

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

September 8, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld,

Trustees Absent: Terri Worf, Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Kale Baker, SGA President
Tomas Cone, Assistant Soccer Coach
Austin, Fisher, *Garden City Telegram*
Sara Koehn, Director of Human Resources
Micah Koksall, SSS Advisor/Counselor/SGA Sponsor
Charles Long, Head Women/Men Soccer Coach
Jacquelynne Matula, Head Volleyball Coach
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, IT Director
Kristi Tempel, Director of Public Relations/Marketing
Jeff Southern, Director IT
Herbert Swender, President
Tammy Tabor, Student Services Specialist, SGA Sponsor
Chris Turpin, English Instructor
Brandy Unruh, Criminal Justice Instructor
Jerrad Webb, Director, Workforce
Dee Wigner, Executive Vice President
Daria Winckler, Assistant Volleyball Coach

CALL TO ORDER:

Chair Crist called the meeting to order at 6:00 p.m.

HAPPENING AT GCCC:

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Congratulated GCCC Football team on their first win of the season on August 29 against Highland Community College.
- Expressed appreciation to GCCC Cheer and Dance Squad and Pep Band for outstanding performances.
- Shared with Trustees that Broncbuster Buddy Day was Saturday, August 24. More than 50 children attended to interact with Buster Football players.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Executive Vice President, Dee Wigner, introduced new GCCC employee, Sara Koehn, Director of Human Resources. Vice President of Student Services/Athletics introduced new GCCC employees Tomas Cone, Assistant Soccer Coach, Chris Turpin English Instructor, Daria Winckler, Assistant Volleyball Coach, Jacquelynne Matula, Head volleyball Coach. Director of Workforce, Jerrad Webb introduced new GCCC employee Brandy Unruh, Criminal Justice Instructor.

Dr. Swender welcomed all new GCCC employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Kale Baker, Student Government Association President shared the upcoming weekly student Homecoming activities which will include a Homecoming Bon Fire on Thursday, September 10, at 8:30. The bonfire will be held between the Access and Opportunity Center and the First Assembly church and will be open to the public. The homecoming game will be held Saturday, September 12, against Ellsworth Community College, at 1:00 p.m.

Baker spoke briefly about how excited he is with the positive atmosphere on campus. Student and faculty interaction on campus is impressive. Baker stated that students here really care and support one another in their pursuit of individual educational goals. Baker went on to say that SGA appreciated the opportunity of providing input regarding the mission statement for GCCC. Baker stated that students felt the current mission statement, "Garden City Community College exists to produce positive contributors to the economic and social well-being of society" no longer addressed current needs. Students suggested key points of the mission statement should include language that address access, affordability and adaptability to meet student and community needs.

Chair Crist thanked Baker for his report.

REPORT FROM FACULTY SENATE:

No report was given.

PRESIDENT'S REPORT:

GCCC Goals and Vision for 2015-2016:

Dr. Swender shared with Trustees a draft copy of Garden City Community College Goals and Strategies for 2015-2016.

- 1) Develop and Implement a Comprehensive Developmental Education Program**
 - a) Hire a coordinator of developmental education
 - b) Implement a comprehensive student learning assessment and placement tool to achieve successful student outcomes

- 2) Increase on-line course offerings by 25%**
 - a) Pilot and select a Learning Management System (LMS) by spring 2016
 - b) Increase number of section offerings
 - c) Develop and deliver on-line courses for Criminal Justice and Fire Science programs

- 3) Increase Credit Hour Enrollment**
 - a) Expand advertising to include metropolitan markets outside GCCC's service delivery areas
 - b) Implement a comprehensive instructional program review process to identify potential growth areas including: Choral Music, Culinary, Welding, and Cosmetology

- 4) Complete a Comprehensive Plan for Deferred Maintenance and Technology**

- a) Produce an architectural facility master plan for the campus
- b) Gather historical information to generate campus deferred maintenance plan including HVAC, streets, roofs, electrical, floor coverings, and pedestrian walkways
- c) Campus cameras and video surveillance
- d) System wide technology/computer rotation

5) Secure Additional External Resources

- a) Initiate and complete capital campaign for multi-purpose sports fieldhouse
- b) Continue to monitor and pursue local, state, and federal funding sources

6) Expand baccalaureate opportunities for GCCC Graduates

- a) Increase on campus partnerships for four-year degree completion in fire science, elementary education and accounting
- b) Conduct a study to determine areas interests for additional baccalaureate programs

The strategies to obtain the goals will be discussed at department levels and also presented at the monthly all employee meeting, and will be open for suggestions.

Congratulations:

Dr. Swender added his congratulations to the Broncbuster cheer team. The team recently earned the Silver Bid to compete at Nationals in Daytona Florida next April 6 – 10. The team earned the top spot at a cheer camp hosted by Barton County Community College on August 11 and 12. Congratulations to Coach Knapp and the cheer squad.

