

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

March 10, 2014

Trustees Present: Dr. Marilyn Douglass, Terri Worf, Ron Schwartz, Steve Sterling

Trustees Absent: Dr. William S. Clifford, Jeff Crist

Others Present: Audra Aguiniga, SGA Vice President
Debra Atkinson, Deputy Clerk
Brett Cady, GC3 Media
Dr. Bruce Exstrom, Vice President of Instructional Services
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing
Angie Haflich, *Garden City Telegram*
Micah Kasriel, Coordinator of Student Activities
Dr. Samuel Kerr, Chief Operating Officer
Dr. Robert Paxton, President, Online Operations
Dr. Lynn Priddy, Provost
Ryan Ruda, Vice President of Student Services/Athletic Director
Dr. Ronald Shape, Chief Executive Officer
Jeff Southern, Director Information Technology
Bob Sperling, Community Member
Tammy Tabor, Student Services Specialist
Steven Vincent, Assistant Football/Weight Training Coach
Dee Wigner, Executive Vice President

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:07 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself, and thanked everyone for attending the GCCC Board of Trustee meeting. Douglass reminded attendees that all were welcome to remain for the entire meeting or that participants could leave as their business was completed.

Chair Douglass took a few minutes to remember Dr. Gary Jarmer, former dean of technical education and board of trustee member. Dr. Jarmer initiated and supported numerous career and technical programs for the college. Dr. Jarmer died on Tuesday, February 18. Chair Douglass asked everyone to keep the Jarmer family in their thoughts and prayers.

Chair Douglass made the following comments:

- Extended congratulations to GCCC Academic Challenge team for recently taking both first and second place in the Western Regional Academic Excellence Challenge Tournament.
- Congratulated GCCC Cheer and Dance for bringing home second place from the Region VI Championship.
- Notes that both men and women's basketball teams had a successful season and extended appreciation.
- Thanked volunteers that helped students on College Goal Sunday.
- Reminded Trustees that March 13 is the Annual Chamber of Commerce Banquet.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted that there were none registered.

INTRODUCTION OF NEW EMPLOYEES:

Ryan Ruda, Vice President of Student Services/Athletic Director, introduced new GCCC employee Steven Vincent, Assistant Football/ Weight Training Coach.

President Herbert Swender, welcomed Coach Vincent and presented him with a GCCC Broncbuster lapel pin

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Breven Woydziak, President of Student Government Association, was unable to attend and Audra Aguiniga, SGA Vice President gave the report for SGA.

Past Events:

- SGA hosted Breakfast Bingo on February 18 from 8:00p.m. to 10:00p.m. in the cafeteria. Fun activities, prizes, snacks and of course, bingo was enjoyed by all.
- On February 26 SGA members participated in Kansas Hunger Dialog, an effort to fight world hunger.

Future Events:

- Casino Night has been scheduled for March 6.
- April 22 is the date scheduled for Earth Day.

Chair Douglass expressed thanks and appreciation to Aguiniga for the SGA report.

REPORT FROM FACULTY SENATE:

No report was given.

NATIONAL AMERICAN UNIVERSITY PRESENTATION:

President Swender took this opportunity to introduce several representatives of National American University,. Dr. Robert Paxton, President, Online Operations, Dr. Ronald Shape, Chief Executive Officer, Dr. Samuel Kerr, Chief Operating Officer, and Dr. Lynn Priddy, Provost, to the GCCC Board of Trustees.

NAU representatives were in attendance in order to offer information via PowerPoint presentation, regarding on-campus baccalaureate programs, the result of conversations that began nearly two years ago. Programs for consideration include business administration/management and marketing, business administration/supply chain management, criminal justice, and healthcare management, in addition to allied health, and licensed practical nurse to Bachelor of Science in nursing and registered nurse to Masters of Science in nursing.

Dr. Ronald Shape, Chief Executive Officer, told trustees that NAU has had a long-standing relationship with community colleges by creating strategic partnerships, allowing students with associate degrees to transfer into bachelor degree programs. "The advantage we offer is a unique collaboration between our university and GCCC that will allow students to advance into the next phase of their educational goals without leaving home."

NAU , a private higher education institution has 37 campuses in 11 states across the country. It is accredited by The Higher Learning Commission and a member of the North Central Association of Colleges and Schools. GCCC will be the first community college in the state to house an on-site baccalaureate program with its own set of instructors, staff, and classes. It offers online, blended or hybrid, and on-ground courses.

Location of the new program classrooms will be determined as GCCC officials look to consolidate some program locations and scheduling alternatives.

GCCC Trustees and Administration expressed appreciation for the informative presentation and visit from NAU

representatives.

EXECUTIVE SESSION:

Motion:

Worf moved, seconded by Sterling that the board go into a thirty minute executive session at 6:55 p.m. for the purpose of discussing personnel matters of non-elected personnel and preliminary discussions relating to acquisition of real estate.

Ayes: Douglass, Schwartz, Sterling, Worf

Nays: None

Motion carried 4-0

Executive session was extended an additional ten minutes at 7:25 p.m.

