

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

June 10, 2014

Trustees Present: Jeff Crist, Dr. Marilyn Douglass, Terri Worf, Ron Schwartz, Steve Sterling

Trustees Absent: Dr. William S. Clifford

Others Present: Debra Atkinson, Deputy Clerk
Debbie Brevik, IMA, Inc.
Christy Downing, IMA, Inc.
Rodney Dozier, Director, Campus Security
Dr. Bruce Exstrom, Vice President of Instructional Services
Angie Haflich, *Garden City Telegram*
Doug Keller, Keller Leopold Insurance
Erick Keller, Keller Leopold Insurance
Shawn Myers, Keller Leopold Insurance
Larry Pander, Fire Science Instructor/Faculty Senate Representative
Ryan Ruda, Vice President of Student Services/Athletic Director
Elaine Serafin, Public Relations Assistant
Jeff Southern, Director Information Technology
Bob Sperling, Community Member
Blake Wells, IMA, Inc.
Dee Wigner, Executive Vice President
Rose Wilson, Assistant Director of Physical Plant

CALL TO ORDER:

Chair Marilyn Douglass, called the meeting to order at 6:03 p.m.

COMMENTS FROM THE VICE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

- Chair Douglass expressed condolences to the family of Tyler Alitz at the loss of their son. A moment of silence was observed
- Chair Douglass noted that Association of Community College Trustee annual conference will be held in Chicago, October 22-25. Please let Debbie know your availability.
- Congratulations were extended to recent Garden City Community College retirees Kay Davis, Carolyn Klassen, Janice Nunn, Ron Smith, Sandy Hawley and Carol Heinemann. Thank you for your service.
- Noted that various athletic camps are being held at GCCC this summer and attendance has been very good.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that Doug Keller, Keller Leopold and Blake Wells, IMA, Inc., have registered to address the board and will do so during the property insurance portion of the meeting.

INTRODUCTION OF NEW EMPLOYEES:

No new employees were present for introduction.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Reports from Student Government will be suspended until the August 12 board meeting.

REPORT FROM FACULTY SENATE:

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reminded trustees that the faculty senate minutes are posted and accessible on the GCCC web site. Pander shared that Garden City Community College and Kansas Wesleyan University recently signed a unique 2+2 agreement. GCCC students who are pursuing an Associate of Applied Science in Fire Science now have the option to follow a prescribed curriculum track that enables them to earn a Bachelor's degree in Kansas Wesleyan's distinctive Emergency Management major. This Emergency Management degree is the only such Bachelor's degree in Kansas which is approved by Federal Emergence Management Administration. By signing this agreement, GCCC becomes Kansas Wesleyan's first community college partner in Emergency Management.

Trustees thanked Pander for his report.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. Items D-1 Athletic Insurance and D-3 Worker's Compensation, was removed for separate discussion and vote.

Chair Douglass then asked for a motion approving consent agenda items II-A-F with exception of D-1 and D-3 as presented.

Motion:

Worf, moved, seconded by Schwartz, to approve consent agenda items, II-A-F with exception of D-1 and D-3 as presented.

Ayes: Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 5-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (May 13, 2014)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED PURCHASES OVER \$20,000

D-2 Irrigation for Multi-Sports Complex

Vendor: Western Irrigation

For: Installation of an irrigation system at the Multi-Sports Complex

Amount: \$48,400

D-4 Datatel Institutional Software Maintenance Agreement

Vendor: Datatel
For: Renewal of Annual Maintenance
Amount: \$229,298

D-5 Vehicle Maintenance Agreement

Vendor: Lewis Motor
For: Vehicle Maintenance two year contract (June 30, 2016)
Amount: \$69.00 Per hour labor rate
\$28.95 Basic oil change
\$15.00 Basic tire rotation
Complimentary Exterior Wash
Complimentary Interior Vacuum

(E) APPROVED RESOLUTION 2014-04 NONRENEWAL OF EMPLOYMENT CONTRACT OF EDMOND M. FISHER

(F) APPROVAL RESOLUTION 2014-05 NONRENEWAL OF EMPLOYMENT CONTRACT OF JOHN A. CHENEY, PHYSICS AND ENGINEERING PHYSICS

PULLED CONSENT AGENDA ITEM II-D-1 ATHLETIC INSURANCE:

Athletic Insurance is currently with Keller Leopold Insurance. No changes in coverage or deductible have been suggested.

Motion:

Worf, moved, seconded by Crist to approve consent agenda item II-D-1 Athletic Insurance, as presented.

