

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

October 14, 2014

Trustees Present: William S. Clifford, Jeff Crist, Merylyn Douglass, Ron Schwartz, Steve Sterling, Terri Worf

Others Present: Debra Atkinson, Deputy Clerk
Sarah Bradley, SGA President
Dr. Bruce Exstrom, Vice President of Instructional Services
Matthew High, Head Cross Country/Track and Field Coach
Angie Haflich, *Garden City Telegram*
Micah Kasriel, SSS Career & Leadership Advisor, Student Government Co-Advisor
Doug Marshall, Assistant Cross Country/Track and Field Coach
Stewart Nelson, Architect, Gibson, Mancini, Carmichael and Nelson
Don Reule, Community Member
Ryan Ruda, Vice President of Student Services/Athletic Director
Herbert Swender, President
Tammy Tabor, Student Services Specialist
Dee Wigner, Executive Vice President

CALL TO ORDER:

As Chair Douglass was running late Vice Chair Crist called the regular board meeting to order at 6:04 p.m.

COMMENTS FROM THE CHAIR:

Vice Chair Crist thanked everyone for attending the GCCC Board of Trustee meeting and made the following comments:

- Congratulated Nancy Unruh as she was recognized at the annual Kansas Association of Collegiate Registrars and Admissions Officers conference with the Dick Elkins Special Service Award. This honor is bestowed for outstanding leadership and special dedication to KACRAO.
- Extended congratulations to Kathy Blau. Kathy received recognition at the annual GCCC Endowment Association scholarship celebration for Outstanding Service to Students. Kathy is a terrific advocate for students and a tremendous resource to connect students to financial assistance.
- Thanked all the volunteers that made the 2014 GCCC Endowment Association phonathon a success.
- Reminded fellow trustees that Saturday, October 18 Broncbusters play Fort Scott. This will be homecoming for the Busters. Game time is 7:00 p.m.

OPEN COMMENTS FROM PUBLIC:

Vice Chair Crist opened the meeting in the absence of Chair Douglass and noted that no one from the public had registered to make comments..

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director, introduced new GCCC employees, John Green, Assistant Director of Residential Life, and Doug Marshall, Assistant Cross Country/Track and Field Coach.

Dr. Swender welcomed all new employees and presented each with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Sarah Bradley, SGA President, reported that SGA has hosted or assisted with the following events:

- SGA members staffed the phones for the 2014 GCCC Endowment Association Phonathon on September

29.

- Blizzard of Bucks was recently held and well attended.
- First and second round of GCCC homecoming elections have been held and a Queen and King have been chosen and will be crowned at half time of the October 18 GCCC Homecoming football game.
- Homecoming bonfire will take place at dusk on October 16. This year the bonfire will be held between the Access and Opportunity Center and the First Assembly church.

Bradley shared with trustees that SGA is hosting a campus food drive in conjunction with the Finney Co United Way. In an effort to get the most donations possible, a donation box has been placed at the main entrance of each building. The drive kicked off on Monday, October 6, and it will continue through November 14th.

A portion of the donations will be kept here on campus for GCCC students.

Vice Chair Christ thanked Bradley for her report.

REPORT FROM FACULTY SENATE:

Faculty Senate was not present and no report was given.

Chair Douglass arrived at 6:12 p.m. and continued to conduct business.

REPORTS:

Trustees received numerous informational reports as part of the electronic Board packet.

GCCC/NAU

National American University (NAU) representatives visited GCCC, and most of the hard work to create seamless articulation in the Business Administration, Marketing, Accounting, and Criminal Justice programs is complete. NAU will offer a combination of distance delivery along with face-to-face classes beginning in the winter session which will begin mid December 2014.

Jeanne Clery Disclosure:

Dr. Swender noted that Trustees had been provided a copy of the campus crime statistics. The annual security report and Crime Statistics were entered into the federal data base as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Dr. Swender expressed special appreciation to administrative services, student services, and security for their hard work in producing the report.

Scholarships, loans, grants:

Dr. Swender shared with trustees that over \$2,800,000 has been posted to student's accounts from scholarships, loans, and grants for the fall 2014 semester. The business office has issued 779 financial aid refund checks to students for \$975,599.51, which is a great stimulus for the community. Dr. Swender went on to share that GCCC's Cohort Default Rate for FY 11 is 7.9% which remains unchanged from the draft rate published earlier this year. Dr. Swender commented, "This is absolutely very big news and it is directly related to our institutional efforts in Student Services to take care of business."

Garden City Community College Part of \$12 Million Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Award:

Garden City Community College is a participant in the only consortia grant awarded to Kansas. GCCC is in partner with four institutions of post-secondary education (Washburn University and Washburn Institute of Technology, Flint Hills Technical College and Wichita Area Technical College) that was awarded a \$12 million grant from the U.S. Department of Labor to support job-driven training efforts across Kansas. The grant which will be titled, KanTRAIN provides Kansas workers with opportunities to attain industry-recognized credentials

and training at Garden City Community College. Grant funds will expand and improve GCCC's ability to deliver education and career training programs to help job seekers attain the skills needed for high-wage, high-demand jobs in the advanced manufacturing industries.

