.87	59,143.00	10,503.13	17.76
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	8,728.01	96,576.45	103,519.00	6,942.55	6.71
DEPARTMENT: 12212 - CULINARY PROGRAM	0.00	0.00	37,029.25	62,004.00	24,974.75	40.28
DEPARTMENT: 12220 - JOHN DEERE AG TECH	901.21	13,052.50	112,841.36	157,578.00	43,835.43	27.82
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	909.60	4,976.16	48,273.52	63,841.00	14,657.88	22.96
DEPARTMENT: 12240 - CRIMINAL JUSTICE	423.79	14,599.39	85,618.63	85,607.00	435.42-	0.50-
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	8,010.77	56,639.24	74,389.00	17,749.76	23.86
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,639.98	94,233.76	121,190.00	26,956.24	22.24
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	3,262.00	20,994.82	248,791.98	308,965.00	56,911.02	18.42
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	1,743.00	1,743.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	2,634.08	11,125.56	10,250.00	875.56-	8.53-
DEPARTMENT: 12273 - WELDING	4,712.16	15,823.93	158,139.92	213,509.00	50,656.92	23.73
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	12,502.13	103,424.29	547,541.00	444,116.71	81.11
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	33,200.00	33,200.00	100.00
FUND: 12 - PTE FUND	11,806.54	200,086.33	1,746,390.00	2,657,260.00	899,063.46	33.83

Fiscal Year: 2017

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	FUND: 14 - ADULT SUPPLEMENTARY ED Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	14,302.48	67,723.37	89,326.00	21,602.63	24.18
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	6,067.43	9,689.21	3,621.78	37.38
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	4,000.00	4,000.00	100.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	405.01	0.00	405.01-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	399.92	7,994.48	12,025.19	4,030.71	33.52
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	175.00	500.00	325.00	65.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	10,107.29	10,200.00	92.71	0.91
DEPARTMENT: 55008 - VOLLEYBALL	48.00	330.08	7,805.29	10,000.00	2,146.71	21.47
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	7,140.10	20,000.00	12,859.90	64.30
DEPARTMENT: 31000 - COMMUNITY SERVICE	14.00	746.86	4,124.36	3,750.00	388.36-	10.35-
DEPARTMENT: 55007 - BASEBALL	0.00	451.91	12,886.13	20,000.00	7,113.87	35.57
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	1,231.45	4,598.81	7,200.00	2,601.19	36.13
DEPARTMENT: 55013 - DANCE TEAM	0.00	60.50	4,526.89	6,900.00	2,373.11	34.39
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	27.50	357.47	834.79	477.32	57.18
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	365.19	2,103.41	1,738.22	82.64
DEPARTMENT: 55003 - MEN'S TRACK	0.00	69.00	2,700.93	4,000.00	1,299.07	32.48
FUND: 14 - ADULT SUPPLEMENTARY ED	62.00	17,619.70	136,977.75	200,528.60	63,488.85	31.66

Fiscal Year: 2017

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	630.84	3,530.14	12,500.00	8,969.86	71.76
DEPARTMENT: 94000 - STUDENT CENTER	2,136.79	1,339.25	99,378.25	287,810.00	186,294.96	64.73
DEPARTMENT: 95000 - STUDENT HOUSING	15,235.90	208,739.84	1,617,240.90	2,340,390.00	707,913.20	30.25
DEPARTMENT: 98000 - COSMETOLOGY	1,704.05	620.95	64,934.79	140,050.00	73,411.16	52.42
DEPARTMENT: 97000 - BOOKSTORE	43,054.51	25,380.00	560,658.63	999,000.00	395,286.86	39.57
DEPARTMENT: 91000 - ARENA	0.00	353.96	5,538.33	7,000.00	1,461.67	20.88
=====						
FUND: 16 - AUXILIARY ENTITIES	62,131.25	237,064.84	2,351,281.04	3,786,750.00	1,373,337.71	36.27

