

March 6, 2015

Board of Trustees
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, March 10, 2015**. The meeting will be held in **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Broncbuster Room
6:00 PM Regular board meeting called to order in the Endowment Room

AGENDA

I. CALL TO ORDER:

- A. Oath of Office
- B. Comments from the Chair
- C. Open comments from the public (5 minutes per spokesperson)
- D. Introduction of new employees
- E. Report from Student Government Association
- F. Report from Faculty Senate

II. REPORTS:

- A. President’s Report
 - A-1 Presentation
 - a. Default Rate
 - b. GCCC Service Area

III. CONSENT AGENDA Action

- A. Approval of minutes of previous meetings (February 24, 2015).....pg 3
- B. Approval of personnel actions-Human Resourcespg 8
 - B-1 Human Resources Reportpg 9
 - B-2 Adjunct/Outreach Contractspg 10
- C. Financial informationpg 13
 - C-1 Checks processed in excess of \$20,000pg 14
 - C-2 Revenuespg 15
 - C-3 Expensespg 17
 - C-4 Cash in Bankpg 24
- D. Purchases over \$20,000
 - D-1 Saffell Library Parking Lot.....pg 25
 - D-2 Microsoft Maintenance Agreement/Zones.....pg 27
 - D-3 KanRen Agreement.....pg 29
- E. Tuition/Fees
 - E-1 Approval of tuition and student room and board fees for 2015-2016.....pg 32

IV. CONFIRMATION OF MONITORING REPORTS:

- A. Monitoring Reports and ENDS
 - Monitoring Report.....1..... **Action**

Board of Trustees Agenda March 10, 2015

- A-1 Monitoring Report – Annual, General Executive Constraints, #2.....pg 34
- A-2 Monitoring Report – Annual, Academic Advancement.....pg 35
- B. Review Monitoring Report
 - B-1 Monitoring Report – Personal Enrichment
- C. Board Process and Policy Governance Review

V. OTHER

- A. Incidental Information.....pg 43
- B. Report from Finney County Economic Development Corporation
- C. Report from KACCT


VI. OWNERSHIP LINKAGE:

Upcoming Calendar Dates:

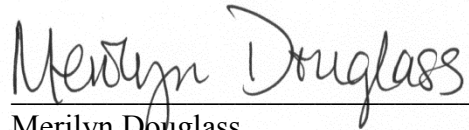
March 12	Band Concert
March 16-20	Spring Break, No Class, offices closed March 19-20, 2015
April 3 & 6	Easter Break-No Classes-Campus Closed
April 14	Regular monthly meeting – Dinner 5:00 p.m., Broncbuster Room, call to order 6:00 p.m. Endowment Room of the Beth Tedrow Student Center
April 27	Athletic Banquet
April 29	SGA Banquet
May 8	95 th GCCC Commencement
May 9	GCCC Nursing Pinning, DPAC main gym, 2:00 p.m.
May 11-14	Final Exams
May 25	Memorial Day-No Classes-Campus Closed

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT



Dr. Herbert J. Swender, Sr.
President



Marilyn Douglass
Chairman

Mission: *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

Five Ends: *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

Purposes for Executive Sessions

- a. Personnel matters of non-elected personnel*
- b. Consultation with the body's attorney*
- c. Employer-employee negotiation*
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship*
- e. Matters affecting a student, patient, or resident of public institutions*
- f. Preliminary discussions relating to acquisition of real property*
- g. Security, if open discussion would jeopardize security*

**MEETING OF TRUSTEES
GARDEN CITY COMMUNITY COLLEGE**

February 24, 2015

Trustees Present: Merylyn Douglass, Jeff Crist, Steve Sterling, Terri Worf

Trustees Absent: Ron Schwartz

Others Present: Debra Atkinson, Deputy Clerk
Donna Boese, Assistant Registrar
Sarah Bradley, SGA President
Jason Brown, Football Offensive Coordinator
Ryan Busz, Super Circuit/Football, Defensive Assistant
Sean “Rico” Cherico, Associate Head Football Coach
Donte Ellington, Running Backs Coach
Dr. Bruce Exstrom, Vice President of Instructional Services
Blake Freeland, MFLP Coordinator
John Green, Assistant Director of Residence Life
Angie Haflich, *Garden City Telegram*
Nate Haremza, Football Offensive Line Coach
Miranda Harris, GC3 Media, Silhouette
Martha Hernandez, President’s Receptionist
Janet Huerta, ETS Advisor
Brian Michalowski, Defensive Coordinator
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ray Putnam, Head Cross Country/Track & Field Coach
Ryan Ruda, Vice President of Student Services/Athletic Director
Lisa Sims, Academic Advisor
Jeff Southern, Director Information Technology
Robert Sperling, Community Member
Herbert Swender, President
Tammy Tabor, Student Services Specialist
Nancy Unruh, GCCC Registrar
Jerrad Webb, Director of Workforce
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the regular board meeting to order at 6:09 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass took this opportunity to congratulate the following students:

Itzel Moreno-Rodriguez and Andres Pacheco Olivas

These students are currently in the Science Technology Engineering and Math grant program coordinated by Praveen Vadapally and Ryan Ruda. These two students have worked with Dr. Vadapally to put together a presentation on their research at a national conference in Washington D.C. this spring

Alonso Barragan- Martinez

Alonso has been selected as one of twenty students nationally who will be participating in the 2015 Keith Sherin Global Leaders Program in Salamanca, Spain. The program is coordinated through the Council for Opportunity in Education, the national professional organization for TRIO Professionals. Alonso was selected from a nation-wide pool of applicants from Student Support Services and Ronald E. McNair programs. Alonso will be in Spain from May 28th-June 27, 2015. He will have the opportunity to take courses at the University of Salamanca in Spanish language and culture. He will also have an opportunity to travel in the Segovia region of Spain.

Chair Douglass noted that Dr. Swender was recently in Starkville, Mississippi at Mississippi State University to participate on a president's panel to discuss Free Community College Tuition and the Future of Access: A Public Policy Discussion. Dr. Swender was one of three presidents invited to sit on this panel and the only president from Kansas.

Chair Douglass asked Dr. Swender to share about the award that he received on behalf of GCCC from Rural Community College Alliance (RCCA) in Washington D.C.

Dr. Swender shared that this award was given in order to honor GCCC for its initiative in launching the studies that the Education Policy Center (EPC) of the University of Alabama in Tuscaloosa conducted on Pell Grant accessibility to rural serving states, as well as, being recognized as CNN Money Magazine's top 24 CC's in the nation; Ranked 31st in the list of "50 Best Community Colleges"; Aspen Institute's Top 10% of CC's; GCCC is recognized as a Military Friendly" college for the past three years; and GCCC is ranked #13 in the 50 most affordable CC's in America. The Award was presented by United States Senator Pat Roberts and Congressman Tim Huelskamp. Senator Roberts and Representative Tim Huelskamp spoke about the pride they have in GCCC and the accomplishments of the school at the ceremony.

In addition Dr. Swender was invited to attend meetings which took place in the Indian Treaty room of the White House. Deputy Director, James Kvaal, White House Domestic Policy Council was in attendance and addressed the group regarding the challenges of President Obama's new initiative, "The College Promise Plan" and hear feedback from select rural serving community college presidents.

Chair Douglass expressed her thanks to Dr. Swender for all he does for GCCC and most especially, for advancing the community college movement in America, his efforts are very much appreciated.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that no one from the public had registered to make comments.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director introduced new GCCC employees, Blake Freeland, MFLP Coordinator, Sean "Rico" Cherico, Associate Head Football Coach, Jason Brown, Football Offensive Coordinator, Donna Boese, Assistant Registrar, Ryan Busz, Super Circuit/Football, Defensive Assistant, Nate Haremza, Football Offensive Line Coach, Brian Michalowski, Defensive Coordinator, Donte Ellington, Running Backs Coach, Ray Putnam, Head Cross Country/Track and Field Coach, Janet Herta, ETS Advisor, and Lisa Sims, Academic Advisor. Dr. Herbert Swender, President introduced new GCCC employees, Martha Hernandez, President's Receptionist, and Jerrad Webb, Director of Workforce.

Dr. Swender welcomed all employees and presented them with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sara Bradley, President of Student Government Association, expressed her appreciation for the opportunity of presenting a report to the Board from SGA.

Bradley reported that SGA hosted the following events:

- SGA hosted the design your own free t-shirt event on February 3. This event had a great turnout with approximately 80 people designing their own shirts.
- Casino night is tonight, Tuesday, February 24th in the student center; starting at 8:30 pm. The theme will be a Hawaiian Luau and beach attire is preferred.

Future Events:

- Phone skins will be Tuesday, March 3rd in the student center, from 10:30am until 3pm.

Bradley also reported that residence life directors and Great Western Dinning worked together to put on a great spread for Mardi Gras! Students appreciated the traditional food and festivities, everyone had a wonderful time.

Chair Douglass thanked Bradley for her report.

REPORT FROM FACULTY SENATE:

No representative was present to report.

NEW BUSINESS:

With the resignation of Dr. William S. Clifford, a vacancy now exists with the Garden City Community College Board. Chair Douglass asked for a motion to fill the vacancy.

Motion:

Sterling moved, seconded by Crist , to appoint Melvin Neufeld to fill the vacant position on the Garden City Community College Board of Trustees.

Trustees express their appreciation for the candidates to apply to fill the vacant position.

Ayes: Crist, Douglass, Sterling, Worf

Nays: None

Motion carried: 4-0

PRESIDENT'S REPORTS:

Fine Arts Parking Lot:

The fine arts parking lot is finished. Stalls have been painted and handicap signs were installed. The appearance of the lot was greatly improved as well as night visibility with the new lighting. Trash dumpsters have been moved away from the sidewalk and relocated in the center of the lot.

Campus Police

The City of Garden City began installation of the campus tornado siren, which will be constructed at the southeast side of the Facilities building. GCCC has been advised that the project will be completed prior to tornado season.

Facilities

Grounds crews have been trimming trees and removing shrubs in an effort to insure the safety of persons that are on GCCC campus. Plans for additional lighting, surveillance equipment and cameras are in the process. The DPAC parking lot was recently sandblasted and handicap parking stalls painted and signage installed.

Enrollment

The 20th day certificate date has been reached and at this point, there is a slight decrease, 1%, in total credit hours for spring 2015 from spring 2014 comparatively. However, there are a number of second 8 weeks courses and enrollment opportunities remaining for the spring semester, and it is expected that overall

enrollment will eclipse the spring 2014 final numbers by the end of the spring semester. Very few Kansas community colleges experienced level enrollment like GCCC, several were down substantially.

Athletics

Fall Team GPA's have been figured and there is significant success and achievement by all of the athletic programs at GCCC. Eight (8) out of the fifteen (15) programs at GCCC obtained a 3.0 GPA or higher in Fall. Dr. Swender credits quality of institutional commitment to student success and to the athletic leadership and instructional dedication, thus resulting in successful winning programs in the classroom and on the court/field.

Additional Classes

Second eight week session began on March 23. This session allows for students to enroll in some classes that provide flexibility in their work schedules and allows students to enroll in classes who may have missed the initial semester start date or allow for students to pick-up extra credit hours and expedite their program completion allowing for graduation sooner.

