

**MEETING OF TRUSTEES  
GARDEN CITY COMMUNITY COLLEGE**

**March 8, 2016**

Trustees Present: Merylyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Ron Schwartz, Terri Worf,

Others Present: Debra Atkinson, Deputy Clerk  
Kale Baker, SGA President  
Rodney Dozier, GCCC Chief of Police  
Angie Haflich *Garden City Telegram*  
Josh Harbor, Silhouette  
Melanie Hands, Compliance Coordinator  
Sara Koehn, Director of Human Resources  
Andrew Knoll, Computer Technician  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Ryan Ruda, Vice President of Student Services/Instructional Services  
Alexis Saenz, Human Resources Assistant  
Jeff Southern, IT Director  
Tammy Tabor, Student Services Specialist, SGA Sponsor  
Kristi Tempel, Director of Public Relations/Marketing  
Phil Terpstra, Dean of Instructional Services  
Jerrad Webb, Director, Workforce  
Dee Wigner, Executive Vice President

**CALL TO ORDER:**

Chair Crist called the meeting to order at 6:04 p.m.

**HAPPENING AT GCCC:**

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

Dr. Swender shared the Finney County Economic Development promotional video, which highlights the benefits of living and working in Garden City, Kansas.

**COMMENTS FROM THE CHAIR:**

Chair Crist made the following comments:

- Chair Crist extended congratulations to Dr. Clint Alexander and the students of the 2016 GCCC Meats Team on their recent win at Houston. There were two teams. The Gold Team was 2<sup>nd</sup> overall (Reserve Champions) and was 1<sup>st</sup> in Pork Judging and Questions, 2<sup>nd</sup> in Total Beef and Beef Judging, 3<sup>rd</sup> in Placing, 4<sup>th</sup> in Lamb Judging and 5<sup>th</sup> in Beef Grading. The Brown Team was 4<sup>th</sup> overall and was 1<sup>st</sup> in Lamb Judging, 4<sup>th</sup> in Beef Grading, Placings and Total Beef and 5<sup>th</sup> in Pork Judging, Beef Judging and Questions.
- Congratulations were also extended to the cast and crew of the recent production of *The Death and Wake of Roi Tex*.
- Chair Crist went on to applaud defending GCCC 2015 Region VI Cheer Champions for their finish as 2016 Region VI Runner-Up. Our Cheer Squad finished with a magnificent performance that thrilled the crowd. Congratulation Cheer Team on a job well done.

Chair Crist reminded Trustees of the following dates:

March 10	Pop Band Concert, Pauline Joyce Fine Arts Auditorium, 7:30 p.m.
March 12, 13	41 <sup>st</sup> Annual Better Home & Living Show
March 14-18	Spring Break
March 17-18	Campus Closed for Spring Break

**OPEN COMMENTS FROM PUBLIC:**

Chair Crist noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Dee Wigner, Executive Vice President, introduced new employees Andrew Knoll, Computer Technician and Alexis Saenz, Human Resources Assistant.

Dr. Swender welcomed all new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Kale Baker, Student Government Association President, reported that SGA hosted the following events:

- Breakfast Bingo on March 7. Awesome food was prepared by Marie Bradley and her Great Western staff. There was a large student turnout for this event.
- “Tuesday Talks” are going well and attendance is increasing.
- SGA will continue with their effort to raise student awareness regarding voting in the upcoming Presidential election.

Ryan Ruda, Vice President of Student Services/Instructional Services, reminded all in attendance that voter registration forms are available at the Registrar’s office in Student Services.

Chair Crist thanked Baker for his report.

**REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative extended an invitation to Trustees to attend the Faculty Luncheon April 29. Invitations will be sent out soon.

A bench has been selected to place in the memorial garden for Carolyn Klassen. An email, with a photo of the chosen bench, will be sent campus wide to give everyone an opportunity to donate toward purchase of the memorial bench.

Pander reported that the negotiation process has begun and nominations for new Faculty Senate members has opened.

Trustees thanked Pander for his report.

**HIGHER LEARNING COMMISSION OVERVIEW:**

Compliance Coordinator, Melanie Hands, reported that work continues on the Assurance Argument and that drafts were being prepared. Dr. Karen Solomon, Higher Learning Commission Campus Liaison for GCCC, will visit March 9 and 10. Several members of the Accreditation Committee will be attending the 2016 Higher Learning Commission Conference in Chicago in April as further preparation for the HLC site visit scheduled for October 2016. Hands went on to share that information has been received announcing the members of the onsite team.

Trustees thanked Hands for keeping them informed on the HLC process.

### **PRESIDENT REPORT:**

#### **Default Rate:**

Dr. Swender highlighted Garden City Community College's three year draft cohort default rate of 5.6. The default rate is figured upon a three year cohort of all students who have gone into repayment on federal financial aid loans. The default rate tracks whether the students are current in repayment or if they have defaulted on their loans due to non-payment. Many factors contribute to keep the default rate low at GCCC and Dr. Swender commended Student Services for their excellent job of educating students on their obligations, and responsibility with student loans.

#### **Annual Blood Drive:**

Dr. Swender reported that the Garden City Community College Annual Blood Drive held Wednesday, February 10 was a success. The blood drive goal was 62 pints of blood, and the drive surpassed that mark with 77 useable pints of blood.