Garden City Community College will receive \$1,975,549 through the KanTRAIN grant for expansion of the welding program and workforce development. Dr. Swender extended his thanks and appreciation to Angie Haflich, Garden City Telegram, for the excellent coverage received regarding the awarding of this grant to GCCC. Dr. Swender went on to explain that GCCC is exploring the possibility of locating the program in the south side of the newly acquired property adjacent to campus, formerly known as the Center for Independent Living. The new facility will provide increased capacity and the hope is to reduce training time from two years to an optional time frame of 18 weeks to complete basic certificate and workplace credentials.

Dodge City Community College Merger:

A special DCCC Board of Trustees meeting was held on Tuesday, October 7. The main agenda item was the merger of DCCC with Fort Hays State University. DCCC board of Trustee voted 3-3. The split vote essentially ended the merger discussion at this time. Dr. Swender stated that Garden City Community College supports the position of the DCCC board and their decision. Dr. Swender went on to say that he has not been approached by Dodge City Community College or Ft. Hays officials to be considered in a merger arrangement. He continued by stating that in his view this would not be a good move for GCCC.

Disney Institute:

Dr. Swender reminded members that Wednesday, October 29, 2014, Disney Institute will be held on our campus. GCCC has teamed up with NAU to offer this unique opportunity for business and industry leaders in our community that are looking for insight into the strategies that will be of value in growing and providing quality service. This will be the first of a series of Continuous Performance Improvement (CPI) seminars that will be offered on the GCCC campus.

Joint Board Meeting:

The joint board meeting (a traditional listening/discussion meeting) with Dodge City Community College, Seward County Community College and Garden City Community College has been scheduled for December 1. Dr. Swender asked trustees to let Debbie know of their availability for this event.

Conversations:

Preliminary conversations are taking place regarding the creation of a Western Kansas Community College System. This model would involve the six Western Kansas community colleges coming together to form one system with shared programs and processes. GCCC has agreed to participate in the study; however, there are no expectations for such actions from GCCC administration.

Dr. Swender introduced Mr. Stewart Nelson, architect with Gibson, Mancini, Carmichael and Nelson. Nelson presented a concept video and an artist rendering of a proposed athletic facility, complete with weight room, training area, four locker rooms, president's box seats and additional parking. Nelson explained that this video represented phase II of the Multi Sports Complex project and is a work in progress. Dr. Swender added that the facility would be located on the north end of the Broncbuster football stadium and financing of the project would be philanthropic.

Chair Douglass thanked Nelson for the contemporary presentation.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items III- A-G as presented.

Motion:

Sterling moved, seconded by Schwartz, to approve consent agenda items, III-A-G as presented.

Ayes: Clifford, Crist, Douglass, Schwartz Sterling, Worf

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (September 9, 2014)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-1 Perceptive Software Annual Maintenance Agreement

Vendor: ImageNow

For: Annual Maintenance Agreement

Amount: \$24,192

D-2 Student Housing Furniture

Vendor: Leeder Furniture

For: Student Housing Furniture (new construction)

Amount: not to exceed \$70,000

D-3 Pauline Joyce Parking Lot

Vendor: JAG Construction

For: Class C Fly Ash

Amount: \$75,000

D-4 Network Connectivity and Wireless Access for Student Housing Complex (new construction)

Vendor: CDW-G

For: Network Connectivity and Wireless Access

Amount: \$30,406

(Supporting documents filed with official minutes.)

(E) APPROVED EDUKAN AUDIT

(Supporting documents filed with official minutes.)

(F) ACCEPT TAACCCT ROUND 4 GRANT

(Supporting documents filed with official minutes.)

(G) APPROVED AUTOMATIC TELLER MACHINE

(Supporting documents filed with official minutes.)

OTHER:

This past summer, the GCCC board took action to fund renovation and construction dollars for campus housing construction and student center renovations. Revenue bonds have been secured through GCCC's financial

advisor, Ransom Financial Services. Mr. Stewart Nelson, architect with Gibson, Mancini, Carmichael and Nelson was in attendance to present renovation plans to the Beth Tedrow Student Center and address any questions. The Student Center renovation plans include: ADA restrooms, relocation of meeting rooms, moving the Broncbuster Bookstore to the main level, and the addition of a snack bar/coffee shop. Renovation of the Student Union will increase the square footage of both the Endowment Room and the Kinney Room. The general “flow” of the building will be improved. Both meeting rooms will be near an exterior door and restroom facilities. The men’s and women’s restrooms will be completely remodeled. The entrance to the cafeteria will be moved to the south set of doors on the east side of cafeteria. Those entering the cafeteria will walk past the “store front” display of the relocated bookstore. Students will be able to relax in the new updated commons area or enjoy the new snack bar. The commons area will be modernized and designed to encourage small group gatherings and student socialization.