Cohort Default Rate

Dr. Swender reported that GCCC's three year average loan default rate was 8.5. The rate is slightly up from the 2011 cohort but still outstanding. Dr. Swender went on to state that anything under double-digits is something to really acknowledge and celebrate. Dr. Swender attributes the direct correlation and success of this low default rate to the staff in student services who work extremely hard to inform students about choices and responsibilities regarding student loans. GCCC has one of the lowest default rates in the state and certainly in the surrounding state/region. Again this is because of GCCC's commitment to student success.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items IV A-E

Motion:

Sterling moved, seconded by Crist, to approve consent agenda items, IV A-E as presented.

Ayes: Crist, Douglass, Sterling, Worf

Nays: None

Motion carried: 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (January 13, 2015)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Football Uniforms

Vendor: RT Sporting Goods

For: Football Uniforms which include two (2) sets of jerseys and pants for 70 players

Amount: \$25,900

D-2 Fifty Passenger Bus

Action: Authorize administration to purchase a passenger bus

Amount: Not to exceed \$425,000

D-3 Two High Capacity Copier/Printer for Print Shop

Vendor: Century Business Technologies, Dodge City, Kansas

For: Two high capacity copier/printer machines (one color and one black and white)

Amount: \$65,000

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring reports:

Annual, General Executive Constraints, #10

Annual, Budgeting/Financial Planning/Forecasting #3

Annual, Personal Enrichment

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

Information and Advice

Asset Protection

No changes were recommended at this time.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

No report was given.

REPORT FROM KACCT/COP:

No report was given.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

EXECUTIVE SESSION:

No executive Session was held.

Meeting adjourned at 7:30 p.m.

UPCOMING CALENDAR EVENTS:

- March 10 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
- March 12 Band Concert
- March 16-20 Spring Break, No classes, Offices Closed March 19-20
- April 3, 6 Easter Break
- April 10 GCCC Endowment Association annual auction
- May 8 GCCC Commencement

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board

Agenda No: III-B

Date: March 10, 2015

**Topic: Approval of Personnel Actions-Human Resources
Adjunct/Outreach Contracts**

Presenter: Dr. Herbert J. Swender

Background Information:

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

Budget Information:

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

Recommended Board Action:

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

Board Action Taken: _____Approved _____Disapproved

_____Ayes _____Nays _____No Action

Board Member Notes:



February 4, 2015

To: Board of Trustees
From: Cricket Turley, Director of Human Resources

New Hire

Lecia Sims, Academic Advisor, effective February 2, 2015
Sophia Jimenez, Dance Coach, effective February 17, 2015
Daniel Herrada, Custodian, effective March 2, 2015

Separations

Retirements

Transfers/Promotions

Vacancies

Webmaster
Campus Safety Officer
Custodian
Site Coordinator
Welding Instructor
Compliance Coordinator
Computer Technician
Industrial Maintenance Instructor
John Deere Ag Tech Instructor
Automotive Tech Instructor
Residential Life Director
English Instructor

Diversity Recruitment Opportunity

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

GARDEN CITY COMMUNITY COLLEGE
ADJUNCT/OUTREACH FACULTY CONTRACTS
(Presented to Board of Trustees for Approval 3/10/15)

INSTRUCTOR	CLASS	AMOUNT
Atchley, Beth	Intermediate Algebra (MATH-107-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Falke, James	Technical Rescue I (FIRE-103-90) 2/24 – 3/5/15	2 hr(s) x \$500.00/hr = \$1,000.00
Hands, Casey	Pep Band I (MUSC-137-01) 1/12 – 5/15/15 <i>* Combined w/ 3 additional sections</i>	1 hr(s) x \$500.00/hr = \$500.00
Hornbaker, Stephanie	Introduction to Corrections (CRIM-114-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Horton, Thomas	Prev & Care Ath. Injuries (HPER-211-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Irvin, Kathryn	Mosaic (CONT951-07) 2/12/15	2 hr(s) @ \$30.00/hr = \$60.00
Kelch, Joey	Crossfit Training II (HPER-157-01) 1/12 – 5/15/15	1 hr(s) x \$500.00/hr = \$500.00
Kelly, Cindy	English I (ENGL-101-90) 1/12 – 5/15/15	3 hr(s) x \$625.00/hr = \$1,875.00
Kelly, Cindy	English II (ENGL-102-90) 1/12 – 5/15/15	3 hr(s) x \$625.00/hr = \$1,875.00
Kemper, Mary	Public Speaking (SPCH-111-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Kemper, Mary	Interpersonal Communications I (SPCH-113-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Kuhn, Rita	Certified Nurse Aide (HELR-1023-TR) 1/20 – 3/21/15	8/10 x 3 hr(s) x \$500.00/hr = \$1,200.00
Kuhn, Rita	Certified Nurse Aide Lab (HELR-102L-TR) 1/20 – 3/21/15	2 hr(s) x \$500.00/hr = \$1,000.00
Lalicker, Shelli	Principles of Biology (BIOL-105-90) 1/12 – 5/15/15	5 hr(s) x \$500.00/hr = \$2,500.00
Lebron, Daniel	Intro to Mgmt Info Systems (CSCI-101-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Lebron, Daniel	Photoshop I (CSCI-178-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Long, Charles	Business Ethics (BSAD-220-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Long, Charles	International Business (BSAD-140-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Lowry, Joseph	Applied Music-Keyboards Instr I (MUSC-1041-01) 1/12 – 5/15/15 <i>* Combined w/ 3 additional sections</i>	10 students @ \$200.00/student = \$2,000.00

Lowry, Joseph	Class Piano II (MUSC-112-01) 1/12 – 5/15/15 <i>* Combined w/ MUSC-255-01</i>	1 hr(s) x \$500.00/hr = \$500.00
Martin, Raechal	Anatomy And Physiology (BIOL-210-30) 1/12 – 5/15/15	5 hr(s) x \$500.00/hr = \$2,500.00
McAllister, James	Applied Music: Instrumental I (MUSC-1021-03) 1/12 – 5/15/15	1 students @ \$200.00/student = \$200.00
McAllister, James	Applied Music: Instrumental II (MUSC-1031-17) 1/12 – 5/15/15	1 students @ \$200.00/student = \$200.00
McFee, Dan (Team-teaching w/ K. Kolbeck)	Karate/Self Defense – Adv (HPER-161A-90) 1/12 – 5/15/15	1 hr(s) x \$500.00/hr = \$500.00
McFee, Dan (Team-teaching w/ K. Kolbeck)	Karate/Self Defense (HPER-161B-90) 1/12 – 5/15/15 <i>* Combined w/ CRIM-100B-90</i>	1 hr(s) x \$500.00/hr = \$500.00
McFee, Dan (Team-teaching w/ K. Kolbeck)	Karate/Self Defense – Beg (HPER-161B-91) 1/12 – 5/15/15	1 hr(s) x \$500.00/hr = \$500.00
Meier, Shelley	Observation (EDUC-1062-01) 1/12 – 5/15/15	2 hr(s) x \$500.00/hr = \$1,000.00
Miller, Shannon	Managerial Accounting (ACCT-202-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Morphew, Jamie	Quickbooks Fundamentals (COMP701-03) 2/17 – 2/18/15	8 hr(s) @ \$30.00/hr = \$240.00
Musick, Andrew	Public Speaking (SPCH-111-LK) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Myatt, Wade	Outdoor Recreation (HPER-202-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Myers, Shawn	Introduction to Multimedia (JRNL-130-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Neuman, Jeri	Anatomy & Physiology I (BIOL-211-30) 1/12 – 5/15/15	4 hr(s) x \$542.50/hr = \$2,170.00
Nichols, Kip	Bowling (HPER-118-90) 1/12 – 5/15/15	1 hr(s) x \$500.00/hr = \$500.00
Prewitt, Robert	KS Carry Concealed – 8 Hour Class (CRMJ300-02) 2/28/15	10 hr(s) @ \$30.00/hr = \$300.00
Reyes, Vanessa	Medical Terminology (EMIC-104-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Ronn, Mark	KS Carry Concealed – 8 Hour Class (CRMJ300-02) 2/28/15	4 hr(s) @ \$30.00/hr = \$120.00
Routon, Timothy	Applied Music: Instrumental I (MUSC-102-90) 1/12 – 5/15/15 <i>* Combined w/ 2 additional sections</i>	9 students @ \$200.00/student = \$1,800.00
Soldner, Jerry	KS Carry Concealed – 8 Hour Class (CRMJ300-02) 2/28/15	3 hr(s) @ \$30.00/hr = \$90.00
Spencer, Jarrod	Understanding New Testament (LITR-231-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Spindler, Christopher	Intro to Game Programming (CSCI-124-90) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00

Strawder, Freddie (Team-teaching w/ T. Lee)	Criminal Investigation II (CRIM-212-90) 1/12 – 5/15/15	2 hr(s) x \$500.00/hr = \$1,000.00
Tasch, Alexander	Lifetime Fitness (HPER-121-01) 1/12 – 5/15/15	2 hr(s) x \$500.00/hr = \$1,000.00
Tasch, Alexander	Psychology of Coaching (HPER-290-30) 1/12 – 5/15/15	3 hr(s) x \$500.00/hr = \$1,500.00
Wilson, Mary	Excel Fundamentals (COMP301-03) 2/9 – 2/12/15	8 hr(s) @ \$30.00/hr = \$240.00

TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS **\$ 51,370.00**

**GARDEN CITY COMMUNITY COLLEGE
SERVICE CONTRACTS FOR ADJUNCT FACULTY
(Presented to Board of Trustees for Approval 3/10/15)**

INSTRUCTOR	CLASS	AMOUNT
Hernandez, Rachelle (Kansas Children's Service League)	Learn/Teachg Thru Mult Intell (ECHD-125-80) 2/4 – 2/24/15	1 student @ \$50.00/student = \$50.00
Hernandez, Rachelle (Kansas Children's Service League)	Supp Children's Lrng Thru Play (ECHD-126-81) 2/4 – 2/24/15	1 student @ \$50.00/student = \$50.00
Kuhn, Rita (Greeley County Health Services)	Certified Nurse Aide (HELR-1023-TR) 1/20 – 3/21/15 – <i>Pro-rated</i>	2/10 x 500.00/hr x 3 hr(s) = \$300.00

TOTAL ADJUNCT SERVICE CONTRACTS **\$ 400.00**

Agenda No: III-C

Date: March 10, 2015

Topic: Financial Information

Presenter: Dr. Herbert J. Swender

Background Information:

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

Budget Information:

Financial information represents 1) monthly expenditures over \$20,000 2) cash deposits.

Recommended Board Action:

Accept and approve financial information as presented.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

CHECKS PROCESSED IN EXCESS OF \$20,000

March 2015

Purchases over \$20,000 requiring bid sheets

- Check #238468 to CDW Government Inc. for \$66,002.61 for various mobile technology purchases. The Board approved this purchase at the December 2014 board meeting.
- Check #238482 to Harbin Construction LLC for \$78,007.99 for partial payment on construction of student housing complex. The Board approved this project at the July 2014 board meeting.
- Check #238486 to JAG Construction Co. for \$23,608.91 for partial payment on the Fine Arts parking lot. The Board approved this project at the October 2014 board meeting.
- Check #238497 to Leeder Furniture LLC for \$64,389.39 for new student housing furniture. The board approved this purchase at the October 2014 board meeting.