#### **FFA At GCCC:**

GCCC hosted the regional FFA Competition on February 17. Area high schools competed in various competitions including interviews, speech, and sales competition. Over 100 entries participated in the event.

#### **Academic Honors:**

GCCC honored sports teams for achievements in academics on February 10. There were 151 athletes who were honored with a 3.0 GPA or above and 29 of the 151 athletes posted a GPA of 4.0. Dr. Swender congratulated GCCC Academic Athletes.

#### **Congratulations:**

Dr. Swender extended congratulations to GC3 Media! Two publications, Silhouette and Breakaway magazine received Best of Show awards during the 32<sup>nd</sup> annual Associated Collegiate Press National College Journalism Convention in Los Angeles.

#### **Honoring GCCC Students:**

Sophomore Buster basketball and Cheer and Dance students were honored during home games on February 22 and 26. In addition the Garden City High School JROTC were in attendance to present colors and preform at the February 22 home game.

#### **Enrollment:**

GCCC spring semester reflected a 4.5 percent increase in credit hours. Dr. Swender credited faculty, staff and coaches for recruitment and retention.

#### **Developmental Education:**

GCCC has been working to expand offerings in Developmental Education. Dr. Swender shared that GCCC instructor Leslie Wenzel has been hired as the coordinator of Developmental Education. Leslie will be implementing new learning teams to assist in the advancement of developmental education. The goal of this position is to look at new methods for student success such as co-requisite education, outcomes, student success and other strategies. Official full-time duties begin July 1, however Leslie will be attending conferences and gathering data and best practices during the spring semester.

**CONSENT AGENDA:**

Chair Crist asked if Trustees wished to remove any items from the consent agenda. Item III-D-2 Community College Executive Forum-Educational Advisory Board, was removed for discussion purposes

Chair Crist then asked for a motion approving Consent Agenda items III-A-D-1 as presented.

**Motion:**

*Douglass moved, seconded by Worf to approve consent agenda items, III- A-D-1 as presented.*

*Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf*

*Nays: None*

*Motion carried: 6-0*

Approved actions follow:

**(A) APPROVED MINUTES** of previous meeting (February 16, 2016)

(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented

(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented

(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**, as presented

D-1 Spam and Malware Filter

Vendor: CDW-Government

For: Fortinet Fortimail appliance

Amount: \$33,500

(Supporting documents filed with official minutes)

**ITEM III-D-2 COMMUNITY COLLEGE EXECUTIVE FORUM-EDUCATIONAL ADVISORY BOARD:**

A membership to the Community College Executive Forum provides numerous opportunities including: personalized student campus climate surveys (required by Title IX), data collection for evidence required in the HLC accreditation process, best practices and benchmarks for business processes and enrollment management, strategic advice for using social media, online marketing, and other emerging technologies, access to consultants and analysts on research projects and unique issues, and research reports with detailed recommendations and advice on practice implementation. Terms of the membership run March 15, 2016 through June 30, 2019. Annual membership is \$19,500 (pro-rated for yr 2016)

Administration is requesting authorization to enter into a multi-year agreement with EAB for the Community College Executive Forum.

**Motion:**

*Douglass moved, seconded by Neufeld to authorize administration enter into a multi-year agreement with Educational Advisory Board for the Community College Executive Form. Terms of the membership run March 15, 2016 through June 30, 2019. Annual membership is \$19,500 (pro-rated for yr 2016).*

*Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf*

*Motion carried: 6-0*

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicate they had received and reviewed the following monitoring report:

- Monitoring Report – Annual, General Executive Constraints, #2

Trustees accepted the monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

- Monitoring Report – Annual, Personal Enrichment

No changes were recommended at this time.

Chair Crist express appreciation to Trustee Douglass for assuming the responsibilities of Policy Governance Officer.

**FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- Finney County Economic Development Corporation President, Lona DuVall, was visiting Ft. Riley, at their invitation. Purpose of visit is to set up workforce recruitment, and share about job opportunities in Southwest Kansas and Garden City.
- Still working on TransLoad facility, an announcement should be made soon.
- Senior Living plan is to break ground this spring.

**REPORT FROM KACCT:**

Trustee Schwartz shared that current senate bills may allow larger universities greater access to offer high schools concurrent classes at low rates. Current legislation could also have an effect on current service areas for community colleges.

**OWNERSHIP LINKAGE:**

Trustees indicated that they had not received any communications.

**OTHER:**

Trustees expressed their appreciation to Dr. Swender for speaking on behalf of the Kansas Association of Community College presidents and trustees regarding local choice bill HB 2531. Trustees stated that it is their wish that Dr. Swender continue to provide pertinent information to legislators to advance HB 2531 through the House and the Senate.

**EXECUTIVE SESSION:**

There was no executive session held.

Meeting adjourned 7:12 p.m.

**UPCOMING CALENDAR EVENTS:**

April 28	Retirement Reception, Endowment Room, Beth Tedrow Student Center, 2:00-3:30 p.m.
May 2	SSS Spring Awards Celebration, SCSC second floor, 5-7 p.m.
May 6	GCCC Commencement
May 7	Alternative School Graduation, Main Gym
	Nurses Pinning, Main Gym
May 10	Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center
May 10-12	Final Exams

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Debra J. Atkinson  
Deputy Clerk

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Dr. Herbert Swender  
President

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Jeff Crist  
Chair of the Board