

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

December 13, 2016

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Steve Martinez, Melvin Neufeld, Dr. Blake Wasinger, Terri Worf,

Others Present: Matt Allen, City of Garden City, Manager
Nhiolas Aponte, SGA President
Danielle Aronof, Assistant Softball Coach
Debra Atkinson, Deputy Clerk
Charles Claar, Jr., Lewis, Hooper & Dick
Theresa Dasenbrock, Lewis, Hooper & Dick
Carol Davidson, City of Garden City
John Green, Athletic Director
Josh Harbour, *Garden City Telegram*
Chris Law, Garden City Mayor
Chuck Pfeifer, Director of Information Technology
Ryan Ruda, Vice President of Instruction/Student Services
Jeff Southern, Institutional Research and Special Projects
Tammy Tabor, SGA Student Advisor and Director of Enrollment Management
Dee Wigner, Executive Vice President
Eric Wilson, Lewis, Hooper & Dick
Herbert Swender, President

CALL TO ORDER:

Chair Crist, called the regular board meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Congratulated the Buster Football team on their 11-0 perfect season and 2016 NJCAA National Championship.
- Chair Crist noted that the community has been treated to various fine arts events, including Jazz Ensemble, College Band and Vespers concert, Rock Ensemble and Guitar concert and Tuba Christmas.
- Noted upcoming Endowment Association 50th Gala Event scheduled for January 21.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

PRESIDENT'S REPORT:

This portion of the meeting is related to student accomplishments, activities, campus visitors, and special events that have taken place in the GCCC campus community since the last Board of Trustee meeting.

Dr. Swender celebrated with Chair Crist the success of the 2016 Broncbuster Football Team in completing its regular season with a perfect 10-0 record earning its 13th Jayhawk Conference Title; and the 2016 Broncbuster win of the national title game over Arizona Western 25-22, ending their season a perfect 11-0, capturing GCCC's first NJCAA national football championship.

Dr. Swender went on to note that over 90 faculty, staff, students and community members gathered in the Dennis Perryman Athletic Complex parking lot to welcome back the GCCC Band and football team with signs and cheers.

After a trip of approximately 1200 miles and a 19-hour bus ride GCCC county and city police escorted the 47 players into town and directly to the DPAC parking lot. Dr. Swender expressed his thanks to Chief Utz and Sheriff Bascue, both GCCC graduates, for providing the escort. Dr. Swender extended his congratulations to Coach Jeff Sims and GCCC assistant coaches, and John Green, Director of Athletics on the NJCAA National Title win.

GCCC participated in Downtown Vision's Annual Christmas Parade, on Sunday, December 4. The GCCC HALO club had a float, and the Broncbuster Football team carried their national championship banner and trophy.

The GCCC Block and Bridle Club, and Collegiate Farm Bureau worked with Burtis Motors, Inc. to help kids in need at Christmas time. The students gathered new, unwrapped toys to deliver to the Salvation Army.

Dr. Swender noted that the community has been treated to various fine arts events including the annual Community Christmas Vespers Concert, GCCC guitar and rock ensemble and tuba Christmas.

Dr. Swender shared that GCCC representatives, and Kansas Wesleyan University representatives updated articulation agreements for the Associate of Arts and Associate of Science degrees. Additionally, a transfer agreement was updated for a 2+2 agreement for Fire Science and Emergency Management. The final renewal of agreements signed was a reverse transfer agreement between the two schools.

INTRODUCTION OF NEW EMPLOYEES:

John Green, Athletic Director, introduced new employee, Danielle Aronof, Assistant Softball Coach.

Dr. Swender welcomed the GCCC employee and presented him with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Nhicolos Aponte, SGA President, reported that SGA made a donation to the GCCC Campus Closet, a place where students can go for necessities. SGA is working on arrangements for Martin Luther King Day that is scheduled for January 16. Aponte indicated that SGA Treasure Brittne Nichols would be transferring this semester and a person would be chosen to assume her duties.