Payments over \$20,000 not requiring bid sheets

- Check #238470 to Continuum Retail Energy for \$22,700.33 for campus natural gas.
- Check #238671 to City of Garden City for \$48,655.05 for utilities.
- Check #238675 to Commerce Bank for \$45,460.52 for various purchase card purchases.
- Check #238680 to Great Western Dining for \$45,827.03 for multiple invoices.
- Check #239482 to Blue Cross and Blue Shield of Kansas for \$94,576.03 for March insurance premiums.

Fiscal Year: 2015

BUDGET.OFFICER: Unassigned

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	7,370.00-	1,814,236.00-	1,950,000.00-	135,764.00-	6.96
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	4,736.00-	262,974.00-	275,000.00-	12,026.00-	4.37
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	625.00-	92,694.00-	75,000.00-	17,694.00	23.58-
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	920.00-	91,938.00-	65,000.00-	26,938.00	41.43-
11-00-0000-00000-4007 TECHNOLOGY FEE-C	0.00	1,584.00-	324,096.00-	345,000.00-	20,904.00-	6.06
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	460.00-	45,969.00-	42,000.00-	3,969.00	9.44-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	993.04-	6,384.21-	50,000.00	56,384.21	112.77
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	0.00	13,616.00-	27,000.00-	13,384.00-	49.57
11-00-0000-00000-4014 TUITION BORDER STA	0.00	1,656.00-	269,698.00-	225,000.00-	44,698.00-	19.86-
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	525.00-	6,755.00-	10,000.00-	3,245.00-	32.45
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	590.00-	5,380.00-	10,000.00-	4,620.00-	46.20
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	1,100.00-	8,000.00-	10,000.00-	2,000.00-	20.00
11-00-0000-00000-4512 VENDING MACHINES :	0.00	203.46-	2,901.78-	10,000.00-	7,098.22-	70.98
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	0.00	18,800.00-	25,000.00-	6,200.00-	24.80
11-00-0000-00000-4601 STATE OPERATING GR	0.00	33,828.00	1,657,548.00-	1,691,376.00-	33,828.00-	2.00
11-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	154,140.00-	0.00	154,140.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,324,962.11-	10,300,000.00-	3,975,037.89-	38.59
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	536,205.71-	600,000.00-	63,794.29-	10.63
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	5,767.33-	6,000.00-	232.67-	3.88
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	132,106.89-	150,000.00-	17,893.11-	11.93
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	36,061.75-	100,000.00-	63,938.25-	63.94
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	14,229.65-	5,000.00-	9,229.65	184.58-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	13,801.91-	20,000.00-	6,198.09-	30.99
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	5.37	10,000.00-	10,005.37-	100.05
11-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	2,846.24-	0.00	2,846.24	0.00
11-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	81,009.15-	0.00	81,009.15	0.00
11-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	4,168.39-	0.00	4,168.39	0.00
11-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	92,989.70	0.00	92,989.70-	0.00
11-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	5,200.22	0.00	5,200.22-	0.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	3,935.45-	35,000.00-	31,064.55-	88.76
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	65,893.22-	110,000.00-	44,106.78-	40.10
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	6,031.97-	112,314.09-	150,000.00-	37,685.91-	25.12
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	918.09-	9,741.14-	15,000.00-	5,258.86-	35.06
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00	1,343,584.00	100.00
11-00-0000-00000-9999 CONTINGENCY ACCOUN	0.00	0.00	0.00	425,000.00-	425,000.00-	100.00
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Totals for FUND: 11 - GENERAL	0.00	6,115.44	12,019,977.73-	15,312,792.00-	3,292,814.27-	21.50
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	17,490.00-	97,536.00-	125,000.00-	27,464.00-	21.97
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	5,082.00-	256,897.00-	250,000.00-	6,897.00	2.75-
12-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	245.00-	6,055.00-	5,000.00-	1,055.00	21.09-
12-00-0000-00000-4601 STATE OPERATING GR	0.00	20,259.00	992,672.00-	1,012,931.00-	20,259.00-	2.00
12-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	0.00	245,000.00-	245,000.00-	100.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,343,584.00-	1,343,584.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	2,558.00-	1,353,160.00-	3,001,515.00-	1,648,355.00-	54.92

61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	320,508.45-	487,884.00-	167,375.55-	34.31
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	27,665.94-	35,329.00-	7,663.06-	21.69
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	297.59-	352.00-	54.41-	15.46
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	6,863.33-	7,000.00-	136.67-	1.95
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	1,817.21-	6,555.00-	4,737.79-	72.28
61-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	734.21-	0.00	734.21	0.00
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	714.11-	1,194.00-	479.89-	40.19
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.27	10,000.00-	10,000.27-	100.00
61-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	145.11-	0.00	145.11	0.00
61-00-0000-00000-4814 COMMERCIAL VEHICLE	0.00	0.00	4,179.84-	0.00	4,179.84	0.00
61-00-0000-00000-4815 WATERCRAFT CURRENT	0.00	0.00	212.53-	0.00	212.53	0.00
61-00-0000-00000-4816 TIF TAX : GENERAL	0.00	0.00	4,711.52	0.00	4,711.52-	0.00
61-00-0000-00000-4817 NEIGH REVT : GENER	0.00	0.00	263.72	0.00	263.72-	0.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	358,162.81-	548,314.00-	190,151.19-	34.68
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Totals for BUDGET.OFFICER: Unassigned	0.00	3,557.44	13,731,300.54-	18,862,621.00-	5,131,320.46-	27.20

Fiscal Year: 2015

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	0.00	9,211.05	64,507.19	104,746.00	40,238.81	38.42
DEPARTMENT: 11020 - HUMANITIES	117.29	460.86	3,316.24	2,775.00	658.53-	23.72-
DEPARTMENT: 11021 - ENGLISH	0.00	30,489.87	224,264.99	368,346.13	144,081.14	39.12
DEPARTMENT: 11022 - SPEECH	0.00	4,870.75	40,280.63	55,628.75	15,348.12	27.59
DEPARTMENT: 11023 - PHILOSOPHY	0.00	0.00	1,614.75	0.00	1,614.75-	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	2,132.35	320.00	1,812.35-	566.35-
DEPARTMENT: 11025 - JOURNALISM	0.01-	8,766.23	45,218.58	66,354.00	21,135.43	31.85
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	1,614.75	972.00	642.75-	66.12-
DEPARTMENT: 11030 - ART	0.00	14,156.15	91,895.80	138,018.00	46,122.20	33.42
DEPARTMENT: 11031 - DRAMA	0.00	6,738.69	48,956.48	76,252.00	27,295.52	35.80
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	9,141.05	51,585.05	80,200.00	28,614.95	35.68
DEPARTMENT: 11033 - INST MUSIC	1,876.73	9,244.73	61,449.19	87,643.00	24,317.08	27.75
DEPARTMENT: 11040 - SCIENCE	100.00	29,063.71	217,956.29	390,093.90	172,037.61	44.10
DEPARTMENT: 11050 - MATH	0.00	27,368.18	213,236.92	339,710.00	126,473.08	37.23
DEPARTMENT: 11060 - SOCIAL SCIENCE	265.73	32,980.30	257,533.59	406,542.72	148,743.40	36.59
DEPARTMENT: 11070 - HEALTH & PHYSICAL	50.00	15,837.22	131,248.07	195,413.00	64,114.93	32.81
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	8,534.41	64,285.36	81,886.00	17,600.64	21.49
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	233.07	1,978.43	720.00	1,258.43-	174.77-
DEPARTMENT: 11081 - READING	0.00	5,307.08	39,348.74	59,831.00	20,482.26	34.23
DEPARTMENT: 11082 - ESL	0.00	5,950.97	40,086.71	66,812.00	26,725.29	40.00
DEPARTMENT: 11083 - COLLEGE SKILLS	0.00	1,102.40	22,935.84	15,440.00	7,495.84-	48.54-
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	1,344.70	3,527.76	5,000.00	1,472.24	29.44
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	7,880.08	66,287.06	314,865.66	413,430.00	90,684.26	21.93
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	0.00	199.75	0.00	199.75-	0.00
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	0.00	199.75	0.00	199.75-	0.00
DEPARTMENT: 12014 - FINNUP LAB	0.00	0.00	0.00	405.00	405.00	100.00
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 12202 - EMT	0.00	0.00	36.33	0.00	36.33-	0.00
DEPARTMENT: 12220 - JOHN DEERE AG TECH	0.00	100.66	482.69	0.00	482.69-	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	269.13	1,377.00	1,107.87	80.46
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	0.00	5,372.04	26,860.20	0.00	26,860.20-	0.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	5,264.04	42,007.87	63,856.00	21,848.13	34.21
DEPARTMENT: 41000 - LIBRARY	1,923.53	11,620.71	109,767.08	184,862.00	73,171.39	39.58
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	247.47	6,017.04	48,490.14	84,457.00	35,719.39	42.29
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	21,755.46	159,789.33	682,880.50	523,091.17	76.60
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	1,710.60	11,859.19	20,965.00	9,105.81	43.43
DEPARTMENT: 42002 - OUTREACH	0.00	14,243.89	42,293.97	110,864.00	68,570.03	61.85
DEPARTMENT: 42003 - FACULTY SENATE	0.00	1,468.35	7,534.47	12,265.00	4,730.53	38.57
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	669.31	11,463.48	0.00	11,463.48-	0.00
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	2,324.23	10,165.98	0.00	10,165.98-	0.00
DEPARTMENT: 43000 - TRANSITION	0.00	3,456.69	27,596.04	42,189.00	14,592.96	34.59
DEPARTMENT: 50000 - DEAN OF STUDENT SE	80.66	18,686.07	152,370.37	234,444.00	81,992.97	34.97
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,935.00	0.00	0.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,907.00	11,907.00	0.00	0.00
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	11,901.20	76,328.21	119,779.00	43,450.79	36.28
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,915.36	40,457.25	61,865.00	21,407.75	34.60
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	26,198.73	203,032.28	329,832.00	126,799.72	38.44
DEPARTMENT: 50030 - ADMISSIONS	493.88	10,327.64	88,520.01	143,732.00	54,718.11	38.07
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	0.00	12,055.30	94,370.07	149,710.00	55,339.93	36.96
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	5,292.32	34,293.19	64,613.00	30,319.81	46.93
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	2,230.46	18,489.85	343,062.63	458,418.56	113,125.47	24.68

