

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

March 10, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Melvin Neufeld, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Scott Ast, *Garden City Telegram*
Debra Atkinson, Deputy Clerk
Sarah Bradley, SGA President
Lauren Barber, GC3 Media
Jaime Delgado, Custodian
Tori Dreyer, Director of Public Relations
John Green, Assistant Director of Residence Life
Josh Harbour, GC3 Media
Daniel Herrada, Custodian
Sophia Jimenez, Dance Coach
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, Director Information Technology
Herbert Swender, President
Tammy Tabor, Student Services Specialist
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:07p.m.

Chair Douglass at this time requested a motion to amend the March 10, 2015 agenda to include an action item V-D Public Speakers Contract.

Motion:

Schwartz moved, seconded by Crist, to amend current March 10, 2015 Garden City Community College Board of Trustee agenda to include action item V-D Public Speakers contract.

Ayes: Crist, Douglass, Schwartz, Worf

Nays: None

Motion carried: 4-0

OATH OF OFFICE:

Newly appointed Trustee Melvin Neufeld took the oath of office administered by Clerk of the Board, Debra Atkinson. Trustee Neufeld then took his seat on the Board.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass took this opportunity to extend congratulations to the following:

- Loysha Morris who was selected to the KJCCC Second Team all-conference for Women's Basketball.
- Tyrell Springer who was voted as the Defensive Player of the Year for the conference while also making 2nd team all-conference.

- Davon Anderson was selected as Honorable Mention all-conference for men's basketball.
- The men and women's indoor track team qualified 14 athletes for the National meet in New Mexico.
- Chair Douglass commended Jim Boy and Brock Baker and their rodeo team for a tremendous job of hosting the GCCC Rodeo the last weekend of February. There was great attendance and several compliments received on how well the rodeo was organized and ran.
- Chair Douglass noted that Fine Arts Day was held on campus March 5th and the Hispanic Student Leadership conference at GCCC took place on March 6th. These are great recruitment events.
- Chair Douglass extended appreciation to Garden City Vision Source for sponsoring free eye exams for students today, March 10.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director introduced new GCCC employee, Sophia Jimenez, Dance Coach. Dee Wigner, Executive Vice President introduced new GCCC employees, Jamie Delgado, Custodian and Daniel Herrada, Custodian.

Dr. Swender welcomed all employees and presented them with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sara Bradley, President of Student Government Association, expressed her appreciation for the opportunity of presenting a report to the Board from SGA.

Bradley reported that SGA hosted the following events:

- Casino night was held Tuesday, February 24 in the student center. The event started at 8:30 pm. The theme was a Hawaiian Luau. Many students and faculty wore beach attire. More than 100 students attended this event.
- Phone skins took place on Tuesday, March 3 in the student center. Bradley reported that students enjoy this event because you can design your own cover for cell phones.

Future Events:

- To kick off Hunger Awareness Activities with SGA the Art Club and Student Support Services will host a fundraiser April 14, from 11:30 a.m. to 2:00 p.m., featuring a hand thrown bowl for \$10 filled with free soup. Participants are encouraged to donate a non-perishable food item to the Campus Closet to help eliminate hunger at GCCC.
- Student Government Awards Banquet has been scheduled for April 29.
- SGA is working with Numana, a hunger relief organization, to raise money towards a packaging event to distribute domestically and internationally. SGA's goal is to raise \$6000, which would allow SGA to package 20,000 meals. Some of these meals will be kept on campus in the Campus Closet for our students. This event will be held on April 16th in the back gym in DPAC. Checks can be made out to Numana, but cash donations are also accepted.

Dr. Herbert Swender stated that GCCC Administration will match funds raised by Garden City Telegram for this event.

Chair Douglass thanked Bradley for her report.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, shared the following dates with Trustees.

- April 25 Ride for the Future
- May 1 Faculty Senate Award Luncheon, 11:30 p.m.

- May 7 Department of Public Safety Awards

Faculty Senate is accepting nominations for GCCC Outstanding Faculty and GCCC Outstanding "Rookie of the Year" 2014-2015. Nominations are due by April 6, 2015.