Remodel Projects Update:

Dr. Swender reported to Trustees that the Welding lab is close to completion. The student center, meeting rooms and bookstore should be complete within the next two weeks. Finishing touches include painting, installing fixtures and mirrors. The tile for the athletic complex entrance will begin arriving the middle of September. The installation will take approximately two to three weeks. We anticipate a completion date around the first part of October.

The Saffell parking lot is complete. Poles, lights and signage have been installed. Landscaping and seating will come next. The irrigation system is being installed and crews will be laying sod in early fall.

Kansas Department for Children and Families:

GCCC hosted Mary Arensdorf, Economic & Employment Services, and approximately twelve other individuals on Thursday, September 3 for a work session on Generating Opportunities to Attain Lifelong Success (GOALS). GOALS is a new 3-year pilot project designed to set eligible Kansans receiving food assistance on a path to successful careers which pay living wages, offer advancement opportunities, and restore their sense of value to themselves, their families and communities. Funded by the U.S. Department of Agriculture as one of ten pilot projects in the nation designed to develop and test innovative employment and training strategies.

KACCT Quarterly Meetings:

Kansas Association of Community College Trustees will be meeting at Cloud County Community College September 11 and 12. I will be in attendance as well as Trustee Neufeld.

Public Relations & Marketing

GCCC is in the process of updating radio and television advertising campaigns, updating the GCCC Facebook page and the GCCC website has been refreshed and updated with current pictures and information. A radio remote was held before the first home football game on September 5.

GCCC Police Department

Dr. Swender extended congratulations to Campus Police Officer Travis Montgomery. Travis graduated from the Kansas Law Enforcement Training Center on August 21, 2015. Officer Montgomery finished sixth in his

class academically and he was formally recognized for his marksmanship skills during the ceremony. Dr. Swender stated that GCCC is extremely proud of Travis and the way he represented GCCC!

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items III-A-C.

Motion:

Douglass moved, seconded by Crist to approve consent agenda items, III-A-C as presented.

Ayes: Crist, Douglass, Martinez, Neufeld,

Nays: None

Motion carried: 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (August 11, 2015, August 25, 2015)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

OTHER:

An annual review of college finances was recently submitted to Standard & Poor's. The update included information on the outlook of the local economy, information regarding property tax base, assessed valuation and property tax protest and enrollment projections. Financial information was submitted regarding the budgeting process, revenue projections, year-end cash balances, financial outlook and mandatory transfers. Information on debt, contingent liabilities, and future capital needs were included in the update. John Haas, Ranson Financial, notified GCCC that the review was accepted as submitted, and that the college received an A+ rating. Dr. Swender commended the business office for their work on the report, and said, "The A+ rating shows external validation of the great financial health of this institution which will enable access to future financial opportunities. This helps as we move forward with future interests, and puts the college in a great position to grow."

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Workforce Development

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Annual, Executive Limitations, Treatment of People
-

No changes were recommended at this time.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

Dr. Swender commended Finney County Economic Development Corporation, and CEO Lona DuVall, City of Garden City, Finney County, USD 457 and GCCC for their efforts in positive leadership and vision for the future of our region.

REPORT FROM KACCT:

KACCT quarterly meeting will be held at Cloud County September 10-11. A more complete report will be presented at the October meeting.

OWNERSHIP LINKAGE:

Trustees indicated that they were extremely proud of the Multi-Sports Complex in addition to the programs offered at GCCC.

EXECUTIVE SESSION:

No session was held.

Due to scheduling conflict the November 10 GCCC Board of Trustee meeting will be moved to November 9 at 6:00 p.m.

Meeting adjourned at 7:32 p.m.

UPCOMING CALENDAR EVENTS:

October 13	Regular monthly meeting of GCCC Board of Trustees 6:00 p.m., Endowment Room of the Beth Tedrow Student Center
October 17	GCCC Football VS Fort Scott Community College at Fort Scott 1:00 p.m.,
October 29	Fine Arts Day, 9:00 a.m. – 2:30 p.m.
November 9	Regular monthly meeting of GCCC Board of Trustees 6:00 p.m., Endowment Room of the Beth Tedrow Student Center
November 5-8	“Fiddler on the Roof” Play Thursday-Friday 7:30 p.m., Sunday 2:30 p.m., Pauline Joyce Fine Arts Auditorium
November 12-15	“Fiddler on the Roof” Play Thursday-Friday 7:30 p.m., Sunday 2:30 p.m., Pauline Joyce Fine Arts Auditorium
November 23-25	Thanksgiving Break, No Classes, Offices Closed
December 23-January 1	Christmas Break, No Classes. Offices Closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board