DEPARTMENT: 55001 - MEN'S BASKETBALL	270.00	10,607.52	83,244.90	115,344.87	31,829.97	27.60
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	190.00	9,641.84	74,390.11	110,039.40	35,459.29	32.22
DEPARTMENT: 55003 - MEN'S TRACK	0.00	8,062.92	30,648.85	55,592.57	24,943.72	44.87
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	8,580.96	29,967.28	54,112.57	24,145.29	44.62
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	617.00	10,123.94	76,246.92	111,381.20	34,517.28	30.99
DEPARTMENT: 55006 - FOOTBALL	4,877.53	41,246.93	252,253.89	314,414.52	57,283.10	18.22
DEPARTMENT: 55007 - BASEBALL	0.00	10,980.90	81,902.94	120,980.00	39,077.06	32.30
DEPARTMENT: 55008 - VOLLEYBALL	0.00	5,109.61	43,432.67	59,850.26	16,417.59	27.43
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	6,024.23	56,605.13	71,397.75	14,792.62	20.72
DEPARTMENT: 55010 - MEN'S SOCCER	608.00	3,023.54	4,942.80	5,000.00	550.80	11.01
DEPARTMENT: 55012 - CHEERLEADING	0.00	4,703.31	30,651.89	38,082.08	7,430.19	19.51
DEPARTMENT: 55013 - DANCE TEAM	0.00	4,779.47	24,345.63	26,993.00	2,647.37	9.81
DEPARTMENT: 55014 - RODEO TEAM	1,672.50	11,008.61	101,760.34	140,920.00	37,487.16	26.60
DEPARTMENT: 55015 - MEN'S GOLF	525.00	4,422.02	50,281.02	77,596.22	26,790.20	34.53
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	20,685.15	107,123.76	129,521.00	22,397.24	17.29
DEPARTMENT: 55020 - PEP BAND	405.00	3,983.81	31,316.51	47,173.00	15,451.49	32.75
DEPARTMENT: 61000 - PRESIDENT	0.00	31,390.35	287,675.55	484,656.00	196,980.45	40.64
DEPARTMENT: 61001 - BOARD OF TRUSTEES	130.00	869.16	3,882.60	24,840.00	20,827.40	83.85
DEPARTMENT: 61005 - ATTORNEY	0.00	757.50	4,845.98	35,000.00	30,154.02	86.15
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	5,056.04	55,496.64	749,038.82	1,716,105.00	962,010.14	56.06
DEPARTMENT: 62010 - HUMAN RESOURCES	0.00	11,026.59	100,419.23	150,870.00	50,450.77	33.44
DEPARTMENT: 62011 - ADA COMPLIANCE	4,000.00	4,120.29	28,997.04	63,005.00	30,007.96	47.63
DEPARTMENT: 62050 - ONE-TIME PURCHASES	31,830.00	30,050.33	473,889.87	924,202.00	418,482.13	45.28
DEPARTMENT: 63000 - INFORMATION SERVIC	3,915.00	15,895.42	76,535.64	181,072.00	100,621.36	55.57
DEPARTMENT: 64000 - INFORMATION TECHNO	23,422.29	31,412.84	438,852.61	758,104.00	295,829.10	39.02
DEPARTMENT: 65000 - CENTRAL SERVICES	0.00	10,982.48	103,096.74	153,694.00	50,597.26	32.92
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	594.99	20,924.18	125,799.56	183,936.00	57,541.45	31.28
DEPARTMENT: 71000 - BUILDINGS	13,538.80	35,304.24	261,517.68	420,176.00	145,119.52	34.54
DEPARTMENT: 72000 - CUSTODIAL SERVICES	1,775.30	36,460.71	301,006.11	516,485.00	213,703.59	41.38
DEPARTMENT: 73000 - GROUNDS	11,452.95	17,124.70	145,840.15	256,388.00	99,094.90	38.65
DEPARTMENT: 73001 - ATHLETIC FIELDS	50.00	3,566.26	44,245.96	81,414.00	37,118.04	45.59
DEPARTMENT: 74000 - VEHICLES	5,245.32	14,330.78	157,248.83	358,242.00	195,747.85	54.64
DEPARTMENT: 75000 - CAMPUS SECURITY	210.00	11,606.65	96,635.76	175,119.00	78,273.24	44.70
DEPARTMENT: 76000 - INSURANCE	0.00	9,853.70	253,593.11	310,954.00	57,360.89	18.45
DEPARTMENT: 77000 - UTILITIES	108.99	74,500.18	510,611.01	860,000.00	349,497.98	40.64
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	3,715.45	265,865.39	62,000.00	327,865.39	528.82
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	0.00	1,650.00	9,020.00	7,370.00	81.71
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	7,920.00	22,683.00	33,087.00	10,404.00	31.44
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	1,020.00	4,655.00	11,000.00	6,345.00	57.68
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	124,670.00	238,625.00	156,000.00	82,625.00	52.95
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	41,470.00	85,470.00	55,194.00	30,276.00	54.84
DEPARTMENT: 94000 - STUDENT CENTER	320.00	9,127.57	31,046.40	49,341.00	17,974.60	36.43
DEPARTMENT: 98001 - CHILD CARE	0.00	4,428.66	39,857.94	40,000.00	142.06	0.36

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FUND: 11 - GENERAL	125,862.55	1,232,536.51	8,917,099.62	15,312,792.00	6,269,829.83	40.95
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 12010 - ACCOUNTING	0.00	4,224.08	29,862.19	51,687.00	21,824.81	42.22
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	1,827.61	23,761.30	25,328.75	1,567.45	6.19
DEPARTMENT: 12012 - COMPUTER SCIENCE	0.00	8,924.65	79,569.23	117,621.05	38,051.82	32.35
DEPARTMENT: 12200 - ADN PROGRAM	0.00	20,988.60	157,770.61	269,345.87	111,575.26	41.42
DEPARTMENT: 12201 - LPN PROGRAM	0.00	17,115.98	134,985.23	204,835.00	69,849.77	34.10
DEPARTMENT: 12202 - EMT	898.25	7,441.53	84,538.81	167,987.00	82,549.94	49.14
DEPARTMENT: 12203 - ALLIED HEALTH	0.00	9,969.20	83,773.38	169,694.00	85,920.62	50.63
DEPARTMENT: 12210 - AGRICULTURE	0.00	3,851.26	31,403.25	53,641.00	22,237.75	41.46
DEPARTMENT: 12211 - ANIMAL SCIENCE	150.00	18,105.01	77,308.22	123,087.00	45,628.78	37.07
DEPARTMENT: 12212 - CULINARY PROGRAM	261.45	4,027.29	14,006.61	53,804.00	39,535.94	73.48
DEPARTMENT: 12220 - JOHN DEERE AG TECH	1,661.62	19,990.49	156,037.48	265,433.00	107,733.90	40.59
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	10,000.00	10,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	23.18-	0.00	4,540.18	2,000.00	2,517.00-	125.84-
DEPARTMENT: 12240 - CRIMINAL JUSTICE	1,685.96	12,341.53	105,929.67	156,416.00	48,800.37	31.20
DEPARTMENT: 12241 - FIRE SCIENCE	652.55	5,506.87	42,990.60	71,876.00	28,232.85	39.28
DEPARTMENT: 12250 - COSMETOLOGY	0.00	13,144.31	93,451.72	166,296.00	72,844.28	43.80
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	200.00	200.00	100.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	5,070.00	17,720.00	185,204.38	388,630.00	198,355.62	51.04
DEPARTMENT: 12271 - AUTOMATION ELECTRI	0.00	0.00	0.00	6,900.00	6,900.00	100.00
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	0.00	0.00	12,194.94	2,000.00	10,194.94-	509.74-
DEPARTMENT: 12273 - WELDING	4,300.00	13,499.40	111,352.15	172,817.50	57,165.35	33.08
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	7,673.40	22,346.22	478,915.83	456,569.61	95.33
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	43,000.00	43,000.00	100.00
=====						
FUND: 12 - PTE FUND	14,656.65	186,351.21	1,451,026.17	3,001,515.00	1,535,832.18	51.17

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	8,405.02	8,608.09	51,565.28	129,694.00	69,723.70	53.76
DEPARTMENT: 55006 - FOOTBALL	360.00	0.00	3,531.80	3,000.00	891.80-	29.72-
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	333.45	0.00	3,261.46	3,753.96	159.05	4.24
DEPARTMENT: 31000 - COMMUNITY SERVICE	1,298.00	1,524.75	6,013.75	10,300.00	2,988.25	29.01
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	794.07	1,229.47	435.40	35.41
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	698.00	0.00	698.00-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	148,926.14	0.00	148,926.14-	0.00
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	300.00	5,074.76	5,807.19	732.43	12.61
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	6,326.24	7,831.12	1,504.88	19.22
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	100.00	4,725.67	14,798.00	10,072.33	68.07
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	387.54	14,880.21	62,550.00	47,669.79	76.21
DEPARTMENT: 55007 - BASEBALL	466.00	413.21	15,946.49	17,746.40	1,333.91	7.52
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	13,777.87	0.00	13,777.87-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	40,000.00	40,000.00	100.00
DEPARTMENT: 00000 - GENERAL	0.00	807.62	2,392.11	4,685.12	2,293.01	48.94
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	375.06	2,681.06	2,095.91	585.15-	27.91-
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	318.60	376.49	57.89	15.38
=====						
FUND: 14 - ADULT SUPPLEMENTARY ED	10,862.47	12,516.27	280,913.51	303,867.66	12,091.68	3.98

Fiscal Year: 2015

FUND: 16 - AUXILIARY ENTITIES

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	95.37	2,242.30	8,000.00	5,757.70	71.97
DEPARTMENT: 94000 - STUDENT CENTER	2,043.76	8,481.86	53,812.40	145,500.00	89,643.84	61.61
DEPARTMENT: 95000 - STUDENT HOUSING	18,904.93	156,468.62	1,226,783.31	1,668,254.00	422,565.76	25.33
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	7,256.29	8,500.00	1,243.71	14.63
DEPARTMENT: 98000 - COSMETOLOGY	1,709.52	18,485.24	84,613.47	184,392.56	98,069.57	53.19
DEPARTMENT: 97000 - BOOKSTORE	11,534.56	24,822.27	589,645.56	953,500.00	352,319.88	36.95
DEPARTMENT: 91000 - ARENA	500.00	1,599.26	5,207.81	0.00	5,707.81-	0.00
=====						
FUND: 16 - AUXILIARY ENTITIES	34,692.77	209,952.62	1,969,561.14	2,968,146.56	963,892.65	32.47

Fiscal Year: 2015

FUND: 22 - RESTRICTED GRANTS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	7,000.00	0.00	7,000.00-	0.00
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	4,500.00	4,500.00	0.00	0.00
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.08-	0.00	16,824.08	0.00	16,824.00-	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	4,057.57	31,905.34	0.00	31,905.34-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	5,499.00	9,131.19	88,822.47	334,240.44	239,918.97	71.78
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	3,394.29	3,503.84	109.55	3.13
DEPARTMENT: 14010 - AO-K	0.00	300.00	475.00	5,876.02	5,401.02	91.92
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	123.00	123.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,847.72	48,570.53	36,875.09	11,695.44-	31.71-
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	145,939.09	145,939.09	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	2,098.92	2,098.92	100.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	30,000.00	30,000.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	13,739.11	13,976.41	237.30	1.70
DEPARTMENT: 42000 - DEAN OF LEARNING S	504.99	80.00	6,217.33	8,047.02	1,324.70	16.46
DEPARTMENT: 14010 - AO-K	0.00	0.00	2,204.03	2,204.03	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	135.66	11,164.24	45,957.40	34,793.16	75.71
DEPARTMENT: 14010 - AO-K	0.00	0.00	4,898.90	9,953.11	5,054.21	50.78
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	72,000.00	72,000.00	100.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	5,671.24	39,346.56	158,524.72	513,416.47	349,220.51	68.02
DEPARTMENT: 12273 - WELDING	0.00	0.00	19,950.00	20,570.00	620.00	3.01
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	5,315.26	27,620.12	46,655.00	19,034.88	40.80
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	30,000.00	30,000.00	100.00
DEPARTMENT: 12273 - WELDING	25,660.00	2,340.00	4,358.94	1,577,055.00	1,547,036.06	98.10
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	3,605.68	22,852.42	71,150.00	48,297.58	67.88
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	4,680.00	69,207.09	84,741.00	15,533.91	18.33
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	6,465.77	57,339.00	97,245.00	39,906.00	41.04
DEPARTMENT: 31000 - COMMUNITY SERVICE	81.62	11,746.69	62,729.39	112,465.00	49,653.99	44.15
DEPARTMENT: 11040 - SCIENCE	0.00	2,629.51	14,363.81	55,000.00	40,636.19	73.88
=====						
FUND: 22 - RESTRICTED GRANTS	37,416.77	95,681.61	852,722.90	3,323,591.84	2,433,452.17	73.22