Fiscal Year: 2017

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	8,458.23	4,000.00	4,458.23	111.45
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.00	0.00	16,151.00	16,151.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	3,682.01	0.00	3,682.01	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	5,271.66	5,451.66	5,651.24	199.58	3.53
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	3.75	0.00	3.75	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	2,685.26	2,990.72	305.46	10.21
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	4,357.71	4,357.71	0.00	0.00
DEPARTMENT: 12273 - WELDING	1,217.92	14,302.93	147,459.11	753,643.57	604,966.54	80.27
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	2,998.06	2,998.06	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	1,630.46	143,586.64	169,685.06	26,098.42	15.38
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	37.28	2,898.52	11,251.64	8,353.12	74.24
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	3,559.56	36,005.58	32,446.02	90.11
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	0.00	11,464.27	11,464.27	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	15,421.48	135,809.71	283,540.00	147,730.29	52.10
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	5,791.34	61,041.01	71,927.00	10,885.99	15.13
DEPARTMENT: 11040 - SCIENCE	0.00	5,081.84	12,424.84	42,623.00	30,198.16	70.85
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	5,305.84	104,445.06	112,416.00	7,970.94	7.09
DEPARTMENT: 11040 - SCIENCE	0.00	1,229.73	21,903.24	55,000.00	33,096.76	60.18
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	4,300.00	0.00	4,300.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	7,345.00	7,345.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	875.00	875.00	100.00
=====						
FUND: 22 - RESTRICTED GRANTS	1,217.92	54,072.56	685,562.31	1,591,924.85	905,144.62	56.86

Fiscal Year: 2017

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	10,578.62	40,000.00	29,421.38	73.55
DEPARTMENT: 50000 - DEAN OF STUDENT SE	4,297.86	0.00	4,297.86-	0.00	0.00	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	7,592.00	0.00	7,592.00-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	3,041.02	3,041.02	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	0.00	3,999.98	3,999.98	100.00
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	4,297.86	0.00	13,872.76	47,041.00	28,870.38	61.37

Fiscal Year: 2017

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.80	1,377.97	1,649.00	271.03	16.44
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	1,185.40	2,000.00	814.60	40.73
DEPARTMENT: 13301 - ADULT ED - INSTRUC	250.00	14,091.14	115,660.86	175,610.00	59,699.14	34.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	900.00	1,085.00-	3,499.28	8,780.00	4,380.72	49.89
DEPARTMENT: 13301 - ADULT ED - INSTRUC	100.00	8,379.41	75,760.43	264,709.39	188,848.96	71.34
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	1,091.84	12,500.00	11,408.16	91.27
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,318.87	50,885.47	71,052.00	20,166.53	28.38
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00-	37,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	5,796.29	58,545.17	85,280.00	26,734.83	31.35
=====						
FUND: 24 - ADULT EDUCATION	1,250.00	32,638.51	270,506.42	584,080.39	312,323.97	53.47

Fiscal Year: 2017

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	147,022.50	7,267.50	24,048.75	811,008.00	639,936.75	78.91
=====						
FUND: 61 - CAPITAL OUTLAY	147,022.50	7,267.50	24,048.75	811,008.00	639,936.75	78.91

Fiscal Year: 2017

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	FUND: 71 - ACTIVITY/ORGANIZATION FD		
				Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	6,402.00	49,737.25	358,669.46	468,568.00	103,496.54	22.09
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	994.00	1,000.00	6.00	0.60
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	5,000.00	5,000.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	945.00	1,000.00	55.00	5.50
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	890.00	1,000.00	110.00	11.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	0.00	500.00	500.00	100.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	4,900.80	48,920.92	63,340.00	14,419.08	22.76
DEPARTMENT: 99001 - STUDENT NEWSPAPER	0.00	0.00	23,997.39	62,000.00	38,002.61	61.29
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	135.93-	14,330.93	24,500.00	10,169.07	41.51
FUND: 71 - ACTIVITY/ORGANIZATION FD	6,402.00	54,502.12	460,747.70	635,908.00	168,758.30	26.54

Fiscal Year: 2017

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS		
				Annual Budget	Available	% Avail
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	12,063.00	0.00	12,063.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	4,791.00	0.00	4,791.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	5,490.00	0.00	5,490.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	171.00-	4,620.00	0.00	4,620.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	5,946.00	0.00	5,946.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	47,940.00	0.00	47,940.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	14,031.00	0.00	14,031.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	10,233.00	0.00	10,233.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	12,093.00	0.00	12,093.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	3,294.00	0.00	3,294.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	21,759.00	0.00	21,759.00-	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	4,563.00	0.00	4,563.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	912.00	55,626.00	0.00	55,626.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	12,648.00	0.00	12,648.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	13,290.00	0.00	13,290.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	7,837.00	0.00	7,837.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	18,243.00	0.00	18,243.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	98,466.00	0.00	98,466.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	2,810.00	0.00	2,810.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	21,189.00	0.00	21,189.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	50.00	27,173.00	0.00	27,173.00-	0.00
DEPARTMENT: 81007 - ACADEMIC SCHOLARSH	0.00	0.00	49,488.00	0.00	49,488.00-	0.00
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	791.00	453,593.00	0.00	453,593.00-	0.00

