

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

April 14, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Melvin Neufeld, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Kale Baker, GC3 Media
Sarah Bradley, SGA President
Dusty Cummings, KanTrain Site Coordinator
Rodney Dozier, Campus Police Chief
Tori Dreyer, Director of Public Relations
Joel Erskin, NAU Campus Dean
Andrew Gough, IT-Software Specialist
John Green, Assistant Director of Residence Life
Angie Haflich, *Garden City Telegram*
Colleen Hansen, GC3 Media
Miranda Harris, GC3 Media
Micah Kasriel, SSS Advisor/Counselor/SGA Sponsor
Josh Harbour, GC3 Media
Jason Martin, Assistant Football/Secondary Coach
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Christopher Rogers, Football, Defensive Assistant
Ryan Ruda, Vice President of Student Services/Athletic Director
Bob Sperling, Community Member
Fabiola Sierra, GC3 Media
Herbert Swender, President
Caleb Young, Football, Offensive Assistant

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:04 p.m.

HAPPENING AT GCCC:

President Swender directed Trustee's attention to a PowerPoint presentation that represented the many activities and happenings at GCCC since the last GCCC Board of Trustee meeting. Student accomplishments, activities, campus visitors, and special events will be provided monthly prior to each board meeting to give a visual update about what is happening in the GCCC campus community.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

- Chair Douglass took this opportunity to extend congratulations Trustee Terri Worf, Trustee Jeff Crist for their re-election to the GCCC Board of Trustees and to newly elected Trustee, Mr. Steve Martinez.
- Chair Douglass congratulated former GCCC student Tori Fairbank on her recent selection to the National Theater Institute.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director introduced new GCCC employees, Christopher Rogers, Football, Defensive Assistant, Jason Martin, Assistant Football/Secondary Coach, Caleb Young, Football, Offensive Assistant,. Vice President of Instructional Services, Dr. Bruce Exstrom introduced new GCCC employee, Dusty Cummings, KanTrain Site Coordinator.

Dr. Swender welcomed all employees and presented each one with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sara Bradley, President of Student Government Association, expressed her appreciation for the opportunity of presenting a report to the Board from SGA.

Bradley reported the following:

- SGA has raised approximately \$4,600 toward the \$6,000 needed for their project with Numana, a hunger relief organization. Sarah reminded trustees that a portion of the meals will be kept on campus in the Campus Closet for our students and other meals will be distributed to meet needs within the local community and around the world. Packaging will begin at 11 a.m., April 23 in the Dennis Perryman Athletic Complex in the back gym. Sarah encouraged donations of any size either through the Numana website or to any SGA member.
- Art Club, SGA, and SSS sponsored the Souper Bowl Fundraiser, today, April 14. For \$10 you received, a unique hand thrown bowl filled with Chili or Chicken Noodle Soup, and a side salad. SGA asked individuals to bring a non-perishable food items to the Campus Closet to help eliminate hunger on campus. Donations for the Numana project were also accepted at that time.

Future Events:

- Celebration of Student Success, SGA/Athletic Awards Banquet is scheduled for April 29, 5:30 in the Athletic Complex main gym.

Chair Douglass thanked Bradley for her report.

SPECIAL GUEST GC3 MEDIA:

GC3 Media representatives, Fabiola Sierra, Josh Harbour and Kale Baker, special guests of Dr. Swender, were present to give Trustees an update on recent awards received by GC3 Media and GCCC Academic Challenge Team.

GC3 student, Kale Baker, GC3 Social Media Coordinator took a few minutes to share with trustees about GCCC Academic Excellence Challenge team's recent award. The Academic Excellence Challenge team competed recently in the State Championships in Salina and brought home second place, with a 7-2 record, in addition to placing 4th in individual scoring.

Baker then moved on to awards received by GC3 Media.

- GC3 Media was awarded the All-Kansas award for Breakaway magazine at the 2015 Kansas Collegiate Media Awards Conference held in Wichita.
- The Silhouette newspaper was awarded gold in the two year public newspaper category, rising a rank from last year, where they placed silver.
- In the onsite copy editing contest, GC3 Media swept the two-year newspaper category with Kale Baker, Brett Cady and Andres Rivas taking first, second and third, respectively.
- GC3 Media received a total of 35 awards and half of the awards were earned by Josh Harbour, Silhouette managing editor, including journalist of the year runner-up.

