

May 8, 2015

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, May 12, 2015**. The meeting will be held in **Room 2225 of the Student and Community Service Center**, Garden City Community College Campus.

5:00 PM Dinner in the President’s Conference Room, Student and Community Service Center
6:00 PM Regular board meeting called to order in the Student and Community Service Center Room 2025

AGENDA

I. CALL TO ORDER:

- A. Comments from the Chair
- B. Open comments from the public (5 minutes per spokesperson)
- C. Introduction of new employees
- D. Report from Student Government Association
- E. Report from Faculty Senate

II. REPORTS:

- A. President’s Report

III. CONSENT AGENDA

	Action
A. Approval of minutes of previous meetings (April 14, 2015, April 27, 2015).....	pg 3 & 4
B. Approval of personnel actions-Human Resources.....	pg 10
B-1 Human Resources Report.....	pg 11
B-2 Adjunct/Outreach Contracts.....	pg 12
C. Financial information.....	pg 15
C-1 Checks processed in excess of \$20,000.....	pg 16
C-2 Revenues	pg 17
C-3 Expenses	pg 19
C-4 Cash in Bank	pg 25
D. Purchases over \$20,000	
D-1 Welding Lab (New Location)	pg 26
D-2 Welding Equipment	pg 28
D-3 Beth Tedrow Student Center and Athletic Complex Lobby Renovation.....	pg 30
D-4 Student Beds for Residential Life Housing.....	pg 32
E. Approval of Resolution for Non-Renewal of Employment Contracts.....	pg 33
E-1 Resolution 2015-02 Non-Renewal of Employment Contract of Dr. Jennifer D. Crawford	pg34

IV. EXECUTIVE SESSION

V. OTHER ACTION:

- A. Property Purchase

Action

VI. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS
 - Monitoring Report..... **Action**
 - A-1 Monitoring Report – Annual, Executive Limitations #2, #3, #4, #5.....pg 36
- B. Review Monitoring Report
 - No reports scheduled for review
- C. Board Process and Policy Governance Review

VII. OTHER

- A. Incidental Information.....pg 38
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT

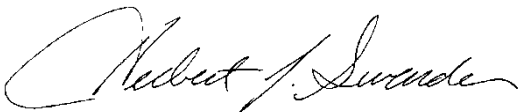
VIII. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

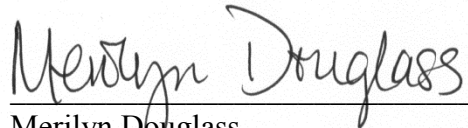
May 11-14	Finals
May 18	Summer Session Begins
May 25	Memorial Day-No Classes-Offices Closed
July 3	Independence Day-No Classes-Offices Closed

IX. EXECUTIVE SESSION

X. ADJOURNMENT



Dr. Herbert J. Swender, Sr.
President



Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

April 14, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Melvin Neufeld, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Kale Baker, GC3 Media
Sarah Bradley, SGA President
Dusty Cummings, KanTrain Site Coordinator
Rodney Dozier, Campus Police Chief
Tori Dreyer, Director of Public Relations
Joel Erskin, NAU Campus Dean
Andrew Gough, IT-Software Specialist
John Green, Assistant Director of Residence Life
Angie Haflich, *Garden City Telegram*
Colleen Hansen, GC3 Media
Miranda Harris, GC3 Media
Micah Kasriel, SSS Advisor/Counselor/SGA Sponsor
Josh Harbour, GC3 Media
Jason Martin, Assistant Football/Secondary Coach
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Christopher Rogers, Football, Defensive Assistant
Ryan Ruda, Vice President of Student Services/Athletic Director
Bob Sperling, Community Member
Fabiola Sierra, GC3 Media
Herbert Swender, President
Caleb Young, Football, Offensive Assistant

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:04 p.m.

HAPPENING AT GCCC:

President Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events will be provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

- Chair Douglass took this opportunity to extend congratulations Trustee Terri Worf, Trustee Jeff Crist for their re-election to the GCCC Board of Trustees and to newly elected Trustee, Mr. Steve Martinez.
- Chair Douglass congratulated former GCCC student Tori Fairbank on her recent selection to the National Theater Institute.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director introduced new GCCC employees, Christopher Rogers, Football, Defensive Assistant, Jason Martin, Assistant Football/Secondary Coach, Caleb Young, Football, Offensive Assistant, Vice President of Instructional Services, Dr. Bruce Exstrom introduced new GCCC employee, Dusty Cummings, KanTrain Site Coordinator.

Dr. Swender welcomed all employees and presented each one with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sara Bradley, President of Student Government Association, expressed her appreciation for the opportunity of presenting a report to the Board from SGA.

Bradley reported the following:

- SGA has raised approximately \$4,600 toward the \$6,000 needed for their project with Numana, a hunger relief organization. Sarah reminded trustees that a portion of the meals will be kept on campus in the Campus Closet for our students and other meals will be distributed to meet needs within the local community and around the world. Packaging will begin at 11 a.m., April 23 in the Dennis Perryman Athletic Complex in the back gym. Sarah encouraged donations of any size either through the Numana website or to any SGA member.
- Art Club, SGA, and SSS sponsored the Souper Bowl Fundraiser, today, April 14. For \$10 you received, a unique hand thrown bowl filled with Chili or Chicken Noodle Soup, and a side salad. SGA asked individuals to bring a non-perishable food items to the Campus Closet to help eliminate hunger on campus. Donations for the Numana project were also accepted at that time.

Future Events:

- Celebration of Student Success, SGA/Athletic Awards Banquet is scheduled for April 29, 5:30 in the Athletic Complex main gym.

Chair Douglass thanked Bradley for her report.

SPECIAL GUEST GC3 MEDIA:

GC3 Media representatives, Fabiola Sierra, Josh Harbour and Kale Baker, special guests of Dr. Swender, were present to give Trustees an update on recent awards received by GC3 Media and GCCC Academic Challenge Team.

GC3 student, Kale Baker, GC3 Social Media Coordinator took a few minutes to share with trustees about GCCC Academic Excellence Challenge team's recent award. The Academic Excellence Challenge team competed recently in the State Championships in Salina and brought home second place, with a 7-2 record, in addition to placing 4th in individual scoring.

Baker then moved on to awards received by GC3 Media.

- GC3 Media was awarded the All-Kansas award for Breakaway magazine at the 2015 Kansas Collegiate Media Awards Conference held in Wichita.
- The Silhouette newspaper was awarded gold in the two year public newspaper category, rising a rank from last year, where they placed silver.
- In the onsite copy editing contest, GC3 Media swept the two-year newspaper category with Kale Baker, Brett Cady and Andres Rivas taking first, second and third, respectively.
- GC3 Media received a total of 35 awards and half of the awards were earned by Josh Harbour, Silhouette managing editor, including journalist of the year runner-up.

Congratulations were extended from Trustee to the entire staff of GC3 Media for the excellent work and dedication reflected in the many awards received. Dr. Swender stated that quality and excellence has been reflected in the individual and collective achievements received.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative stated that faculty are preparing for the end of the semester. Faculty Senate will be electing officers very soon. Breakfast and lunch meetings have been scheduled with Dr. Swender for the purpose of open communication. Dr. Swender expressed his thanks to Pander for his leadership and positive feedback.

CAMPUS POLICE PRESENTATION:

Campus police chief, Rodney Dozier, presented to trustees, an overview of the GCCC campus police force. Established July 2014, GCCC campus police employees four part-time police officers in addition to a campus safety officer. Improving and heightening awareness of campus safety and security remains a top priority for Chief Dozier and his staff. Policies and procedures have been developed in addition to an emergency response guide, and crime prevention cards that address workplace safety and defusing upset or demanding callers have been distributed. Recently the college installed a tornado siren, which is connected to the City of Garden City tornado siren system. Lighting of GCCC campus is currently under assessment, findings will be reported to the facilities maintenance department and the executive vice president. GCCC strives to insure proper lighting on campus for all students, staff and community members. Chief Dozier has been working with the City Public Works Department to add crosswalks on Campus Drive and Spruce streets to insure the safety of all persons. Chief Dozier expressed his appreciation to GCCC Trustees, Dr. Swender, and administration for their continued support and guidance.

Dr. Swender voiced his gratitude for Chief Dozier, his staff and their work to help keep the campus of GCCC a safe and secure institution. GCCC is a much safer campus because of Chief Dozier's leadership.

PRESIDENT'S REPORTS:

Louis Stokes Alliances for Minority Participation(LSAMP) grant project with Kansas State University

Dr. Praveen Vadapally coordinates the LSAMP project at GCCC. This grant provides up to 6 students who are Science, Technology, Engineering and Math majors with scholarships at GCCC along with research opportunities at GCCC and KSU. The KSU research is a competitive application process where a select group of ten are chosen to participate. The list of students who have been accepted into the 2015 RIPS Summer Research Program have been announced with 6 of the 10 students being from Garden City Community College. Dr. Swender congratulated Dr. Vadapally and his students.

Extend Congratulations:

Dr. Swender extended his personal congratulations to Student Support Services Participant, Naniporn "Kate" Inchun. Kate has been selected for the Kansas State University Lewis Stokes Research Immersion: Pathway to Stem for Summer Semester 2015. Kate will spend 6 weeks this summer at KSU working with other students selected for the program on Scientific Research. Kate was also a member of the GCCC Women's Basketball Team and Phi Theta Kappa.

Eight Week Classes:

GCCC's second eight week class schedule commenced March 23. Dr. Swender shared that this session allows for students to enroll in some classes that provide flexibility in their work schedules and allows students to enroll in classes who may have missed the initial semester start date or allow for students to pick-up extra credit hours and expedite their program completion allowing for graduation sooner. Preliminary credit hour totals indicate a 10% increase compared to spring 2014 second eight week session.