Fiscal Year: 2017

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	30,955.00	287,985.00	500,000.00	212,015.00	42.40
=====	=====	=====	=====	=====	=====	=====
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	30,955.00	287,985.00	500,000.00	212,015.00	42.40

Garden City Community College
4/30/2017

	<u>Amount</u>	<u>% Rate</u>
Cash in Bank:		
Commerce Bank	\$ 490,471.76	0.0000%
State Municipal Invest. Pool	\$ 37,634.89	0.5026%
FNB of Garden City - Money Market	\$ 102.23	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 7,297.54	0.2500%
Commerce Bank - Money Market	\$ 5,833.14	0.0800%
Landmark National Bank	\$ 4,708,435.96	0.8300%
	<u>\$ 5,249,775.52</u>	

	<u>Type</u>	<u>Amount</u>	<u>% Rate</u>	<u>Beg. Date</u>	<u>Maturity</u>
Investments:					
Commerce Bank	CD	\$ 1,000,000.00	0.7000%	5/2/2016	5/2/2017
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.7500%	12/24/2015	6/22/2017
Commerce Bank	CD	\$ 1,000,000.00	0.9000%	2/3/2016	8/3/2017
Valley State Bank	CD	\$ 1,000,000.00	0.9500%	8/12/2016	8/12/2017
Western State Bank	CD	\$ 1,000,000.00	0.9000%	2/10/2017	2/9/2018
		<u>\$ 5,000,000.00</u>			
Total		<u><u>\$ 10,249,775.52</u></u>			

Agenda No: II-D-1

Date: May 9, 2017

Topic: KanRen

Presenter: Dr. Herbert J. Swender

Background Information:

KanRen is a consortium which supplies a statewide network for data communication for schools, libraries and hospitals. The annual cost of the current 5-year agreement has been reduced to \$57,090.75, which is less than the previous year's contract \$59,966.

Budget Information:

\$57,090.75 General Fund

Recommended Board Action:

Approve the annual payment of \$57,090.75 to KanRen

Board Action Taken: _____ **Approved** _____ **Disapproved**

 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:



PO Box 442167
 Lawrence, KS 66044
 785-856-9800
 www.kanren.net
 info@kanren.net

FY 2018 SERVICES MEMORANDUM

Publish Date: April 7, 2017

KanREN Member:

Member Name
 Street Address
 City, State Zip Code
 Phone Number

Member Contacts:

Name	Type	Phone	Email
First Name Last Name Title		Alternate Phone Number	Email Address

Service Locations:

Description	Location Contact
Building Name, Room Number, Street Address, City, State, Zip Code	First Name Last Name

Annual Committed Service Costs:

Product Family

Description	Quantity	Annual Cost
Product 1	1	\$504.00
Product 2	1000	\$49,920.00
Product 3	1	\$6666.75
Annual Service Total		\$57,090.75

Annual Member Committed Service Total:

\$57,090.75

Agenda No: II-E-1

Date: May 9, 2017

Topic: Resolution 2017-04
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

At the April 11, 2017 board meeting, action was taken to notify Amelia A. Jones of the intent to non-renew her contract of employment. The board must now take action to non-renew.

Budget Information:

NA

Recommended Board Action:

Approve Resolution 2017-04 directing the Clerk of the Board of Trustees to give written notice to Amelia A. Jones of the Board's non-renewal of her contract for the 2017-18 school year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

RESOLUTION 2017-04

WHEREAS, on the 11th day of April, the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Amelia A. Jones of the Board of Trustee's intent to nonrenew her contract of employment as an Instructor for Garden City Community College for the 2017-18 school year; and

WHEREAS, the Clerk of the Board of Trustees gave written notice to Amelia A. Jones on the 12th day of April, 2017, that it was the intent of the Board of Trustees to nonrenew her contract of employment for the 2017-18 school year

WHEREAS, after extensive consideration and thorough discussion, the Board of Trustees has determined that the matter should be resolved as follows:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE:

Section 1. That the contract of employment of Amelia A. Jones be nonrenewed for the 2017-18 school year.