Trustees thanked Aponte for his report.

REPORT FROM FACULTY SENATE:

No report was given.

PROCLAMATION:

Garden City Mayor, Chris Law, took this opportunity to present GCCC with an official proclamation that designated December 3 as NJCAA Football National Champions Day. The City of Garden City encouraged all citizens to celebrate this day for years to come.

GCCC Board of Trustees and President, Dr. Swender expressed their sincere appreciation to the City of Garden City for this prestigious honor.

REPORT FORM GARDEN CITY MANAGER:

Garden City Manager, Matt Allen, and Assistant Director of Neighborhood & Development Services, Carol Davidson, were in attendance to present up-to-date community housing statistics to Garden City Community College, one of the four taxing entities serving Garden City. The report documented demand for housing as defined by a third party in the most recent Community Housing Assessment Tool (CHAT), detailed housing developments that occurred this year and forecasts development for the foreseeable future based on existing and known new developments.

REPORT FROM CHARLES CLaar, LEWIS, HOOPER AND DICK, RE: 2015-2016 AUDIT:

Trustees had previously received copies of the 2015-2016 audit report. Mr. Charles Claar highlighted key areas:

- Garden City Community College received an unmodified opinion. This is the highest opinion rating available for financial audits.
- No findings or questioned costs on federal funds and programs.
- No Kansas statutory violations noted.
- Total assets of all College funds equal \$45,177,115
- Total revenue in all college funds
 - Operating: \$6,321,427
 - Non-operating: \$18,547,957
- Debt Outstanding 6/30/2016

Dorm and Student Union Lease Purchase	\$678,285
Cooling Loop, Software and “Front Door” Project Refinancing Lease Purchase	\$1,932,885
Multi-Sports Facility Lease Purchase	\$2,084,924
Student Housing Lease Purchase	\$1,684,265
Broncbuster Housing	\$4,010,000
Kansas Development Finance Authority Infrastructure Improvement Project	\$ 268,643

The audit included audits for the Garden City Endowment Association and the Broncbuster Athletic Association.

(Supporting documents filed with official minutes)

Chair Crist expressed appreciation to GCCC staff for the successful audit and to Mr. Claar for their professionalism during the audit process.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items II-A-D.

Motion:

Martinez moved, seconded by Worf to approve consent agenda items, II-A-D as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Wasinger, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (November 8, 2016)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED ACCEPTANCE OF THE GCCC 2015-2016 AUDIT

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicate they had received and reviewed the following monitoring report:

- Annual, General Executive Constraints, #12 Safe and Healthy Environment

Trustees accepted the monitoring report as presented.

REVIEW OF MONITORING REPORTS:

- Annual, Workforce Preparedness

Trustees agreed to accept monitoring report as presented. No changes.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

No review was scheduled for this meeting.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Trustee Martinez reported the following:

- FCEDC has moved into their new office at 114 W. Pine.
- FCEDC is working on the assisted living for seniors
- There is a shortage of RN, CNA, CMA's in Garden City, FCEDC discussion with GCCC to assist with possible solutions to provide additional health care professionals.
- FCEDC is working with smaller towns in the area to help fill positions for shift work in the medical field.

REPORT FROM KACCT/COP:

Trustee Neufeld reported the following:

- Neufeld attended the quarterly KACCT meeting held in Parsons on December 3-4.
- Neufeld shared that concern was stated about larger universities working to get more vocational technical funding.
- Discussion also took place regarding principles of effective college trustees. Neufeld stated that the discussion looked much like the method already in place at GCCC.

OWNERSHIP LINKAGE:

No linkage was reported.

EXECUTIVE SESSION:

No Executive Session was held.

Meeting adjourned at 7:45 p.m.

UPCOMING CALENDAR EVENTS:

February 14	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center
February 20	No Classes/Campus Closed for President's Day

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board