

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

November 9, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Terri Worf, Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Angie Haflich, *Garden City Telegram*
Emily Lenk, GC3 Media
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Kiana Scheer, GC3 Media
Jeff Southern, IT Director
Herbert Swender, President
Tammy Tabor, Student Services Specialist, SGA Sponsor
Samatha Trujillo, SGA Representative
Kristi Tempel, Director of Public Relations/Marketing
Jerrad Webb, Director, Workforce
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Crist called the meeting to order at 6:09 p.m.

HAPPENING AT GCCC:

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Chair Crist extended congratulations to first year Criminal Justice instructor, Brandy Unruh, and GCCC Criminal Justice students. GCCC recently competed against four year universities and only one other Community College in the Criminal Justice regional competition. GCCC students brought home twelve trophies.
- Congratulations were also expressed to GCCC Broncbuster Golf Team for finishing the fall competition with a national ranking of 15th. GCCC men's soccer were also nationally ranked as 12th this year.
- Chair Crist complimented GCCC Meats Judging Team for bringing home the 2015 Crown as the National Champions at the High Plains Meat Contest The team had an impressive 82 point margin of victory over Fort Scott Community College and outscored Clarendon College by 131 points. Those two schools had won the previous 2 competitions as well as the previous 2 national championships. The team put up the 2nd highest overall team score in the 30 year history of the program.
- Chair Crist shared information regarding the Benefactor Award that was recently presented to the Mary Jo Williams Charitable Trust. GCCC Endowment Association made application to the Council for Resource Development last summer to nominate the Mary Jo Williams Charitable Trust as a candidate to receive this prestigious award. Criteria for the award was based on contributions and demonstrated leadership. Chairman Crist traveled to Washington D.C. with GCCC Endowment and Mary Jo Williams Charitable Trust in October to be present for the awards ceremony.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

No new employees were introduced at this time.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

In the absence of Kale Baker, Student Government Association President, Samatha Trujillo, SGA Representative, reported that Casino night was a huge success with the students. SGA will be working on community service projects as the fall semester comes to a close.

Chair Crist thanked Trujillo for her report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reported that the focus of Faculty Senate is the 2016 accreditation visit by the Higher Learning Commission in the fall. HLC requirements for faculty has changed and a report and overview will be brought to the board at a later date.

Chair Crist thanked those faculty that have taken on additional sections of classes and added additional students to their classes.

PRESIDENT'S REPORT:

Enrollment:

Dr. Swender shared that fall enrollment is currently up 1.7 for this fall over the fall 2014 enrollment. Spring enrollment begins in November so preparations are being finalized for the line schedule.

Default Rate:

Dr. Swender noted that the Current Cohort Default rate for GCCC was around 7%. This Cohort Default rate (CDR) is a headcount of borrowers who enter repayment during a federal fiscal year compared to the number in that group that default by the end of the specified time frame. Dr. Swender commended the college for the low number and for making sure students are aware of ramifications for defaulting on loans.

Military Friendly Designation:

Dr. Swender celebrated that Garden City Community College received notice this last month that GCCC has been recognized on the 2016 list by Military Friendly Schools. This is the fourth consecutive year that GCCC has been recognized with this prestigious designation.

Faculty Qualifications:

Work is being completed to address faculty qualifications which have had new guidelines enacted from the Higher Learning Commission. Work is being done to identify current instructor degrees and qualifications and then develop a template for insuring that qualifications are met by the HLC timeline of Fall 2016.

Marketing:

GCCC Trustees viewed a new commercial earlier in the meeting. The commercial has been produced and is in the rotation. A Spanish version of the commercial has been produced as well.

Information Technology:

Dr. Swender expressed his thanks to the IT staff and the work that they have been doing to install telephones and technology to the newly remodeled areas such as the Broncbuster Bookstore, residential life, and the welding lab.

Personnel Changes:

Dr. Swender reported to GCCC Trustees various personnel changes at Garden City Community College. Ryan Ruda, has accepted the Vice President of Instructional Services and will continue as Vice President of Student Services. Colin Lamb has agreed to serve as the interim Athletic Director as a search is conducted to find a full time Athletic Director. Phil Terpstra will assume the duties of Dean of Academics, and Judy Whitehill will serve as Social Science Instructor/Associate Dean of Academics. Lecia Sims will assume the position as Instructional Design Coordinator. Lecia Sims will coordinate the distance learning services at GCCC.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving Consent Agenda items III- B, and C.

Motion:

Schwartz moved, seconded by Neufeld to approve consent agenda items, III- B- D as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (October 13, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000, as presented

(Supporting documents filed with official minutes.)

D-1 Lexmark Annual Maintenance

Vendor: ImageNow

For: Annual Maintenance Agreement

Amount: \$24,192

D-2 Bus Purchase

Administration request authorization to purchase a used bus for a price not to exceed price of \$360,000, which is \$10,000 more than originally requested at the October 13, 2015 meeting.

For: Purchase of used bus

OTHER ACTION:

Amendment to Daycare Agreement:

The college recently renewed the agreement with Community Day Care Center to provide child care services for GCCC students. The agreement provided ten guaranteed spaces with provisions for infant care. This fall, only four children were enrolled at the center. Two of those four children will be leaving the center in January.

The CDCC board approved the amendment to the agreement, effective January 1, 2016, to reduce the number of guaranteed spots reserved for college students in half to five and reduce the monthly fee to \$1,950. The agreement allows the college to reserve spaces for additional children, based on availability at the center.

Motion:

Worf moved, seconded by Douglass to approve Community Day Care Center agreement as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

Acquisition of Real Property:

The college has the opportunity to purchase real property near existing college property. There are no immediate plans, however, the location and unique opportunity will serve to advance the college. The property is approximately 2.6 acres located at the corner of Campus and Spruce streets.

Administration requests permission to purchase said property, not to exceed a purchase price of \$250,000

Motion:

Neufeld moved, seconded by Douglass to authorize administration to enter into a contract to purchase real estate not to exceed \$250,000.

Ayes: Crist, Douglass, Martinez, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 6-0

MONITORING REPORTS and ENDS REPORTS:

There were no monitoring reports scheduled for review.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual, Work Preparedness

No changes were recommended at this time.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- The retreat that was scheduled for November 10 has been postponed and will be rescheduled.
- Ground breaking for Parrot Cove is 4:00 p.m. on November 10.
- Ribbon cutting/Dedication of Broncbuster housing and GCCC Welding Technology Center is at 5:00 p.m. on November 10.
- Luther Fry was honored on Sunday, November 8 at Southwind Golf Club to celebrate Honorary Eagle Scout, the second in the history of Kansas.

REPORT FROM KACCT:

- KACCT quarterly meeting will be held at Allen Community College December 6-7.
- Linda Fund will meet with legislators on the education committee tomorrow in Topeka.

OWNERSHIP LINKAGE:

There was no Ownership Linkage to report.

UPCOMING CALENDAR EVENTS:

December 23-January 1	Christmas Break, No Classes. Offices Closed
January 4	Faculty and Staff report
January 7	All Employee In-Service
January 11	Classes Begin
February 15	Campus Closed, No Classes- President's Day

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board