Congratulations were extended from Trustee to the entire staff of GC3 Media for the excellent work and dedication reflected in the many awards received. Dr. Swender stated that quality and excellence has been reflected in the individual and collective achievements received.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative stated that faculty are preparing for the end of the semester. Faculty Senate will be electing officers very soon. Breakfast and lunch meetings have been scheduled with Dr. Swender for the purpose of open communication. Dr. Swender expressed his thanks to Pander for his leadership and positive feedback.

CAMPUS POLICE PRESENTATION:

Campus police chief, Rodney Dozier, presented to trustees, an overview of the GCCC campus police force. Established July 2014, GCCC campus police employees four part-time police officers in addition to a campus safety officer. Improving and heightening awareness of campus safety and security remains a top priority for Chief Dozier and his staff. Policies and procedures have been developed in addition to an emergency response guide, and crime prevention cards that address workplace safety and defusing upset or demanding callers have been distributed. Recently the college installed a tornado siren, which is connected to the City of Garden City tornado siren system. Lighting of GCCC campus is currently under assessment, findings will be reported to the facilities maintenance department and the executive vice president. GCCC strives to insure proper lighting on campus for all students, staff and community members. Chief Dozier has been working with the City Public Works Department to add crosswalks on Campus Drive and Spruce streets to insure the safety of all persons. Chief Dozier expressed his appreciation to GCCC Trustees, Dr. Swender, and administration for their continued support and guidance.

Dr. Swender voiced his gratitude for Chief Dozier, his staff and their work to help keep the campus of GCCC a safe and secure institution. GCCC is a much safer campus because of Chief Dozier's leadership.

PRESIDENT'S REPORTS:

Louis Stokes Alliances for Minority Participation(LSAMP) grant project with Kansas State University

Dr. Praveen Vadapally coordinates the LSAMP project at GCCC. This grant provides up to 6 students who are Science, Technology, Engineering and Math majors with scholarships at GCCC along with research opportunities at GCCC and KSU. The KSU research is a competitive application process where a select group of ten are chosen to participate. The list of students who have been accepted into the 2015 RIPS Summer Research Program have been announced with 6 of the 10 students being from Garden City Community College. Dr. Swender congratulated Dr. Vadapally and his students.

Extend Congratulations:

Dr. Swender extended his personal congratulations to Student Support Services Participant, Naniporn "Kate" Inchun. Kate has been selected for the Kansas State University Lewis Stokes Research Immersion: Pathway to Stem for Summer Semester 2015. Kate will spend 6 weeks this summer at KSU working with other students selected for the program on Scientific Research. Kate was also a member of the GCCC Women's Basketball Team and Phi Theta Kappa.

Eight Week Classes:

GCCC's second eight week class schedule commenced March 23. Dr. Swender shared that this session allows for students to enroll in some classes that provide flexibility in their work schedules and allows students to enroll in classes who may have missed the initial semester start date or allow for students to pick-up extra credit hours and expedite their program completion allowing for graduation sooner. Preliminary credit hour totals indicate a 10% increase compared to spring 2014 second eight week session.

MTVU Campus:

Dr. Swender announced that GCCC is the first community college MTVu campus in Kansas! GCCC joined colleges like KU, K-State and Wichita State. Two 55 inch TVs are up and running in the cafeteria. With this addition students can become more informed of campus activities, events can be live streamed and students can even enjoy the occasional movie night. Dr. Swender expressed thanks to John Green for coordinating and to maintenance for the installation.

John Cisna at GCCC:

GCCC was pleased to recently host the Iowa high school science teacher, John Cisna, who lost almost 60 pounds during a student-led experiment based on making healthy choices at McDonald's. Dr. Swender stated that he felt that Cisna's message was informative, powerful and contemporary for making healthy choices in life. Information gathered from the inspirational speech could be applied to GCCC's growing culinary arts program.

Legislative Update:

Dr. Swender reported that legislators are in their home districts for a three week break until April 29th when they will reconvene to complete the remaining work for the session. Two major issues remain to be resolved before final adjournment in May. Adopting a budget for the next two fiscal years and providing the revenue stream necessary to pay for the budget will consume most of the remaining time of the session.

Seward County Community College President Resigns:

Dr. Swender shared with trustees that Seward County Community College/Area Technical School President Dr. Duane Dunn has submitted his resignation, effective June 30. Dunn has accepted the position of Associate Dean and Director of Programs for the Global Campus of Kansas State University.