MTVU Campus:

Dr. Swender announced that GCCC is the first community college MTVu campus in Kansas! GCCC joined colleges like KU, K-State and Wichita State. Two 55 inch TVs are up and running in the cafeteria. With this addition students can become more informed of campus activities, events can be live streamed and students can even enjoy the occasional movie night. Dr. Swender expressed thanks to John Green for coordinating and to maintenance for the installation.

John Cisna at GCCC:

GCCC was pleased to recently host the Iowa high school science teacher, John Cisna, who lost almost 60 pounds during a student-led experiment based on making healthy choices at McDonald's. Dr. Swender stated that he felt that Cisna's message was informative, powerful and contemporary for making healthy choices in life. Information gathered from the inspirational speech could be applied to GCCC's growing culinary arts program.

Legislative Update:

Dr. Swender reported that legislators are in their home districts for a three week break until April 29th when they will reconvene to complete the remaining work for the session. Two major issues remain to be resolved before final adjournment in May. Adopting a budget for the next two fiscal years and providing the revenue stream necessary to pay for the budget will consume most of the remaining time of the session.

Seward County Community College President Resigns:

Dr. Swender shared with trustees that Seward County Community College/Area Technical School President Dr. Duane Dunn has submitted his resignation, effective June 30. Dunn has accepted the position of Associate Dean and Director of Programs for the Global Campus of Kansas State University.

Dr. Swender took a few minutes to share with trustees that the six community colleges in the west have obtained the services of an outside consulting firm (using EduKan dividends to finance the study) to look at the common utilization of services. Dr. Swender stated that GCCC will participate in the discussion, however, is not ready to make any recommendations to even consider merging governance, finances, endowment, or student instructional programs.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items III-A-D.

Motion:

Worf moved, seconded by Schwartz to approve consent agenda items, III-A-D as presented.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 10, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Computer Purchase

Vendor: Zones

For: Laptops and Laptop cart in mobile classroom

Amount: \$33,588.87

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Quarterly, General Executive Constraints, #7, #8,
Quarterly, Asset Protection, #5

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

Monitoring Report: Academic Advancement
Monitoring Report: General Executive Constraints

No changes were recommended at this time. Policy Governance training, after all new trustees assume their roles, was discussed. Options for board in-service training will be brought forward in the near future to assist new board members and refresh the awareness of policy governance with current board members.

Chair Douglass called a five minute recess at 7:40 p.m.
Board reconvened at 7:45 p.m.

OTHER:

Over the years, GCCC has entered into contractual agreements for local, state, and federal grant applications and specific funding requests. As an example, GCCC previously contracted with Ramona Munsell & Associates Consulting, Inc. to advise and/or edit various grant submissions. Often times a fee of 5% or more is paid to the consultant each year of the grant (\$1 million would be \$50,000). These percentages can vary depending on the size of the grant application. It will be important for GCCC to continue pursuit of external funding via U.S. agency grants, special congressionally directed funds and any other funding sources to advance the mission of GCCC.

Clearly the possibility of additional state funding for GCCC is not in the foreseeable future. Along with the substantial decrease in local oil and gas valuation, it will be more critical to seek out external funding. Otherwise, the college will be solely dependent upon ad valorem taxes and student tuition and fees as its primary revenue source. In addition, as federal funds become more obscure and more difficult to identify, the process to align available federal dollars with college projects become more sophisticated and challenging. It is the recommendation of the administration to enlist the assistance of an outside source to seek all possible available funding agencies for present and future college programs and capital projects. The opportunity to retain the services of a high performing federal advocacy firm, *The National Group, LLP* is available to GCCC. *The National Group, LLP* provides a full array of government relations consulting services to non-profit, for-profit, and municipal clients.

Administration seeks authorization to enter into an agreement for professional services with *The National Group, LLP*, Washington, D.C., not to exceed \$60,000, non-restricted funds.

After discussion among Trustees the following motion was made.

Motion:

Worf moved, seconded by Crist to approve a one year contract with The National Group, LLP, Washington, D.C. not to exceed \$60,000.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf
Nays: None

Motion carried: 5-0

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Proposal are progressing slowly.
- Health Care facility on north Campus will break ground this summer.

REPORT FROM KACCT/COP:

- Berger, Calloway, and Vietti will speak at the June quarterly meetings at Barton County Community College, in an effort to strengthen the association. There will be a new trustee orientation at the June meeting.
- GCCC will be a host site for leadership training
- KACCT is considering going into search assistance for community colleges in Kansas much like ACCT does.

OWNERSHIP LINKAGE:

No report was given

Date Reminders:

Chair Douglass took this opportunity to remind trustees of the following upcoming activities.

- April 18, BAA Spring Golf Scramble
- Reminded Trustees that GCCC Drama Department will be performing “The Servant of Two Masters” with opening night Thursday, April 23 and continuing April 24, 25 at 7:30 and the 26th at 2:30 show time. Please let Debbie know if you would like tickets.
- Commencement is May 8, please let Debbie know of your availability.

EXECUTIVE SESSION:

Motion:

Schwartz moved, seconded by Crist that the board recess briefly at 8:05 p.m. for a five minute break and reconvene into a thirty minute executive session at 8:10 p.m. for the purpose of discussing personnel matters of non-elected personnel, employer/employee negotiation and preliminary discussions relating to acquisition of real property.

No action will be taken.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees
Herbert Swender, President

UPCOMING CALENDAR EVENTS:

May 1	Faculty Appreciation Lunch, 11:30 a.m., Endowment Room
May 8	7:00 p.m., Commencement
May 9	10:00 a.m. Alternative School Graduation 2:00 GCCC Nurse Pinning
May 11-14	Finals
May 15	11:30 a.m.-1:30 p.m., Year End Bash
May 25	Memorial Day, no classes, campus closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board

SPECIAL MEETING OF TRUSTEES
OF
GARDEN CITY COMMUNITY COLLEGE

Monday, April 27, 2015

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Melvin Neufeld, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk
Dr. Bruce Exstrom, Vice President of Instructional Services
Steve Martinez, Community Member
Ryan Ruda, Vice President of Student Services
Dr. Herbert Swender, President
Dee Wigner, Executive Vice President

The Board of Trustees met in special session at 7:30 a.m. on April 27, 2015, in the Broncbuster Room of the Beth Tedrow Student Center.

CALL TO ORDER:

Chair Douglass called the meeting to order at 7:30 a.m.

ACTION ITEM:

Chair Douglass stated that one item has been presented for action.

Chair Douglass asked for a motion approving agenda item II Review and Approve the State of Kansas FY2016 Community Services Tax Credit Application from Garden City Community College.

Motion:

Ron Schwartz moved, seconded by Neufeld, that Garden City Community College Board of Trustees approve the State of Kansas FY2016 Community Services Tax Credit Application from Garden City Community College

Ayes: 6

Nays: 0

Approved actions follow:

(A) APPROVED The State of Kansas FY2016 Community Services Tax Credit Application from Garden City Community College.

(Supporting documents filed with official minutes.)

ADJOURNMENT:

Meeting adjourned at 7:50 p.m.

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
Secretary

Dr. Marilyn Douglass
Chair of the Board

Agenda No: III-B

Date: May 12, 2015

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: _____Approved _____Disapproved

_____Ayes _____Nays _____No Action

Board Member Notes:



May 6, 2015

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Tomas Cone, Assistant Soccer Coach, effective July 20, 2015
Greg Unger, John Deere Tech Instructor, effective August 7, 2015

Separations

Jean Warta, Director of Continuing Education, effective May 1, 2015
Christina Mueller, Assistant Softball Coach, effective May 15, 2015
Guadalupe Medina, Student Services Secretary, effective May 27, 2015
Deanna Mann, Director of Institutional Research & Grants, effective June 30, 2015
Riley Carey, Maintenance Technician, effective May 29, 2015
Dennise Exstrom, Nursing Instructor, effective May 15, 2015
Duncan Hudson, Assistant Men's Basketball Coach, effective May 20, 2015

Retirements

Dave Rupp, Criminal Justice Instructor, effective June 30, 2015

Transfers/Promotions

Melanie Hands, SSS Academic & Retention Advisor to Compliance Coordinator, effective April 20, 2015
Christine Dillingham, Residential Life Office Manager to Director of Residential Life, effective June 1, 2015

Vacancies

Webmaster
Campus Safety Officer
Welding Instructor
Computer Technician
Industrial Maintenance Instructor
English Instructor
Vice President of Instruction

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE
 ADJUNCT/OUTREACH FACULTY CONTRACTS
 (Presented to Board of Trustees for Approval 5/12/15)**