Fiscal Year: 2015

FUND: 23 - OTHER RESTRICTED FUNDS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	6,389.00	7,000.00	611.00	8.73
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,807.20	8,806.89	0.31-	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	45.09	0.00	45.09-	0.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	8,290.83	8,147.00	143.83-	1.76-
=====						
FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	23,532.12	23,953.89	421.77	1.76

Fiscal Year: 2015

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	137.80	1,186.27	1,000.00	186.27-	18.62-
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	40.00	4,000.00	3,960.00	99.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	13,651.50	136,763.22	203,497.26	66,734.04	32.79
DEPARTMENT: 13305 - ADULT ED - STAFF D	960.00	2,075.00	2,380.79	8,601.00	5,260.21	61.16
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	3,405.53	28,328.68	76,483.00	48,154.32	62.96
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	62.69	2,214.11	5,000.00	2,785.89	55.72
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	7,718.49	44,360.67	68,288.00	23,927.33	35.04
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00-	37,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	1,450.00	10,657.43	67,784.34	137,500.00	68,265.66	49.65
=====						
FUND: 24 - ADULT EDUCATION	2,410.00	37,708.44	245,558.08	466,869.26	218,901.18	46.89

Fiscal Year: 2015

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	0.00	715.00	4,695.00	548,314.00	543,619.00	99.14
=====						
FUND: 61 - CAPITAL OUTLAY	0.00	715.00	4,695.00	548,314.00	543,619.00	99.14

Fiscal Year: 2015

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	9,981.60	45,167.98	211,283.09	424,095.25	202,830.56	47.83
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	0.00	5,000.00	5,000.00	0.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	904.00	1,000.00	96.00	9.60
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	1,000.00	1,000.00	0.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	500.00	500.00	0.00	0.00
DEPARTMENT: 94000 - STUDENT CENTER	0.00	0.00	1,614.69	0.00	1,614.69	0.00
DEPARTMENT: 99001 - STUDENT NEWSPAPER	5,806.99	2,387.38	10,896.80	65,850.00	49,146.21	74.63
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	102.95	18,021.65	27,050.00	9,028.35	33.38
=====						
FUND: 71 - ACTIVITY/ORGANIZATION FD	15,788.59	47,658.31	256,220.23	532,495.25	260,486.43	48.92

Fiscal Year: 2015

FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	15,000.00	0.00	15,000.00	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	6,970.00	15,530.00	0.00	15,530.00	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	6,860.00	16,875.00	0.00	16,875.00	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	3,375.00	6,915.00	0.00	6,915.00	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	1,070.00	2,250.00	0.00	2,250.00	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	2,195.00	4,445.00	0.00	4,445.00	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	30,375.00	81,360.00	0.00	81,360.00	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	3,375.00	6,750.00	0.00	6,750.00	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,155.00	8,780.00	0.00	8,780.00	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	10,935.00	23,545.00	0.00	23,545.00	0.00
DEPARTMENT: 55010 - MEN'S SOCCER	0.00	3,075.00	3,075.00	0.00	3,075.00	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	13,690.00	27,900.00	0.00	27,900.00	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	2,605.00	5,265.00	0.00	5,265.00	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	15,175.00	29,115.00	0.00	29,115.00	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	4,335.00	8,670.00	0.00	8,670.00	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	8,450.00	23,870.00	0.00	23,870.00	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	6,645.00	12,935.00	0.00	12,935.00	0.00
DEPARTMENT: 11030 - ART	0.00	2,250.00	7,575.00	0.00	7,575.00	0.00
DEPARTMENT: 11031 - DRAMA	0.00	3,485.00	7,520.00	0.00	7,520.00	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	5,740.00	10,625.00	0.00	10,625.00	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	12,635.00	40,470.00	0.00	40,470.00	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	1,015.00	3,375.00	0.00	3,375.00	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	6,175.00	13,255.00	0.00	13,255.00	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	8,680.00	28,395.00	0.00	28,395.00	0.00
=====						
FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	162,265.00	403,495.00	0.00	403,495.00	0.00

Fiscal Year: 2015

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	175,540.00	609,000.00	433,460.00	71.18
=====						
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	0.00	175,540.00	609,000.00	433,460.00	71.18

Garden City Community College
2/28/2015

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 475,435.05	0.0000%
State Municipal Invest. Pool	\$ 671,189.19	0.0108%
FNB of Garden City - Money Market	\$ 25,436.74	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 3,024,172.58	0.2500%
Commerce Bank - Money Market	\$ 155,564.73	0.0800%
Landmark National Bank	\$ 4,792,598.04	0.1100%
	<u>\$ 9,144,396.33</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3000%	3/13/2014	3/12/2015
First National Bank of Garden City	CDARS	\$ 2,000,000.00	0.3200%	1/30/2014	7/29/2015
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3200%	3/13/2014	9/12/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	12/18/2014	12/18/2015
Western State Bank	CD	\$ 1,000,000.00	0.4000%	1/30/2015	1/16/2016
Western State Bank	CD	\$ 1,000,000.00	0.4500%	1/30/2015	7/30/2016
Western State Bank	CD	\$ 1,000,000.00	0.5000%	12/18/2014	12/18/2016
		<u>\$ 8,000,000.00</u>			

Total \$ 17,144,396.33

Agenda No: III-D-2

Date: March 10, 2015

Topic: Saffell Library Parking Lot

Presenter: Dr. Herbert J. Swender

Background Information:

The college's architect designed and released specifications for the expansion and complete replacement of the parking lot west of the Saffell Library. The asphalt parking lot will be replaced with concrete. The parking lot has been expanded to add nine stalls and will include a row of stalls to accommodate large trucks. Two new ADA compliant sidewalks will be installed leading to the fine arts building. New stairs and wheelchair ramp will be installed at the south east corner leading to the Penka Building.

Bids were received from three contractors, two of which were local contractors. Recommendation is to accept the best proposal from Lee Construction, Inc. for \$508,400 with a projected completion date of July 20, 2015.

Budget Information:

General Fund
\$508,400 – budgeted for parking lot replacement

Recommended Board Action:

Authorize Administration to accept the proposal from Lee Construction, Inc. for \$508,400 and to enter into an agreement with Lee Construction, Inc. to replace the Saffell Library parking lot.

Board Action Taken: **Approved** **Disapproved**
 Ayes **Nays** **No Action**

Board Member Notes:

Garden City Community College

Saffell Library Parking Lot

Bid Tabulation

March 3, 2015

CONTRACTOR	ADDENDUMS RECEIVED	BID BOND 5%	BASE BID PROPOSAL	CALENDAR DAYS	ELECTRICAL SUB-CONTRACTOR
Builder's Plus Concrete, LLC Wichita, Kansas	#1	5%	\$622,000.00	120	
Dick Construction, Inc. Dodge City, Kansas	#1	5%	\$562,200.00	140	3G Electric
Lee Construction, Inc. Garden City, Kansas	#1	5%	\$508,400.00	130	3G Electric

Agenda No: III-A-2

Date: March 10, 2015

Topic: Annual software maintenance

Presenter: Dr. Herbert J. Swender

Background Information:

The annual Microsoft licensing agreement is due March 1, 2015. Microsoft sets the licensing price which is available through various providers. The college has previously purchased this service through Zones.

Budget Information:

\$29,045.30 from general fund

Recommended Board Action:

Approve the annual payment of \$29,045.30 to Zones, Inc. for the Microsoft licensing agreement.

Board Action Taken: _____ **Approved** _____ **Disapproved**

 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

ZONES™

Connecting Business & Technology

02/20/2015

Bill To :
GARDEN CITY COMM COLLEGE A/P
801 CAMPUS DRIVE
ACCOUNTS PAYABLE
GARDEN CITY KS 67846
Phone : (620) 276-7611

Ship To :
GARDEN CITY COMM COLLEGE
ANDREW GOUGH
801 CAMPUS DRIVE
GARDEN CITY KS 67846
Phone : (620) 276-0348

Account # 0011020633

Quote : S4014157

Software prices subject to change
 Hardware quotes are valid for 7 business days
 Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES, INC
P.O. BOX 34740
SEATTLE, WA 98124-1740

PLEASE SEND PURCHASE
ORDERS DIRECTLY TO YOUR
ZONES ACCOUNT EXECUTIVE
VIA FAX OR EMAIL

Faith Burton
Account Executive
Phone: (253) 288-6035
Fax: (253) 288-6535

Email: Faith.Burton@zones.com

Item#	Qty	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
W 05447448 L VOL	338	MICROSOFT OVS ES	OVES Desktop Education Ent CAL LSA 1Y AL CW	2UJ-00007	63.00	21,294.00
W 05515392 L VOL	1	MICROSOFT OVS ES	OVES 1YR LSA PK EXCHANGE SVR ENT E AP AL	395-04412	357.99	357.99
W 05536138 L VOL	1	MICROSOFT OVS ES	OVES 1YR LSA PK SHAREPOINT SVR E AL	78P-01359	478.99	478.99
001504777-NEW	4	MICROSOFT OVS ES	Microsoft SQL Server Enterprise Core Edition - license software assu	7JQ-00038	1,214.99	4,859.96
W 05679680 L VOL	44	MICROSOFT OVS ES	OVS-ES WinSvrStd ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc 1 Yr	P73-05566	46.69	2,054.36
002545368-NEW	338	MICROSOFT OVS ES	OLV ACAD ALL LANG SUB AE OFFICECLDS365 PRO PLUS OPEN FCLTY SHRD VL E	S3Y-00004	0.00	0.00
001558448-NEW	1481	MICROSOFT OVS ES	Microsoft Office 365 Pro Plus	S2Y-00002	0.00	0.00
001506683-NEW	338	MICROSOFT OVS ES	Microsoft Enterprise CAL - subscription license	6QV-00001	0.00	0.00

ASK US ABOUT
 Installations: Server
 Installations: General
 On-Site Technical Services
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 Remote Network OS Support
 Hourly On-site Technical Service Rates

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Estimated Sales Tax: \$0.00
FedEx Ground: \$0.00
Grand Total: \$29,045.30

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Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.
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We appreciate this opportunity to earn your business, and look forward to serving you soon! Thank you!

Agenda No: III-D-3

Date: March 10, 2015

Topic: KanRen

Presenter: Dr. Herbert J. Swender

Background Information:

KanRen is a consortium which supplies a statewide network for data communication. The college is currently under a 5-year agreement through June 30, 2016. The current agreement includes 100 MBS of bandwidth for an annual cost of \$52,431. KanRen is proposing an increase to 200 MBS for an additional \$10,200 per year. With the use of technology on campus increasing, the additional bandwidth would be a good investment.