Section 2. That the Clerk of the Board of Trustees of Garden City Community College shall give Amelia A. Jones a signed copy of this Resolution in person or by United States mail.

ADOPTED BY THE BOARD OF TRUSTEES, GARDEN CITY COMMUNITY COLLEGE, THE 9TH DAY OF MAY, 2017.

Jeff Crist, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Debra Atkinson, Clerk

Agenda No: E-2

Date: May 9, 2017

Topic: Resolution 2017-05
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

At the April 11, 2017 board meeting, action was taken to notify Stephen W. Wuerz of the intent to non-renew his contract of employment. The board must now take action to non-renew.

Budget Information:

NA

Recommended Board Action:

Approve Resolution 2017-05 directing the Clerk of the Board of Trustees to give written notice to Stephen W. Wuerz of the Board's non-renewal of his contract for the 2017-18 school year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

RESOLUTION 2017-05

WHEREAS, on the 11th day of April, the Board of Trustees of Garden City Community College (Board of Trustees), by resolution duly adopted, took action to notify Stephen W. Wuerz of the Board of Trustee's intent to nonrenew his contract of employment as an Instructor for Garden City Community College for the 2017-18 school year; and

WHEREAS, the Clerk of the Board of Trustees gave written notice to Stephen W. Wuerz on the 12th day of April, 2017, that it was the intent of the Board of Trustees to nonrenew his contract of employment for the 2017-18 school year

WHEREAS, after extensive consideration and thorough discussion, the Board of Trustees has determined that the matter should be resolved as follows:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE:

Section 1. That the contract of employment of Stephen W. Wuerz be nonrenewed for the 2017-18 school year.

Section 2. That the Clerk of the Board of Trustees of Garden City Community College shall give Stephen W. Wuerz a signed copy of this Resolution in person or by United States mail.

ADOPTED BY THE BOARD OF TRUSTEES, GARDEN CITY COMMUNITY COLLEGE, THE 9TH DAY OF MAY, 2017.

Jeff Crist, Chairperson
Board of Trustees
Garden City Community College

ATTEST:

Debra Atkinson, Clerk

MAY 2017 MONITORING REPORT

ANNUAL REPORT

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #Preamble

Page 8

With respect to treatment of students, staff, volunteers, and the community, dealings shall not be inhumane, unfair, or undignified.

CEO's Interpretation: The President shall to the best of his ability ensure that students, employees and stakeholders are treated in a humane, fair and dignified way.

Data directly addressing CEO's interpretation: Suggestions and concerns are given respectful consideration and acknowledged. Fair treatment of others and professional behavior is expected of all GCCC employees. Employee concerns about fair treatment may be addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective vice president.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #2

Page 8

The President shall not discriminate against anyone for expressing an ethical dissent.

CEO's Interpretation: This is established through college climate and culture. The office of the president must abide by the non-discriminatory policies, regulations and civil responsibilities. The college policy and procedures provide avenues of reporting perceived negative actions by the office of the president.

Data directly addressing CEO's interpretation:

The office of human resources registers all complaints regarding the president. In the event a concern is received by human resources it will be confidentially submitted to the Executive Vice-President for communication to the Board. No reportable concerns were submitted.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #3

Page 8

The president shall not withhold a due process procedure from faculty.

CEO's Interpretation: Due process shall be established for the faculty by the negotiated agreement and the president will ensure that personnel adhere to the procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate vice president and the faculty member to ensure that due process and procedures are followed.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #4

Page 8

The president shall not withhold an appeal process from staff and students.

CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. Institutional complaints are processed via their respective departments and Vice-president, culminating to the president's office if necessary. Depending on the nature of the individual's appeal all staff have access to the Human Resources Department. All students have access to the Vice President of Student Services as outlined in the student handbook.

Data directly addressing CEO's interpretation: There were 5 student discipline appeals this year and 2 financial aid appeals for the 2016-2017 academic year. All appeals were resolved through the process in place. No Staff appeals were recorded.

EXECUTIVE LIMITATIONS

ANNUAL

Treatment of People #5

Page 8

The President shall not prevent faculty from grieving to the Board when internal grievance procedures have been exhausted.