INSTRUCTOR	CLASS	AMOUNT
Bachman, Jennifer	Outreach Coordinator Contract Spring 2015	\$200.00 base + 171 hr(s) @ 6.15/hr = \$1,251.65
Bowser, Lisa	Outreach Coordinator Contract Spring 2015	\$200.00 base + 58 hr(s) @ 6.40/hr = \$571.20
Dowell, Debbie	Outreach Coordinator Contract Spring 2015	\$200.00 base + 33 hr(s) @ 7.57/hr = \$449.81
Hess, Elizabeth	Outreach Coordinator Contract Spring 2015	\$200.00 base + 63 hr(s) @ 6.40/hr = \$603.20
Kreutzer, Janis	Outreach Coordinator Contract Spring 2015	\$200.00 base + 126 hr(s) @ 7.46/hr = \$1,139.96
Lamb, Colin (Team-teaching w/ R. Ruda)	Teamleading/Collab Leadership (PSYC-206-50) 3/23 – 5/14/15	1.5 hr(s) x \$500.00/hr = \$750.00
Landgraf, Rebecca	Women on Target – NRA Basic Pistol (CRMJ315-02) 4/11/15	10 hr(s) @ \$20.00/hr = \$200.00
Lappin, Jerry	Women on Target – NRA Basic Pistol (CRMJ315-02) 4/11/15	5 hr(s) @ \$20.00/hr = \$100.00
LaSalle, Jennifer	Outreach Coordinator Contract Spring 2015	\$200.00 base + 99 hr(s) @ 6.62/hr = \$855.38
Lehman, Jennifer	Outreach Coordinator Contract Spring 2015	\$200.00 base + 42 hr(s) @ 6.27/hr = \$463.34
Ochs, Edward (Team-teaching w/ L. Pander)	Advanced Rappelling (CRIM-152-01) 4/11 – 4/12/15	0.5 hr(s) x \$500.00/hr = \$250.00
Pardo, Carlos	Women on Target – NRA Basic Pistol (CRMJ315-02) 4/11/15	5 hr(s) @ \$20.00/hr = \$100.00
Pollart, Susan	College Success (PCDE-101-05) 3/23 – 5/14/15	1 hr(s) x \$500.00/hr = \$500.00
Reyes, Daniel	American History Since 1865 (HIST-104-32) 3/23 – 5/14/15	3 hr(s) x \$500.00/hr = \$1,500.00
Ruda, Ryan	Substance Abuse (HPER-107-50) 3/23 – 5/14/15	3 hr(s) x \$500.00/hr = \$1,500.00
Ruda, Ryan (Team-teaching w/ C. Lamb)	Teamleading/Collab Leadership (PSYC-206-50) 3/23 – 5/14/15	1.5 hr(s) x \$500.00/hr = \$750.00
Scott, Renee	Outreach Coordinator Contract Spring 2015	\$200.00 base + 558 hr(s) @ 6.04/hr = \$3,570.32
Watkins, Brian	Lifetime Fitness (HPER-121-DE) 3/24 – 4/24/15 – <i>Pro-rated</i>	5/8 x \$500.00/hr x 2 hr(s) = \$625.00
Wilson, Mary	Head Start Microsoft Excel Contract Training (CONT963-03) 4/10 – 4/24/15	8 hr(s) @ \$30.00/hr = \$240.00
Woelk, Angela	Outreach Coordinator Contract Spring 2015	\$200.00 base + 50 hr(s) @ 6.27/hr = \$513.50
TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS		\$ 15,933.36

GARDEN CITY COMMUNITY COLLEGE
SERVICE CONTRACTS FOR ADJUNCT FACULTY
(Presented to Board of Trustees for Approval 5/12/15)

INSTRUCTOR	CLASS	AMOUNT
Ackerman, Linda (USD 457 – Garden City)	Intro Computer Concepts & Appl (CSCI-110-GD) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Anderson, Amy (USD 457 – Garden City)	Intro Computer Concepts & Appl (CSCI-110-GC) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Barrett, Jennifer (USD 363 – Holcomb)	College Algebra (MATH-108-HO) 8/18/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Bowser, Michael (USD 216 – Deerfield)	English II (ENGL-102-DE) 1/12 – 5/12/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 3 hr(s) = \$843.75
Bowser, Michael (USD 216 – Deerfield)	Public Speaking (SPCH-111-DE) 1/12 – 5/12/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 3 hr(s) = \$843.75
Breitkreutz, Betsy (USD 467 – Leoti)	College Algebra (MATH-108-LE) 1/6 – 5/15/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 3 hr(s) = \$843.75
Brown, Nathan (USD 467 – Leoti)	American History Since 1865 (HIST-104-LE) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Butt, Clifton (USD 467 – Leoti)	English II (ENGL-102-LE) 1/6 – 5/15/15 – <i>Pro-rated</i>	7/8 x \$375.00/hr x 3 hr(s) = \$984.38
Conard, Julie (USD 467 – Leoti)	Interpersonal Communications I (SPCH-113-LE) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Cooksey, Todd (USD 200 – Tribune)	College Algebra (MATH-108-TR) 1/5 – 5/20/15 – <i>Pro-rated</i>	5/8 x \$375.00/hr x 3 hr(s) = \$703.13
Felker, Amy (USD 482 - Dighton)	College Algebra (MATH-108-DI) 8/21/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Hefty, Steven (USD 494 – Syracuse)	College Chemistry I (CHEM-109-SY) 8/19/14 – 5/14/15	5 hr(s) x \$375.00/hr = \$1,875.00
Helfrich, Andrew (USD 200 – Tribune)	American Government (POLS-105-TR) 8/18/14 – 5/20/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 3 hr(s) = \$843.75
Helfrich, Andrew (USD 200 – Tribune)	American History Since 1865 (HIST-104-TR) 8/18/14 – 5/20/15	3 hr(s) x \$375.00/hr = \$1,125.00
Hernandez, Rachelle (Kansas Children's Service League)	Undrstdg Children's Temperamnt (ECHD-127-80) 4/8 – 4/28/15	1 student @ \$50.00/student = \$50.00
Holloway, Jacy (USD 457 – Garden City)	Entrepreneurship (BSAD-128-GC) 8/14/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Holloway, Jacy (USD 457 – Garden City)	Entrepreneurship (BSAD-128-GD) 8/14/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Kelly, Cindy (USD 363 – Holcomb)	English II (ENGL-102-HO) 1/6 – 5/20/15	3 hr(s) x \$375.00/hr = \$1,125.00
Kennedy, Stanley (USD 363 – Holcomb)	Intro to Criminal Justice (CRIM-101-HO) 8/18/14 – 5/15/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 3 hr(s) = \$843.75
Kucharik, Stephen (USD 466 – Scott City)	English II (ENGL-102-SC) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Lalicker, Shelli (USD 457 – Garden City)	Principles of Biology (BIOL-105-GC) 8/14/14 – 5/15/15	5 hr(s) x \$375.00/hr = \$1,875.00

Lalicker, Shelli (USD 457 – Garden City)	Principles of Biology (BIOL-105-GD) 8/14/14 – 5/15/15	5 hr(s) x \$375.00/hr = \$1,875.00
Larkin, Nathaniel (USD 200 – Tribune)	Anatomy and Physiology (BIOL-210-TR) 8/18/14 – 5/20/15 – <i>Pro-rated</i>	6/8 x \$375.00/hr x 5 hr(s) = \$1,406.25
Larkin, Nathaniel (USD 200 - Tribune)	General Chemistry (CHEM-105-TR) 8/18/14 – 5/20/15	5 hr(s) x \$375.00/hr = \$1,875.00
Lehman, Jennifer (USD 494 – Syracuse)	English II (ENGL-102-SY) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Manly, Catelyn (USD 215 – Lakin)	College Algebra (MATH-108-LK) 8/20/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
McFann, Carey (USD 363 – Holcomb)	American Government (POLS-105-HO/105-HP/105-HQ) 8/18/14 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Murrell, Donald (USD 457 – Garden City)	Intermediate AWS Welding (WELD-120-GC/120-GD) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Novack, Chad (USD 363 – Holcomb)	Lifetime Fitness (HPER-121-HO/121-HP) 1/6 – 5/20/15	2 hr(s) x \$375.00/hr = \$750.00
Rogers, Stacy (USD 466 – Scott City)	Principles of Biology (BIOL-105-SC) 8/25/14 – 5/15/15	5 hr(s) x \$375.00/hr = \$1,875.00
Schmitz, Robert (USD 216 – Deerfield)	College Algebra (MATH-108-DE) 1/12 – 5/12/15 – <i>Pro-rated</i>	4/8 x \$375.00/hr x 3 hr(s) = \$562.50
Schmitz, Robert (USD 216 – Deerfield)	General Psychology (PSYC-101-DE) 8/18 – 5/14/15	3 hr(s) x \$375.00/hr = \$1,125.00
Terpstra, Wendi (USD 457 – Garden City)	English II (ENGL-102-GC) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Terpstra, Wendi (USD 457 – Garden City)	English II (ENGL-102-GE) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Thompson, Kevin (USD 215 – Lakin)	English II (ENGL-102-LK) 2/16 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Tidwell, Russell (USD 457 – Garden City)	Public Speaking (SPCH-111-GC/111-GD) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Upton, Kathryn (USD 457 – Garden City)	English II (ENGL-102-GD) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Upton, Kathryn (USD 457 – Garden City)	English II (ENGL-102-GF) 1/12 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Van Dolah, Patricia (USD 363 – Holcomb)	Public Speaking (SPCH-111-HO) 1/6 – 5/20/15	3 hr(s) x \$375.00/hr = \$1,125.00
Wasinger, Shairlyn (USD 466 – Scott City)	Public Speaking (SPCH-111-SC) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00
Woelk, Angela (USD 200 – Tribune)	General Psychology (PSYC-101-TR/101-LE) 8/18/14 – 5/20/15	3 hr(s) x \$375.00/hr = \$1,125.00
Wyatt, Ashley (USD 482 – Dighton)	English II (ENGL-102-DI) 1/6 – 5/15/15	3 hr(s) x \$375.00/hr = \$1,125.00

TOTAL ADJUNCT SERVICE CONTRACTS

\$ 47,300.01

Agenda No: III-C

Date: May 12, 2015

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000

May 2015

Purchases over \$20,000 requiring bid sheets

- None to report

Payments over \$20,000 not requiring bid sheets

- Check #240394 to EduKan for \$41,095.00 for Spring 2015 Session 2 tuition and resource fees.
- Check #240590 to City of Garden City for \$47,426.71 for utilities.
- Check #240592 to Commerce Bank for \$78,756.72 for various purchase card purchases.
- Check # 240714 to GMCN Architects for \$20,640.12 for Saffell parking lot design. This project was approved at the March 10, 2015 board meeting.
- Check #240846 to Great Western Dining for \$49,436.37 for multiple invoices.
- Check #240847 to Harbin Construction for \$361,592.40 for partial and final payment on student housing project. The Board previously approved this project.
- Check #240878 to Blue Cross and Blue Shield of Kansas for \$99,962.59 for May health insurance premiums.