PRESIDENT'S REPORTS:

Dr. Herbert Swender took this opportunity to congratulate GCCC Cheer Squad for bringing home first place from the Region VI competition. GCCC Cheer Squad are KJCCC Conference and Region VI Champs! A video of the actual competition was shown at this time. Dr. Swender stated that these ladies and gentlemen are champions both on and off the floor. He went on to express his appreciation to Residence Life Director, Kate Covington, Assistant Director Residence Life, John Green, and Vice President of Student Services/Athletic Director, Ryan Ruda for the support given to these students. Congratulations to Cheer Coach, Brice Knapp and Dance Coach Sophia Jimenez.

Dr. Swender stated that GCCC has received many accolades over the past three years, including:

- Named to Aspen Institute's top 10% of community colleges in America for 2015. This marks the third consecutive year to honor making this list in 2011 and 2013 (list is published every 2 years).
- Ranked #31 in the list of the top community colleges in the nation by "The 50 Best Community Colleges".
- CNN Money Magazine ranked GCCC among the top 24 community colleges in the nation
- Military Advanced Education named GCCC "Military Friendly" for 2014. This is the third time in three years to be honored with this designation.
- Is in the 50 most affordable community colleges in America. GCCC was ranked #13 by affordablecolleges.com.

GCCC is a college that represents quality and excellence.

Community College Service Areas:

Dr. Swender took a few minutes (with the aid of a PowerPoint slide) to refresh Trustee's understanding of Kansas community college service delivery areas (SDA's). There are nineteen community colleges located in eighteen counties. Additionally, out of 105 counties 87 counties do not have a community college taxing district. Community Colleges are prohibited from delivering courses and/or programs in other college SDA. Unlike the Vocational/Technical schools/colleges, which have no defined service delivery areas; and, they get state aid for all their students. For Community Colleges we only get state aid reimbursement for Kansas residents and no state support for continuing education class only credit bearing classes. Universities also have unlimited boundaries in Kansas, they do not need permission to set up shop, e.g., across street from a Community College. Dr. Swender noted that GCCC is the longest serving Community College in Kansas.

Kansas Community College Default Rates:

Dr. Swender reported to Trustees that GCCC's Cohort Default Rate for FY11 remains unchanged from the draft rate published earlier this year. Dr. Swender extended thanks to Vice President of Student Services and his staff, who constantly educate, encourage, motivate, and make connections with our students, which helps the students value their experience at GCCC, and then students are more likely to keep their loans in good standing.

Developmental Education:

Our need for developmental classes continues to be an institutional priority at GCCC. We have joined the National Association of Developmental Education. This organization provides resources and best practices for developmental education. Fall 2015 initiatives are to increase student success in developmental Math and English, to accelerate progress through both of those areas. To that end more tutors have been added.

Instructional Services is working closely with Student Services to create an advising process that provides a joint effort between faculty advising and student services advising.

Summer/Fall:

All departments have submitted the fall schedules and the summer schedules are now available to students. The instructional programs have begun working to put together the most convenient schedules for students so that full-time students are able to register for 12-21 credit hours in a semester. The hybrid format, online delivery, and the 4-day schedule for many courses has enabled students to work around their employment schedules and provide options to take classes at various times, in addition to positively enhancing GPA.

Campus Police:

Campus Police Chief and personnel from Residential Life attended the Kansas Coalition against Sexual & Domestic Violence conference. The conference, which was held in Topeka, was informative and many ideas were discussed. Campaign continues to heighten awareness regarding safety.

Chair Douglass thanked Dr. Swender for his report. Chair Douglass went on to say that she took away the following:

1. Campus wide GPA's are increasing
2. Default rates are low, which benefits GCCC
3. Number of tutors is increasing

Chair Douglass expressed appreciation to Dr. Swender for his work.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. Item III-E was removed for separate discussion

Chair Douglass then asked for a motion approving consent agenda items III-A-D.

Motion:

Schwartz moved, seconded by Crist to approve consent agenda items, III-A-D as presented.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (February 24, 2015)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000
D-1 Saffell Library Parking Lot
Vendor: Lee Construction, Inc.
For: Replace the Saffell Library Parking Lot
Amount: \$508,400
(Supporting documents filed with official minutes.)

