

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**September 9, 2014**

Trustees Present: William S. Clifford, Jeff Crist, Marilyn Douglass, Ron Schwartz, Terri Worf

Trustees Absent: Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk  
Kale Baker, Student  
Sarah Bradley, SGA President  
Dr. Bruce Exstrom, Vice President of Instructional Services  
Angie Haflich, *Garden City Telegram*  
Terry Lee, Faculty Senate President/ Science Instructor  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Herbert Swender, President  
Tammy Tabor, Student Services Specialist  
Dee Wigner, Executive Vice President

**CALL TO ORDER:**

Chari Douglass called the regular board meeting to order at 6:02 p.m.

**COMMENTS FROM THE CHAIR:**

Chair Douglass thanked everyone for attending the GCCC Board of Trustee meeting and made the following comments:

- Congratulated GCCC Football team on their first win of the season, on August 30 vs Highland Community College. This was the first football game to be played at the new athletic complex.
- Expressed appreciation to everyone involved in preparing the stadium for use. Quality and excellence was truly reflected in the signage, parking and walkways to the seating.
- Thanked First Assembly of God Church for the use of their facilities.
- Kudos to GCCC Cheer and Dance squad, and Pep Band. Outstanding representation and performances.
- Noted that fall sports including soccer and volleyball are currently active.
- Congratulated GCCC staff and faculty on increased enrollment and for surpassing the 2014 goal of 22,100 credit hour.
- Stated that even though the Busters lost to Dodge City Community College last weekend, GCCC is proud of the conduct of players on and off the field. Busters displayed a high level and quality of sportsmanship.

**OPEN COMMENTS FROM PUBLIC:**

Chair Douglass noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Vice President of Instructional Services, Dr. Bruce Exstrom, introduced new GCCC Meghan Abeyta, Cosmetology Instructor.

Dr. Swender welcomed Megan and presented her with a GCCC Broncbuster lapel pin.

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Sarah Bradley, SGA President, reported that SGA has hosted the following events:

- Clearly You Crystals on September 4, over 100 students participated and had a good time.
- Breakfast Bingo begins tonight at 8:30.

Bradley took a few minutes to extend an invitation to Trustees to attend the 9-11 Observance on Thursday, September 11 at 10:30. Location will be north flag pole of administration building (SCSC). Service will begin at 10:30 lasting approximately 15-20 minutes.

Future events:

- Constitution Day on September 17
- GCCC Homecoming October 18

Chair Douglass thanked Bradley for her report.

### **REPORT FROM FACULTY SENATE:**

Terry Lee, Faculty Senate President/ Science Instructor, shared with Trustees that faculty senate meets on a regular bi-weekly basis. Classes are up and running and students have begun to settle in. Phase I of the mobile technology initiative has begun. Lee reported that approximately one-half of full-time faculty have been provided their mobile devices to utilize in the classroom and in the office. Phase II of the mobile technology has begun with the other one-half of full-time faculty receiving their mobile technology. January 2015 is target date to have all mobile technology up and running smoothly.

Douglass thanked Lee for his report.

### **REPORTS:**

Trustees received numerous informational reports as part of the electronic Board packet. A complete report is filed in the electronic Board packet.

President's Report:

#### **Incidental Information:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

#### **Broncbuster Athletic Complex Dedication:**

September 27 is the date that has been scheduled for the dedication of the Broncbuster Athletic complex. Busters will play Independence Community College in a 1:00 p.m. game. Various activities are in the planning stage and will be communicated at a later date. President Swender will host a "President's Circle" tailgate at 11:30 a.m.-12:30 p.m. in the newly designated tailgate area.

#### **Campus Police:**

President Swender expressed his appreciation to GCCC Campus Police Chief, Rodney Dozier, for his efforts in raising awareness about campus safety.

#### **Workforce Development:**

Jerrad Webb who is currently EMST instructor (has been recruited by our administrative team and has agreed to accept the position of Director of Workforce Development). Jerrad will begin his new duties January 2015.