Dr. Swender took a few minutes to share with trustees that the six community colleges in the west have obtained the services of an outside consulting firm (using EduKan dividends to finance the study) to look at the common utilization of services. Dr. Swender stated that GCCC will participate in the discussion, however, is not ready to make any recommendations to even consider merging governance, finances, endowment, or student instructional programs.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items III-A-D.

Motion:

Worf moved, seconded by Schwartz to approve consent agenda items, III-A-D as presented.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (March 10, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Computer Purchase

Vendor: Zones

For: Laptops and Laptop cart in mobile classroom

Amount: \$33,588.87

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Quarterly, General Executive Constraints, #7, #8,
Quarterly, Asset Protection, #5

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

Monitoring Report: Academic Advancement
Monitoring Report: General Executive Constraints

No changes were recommended at this time. Policy Governance training, after all new trustees assume their roles, was discussed. Options for board in-service training will be brought forward in the near future to assist new board members and refresh the awareness of policy governance with current board members.

Chair Douglass called a five minute recess at 7:40 p.m.
Board reconvened at 7:45 p.m.

OTHER:

Over the years, GCCC has entered into contractual agreements for local, state, and federal grant applications and specific funding requests. As an example, GCCC previously contracted with Ramona Munsell & Associates Consulting, Inc. to advise and/or edit various grant submissions. Often times a fee of 5% or more is paid to the consultant each year of the grant (\$1 million would be \$50,000). These percentages can vary depending on the size of the grant application. It will be important for GCCC to continue pursuit of external funding via U.S. agency grants, special congressionally directed funds and any other funding sources to advance the mission of GCCC.

Clearly the possibility of additional state funding for GCCC is not in the foreseeable future. Along with the substantial decrease in local oil and gas valuation, it will be more critical to seek out external funding. Otherwise, the college will be solely dependent upon ad valorem taxes and student tuition and fees as its primary revenue source. In addition, as federal funds become more obscure and more difficult to identify, the process to align available federal dollars with college projects become more sophisticated and challenging. It is the recommendation of the administration to enlist the assistance of an outside source to seek all possible available funding agencies for present and future college programs and capital projects. The opportunity to retain the services of a high performing federal advocacy firm, *The National Group, LLP* is available to GCCC. *The National Group, LLP* provides a full array of government relations consulting services to non-profit, for-profit, and municipal clients.

Administration seeks authorization to enter into an agreement for professional services with *The National Group, LLP*, Washington, D.C., not to exceed \$60,000, non-restricted funds.

After discussion among Trustees the following motion was made.

Motion:

Worf moved, seconded by Crist to approve a one year contract with The National Group, LLP, Washington, D.C. not to exceed \$60,000.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf
Nays: None

Motion carried: 5-0

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Proposal are progressing slowly.
- Health Care facility on north Campus will break ground this summer.

REPORT FROM KACCT/COP:

- Berger, Calloway, and Vietti will speak at the June quarterly meetings at Barton County Community College, in an effort to strengthen the association. There will be a new trustee orientation at the June meeting.
- GCCC will be a host site for leadership training
- KACCT is considering going into search assistance for community colleges in Kansas much like ACCT does.

OWNERSHIP LINKAGE:

No report was given

Date Reminders:

Chair Douglass took this opportunity to remind trustees of the following upcoming activities.

- April 18, BAA Spring Golf Scramble
- Reminded Trustees that GCCC Drama Department will be performing “The Servant of Two Masters” with opening night Thursday, April 23 and continuing April 24, 25 at 7:30 and the 26th at 2:30 show time. Please let Debbie know if you would like tickets.
- Commencement is May 8, please let Debbie know of your availability.

EXECUTIVE SESSION:

Motion:

Schwartz moved, seconded by Crist that the board recess briefly at 8:05 p.m. for a five minute break and reconvene into a thirty minute executive session at 8:10 p.m. for the purpose of discussing personnel matters of non-elected personnel, employer/employee negotiation and preliminary discussions relating to acquisition of real property.

No action will be taken.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

UPCOMING CALENDAR EVENTS:

May 1	Faculty Appreciation Lunch, 11:30 a.m., Endowment Room
May 8	7:00 p.m., Commencement
May 9	10:00 a.m. Alternative School Graduation 2:00 GCCC Nurse Pinning
May 11-14	Finals
May 15	11:30 a.m.-1:30 p.m., Year End Bash
May 25	Memorial Day, no classes, campus closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Merilyn Douglass
Chair of the Board