

**MEETING OF TRUSTEES
OF
THE GARDEN CITY COMMUNITY COLLEGE**

January 14, 2014

Trustees Present: Dr. William S. Clifford, Jeff Crist, Dr. Merilyn Douglass, Terri Worf, Ron Schwartz, Steve Sterling

Others Present: Debra Atkinson, Deputy Clerk
Doyle Baker, Community Member
Teresa Baker, President's Receptionist
Matt Christian, Head Men and Women's Golf Coach
Linda Diehl, Math Instructor
Dr. Bruce Exstrom, Vice President of Instructional Services
Dr. Beverly Schmitz Glass, Executive Director of Public Relations and Marketing
Angie Haflich, *Garden City Telegram*
Micah Kasriel, Coordinator of Student Activities
Terry Lee, Faculty Senate, Science Instructor
Charles Long, Head Women's Soccer Coach
Ryan Ruda, Vice President of Student Services/Athletic Director
Jeff Southern, Director Information Technology
Bob Sperling, Community Member
Dr. Herbert Swender, President
Dee Wigner, Executive Vice President
Breven Woydziak, President SGA

CALL TO ORDER:

Chair Douglass called the meeting to order at 6:05 p.m.

COMMENTS FROM THE CHAIR:

Chair Douglass, introduced herself and thanked everyone for attending the GCCC Board of Trustee meeting.

Chair Douglass took a few minutes to remember physician, Dr. Michael Baughman, who owned Sandhill Orthopedic and Sports Medicine and who had been GCCC's team physician since 1988. Dr. Baughman lost his life last week in a tragic rollover accident. Chair Douglass asked everyone to keep the Baughman family in their thoughts and prayers and after a few moments of respective silence the meeting continued.

Chair Douglass made the following comments:

- Extended congratulations to GCCC Paramedics that graduated in December.
- Reminded trustees that the Martin Luther King Jr. celebration will be held at GCCC on Monday, January 20 at 10:30 a.m. in the Dennis Perryman Athletic Complex.

OPEN COMMENTS FROM PUBLIC:

Chair Douglass noted there were none registered.

INTRODUCTION OF NEW EMPLOYEES:

Executive Assistant to the President, Debra Atkinson, introduced new GCCC employee, Teresa Baker, President's Receptionist. Vice President of Student Services/Athletic Director, Ryan Ruda introduced new GCCC employees, Matt Christian, Head Men and Women's Golf Coach and Charles Long, Head Women's Soccer Coach. Vice President of Instructional Services, Bruce Exstrom, introduced new GCCC employee, Linda Diehl, Math Instructor.

President Swender welcomed each new employee and presented them with a GCCC Broncbuster lapel pin.

REPORT FROM STUDENT GOVERNMENT ASSOCIATION:

Breven Woydziak, President of Student Government Association, expressed his appreciation for the opportunity of presenting a report to the Board from SGA.

Woydziak extended an invitation to trustees to attend this year's Martin Luther King, Jr. Campus Celebration which will be held Monday, January 20, 2014 at 10:30 am in the Main Gym of the Dennis Perryman Athletic Complex. There will be music selections from the Mount Zion Church Choir and poetry readings by GCCC students. Angela Ray, award winning speaker, actress, and author is guest speaker.

Woydziak noted that the tobacco-free policy went into effect for faculty and staff on January 6 and goes into effect for students and visitors on January 15. Woydziak responded to trustee questions by stating that signage will be going up on campus and information will be going out directing individuals to designated smoking areas on campus.

Chair Douglass expressed thanks to Woydziak for his report.

REPORT FROM FACULTY SENATE:

Trustees were reminded that Faculty Senate information was part of the electronic board packet. Terry Lee, Faculty Senate Representative, Science Instructor, briefly shared his sorrow at the loss of Dr. Baughman.

CONSENT AGENDA:

Chair Douglass asked if Trustees wished to remove any items from the consent agenda. No items were removed.

Chair Douglass then asked for a motion approving consent agenda items II-A-D as presented.

Motion:

Worf, moved, seconded by Sterling, to approve consent agenda items, II-A-D as presented.

Ayes: Clifford, Crist, Douglass, Worf, Schwartz, Sterling

Nays: None

Motion carried: 6-0

Approved actions follow:

(A) APPROVED MINUTES of previous meeting (December 10, 2013)
(Supporting documents filed with official minutes.)

(B) APPROVED PERSONNEL ADJUNCT/OUTREACH CONTRACTS, as presented
(Supporting documents filed with official minutes.)

(C) APPROVED SUBMITTED FINANCIAL INFORMATION, as presented
(Supporting documents filed with official minutes.)

(D) APPROVED 2013-2014 and 2014-2015 NEGOTIATED AGREEMENT
(Supporting documents filed with official minutes.)

MONITORING REPORTS and ENDS REPORTS:

Trustees indicated they had received and reviewed the following monitoring report:

- Quarterly, General Executive Constraints, #7, #8
- Quarterly, Asset Protection #5
- Quarterly, Information and Advice #2, #2, #5
- Annual, Asset Protection #1, #2, #3, #4, #6, #7

Trustees agreed to accept monitoring report as presented

BOARD PROCESS AND POLICY GOVERNANCE REVIEW:

Trustees reviewed the following monitoring reports:

- General Executive Constraints, #12, The President shall not fail to insure a safe and healthy environment on campus.