CEO's Interpretation: Under the faculty negotiated agreement, procedures and processes to submit a grievance are defined and this president abides by the written process.

Data directly addressing CEO's interpretation: There were no faculty grievances filed for formal review for 2016-17.

Incidental Information

May 2017

Dee Wigner, Executive Vice President

Bookstore

The upcoming weeks will consist of handing out caps and gowns for graduation, checking in spring scholarship books and conducting the spring buyback. Book shelves are set and ready to go for the summer sessions. We are looking forward to our upcoming early enrollment days, meeting new students and providing them with their new college ID.

Tuesday Trivia was a little slow to get started but it is catching on. We will continue with the event next fall semester to help increase store traffic.

We recently conducted two separate surveys. The first was with students from an advertising class taught here on campus. The students came over and spent some time in the bookstore and then answered a four-question survey to give us their recommendation on things they would change in the bookstore. The biggest complaint was the cost of books. The second item mentioned was the lack of music or a TV in the bookstore.

The second survey was conducted on Survey Monkey and consisted of 10 questions. We had more than 100 responses –with very positive feedback. The questions ranged from pricing of products to the cleanliness of the store. Customer service responses were 77% being satisfied or very satisfied, prices were 32% stating they were about right, with the other 68% feeling that the prices are too high. Cleanliness was at 96%, being either very clean or extremely clean. Some of the words used to describe the products in the bookstore were useful, high quality, reliable and unique. However, 48% did use overpriced as one word to describe the products. Overall, the comments were very positive and the staff was very pleased with the results. Virga is continuing to research and try to find alternatives to the high prices of books. Some strides are being made to lower costs.

The results of the surveys are going to be used as a benchmark to continue to evaluate the areas of the bookstore that need to be reviewed and improved. We want to continue with what works well and improve on the areas that are lacking. The input from the surveys are a good place to start.

Suzanne and Virga were presented with support staff certificates from faculty senate. Virga West received her five-year pin at the end of the year employee reception.

Campus Police

On April 11-12, 2017, Chief Dozier attended a Campus Emergency Prevention, Response and Recovery Course, which was held in Wichita. Through presentations and tabletop exercises, attendees managed mock higher-education disasters utilizing the National Incident Management System (NIMS) and Incident Command (IC). Chief Dozier plans to collaborate with college leaders, at all levels, to provide introductory information on the benefits of NIMS and IC.

Marketing and Public Relations

Promotions and press releases for the month have been written and distributed for year-end concerts, meats judging win, “Ride for the Future”, “Bring you’re A-Game” business seminar, DPS Scenario Day, “Little Shop of Horrors” dinner theatre, cyber security summer camp, and graduation activities. TV stations, radio stations, and newspaper sources, were notified of the school closing and activities cancellation on May 1 due to inclement weather. Social media posts also helped to keep students and the public informed of the closing and cancellations.

Public Relations went well this month with the paper and radio doing numerous feature articles on Garden City Community College. Stories included the meats judging team, DPS scenario day, dinner theatre, and many sports articles. An ESPN India article featured GCCC's basketball player from India, Kavita Akula. GCCC Football player, Jeremy Faulk, was featured in USA today and has recently signed with the New York Jets. Pictures provided by GCCC Marketing/PR were included in those articles.

Planning for next year began and a new marketing campaign is in the works. Brainstorming new ideas for print ads, social media blasts, as well as video shorts, and overall branding occurred during meetings with admissions and Tiffany Heit. Focus groups, with face-to-face feedback from students, are a priority and surveys will be conducted as soon as possible.

Director of Facilities

Facilities has been busy with set-ups for various activities around campus, including the endowment auction, retirement reception, SSS awards banquet, commencement, monthly board meetings, the John Deere breakfast, and the nurses pinning/reception in the east gym. The custodial crew cleaned all bleacher chairs and completed help desk requests. Remodeling began on the band building.

The emergency management system was in place for the blizzard on May 1 and everything went well. We are currently hauling off branches and trimming all trees that were damaged by the storm. The grounds crew is starting on the spring maintenance of grounds by applying fertilizer, and spraying of dandelions. Sprinkler heads were moved to accommodate JAG construction on the tunnel cap replacement.

Business Office Comptroller

Set-off is a system with the State of Kansas to collect on student debt. We send past due accounts to the state and they can collect the debt on state tax returns. Since January 1, 2017, the state has collected \$32,500 in student debt for the college.

