

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

August 11, 2015

Trustees Present: Meryllyn Douglass, Jeff Crist, Steve Martinez, Melvin Neufeld, Terri Worf, Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Christine Dillingham, Director, Residence Life
Joel Erskin, NAU Campus Dean
Austin, Fisher, *Garden City Telegram*
Stewart Nelson, Gibson, Mancini, Carmichael and Nelson Architects
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, IT Director
Kristi Tempel, Public Relations
Diana Swender, Community Member
Herbert Swender, President
Jerrad Webb, Director, Workforce
Dee Wigner, Executive Vice President
Residence Life Assistants for 2015-2016

CALL TO ORDER:

Chair Crist called the budget hearing to order at 5:52 p.m.

COMMENTS FROM PUBLIC REGARDING BUDGET:

Chair Crist noted that no one from the public had registered to make comments.

Chair Crist then asked for comments or questions from the board regarding the 2015-2016 budget, which had been reviewed in depth at the July 14 board of trustee meeting and published in the Garden City Telegram July 27.

Motion:

Worf moved, seconded by Schwartz, that the Board of Trustees certify that the budget hearing was held, that the budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2015-2016, certify the 2015 tax to be Levied at \$9,327,756 (19.963 mills) General Fund and \$472,495 for Capital Outlay (1.011 mills).

Ayes: Crist, Douglass, Martinez, Neufeld, Worf, Schwartz

Nays: None

Motion carried: 6-0

Chair Crist applauded the efforts and leadership of the board and administration for their leadership and stewardship with GCCC finances. President Swender and his administrative team have delivered a budget that enables growth and strengthens our college finances.

Chair Crist moved immediately into the business of the regular board meeting.

HAPPENING AT GCCC:

Dr. Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities,

campus visitors, and special events are provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Crist made the following comments:

- Welcomed all Students, faculty and staff back for the 2014-2015 year
- Fall classes are scheduled to begin August 17 with student orientation scheduled for August 14
- Chair Crist reminded Trustees about the 40th Annual Broncbuster Athletic Association golf tournament on Saturday, August 15 at Buffalo Dunes Golf Course; president Swender's family are the defending champs. The four-person scramble raises money to provide scholarships for Garden City Community College student athletes.

OPEN COMMENTS FROM PUBLIC:

Chair Crist noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Dr. Swender Stated that introduction of new employees will be presented at the September 8 meeting.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

No report was given.

REPORT FROM FACULTY SENATE:

No report was given.

CAMPUS POLICE PRESENTATION:

Campus police chief, Rodney Dozier, presented to trustees, an overview of two projects that will enhance the safety and security at GCCC. Campus Emergency Communication System which will provide immediate communication capabilities for our campus team members as we work through impending emergencies. There are two major components for this system. The first involves creating a Building Emergency Leader (BEL) Program which incorporates planning, education and campus-wide emergency notification capabilities. The second component involves the use of a portable radio system. Training commences later this week; the system will be activated this month.

Additionally, GCCC is adopting ALICE strategies for our campus.

- Alert
- Lockdown
- Inform
- Counter
- Evacuate

The purpose of ALICE is to prepare individuals for the threat of an armed intruder. ALICE teaches individuals to participate in their own survival, while leading others to safety. No one can guarantee success in this type of situation; however, this new set of skills will greatly increase the odds of survival during an attack.

Chief Dozier expressed his thanks to Trustees and administration for their support.

Dr. Swender voiced his gratitude for Chief Dozier, his staff and their work to help keep the campus of GCCC a safe and secure institution. GCCC is a much safer campus because of Chief Dozier's leadership.

PRESIDENT'S REPORT:

GCCC Goals and Vision for 2015-2016:

Dr. Swender shared with Trustees a draft copy of 2015-2016 Goals and vision. This is a working document and strategies will be discussed and added.

Goals include:

- Increasing on-line offerings by 25%
- Growing total enrollment by 5%
- Completing a comprehensive plan for deferred maintenance and a master facilities plans
- Develop and implement a comprehensive developmental education program
- Expanding external resources

Final format will be presented to the board at the September meeting.

Enrollment:

Fall enrollment continues along with a local marketing campaign to promote fall courses and opportunities. Enrollment is currently even with last fall, but there is still continuous enrollment and several programs yet to register.