Fiscal Year: 2015

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	5,771.53	1,823,919.47-	1,950,000.00-	126,080.53-	6.47
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	2,072.00-	279,328.00-	275,000.00-	4,328.00	1.56-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	250.00	94,164.00-	75,000.00-	19,164.00	25.54-
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	1,040.00	93,838.00-	65,000.00-	28,838.00	44.36-
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	36.00-	327,570.00-	345,000.00-	17,430.00-	5.05
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	520.00	46,919.00-	42,000.00-	4,919.00	11.70-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	1,545.31-	10,367.64-	50,000.00	60,367.64	120.74
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	13,892.00-	27,000.00-	13,108.00-	48.55
11-00-0000-00000-4014 TUITION BORDER STA	0.00	2,277.00-	275,563.00-	225,000.00-	50,563.00	22.46-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	105.00-	7,735.00-	10,000.00-	2,265.00-	22.65
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	1,280.00-	7,670.00-	10,000.00-	2,330.00-	23.30
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	0.00	8,625.00-	10,000.00-	1,375.00-	13.75
11-00-0000-00000-4512 VENDING MACHINES :	0.00	542.47-	3,907.92-	10,000.00-	6,092.08-	60.92
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	0.00	17,700.00-	25,000.00-	7,300.00-	29.20
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,657,548.00-	1,691,376.00-	33,828.00-	2.00
11-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	154,140.00-	0.00	154,140.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,476,200.40-	10,300,000.00-	3,823,799.60-	37.12
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	592,725.99-	600,000.00-	7,274.01-	1.21
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	6,273.31-	6,000.00-	273.31	4.55-
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	157,693.94-	150,000.00-	7,693.94	5.12-
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	39,111.29-	100,000.00-	60,888.71-	60.89
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	14,229.65-	5,000.00-	9,229.65	184.58-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	14,656.14-	20,000.00-	5,343.86-	26.72
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5.37	10,000.00-	10,005.37-	100.05
11-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	2,846.24-	0.00	2,846.24	0.00
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	100,514.75-	0.00	100,514.75	0.00
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	4,858.41-	0.00	4,858.41	0.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	51,916.90	0.00	51,916.90-	0.00
11-00-0000-00000-4817 NEIGH REV T : GENER	0.00	0.00	5,996.04	0.00	5,996.04-	0.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	9,189.19-	35,000.00-	25,810.81-	73.75
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	74,341.19-	110,000.00-	35,658.81-	32.42
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	46,691.22-	160,905.43-	150,000.00-	10,905.43	7.26-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,075.00-	11,751.14-	15,000.00-	3,248.86-	21.66
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00	1,343,584.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	425,000.00-	425,000.00-	100.00
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Totals for FUND: 11 - GENERAL	0.00	48,042.47-	12,430,265.79-	15,312,792.00-	2,882,526.21-	18.82
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	9,723.00-	113,400.00-	125,000.00-	11,600.00-	9.28
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	11,340.00-	289,275.00-	250,000.00-	39,275.00	15.70-
12-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	630.00	6,265.00-	5,000.00-	1,265.00	25.29-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	992,672.00-	1,012,931.00-	20,259.00-	2.00
12-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	0.00	245,000.00-	245,000.00-	100.00
12-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	104.01-	104.01-	0.00	104.01	0.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00-	1,343,584.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	20,537.01-	1,401,716.01-	3,001,515.00-	1,599,798.99-	53.30

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	328,171.55-	487,884.00-	159,712.45-	32.74
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	30,547.49-	35,329.00-	4,781.51-	13.53
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	323.39-	352.00-	28.61-	8.13
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	8,244.11-	7,000.00-	1,244.11	17.76-
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	1,971.73-	6,555.00-	4,583.27-	69.92
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	734.21-	0.00	734.21	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	758.19-	1,194.00-	435.81-	36.50
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.27	10,000.00-	10,000.27-	100.00
61-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	145.11-	0.00	145.11	0.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	5,174.26-	0.00	5,174.26	0.00
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	247.71-	0.00	247.71	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	2,630.49	0.00	2,630.49-	0.00
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	304.15	0.00	304.15-	0.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	373,382.84-	548,314.00-	174,931.16-	31.90
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Totals for BUDGET.OFFICER: Unassigned	0.00	68,579.48-	14,205,364.64-	18,862,621.00-	4,657,256.36-	24.69

Fiscal Year: 2015

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	9,221.49	82,939.73	104,746.00	21,806.27	20.82
DEPARTMENT: 11020 - HUMANITIES	182.74	97.32	3,413.56	2,775.00	821.30-	29.59-
DEPARTMENT: 11021 - ENGLISH	265.27	31,248.75	286,762.49	368,346.13	81,318.37	22.08
DEPARTMENT: 11022 - SPEECH	0.00	8,311.73	55,227.86	55,628.75	400.89	0.72
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	1,614.75	0.00	1,614.75-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	2,132.35	440.00	1,692.35-	384.62-
DEPARTMENT: 11025 - JOURNALISM	0.01-	6,345.75	57,868.81	66,519.00	8,650.20	13.00
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	1,614.75	1,042.00	572.75-	54.96-
DEPARTMENT: 11030 - ART	0.00	10,847.07	114,091.19	138,272.00	24,180.81	17.49
DEPARTMENT: 11031 - DRAMA	0.00	5,182.64	60,685.49	76,252.00	15,566.51	20.41
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	7,184.38	66,528.36	80,200.00	13,671.64	17.05
DEPARTMENT: 11033 - INST MUSIC	372.80	9,665.55	81,227.91	87,643.00	6,042.29	6.89
DEPARTMENT: 11040 - SCIENCE	15,753.06	41,122.53	289,856.84	396,913.61	91,303.71	23.00
DEPARTMENT: 11050 - MATH	0.00	33,731.64	275,192.53	339,710.00	64,517.47	18.99
DEPARTMENT: 11060 - SOCIAL SCIENCE	502.40	39,256.16	329,546.78	406,542.72	76,493.54	18.82
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	18,316.68	168,939.80	195,413.00	26,473.20	13.55
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	9,464.02	81,596.49	81,886.00	289.51	0.35
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	817.06	3,028.56	720.00	2,308.56-	320.62-
DEPARTMENT: 11081 - READING	0.00	5,303.98	49,956.70	59,831.00	9,874.30	16.50
DEPARTMENT: 11082 - ESL	0.00	5,650.97	51,388.65	66,812.00	15,423.35	23.08
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	4,611.96	28,435.39	15,440.00	12,995.39-	84.16-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	74.67	4,006.65	5,000.00	993.35	19.87
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	40,715.33	854.76	319,536.85	413,430.00	53,177.82	12.86
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	292.75	0.00	292.75-	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	199.75	0.00	199.75-	0.00
DEPARTMENT: 12014 - FINNUP LAB	0.00	0.00	0.00	405.00	405.00	100.00
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12202 - EMT	0.00	0.00	36.33	0.00	36.33-	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	0.00	677.14	0.00	677.14-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	538.25	807.38	1,377.00	569.62	41.37
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	5,372.04	37,604.28	0.00	37,604.28-	0.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	5,213.78	52,485.69	63,856.00	11,370.31	17.81
DEPARTMENT: 41000 - LIBRARY	3,920.02	12,947.69	135,792.28	184,862.00	45,149.70	24.42
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	6,924.23	62,558.33	84,457.00	21,898.67	25.93
DEPARTMENT: 42000 - DEAN OF LEARNING S	30.85	32,049.04	211,519.21	672,951.79	461,401.73	68.56
DEPARTMENT: 42001 - DEAN OF ACADEMICS	101.15	1,592.04	15,244.42	20,965.00	5,619.43	26.80
DEPARTMENT: 42002 - OUTREACH	139.00	16,709.54	60,810.15	110,864.00	49,914.85	45.02
DEPARTMENT: 42003 - FACULTY SENATE	444.17	1,105.85	10,145.37	12,265.00	1,675.46	13.66
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	669.31	12,802.10	0.00	12,802.10-	0.00
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	2,324.23	14,762.12	0.00	14,762.12-	0.00
DEPARTMENT: 43000 - TRANSITION	0.00	3,456.69	34,509.42	42,189.00	7,679.58	18.20
DEPARTMENT: 50000 - DEAN OF STUDENT SE	185.76	18,422.27	188,900.93	234,444.00	45,357.31	19.35
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,935.00	0.00	0.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	13,077.04	101,306.44	119,779.00	18,472.56	15.42
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	6,135.30	51,469.74	61,865.00	10,395.26	16.80
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	23,760.48	263,647.65	329,832.00	66,184.35	20.07
DEPARTMENT: 50030 - ADMISSIONS	578.50	12,315.70	112,306.15	143,732.00	30,847.35	21.46
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	10,257.75	11,702.60	117,775.82	152,210.00	24,176.43	15.88
DEPARTMENT: 50050 - STUDENT HEALTH SER	721.87	4,962.90	44,008.76	64,613.00	19,882.37	30.77
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	2,607.29	18,840.01	382,122.13	451,664.50	66,935.08	14.82

DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	7,371.84	100,146.29	115,344.87	15,198.58	13.18
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	6,664.39	89,893.66	107,156.94	17,263.28	16.11
DEPARTMENT: 55003 - MEN'S TRACK	0.00	4,843.79	42,429.37	55,592.57	13,163.20	23.68
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	5,081.23	41,770.11	54,112.57	12,342.46	22.81
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	120.00	7,666.91	94,070.88	113,676.20	19,485.32	17.14
DEPARTMENT: 55006 - FOOTBALL	48,992.70	24,595.64	298,380.32	314,414.52	32,958.50	10.47-
DEPARTMENT: 55007 - BASEBALL	0.00	11,129.15	106,330.77	123,260.00	16,929.23	13.73
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,678.43	51,719.01	59,850.26	8,131.25	13.59
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	4,083.10	64,631.68	71,397.75	6,766.07	9.48
DEPARTMENT: 55010 - MEN'S SOCCER	4,275.00	848.23	6,639.69	9,300.00	1,614.69	17.35-
DEPARTMENT: 55012 - CHEERLEADING	0.00	2,003.31	35,409.74	38,082.08	2,672.34	7.02
DEPARTMENT: 55013 - DANCE TEAM	0.00	4,559.98	34,030.53	26,993.00	7,037.53	26.06-
DEPARTMENT: 55014 - RODEO TEAM	0.00	11,465.55	124,048.09	140,920.00	16,871.91	11.97
DEPARTMENT: 55015 - MEN'S GOLF	0.00	6,428.04	62,670.79	78,357.74	15,686.95	20.02
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	8,712.24	124,528.87	129,521.00	4,992.13	3.85
DEPARTMENT: 55020 - PEP BAND	0.00	3,379.35	38,318.63	47,173.00	8,854.37	18.77
DEPARTMENT: 61000 - PRESIDENT	235.05	43,791.92	374,364.24	496,656.00	122,056.71	24.58
DEPARTMENT: 61001 - BOARD OF TRUSTEES	1,025.65	94.71	4,016.26	12,840.00	7,798.09	60.73
DEPARTMENT: 61005 - ATTORNEY	0.00	900.00	7,637.38	35,000.00	27,362.62	78.18
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	3,351.67	57,458.22	867,403.70	1,578,105.00	707,349.63	44.82
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	9,416.25	120,243.45	150,870.00	30,626.55	20.30
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	8,120.31	41,237.64	63,005.00	21,767.36	34.55
DEPARTMENT: 62050 - ONE-TIME PURCHASES	24,359.88	44,675.20	537,315.07	1,062,202.00	500,527.05	47.12
DEPARTMENT: 63000 - INFORMATION SERVIC	16,405.43	13,400.28	98,858.50	181,072.00	65,808.07	36.34
DEPARTMENT: 64000 - INFORMATION TECHNO	8,986.00	43,279.64	526,182.53	758,104.00	222,935.47	29.41
DEPARTMENT: 65000 - CENTRAL SERVICES	3,073.43	3,656.96	195,798.33	153,694.00	45,177.76	29.38-
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	2,375.92	12,486.74	149,892.64	183,936.00	31,667.44	17.22
DEPARTMENT: 71000 - BUILDINGS	20,678.00	34,946.29	327,623.55	420,176.00	71,874.45	17.11
DEPARTMENT: 72000 - CUSTODIAL SERVICES	4,660.71	45,171.77	382,956.19	516,485.00	128,868.10	24.95
DEPARTMENT: 73000 - GROUNDS	10,925.81	15,355.81	190,238.70	255,288.00	54,123.49	21.20
DEPARTMENT: 73001 - ATHLETIC FIELDS	450.00	5,600.27	57,949.28	82,514.00	24,114.72	29.23
DEPARTMENT: 74000 - VEHICLES	12,499.64	28,371.53	190,357.82	358,242.00	155,384.54	43.37
DEPARTMENT: 75000 - CAMPUS SECURITY	0.00	12,366.02	121,178.22	175,119.00	53,940.78	30.80
DEPARTMENT: 76000 - INSURANCE	0.00	8,812.91	270,486.36	310,954.00	40,467.64	13.01
DEPARTMENT: 77000 - UTILITIES	5,416.38	68,181.13	646,202.80	860,000.00	208,380.82	24.23
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	75.65	273,222.07	62,000.00	335,222.07	540.68
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,650.00	9,020.00	7,370.00	81.71
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	330.00	23,013.00	33,087.00	10,074.00	30.45
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	255.00	4,910.00	11,000.00	6,090.00	55.36
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	110.00	237,175.00	156,000.00	81,175.00	52.03-
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	85,470.00	55,194.00	30,276.00	54.84-
DEPARTMENT: 94000 - STUDENT CENTER	36.00	3,287.88	37,193.03	49,341.00	12,111.97	24.55
DEPARTMENT: 98001 - CHILD CARE	4,428.66	0.00	44,286.60	40,000.00	8,715.26	21.78-

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FUND: 11 - GENERAL	249,073.88	1,017,863.77	10,953,655.48	15,312,792.00	4,110,062.64	26.84
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	7,422.26	42,046.78	51,687.00	9,640.22	18.65
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	8,324.45	34,978.77	27,008.75	7,970.02-	29.50-
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	18,232.35	109,053.99	118,762.05	9,708.06	8.17
DEPARTMENT: 12200 - ADN PROGRAM	0.00	21,680.85	200,912.53	270,083.87	69,171.34	25.61
DEPARTMENT: 12201 - LPN PROGRAM	8,426.35	11,179.83	163,967.62	206,505.00	34,111.03	16.52
DEPARTMENT: 12202 - EMT	690.00	15,118.92	106,422.31	154,174.00	47,061.69	30.53
DEPARTMENT: 12203 - ALLIED HEALTH	11,406.14	12,738.12	109,565.29	150,060.00	29,088.57	19.38
DEPARTMENT: 12210 - AGRICULTURE	0.00	11,550.85	46,865.29	53,661.00	6,795.71	12.66
DEPARTMENT: 12211 - ANIMAL SCIENCE	69.74	11,187.68	98,656.15	123,351.00	24,625.11	19.96
DEPARTMENT: 12212 - CULINARY PROGRAM	11.54	4,571.86	22,687.85	53,517.22	30,817.83	57.58
DEPARTMENT: 12220 - JOHN DEERE AG TECH	853.61	24,155.42	202,931.39	267,348.01	63,563.01	23.78
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	23.18-	0.00	4,540.18	2,000.00	2,517.00-	125.84-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	7,627.78	23,037.83	142,062.64	160,604.00	10,913.58	6.80
DEPARTMENT: 12241 - FIRE SCIENCE	155.00	9,327.05	59,811.93	71,750.00	11,783.07	16.42
DEPARTMENT: 12250 - COSMETOLOGY	0.00	19,159.12	125,955.15	166,296.00	40,340.85	24.26
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	7,315.18	42,772.98	254,329.35	388,630.00	126,985.47	32.68
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	6,900.00	6,900.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	12,194.94	2,000.00	10,194.94-	509.74-
DEPARTMENT: 12273 - WELDING	5,872.80	12,911.35	136,999.10	185,196.50	42,324.60	22.85
DEPARTMENT: 42005 - DEAN OF TECHNICAL	204.37	7,228.90	36,864.08	488,780.60	451,712.15	92.42
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	43,000.00	43,000.00	100.00
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FUND: 12 - PTE FUND	42,609.33	260,599.82	1,910,845.34	3,001,515.00	1,048,060.33	34.92

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	836.85	12,264.85	77,799.62	124,194.00	45,557.53	36.68
DEPARTMENT: 55006 - FOOTBALL	360.00	0.00	3,531.80	3,000.00	891.80-	29.72-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	147.20	964.67	4,567.96	4,718.96	3.80	0.08
DEPARTMENT: 31000 - COMMUNITY SERVICE	326.75	0.00	8,182.75	10,300.00	1,790.50	17.38
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	794.07	1,229.47	435.40	35.41
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	698.00	0.00	698.00-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.14	0.00	148,926.14-	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	5,074.76	5,807.19	732.43	12.61
DEPARTMENT: 55008 - VOLLEYBALL	0.00	251.83	7,939.42	7,831.12	108.30-	1.37-
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	250.00	0.00	4,725.67	14,798.00	9,822.33	66.38
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,208.00	549.02	15,978.25	62,550.00	45,363.75	72.52
DEPARTMENT: 55007 - BASEBALL	220.00	275.00	17,348.88	23,746.40	6,177.52	26.01
DEPARTMENT: 31000 - COMMUNITY SERVICE	422.24	1,521.12	1,521.12	5,850.00	3,906.64	66.78
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,777.87	0.00	13,777.87-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	40,000.00	40,000.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	1,313.34	4,185.70	4,685.12	499.42	10.66
DEPARTMENT: 55009 - WOMEN'S SOCCER	2,000.00	0.00	2,681.06	4,165.91	515.15-	12.36-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	318.60	376.49	57.89	15.38
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FUND: 14 - ADULT SUPPLEMENTARY ED	5,771.04	17,139.83	318,051.67	313,252.66	10,570.05-	3.36-

Fiscal Year: 2015

GL Account	FUND: 16 - AUXILIARY ENTITIES					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	450.00	6.50	2,279.31	8,000.00	5,270.69	65.88
DEPARTMENT: 94000 - STUDENT CENTER	3,721.69	9,354.15	95,173.30	145,500.00	46,605.01	32.03
DEPARTMENT: 95000 - STUDENT HOUSING	11,755.54	95,109.92	1,458,331.86	1,668,254.00	198,166.60	11.88
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	7,256.29	8,500.00	1,243.71	14.63
DEPARTMENT: 98000 - COSMETOLOGY	6,012.82	7,630.31	97,549.05	184,392.56	80,830.69	43.84
DEPARTMENT: 97000 - BOOKSTORE	16,803.88	14,808.69	643,213.39	953,500.00	293,482.73	30.78
DEPARTMENT: 91000 - ARENA	522.46	84.60	6,548.94	0.00	7,071.40	0.00
FUND: 16 - AUXILIARY ENTITIES	39,266.39	126,994.17	2,310,352.14	2,968,146.56	618,528.03	20.84