Budget Information:

\$62,631 General Fund

Recommended Board Action:

Approve the annual payment of \$62,631 to KanRen

Board Action Taken: Approved Disapproved
 Ayes Nays No Action

Board Member Notes:

Quotation



Quote Number: 14101614470300951
Quote Publish Date: 10/16/2014
Quote Date of Expiration: 11/15/2014
Agreement Term: In current term

KanREN Staff: Erica McDiffett
 Phone: (785) 856-9820
 Email: info@kanren.net

Return signed quotations by Fax to (785) 856-9877 or Email to info@kanren.net.

Account Address
 Garden City Community College
 801 Campus Dr
 Garden City, KS 67846

Service Address
 JCVT
 Room: 1305
 801 Campus Dr
 Garden City, KS 67846

Acceptance of this quotation will constitute an official authorization to proceed with ordering products and services and scheduling installation of said products and services.

Products & Services

Membership				
Description		Quantity	Schedule	Price
<u>Membership</u> The membership fee allows a KanREN, Inc. consortium member to participate in the consortium, and to purchase KanREN network services. KanREN membership is a core component to KanREN's fee structure. The KanREN consortium was created to facilitate communication among colleges, universities, school districts and other organizations in Kansas, and to provide connectivity to the Internet to these organizations via a statewide network. All members pay the same membership fee, regardless of size of institution.	1.1.1	1	Yearly	\$500.00

Connectivity Services				
Description		Quantity	Schedule	Price
<u>Access Circuit</u> The physical circuit that connects a member location to the KanREN Network. The circuit is contracted from a telecommunications provider by KanREN, and delivered to the member with no additional fees or costs added by KanREN. This circuit is a layer 2 (physical circuit) connection only. (Pricing is member location dependant)	2.1.1	300	Yearly	\$34,425.00
<u>Network Use</u> This fee is for all aggregated KanREN Network participants. This is the layer 3 (IP, or Internet) portion of the network connection. It also covers the cost of lateral peering that takes place with local telecommunications providers, and on-net caches that are strategically located on the KanREN network.	2.2.2	200	Yearly	\$24,000.00
<u>Infrastructure Up to 300Mbps</u> This fee is based on the equipment KanREN operates to serve the member institution directly, and the portion of shared, core KanREN backbone resources used by the member connection. This fee applies to member connections up to 300 Mbps.	2.3.4.0	1	Yearly	\$1,706.00
<u>Network Support 7-7 M-F</u> This fee allows KanREN to monitor, manage, maintain, and operate the network. The fee is for 7 am-7 pm M-F support with a maximum response time of 1 hour during business hours and no expected responses for secondary hours and holidays.	2.4.3	1	Yearly	\$1,500.00
<u>Internet2/US UCAN Access</u> This fee covers KanREN's expense to provide Internet2 connectivity to its members. Internet2 access is a core component of KanREN's network connectivity service and is required.	2.5.3	1	Yearly	\$500.00
<u>DNS Hosting</u> Primary and/or secondary DNS hosting is provided for members at no charge. This is intended to be a "lightweight" service as a convenience for members with modest needs. If your organization requires a large number of zones, entries and/or frequent	2.7.1	1	Included	\$0.00

changes, please contact KanREN for more options.				
IPv4 Addresses This section covers the provisioning of IPv4 IP addresses to members. The number of addresses per site varies on a need basis; however, KanREN's standard assignment is 256 unique public addresses. This is also known as a /24. Additional IPv4 address space can be assigned at any point, typically within hours of the request.	2.8.1	3,072	Included	\$0.00
IPv6 Addresses /48 Subnet This section covers the provisioning of IPv6 IP addresses to members with a /48 subnet (1,208,925,819,614,629,174,706,176 unique global addresses [UGAs]).	2.8.2.3	1	Included	\$0.00
Video QoS KanREN prioritizes H.323 and Vido™ traffic destined to well known, predefined destinations (such as the KBOR MCU clusters). In addition high priority traffic can be identified based on the source IP of a member room system or cart (codec), thus enabling higher fidelity site-to-site calling.	2.9.1.1	1	Included	\$0.00

All Services	\$62,631.00
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Acceptance Signature _____ Date _____

Topic: 2015-16 Tuition, Fees, Room and Board

Presenter: Dr. Herbert J. Swender

Background Information:

Tuition and fee recommendations are based on analysis of data such as rates of other Kansas community colleges, industry trends, and historical costs. Tuition and fee historical data follows this recommendation.

Recommendations:

- An increase of \$2.00 per credit hour across the board (in-state, border state, out-of-state and international students).
- A new category of tuition will be established for distance education. For all GCCC on-line courses, not EduKan courses, the recommended rate will be \$140 per credit hour.
- An increase of \$1.00 per credit hour for student fees and a \$2.00 increase in tuition totaling \$3.00 per credit hour. For a full-time student taking 15 credit hours the increase will be \$45 per semester.
- A minimal increase to room and board rates is being recommended.
 - \$100 per boarder per semester for west hall and east units,
 - \$125 increase per boarder per semester for the apartments.
 - Broncbuster housing is \$2,000 per boarder per semester.
- Also it is recommended to offer a 19-meal plan instead of a choice between 15 and 19 meal plan option (better pricing for students). Nineteen meals a week for 16 weeks nets out the cost of each meal to be \$4.36 which represents a \$0.17 increase per meal for all one can eat.

Summary, GCCC remains very affordable for students and provides high quality student experiences for those who choose to engage in the 24 recognized Student Government Association clubs and organizations. Fees collected go toward scholarships and the many engaging activities provided by GCCC.

Budget Information:

The proposed increase for FY16 is necessary to offset decreased state funding and increased operational costs.

Recommended Board Action:

Board adopts the following tuition and fee rate for 2015-16:

In-state tuition and fees from	\$85 to \$88 per credit hour
Border states tuition and fees from	\$99 to \$102 per credit hour

Out-of-state tuition and fees from	\$104 to \$107 per credit hour
International tuition and fees from	\$122 to \$125 per credit hour
On-line tuition	\$140 per credit hour
West Hall and East Unit room rate	\$2,600 per year
Apartment room rate	\$3,400 per year
Broncbuster housing	\$4,000 per year
19 Meal Plan	\$2,650 per year

Board Action Taken: _____ **Approved** _____ **Disapproved**
 _____ **Ayes** _____ **Nays** _____ **No Action**

Board Member Notes:

**MARCH 2015 MONITORING REPORT
ANNUAL REPORT**

EXECUTIVE LIMITATIONS

General Executive Constraint's #2

ANNUAL

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An open climate in the decision-making process shall not be discouraged.

CEO's Interpretation:

Institutional and organizational success is achieved only through the results of reliable data and information which is collected seamlessly from the institution, thus affecting the decision-making process. In this president's view, an open climate institution is cultivated in various ways, including information and conversations gleaned from students, employees, board of Trustees, and community stake holders. Achieving a positive perception toward a presidential open climate environment, I believe, rests solely in the minds of the evaluator. This president encourages and provides opportunities for exchange and input at multiple levels on and off-campus.

Activities Encouraging an Open Climate culture by the president:

- All employee monthly meetings
- Faculty breakfast and lunches
- Regular meetings with Student Government Association
- Meetings with campus clubs and organizations
- Frequent meetings with Faculty Senate leadership
- President Involvement with community organizations
- MBWA—Management By Walking Around
- Attending student functions
- Attending Athletic events
- Advisory Board meetings
- State and Federal involvement regarding public policy affecting the college
- Chamber Activities
- Available via email, phone and personal visits from students, employees and constituents
- Service Club involvement
- Involvement with college's Endowment Association
- Department visits
- Interaction with area USD leadership
- Joining students and staff in cafeteria
- Comment/Suggestion box located outside the president's office

The above activities and engagements have resulted in an exchange of information and ideas campus and community-wide. On numerous occasions because of the above activities, I have perceived an institutional climate that values, appreciates and encourages meaningful communications throughout the organization. There are and will continue to be opportunities to develop even stronger linkages of decision-making awareness.

**MARCH 2015 MONITORING REPORT
ANNUAL**

ENDS

Academic Advancement

Students will have appropriate knowledge of transfer requirements.

**ANNUAL
#1 Page 4**

CEO's Interpretation: GCCC communicates academic prerequisites through initial advisor meetings, College Skills advisor sessions and degree plan reviews which all occur during the advising process. Transfer and articulation communication and agreements have been developed and continue to be developed to assist students in the transition and successful transfer to other institutions.

Background Information and Supporting Data:

College personnel annually identify measures for continuous improvement to insure that GCCC is staying abreast of transfer and advising changes. To facilitate this, during the 2014-14 academic year, GCCC hosted sixteen four-year institutions, (Wichita State University, University of Kansas, -Kansas State University, Fort Hays State University, Pittsburg State University, Bethany College, Newman University, Kansas State-Salina and NW Oklahoma State, Panhandle State University, Friends University and American Public University, Mid-American Nazarene, Baker University, Kansas Wesleyan University, and National American University, allowing GCCC staff and students face-to-face contact with their representatives for information about transfer programs including changes. Additionally, these campus visits allow staff to maintain a strong personal contact with four-year institutions to which GCCC students may transfer. To further solidify and streamline the transfer process for GCCC students, several partnerships have been forged with transfer institutions with the development of 2+2 agreements. During the 2014-15 year, GCCC signed a reverse transfer agreement with Kansas Wesleyan University and are formalizing plans for transfer agreements with Kansas Wesleyan in some technical career areas as well.

In addition to this information, GCCC continues to work with KBOR to develop effective marketing means to transfer and articulation work that is taking place at the state level. A communication plan has been outlined at the state level to communicate the transfer articulation of courses statewide to students. The chart below depicts the state course numbers used collectively for transfer along with how GCCC classes transfer. This chart portrays the courses which are currently approved, however, additional courses are being evaluated and added to enhance the articulation process. In summation, this means that the transferability of coursework from community colleges to universities or vice versa will not be disputed for equivalency at the point of transfer. This will help to clean up the transfer process in the state of Kansas. Working with the advisors at GCCC to help make students aware of the articulation work is continuing so that students are educated on the advising and transfer process after completing at GCCC.