Residential Life

There are approximately 448 students that will be living in on campus housing this semester. The remodel project continues in residential life lobby and Beth Tedrow Student Center. Residential Life staff will begin moving back into their offices this week. Residential Life assistants returned to GCCC on August 1 to participate in training and assist with check-in of fall program student athletes.

Financial Aid:

Kathy Blau retired as director of financial aid. Melinda Harrington assumed the director duties on August 1.

Technical Education and Workforce:

John Deere students that were on campus this summer wrapped up their summer class in July. Some of those students will be back when school starts for the fall and some will be completing internships at their local dealers until October before returning to GCCC to complete the remainder of their training.

Grant:

The Workforce Aid Training continued through the month of July and completed on August 5. Five students completed the program and all will be interviewing with Tatro Plumbing and Naab Electric for jobs. Throughout the program GCCC has worked with the local Workforce Office as well as the Department of Commerce. Students that have completed the training have gained skills that will assist them in securing and maintaining employment. Students learned the basics of electricity, industrial maintenance, welding, shop operations and business management. In addition students also received their certification in OSHA-10, NCCER Core, and NCCER Millwright. Dr. Swender thanked Director of Workforce, Jerrad Webb for his effort and supervision of this endeavor.

Welding:

The eighteen week intensive welding program is officially underway. Students started classes last week and will complete 46 credit hours between now and December to complete the program. The new welding facility is underway and progress toward completion is being made.

Instruction

A partnership with Garden City Community College and Friends University has been formalized resulting in a Bachelor in Business Administration/Accounting which will start this fall on ground at Garden City Community College. This agreement compliments the other bachelor programs already in place at GCCC.

Projects/Renovations:

At the conclusion of formal business Trustees will tour several of the projects/renovations in progress on GCCC campus.

Bookstore:

The bookstore will begin the fall semester at the downstairs location. Once the semester is underway, the bookstore will move upstairs and celebrate with a grand opening. Students will enjoy an updated lobby and walk past the bookstore storefront window on their way to the new entrance to the cafeteria. Campus clubs and organizations will be encouraged to utilize the bookstore when purchasing items.

Landscaping:

Grounds crews are installing irrigation at Broncbuster Housing and will soon placing sod down; trees will be planted in late fall.

Business Office

After being on campus for the past two weeks, the auditors have completed their fieldwork. Dr. Swender expressed his appreciation to GCCC accounting staff.

KBOR:

Kansas Board of Regents met in Dodge City August 11-13 for their annual summer retreat.

CONSENT AGENDA:

Chair Crist asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Crist then asked for a motion approving consent agenda items III-A-G.

Motion:

Worf moved, seconded by Crist to approve consent agenda items, III-A-C as presented.

Ayes: Crist, Douglass, Martinez, Neufeld, Worf, Schwartz

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (July 9, 2015, July 14, 2015)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

- Annual, Executive Limitations, Treatment of People #1, #6

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Monitoring Report – Annual, Mission
- Annual, Budgeting/Financial Planning/Forecasting
- Annual, Financial Condition

Trustees discussed revisiting the mission of GCCC. Input from students would be useful. Dr. Swender shared with the board that he will ask Ryan Ruda to solicit input from Student Government Association. No changes were recommended at this time.

NAU:

National American University Campus Dean, Dr. Joel Erskin, shared with trustees that in the spring of 2016 several GCCC alums will be completing their baccalaureate degrees with NAU and will become the first graduates of the NAU program at GCCC.

FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Announcement of dairy plant coming to Garden City has been made.
- Lona DuVall has been in Topeka working towards securing Trans Load Terminal opportunity.

KACCT:

- KACCT quarterly meeting will be held at Cloud County September 10-11.
- Linda Fund will take Dr. Vietti’s position on the TEA board.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

Meeting adjourned at 7:24 p.m.

UPCOMING CALENDAR EVENTS:

September 8	Regular monthly meeting-Dinner 5:00 p.m., President’s Conference Room, call to order 6:00 p.m., SCSC room 2020-2025 (tentative location)
Sept 10	5:30-7:00 p.m. Endowment Scholarship Celebration, practice gym of the athletic complex
Sept 11-12	KACCT Quarterly meetings/Cloud County Community College
Sept. 12	1:00 p.m. HOME football VS Ellsworth Community College-GCCC Homecoming
Sept 17	7:00 HOME football VS Air Force Prep
Sept 26	7:00 p.m. GCCC Football at Independence

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Jeff Crist
Chair of the Board