Fiscal Year: 2015

GL Account	FUND: 22 - RESTRICTED GRANTS					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	7,000.00	0.00	7,000.00	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	4,500.00	4,500.00	0.00	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.08	0.00	16,487.08	0.00	16,487.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	11,801.56	16,468.85	0.00	16,468.85	0.00
DEPARTMENT: 55003 - MEN'S TRACK	7,692.50	0.00	0.00	0.00	7,692.50	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	7,692.50	0.00	0.00	0.00	7,692.50	0.00
DEPARTMENT: 61000 - PRESIDENT	0.00	206.50	206.50	1,000.00	793.50	79.35
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	0.00	8,276.20	8,276.20	15,000.00	6,723.80	44.83
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	8,500.00	8,500.00	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	29.99	30,786.24	0.00	30,786.24	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	5,433.99	11,769.29	118,090.54	334,240.44	210,715.91	63.04
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	3,394.29	3,503.84	109.55	3.13
DEPARTMENT: 14010 - AO-K	0.00	0.00	547.20	5,876.02	5,328.82	90.69
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	123.00	123.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,847.72	42,722.81	36,875.09	5,847.72	15.85
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	145,939.09	145,939.09	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	2,098.92	2,098.92	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	30,000.00	30,000.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	13,739.11	13,976.41	237.30	1.70
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	6,798.92	8,047.02	1,248.10	15.51
DEPARTMENT: 14010 - AO-K	0.00	0.00	2,204.03	2,204.03	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	11,164.24	45,957.40	34,793.16	75.71
DEPARTMENT: 14010 - AO-K	0.00	0.00	4,898.90	9,953.11	5,054.21	50.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	17,543.16	72,000.00	54,456.84	75.63
DEPARTMENT: 50000 - DEAN OF STUDENT SE	5,011.05	36,849.87	239,321.55	513,416.47	269,083.87	52.41
DEPARTMENT: 12273 - WELDING	0.00	0.00	19,950.00	20,570.00	620.00	3.01
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	3,417.95	34,881.08	46,655.00	11,773.92	25.24
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	15,000.00	30,000.00	15,000.00	50.00
DEPARTMENT: 12273 - WELDING	30,492.79	17,062.97	21,421.91	1,577,055.00	1,525,140.30	96.71
DEPARTMENT: 11040 - SCIENCE	359.75	4,650.48	4,650.48	10,454.00	5,443.77	52.07
DEPARTMENT: 31000 - COMMUNITY SERVICE	50.32	3,941.08	39,427.81	71,150.00	31,671.87	44.51
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	69,634.71	84,741.00	15,106.29	17.83
DEPARTMENT: 42000 - DEAN OF LEARNING S	3,513.20	7,149.83	72,371.30	97,245.00	21,360.50	21.97
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	11,520.74	71,948.75	112,465.00	40,516.25	36.03
DEPARTMENT: 11040 - SCIENCE	0.00	2,106.86	16,637.65	55,000.00	38,362.35	69.75
FUND: 22 - RESTRICTED GRANTS	60,246.02	124,631.04	1,086,135.40	3,358,545.84	2,212,164.42	65.87

Fiscal Year: 2015				FUND: 23 - OTHER RESTRICTED FUNDS			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail	
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	6,389.00	7,000.00	611.00	8.73	
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,807.20	8,806.89	0.31	0.00	
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	45.09	0.00	45.09	0.00	
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,290.83	8,147.00	143.83	1.76	
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FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	23,532.12	23,953.89	421.77	1.76	

Fiscal Year: 2015				FUND: 24 - ADULT EDUCATION			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail	
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.80	1,461.87	1,000.00	461.87	46.18	
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	31.00	71.00	4,000.00	3,929.00	98.23	
DEPARTMENT: 13301 - ADULT ED - INSTRUC	91.00	17,406.29	170,396.00	203,497.26	33,010.26	16.22	
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	1,996.35	4,286.99	8,601.00	4,314.01	50.16	
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	4,501.95	36,552.12	76,483.00	39,930.88	52.21	
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,676.07	5,000.00	2,323.93	46.48	
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	8,257.77	61,413.76	68,288.00	6,874.24	10.07	
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00	37,500.00	0.00	0.00	
DEPARTMENT: 13301 - ADULT ED - INSTRUC	250.00	10,767.63	96,497.20	137,500.00	40,752.80	29.64	
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FUND: 24 - ADULT EDUCATION	341.00	43,098.79	335,855.01	466,869.26	130,673.25	27.99	

Fiscal Year: 2015				FUND: 61 - CAPITAL OUTLAY			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail	
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	4,695.00	548,314.00	543,619.00	99.14	
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FUND: 61 - CAPITAL OUTLAY	0.00	0.00	4,695.00	548,314.00	543,619.00	99.14	

Fiscal Year: 2015				FUND: 71 - ACTIVITY/ORGANIZATION FD			
GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail	
DEPARTMENT: 50000 - DEAN OF STUDENT SE	3,306.16	16,284.12	287,284.62	449,295.25	158,704.47	35.32	
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	5,000.00	5,000.00	0.00	0.00	
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	904.00	1,000.00	96.00	9.60	
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00	
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	500.00	500.00	0.00	0.00	
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	1,614.69	0.00	1,614.69	0.00	
DEPARTMENT: 99001 - STUDENT NEWSPAPER	4,241.19	12,716.18	28,689.07	65,850.00	32,919.74	49.99	
DEPARTMENT: 50000 - DEAN OF STUDENT SE	92.30	0.00	18,021.65	27,050.00	8,936.05	33.04	
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FUND: 71 - ACTIVITY/ORGANIZATION FD	7,639.65	29,000.30	350,014.03	557,695.25	200,041.57	35.87	

Fiscal Year: 2015

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	15,000.00	0.00	15,000.00-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	15,530.00	0.00	15,530.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	16,875.00	0.00	16,875.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	6,915.00	0.00	6,915.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	2,250.00	0.00	2,250.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	4,445.00	0.00	4,445.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	165.00-	75,625.00	0.00	75,625.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	6,750.00	0.00	6,750.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	8,780.00	0.00	8,780.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	23,545.00	0.00	23,545.00-	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	0.00	3,075.00	0.00	3,075.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	27,900.00	0.00	27,900.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	5,265.00	0.00	5,265.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	29,115.00	0.00	29,115.00-	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	8,670.00	0.00	8,670.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	23,870.00	0.00	23,870.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	12,935.00	0.00	12,935.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	7,575.00	0.00	7,575.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	7,520.00	0.00	7,520.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	10,625.00	0.00	10,625.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	385.00-	47,395.00	0.00	47,395.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	3,375.00	0.00	3,375.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	13,255.00	0.00	13,255.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCBS	0.00	50.00	28,445.00	0.00	28,445.00-	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	500.00-	404,735.00	0.00	404,735.00-	0.00

Fiscal Year: 2015

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	41,095.00	330,160.00	609,000.00	278,840.00	45.79
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	41,095.00	330,160.00	609,000.00	278,840.00	45.79

Garden City Community College
4/30/2015

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 131,883.61	0.0000%
State Municipal Invest. Pool	\$ 92,705.48	0.0241%
FNB of Garden City - Money Market	\$ 25,447.55	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 4,028,796.44	0.2500%
Commerce Bank - Money Market	\$ 155,585.87	0.0800%
Landmark National Bank	\$ 1,432,428.83	0.1100%
	<u>\$ 5,866,847.78</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
First National Bank of Garden City	CDARS	\$ 2,000,000.00	0.3200%	1/30/2014	7/29/2015
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3200%	3/13/2014	9/12/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	12/18/2014	12/18/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	1/30/2015	1/16/2016
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.4500%	3/20/2015	3/20/2016
Western State Bank	CD	\$ 1,000,000.00	0.4500%	1/30/2015	7/30/2016
Western State Bank	CD	\$ 1,000,000.00	0.5000%	12/18/2014	12/18/2016
		<u>\$ 8,000,000.00</u>			

Total	<u><u>\$ 13,866,847.78</u></u>
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Agenda No: III-D-1

Date: May 12, 2013

Topic: Welding Lab (New Location)

Presenter: Dr. Herbert J. Swender

Background Information:

The U. S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant program include extensive remodeling of the south side of the building located at 1802 E. Spruce. The scope of work includes a large contemporary welding lab, three faculty offices, a plasma cutting room, classroom, and commons area.

Over \$1 million will be directed toward the GCCC Welding Program from the TAACCCT Grant, which includes \$562,000 in new equipment and furnishings. GCCC is the only community college in this consortia grant.

Architectural drawings and bid documents were prepared by the college’s architect. Bids were received Wednesday, May 6. Bid tabulation follows this document. The bids came in higher than anticipated due to the substantial amount of mechanical and electrical costs.

Administration has considered two options; 1) reject all bids and revise the architectural drawings which would substantially delay the project 2) accept best bid and work directly with the contractor to reduce costs. The grant requires the project to be completed by March 2016. The second year of the three year grant begins October 1, 2015; therefore time is of the essence to advance the project.

Budget Information:

Budgeted costs: \$950,000 total
Kan Train Renovation fund from grant - \$500,000
Capital Outlay Fund - \$450,000 (includes \$300,000 of reserve funds until FY16 budget begins).

Recommended Board Action:

Accept best bid with Dick Construction and approve administration to work with the contractor to value engineer the cost of the project within recommended budget.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Bid Tabulation For
Welding Lab Remodel
Garden City Community College

Garden City, Kansas
 201420
 Wednesday, May 06, 2015

Contractor	Dick Construction Garden City, KS	Lee Construction Garden City, KS	
Addendums Received	1,2,3,4	1,2,3,4	
5% Bid Bond	Yes	Yes	
Base Bid Proposal	\$ 1,099,000.00	\$ 1,210,000.00	
Alternate #1	\$ 25,400.00	\$ 18,750.00	
Alternate #2	\$ 144,000.00	\$ 144,000.00	
Alternate #3	\$ 11,800.00	\$ 12,500.00	
Total Proposal	\$ 1,280,200.00	\$ 1,385,250.00	
Mechanical Sub	Kruse Corp.	Kruse Corp.	
Electrical Sub	Wallace Elec.	Wallace Elec.	

Agenda No: III-D-2

Date: May 12, 2015

Topic: Welding Lab (New Equipment)

Presenter: Dr. Herbert J. Swender

Background Information:

The U. S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCT) grant program include extensive remodeling and equipment. GCCC has been approved for \$562,000 in new equipment and furnishings. Again, GCCC is the only community college in this consortia grant.