KRSN Course Number	KRSN Common Course Title	Garden City CC	KRSN Course Number	KRSN Common Course Title	Garden City CC
ANT1010	Intro. to Cultural Anthropology	SOCI105	HIS1010	US History to 1877	HIST103
ANT2010	Intro. to Ling. Anthropology	Not Offered	HIS1020	US History since 1877	HIST104
ART1010	Art Appreciation	ARTS120	HIS1030	History of World Civ. To 1500	Not Offered
ART1020	Art History I	ARTS121	MAT1010	College Algebra	MATH108
ART1030	Art History II	Not Offered	MAT1020	Elementary Statistics	MATH110
BIO 1010/1011/1012	Gen. Biology and Lab for Non-majors	BIOL105	MAT2010	Calculus I	MATH122
BIO2020	Anatomy and Physiology	BIOL210	MUS1010	Music Appreciation	MUSC108
CHM 1010/1011/1012	Chemistry I and Lab for Majors	CHEM109	MUS1020	Music Theory I	Not Offered
CHM 1020/1021/1022	Chemistry II and Lab for Majors	Not Offered	PHL1010	Intro. to Philosophy	PHIL101
COM1010	Public Speaking	SPCH111	PHL1020	Ethics	PHIL102
CSC1010	Intro. to Computers and Apps.	CSCI110	PHL1030	Logic & Critical Thinking	PHIL103
ECO1010	Microeconomics	ECON112	PHY 1010/1011/1012	Physics I and Lab	PHYS205
ECO1020	Macroeconomics	ECON111	PHY 2020/2021/2022	Physics II and Lab	PHYS206
ENG1010	English Composition I	ENGL101	POL1010	Intro. to Political Science	POLS104
ENG1020	English Composition II	ENGL102	POL1020	American Government	POLS105
ENG1030	Introduction to Literature	LITR210	PSI 1010/1011/1012	Physical Science I and Lab	PHSC105
FRN1010	French I	Not Offered	PSY1010	Introduction to Psychology	PSYC101
GEO1010	World Regional Geography	GEOG101	PSY2020	Human Lifespan/ Devel. Psych.	EDUC110

KRSN Course Number	KRSN Common Course Title	Garden City CC
PSY2030	Childhood Growth & Devel.	Not Offered
SOC1010	Introduction to Sociology	SOC1102
SOC2010	Social Problems	Not Offered
SPA1010	Spanish I	LANG1322
SPA1020	Spanish II	Not Offered
THT1010	Theatre Appreciation	Not Offered
THT1020	Acting I	DRAM111
THT1030	Stagecraft	Not Offered
THT1040	Theatre Practicum	Not Offered
THT2010	Acting II	Not Offered

When students take these core classes at GCCC, the transferability will not be questioned at any public institution in Kansas. This work will strengthen the current Transfer articulation agreement that exists because it specifically states which classes will transfer as opposed to the more generic outline that currently exists.

Students will have appropriate knowledge of transfer requirements

Multiple reports are included in this ENDS analysis to outline the success of our students and how well they perceive the assistance and services provided to assist in their successful transition. Data contained in this report includes Transfer Data from the KBOR Transfer Feedback Report, a summary of the local data used for determining transfer success, a summary of the Community College Survey of Student Engagement (CCSSE) administered in the Spring 2014 and the Noel Levitz student satisfaction survey administered in fall 2014. A great deal of work has gone in to the best methods for measuring student engagement and satisfaction. The college has determined that in order to most effectively measure these outcomes, the Noel-Levitz survey will be conducted each fall and the CCSSE will be conducted each spring.

[CCSSE](#) “provides information on [student engagement](#), a key indicator of learning and, therefore, of the quality of community colleges. The survey, administered to community college students, asks questions that assess institutional practices and student behaviors that are correlated highly with student learning and student retention.” Through this survey process, information is provided back to GCCC which provides feedback and ratings on areas such as academic advising, student/faculty interaction and support services related to academic advancement. Below is a chart showing the comparison of GCCC to the 2014 and 2013 cohort. GCCC scored higher than the cohort on all benchmarks related to student learning, as well as improving each statistical category from the 2013 cohort.

CCSSE BENCHMARK COMPARISONS

Benchmark	GCCC	2014 Cohort	2013 Cohort	2012 Cohort
Student Faculty Interaction	55.3% highly satisfied	54%	50%	50.0%
Talked about career plans with instructor/advisor	2.40 on a 4 point scale	2.30	2.10	2.08
Transfer credit assistance	2.30 on a 3 point scale	2.20		2.04
How often do you use Academic advising/planning?	1.90 on 3 point scale	1.84	1.80	2.23
How Often do you use Career counseling?	1.63 on 3 point scale	1.54	1.44	1.81
How often do you talk about career plans with your advisor?	2.40 on 4 point scale	2.30	2.10	

The advising relationship and process has utmost importance and emphasis placed upon it at GCCC. Many enhancements are being made to further strengthen the advising process at GCCC including more web based training for faculty and advisors as well as increasing modes of communication to students on advising and transfer as well. Additionally, a revised early alert system has been implemented to assist and retain students more effectively and place them in contact with the resources available to them. Tammy Tabor has also instituted and is working with Faculty Senate on developmental advising strategies to assist in student advising.

As evidenced in the chart below, students indicated that they believe GCCC provides support and assistance in the academic and career planning areas. By enhancing the referral process, this will only further develop the support systems available to students to assist in their academic success and transfer process.

CCSSE Survey

Benchmark	GCCC	2014 Cohort	2013 Cohort
This college provides the support you need to help you succeed in college	3.09 on 4 point scale	3.03	3.01
Before the end of my first term at this college, an advisor helped me develop an academic plan (a personalized plan with a defined sequence of courses for completing a college certificate or degree and/or for transferring to a 4-year college or university).	66%	64%	50%

Noel Levitz Student Satisfaction Survey

The Noel-Levitz Student Satisfaction survey was conducted in the fall 2014. This survey assesses the importance of multiple services at an institution and weighs the importance against the student's satisfaction level. This is critical so that you can measure the importance of various services against the satisfaction and make decisions based upon this information. This survey will begin to be administered each fall semester so that we have comparative data to measure against. The chart below highlights the student satisfaction on a 7 point scale. The data is compared against the last administration at GCCC in 2010 as well as the 2014 Midwest Community College cohort.

Item	GCCC Student Satisfaction 2014	GCCC Student Satisfaction 2010	Midwest cohort satisfaction 2014
Academic Advising/Counseling	6.00	5.64	5.40
Instructional Effectiveness	5.84	*	5.41
My advisor is approachable	6.28	5.94	5.58
My advisor helps me set goals	6.06	5.65	5.18
My advisor is knowledgeable about program requirements	6.08	5.80	5.60
My advisor is knowledgeable about transfer requirements to other schools	5.87	5.50	5.31
Academic support services adequately meet the needs of students	5.82	*	5.49
Tutoring services are readily available	6.09	5.80	5.64

As evidenced by the data, GCCC student satisfaction with advising processes and advisor knowledge is higher than the 2010 administration as well as the Midwest cohort. Additionally, in the overview provided by Noel Levitz, Academic advising was listed as a strength as well as individual advisor knowledge of program and transfer requirements.

Students will have the academic prerequisites sufficient for successful transfer.

KBOR Transfer Feedback Report:

The KBOR Transfer Feedback Report data shows how GCCC students have compared academically in Fall 2013 to native students at the regents institutions and Washburn. GCCC students completed and transferred 49.0 hours on average to the regents institutions. GCCC students completed more hours per semester or a higher percentage of hours completed versus hours attempted at all institutions except

The University of Kansas. This measurement shows that our continuing students are persisting and advancing towards degrees at a faster pace than the counterparts.

Additionally, transfer students had high G.P.A.'s when leaving GCCC to transition to the regents institutions.

Transfer institution	G.P.A of entering GCCC student
FHSU	3.14
Kansas State University	3.19
University of Kansas	3.29
Wichita State University	3.23

This speaks to the level of academic preparedness prior to transfer and students continuing academic success at regents institutions who started their academic endeavors at GCCC. As indicated in the chart below, GCCC students are advancing towards baccalaureate degrees at regents institutions at a faster pace than the counterparts and are continuing to maintain GPA's at or above their counterparts in the process. The numbers in parentheses are the number of transfer students from GCCC attending each institution in fall 2013.

Institution Name	Percent of Hours Passed		Mean Grade Point Average	
	GCCC Students (Current,Continuing)	Native Students	GCCC Students (Current,Continuing)	Native Students
Emporia State Univ.	87% (4), 93%(14)	89%	2.58, 2.78	2.83
Fort Hays State	87%(44), 89%(112)	83%	2.57, 2.83	2.46
Kansas State Univ.	84%(44), 90%(79)	91%	2.65, 2.87	2.91
Univ. of Kansas	91%(11), 87%(34)	89%	3.00, 2.73	2.95
Washburn Univ.	97%(15)	80%	2.97	2.70
Wichita State Univ.	84%(28), 88%(69)	85%	2.58, 2.62	2.54
Pittsburg State Univ.	n/r			

Institutional Monitoring

Starting in March of 2011, the Board of Trustees was presented with data from a revised method of monitoring that students will have the academic prerequisites sufficient to transfer. An institutional approach is being made to track degree-seeking students who are on target to transfer and determining if GCCC has provided them with a core set of academic prerequisites.

The dataset used to monitor this indicator is the first-time, full-time, degree-seeking student cohort. This group denotes a national standard used to monitor successful graduation and transfer through

IPEDS reporting. The data for this annual report is from the 2010 cohort, tracked for 150% of the normal timeframe for graduation or transfer (customary tracking timeline). **It should be noted as well, that GCCC holds a graduation rate at 33% within a 150% timeframe. Nationally, at all two year colleges, the average is 31%, with public two-year institutions only at 20%.** www.nces.ed.gov This data shows that GCCC students are graduating at a higher rate than the national average, but considerable work is needed to continue improving the graduation rates.

Starting in March of 2011, the Board of Trustees was presented with data from a revised method of monitoring that students will have the academic prerequisites sufficient to transfer. An institutional approach is being made to track degree-seeking students who are on target to transfer and determining if GCCC has provided them with a core set of academic prerequisites.

The dataset used to monitor this indicator is the first-time, full-time, degree-seeking student cohort. This group denotes a national standard used to monitor successful graduation and transfer through IPEDS reporting. The data for this annual report is from the 2011 cohort, tracked for 150% of the normal timeframe for graduation or transfer (customary tracking timeline). The 2011 cohort consists of 366 students, all of whom were degree-seeking when they entered during the fall 2011 semester. Of these students, 97 were pursuing a non-transferable degree or certificate. Of these students, 36 (37%) completed their certificate or graduated within 150% of normal time.

The remaining 269 students were on track to graduate with a transferable degree and 104 (39%) graduated. While we can assume that the 104 students who graduated and met the transfer and articulation agreements had the necessary academic pre-requisites, we ultimately want to study all transfer student coursework, so no such assumptions were made. Each institution and program differs somewhat in the courses that are accepted in a Transfer and Articulation agreement, so we took a look at GCCC transfer student preparation in four specific core classes that are included in all agreements: English I, English II, Speech, and College Algebra. Considering these courses, of the 269 transfer program students:

- 74% (198) students successfully completed at least one core class
- 62% (168) students successfully completed at least two core classes
- 57% (152) students successfully completed at least three core classes
- 43% (116) students successfully completed all four core classes

Note: only grades of "C" or better were considered

The following table shows a three year trend of the above data:

Number of Core Courses Successfully Completed	FFF11	FFF10	FFF09
One or More	74%	70%	75%
Two or More	62%	57%	64%
Three or More	57%	49%	57%
Four	43%	37%	40%

This data demonstrates the rates at which GCCC transfer program students complete the four identified core classes which are traditionally included in transfer agreements and are required of nearly all transfer programs. These four classes represent the minimum requirements needed for students to graduate with associate and bachelor degrees. Although there may be additional coursework needed in English and math depending upon major, passing these four core classes with a "C" or better is a

prerequisite for degree completion at the transfer institution. Institutions vary on the number and specific courses required in social sciences, humanities and life sciences.