No changes or additions to were recommended at this time.

Chair Douglass stated discussion regarding governance training would be postponed until the next meeting.

OWNERSHIP LINKAGE:

Trustees discussed the possibility of having standard guidelines regarding naming buildings, sites and common areas. Chair Douglass asked that suggestions regarding guidelines for naming rights be brought to the board for future consideration.

REPORTS:

Recent campus events and developments, challenges and possible solutions are attached as part of these minutes.

Presidential Comments:

Implementation Tobacco-Free:

The Tobacco-Free Campus Policy has been implemented. We appreciate the input from personnel across campus to develop and implement the policy. Designated smoking areas have been selected and signage will be going up.

Seaboard Food Scholarships:

Our continued partnership with Seaboard Foods included awarding three scholarships to students in the amount of \$1,000 for the 2013-2014 year. Student recipients are from the welding and industrial maintenance areas, and these scholarships will help defray college expenses.

Campus Safety:

The Department of Campus Safety is in the process of developing a “verbal judo” tip card to assist GCCC office personnel when dealing with angry or demanding individuals by phone.

TRAC-7 High-Tech Mobile Classroom on Display at 2014 Kansas Workforce Summit:

President Swender along with six other staff members will be in Topeka next week to attend the 13th Annual Kansas Workforce Summit sponsored by Western Kansas Manufacturers Association. GCCC Trac-7 Mobile classroom in addition to partner mobile labs will be on display during the Summit.

Enrollment:

The spring 2014 enrollment goal has been set at 19,200 credit hours. Currently as of January 8, enrollment is at 75% of the goal. Considerable enrollment is continuing leading up to the start of the semester. Outreach enrollment has also not been factored in.

Athletic GPA:

Fall academics have been calculated for all teams. Overall the athletic cohort GPA was at a 2.72 GPA. Additionally, there were four programs that finished with above a cumulative 3.0 GPA, with three of those actually finishing with above a 3.25. Much credit goes to the coaches on instilling an emphasis on academics and high moral character within the programs. President Swender commended the efforts of Vice President of Student Services/Athletic Director, Ryan Ruda, and Assistant Athletic Director for Academics, Jake Ripple and the entire athletic staff for a job well done.

Mobile Classroom:

The Trac-7 Mobile classroom traveled to Salina Area Technical College for ServSafe training in November. Garden City Community College has now mobilized to train at five of the seven institutions involved in the Trac-7 Grant and is the only institution to have trained on other campuses. More than 200 participants have received college credit or an industry recognized credential in food science through this Dept. of Labor TAACCCT grant.

REPORT KACCT:

- Governor's priorities are to increase net personal income, private sector employment, increase percentage of fourth graders reading level to grade level, increase percentage of college or career ready high school graduates and decrease percentage of children living in poverty. Stabilization of higher education funding to strengthen public universities and funding of technical training will be campaign strategy.
- Legislative leadership very conservative and committed to reducing government size and improving efficiencies.
- Legislative bus tour stopped at Fort Scott Community College. Legislators looking to improve efficiencies and institute performance standards.
- Legislators question keeping programs that continue to lose money.
- Legislators understand the importance of community colleges.
- Impact of budget cuts of 2012 continue to be felt. FY 2018 will reflect reduction of cumulative receipts from individual income tax of more than \$2.5 billion.
- K-12 lawsuit still a big issue
- Approximately 85% of Kansas counties had to raise mill levies for this fiscal year.
- KACCT strategy is to work with legislature, support KBOR's request for full funding of SB 155.
- KACCT working on getting state authorization to wave fees on distance learning across state lines, work on concurrent enrollments and overcoming the concept of quality community college faculty, continue with work on reverse transfers statewide and a way to replace out of district tuition from SB 345.

REPORT FROM FINNEY COUNTY ECONOMIC DEVELOPMENT CORPORATION:

- Annual meeting and election of officers is tomorrow, January 15.
- Several retail projects are in progress.
- Results of retirement living study indicate the project will proceed.

RESCHEDULE BOARD MEETINGS:

February 11 Board of Trustee meeting will be moved to February 10.

April 8 Board of Trustee meeting will be moved to April 15.

EXECUTIVE SESSION:

No executive session was held.

Meeting adjourned at 7:25 p.m.

UPCOMING CALENDAR EVENTS:

Feb. 17 President's Day – NO CLASSES/OFFICES CLOSED

March 6 Fine Arts Day

March 14 GCCC Regular Board of Trustee Meeting 6:00 p.m., Endowment Room of the Beth Tedrow Student Center.

March 17-21 Spring Break NO CLASSES --OFFICES CLOSED March 20, 21

April 4 GCCC Endowment Auction

April 15 GCCC Regular Board of Trustee Meeting 6:00 p.m., Endowment Room of the Beth Tedrow Student Center

Debra J. Atkinson
Deputy Clerk

Herbert J. Swender
President

Dr. Marilyn Douglass
Chair of the Board