An ad was placed in the Garden City Telegram along with communication with known vendors. Proposals from three welding vendors were received on eight items. It is the recommendation of the administration to accept bids for 24 multipurpose welders and four AC/DC Tungsten Inert Gas (TIG) welders. The bids on the remaining six items (bid tabulation follows) were rejected. The new KanTrain welding program coordinator will develop additional specifications and vendor lists for re-release of a revised RFP.

Budget Information:

Budgeted costs: Funded by TAACCT Grant		
24-- Multi-purpose welders----	\$140,809.20...	Matheson Tri-Gas, Hays, Kansas
4-- AC/DC TIG welders-----	\$24,288 AirGas, Garden City, Kansas

Recommended Board Action:

Accept bids from Matheson for \$140,809.20 and AirGas for \$24,288.00.

Board Action Taken: Approved Disapproved

Ayes Nays No Action

Board Member Notes:

	AIRGAS	LAMPTON WELDING SUPPLY	MATHESON TRI-GAS
	GARDEN CITY, KS	GARDEN CITY, KS	HAYS, KS
ITEM #1 - 400 AMP DC MULTI-PROCESS WELDER (24)	139,680.00 (LATE BID)	149,266.20	140,809.20
ITEM #2 - 375 AMP AC/DC TIG WELDER (4)	24,288.00	25,524.00	24,724.00
ITEM #3 - STEEL TUBING BENDER	RE-BID	RE-BID	RE-BID
ITEM #4 - HYDRAULIC PRESS BRAKE	RE-BID	RE-BID	RE-BID
ITEM #5 - HYDRAULIC SHEAR	RE-BID	RE-BID	RE-BID
ITEM #6 - DOWNDRAFT CNC PLASMA TABLE	RE-BID	RE-BID	RE-BID
ITEM #7 - STATIONARY BAND SAW	RE-BID	RE-BID	RE-BID
ITEM #8 - LARGE CAPACITY CFM AIR COMPRESSOR	RE-BID	RE-BID	RE-BID

Agenda No: III-D-3

Date: May 12, 2015

Topic: Beth Tedrow Student Center and Athletic Complex Lobby Renovation

Presenter: Dr. Herbert J. Swender

Background Information:

Revenue bonds for the student housing complex included funding for the student center remodel. The scope of work includes ADA restrooms, relocation of meeting rooms, moving the Broncbuster Bookstore to the main level and the addition of a snack bar/coffee shop. The proposal increases the square footage of both the Endowment Room and the Kinney Room. Both rooms will be near an exterior door and restroom facilities. In addition, the general “flow” of the building will be improved. The restrooms will be updated and expanded. The entrance to the cafeteria will be moved to the southeast doors. Those entering the cafeteria will walk past the “store front” display of the relocated bookstore. Students will be able to relax in the new updated lobby area or the new snack bar. The area will be modernized and designed to encourage small group gatherings and student socialization.

The athletic complex lobby remodel includes a complete upgrade of the restrooms to meet ADA regulations and new flooring, ceiling, lighting and wall covering for the lobby.

Stewart Nelson, architect, developed plans for both projects and released the RFP. One bid was received from Dick Construction. The price quoted for the student center remodel was within expected budget. The athletic complex lobby renovation costs are close to the anticipated price; however, the administration will work with the contractor to value engineer and negotiate the project to meet budget.

Budget Information:

Student Center Renovation:

Revenue bonds which will be repaid by bookstore and student center auxiliary funds. \$912,000

Athletic Complex Lobby:

Capital Outlay Funds not to exceed \$500,000, less any philanthropic contributions.

Recommended Board Action:

Board authorizes Administration to enter into contract with Dick Construction for both projects:

Beth Tedrow Student Center - \$912,000

Athletic Complex Lobby – not to exceed \$500,000

Board Action Taken:

_____ **Approved** _____ **Disapproved**

_____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

Bid Tabulation For
Beth Tedrow Student Center Remodel/DPAC Restroom and Lobby Remodel
Garden City Community College

Garden City, Kansas
 201203
 Monday, May 04, 2015

Contractor	Dick Construction Garden City, KS		
Addendums Received	4		
5% Bid Bond	Yes		
Base Bid Proposal	\$ 912,000.00		
Activity Center Remodel	\$ 529,000.00		
Total Proposal	\$ 1,441,000.00		
Mechanical Sub	Kruse Mechanical		
Electrical Sub	Davis Electric		

Agenda No: III-D-4

Date: May 12, 2015

Topic: Student Beds for Residential Life Housing

Presenter: Dr. Herbert J. Swender

Background Information:

In preparation for the unprecedented number of students living on campus this fall, it is necessary to purchase an additional ninety beds. Leeder Furniture, LLC is the single source vendor for the beds which were selected as the standard for student housing. The beds will match existing furniture and be interchangeable.

Budget Information:

Residential Life Budget
\$24,107.58

Recommended Board Action:

Board approves purchase of dormitory beds from Leeder Furniture, LLC at a total cost of \$24,107.58.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

Agenda No: II-E-1

Date: May 12, 2015

Topic: Resolution 2015-02
Non-renewal of contract

Presenter: Dr. Herbert J. Swender

Background Information:

Dr. Jennifer D. Crawford has been employed at Garden City Community College since August 8, 2014. It is the recommendation of administration to not extend the offer of a contract to Dr. Crawford the 2015-16 academic year.

Budget Information:

NA

Recommended Board Action:

Approve Resolution 2015-02 directing the Clerk of the Board of Trustees to give written notice to Dr. Jennifer D. Crawford of the Board's intent to non-renew her contract for the 2015-16 school year.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

NOTICE OF INTENT TO NONRENEW
CONTRACT OF EMPLOYMENT

To: Dr. Jennifer D. Crawford
1720 Pat's Drive
Garden City, Kansas 67846

Date: May 12, 2015

You are hereby notified that the Board of Trustees of Garden City Community College (Board of Trustees), at a regular meeting held on the 12 th day of May, 2015, adopted a resolution directing that you be given written notice of the Board of Trustee's intent to nonrenew your contract of employment for the 2015-16 school year.

By order of the Board of Trustees of Garden City Community College, this 12th day of May, 2015.

Debra Atkinson, Clerk
Board of Trustees
Garden City Community College

Agenda No: V - A

Date: May 12, 2015

Topic: Real Estate Purchase

Presenter: Dr. Herbert J. Swender

Background Information:

Administration is requesting approval to purchase property located at 2016 E. Spruce. The property is located on a 200' X 250' lot, with a 60' X 80' building and concrete parking lot. The building includes an overhead door, large refrigerated room, a laboratory, ADA restrooms, office space and a conference room. The location and building will serve as the college's new Culinary Sciences Program.

Budget Information:

Capital Outlay - \$315,000 less any philanthropic naming opportunity.

Recommended Board Action:

The Board approves the President to enter into contract to purchase property located 2016 E. Spruce for \$315,000, which will be signed by GCCC Board Chair.

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

MAY 2015 MONITORING REPORT ANNUAL REPORT

EXECUTIVE LIMITATIONS Treatment of People #Preamble With respect to treatment of students, staff, volunteers, and the community, dealings shall not be inhumane, unfair, or undignified.	ANNUAL Page 8
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CEO's Interpretation: The President shall to the best of his ability ensure that students, employees and stakeholders are treated in a humane, fair and dignified way.

Data directly addressing CEO's interpretation: Suggestions and concerns are given respectful consideration and acknowledged. Fair treatment of others and professional behavior is expected of all GCCC employees. Employee concerns about fair treatment may be addressed to the office of Human Resources pursuant to the policies and procedures outlined by the college. Student, staff, volunteer and community concerns regarding inhumane, unfair, or undignified treatment are handled by the appropriate administrative office under the respective vice president.

EXECUTIVE LIMITATIONS Treatment of People #2 The President shall not discriminate against anyone for expressing an ethical dissent.	ANNUAL Page 8
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CEO's Interpretation: This is established through college climate and culture. The office of the president must abide by the non-discriminatory policies, regulations and civil responsibilities. The college policy and procedures provide avenues of reporting perceived negative actions by the office of the president.

Data directly addressing CEO's interpretation:
The office of human resources registers all complaints regarding the president. In the event a concern is received by human resources it will be confidentially submitted to the Executive Vice-President for communication to the Board. No reportable concerns were submitted.

EXECUTIVE LIMITATIONS Treatment of People #3 The president shall not withhold a due process procedure from faculty.	ANNUAL Page 8
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CEO's Interpretation: Due process shall be established for the faculty by the negotiated agreement and the president will ensure that personnel adhere to the procedure.

Data directly addressing CEO's interpretation: The President has designated the Human Resources office to work with the appropriate vice president and the faculty member to ensure that due process and procedures are followed.

EXECUTIVE LIMITATIONS Treatment of People #4 The president shall not withhold an appeal process from staff and students.	ANNUAL Page 8
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CEO's Interpretation: The President shall ensure that the appeal process is available to staff and students. Institutional complaints are processed via their respective departments and

vice-president, culminating to the president's office if necessary. Depending on the nature of the individual's appeal all staff have access to the Human Resources Department. All students have access to the Vice President of Student Services as outlined in the student handbook.

Data directly addressing CEO's interpretation: There was no reported staff or student appeals for the 2014-2015 academic years outside of academic or disciplinary actions rendered.

EXECUTIVE LIMITATIONS

Treatment of People #5

The President shall not prevent faculty from grieving to the Board when internal grievance procedures have been exhausted.

ANNUAL

Page 8

CEO's Interpretation: Under the faculty negotiated agreement, procedures and processes to submit a grievance are defined and this president abides by the written process.

Data directly addressing CEO's interpretation: There were no formal grievances filed.