With more than half of our transfer students completing at least three of these core courses, they are academically prepared for success at the transfer institution. By completing these with a "C" or better, they have prepared themselves to move directly into upper level coursework upon transferring. Three-fourths of our transfer population successfully completed at least three of the core courses, and nearly 3 out of 4 completed English I, English II, and Public Speaking. These three courses demonstrate the sufficient skills of transfer students in written and spoken language skills as evidenced by the degree requirements necessary at GCCC and transfer institutions.

Work continues at the state level to assist with easing the transfer process regarding equivalency of courses. At the institution level, work is happening with students to assist in proper placement into courses and providing them with proper remedial work at GCCC to prepare them for completion of the degree required coursework. To this end, the math department has evaluated and determined changes for the math sequence for this coming fall. This change is being made due to observation and data from the math department on student success in remedial courses.

On a final note, work is being done specifically to ensure that students have sufficient academic prerequisites in reading for successful transfer process. Discussion on addressing how to increase student success for those who test below college-level reading standards is taking place. Currently, a committee is assessing reading placement, the reading curriculum, alignment of reading placement with concordance studies, and exploring the supporting data that led to mandating developmental reading courses.

Incidental Information March 2015

Ryan Ruda, Vice President of Student Services/Athletics:

Enrollment

Summer enrollment began March 9th. This summer will see 4 separate sessions with two-3 week sessions, 1 6 week session and a short session at the end of July.

The spring semester will see a second 8 weeks session of classes which will start on March 23rd. This session has a wide caderie of offering that helps a student come in and pick up some general education courses and get started this spring towards their educational goals

Bloodmobile

Trish Miller, College Health Nurse did a tremendous job of coordinating the college bloodmobile this past February. Over 60 pints were donated with the Criminal Justice Club and the Student Nursing Association winning the student competition for involvement in the bloodmobile.

Trish will also be working with Garden City Vision Source to sponsor a free eye exam for students on March 10th in the BTSC.

Admissions

Admissions has been busy with campus visits and student tours. Additionally, they have also helped to sponsor the Fine Arts Day held on campus March 5th and the Hispanic Student Leadership conference at GCCC on March 6th. These are great recruitment events that admissions remains very active in in sponsoring.

Athletics

Loysa Morris was selected to the KJCCC Second Team all-conference for Women's Basketball. Additionally, Tyrell Springer was voted as the Defensive Player of the Year for the conference while also making 2nd team all-conference. Davon Anderson was selected as Honorable Mention all-conference for men's basketball.

J.J. Benes was recognized as the National Junior College Athletic Association Player of the week in February for his stellar pitching performances to start the season. J. J. is from Colorado Springs and is currently 2-0 on the season with 15 strikeouts.

Rachel Roe was selected as the KJCCC player of the week for her pitching performance against Hutchinson where she allowed 1 run and struck out 5. She is a sophomore from Dunnellon, Florida.

The men and women's indoor track team qualified 14 athletes for the National meet in New Mexico and will be competing March 6-8th.

Jim Boy and Brock Baker and their rodeo team is to be commended for a tremendous job of hosting the GCCC Rodeo the last weekend of February. There was great attendance and several compliments received on how well the rodeo was organized and ran.

Dr. Bruce Exstrom, Vice President for Instructional Services:

Now that the spring semester is in full swing, GCCC also offers a 2nd 8-week class schedule that begins March 23. This session allows for students to enroll in some classes that provide flexibility in their work schedules and allows students to enroll in classes who may have missed the initial semester start date or allow for students to pick-up extra credit hours and expedite their program completion allowing for graduation sooner. Instructional Services works closely with Student Services to provide a range of classes that may appeal to students and enhance their chances for success and increases retention of students as well. There are many sections that allow for flexibility, we are offering hybrid classes, online classes, and evening sections. Enrollment is ongoing until the first day of March 23.

Of course, with the early spring semester comes some unpredictable weather. At GCCC each course has an online component provided by e-College. All courses, no matter if fully face-to-face, hybrid, or other delivery have a course shell online that may provide for assignments, faculty-student communication, videos, etc. This enables students, who may miss class for various reasons, to catch up on missed material in classes. Faculty informs their division director and VP for Instruction in case of any absence, and we always try to provide a substitute who may deliver the assignments to keep students up to date. Students are always able to access assignments if the faculty utilizes the online component, so that learning is not negatively affected if a student misses class.

Our Comprehensive Learning Center (CLC) located in the Library is experiencing increased student activity during the middle part of the spring semester. Faculty are utilizing the facility to conduct supplemental learning experiences for their students to enhance learning. The buzz of activity is good to see and our faculty are working closely with tutors to increase chances for success. The tutors are all trained and receive certification from the CLC. The certifications of tutors enhance the experience for all students. Special training workshops are conducted to increase skills of our tutors.

Our need for developmental classes continues to be a need at GCCC. We have joined the National Association of Developmental Education. This organization provides resources and best practices for developmental education. The faculty are working on some new initiatives for next fall 2015 to increase student success in developmental Math and developmental English. Several initiatives are being proposed for next fall to accelerate progress through both of those areas. The initial proposed initiative would be to take a cohort of students that test at the high end of the developmental sequence and provide a mechanism to guide them through a developmental course or short term course and then enroll in a graduation eligible course in the same semester, thereby reducing time in developmental work while enhancing learning.

As part of the developmental education initiative, Instructional Services is working closely with Student Services to create an advising process that provides a joint effort between faculty advising and student services advising. Tammy Tabor, from Student Services, has created a developmental advising training day, conducted on March 6. This joint effort will provide a method for increased communication to properly advise students who require developmental education courses. The Instructional Leadership Team has met with Student Services personnel to provide for this new process so that everyone understands the advising model and to ensure proper placement of students and increase student success and student retention.

The Instructional Leadership Team has formed a small committee to put together a “template” of information that would be provided to all instructional programs for webpages submission. The goal of the committee is to provide consistent content to our IT department to provide a more consistent webpage presence. Prospective students begin to look at our webpage for information on programs, and the goal is to provide the same type of information so that students can get an idea of program interest so that they can begin making decisions for summer or fall entrance.

The matrix for transfer classes supported and maintained by the Kansas Board of Regents (KBOR) continues to provide students across the state ease of transfer throughout Kansas. GCCC submits any changes or course number changes to KBOR to make sure that receiving institutions have correct information for transfer students. The outreach classes at our high schools also benefit from this material, as additional students continue to enroll in college classes while in high school and then enroll at a Kansas institution of higher learning. This jump start on college is beneficial to many students, no matter how many courses are completed. Many students are beginning at community colleges and then graduate from high school, and enroll at a 4-year institution with credit hours ready to transfer.

Information is listed on the KBOR website:

http://www.kansasregents.org/academic_affairs/transfer_articulation

As the spring semester progresses, it is time to plan for summer and fall schedules. All departments have submitted the fall schedules and the summer schedules are available to students. The instructional programs have begun working together to put together the most convenient schedules for students so that full-time students are able to register for 12-21 credit hours in a semester. The hybrid format, online delivery, and the 4-day schedule for many courses has enabled students to work around their employment schedules and provide options to take classes at various times.

Dee Wigner, Executive Vice President:

Business Office

The first day of financial aid distribution for the spring semester was February 23rd. Over 600 refund checks have been processed in excess of \$900,000. The first week of distribution is the busiest but financial aid is still being processed daily.

Business office staff assisted with the GCCC rodeo February 27 to March 1 by receipting contestant fees and preparing checks for the winners. Although it was very cold, everyone enjoys working with Jim Boy, Brock and the rodeo team during this annual event.

The college has been contracted by the endowment association to perform routine accounting and financial reporting processes. Deb Nicholson, GCCC comptroller, is learning their bookkeeping processes and procedures. GCCC business office staff will prepare monthly financial reports for the association board.

Campus Police

On February 10-11, 2015 the Campus Police Chief and personnel from Residential Life attended the Kansas Coalition against Sexual & Domestic Violence conference. The conference, which was held in Topeka, was informative and many ideas were discussed. Campus Police & Residential Life will discuss conference topics and present awareness campaign ideas to SGA, in hopes to partner with them to address these important issues.

Payroll

Each year brings new federal and state reporting requirements. This year, KPERS reporting has changed significantly. With a few minor issues, double reporting for KPERS in the month of February was completed. Additional information requirements for the final 2014 KPERS annual report, the new pay period reporting, and the fact the KPERS employees in Topeka have been swamped with the changes and helping clients through the processes, substantially increased the time required for KPERS reports. Going forward, Pay Period Reporting (monthly reporting), will undoubtedly be easier.

Dallas Crist, Payroll Coordinator, attended a Health Care Reform workshop in Wichita that covered the new IRS reporting requirements for Forms 1094-B, 1094-C, 1095-B, 1095-C, with regard to Sections 6055 and 6056 of the Internal Revenue Code. These new regulations require much analysis, data entry and testing, as well as implementation in the Ellucian/Colleague module.

Human Resources

Twelve new employees participated in New Employee Orientation this month. The annual Integrated Postsecondary Education Data System (IPEDS) report on personnel was finalized and submitted.

Facilities

Maintenance has been busy catching up on work orders throughout campus. This month, projects included painting the football hallways and installing new cove base. The woodshop was cleaned and remodeled. Department tools and equipment were inventoried.

Grounds crews were busy with snow removal and preparing for the growing season. Fertilizer was inventoried and ordered, machines and mowers were serviced and the entrance to the Fouse Science and Math building was cleared of overgrown bushes. The fence at Tangeman Fields was repaired and a gate

installed at Williams Stadium for easier access. Outdoor benches and planters were placed at the Fine Arts Parking Lot.

Custodians have been busy with basketball and baseball games as well as events such as the FFA District Contest and the blood drive

Small Business Development Center

Cheryl, Megan, Mike and Mark traveled to Topeka to attend Legislative Days at the State Capitol on February 10th to meet with our legislators. This gives us the opportunity to not only share with them what the KSBDC has been doing to help small businesses, which are the cornerstones of our communities, but also inquire and discuss with them additional ways the KSBDC can combine forces with them to strengthen and build a healthier economy. Each regional KSBDC office is responsible for personally meeting with the legislators that serve our respective areas. We were fortunate enough to meet with 4 of our 5 Senators and 11 of the 14 Representatives given their hectic schedule that day due to the legislative sessions being very intense and lasting much longer than scheduled. All are very supportive of the KSBDC and we will follow up with additional information they requested.

The KSBDC will recognize our 2015 Emerging and Existing Small Business Award winners on March 10 at the State Capitol. We are excited to announce that Garden City Propane LLC here in Garden City is our Existing Business of the Year and Women's Specialists of Liberal, PA (Dr. Lamberto Flores) is our Emerging Business of the Year for the GCCC Regional Center. Each KSBDC regional center recognizes both an Emerging Business of the Year and an Existing Business of the Year to celebrate the accomplishments of these small businesses that have benefitted from KSBDC consulting and training support. The KSBDC honors 16 total businesses across the state each year. This award is the highest honor given to our clients to recognize them for their business successes. All award winners are recognized with a resolution on the floor of both the House and Senate Sessions that day. That evening a reception and awards ceremony is held in the Capitol's Rotunda where each award winner is recognized and presented an award plaque by the respective region's Senator and/or Representative, along with the KSBDC Consultant. This is a fun and engaging evening of networking with small business constituents, peer legislators, and other KSBDC partners and supporters.