



June 6, 2014

Board of Trustees  
Garden City Community College  
801 Campus Drive  
Garden City, KS 67846

Dear Trustees:

The Board of Trustees will meet in regular session on **Tuesday, June 10, 2014**. The meeting will be held in **Endowment Room of the Beth Tedrow Student Center**, Garden City Community College Campus.

5:00 PM Dinner in the Broncbuster Room  
6:00 PM Regular board meeting called to order in the Endowment Room

**I. CALL TO ORDER:**

- A. Comments from the Chair
- B. Open comments from the public
- C. Introduction of new employees
- D. Report from Faculty Senate

**AGENDA**

<b>II. CONSENT AGENDA</b> .....	<b>Action</b>
A. Approval of minutes of previous meetings (May 13, 2014).....	Pg. 3
B. Approval of personnel actions-Human Resources.....	Pg. 10
B-1 Human Resources Report.....	Pg. 11
B-2 Adjunct/Outreach Contracts.....	Pg. 12
C. Financial information .....	Pg. 14
C-1 Checks processed in excess of \$20,000.....	Pg. 15
C-2 Revenues.....	Pg. 16
C-3 Expenses.....	Pg. 17
C-4 Cash in bank .....	Pg. 23
D. Approval of purchases over \$20,000	
D-1 Athletic Insurance.....	Pg. 24
D-2 Irrigation for Multi-Sport Complex.....	Pg. 25
D-3 Workers' Compensation Insurance.....	Pg. 26
D-4 Datatel Institutional Software Maintenance Agreement.....	Pg. 31
D-5 Vehicle Maintenance Agreement.....	Pg. 36
E. Resolution 2014-04 Nonrenewal of Employment Contract of Edmond M. Fisher...Pg. 37	
F. Resolution 2014-05 Nonrenewal of Employment Contract of John A. Cheney, Physics and Engineering Physics.....	Pg. 38

<b>III. OTHER</b> .....	<b>Action</b>
A. Implementation of GCCC Police Department.....	Pg. 39
B. Property Insurance .....	Pg. 40

**IV. CONFIRMATION OF MONITORING REPORTS:**

- A. Monitoring Reports and ENDS..... Action
  - A-1 Monitoring Report – Executive Limitation, Compensation/Benefits, Annual, #1, #2, #3..Pg. 42
- B. Review Monitoring Report
  - B-1 Executive Limitation, Executive Constraints
  - B-2 Executive Limitation, Treatment of People
- C. Board Process and Policy Governance Review

**V. OWNERSHIP LINKAGE:**

**VI. REPORTS:**

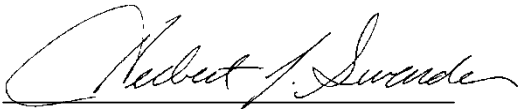
- A. President’s Report
  - A-1 Incidental Information.....Pg. 44
- B. Report from Finney County Economic Development Corporation

**Upcoming Calendar Dates:**

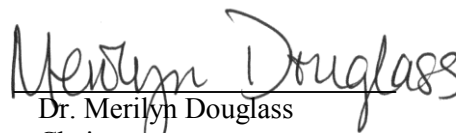
July 4	Fourth of July Holiday - NO CLASSES - OFFICES CLOSED
July 7	Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
August 8	Faculty Report – Division/Department Day
August 12	Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.
August 18	Classes begin
September 1	Labor Day – NO CLASSES – OFFICES CLOSED

**VII. EXECUTIVE SESSION**

**VIII. ADJOURNMENT**



Dr. Herbert J. Swender, Sr.  
President



Dr. Marilyn Douglass  
Chairman

**Mission:** *Garden City Community College exists to produce positive contributors to the economic and social well-being of society.*

**Five Ends:** *Essential Skills, Work Preparedness, Academic Advancement, Personal Enrichment, Workforce Development.*

**Purposes for Executive Sessions**

- a. Personnel matters of non-elected personnel
- b. Consultation with the body's attorney
- c. Employer-employee negotiation
- d. Confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship
- e. Matters affecting a student, patient, or resident of public institutions
- f. Preliminary discussions relating to acquisition of real property
- g. Security, if open discussion would jeopardize security

**MEETING OF TRUSTEES  
OF  
THE GARDEN CITY COMMUNITY COLLEGE**

**May 13, 2014**

Trustees Present: Dr. William S. Clifford, Jeff Crist, Terri Worf, Ron Schwartz,

Trustees Absent: Dr. Marilyn Douglass, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk  
Marie Bradley, Director, Great Western Dining  
Dr. Bruce Exstrom, Vice President of Instructional Services  
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing  
Angie Haflich, *Garden City Telegram*  
John Haas, President, Ranson Financial Consultants LLC  
Micah Kasriel, Coordinator of Student Activities  
Stewart Nelson, Gibson, Mancini, Carmichael and Nelson Architects  
Larry Pander, Fire Science Instructor/Faculty Senate Representative  
Ryan Ruda, Vice President of Student Services/Athletic Director  
Jeff Southern, Director Information Technology  
Bob Sperling, Community Member  
Tammy Tabor, Student Services Specialist  
Dee Wigner, Executive Vice President  
Rose Wilson, Assistant Director of Physical Plant  
Breven Woydziak, President of Student Government Association

**CALL TO ORDER:**

In the absence of Chair Marilyn Douglass, Vice Chair Jeff Crist called the meeting to order at 6:02 p.m.

**COMMENTS FROM THE VICE CHAIR:**

Vice Chair Crist made the following comments:

- Congratulations were extended by Vice Chair Crist to 2014 graduates of Garden City Community College.
- Vice Chair Crist thanked all GCCC Trustees for attending the various commencement week activities.
- Trustees were reminded that GCCC campus will be closed Monday, May 26 in observance of Memorial Day.
- Congratulated GCCC Buster baseball team for a successful season.

**OPEN COMMENTS FROM PUBLIC:**

Vice Chair Crist noted that no one from the public had registered to make comments.

**INTRODUCTION OF NEW EMPLOYEES:**

Bruce Exstrom, Vice President of Instructional Services, introduced new GCCC Johnathan Fairbanks, Science Lab Coordinator.

President Herbert Swender, welcomed Fairbanks and presented him with a GCCC Broncbuster lapel pin

**REPORT FROM STUDENT GOVERNMENT ASSOCIATION:**

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA, in addition to the support that SGA has received all year long from the administration and staff.

Past Events:

- SGA Student Awards celebration took place on May 8. Woydziak expressed his appreciation to Trustee Schwartz and President Swender for attending.
- Woydziak reported that a recent article in the Garden City Telegram regarding SGA vacant positions for the fall semester has spurred a flurry of interest among GCCC students. Elections will be held in the fall.

Tammy Tabor, Student Services Specialist, presented Woydziak with an award in appreciation of his service to SGA and GCCC.

Vice Chair Crist expressed thanks and appreciation to Woydziak from the Board for the enthusiasm and diligence that he brought to the position.

President Swender presented Woydziak with a gift of appreciation on behalf of the Board of Trustees, Staff and Faculty of GCCC.

**REPORT FROM FACULTY SENATE:**

Larry Pander, Fire Science Instructor/Faculty Senate Representative, reminded trustees that the faculty senate information was included in the electronic board packet. Pander shared that Faculty Senate had hosted an awards luncheon on May 9. Outstanding Faculty Member, Greg Thomas, and Outstanding Rookie faculty of the Year, Samantha Sanger were announced at the luncheon.

Pander reminded trustees of the following upcoming activities:

- May 15 DPS Awards Celebration, 5:30 p.m.
- May 17 Nursing Pinning Ceremony, 2 p.m., Pauline Joyce Fine Arts Auditorium  
John Deere TECH Program Brunch, 9:30 a.m. Endowment Room, BTSC

Pander shared that Ride for the Future went well with 70 riders and 27 passengers participating in the annual event. The process of tallying total scholarship funds raised is in progress.

Pander assured Trustees that a representative from Faculty Senate would be present at all GCCC Board of Trustee meetings, additionally Faculty Senate minutes are posted on the GCCC Faculty Senate website for review.

Trustees thanked Pander for his report.

**CONSENT AGENDA:**

Vice Chair Crist asked if Trustees wished to remove any items from the consent agenda. Item G-Approval of Resolution 2014-03, Modular Housing, Student Center Renovation, was removed for separate discussion and vote.

Vice Chair Crist then asked for a motion approving consent agenda items II-A, B, C, D, E, F, H as presented.

**Motion:**

*Clifford, moved, seconded by Worf, to approve consent agenda items, II-A, B, C, D, E, F, H as presented.*

*Ayes: Clifford, Crist, Worf, Schwartz,*

*Nays: None*

**Motion carried: 4-0**

Approved actions follow:

**(A) APPROVED MINUTES** of previous meeting (April 15, 2014)  
(Supporting documents filed with official minutes.)

**(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS**, as presented  
(Supporting documents filed with official minutes.)

**(C) APPROVED SUBMITTED FINANCIAL INFORMATION**, as presented  
(Supporting documents filed with official minutes.)

**(D) APPROVED PURCHASES OVER \$20,000**

D-1 Food Service Contract

Vendor: Great Western Dining Service, Inc.

For: Five year contract to provide food service

Amount: \$550,000 Annually

D-2 Residence Life Carpet Installation

Vendor: J & M Paint

For: Removal, purchase and installation of floor covering in the West Hall Dormitory

Amount: \$39,064.35

D-3 Signage for Athletic Complex

Vendor: Luminous Neon, Inc.

Amount: \$69,377.21

**(E) APPROVED RESOLUTION FOR NON-RENEWAL OF EMPLOYMENT CONTRACTS**

E-1 Resolution 2014-01, Non-Renewal of Employment Contract of Edmond M. Fisher

E-2 Resolution 2014-02, Non-Renewal of Employment Contract of John A. Cheney, Physics and Engineering Physics

**(H) APPROVAL OF RODEO VEHICLE PURCHASE**

Vendor: Lopp Motors, Dodge City, Kansas

For: 2009 Dodge Ram 3500, HD Chassis SLT Truck

Amount: \$32,623

**ITEM G-APPROVAL OF RESOLUTION 2014-03**

**G-1 MODULAR HOUSING**

**G-2 STUDENT CENTER RENOVATION:**

President Swender shared with trustees that there is a need to meet increasing demands for on and near campus student housing. A residence hall project could take at a minimum 24-36 months to complete. The plan is to add nine modular housing units to the property adjacent to the college on the newly acquired property located 1706 E. Spruce Street. Eight separate units will each house 8 students (total 64 beds) and one unit will be a dedicated for director living quarters and laundry. Projected completion of the units is 2015 spring semester.

In addition to the housing project the student center is in need of renovation. Approximately \$1,200,000 is needed to renovate the original portion of the GCCC Student Center. The scope of work will be coordinated and directed by the college's architect. Included in the scope of work will be moving the bookstore upstairs, remodeling the commons area in front of the cafeteria, completely remodel the public restrooms to be ADA compliant, and to convert the old Prevention Center office and the original bookstore area into meeting rooms.

The \$2.3 million project will be financed using revenue bonds. Dee Wigner, executive vice president, shared with Trustees that the revenue bonds for both projects will be paid off by income from the additional units, bookstore profits, and fees students pay for the student center.

The total estimated cost of both projects will be \$4,150,000. The total includes about \$475,000 for the bond reserve requirement and close to \$175,000 in financing costs.

John Haas, President, Ranson Financial Consultants LLC, was available to address funding questions and Stewart Nelson, Gibson, Mancini, Carmichael and Nelson architects was also in attendance to address structure and construction inquiries.

***Motion:***

***Clifford, moved, seconded by Worf to approve consent agenda item II-G Approval of Resolution 2014-03, G-1 Modular Housing, G-2 Student Center Renovation.***

***Ayes: Clifford, Crist, Worf, Schwartz,***

***Nays: None***

***Motion carried: 4-0***

**MONITORING REPORTS and ENDS REPORTS:**

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, Executive Limitation, #2, #3, #4, #5

Trustees accepted monitoring reports as presented

**BOARD PROCESS AND POLICY GOVERNANCE REVIEW:**

No reports were scheduled for review.

**OWNERSHIP LINKAGE:**

No report was given.

**REPORTS:**

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

**Congratulations:**

Please extend your congratulations to Praveen Vadapally. Praveen is graduating from University of Northern Colorado at Greeley, Colorado, after earning his PhD in Chemistry Education.