Dee Wigner, Executive Vice President

Public Relations

Former President George W. Bush visited Garden City for a private luncheon on April 28. 12 students from GCCC participated in a private Question & Answer session with Bush prior to the start of the luncheon. Students who were selected to attend the event represented a cross-section of the college. Criteria for selection included high academic achievement, involvement in community activities, leadership qualities, participation in activities on campus and personal achievement. Dr. Herbert Swender moderated during the luncheon asking former President Bush a variety of questions.

GCCC announced two new presidential ambassadors; Mallory Overpeck from Elkhart, KS and Wyatt Burnett from Lakin. This is to replace departing presidential ambassadors Morgan Walz of Rexford, Kansas and Brett Cady of Garden City, Kansas. There are also three other current Presidential Ambassador's including Hillary Hurtado of Garden City, Hailee Spresser of Gem, Kansas and Tierney (Chip) DeWitt of Syracuse, Kansas. Overpeck and Burnett were interviewed on April 23rd at GCCC.

The GCCC Concert Choir and College Singers held their annual Choral Pops Concert on April 30th, 2015 at 7:30 p.m. in the Pauline Joyce Auditorium. The concert featured a wide variety of vocal selections ranging from oldies such as "Jailhouse Rock" by Elvis Presley to classics like "Jump" by Van Halen.

The GCCC College Players presented the classic play Carlo Goldoni's "The Servant of Two Masters" April 23-25 at 7:30 and April 26 at 2:30 in the Pauline Joyce Fine Arts Auditorium. The show was filled with physical humor and charm and Aaron Rojas, who played the acrobatic crown Truffaldino, put on a stellar performance at the play.

The Student Government Association at Garden City Community College did its part to "Bust Out Hunger" through two separate events starting with a Souper Bowl fundraiser on April 15 followed by a mass food packaging event held on April 23. Over \$6000 in funds were raised from March through April to benefit Numana, Inc., an international hunger relief organization. 30,000 meals were packaged on April 23rd and 100 volunteers from the college packaged the food. The packaged food was distributed on campus, in the community and for international hunger relief efforts.

GCCC students participated in a drunk driving simulation with a tricycle and drunk goggles on April 22 in a partnership with GCCC Student Health Services and Finney County Youth Services. Students put on a variety of drunk goggles that were worn to demonstrate how judgment is impaired under the influence of alcohol. The goggles had lenses ranging from mild to severe and were worn by the students as they traversed a taped line on large tricycles. Water pong was also provided to attract student to the simulation.

There were six GCCC students selected as "Outstanding Students of the Year": Maggie McCombs, Austin Swender, Brett Cady, Kate Inchun, Fabiola Sierra, and Noelle Doty. They were selected through a vote by college faculty and staff. They are nominated based upon

having a 3.0 GPA or higher and being a graduate candidate. They were recognized at the student awards assembly held on April 29th. The top male and female nominees were Brett Cady and Maggie McCombs who were recognized at commencement.

The Arts Department of GCCC has been very busy this past month. The 16th Annual Sandhill Arts Competition ran from April 7-24. The competition and exhibition was open to local professional and amateur artists in the community. Best of show award winner Archie Oliver will have a solo exhibition at the Mercer Gallery in the fall of 2015. The GCCC Purchase Award was awarded to Jeani Gustafson for her stoneware creation. The GCCC Student Art Exhibition will be held May 1 – 15. A reception to honor the student artists was held on May 8th just prior to commencement ceremonies.

Continuous Performance Improvement Series debuted in February and has featured noted leadership speakers such as Stan Toler, Fred Bayley, Holly Arnold, and Jon Schallert. Schallert gave his top notch business seminar “Consumer Destinations” to more than 20 business people on April 21 in a classroom in the John Collins Vocational Building. Feedback from participants was very positive and attendees came from across the state for this outstanding presentation.

The annual Resident Appreciation Night on April 21 at GCCC had 37 staff and faculty volunteers dressed in pirate hats, eye patches and handkerchiefs serving up food to approximately 192 residents who live in GCCC housing. The event was made even more entertaining by Chris Rogers, GCCC assistant football coach, who was dressed as a true to life pirate and regaled residents with his charming pirate accent and phrases.

The Project “Immigration Experience” was held on April 28. This was an informal come-and-go event where students documented their immigration stories in order to practice their newly-learned grammar in a personally meaningful way. The students wrote the stories of their lives and presented them to attendees of the event held in the Beth Tedrow Student Center Portico. This project aims to help immigrant students describe their pasts, their reasons for leaving behind all that they knew, and their hopes, fears, frustrations, grief, and triumphs in the U.S. The students wanted to share their stories with GCCC and the larger community before passing them down to their descendants.

The Student Job Fair was held on April 27 at the Beth Tedrow Student Center. This event was done in a joint partnership with the Garden City Area Chamber of Commerce and Finney County Workforce Connection.

The Broncbuster Spring Golf Scramble was held on April 15 at The Golf Club at Southwind to benefit the Busters Athletic programs. The weather was beautiful at the event and prizes and lunch were provided for participants.

Broncbuster Bookstore

Staff are busy reorganizing and putting the store back together and gearing up for buyback. The bookstore will remain in the basement and open for business during the student center renovation.

Campus Police

On April 28, 2015 personnel from the GCCC Police Department had the honor and privilege to assist with the security efforts for former President George W. Bush's visit to Garden City. Although it has been less than one year since our inception, we are pleased to have the capability to contribute to an event as significant as this.

During the month, campus police personnel also received training in CPR and First Aid through the American Heart Association. The free training was instructed by Garden City Firefighters and it is required every two years.

Security Officer, Travis Montgomery, will be attending Kansas Law Enforcement Training Center (KLTEC) for a 14 week training to become a certified law enforcement officer. The training begins May 11, 2015 and concludes with graduation ceremonies on August 21.

At the May employee meeting, Mr. Montgomery presented information on the Civic Ready notification system which is available to residents of Finney County. Employees were given postcards with website information where they can sign up for the notification system.

Small Business Development

The KSBDC hosted small business tax workshops in Liberal, Garden City and Dodge City March 31, April 1 & 2 respectively. We offer these workshops each April and October. Carl York with the Kansas Department of Revenue presented and covered topics of Kansas Withholding, Estimated Taxes, Sales and Compensating Use Taxes along with Susan Wilson from the Kansas Department of Labor who presented on unemployment tax and worker classification.

The KSBDC also hosted a SBA Lenders Roundtable here at GCCC on April 22nd. Several bankers from the SW Regional area attended the roundtable to hear more about recent changes to SBA loan packages. Speakers for the event included Wayne Bell, District Director of the Wichita SBA Office, Vanessa Klein and Karol Ikeda also with the SBA and Cheryl Schmale, GCCC KSBDC.

Cheryl participated in KECI Committee conference call meetings for both Wichita and Scott County communities in April and discussed strategic planning for upcoming years. Both meetings were very positive with a lot of good discussion and ideas for their communities.

Cheryl also attended the Finney County Workforce Connections monthly meeting and serves on the Resource subcommittee. Cheryl represented the KSBDC and participated in the first annual *Building Bridges Event* at GCHS (hosted by Finney Co Workforce Connection) which is designed for developing connections between education, business and industry. This event was very well attended and provided great information and networking.

Print Shop

The new high capacity color and black/white production machines were installed in the print shop. The new machines are fast and efficient. Large productions this month includes finals, commencement programs, football recruiting guides and view book design.

Facilities

All departments have been very busy preparing the campus for graduation activities. There have been numerous events which involved cleaning, setting up and tearing down. The grounds crew planted flowers, trimmed bushes and pulled weeds. The cool wet weather provided the campus with a much needed “shower.” The concession stand at Tangeman Fields was remodeled to include a locker room for softball.

Payroll

In April, lump sum overload/supplemental agreements were paid. Careful analysis is conducted to make certain payments are correctly funded so that the financial component of program reviews are accurate.

In April, the final individual pre-retirement meetings with the KPERS representative were held. Also, once a month the Section 125 agent comes to campus and meets with the new employees to discuss their cafeteria plan options. We work hard to provide opportunities for our employees to meet face to face with benefits representatives.

Payroll and IT have been working through hours tracking issues for the adjunct instructor employee category in the Health Care Reform reporting tool, but progress is being made. We are very grateful for such a responsive IT department.

We are gearing up for the May 22nd payrolls. There are many personnel changes along with the lump sum payout of around one-third of our faculty contracts. It's a very busy end to the academic year, but the summer hours are a sweet reward.

Human Resources

Twenty full-time positions are open at this time although most are put on hold until it is determined what will happen with the budget. Only crucial positions are being filled until revenue projections are received from the state and local agencies.

Business Office

Two business office staff members, Deb Nicholson and Kim Harrison attended the annual Ellucian Conference in April. The four day conference highlighted enhancements on the college's software system. We learned about recent updates and future updates to the system. We were particularly interested in enhancements to the student accounting areas – online bills, paying online, e-checks, mobile applications for students. We networked with other college business office staff and learned about some regional meetings that could be beneficial for

college staff. We hope to be able to add some of the products we saw at the conference for our students in the future.

Nelnet is the company that we currently use for past due payment plans. Students that have an account balance due for a previous semester are required to pay their bill in full or sign up for a payment plan before they are allowed to enroll in a future semester. We are currently working with Nelnet to expand that service to include a system that will allow students to pay their student account online. The new product will also allow students to view their “real time” account balance via the web and allow the student or other designee to make a payment online. for their current bill.

So far this year, \$12,787.21 has been received from 95 people as a result of the set-off program. The program withholds funds from taxpayer’s state and federal tax returns for school debt. This amount is slightly less than last year when the payment was \$13,982.46 from 81 taxpayers.

Compliance

Melanie Hands was recently hired as Compliance Coordinator. Her first project is to research federal law and requirements for Title IX compliance and the Affordable Health Care Act. She will also coordinate the college’s accreditation process through the Higher Learning Commission.