Persons included in executive session:

GCCC Board of Trustees

Herbert Swender, President

Dee Wigner, Executive Vice President

Board reconvened into open session at 7:35 p.m.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed. Chair Douglass then asked for a motion approving consent agenda items III-A-E as presented.

Motion:

Sterling, moved, seconded by Schwartz, to approve consent agenda items, III-A-E as presented.

Ayes: Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 4-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (February 11, 2014)

(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented

(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented

(Supporting documents filed with official minutes.)

(D) APPROVED SEPARATION AGREEMENT AND RELEASE-BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE AND STEVEN R. THOMPSON

(Supporting documents filed with official minutes.)

(E) APPROVED REAL ESTATE PURCHASE

(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Annual, General Executive Constraints, #2
- Annual, Academic Advancement

Trustees accepted monitoring reports as presented

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

- Annual, Personal Enrichment

No changes or additions to were recommended at this time.

OWNERSHIP LINKAGE:

Trustees indicated that they had not received any communications.

REPORTS:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Congratulations:

To Wasinger Chiropractic and Acupuncture, LLC GC will receive The Emerging and Existing Business Award at the State Capitol on March 11.

Testimony on CDL:

Monday, February 25, I was in Topeka to give testimony before the Ag and Natural Resources Committee regarding Kansa Community College's being able to offer the written and driving portion of the Commercial Driver's License (CDL). Representative Joe Siewert of Hutchinson asked for me to testify, and you received a written submission of my letter of testimony. I believe that the hearing went very well, House voted on the bill HB2693 on Tuesday, February 25, 2014. Bill was passed in the house and forwarded on to the Senate for review and vote.

Washington DC/Energy Council:

I was in Washington March 5-9 as an appointee to attend the National Energy Council Conference on Federal Energy Environmental Matters. The meetings were very informative.

Financial Aid Distribution:

The first day of financial aid distribution for the spring semester was February 26th. Over \$2,500,000 was posted to students accounts from scholarships, loans, and grants. The business office cut 671 checks for \$946,823.61 to students for any credit balances on their accounts after the aid was posted. Thank you to the business office and financial aid for their work.

Athletics:

Men and Women's basketball have completed their season.

Rodeo held their annual rodeo first weekend in March. Jim Boy and Brock and their team deserve a great deal of credit for a very successful rodeo and a great job and accommodating many of the teams who needed to get on the road early due to weather. Big Thank you to Business office staff that helped.

Baseball and Softball are in full swing and starting conference play.

GCCC Indoor Track and Field left last week to compete in New York City at the National Indoor Championships. Ten athletes will represent GCCC and compete at the event.

Naming Guidelines:

Previous discussion has taken place regarding establishing guidelines for naming opportunities for current and future buildings and structures. President Swender presented two possible categories, distinguished service and financial contribution. There will be additional discussion regarding these guidelines and categories in the near future.

Out of District Tuition:

At the request of the Board of Trustees, the out of district tuition rate has been reviewed by the administration. It is the opinion of the administration that the commerce activity outweighs any dollars that would come in from a separate tuition rate being added for Finney County residents. No change is recommended at this time.

Program Review:

An annual program review has been developed and that information has been shared with the appropriate division directors and faculty. The three year program review has been revised and improved to more accurately reflect additional revenue sources and other expenses that may be allocated to the program. This information will assist in program planning, budget development, learning outcomes, and providing an academic year end analysis and input for future planning.

Reviews are in progress for all GCCC programs.

TOBACCO FREE CAMPUS:

Colored maps were distributed to trustees showing GCCC's designated smoking areas. The designated smoking policy and map will be placed on the college website. News releases will be submitted to the Garden City Telegram and the student newspaper, Silhouette. Maps will be posted in all campus buildings on designated bulletin boards.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Trustee Schwartz suggested doing a series of articles on the college's economic impact on the county which would include the Finney County resident's only scholarships.
- Four senior housing development companies will be giving presentations. Each contractor has been asked to include how they plan to incorporate GCCC nursing and culinary in their plan.

Development of and participation in Leadership Academy was briefly discussed. Chair Douglas asked that this issue be added to the consent agenda for the April meeting of GCCC Board of Trustees.

Chair Douglass reminded trustees about the following dates:

- April 4 GCCC Annual Endowment Auction
- April 15 GCCC Board of Trustee Meeting.

Meeting adjourned at 8:15 p.m.

UPCOMING CALENDAR EVENTS:

- April 18-21 Easter Holiday; No Classes and Offices are closed
- April 24-28 "Lend Me a Tenor" GCCC Theater production, 7:30 p.m. Fine Arts Auditorium
- May 8 Instrumental Music's Pops Concert featuring the GCCC Jazz Ensemble and Concert Band, 7:30 p.m. Fine Arts Auditorium
- May 15 Choral Music's Pop Concert featuring the GCCC College Singers & Concert Choir; 7:30 p.m., Fine Arts Auditorium

May 16 GCCC Commencement 7:00 p.m.
May 19-21 Final Exams
May 26 Memorial Day, No Classes and Offices are closed

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender .
President

Dr. Marilyn Douglass
Chair of the Board