**Invitation:**

The Culinary Management Program will be providing their final class project Monday, May 19, 5:30 pm, The Golf Club of Southwind. The class will be preparing and serving a meal as their final class project. Chef Tina

(GCCC) and Chef Shad (Southwind) will be assisting our students with meal prep and delivery. Invitations will be sent electronically to GCCC Trustees. Please advise Debbie of your availability to attend.

Enrollment/Registration:

In a date to date comparison, this spring semester enrollment is currently up 2.4% over last spring. Additionally, summer enrollment comparatively from this time last year is currently up 36.5%.

Commencement:

Final details are being completed for the 94<sup>th</sup> GCCC Commencement which will be held on May 17. We are excited to welcome Mr. William B. Greiner, CFA, Chief Investment Officer, of Mariner Wealth Advisors as GCCC 2014 commencement speaker.

Distinguished Guest:

Lydia Gonzales has been selected as GCCC 2014 Distinguished Guest for the 94<sup>th</sup> GCCC Commencement. Lydia worked for many years for GCCC in the Educational Talent Search program for minority and low income youth. She was also the sponsor of HALO and is a very active member of LULAC and the Hispanic community. President Swender thanked Vice President of Student Services/Athletic Director, Ryan Ruda, for serving on the selection committee.

The Higher Learning Commission (HLC):

HLC is our College's accreditation granting body. Dr. Bruce Exstrom, Vice President of Instructional Services and Deanna Mann, Director of Institutional Research recently attended HLC Annual Conference. Garden City Community College has selected a new accreditation process, Open Pathways, for upcoming re-accreditation in 2016-2017. Our "project" in the new process is based upon student learning outcomes.

Title V Grant:

The Title V grant application has been completed and was submitted on May 9. This grant application will propose a building addition to the library to house developmental education work rooms, classrooms, and office space. The proposed "student success center" will provide tutoring space, classroom space, and workshop rooms for students enrolled in our developmental courses. President Swender anticipates an early September notification.

Congratulations:

President Swender extended his congratulations to Dr. Greg Thomas in his selection of 2014 Outstanding Faculty Member of the year and to Samantha Sanger, who was selected as 2014 Outstanding Rookie Faculty Member of the year.

National American University:

President Swender also announced that tuition rates charged by National American University, expected to begin offering baccalaureate programs on the GCCC campus as early as next semester will be \$180 per credit hour for GCCC graduates. NAU charges \$330 a credit hour and GCCC has received a very competitive rate for students to have access to their baccalaureate on campus without leaving their home.

Deferred Maintenance Review/Project:

A team comprised of Dee Wigner, Derek Ramos, Rose Wilson and Jeff Southern, toured each campus building as the Identification Phase (IP) of the deferred maintenance and facilities plan. Each room/building was analyzed as to basic condition, mechanical, structure and technology. The tour resulted in several pages of notes indicating general condition of facilities and any concerns or needed repairs and maintenance.

The following projects were identified as immediate needs and will be prioritized and scheduled as time and budgets allow:

- renovating the main lobby restrooms in the Dennis Perryman Athletic Complex
- converting the old Finnup Lab in the vocational building to a classroom
- converting the old auto classroom to an ag/culinary kitchen
- replace carpet in the main lobby of the Fouse faculty office complex
- renovating several coaches' offices

The next step will be to compile the information according to classification – repairs and maintenance, deferred maintenance and capital projects. The history of each building will be researched and document and items of concern prioritized.

Training Facility:

Stewart Nelson, Gibson, Mancini, Carmichael and Nelson architect presented conceptual plans to add a two-level training facility at the athletic complex for trustees to contemplate. The training facility will be for football, track and soccer. The existing Dennis Perryman Athletic Complex would be used for basketball, volleyball and baseball. President Swender indicated that funds for the project would primarily be raised through philanthropic efforts. The estimated cost of the project is \$7 million. President Swender asked trustees to think about the project and that it would be revisited at a future date.

**REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:**

- The American Legion building project is moving forward in addition to the remodel of the former Rose House of Flowers.
- Sweeney's, former Wheatlands restaurant, is now open for business.
- Retirement living housing project is moving forward.
- New business zoning issues are being addressed and resolved. Meetings continue to take place in order to refine the language.
- Two new prospects have contacted FCEDC and are very interested in locating in Garden City.

**EXECUTIVE SESSION:**

*Motion:*

*Clifford moved, seconded by Worf that the board recess briefly at 7:35 p.m. for a five minute break and reconvene into a ten minute executive session at 7:40 p.m. for the purpose of discussion personnel matters of non-elected personnel and preliminary discussions relating to acquisition of real property.*

*No action will be taken.*

*Ayes: Clifford, Crist, Worf, Schwartz*

*Nays: None*

*Motion carried: 4-0*

Persons included in executive session:  
 GCCC Board of Trustees  
 Herbert Swender, President

Meeting adjourned at 7:50 p.m.



**UPCOMING CALENDAR EVENTS:**

July 4 Fourth of July Holiday - NO CLASSES - OFFICES CLOSED  
July 7 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.  
August 8 Faculty Report – Division/Department Day  
August 12 Regular monthly meeting, Endowment Room, Dinner 5:00 p.m., call to order at 6:00 p.m.  
August 18 Classes begin  
September 1 Labor Day – NO CLASSES – OFFICES CLOSED

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Debra J. Atkinson  
Deputy Clerk

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Herbert J. Swender  
President

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Dr. Merilyn Douglass  
Chair of the Board

**Agenda No: II-B**

**Date: June 10, 2014**

**Topic: Approval of Personnel Actions-Human Resources  
Adjunct/Outreach Contracts**

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

All full-time employees hired by the college's administration are presented monthly to the board. The following document represents new employees, separations, transfers/promotions, vacancies and retiring employees serving Garden City Community College and are presented for board approval.

**Budget Information:**

Salaries are commensurate with duties and responsibilities and are included in the annual budget.

**Recommended Board Action:**

Approve the personnel for employment, retirement, separation, and transfer/promotion as reported by the office of Human Relations.

**Board Action Taken:** \_\_\_\_\_Approved \_\_\_\_\_Disapproved

\_\_\_\_\_Ayes \_\_\_\_\_Nays \_\_\_\_\_No Action

**Board Member Notes:**



June 2, 2014

**To:** Board of Trustees  
**From:** Cricket Turley, Director of Human Resources

New Hire

Separations

Merci Falaise, Assistant Football Coach, effective May 9, 2014  
Lois Limes, Endowment Assn Office Manager, effective May 9, 2014  
Beverly Schmitz Glass, Executive Director of Marketing & Public Relations, effective May 22, 2014  
Jeff Kelly, Assistant Football Coach, effective May 19, 2014  
Chris Juarez, Math Instructor, effective August 8, 2014  
Karina DeLaCruz, Migrant Family Literacy Program Coordinator, effective May 28, 2014  
Brian Weber, Counselor/SSS Advisor, effective August 8, 2014

Retirement

Transfers/Promotions

Eric Hickson, transfer from part-time to full-time Assistant Football Coach, effective June 1, 2014

Vacancies

Director of Workforce Development  
Webmaster  
Computer Science Instructor  
Chemistry Instructor  
Athletic Trainer  
College Health Nurse

**Diversity Recruitment Opportunity**

In researching effective ways of advertising GCCC faculty and other professional position vacancies, a more affordable alternative emerged recently. We place our national position advertising with a leading website called HigherEdJobs.com, and now the HEJ site has added an additional service. When we place a 60-day vacancy posting we are now having the same advertisement e-mailed to approximately 142,000 professionals who have identified themselves as minority educators seeking employment. The e-mail message allows interested professionals to contact us directly, and it also includes a link to the HEJ site, which allows an interested applicant to navigate to the GCCC website and apply online.

**GARDEN CITY COMMUNITY COLLEGE**  
**ADJUNCT/OUTREACH FACULTY CONTRACTS**  
(Presented to Board of Trustees for Approval 6/10/14)

INSTRUCTOR	CLASS	AMOUNT
Carr, Stacey	Interpersonal Communications I (SPCH-113-30) 5/27 – 6/13/14	3 hr(s) x \$675.00/hr = \$2,025.00
Fischer, Melanie	Nursing Home Med Aide (HELR-1035-31) 4/7 – 6/2/14	3 hr(s) x \$500.00/hr = \$1,500.00
Garcia, Justin	Basic Food Preparation (CLMG-101-01) 4/9 – 4/23/14	Flat rate of \$100.00
Garcia, Justin	11 Fresh Herbs (CULA127-01) 6/3 - 6/5/14	5 hr(s) @ \$30.00/hr = \$150.00
Greathouse, Lachele	Intro Computer Conc & Appls (CSCI-110-30) 5/27 – 6/13/14 – <i>Pro-rated for 5 students</i>	5/8 x \$950.00/hr x 3 hr(s) = \$1,781.25
Guy, Laura	Public Speaking (SPCH-111-30) 5/27 – 6/13/14	3 hr(s) x \$750.00/hr = \$2,250.00
Guy, Laura	Public Speaking (SPCH-111-32) 5/27 – 6/13/14	3 hr(s) x \$750.00/hr = \$2,250.00
Hoke, Phillip	Introduction to Theatre (DRAM-150-30) 5/27 – 6/13/14	3 hr(s) x \$750.00/hr = \$2,250.00
Hutcheson, Tammy	American Government (POLS-105-01) 5/30 – 6/15/14	3 hr(s) x \$750.00/hr = \$2,250.00
Lee, Terry (Team-teaching w/ A. Nonhof)	River Ecology (BIOL-107-01) 5/23 – 6/1/14	2 hrs @ 950.00/hr = \$1,900.00
Lee, Terry (Team-teaching w/ A. Nonhof)	Canoeing (HPER-167-01) 5/23 – 6/1/14	0.50 hrs @ 950.00/hr = \$475.00
Lee, Terry (Team-teaching w/ A. Nonhof)	Camping (HPER-168-01) 5/23 – 6/1/14	0.50 hrs @ 950.00/hr = \$475.00
Neff, Martin	Advanced Electr Motor Controls (INPR-232-01) 4/28 – 5/2/14	3 hr(s) x \$700.00/hr = \$2,100.00
Nonhof, Arthur (Team-teaching w/ T. Lee)	River Ecology (BIOL-107-01) 5/23 – 6/1/14	2 hrs @ 850.00/hr = \$1,700.00
Nonhof, Arthur (Team-teaching w/ T. Lee)	Canoeing (HPER-167-01) 5/23 – 6/1/14	0.50 hrs @ 850.00/hr = \$425.00
Nonhof, Arthur (Team-teaching w/ T. Lee)	Camping (HPER-168-01) 5/23 – 6/1/14	0.50 hrs @ 850.00/hr = \$425.00
Ochs, Edward	Advanced Rappelling (CRIM-152-01) 5/3 – 5/4/14	0.50 hr(s) x \$500.00/hr = \$250.00
Pardo, Carlos	KS Carry Concealed (CRMJ300-05) 5/10/14	4 hr(s) @ \$30.00/hr = \$120.00
Prewitt, Robert	KS Carry Concealed (CRMJ300-05) 5/10/14	10 hr(s) @ \$30.00/hr = \$300.00
Reyes, Daniel	American History Since 1865 (HIST-104-90) 5/27 – 6/13/14	3 hr(s) x \$500.00/hr = \$1,500.00
Ripple, Jacob	Psychology of Coaching (HPER-290-50) 5/27 – 6/13/14	3 hr(s) x \$500.00/hr = \$1,500.00

Rodenbur, Leonard	American Government (POLS-105-01) 5/27 – 6/13/14	3 hr(s) x \$675.00/hr = \$2,025.00
Ruda, Ryan	Substance Abuse (HPER-107-50) 5/27 – 6/13/14	3 hr(s) x \$500.00/hr = \$1,500.00
Soldner, Jerry	KS Carry Concealed (CRMJ300-05) 5/10/14	4 hr(s) @ \$30.00/hr = \$120.00
Soldner, Jerry	KS Carry Concealed (CRMJ300-05) 5/10/14	3 hr(s) @ \$30.00/hr = \$90.00
Spindler, Christopher	Outdoor Photography (PERS123-01) 5/3/14	4 hr(s) @ \$30.00/hr = \$120.00
Spindler, Christopher	Game Design I (COMP151-01) 6/2 - 6/5/14	6 hr(s) @ \$30.00/hr = \$180.00
Whitehill, Judy	Human Sexuality (SOC1-104-01) 5/27 – 6/13/14	3 hr(s) x \$750.00/hr = \$2,250.00
Wilson, Mary	Excel Advanced (COMP303-02) 5/12 - 5/14/14	6 hr(s) @ \$30.00/hr = \$180.00
Wilson, Mary	Excel Training – City of Garden City (CONT956-01) 5/28 – 5/29/14	8 hr(s) @ \$30.00/hr = \$240.00

**TOTAL ADJUNCT/OUTREACH FACULTY CONTRACTS**

**\$ 32,431.25**

**Agenda No: II-C**

**Date: June 10, 2014**

**Topic:** Financial Information

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Presentation of monthly financial documents:

- Checks over \$20,000
- Revenues
- Expenses
- Cash in Bank

**Budget Information:**

Financial information represents 1) monthly expenditures over \$20,000 2) revenues, 3) expenses 4) and, cash deposits.