Ayes: Crist, Douglas, Worf, Schwartz, Sterling

Nays: None

Motion carried: 5-0

Approved Action:

Vendor: Keller Leopold Insurance
For: Athletic Insurance
Amount: \$83,780 basic coverage
\$35,159 catastrophic coverage

PULLED CONSENT AGENDA ITEM II-D-3 WORKER'S COMPENSATION INSURANCE

After discussion among Trustees and clarification of the recommendation the following motion was made.

Motion:

Sterling, moved, seconded by Schwartz to approve consent agenda item II-D-3 Workers' Compensation, as presented.

Ayes: Crist, Douglas, Worf, Schwartz, Sterling

Nays: None

Motion carried: 5-0

Approved Action:

Vendor: Kansas Association of School Boards, KASB
For: Worker's Compensation
Amount: \$64,752

OTHER

Implementation of GCCC Police Department

Rodney Dozier was hired as Director of Campus Safety last fall with the expectation that the college would transition to a campus police department. Dozier reported to the board that he has obtained certification as a Kansas law enforcement officer, completed the research and developed the standard operational procedures. The next step in the process is for the GCCC Board of Trustees to formally approve the establishment of a campus police department.

Trustees expressed their appreciation for the work that has gone into making the campus of Garden City Community College a safe environment.

Motion:

Sterling, moved, seconded by Schwartz to authorize and approve the formation of GCCC Police Department effective July 1, 2014.

Ayes: Crist, Douglas, Worf, Schwartz, Sterling

Nays: None

Motion carried: 5-0

Property Insurance:

Doug Keller, Keller Leopold and Blake Wells, IMA, Inc., were each given the opportunity to present information about their companies and the proposal submitted for GCCC property and general liability insurance. Chair Douglass thanked each representative for their information. After appropriate discussion among Trustees the following motion was made.

Motion:

Worf, moved, seconded by Schwartz to accept the IMA proposal.

Ayes: Douglas, Worf, Schwartz, Sterling

Nays: Crist

Motion carried: 4-1

Chair Douglass called a five minute recess at 7:25 p.m.
Board reconvened at 7:30 p.m.

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Executive Limitation, Compensation/Benefits, Annual, #1, #2, #3

Trustees accepted monitoring reports as presented

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

- Executive Limitation, Executive Constraints
- Executive Limitation, Treatment of People

Review of the above reports will be postponed until the return of Dr. William Clifford, Policy Governance officer.

OWNERSHIP LINKAGE:

No report was given.

REPORTS:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Condolences:

Dr. Swender added his condolences at the tragic loss of Tyler Alitz. Tyler's family is in our thoughts and prayers. Dr. Swender went on to share with Trustees that Tyler Alitz has been named the NJCAA Division I defensive player of the year, and just last week information was received notifying GCCC that Tyler had been awarded the NJCAA golden glove award as well,

Early Enrollment:

There have been several fall early enrollment days. Current report indicates that we are up from where we were at this time last year. Dr. Swender expressed his appreciation and thanked everyone for recruiting, marketing and promoting GCCC.

KWU & GCCC 2+2 Agreement:

Dr. Swender expressed his support and excitement regarding the recently added 2+2 agreement with Kansas Wesleyan University for GCCC students pursuing an Associate of Applied Science in Fire Science. GCCC now has a total of 17 such agreements as of this date.

National American University:

National American University has partnered with GCCC on two billboards that will advertise the partnership and educational opportunities available for GCCC students and community members. Billboard will be placed at highway 50 and 83 near Kinsley and east on I-70.

Modular Housing:

Construction documents are nearing completion and advertisement for bid proposals will be published in the near future.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Retirement living housing project is moving forward.

Trustee Schwartz reported that more information would be available at the July meeting.

EXECUTIVE SESSION:

Motion:

Schwartz moved, seconded by Worf that the board recess briefly at 7:55 p.m. for a five minute break and reconvene into a fifteen minute executive session at 8:05 p.m. for the purpose of discussion personnel matters of non-elected personnel and employer-employee negotiation.

No action will be taken.

Ayes: Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 5-0

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

Dee Wigner, Executive Vice President

Meeting adjourned at 8:20 p.m.

UPCOMING CALENDAR EVENTS:

July

August 8 Faculty Report – Division/Department Day

August 12 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.

August 18 Classes begin

August 30 Buster Football at home VS Highland Community College

September 1 Labor Day – NO CLASSES – OFFICES CLOSED

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board