D-2 Microsoft Maintenance Agreement, Zones
Vendor: Zones, Inc. for the Microsoft licensing agreement
Amount: \$29,045.30
(Supporting documents filed with official minutes.)

D-3 KanRen/Data Communication
Vendor: KanRen
For: Statewide network for data communication
Amount: \$62,631
(Supporting documents filed with official minutes.)

PULLED CONSENT AGENDA ITEM E-E-1 TUITION/FEEES FOR 2015-2016:

After discussion among Trustees and clarification of the recommendation the following motion was made.

Motion:

Schwartz moved, seconded by Crist to accept item E-1 Approval of tuition and student room and board fees for 2015-2016 as presented.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Chair Douglass called a five minute recess at 7:20 p.m.
Board reconvened at 7:25 p.m.

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Annual, General Executive Constraints, #2
Annual, Academic Advancement

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

Monitoring Report: Annual, Personal Enrichment

No changes were recommended at this time.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Two major proposals are moving forward, unfortunately no further information may be released at this time.

REPORT FROM KACCT/COP:

- June quarterly meetings will take place at Barton County Community College, no date at the present time.
- There will be a new trustee orientation take place at the June meeting.
- Linda Fund and Allie Devine are doing a good job of keeping community colleges informed on legislative issues.

OTHER:

Guest Speaker/Presenter Fees:

On occasion the college contracts with nationally known presenters/speakers. Examples include Continuous Performance Improvement (CPI) Seminar speakers, Disney Institute, Martin Luther King Day celebration

speaker, Constitution day speaker, etc. Generally the cost for speakers is below the threshold of administrative spending authority, which is \$20,000. It is the request of administration for authority to enter into a speakers/presenters contract that is over \$20,000 contingent upon a third party expense reimbursement guarantee that has been reviewed by college counsel.

After discussion among Trustees and clarification of the recommendation the following motion was made.

Motion:

Worf moved, seconded by Schwartz to approve V-D (added agenda item), Speaker/Presenter Fees as presented.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

OWNERSHIP LINKAGE:

Trustees wished to voice their appreciation of recently hired track and field coach, Raymond Putnam. Coach Putnam's passion and commitment to the program is very apparent and highly valued. Trustees expressed gratitude to Athletic Director, Ryan Ruda and his staff for their diligence in searching out the best fit for GCCC.

Dr. Swender took a few minutes to announce the impending wedding of his son H.J. and Becca Manes on April 25, 2015 in Ellsworth, Kansas. Congratulations ensued.

EXECUTIVE SESSION:

Motion:

Schwartz moved, seconded by Worf that the board recess briefly at 8:05 p.m. for a five minute break and reconvene into a thirty minute executive session at 8:10 p.m. for the purpose of discussing personnel matters of non-elected personnel, employer/employee negotiation and preliminary discussions relating to acquisition of real property.

No action will be taken.

Ayes: Crist, Douglass, Neufeld, Schwartz, Worf

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

Dee Wigner, Executive Vice President

UPCOMING CALENDAR EVENTS:

April 18	10:00 a.m., BAA Golf Tournament, Southwind
April 21	8:30 CPI, Endowment Room/Creating Consumer Destination
	5:00 p.m. Resident Appreciation Dinner
April 22	Earth Day Celebration, SGA hosts
April 27	Athletic Banquet
April 29	SGA Banquet
April 30	Employee Retirement Reception, Endowment Room, 2:30-4:00 p.m.
	7:30 P.M. Pops/Choral Concert
May 1	Faculty Appreciation Lunch, 11:30 a.m., Endowment Room
May 8	7:00 p.m., Commencement

May 9 10:00 a.m. Alternative School Graduation
2:00 GCCC Nurse Pinning
May 11-14 Finals
May 15 11:30 a.m.-1:30 p.m., Year End Bash
May 25 Memorial Day, no classes, campus closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender .
President

Dr. Marilyn Douglass
Chair of the Board