**Recommended Board Action:**

Accept and approve financial information as presented.

**Board Action Taken:**         **Approved**  **Disapproved**  
    **Ayes**     **Nays**     **No Action**

**Board Member Notes:**

## CHECKS PROCESSED IN EXCESS OF \$20,000

June 2014

### Purchases over \$20,000 requiring bid sheets

- Check #232615 to Zones Inc. for \$22,091.01 for the Microsoft licensing agreement. The Board approved this purchase at the April board meeting.
- Check # 232817 to Lopp Motors Inc. for 32,623.00 for 2009 Dodge truck. The Board approved this purchase at the May board meeting.

### Payments over \$20,000 not requiring bid sheets

- Check #232762 to City of Garden City for \$53,452.75 for utilities.
- Check #232764 to Commerce Bank for \$49,270.04 for various purchase card purchases.
- Check #232893 to Great Western Dining for \$82,934.84 for various invoices.
- Check #233058 to Blue Cross and Blue Shield of Kansas for \$98,378.25 for June health insurance premiums

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
11-00-0000-00000-4001 TUITION IN STATE :	0.00	115,328.00-	1,855,757.51-	1,860,000.00-	4,242.49-	0.23
11-00-0000-00000-4004 TUITION OUT OF STA	0.00	13,248.00-	259,836.00-	225,000.00-	34,836.00	15.47-
11-00-0000-00000-4005 ACAD COURSE FEE :	0.00	1,755.00-	88,356.00-	50,000.00-	38,356.00	76.70-
11-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	3,690.00-	82,098.00-	40,000.00-	42,098.00	105.24-
11-00-0000-00000-4007 TECHNOLOGY FEE-C :	0.00	19,647.00-	336,171.83-	337,500.00-	1,328.17-	0.39
11-00-0000-00000-4008 TECHNOLOGY FEE-O :	0.00	1,845.00-	41,049.00-	40,600.00-	449.00	1.10-
11-00-0000-00000-4011 MISC STUDENT BILL	0.00	682.08-	42,182.54	50,000.00	7,817.46	15.63
11-00-0000-00000-4013 TUITION INTERNATIO	0.00	810.00-	25,920.00-	26,900.00-	980.00-	3.64
11-00-0000-00000-4014 TUITION BORDER STA	0.00	1,273.00-	200,369.00-	230,000.00-	29,631.00-	12.88
11-00-0000-00000-4015 ONLINE COURSE FEE	0.00	1,015.00-	7,070.00-	10,000.00-	2,930.00-	29.30
11-00-0000-00000-4016 DROP FEE : GENERAL	0.00	50.00-	7,640.00-	3,500.00-	4,140.00	118.28-
11-00-0000-00000-4102 PRIVATE GIFTS/GRAN	0.00	0.00	0.00	20,000.00-	20,000.00-	100.00
11-00-0000-00000-4501 BUILDING/ROOM RENT	0.00	0.00	950.00-	10,000.00-	9,050.00-	90.50
11-00-0000-00000-4512 VENDING MACHINES :	0.00	699.96-	6,157.88-	10,000.00-	3,842.12-	38.42
11-00-0000-00000-4515 CHILD CARE FEES :	0.00	800.00-	24,000.00-	15,000.00-	9,000.00	59.99-
11-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,691,376.00-	1,908,415.00-	217,039.00-	11.37
11-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	182,970.00-	0.00	182,970.00	0.00
11-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	6,041,522.66-	9,800,000.00-	3,758,477.34-	38.35
11-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	551,673.90-	700,000.00-	148,326.10-	21.19
11-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	5,639.46-	7,000.00-	1,360.54-	19.44
11-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	124,057.23-	135,000.00-	10,942.77-	8.11
11-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	32,154.02-	131,000.00-	98,845.98-	75.45
11-00-0000-00000-4809 RENTAL EXCISE TAX	0.00	0.00	11,670.24-	5,000.00-	6,670.24	133.39-
11-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	20,966.18-	25,000.00-	4,033.82-	16.14
11-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.00	176,400.00-	176,400.00-	100.00
11-00-0000-00000-4813 D/S TRANSFER : GEN	0.00	0.00	2,716.85-	0.00	2,716.85	0.00
11-00-0000-00000-4902 INTEREST INCOME :	0.00	0.00	26,232.27-	55,000.00-	28,767.73-	52.30
11-00-0000-00000-4905 ADMINISTRATIVE ALL	0.00	0.00	87,913.90-	110,000.00-	22,086.10-	20.08
11-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	105,954.10-	124,010.20-	45,000.00-	79,010.20	175.57-
11-00-0000-00000-4912 TRANSCRIPTS : GENE	0.00	1,065.00-	11,612.47-	15,000.00-	3,387.53-	22.58
11-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,407,722.00	1,407,722.00	100.00
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Totals for FUND: 11 - GENERAL	0.00	267,862.14-	11,807,708.06-	14,533,593.00-	2,725,884.94-	18.76
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12-00-0000-00000-4002 AMMONIA REFG COURS	0.00	20,526.00-	106,142.00-	0.00	106,142.00	0.00
12-00-0000-00000-4005 ACAD COURSE FEE :	0.00	14,586.00-	316,996.00-	600,000.00-	283,004.00-	47.17
12-00-0000-00000-4006 OUTREACH CREDIT HO	0.00	0.00	0.00	40,000.00-	40,000.00-	100.00
12-00-0000-00000-4015 ONLINE COURSE FEE	0.00	420.00-	2,800.00-	5,000.00-	2,200.00-	44.00
12-00-0000-00000-4601 STATE OPERATING GR	0.00	0.00	1,012,931.00-	795,892.00-	217,039.00	27.26-
12-00-0000-00000-4603 STATE PMT FOR HS T	0.00	0.00	0.00	150,000.00-	150,000.00-	100.00
12-00-0000-00000-4907 MISCELLANEOUS INCO	0.00	2,246.27-	2,246.27-	0.00	2,246.27	0.00
12-00-0000-00000-4999 CONTRA-REV/FUND TR	0.00	0.00	0.00	1,407,722.00-	1,407,722.00-	100.00
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Totals for FUND: 12 - PTE FUND	0.00	37,778.27-	1,441,115.27-	2,998,614.00-	1,557,498.73-	51.94
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61-00-0000-00000-4803 AD VALOREM PROPERT	0.00	0.00	308,028.17-	487,884.00-	179,855.83-	36.86
61-00-0000-00000-4805 MOTOR VEHICLE PROP	0.00	0.00	30,207.16-	35,329.00-	5,121.84-	14.50
61-00-0000-00000-4806 RECREATIONAL VEHIC	0.00	0.00	309.49-	352.00-	42.51-	12.08
61-00-0000-00000-4807 DELINQUENT TAX : G	0.00	0.00	6,574.35-	7,000.00-	425.65-	6.08
61-00-0000-00000-4808 PAYMENTS IN LIEU O	0.00	0.00	2,416.64-	6,555.00-	4,138.36-	63.13
61-00-0000-00000-4810 16/20 M TAX : GENE	0.00	0.00	1,156.79-	1,194.00-	37.21-	3.12
61-00-0000-00000-4811 TAX IN PROCESS : G	0.00	0.00	0.00	10,000.00-	10,000.00-	100.00
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Totals for FUND: 61 - CAPITAL OUTLAY	0.00	0.00	348,692.60-	548,314.00-	199,621.40-	36.41
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Totals for BUDGET.OFFICER: Unassigned	0.00	305,640.41-	1613,597,515.93-	18,080,521.00-	4,483,005.07-	24.79



Fiscal Year: 2014

FUND: 11 - GENERAL

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 11010 - BUSINESS & ECONOMI	51.76	4,205.07	42,500.99	51,429.00	8,876.25	17.26
DEPARTMENT: 11020 - HUMANITIES	984.38	2,437.32	11,401.82	5,336.62	7,049.58	132.09
DEPARTMENT: 11021 - ENGLISH	1,125.00	47,750.48	323,476.07	341,934.02	17,332.95	5.07
DEPARTMENT: 11022 - SPEECH	3,375.00	15,241.74	68,133.14	58,241.25	13,266.89	22.77
DEPARTMENT: 11023 - PHILOSOPHY	0.00	538.25	3,229.50	0.00	3,229.50	0.00
DEPARTMENT: 11024 - PHOTOGRAPHY	0.00	0.00	1,727.80	320.00	1,407.80	439.93
DEPARTMENT: 11025 - JOURNALISM	110.01	5,563.15	53,922.12	57,897.00	3,864.87	6.68
DEPARTMENT: 11026 - BROADCASTING	0.00	0.00	1,614.75	972.00	642.75	66.12
DEPARTMENT: 11030 - ART	0.00	12,223.36	130,293.77	134,658.00	4,364.23	3.24
DEPARTMENT: 11031 - DRAMA	0.00	6,033.05	68,339.56	69,711.00	1,371.44	1.97
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	9,834.30	87,081.90	87,099.00	17.10	0.02
DEPARTMENT: 11033 - INST MUSIC	0.00	20,030.50	129,138.23	134,583.64	5,445.41	4.05
DEPARTMENT: 11040 - SCIENCE	8,870.50	99,269.19	430,387.29	443,045.56	3,787.77	0.85
DEPARTMENT: 11050 - MATH	822.50	42,539.07	295,993.31	333,994.51	37,178.70	11.13
DEPARTMENT: 11060 - SOCIAL SCIENCE	1,132.29	63,789.34	384,308.21	390,446.01	5,005.51	1.28
DEPARTMENT: 11070 - HEALTH & PHYSICAL	0.00	19,417.78	186,114.74	175,518.50	10,596.24	6.03
DEPARTMENT: 11071 - WELLNESS-SUPER CIR	0.00	7,938.02	77,909.85	85,889.00	7,979.15	9.29
DEPARTMENT: 11080 - ESSENTIAL SKILLS	0.00	179.42	3,874.60	720.00	3,154.60	438.13
DEPARTMENT: 11081 - READING	0.00	3,536.48	31,308.19	80,077.00	48,768.81	60.90
DEPARTMENT: 11082 - ESL	0.00	5,481.19	56,458.45	64,360.00	7,901.55	12.28
DEPARTMENT: 11083 - COLLEGE SKILLS	3,870.00	5,092.47	28,445.99	15,440.00	16,875.99	109.29
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	458.28	3,760.54	5,000.00	1,239.46	24.79
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	57,285.36	44,905.15	282,255.01	412,230.00	72,689.63	17.63
DEPARTMENT: 12014 - FINNUP LAB	1,346.09	17,507.25	70,085.61	70,506.00	925.70	1.30
DEPARTMENT: 12090 - BSIS COMPETITION T	0.00	537.32	1,537.32	1,537.32	0.00	0.00
DEPARTMENT: 12201 - LPN PROGRAM	0.00	0.00	1,167.92	0.00	1,167.92	0.00
DEPARTMENT: 12242 - CHALLENGE COURSE	0.00	0.00	886.85	1,377.00	490.15	35.60
DEPARTMENT: 21100 - GRANT MANAGEMENT &	0.00	0.00	24.00	0.00	24.00	0.00
DEPARTMENT: 32000 - BUSINESS & INDUSTR	0.00	5,153.46	56,644.89	62,435.00	5,790.11	9.27
DEPARTMENT: 41000 - LIBRARY	2,205.59	14,343.31	164,637.36	184,283.00	17,440.05	9.46
DEPARTMENT: 41009 - COMPREHENSIVE LEAR	0.00	8,980.30	76,144.20	83,558.00	7,413.80	8.87
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	22,513.87	258,542.86	662,314.79	403,771.93	60.96
DEPARTMENT: 42001 - DEAN OF ACADEMICS	0.00	4,772.74	19,934.79	32,098.00	12,163.21	37.89
DEPARTMENT: 42002 - OUTREACH	602.47	12,695.62	41,937.20	103,806.58	61,266.91	59.02
DEPARTMENT: 42003 - FACULTY SENATE	492.15	1,456.52	11,932.10	11,967.20	457.05	3.81
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	3,839.72	21,864.91	0.00	21,864.91	0.00
DEPARTMENT: 42006 - DEAN OF CONT ED CO	0.00	3,007.83	24,214.74	0.00	24,214.74	0.00
DEPARTMENT: 43000 - TRANSITION	0.00	3,390.60	37,287.97	41,297.00	4,009.03	9.71
DEPARTMENT: 50000 - DEAN OF STUDENT SE	37.85	16,208.04	183,547.12	177,671.00	5,913.97	3.32
DEPARTMENT: 50001 - STUDENT SUPPORT SE	0.00	0.00	28,935.00	28,935.00	0.00	0.00
DEPARTMENT: 50002 - EDUCATIONAL TALENT	0.00	0.00	11,912.00	11,907.00	5.00	0.03
DEPARTMENT: 50010 - COUNSELING & GUIDA	0.00	7,768.24	87,286.02	137,001.00	49,714.98	36.29
DEPARTMENT: 50011 - ASSESSMENT/TESTING	0.00	4,540.41	52,469.57	60,427.00	7,957.43	13.17
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	25,778.27	279,414.44	326,208.00	46,793.56	14.34
DEPARTMENT: 50030 - ADMISSIONS	966.45	12,023.56	117,468.32	136,614.00	18,179.23	13.31
DEPARTMENT: 50040 - REGISTRAR'S OFFICE	68.10	11,802.23	134,726.76	146,481.00	11,686.14	7.98
DEPARTMENT: 50050 - STUDENT HEALTH SER	0.00	4,337.33	43,123.90	52,723.00	9,599.10	18.21
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	23,457.95	23,946.08	400,643.67	528,944.35	104,842.73	19.82
DEPARTMENT: 55001 - MEN'S BASKETBALL	980.00	6,975.42	113,026.54	123,459.00	9,452.46	7.66