The lower level will receive minor aesthetic updates. Student games such as pool tables and ping pong will be moved downstairs to the current location of the bookstore. The area will be enclosed to reduce ambient noise. Two existing small rooms downstairs will become one nice size SGA office.

Renovations are scheduled to begin at the end of the spring 2015 semester and be completed in time for the beginning of the fall 2015 semester.

All Trustees indicated approval and appreciation of the proposed floor plan.
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

Annual, Work Preparedness

Quarterly, General Executive Constraints #7, #8

Quarterly, Asset Protection #5

Trustees agreed to accept monitoring reports as presented.

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

Annual, Essential Skills

Annual, Workforce Development

No changes were recommended at this time.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- The Senior Living Center on Campus Drive is moving forward and is currently taking bids from contractors.
- FCEDC has changed monthly meeting date to Tuesday, October 22, to better fit member schedules.
- FCEDC hosted the kREDA last month and was a big success. Thank you to everyone that was able to attend part of the two day meeting.
- FCEDC will host the KEDA annual meeting scheduled in October 2015. This will bring in economic development people from all over the state.
- Current housing shortage in Garden City continues to be a top priority for FCEDC.
- Clean up of the old packing plant is underway, however demolition of existing on site buildings will be negotiated with the purchaser of the property. An interested prospect will be visiting the site again soon.

There is a possibility that the prospect will not need the entire acreage and would consider selling part of it. TP & L is in need of more space and the location could work for them. As of December 31, 2013, 10,000 truckloads of wind turbine parts have hauled out of the TP&L Garden City site. Their contract to service area has now increased from a 500 mile radius to a 1,000 mile radius.

REPORT KACCT from TRUSTEE RON SCHWARTZ:

- KACCT met in Pratt September 12 & 13. Dr. Swender met with the EduKan Presidents while I attended the Trustee meeting to wordsmith and edit KACCT Guiding Principles.
- Representative Mike Pompeo gave a 30 minute campaign speech and an opportunity to visit one on one.
- Andy Tompkins and Chairman Wilk of KBOR attended and spoke to the group, sharing KBOR's 20/20 vision which is to have a 60% completion rate by year 2020. Community Colleges and Technical training will play a large role in accomplishing this goal.
- Noah Brown, CEO of The Association of Community College Trustees, spoke to members of KACCT. ACCT governs 1,200 schools; generate \$830 billion which is 7% of the GNP. Community Colleges are an enormous impact on the nation's economy. In these 1,200 community colleges, we serve 15 million students, 81,000 students in Kansas alone. Brown recommends that we strive to stay with local governance and keep state funding around 20% and 40% local.
- Challenges we face are accountability, we need to make sure people know who we are, insuring we are responsive to owner needs. If we are to survive as community colleges we need to live in the future and not continue living as in the past.
- Performance based funding is back even though it didn't work in the 80's, even though it sounded good, it finally went away. Sixteen States currently have some form of performance funding.
- There are things we can do as a community college.
 1. Get a good return on any new money
 2. Welcome students and make it convenient to enroll, i.e. one stop.
 3. Insure a strong association
 4. Communicate results of successes
- David Marshall, from Hutchinson Community College, shared a video presentation about Hutchinson Community College with the group. His IT/Marketing Department put together the video, highlighting Hutchinson's service to more than 10,000 students/year,
- Members of the Executive Committee answered questions from Jerry Cook, as moderator, regarding communication to fellow Board members following KACCT meetings. Questions and good discussion followed. Kansas Open Meetings Act (KOMA) concerns regarding email communication was discussed. Members were reminded that if a quorum is communicated with, it must be under KOMA rules
- Floris Jean Hampton, Dodge City Community College gave a brief update regarding the proposed merger between FHSU and DCCC.

OWNERSHIP LINKAGE:

Trustees indicated a positive response of the community to the new football facility.

Meeting adjourned at 8:15 p.m.

UPCOMING CALENDAR EVENTS:

Nov. 24-28 Thanksgiving Holiday
Dec. 7-8 KACCT Quarterly meeting at Fort Scott Community College
Dec. 7 Vespers, 3:00 p.m., Pauline Joyce Fine Arts Auditorium
Dec. 8 Guitar Concert, 7:30 p.m., Pauline Joyce Fine Arts Auditorium
Dec. 9 Monthly meeting of GCCC Board of Trustees, 6:00 p.m., Endowment Room, Beth Tedrow Student Center
Dec. 13 Tuba Christmas, 3:00-5:00 p.m., Pauline Joyce Fine Arts Auditorium
Dec.22-Jan.2 Christmas Holiday

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board