#### **Pauline Joyce Parking Lot:**

Re-surfacing and re-engineering of the Pauline Joyce Parking lot is scheduled to begin next week. The asphalt parking lot will be replaced with concrete with sufficient slope to address proper drainage. The projected completion date is 120 days from beginning. Arrangements are being made for alternative parking.

#### **Listening Sessions:**

President Swender reported that four scheduled listening sessions with employees were concluded. The college was divided into four sectors: General academic faculty; Technical faculty; classified staff/administration; and athletic staff/coaches. President Swender stated that excellent feedback has been received.

Disney Institute:

GCCC is moving forward in hosting Disney Institute on October 29 with NAU. The seminar will be limited to 150 people at a cost of \$399, with \$349 for corporate rate. Flyers will be going in Garden City Area Chamber of Commerce packets and sent out on an email blast.

Presidential Summit:

President Swender shared with trustees that within the next 30-45 days GCCC will host a President's Workforce Summit. Select area business and industry leaders will be invited to attend and share what their challenges and issues are in acquiring and training a skilled workforce.

KACCT Discussion Topic:

Presidents will be meeting in Pratt this weekend to attend the Kansas Association of Community College Trustees quarterly meeting. Anticipated topics of discussion in the Council of Presidents meeting will deal with a regional community college concept (six southwest Kansas CC's) and the proposed merger between Ft. Hays and Dodge City Community College. Also to be discussed will be the Performance Based Funding (state funding) that is on the hot topic list.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- Multi-National company is planning another site visit within the month.
- Update on Holcomb project: Contract has been signed with truck/travel center for 8-10 acres, there are 90 days of the due diligence period remaining.
- FCEDC is negotiating with the owners of the former Monfort site to facilitate restoration of the property to a shovel-ready industrial site.
- Prairie View Acres housing develop should start with infrastructure this month. Vertical construction is anticipated to begin in January 2015.
- Midwest Health Senior Living is moving forward and anticipation completion in less than 18 months.

**REPORT KACCT:**

- Trustee Schwartz shared with trustees that he would be attending the quarterly KACCT meeting in Pratt on September 12 and 13.
- Trustee Schwartz gave a brief overview of the Guiding Principles of the Kansas Association of Community College Trustees. The goal is make sure that Kansas State Board of Regent and legislators are aware of what KACCT is in support of and what KACCT does not support.

**CONSENT AGENDA:**

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items III- A-D as presented.

**Motion:**

*Worf moved, seconded by Clifford, to approve consent agenda items, III-A-D as presented.*

*Ayes: Clifford, Crist, Douglass, Schwartz, Worf*

*Nays: None*

*Motion carried: 5-0*

Approved actions follow:

**(A) APPROVED MINUTES** of previous meeting (August 12, 2014)

(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**

D-1 Cosmetology Kits

Vendor: Marianna Industries

For: 24 Student Cosmetology Kits

Amount: \$26,515.44

(Supporting documents filed with official minutes.)

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring report:

Annual, Workforce Development

Trustees agreed to accept monitoring reports as presented.

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

Trustees reviewed the following monitoring reports:

Annual, Treatment of People #1, #3, #4, #6

No changes were recommended at this time.

**OWNERSHIP LINKAGE:**

Trustees indicated that they had not received any communications.

Meeting adjourned at 7:05 p.m.

**UPCOMING CALENDAR EVENTS:**

Oct. 14 Regular monthly Board of Trustee Meeting, Endowment Room, 6:00 p.m.

Oct. 18 GCCC Football vs Fort Scott Community College, 7:00 p.m.

Oct. 23-26 Ocean Sunrise Play Thursday-Friday 7:30 p.m., Sunday 2:30 p.m., Pauline Joyce Fine Arts Auditorium

Oct. 28 President's Workforce Summit, Endowment Room, Beth Tedrow Student Center, 11:30 a.m.-1:00 p.m.

Oct.29 Disney Institute, 8:00 a.m.-4:30 p.m., Warren Fouse Lecture Hall

Nov. 24-28 Thanksgiving Holiday

Dec.22-Jan.2 Christmas Holiday

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender  
President

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Dr. Marilyn Douglass  
Chair of the Board