DEPARTMENT: 55002 - WOMEN'S BASKETBALL	100.00	6,958.27	101,442.86	110,227.00	8,684.14	7.88
DEPARTMENT: 55003 - MEN'S TRACK	1,024.62	3,983.14	51,434.90	69,015.63	16,556.11	23.99
DEPARTMENT: 55004 - WOMEN'S TRACK	1,099.63	4,207.81	51,235.83	66,940.62	14,605.16	21.82
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	700.00	7,437.69	89,227.23	103,063.00	13,135.77	12.75
DEPARTMENT: 55006 - FOOTBALL	2,504.40	19,786.62	303,665.14	333,393.40	27,223.86	8.17
DEPARTMENT: 55007 - BASEBALL	3,750.00	12,795.90	117,735.97	123,959.00	2,473.03	2.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	3,651.70	54,704.31	56,017.00	1,312.69	2.34
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	3,912.52	55,107.35	56,653.00	1,545.65	2.73
DEPARTMENT: 55012 - CHEERLEADING	2,050.00	4,865.20	21,564.82	25,492.00	1,877.18	7.36
DEPARTMENT: 55013 - DANCE TEAM	600.00	1,541.38	16,194.91	20,263.00	3,468.09	17.12
DEPARTMENT: 55014 - RODEO TEAM	0.00	10,174.20	122,211.13	132,280.00	10,068.87	7.61
DEPARTMENT: 55015 - MEN'S GOLF	0.00	6,859.92	59,229.36	41,102.00	18,127.36-	44.09-
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	10,525.29	110,697.70	117,020.00	6,322.30	5.40
DEPARTMENT: 55020 - PEP BAND	0.00	2,758.57	28,402.33	35,711.00	7,308.67	20.47
DEPARTMENT: 61000 - PRESIDENT	18,092.71	34,660.33	336,912.40	434,351.00	79,345.89	18.27
DEPARTMENT: 61001 - BOARD OF TRUSTEES	276.85	1,433.34	17,740.22	24,840.00	6,822.93	27.47
DEPARTMENT: 61005 - ATTORNEY	0.00	2,370.00	31,263.44	20,250.00	11,013.44-	54.38-
DEPARTMENT: 62000 - DEAN OF ADMIN SERV	765.51	46,947.27	895,194.84	1,619,014.00	723,053.65	44.66
DEPARTMENT: 62010 - HUMAN RESOURCES	700.14	9,918.75	113,803.75	142,209.00	27,705.11	19.48
DEPARTMENT: 62011 - ADA COMPLIANCE	0.00	4,036.91	45,128.73	61,904.00	16,775.27	27.10
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	35,869.96	48,049.85	475,000.00	426,950.15	89.88
DEPARTMENT: 63000 - INFORMATION SERVIC	4,550.18	16,114.71	163,553.48	250,119.00	82,015.34	32.79
DEPARTMENT: 64000 - INFORMATION TECHNO	28,961.25	31,760.88	543,373.45	705,080.00	132,745.30	18.83
DEPARTMENT: 65000 - CENTRAL SERVICES	0.00	6,302.78	146,895.39	156,968.00	10,072.61	6.42
DEPARTMENT: 66000 - MARKETING	0.00	275.00	0.00	75,000.00	75,000.00	100.00
DEPARTMENT: 70000 - PHYSICAL PLANT ADM	140.00	12,380.97	123,312.61	148,881.00	25,428.39	17.08
DEPARTMENT: 71000 - BUILDINGS	59,386.25	52,641.57	346,385.01	452,098.00	46,326.74	10.25
DEPARTMENT: 72000 - CUSTODIAL SERVICES	4,823.01	33,573.37	383,818.10	473,872.00	85,230.89	17.99
DEPARTMENT: 73000 - GROUNDS	7,055.65	20,211.68	179,822.26	217,546.00	30,668.09	14.10
DEPARTMENT: 73001 - ATHLETIC FIELDS	100.00	12,332.29	108,992.68	68,081.00	41,011.68-	60.23-
DEPARTMENT: 74000 - VEHICLES	4,264.91	62,169.79	276,353.59	303,725.00	23,106.50	7.61
DEPARTMENT: 75000 - CAMPUS SECURITY	549.92	10,932.33	104,055.48	164,781.00	60,175.60	36.52
DEPARTMENT: 76000 - INSURANCE	0.00	18,435.13	342,054.04	315,954.00	26,100.04-	8.25-
DEPARTMENT: 77000 - UTILITIES	344.69	71,465.85	720,986.27	793,342.00	72,011.04	9.08
DEPARTMENT: 81000 - BOOK SCHOLARSHIPS	0.00	0.00	139,499.46-	62,000.00	201,499.46	325.00
DEPARTMENT: 81001 - TUIT WAIVER SEN CT	0.00	742.00	2,756.00	9,020.00	6,264.00	69.45
DEPARTMENT: 81002 - TUIT WAIVER EMPL/D	0.00	0.00	22,684.00	33,087.00	10,403.00	31.44
DEPARTMENT: 81003 - STATE MANDATED WAI	0.00	0.00	11,690.00	3,000.00	8,690.00-	289.66-
DEPARTMENT: 81004 - TUIT WAIVER CTZ IN	0.00	53.00-	176,786.00	156,575.00	20,211.00-	12.90-
DEPARTMENT: 81006 - TUIT WAIVER FINE A	0.00	0.00	80,924.00	49,938.00	30,986.00-	62.04-
DEPARTMENT: 94000 - STUDENT CENTER	2,100.00	2,191.33	49,490.84	51,369.00	221.84-	0.42-
DEPARTMENT: 98001 - CHILD CARE	4,428.66	0.00	48,057.94	40,000.00	12,486.60-	31.21-

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FUND: 11 - GENERAL	256,151.83	1,214,213.18	11,304,510.64	14,533,593.00	2,972,930.53	20.46
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DEPARTMENT: 12010 - ACCOUNTING	350.29	4,414.63	35,640.68	39,544.13	3,553.16	8.99
DEPARTMENT: 12011 - MID-MANAGEMENT & B	0.00	19,056.06	86,164.87	84,183.88	1,980.99-	2.34-
DEPARTMENT: 12012 - COMPUTER SCIENCE	1,125.00	4,071.80	89,217.00	65,465.00	24,877.00-	37.99-
DEPARTMENT: 12200 - ADN PROGRAM	6,679.41	23,634.88	225,275.00	345,080.15	113,125.74	32.78
DEPARTMENT: 12201 - LPN PROGRAM	1,407.87	26,991.57	191,559.93	194,913.00	1,945.20	1.00
DEPARTMENT: 12202 - EMT	3,346.91	17,387.78	144,997.54	162,313.00	13,968.55	8.61
DEPARTMENT: 12203 - ALLIED HEALTH	8,785.69	18,782.25	135,770.01	167,950.00	23,394.30	13.93
DEPARTMENT: 12210 - AGRICULTURE	0.00	4,736.97	45,319.77	51,213.00	5,893.23	11.51
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	10,853.93	115,327.87	125,861.00	10,533.13	8.37
DEPARTMENT: 12212 - CULINARY PROGRAM	63.69	1,451.80	4,844.75	1,146.64	3,761.80-	328.06-
DEPARTMENT: 12220 - JOHN DEERE AG TECH	4,167.82	19,338.18	176,258.60	189,163.00	8,736.58	4.62
DEPARTMENT: 12225 - OIL TECH PROGRAM	0.00	0.00	0.00	15,000.00	15,000.00	100.00
DEPARTMENT: 12230 - AUTO MECHANICS	742.42	5,588.93	61,594.64	71,741.00	9,403.94	13.11
DEPARTMENT: 12240 - CRIMINAL JUSTICE	6,632.38	32,335.33	174,129.10	163,109.00	17,652.48-	10.81-
DEPARTMENT: 12241 - FIRE SCIENCE	0.00	7,351.05	79,199.50	70,065.37	9,134.13-	13.03-
DEPARTMENT: 12250 - COSMETOLOGY	0.00	12,504.40	110,012.08	106,679.00	3,333.08-	3.11-
DEPARTMENT: 12260 - DRAFTING	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 12270 - AMMONIA REFRIGERAT	7,862.10	26,966.71	287,077.63	405,989.00	111,049.27	27.35
DEPARTMENT: 12271 - AUTOMATION ELECTRI	43.11	1,389.64	7,566.47	8,520.00	910.42	10.69
DEPARTMENT: 12272 - INDUSTRIAL MAINTEN	2,267.75	28,376.61	149,061.47	88,422.12	62,907.10-	71.13-
DEPARTMENT: 12273 - WELDING	884.68	13,138.48	157,076.97	178,503.00	20,541.35	11.51
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	887.92	56,740.97	433,752.71	377,011.74	86.92
DEPARTMENT: 62050 - ONE-TIME PURCHASES	0.00	0.00	0.00	30,000.00	30,000.00	100.00

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FUND: 12 - PTE FUND	44,359.12	279,258.92	2,332,834.85	2,998,614.00	621,420.03	20.72
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Fiscal Year: 2014