The business office is working on redesigning the student account statements and has been researching other college statements to provide an effective statement to our students and their parents. Debra Nicholson is participating on the college budget planning committee. Debbie Dunlap was recognized at the spring awards for 10 years of service and Ruth Drees was recognized for 5 years of service.

Print Shop

Tiffany Heit brainstormed with the director of PR/Marketing, Kristi Tempel, to develop next year's campaign and planned calendar deadlines for upcoming projects to align with marketing on photos and text. Tiffany, is currently training on video editing software for digital media advertising and creation utilizing Marketing photos and video. Tiffany worked with the College Architect and Director of the Physical Plant, Derek Ramos, to design a color version of the broncbuster logo for center court of the new gym floor.

Work began on the commencement program, VIP invites, certificates, printed and framed retirement photos, and various camp flyers. The copy center printed Endowment Live auction catalog, decoration posters, seating signs, item posters, and item bid sheets for the Endowment Auction. Tiffany is currently training Cecilia on a new computer system and software.

Payroll Department

The Payroll Department had the following activities for the month of April:

- K.S.A. 74-4940 Lump sum Notification went out to Faculty members giving them the opportunity to take a May lump sum payment of their remaining installments for their base contract.

- 2017 Census of Governments Survey of Public Employment & Payroll was completed and submitted.
- Phone conference call with TimeClock Plus to begin discussions on the leave accrual process.
- KPERS Pre-retirement appointments were provided for employees within 5 years of retirement.

Human Resources

We hired two Nursing Instructors and a Computer Technician. We are very close to snagging some full time Instructors to fill our openings for the fall. At the annual year-end celebration, we recognized 15 people for 5 years of service, 6 people with 10 years of service, 6 people with 15 years of service and 1 person with 25 years of service.

Ryan Ruda, Vice President Instruction/Student Services:

Instruction

1. DFA training started last week and will run through the summer
2. Federal Evaluators were here last week for the KanTRAIN grant and completed their evaluation. We were 1 of 9 awardees that were selected by the DOL for evaluation. We are hoping to get that feedback at some point, it seemed to go really well.
3. Tyson has indicated that they want to continue the specialized welding training that we started this spring. They want to run it every semester.
4. We held our first annual welding competition for high school students. We had 14 participants from Garden City, Cimarron, Holcomb and Stanton County. Several vendors donated prizes to be given away and we intend to hold that each year in the future.
5. DPS held their Scenario Day on April 25. They ran multiple staged calls all over campus. Departments involved in that were Criminal Justice, Fire, EMS and Nursing.
6. The Paramedic and Cosmo students participated in the Day of Service sponsored by the Bible Christian Church on April 22. The medic students did EKG's on people and the Cosmo students gave free haircuts.

Have hired two English faculty to replace both positions, which are open. Have conducted interviews on Chemistry, speech and physics and will be interviewing math. Also interviewing adjuncts for development of additional online courses available in fall 2017.

Student Services

Admissions

Enrollments dates ran into many conflicts.

Hosted Holcomb HS on April 13, however numbers were low due to athletic conflicts.

Hosted GCHS on April 21, numbers were low as well due to other scheduling conflicts.

Assisted with the ESL Student day on April 28. Had approximately 15 students from area high schools in attendance. Gave tours, completed enrollments, and provided lunch.

Next scheduled enrollment day is Monday, May 8.

Campus visits are at 48 April 2017, and 44 April 2016

Processing 44 international student applications for fall 2017.

Enrollment Management

Still working on the online advising module. Completed the Noel-Levitz Student Satisfaction Inventory and the CCSSE surveys.

Advising

Held advisor training on April 5 and April 7

Residential Life

The construction on the residential life parking lot will commence in the next week.

Several camps including Cyber Security and athletics will be hosting students in the residence halls this summer.

Records

Working to implement Degree Audit, which will automate the degree tracking process for students and advisors. Incorporating changes to implement Guided pathways concepts into the development of degree audit. This will facilitate the ability to keep students focused on degree paths and assist in streamlining advising.

Accreditation

Incorporating changes to the college catalog to clean up the listing of majors and emphases, which are listed. This will clean up the terminology for what is listed as programs for the enhanced program review process.

Completed the College plan prioritization and have forwarded the plan to the budget committee for review and recommendations on the budgeting of priorities.

Developed the external survey for feedback to develop the long-term strategic plan.