FUND: 14 - ADULT SUPPLEMENTARY ED

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	13,115.72	10,156.25	104,954.40	161,364.46	43,294.34	26.83
DEPARTMENT: 55006 - FOOTBALL	800.00	0.00	425.00	5,600.00	4,375.00	78.13
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	7,774.98	7,976.29	201.31	2.52
DEPARTMENT: 31000 - COMMUNITY SERVICE	136.50	1,642.47	5,911.92	8,500.00	2,451.58	28.84
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	185.00	457.00	1,577.43	1,120.43	71.03
DEPARTMENT: 55012 - CHEERLEADING	3,000.00	150.00-	6,774.58	10,000.00	225.42	2.25
DEPARTMENT: 55008 - VOLLEYBALL	0.00	378.50	5,032.38	5,961.00	928.62	15.58
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	288.00	268.00	11,481.85	16,000.00	4,230.15	26.44
DEPARTMENT: 31000 - COMMUNITY SERVICE	135.00	807.38	11,428.60	77,000.00	65,436.40	84.98
DEPARTMENT: 55007 - BASEBALL	414.00	477.00	26,158.86	29,000.00	2,427.14	8.37
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	1,859.14	5,750.00	3,890.86	67.67
DEPARTMENT: 12273 - WELDING	0.00	0.00	3,631.94	10,000.00	6,368.06	63.68
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	5,350.19	40,000.00	34,649.81	86.62
DEPARTMENT: 00000 - GENERAL	0.00	217.40	9,133.03	8,950.00	183.03-	2.04-
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	997.00	0.00	997.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	25.00	100.00	75.00	75.00
DEPARTMENT: 55003 - MEN'S TRACK	112.00	384.48	3,802.19	6,022.82	2,108.63	35.01

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FUND: 14 - ADULT SUPPLEMENTARY ED	18,001.22	14,366.48	205,198.06	393,802.00	170,602.72	43.32
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Fiscal Year: 2014

GL Account	FUND: 16 - AUXILIARY ENTITIES					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	58.45	4,213.19	9,000.00	4,786.81	53.19
DEPARTMENT: 94000 - STUDENT CENTER	3,685.00	1,978.22	25,219.83	171,000.00	142,095.17	83.10
DEPARTMENT: 95000 - STUDENT HOUSING	45,385.95	56,930.72	1,013,621.58	1,433,200.00	374,192.47	26.11
DEPARTMENT: 95001 - DIRECTOR'S APARTME	0.00	0.00	0.00	5,000.00	5,000.00	100.00
DEPARTMENT: 98000 - COSMETOLOGY	1,883.16	3,392.31	86,211.65	139,907.56	51,812.75	37.03
DEPARTMENT: 97000 - BOOKSTORE	1,313.67	25,537.96	761,091.09	823,000.00	63,222.58	7.68
DEPARTMENT: 91000 - ARENA	862.56	147.35	6,612.24	9,250.00	1,775.20	19.19
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FUND: 16 - AUXILIARY ENTITIES	50,503.00	88,045.01	1,896,969.58	2,590,357.56	642,884.98	24.82

Fiscal Year: 2014

GL Account	FUND: 22 - RESTRICTED GRANTS					
	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	1,670.68	2,250.00	579.32	25.75
DEPARTMENT: 50020 - FINANCIAL AID OFFI	0.00	0.00	4,820.00	5,000.00	180.00	3.60
DEPARTMENT: 11100 - TECHNOLOGY--INSTRU	0.03	0.00	16,824.03	0.00	16,824.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	3,935.83	38,288.95	41,000.00	2,711.05	6.61
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	2,489.48	2,489.48	0.00	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	24.45	11,805.84	219,302.94	378,752.44	159,425.05	42.09
DEPARTMENT: 71000 - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	43,011.69	43,015.44	3.75	0.01
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	191,681.12	195,170.62	3,489.50	1.79
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	6,604.43	0.00	6,604.43	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	1,755.25	0.00	1,755.25	0.00
DEPARTMENT: 14010 - AO-K	0.00	1,072.80	11,693.98	19,388.89	7,694.91	39.69
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	613.58	0.00	613.58	0.00
DEPARTMENT: 14010 - AO-K	0.00	0.00	26,554.70	23,772.53	2,782.17	11.69
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	5,662.24	24,897.07	67,594.00	42,696.93	63.17
DEPARTMENT: 50000 - DEAN OF STUDENT SE	524.95	30,830.76	156,249.32	260,885.00	104,110.73	39.91
DEPARTMENT: 00000 - GENERAL	0.00	0.00	11,912.00	11,912.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	95.00	17,104.06	152,067.96	237,592.00	85,429.04	35.96
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	2,547.52	25,468.05	0.00	25,468.05	0.00
DEPARTMENT: 14010 - AO-K	0.00	1,373.01	2,279.46	6,104.99	3,825.53	62.66
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	11,519.00	11,519.00	0.00	0.00
DEPARTMENT: 11040 - SCIENCE	0.00	2,172.37	18,486.83	34,629.00	16,142.17	46.61
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	4,834.53	43,420.02	63,151.00	19,730.98	31.24
DEPARTMENT: 42005 - DEAN OF TECHNICAL	0.00	2,325.65	80,218.51	83,403.00	3,184.49	3.82
DEPARTMENT: 42000 - DEAN OF LEARNING S	962.80	10,375.97	125,719.96	153,143.03	26,460.27	17.28
DEPARTMENT: 31000 - COMMUNITY SERVICE	72.24	10,971.40	88,546.06	145,465.00	56,846.70	39.08
DEPARTMENT: 14010 - AO-K	0.00	0.00	2,147.62	8,321.11	6,173.49	74.19
DEPARTMENT: 11040 - SCIENCE	0.00	0.00	9,042.60	55,000.00	45,957.40	83.56
DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 14010 - AO-K	0.00	3,562.31	19,405.72	34,000.00	14,594.28	42.92
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FUND: 22 - RESTRICTED GRANTS	1,679.41	108,574.29	1,312,867.01	1,859,734.53	545,188.11	29.32

DEPARTMENT: 31000 - COMMUNITY SERVICE	0.00	0.00	182.90-	0.00	182.90	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	0.00	0.00	1,000.00	1,000.00	100.00
DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	0.00	4,050.93	7,341.76	3,290.83	44.82

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FUND: 23 - OTHER RESTRICTED FUNDS	0.00	0.00	3,868.03	8,341.76	4,473.73	53.63

Fiscal Year: 2014

FUND: 24 - ADULT EDUCATION

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	509.33	9,728.17-	950.00	10,678.17	124.02
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	2,087.40	4,500.00	2,412.60	53.61
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	204.50	0.00	204.50-	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	0.00	10,514.48	166,477.60	179,286.11	12,808.51	7.14
DEPARTMENT: 13305 - ADULT ED - STAFF D	0.00	209.58	4,016.04	6,815.21	2,799.17	41.07
DEPARTMENT: 13301 - ADULT ED - INSTRUC	272.76	17,019.42	161,217.70	227,988.70	66,498.24	29.17
DEPARTMENT: 00000 - GENERAL	0.00	0.00	37,500.00-	37,500.00-	0.00	0.00
DEPARTMENT: 13301 - ADULT ED - INSTRUC	300.00	10,446.57	95,852.55	177,500.00	81,347.45	45.83

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FUND: 24 - ADULT EDUCATION	572.76	38,699.38	382,627.62	559,540.02	176,339.64	31.52

Fiscal Year: 2014

FUND: 61 - CAPITAL OUTLAY

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 71000 - BUILDINGS	0.00	19,320.00	69,955.00	548,314.00	478,359.00	87.24

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FUND: 61 - CAPITAL OUTLAY	0.00	19,320.00	69,955.00	548,314.00	478,359.00	87.24

Fiscal Year: 2014

FUND: 71 - ACTIVITY/ORGANIZATION FD

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 50000 - DEAN OF STUDENT SE	22,642.22	13,395.67	266,314.44	380,726.34	91,769.68	24.10
DEPARTMENT: 94000 - STUDENT CENTER	0.00	1,593.37	23,061.30	28,419.00	5,357.70	18.85
DEPARTMENT: 99001 - STUDENT NEWSPAPER	808.00	2,534.09	16,379.98	51,750.00	34,562.02	66.79
DEPARTMENT: 99002 - STUDENT MAGAZINE	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT: 50000 - DEAN OF STUDENT SE	0.00	284.72	19,784.51	25,629.93	5,845.42	22.81

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FUND: 71 - ACTIVITY/ORGANIZATION FD	23,450.22	17,807.85	325,540.23	486,525.27	137,534.82	28.27

DEPARTMENT: 55000 - DIRECTOR OF ATHLET	0.00	40,226.45	40,226.45	0.00	40,226.45-	0.00
DEPARTMENT: 55001 - MEN'S BASKETBALL	0.00	0.00	19,092.00	0.00	19,092.00-	0.00
DEPARTMENT: 55002 - WOMEN'S BASKETBALL	0.00	0.00	16,637.00	0.00	16,637.00-	0.00
DEPARTMENT: 55003 - MEN'S TRACK	0.00	0.00	18,156.00	0.00	18,156.00-	0.00
DEPARTMENT: 55004 - WOMEN'S TRACK	0.00	0.00	5,528.00	0.00	5,528.00-	0.00
DEPARTMENT: 55005 - WOMEN'S SOFTBALL	0.00	0.00	6,570.00	0.00	6,570.00-	0.00
DEPARTMENT: 55006 - FOOTBALL	0.00	159.00-	98,780.00	0.00	98,780.00-	0.00
DEPARTMENT: 55007 - BASEBALL	0.00	0.00	13,723.00	0.00	13,723.00-	0.00
DEPARTMENT: 55008 - VOLLEYBALL	0.00	0.00	1,095.00	0.00	1,095.00-	0.00
DEPARTMENT: 55009 - WOMEN'S SOCCER	0.00	0.00	20,686.00	0.00	20,686.00-	0.00
DEPARTMENT: 55012 - CHEERLEADING	0.00	0.00	22,783.00	0.00	22,783.00-	0.00
DEPARTMENT: 55013 - DANCE TEAM	0.00	0.00	3,179.00	0.00	3,179.00-	0.00
DEPARTMENT: 55014 - RODEO TEAM	0.00	0.00	10,032.00	0.00	10,032.00-	0.00
DEPARTMENT: 55015 - MEN'S GOLF	0.00	0.00	8,236.00	0.00	8,236.00-	0.00
DEPARTMENT: 55019 - ATHLETIC TRAINING	0.00	0.00	22,889.00	0.00	22,889.00-	0.00
DEPARTMENT: 11025 - JOURNALISM	0.00	0.00	6,287.00	0.00	6,287.00-	0.00
DEPARTMENT: 11030 - ART	0.00	0.00	13,369.00	0.00	13,369.00-	0.00
DEPARTMENT: 11031 - DRAMA	0.00	0.00	12,753.00	0.00	12,753.00-	0.00
DEPARTMENT: 11032 - VOCAL MUSIC	0.00	0.00	17,709.00	0.00	17,709.00-	0.00
DEPARTMENT: 11033 - INST MUSIC	0.00	0.00	22,061.00	0.00	22,061.00-	0.00
DEPARTMENT: 11090 - ACADEMIC CHALLENGE	0.00	0.00	2,296.00	0.00	2,296.00-	0.00
DEPARTMENT: 12211 - ANIMAL SCIENCE	0.00	0.00	14,747.00	0.00	14,747.00-	0.00
DEPARTMENT: 81005 - TUIT WAIVER FCHS	0.00	0.00	25,948.00	0.00	25,948.00-	0.00

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FUND: 72 - ACTIVITY FEE - SCHOLARSHIPS	0.00	40,067.45	422,782.45	0.00	422,782.45-	0.00
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Fiscal Year: 2014

FUND: 73 - EDUKAN CONSORTIUM FUND

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
DEPARTMENT: 42000 - DEAN OF LEARNING S	0.00	0.00	398,755.00	609,000.00	210,245.00	34.52
=====	=====	=====	=====	=====	=====	=====
FUND: 73 - EDUKAN CONSORTIUM FUND	0.00	0.00	398,755.00	609,000.00	210,245.00	34.52

Garden City Community College  
5/31/2014

	Amount	% Rate
Cash in Bank:		
Commerce Bank	\$ 49,671.01	0.0000%
State Municipal Invest. Pool	\$ 218,718.88	0.0050%
FNB of Garden City - Money Market	\$ 25,389.23	0.2500%
FNB of Garden City - Insured Cash Sweep	\$ 5,815,145.83	0.2500%
Commerce Bank - Money Market	\$ 505,447.24	0.0800%
Landmark National Bank	\$ 93,782.95	0.0900%
	<u>\$ 6,708,155.14</u>	

	Type	Amount	% Rate	Beg. Date	Maturity
Investments:					
First National Bank of Garden City	CDARS	\$ 2,000,000.00	0.3200%	1/30/2014	1/29/2015
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3000%	3/13/2014	3/12/2015
First National Bank of Garden City	CDARS	\$ 1,000,000.00	0.3200%	3/13/2014	9/12/2015
		<u>\$ 4,000,000.00</u>			
Total		<u><u>\$ 10,708,155.14</u></u>			

ICS is an Insured cash sweep account. It works similar to a money market account.

**Topic:** Athletic Insurance

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Currently, the college has two levels of athletic insurance. The first level is a \$1,000 deductible with maximum medical coverage up to \$25,000. The second level is a catastrophic policy which has no medical maximum coverage limit.

College practice is to request proposals approximately every five years. Last year, a RFP was released and Keller Leopold Insurance was awarded the bid. For FY15, the renewal rate for the first level of coverage did not change. It will remain at \$83,780. The catastrophic insurance policy increased to \$35,159. This is an overall increase of 5% over last year's athletic insurance premium.

There are a limited number of companies that cover catastrophic athletic injuries. In the past, a request for proposals resulted in all agents using the same company and submitting the same premium proposal. Therefore, it would not be beneficial to request bids from other agents or companies.

**Budget Information:**

FY15 General Fund  
\$83,780 basic coverage  
\$35,159 catastrophic coverage

**Recommended Board Action:**

Approve the proposal received from Keller Leopold Insurance for \$118,939

**Board Action Taken:**         Approved         Disapproved  
    Ayes         Nays         No Action

**Board Member Notes:**



**Topic:** Irrigation for Multi-Sport Complex

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

An advertisement was placed in The Garden City Telegram for irrigation design, equipment, and installation of an irrigation system at the Multi-Sports Complex. Two vendors attended the pre-bid meeting on May 27, 2014. The request for proposals was sent to two vendors. There were no inquiries resulting from the printed newspaper advertisement. Two bids were received.

Western Irrigation, Garden City	\$48,400
SSI Sprinkler System, Wichita	\$28,240

The difference in price reflects a difference in product and installation. Bid specifications were met by Western Irrigation. SSI proposed smaller pipe, a different style of pipe and a different depth of zone and main lines, thus not complying with bid specifications.

The recommendation to accept the proposal of Western Irrigation due to bid specifications being met, past experience with the local company and their ability to respond quickly to any irrigation needs.

**Budget Information:**

General Fund  
FY14 \$48,400

**Recommended Board Action:**

Approve irrigation proposal from Western Irrigation not to exceed \$48,400.

**Board Action Taken:**             **Approved**         **Disapproved**  
 **Ayes**         **Nays**         **No Action**

**Board Member Notes:**

**Topic:** Worker's Compensation Insurance

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

On July 1, 2009, the college switched the worker's compensation insurance to Accident Fund Insurance Company with Keller Leopold Agency. The annual premium rates have varied slightly (historical information follows this page). The experience modification factor (claims filed) has improved significantly dropping from a high of 1.35 ten years ago to .78 this year.

It has been five years since the worker's compensation has been bid. Insurance policies are bid as noted by significant rate increases and/or situational changes. An advertisement seeking proposals was placed in The Garden City Telegram. The request for proposals was also sent to four agents who had indicated interest in bidding. Proposals were received from three vendors: IMA, Inc; Kansas Association of School Boards (KASB); and Keller Leopold Insurance Agency. Proposals received for the same basic coverage included several options reflecting no-deductible and several deductible per incident policies. Bid tabulation follows.

The administrative recommendation is to continue with the no deductible policy, as review of prior claims history indicates the expense of a deductible approximates the premium savings. The last few years, the number and severity of claims has decreased, however, this could change in the future causing the expense of a deductible to exceed the savings.

Kansas Association of School Boards, KASB (Educational Association plan for the state of Kansas) has been offering workers compensation insurance since 1987. Actually, GCCC has insured with KASB in the past. Since inception of KASB Worker's Compensation Pool, there have been two occasions where an "assessment" was charged to participating colleges and schools to cover excessive claims. KASB is now returning that assessment annually in lieu of a dividend. Once the assessments have been paid back, dividends will begin. The fund is self-insured with excess insurance of \$6,000,000 over current claims estimates. Claims are processed in-house and loss control services are offered which include video safety training and regular safety training sessions on our campus. A physical assessment of all GCCC facilities will be conducted annually by KASB.

After reviewing the proposals, it is the recommendation to accept the best proposal which was provided by KASB. This is a net savings of \$20,931 over last year's premium.

**Budget Information:**

FY15 General Fund  
\$64,752

**Recommended Board Action:**

Approve worker's compensation with KASB with an annual premium of \$64,752

**Board Action Taken:**       **Approved**       **Disapproved**  
 **Ayes**       **Nays**       **No Action**

**Board Member Notes:**

Worker's Compensation Insurance

Year	Carrier	Agent/Broker	Mod Factor	Premium	Assessment/(Refund)
14-15			.78		
13-14	Accident Fund	Keller Leopold	.90	\$85,683	
12-13	Accident Fund	Keller Leopold	1.16	\$86,380	\$7,995.00
11-12	Accident Fund	Keller Leopold	1.06	\$83,379	(\$15,842.01)
10-11	Accident Fund	Keller Leopold	1.06	\$86,579	(\$12,986.85)
09-10	Accident Fund	Keller Leopold	1.11	\$89,516	(\$13,499.25)
08-09	Liberty Mutual	Liberty Mutual	1.01	\$79,046	
07-08	KASB		1.09	\$92,577	(\$4,588.33)
06-07	KASB		1.11	\$96,606	(\$3,797)
05-06	KASB		1.02	\$83,513	(\$7,804)
04-05	KASB		1.26	\$98,422	\$22,436
03-04	KASB		1.22	\$79,009	
02-03	Republic	IMA	1.35	\$65,619	
	4-26-03 Notified of non-renewal of insurance by Republic				
01-02	Republic	IMA	1.32	\$60,749	
8/00-01	Republic	IMA	1.28	\$37,737	
7/00-8/00	Reliance	Reliance	1.28	\$35,989	
99-00	Colonial	Keller-Leopold	1.22	\$30,811	
98-99	Colonial	Keller-Leopold	1.26	\$35,989	
97-98	KASB		1.08	\$39,417	

96-97	KASB	unknown	\$55,195
95-96	KASB	.93/.99	\$35,562
94-95	KASB	.97/.94	\$37,604
93-94	KASB	.95/.91	\$33,226
92-93	KASB	1.21	\$36,922

Garden City Community College  
Bid Tabulation Form

Worker's Compensation Insurance  
30-May-14

	Deductible	Premium
IMA, Inc.	No Deductible	\$81,769
Wichita, KS	\$1,000 Deductible	\$76,641
KASB	No Deductible	\$64,752
Topeka, KS	\$500 Deductible	\$61,605
	\$1,000 Deductible	\$59,678
Keller Leopold Insurance Agency	No Deductible	\$77,180
Garden City , KS	\$500 Deductible	\$74,372
	\$1,000 Deductible	\$72,644

**Agenda No:** II-D-4

**Date:** June 10, 2014

**Topic:** Datatel Institutional Software Maintenance Agreement

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Datatel is the administrative software used by the college. The annual maintenance renewal fee For FY15 is \$229,298. The maintenance fee for FY14 was \$214,388. This represents a 7% increase over last year.

**Budget Information:**

FY15 General Fund  
\$229,298

**Recommended Board Action:**

Board authorizes the administration to renew the maintenance agreement with Datatel

**Board Action Taken:**       Approved       Disapproved  
                                  Ayes       Nays       No Action

**Board Member Notes:**





Doc. No./Date  
90130381/05/09/2014

Item	Product Description	Amount
000070	CORE COLLEAGUE MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000080	WEBADVISOR- MY ADVISEES MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000090	WEBADVISOR- STUDENT EDUCATION PLAN MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000100	GRADEBOOK MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000110	COLLEAGUE FINANCE SYSTEM-3 MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000120	BUDGET MANAGEMENT MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000130	FIXED ASSETS MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000140	FIXED ASSETS IMPORT UTILITY MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000150	INVENTORY MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000160	PHYSICAL PLANT MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000170	PROJECTS ACCOUNTING MAINTENANCE	

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Doc. No./Date  
90130381/ 05/09/2014

Item	Product Description	Amount
	Term: From 07/01/2014 to 06/30/2015	
000180	ACTIVITIES & EVENTS MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000190	WEBADVISOR WORKFLOW WORK ORDER MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000200	HUMAN RESOURCES MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000210	PAYROLL MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000220	WEBADVISOR- TIME ENTRY & APPROVAL MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000230	EMPLOYMENT ACTIONS MAINTENANCE Term: From 07/01/2014 to 06/30/2015	
000240	COLLEAGUE ADVANCEMENT SYSTEM MAINTENANCE Term: Prom 07/01/2014 to-OB/30/2015	
000250	PER USER 0-200 MAINTENANCE Term: From 07/01/2014to 06/30/2015	
000260	ELLUCIAN MAINTENANCE ADVANTAGE Term: From 07/01/2014to 06/30/2015	
000270	MAINTENANCE COLLEAGUE DATA DEFENSE Term: From 07/01/2014to 06/30/2015	

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**Doc. No./Date**  
90130381/05/09/2014

<b>Item</b>	<b>Product Description</b>	<b>Amount</b>
000280	WEBADVISOR BASE SOFTWARE 4 MAINTENANCE <i>Term: From 07/01/2014 to 06/30/2015</i>	
000290	COLLEAGUE APPLICATION SERVER 0-100 PARTNER MAINTENANCE <i>Term: From 07/01/2014to 06/30/2015</i>	
000300	STUDENT SYSTEM - 1 MAINTENANCE <i>Term: From 07/01/2014 to 06/30/2015</i>	
000310	CAMPUS ORGANIZATION MAINTENANCE <i>Term: From 07/01/2014to 06/30/2015</i>	
000320	DEGREE AUDIT MAINTENANCE <i>Term: From 07/01/2014to 06/30/2015</i>	
000330	RESIDENCE LIFE MAINTENANCE <i>Term: From 07/01/2014 to 06/30/2015</i>	
000340	WEBADVISOR- FA AWARD ACCEPTANCE & LOAN CHANGE MAINTENANCE <i>Term: From 07/01/2014to 06/30/2015</i>	
000350	WEBADVISOR:INSTANT ENROLLMENT MAINTENANCE <i>Term: From 07/01/2014to 06/30/2015</i>	
	<b>Subtotal:</b>	229,298,00
	<b>Tax:</b>	0,00
	<b>Total Amount Due</b>	229,298,00

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**Topic:** Vehicle Maintenance Agreement

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

The two-year agreement with Lewis Motor to provide vehicle maintenance and repair to college fleet vehicles will expire June 30, 2014. An advertisement for proposals was placed in The Garden City Telegram. The request for proposals was also faxed to four local vendors. Proposals were received from two vendors: Legacy Auto and Lewis Motors.

	Legacy Auto	Lewis Motor
Per hour labor rate	\$75.00	\$69.00
Basic oil change	\$35.95	\$28.95
Basic tire rotation`	\$15.95	\$15.00
Exterior wash	Complimentary	Complimentary
Interior vacuum	\$9.95	Complimentary

Lewis Motor has been providing service July 1, 2011. They currently have 4 Master Certified ASE Technicians on site and are providing excellent service with a fast turnaround time. They provide a complimentary wash and vacuum when vehicles are serviced.

**Budget Information:**

Vehicle maintenance and repair is a line item within the general fund.

**Recommended Board Action:**

Board authorizes administration to extend the vehicle maintenance agreement with Lewis Motor until June 30, 2016

**Board Action Taken:**             **Approved**         **Disapproved**  
 **Ayes**         **Nays**         **No Action**

**Board Member Notes:**

**Topic:** Resolution 2014 – 04  
Non-renewal of contract

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

At the May 14, 2014, board meeting action was taken to notify Edmond M. Fischer of the intent to non-renew his contract of employment. The board must now take action to non-renew.

**Budget Information:**

NA

**Recommended Board Action:**

Approve Resolution 2014-04 directing the Clerk of the Board of Trustees to give written notice to Edmond W. Fischer of the Board’s non-renewal of his contract for the 2014-15 school year.

**Board Action Taken:**                           **Approved**                   **Disapproved**  
       **Ayes**                   **Nays**                   **No Action**

**Board Member Notes:**

**Topic:** Resolution 2014 – 05  
Reduction in Force

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

At the May 14, 2014 board meeting, action was taken to notify John A. Cheney of the intent to non-renew his contract of employment. The board must now take action to non-renew.

**Budget Information:**

NA

**Recommended Board Action:**

Approve Resolution 2014-05 directing the Clerk of the Board of Trustees to give written notice to John A. Cheney of the Board's non-renewal of his contract for the 2014-15 school year.

**Board Action Taken:**                           **Approved**                   **Disapproved**  
       **Ayes**                   **Nays**                   **No Action**

**Board Member Notes:**

**Topic:** Implementation of GCCC Police Department

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Last fall a Director of Campus Safety was hired with the expectation that the college would transition to a campus police department. In preparation of the transition, the following tasks have been completed.

- Process and procedure for transition were obtained from the State of Kansas
- Meetings were held with leadership from the Garden City Police Department and the Finney County Sheriff's office regarding the transition process and the investigation of crime on campus
- Standard operational procedures have been developed and reviewed by administration
- Director of Campus Safety received re-certification as a Kansas law enforcement officer

Following are the next steps necessary for transition to a professional law enforcement agency:

- GCCC Board of Trustees to formally approve the establishment of a campus police department
- Documents will be submitted to the Kansas Commission on Peace Officers Standards and Training establishing a campus police department
- Director of Campus Safety will be commissioned as a police officer and will be designated as the GCCC Campus Police Chief
- Director will meet with the Finney County Attorney and the City Prosecutor to identify the appropriate court for prosecution of crimes occurring on campus
- Memorandum of Understanding will be established between GCCC Police Department and GC Police Department outlining the responsibilities of each department in the handling or prosecution of crimes.

**Budget Information:**

General Fund Budget

**Recommended Board Action:**

Authorize and approve the formation of GCCC Police Department effective July 1, 2014.

**Board Action Taken:**               Approved               Disapproved  
          Ayes               Nays               No Action

**Board Member Notes:**

**Topic:** Property Insurance

**Presenter:** Dr. Herbert J. Swender

**Background Information:**

Last fall, an RFP was released and bids received for property and liability insurance. After reviewing the proposals, coverage through Keller Leopold Agency was renewed January 1, 2014.

One of the proposals was from IMA, Inc. which has collaborated with Kansas Association of Community College Trustees to structure an insurance program specifically for higher education institutions. Their company offered a \$25,000 deductible policy. When the proposals were received, the consortium established through KACCT was relatively new and had only 4 Kansas community colleges participating in the program. The committee was very interested in the high deductible plan and substantial premium savings, but wanted the consortium to become more established before recommending a change.

IMA submitted a new proposal with a July 1, 2014 effective date, which coincides with the consortium anniversary date. At this time, three other colleges are considering joining the consortium as of July 1, 2014. The four original schools have been very pleased with the coverage and service offered by IMA.

Keller Leopold also submitted a proposal for a \$25,000 deductible policy. Premium comparisons follow this page.

Points for consideration:

- Although a local agent can obtain quotes from the insurance company (Wright), consortium rates are only available through IMA, Inc.
- Annual premium savings of \$29,164 with IMA
- Based on previous 5-year claim history – the college would have spent \$26,249 on non-vehicle claims and saved approximately \$250,000 on premiums
- Premium savings can be utilized to pay early cancellation penalty of \$8,200 and pay the deductible in the event of a property claim

**Budget Information:**

General Fund

**Recommended Board Action:**

More information will be presented and discussed at the June 10 Board meeting.

**Board Action Taken:**                      \_\_\_\_\_ **Approved**                      \_\_\_\_\_ **Disapproved**



**Board Member Notes:**

## JUNE 2014 MONITORING REPORT

<b>EXECUTIVE LIMITATIONS</b> <b>Compensation/Benefits</b> #1	<b>ANNUAL</b> <b>Page 13</b>
<b>The President shall not change his or her own compensation or benefits.</b>	

**CEO's Interpretation:**

The Board determines the President's compensation and benefits and directs preparation of presidential employment contract.

**Data directly addressing the CEO's interpretation:**

July 2013, the Board took action to renew the president's contract for three years and make agreed upon modifications to the agreement. The signed contract is on file with the office of Human Resources and business office.

<b>EXECUTIVE LIMITATIONS</b> <b>Compensation/Benefits</b> #2	<b>ANNUAL</b> <b>Page 13</b>
<b>The President shall not promise or imply permanent or guaranteed employment.</b>	

**CEO's Interpretation:**

The Board approves employment of all full-time employees.

**Data directly addressing the CEO's interpretation:** Each month the Board receives for approval a list of all new faculty, adjunct instructors, and full-time employees. Faculty are covered under the Negotiated Agreement which is approved by the Governing Board. Staff employed at GCCC are at-will and can be terminated at any time without cause.

<b>EXECUTIVE LIMITATIONS</b> <b>Compensation/Benefits</b> #3	<b>ANNUAL</b> <b>Page 13</b>
<b>The President shall not establish compensation and benefits which:</b>	
<b>A. Deviate significantly from the geographic area or market for the skills employed;</b>	
<b>B. Create obligations over a longer term than reserves can be safely projected, in no event longer than one year, and in all events subject to losses of revenue.</b>	

**CEO's Interpretation:** The President shall make annual raise decisions that are consistent with local, regional, and national employment markets. Recommended raises and salary adjustments for any and all employees will be made in accordance within institutional budget.

**Data directly addressing the CEO's interpretation:**

Compensation and benefits for faculty are analyzed and reviewed during the negotiation process. All other employees' salary and benefit considerations are reviewed annually and are considered during the institutional budget process.

GCCC may utilize external agencies for salary comparison and annually update its compensation data base. Salary and benefits are commensurate of the duties and responsibilities of the employee. The Administrative cabinet discusses employee responsibilities and salary placement.

## **Incidental Information**

### **June 2014**

#### **Public Relations and Marketing:**

GCCC paid tribute to the late orthopedic surgeon and sports medicine physician Michael J. Baughman by naming its scholar athlete award after him. The honor, presented by his widow Paulette during the college's annual athletic banquet on May 6, is given to an athlete who has maintained at least a 3.9 GPA. Jalen Espinoza, a sophomore softball outfielder from Elkhart, was the recipient of the first Baughman award.

GCCC paid tribute to more than a century of service as it honored six employees who are retiring at the end of the academic year during a reception held May 8 in the Endowment Room. The retirees included: Kay Davis, Sandy Hawley, Carol Heinemann, Carolyn Klassen, Janice Nunn, and Ron Smith.

The GCCC Student Government Association recognized outstanding student leaders and organizations during its annual awards banquet on May 8 at the DPAC. Along with the many student awards presented through the evening, Marie Bradley and her staff at Great Western Dining received the Outstanding Service to Students Award.

The Faculty Appreciation Dinner was held on May 9 in the Endowment room. Dr. Greg Thomas received the 2014 Outstanding Faculty Award and the Rookie of the Year went to Samantha Scott-Sanger.

The GCCC Choral Music Program concluded the 2013-2014 performance year with a public concert on May 15. The evening of entertainment included the GCCC Concert Choir and the select College Singers ensemble.

GCCC conducted its 94<sup>nd</sup> commencement ceremony on May 16. The occasion honored the accomplishments of 369 associate degree and certificate candidates, with William B. Greiner, CFA, Chief Investment Officer of Mariner Wealth Advisors, delivering the keynote address and Lydia Gonzales, honored as distinguished guest. The graduates included 13 men and women earning associate in arts degrees, 211 associate in science degrees, 73 associate in applied science degrees and 12 associate in general studies degrees. In addition, approximately 60 students received certificates in automotive technology, cosmetology, industrial maintenance or practical nursing.

GCCC's John Deere TECH program graduated 15 students who received Associates Degrees and certifications in a ceremony held May 17. Since 1991, over 280 students have graduated from the two year program.

GCCC's nursing program hosted its annual Nurse Pinning Ceremony on May 17. Sixteen Associate Degree of Nursing (ADN) graduates and 19 Practical Nursing (PN) graduates were awarded pins signifying they have completed all requirements necessary to test for licensure as licensed practical nurses and registered nurses.

GCCC Endowment association chose three western Kansas high school seniors as recipients of the prestigious Ambassador Scholarship Awards. The winners included Hailee Spresser, Golden Plains HS, Rexford; Hillary Hurtado, GCHS, Garden; and Tierney DeWitt, Syracuse. Each senior will receive a \$2,400 scholarship to attend GCCC and as Ambassador Scholars they will serve as representatives of the college and President Swender.

The GCCC family mourned the death of one of our 2014 graduates, Tyler Alitz. Alitz, 20, of Omaha, Neb., was killed May 21 in a highway collision in Concordia. The Buster shortstop was returning home following his finals. Alitz had a stellar two year baseball career at GCCC, was selected First Team All-KJCCC, and had signed a letter of intent to continue his career at Morehead State.

The college's employee Year-End Bash was held on May 22. Five, Ten, 15 and 20 year service pins were issued. Ryan Turner received the Maximum Effort Award and the 2014 Employee of the Year went to Kimberly Harrison.

### **Dr. Bruce Exstrom, Vice President of Instructional Services:**

The College has been accepted into the Student Learning Assessment Academy, sponsored by the Higher Learning Commission, the College's accreditation body. The orientation meeting occurred May 16 with background information and goal setting. The next meeting is scheduled for June 25-27 in Chicago. The College will send a team of four: Bruce Exstrom, Vice President for Instructional Services; Jerrad Webb, Paramedic Faculty and Career Technical Education Director; Susan Pollart, Accommodations Director; Samantha Sanger, English Faculty. The team will begin the process of developing a process for documenting student learning assessment. The student learning assessment will be the College's project moving forward with our new accreditation process Open Pathways. We will be reporting to the Higher Learning Commission our progress and have an on-campus visit in the 2016-2017 academic year. Student learning assessment will include all program areas along with a College-wide assessment of the general education learning outcomes. The assessment project will also include student services and administrative services outcomes and assessment as well.

The Culinary Management Program provided their first project of a fully catered and served meal at Southwind Country Club. The final project was the culmination of the spring semester's first culinary class offered at GCCC. The new program was launched this spring, and the final project was great. The students prepared the menu, greeted guests, served the meal, and prepped and prepared all food items. Chef Shad from Southwind Country Club offered his kitchen and provided guidance to our students in the preparation. The partnership is providing students with "real world" experience and launching them into careers. Southwind Country Club is also offering their facility and expertise for several continuing education courses this summer. The personal development courses are for the general public to enjoy and enhance their skills and knowledge in various cooking methods and menu preparation. The first-time launch of these courses will not only increase our College's visibility to the public but also provide people with an opportunity to experience instruction from local, professionally trained chefs and beverage managers.

The Title V Grant application has been submitted; the developmental education process, curriculum, and personnel will be enhanced if we are awarded the grant. The additional construction will increase space for workshops and classes. We will receive notification of award by late summer or early fall. The Perkins Grant has also been submitted in draft form to the Kansas Board of Regents (KBOR) for initial approval. The Perkins Grant is administered by the State of Kansas to provide funding for Career and Technical Education programs, with equipment and professional development centered as main areas of the grant. Approval is expected by June 30.

The spring semester ended with all final grades being submitted and then preparing for summer sessions. Of course, the ultimate event was Commencement, a wonderful time for our students' hard work. The Commencement ceremony was enjoyed by a full house and the distinguished ceremony was a joint effort of many people and departments throughout the College. Our summer session enrollment has increased over last summer; our new format of 3-week, 6-week, and 2-week courses is working well with students. We continue to respond to student needs to be adaptable to life style and work schedules. Our online environment and hybrid formats continue to grow.

Dr. Greg Thomas was awarded our Faculty of the Year. He has many years of experience, his student evaluations are excellent, and learning outcomes are documented. Full-time faculty nominated colleagues for the award and then Faculty Senate follows a criteria and rubric to determine the winner. The faculty also awarded the Rookie of the Year to Samantha Sanger. This award is for faculty in their first three years at GCCC.

Dr. Exstrom attended several meetings sponsored by KBOR in Wichita and Topeka. The regular monthly meeting of KBOR included continuing discussion of the Fort Hays State University and Dodge City Community College merger. The discussion is ongoing and the meeting included discussion of funding the merger and the costs associated with the merger. The costs would be additional items in upcoming budgets. KBOR has also initiated a "Credit for Prior Learning" initiative that would allow a consistent method of approving college credit for prior learning in the workplace. At the moment, all colleges have a different process. GCCC does not have a large number of prospective students requesting credit for prior learning. However, with a push from KBOR and public awareness, the requests could increase. Dr. Exstrom also attended the annual Academic Deans Retreat for EduKan. The online environment continues to be demanded by our students. New classes are continually being developed and enrollment is steady.

### **Dee Wigner, Executive Vice President:**

#### Bookstore

Bookstore staff have been busy closing out the spring semester with book buybacks and scholarship book return. Summer school activity has begun and books are being ordered for fall as well as new clothing, gifts and class supplies.

#### Payroll Office

In the regular May payroll, lump sum payout of the remainder of their contract was processed for 17 faculty members (May, June & July). The lump sum payout is an option provided for by K.S.A. 74-4940. The process necessitates a manual tripling of pay, benefits and taxes for each participating employee.

Lewis, Hooper & Dick, conducted the first part of the audit on the payroll department on May 28. The remainder of the payroll audit will be conducted August 4 – 8.

#### Business Office

Kim Harrison, Student Accounts Coordinator was recognized as the 2014 Outstanding Employee of the Year at the employee year-end bash. Kim goes out of her way to assist students, parents, the community, faculty and staff. The business office is proud to have her on their team and was excited to see her recognized for her outstanding work. Congrats, Kim!

The business office staff has been preparing for year end. Meetings with several grant managers have occurred to make sure everything is in order to close out the fiscal year for their grants. The auditors have completed some pre-audit work on FY14. Staff is making final budget adjustments and entering requisitions.

There have been several fall early enrollment days. On these days, business office staff assist parents and students to understand their billing from the college.

#### Human Resources

The Year End Bash, "Welcome Summer" was very well attended. There were about 170 full time employees in attendance. Years of Service Awards, Rose Wilson Maximum Effort Award was given to

Coach Turner, track and cross country, and the Employee of the Year Award was given to Kim Harrison, Business Office. The meal was prepared and served by Great Western Dining.

The “LiveWell Finney County” committee updated walking trails around Garden City and added GCCC trails their map. That new map will be printed very soon.

### Campus Safety

The Department of Campus Safety is in the final stage of preparing the foundation and structure for the proposed Garden City Community College Police Department. Over a six month period, GCCC Administration and Campus Safety staff worked diligently on a proposal toward making a seamless transition to providing professional law enforcement services for our campus community. During the past month, the Director has submitted the following information to the Cabinet for review and approval:

- Mission Statement
- Vision Statement
- Code of Conduct
- Rules and Regulations
- Standard Operating Procedures
- Job Descriptions (police officer and chief of police)

Additionally, there is a coordinating effort with the Finney County Attorney and the City of Garden City Prosecutor to determine jurisdiction for prosecution of cases originating from GCCC.

### Print Shop/Copy Center

The print shop/copy center rejoined the Administrative Services Division this month. Everyone is glad to have Tiffany Heit, director, and BJ Kemper back in the division assisting with services to the campus. This month’s design and printing projects included:

- Emergency procedure booklet
- Programs for commencement, athletic banquet and nurses pinning
- President’s Circle Newsletter
- Commencement invitations & Retirement cards
- Football, Basketball, Softball & Volleyball camp brochures
- Student Handbook text for electronic submission

Current projects include beginning the last proof of Academic Catalog and preparing inventory for bulk summer printing of Admissions flyers and Football Programs.

### Facilities

Maintenance: Started remodels throughout campus: the old Finnup Lab and the animal science classroom in in the John Collins Vocational Technical building: Baseball offices, locker rooms, and showers; and adding storage in the Basketball locker room. In addition, the annual walk-through inspection of the dorms was conducted.

Grounds: Busy preparing the campus for graduation by painting parking lots and planting flowers. Other tasks include setting up and tearing down the stage, taking the mobile classroom to job sites, irrigation repairs, raking and over seeding the student center, prepping the multi-sport complex for irrigation and sod/seeding/landscaping and overseeing the painting of Williams Stadium

Custodial: Set up for several events; athletic banquet, retirement reception, SSS awards banquet, commencement, DPS Awards ceremony, John Deere breakfast, Nurses Pinning, Board Meeting and All Employee End of Year Bash in cafeteria. Provided custodial coverage for commencement, music concert and the Track/Field meet at the stadium. Completed all help desk orders and delivered custodial supplies as requested,

Small Business Development

The KSBDC was featured in the 2014-15 Discover Southwest Kansas Resource Guide published and distributed by the GC Telegram. The article also featured a few of the business who utilized the services provided by the KSBDC.

Kathy, Megan and Cheryl participated in various GCCC campus activities in May including the Cinco Di Mayo celebration, GCCC Faculty and Staff Retirement Reception and Year End Bash where Mike O’Kane and Cheryl received their 5 year service award pins. Cheryl also participated in GCCC Commencement.

Megan and Cheryl continue to be active with the GC Chamber of Commerce Biz Viz Committee attending monthly meetings and visiting various businesses who are chamber members. Cheryl also serves on the Economic Restructuring Committee with the Downtown Vision attending monthly meetings. Mark Buckley from our Outreach Center in Greensburg, did a presentation at the Downtown Vision Board Meeting to provide information and answer questions about a possible Business Developer Program. Megan and Cheryl were also present for this presentation.

Mike and Mark in Outreach Center offices continue being very active in their respective community events and organizations which lends to beneficial networking and contacts. They both serve very active roles in Rotary, Main Street Program and various advisory boards.

The SBA will conduct their annual site review at the GC KSBDC office in June. These reviews are a procedural requirement of the grant to ensure the KSBDC is complying with the guidelines of the grant. An official report will be issued at a later date.

**Ryan Ruda, Vice President of Student Services:**

Commencement Numbers

There were fifty-five graduation applications received for fall 2013, two-hundred and forty-five received for spring 2014, and seventy-seven received for summer 2014 to make a total of Three-hundred and seventy-seven graduation applications received for the 2013-2014 academic year. Two-hundred and seventeen students walked or participated in the commencement ceremony.

A comparison of the past three years has been put together below:

	<b>AY 2011-12</b>	<b>AY 2012-13</b>	<b>AY 2013-14</b>
Total number of Applications Received	352	355	377
Fall	57	76	55
Spring	244	215	245
Summer	51	64	77
Total Participated in Ceremony	205	182	217



## Athletics

### Graduation and Moving On

73 Student Athletes Graduated this year

My best count on Student-Athletes Moving on to a four year school to participate is 36

### Academic All-Conference

GCCC had a total of 41 Academic All-Conference Performers with the following breakdown:

Football-9

Baseball-9

Softball-7

Men's Cross Country-3

Women's Cross-Country-3

Volleyball-2

Women's Basketball-2

Men's Track and Field-2

Women's Soccer-1

Men's Basketball-1

Golf-1

Women's Track-1

### Academic All-American

- GCCC will have a total of 10 Academic All-Americans
- Jalen Espinosa will receive the "Pinnacle Award" for NJCAA student-athletes maintaining a comprehensive 4.0 GPA
- Zach Barton (BSB), Chris Bonk (BSB), Brandon Zipper (BSB), Jake Curran (FB), and Jaden Bolmer (WXC & WTR) will all receive the "Superior Academic Achievement Award" for maintaining a cumulative GPA of 3.8-3.99
- Cale Dineen (BSB), Jaxon Mohr (BSB), Anahy Castro (WXC), and Emilie Laliberte (SB) will all receive "Exemplary Academic Achievement Award" for maintaining a cumulative GPA of 3.6-3.79

### All-Conference/All-Region Awards

- Men's Cross Country-Alfredo Lebron: All-Jayhawk West and All-Region VI
- Women's Cross Country: Jenny Boroughs: All-Jayhawk West and All-Region VI, Anahy Castro-All Jayhawk West
- Volleyball: Chinasa Ekweariri-All-Jayhawk West Honorable Mention and All-Region VI Honorable Mention
- Football: Brandon Snell-1<sup>st</sup> Team All-Conference and 2<sup>nd</sup> Team All-American, Errol Clarke-1<sup>st</sup> Team All-Conference and 2<sup>nd</sup> Team All-American, Dontavius Blair-1<sup>st</sup> Team All-Conference, D'Vonta Derricott-1<sup>st</sup> Team All-Conference, Tyler Peterson-1<sup>st</sup> Team All-Conference, Tyreek Hill-2<sup>nd</sup> Team All-Conference RS & RB and HM All-Conference WR, Colby Hamel-HM All-Conference, Dondre Elvoid-HM All-Conference, Raphael Bernard-HM All-Conference, Wonderful Terry-HM All-Conference, Tim Hill-HM All-Conference, Makail Grace-HM All-Conference, Sam Green-HM All-Conference
- Women's Basketball: Shauqunna Collins-2<sup>nd</sup> Team All-Conference and 2<sup>nd</sup> Team All-Region VI, Sandra Davis-Honorable Mention All-Conference
- Men's Basketball: Jeremy Wilson-HM All-Conference, Jade Cathey-HM All-Conference

- Softball: Danielle Aronhoff: 1<sup>st</sup> Team All-Conference and 1<sup>st</sup> Team All-Region VI, Brooke Lovas-1<sup>st</sup> Team All-Conference and 1<sup>st</sup> Team All-Region VI, Liberty Nelson-2<sup>nd</sup> Team All-Conference and 2<sup>nd</sup> Team All-Region VI
- Baseball: Tyler Alitz-1<sup>st</sup> Team Jayhawk West, 2<sup>nd</sup> Team All-Region VI and Region VI Golden Glove Award for outstanding defensive player, Tyler Tucker-1<sup>st</sup> Team Jayhawk West and 2<sup>nd</sup> Team All-Region VI, Chris Bonk-1<sup>st</sup> Team All-Jayhawk West and 2<sup>nd</sup> Team All-Region VI, Rocky DeSantis-1<sup>st</sup> Team All-Jayhawk West and 2<sup>nd</sup> Team All-Region VI, Francisco Alvarez-2<sup>nd</sup> Team All-Jayhawk West, CJ Krainock-HM All-Jayhawk West, JJ Benes-2<sup>nd</sup> Team All-Jayhawk West
- Men's Track and Field-Alfredo Lebron-2<sup>nd</sup> Team All-Jayhawk West (800 and 1500) and HM All-Jayhawk West (5000), Dominique Sauls-2<sup>nd</sup> Team All-Jayhawk West, 4x100 Relay Team-2<sup>nd</sup> Team All-Jayhawk West, Florisson Dieujuste-HM All-Jayhawk West, Odion Agbi-HM All-Jayhawk West, 4x800 Relay Team-HM All-Jayhawk West,
- Women's Track and Field-Kierra Walton 1<sup>st</sup> Team All-Jayhawk West (High Jump) and 2<sup>nd</sup> Team All-Jayhawk West (Pentathlon), Kadajah Brown-2<sup>nd</sup> Team All-Jayhawk West (Long Jump)

#### Team GP A's

- Baseball-3.35
- Softball-3.05
- Golf-3.10
- Women's Cross Country-3.40
- Women's Track and Field-3.07
- Volleyball-2.65
- Athletic Training-3.08
- Women's Basketball-2.97
- Women's Soccer-2.61
- Golf-3.10
- Men's Basketball-2.79
- Football-2.39
- Men's Track and Field-2.65
- Men's Cross Country-2.76
- 

#### **OVERALL ATHLETIC GPA: 2.87**

#### KWU & GCCC 2+2 Agreement

In an effort to provide further educational and career development options for interested students, Garden City Community College and Kansas Wesleyan University have signed a unique 2+2 agreement. GCCC students who are pursuing an Associate of Applied Science in Fire Science now have the option to follow a prescribed curriculum track that enables them to earn a Bachelor's degree in Kansas Wesleyan's distinctive Emergency Management major. This Emergency Management degree is the only such Bachelor's degree in existence in Kansas and is approved by FEMA. By signing this agreement, GCCC becomes Kansas Wesleyan's first community college partner in Emergency Management and further strengthens a partnership begun in Fall 2013 when the two schools established a blanket articulation agreement for all who complete Associate of Art or Associate of Science degrees.

Emergency Management is the study of how individuals, businesses, and governments prepare for, mitigate, respond to, and recover from man-made or natural disasters. Students pursuing a Bachelor of Arts in the field can complete their major in Emergency Management or with a track in Homeland Security, Victim Services, or Nongovernmental Organizations.